

2003 annual report



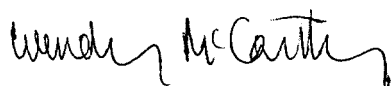
UNIVERSITY OF CANBERRA

UNIVERSITY OF CANBERRA
April 2004

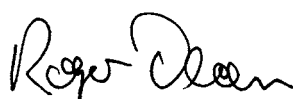
Dear Minister

In accordance with Section 36 of the *University of Canberra Act 1989*, we present the Report by the Council of the operations of the University of Canberra for the period 1 January to 31 December 2003, together with financial statements in respect of that period.

Yours sincerely



Wendy McCarthy, AO
Chancellor



Roger Dean
Vice-Chancellor

Ms Katy Gallagher, MLA
Minister for Education, Youth and Family Services
ACT Legislative Assembly
South Building
London Circuit
CANBERRA ACT 2601

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Abbreviations

<i>ABS</i>	<i>Australian Bureau of Statistics</i>
<i>ACT</i>	<i>Australian Capital Territory</i>
<i>ACTCOSS</i>	<i>ACT Council of Social Service</i>
<i>ACTEW</i>	<i>ACT Electricity and Water</i>
<i>ANU</i>	<i>Australian National University</i>
<i>APEC</i>	<i>Asia-Pacific Economic Cooperation</i>
<i>ARC</i>	<i>Australian Research Council</i>
<i>ARS</i>	<i>Areas of Research Strength</i>
<i>AUQA</i>	<i>Australian Universities' Quality Agency</i>
<i>CELTS</i>	<i>Centre for the Enhancement of Learning, Teaching and Scholarship</i>
<i>CIT</i>	<i>Canberra Institute of Technology</i>
<i>CRC</i>	<i>Cooperative Research Centre</i>
<i>CRPSM</i>	<i>Centre for Research in Public Sector Management</i>
<i>DEST</i>	<i>(Commonwealth) Department of Education, Science and Training</i>
<i>DRI</i>	<i>Divisional Research Institute</i>
<i>IT</i>	<i>Information Technology</i>
<i>NATSEM</i>	<i>National Centre for Social and Economic Modelling</i>
<i>NHMRC</i>	<i>National Health and Medical Research Council</i>
<i>NSW</i>	<i>New South Wales</i>
<i>OECD</i>	<i>Organisation of Economic Cooperation and Development</i>
<i>TESOL</i>	<i>Teaching English to Speakers of Other Languages</i>
<i>UAC</i>	<i>University Admissions Centre</i>
<i>UAI</i>	<i>University Admissions Index</i>
<i>UC</i>	<i>University of Canberra</i>
<i>UCBC</i>	<i>University of Canberra Brisbane Campus</i>



UNIVERSITY OF CANBERRA

2003
the university



STRATEGIC PLAN FOR 2003 TO 2006

adopted by the University Council at its meeting of 2 April 2003

VISION

UC aims to be a leading Australian university for students, professionals and academics who integrate enterprise, innovation and creativity with teaching, learning and research, and focus on the needs of the global, national and regional communities.

MISSION

We seek to develop an internationally oriented and respected University which educates and serves expert, creative and socially useful professionals, through diverse and flexible learning processes.

- In our teaching and learning we aim to instil in our students and staff the competence, knowledge, flair, adaptability, team skills and desire to achieve benefits for themselves and society, in part through lifelong learning and ethical reflection.
- In our research, enterprise and community service, we aim to generate and apply knowledge which will serve present and future needs of our region, nation and the global community.
- Overall, we aim to bring a balance to our four core areas of education, research, enterprise and community service, and to the contribution they can make to the regional, national and international communities we serve.

VALUES AND FUNCTIONS

The following are paraphrased from the University of Canberra Act (ACT, 1989, and as revised subsequently), with minor additions:

Our values involve commitment in an international context to:

- (a) service to scholarship and the education of Australians;
- (b) responsiveness to the needs of Australia;
- (c) fairness and integrity;
- (d) efficiency and effectiveness;
- (e) accountability for the exercise of the university's functions.

The functions of the university include—

- (a) to create and communicate knowledge by means of teaching and research of the highest quality
- (b) to encourage undergraduate and postgraduate study and research
- (c) to provide facilities and courses for Australian and international students for higher education generally, and particularly for professional occupations
- (d) to award degrees, diplomas and certificates, whether in its own right, jointly with other institutions, or as otherwise determined by the council; always partnering with organisations of high quality, and with the potential to make significant contributions to their communities.
- (e) to foster lifelong learning in graduates and others alike
- (f) to pursue community activities which benefit society at large.

In the exercise of its functions, the university pays special attention to the needs of the ACT and the surrounding Australian Capital Region.

HISTORY

The University of Canberra was established by the Commonwealth Government in 1967 as the Canberra College

of Advanced Education. Students were enrolled on a part-time basis in 1968 and full-time teaching began the following year. On 1 January 1990 the University of Canberra Act 1989 came into effect.

STRATEGIC OBJECTIVES

In a framework of enhancing UC's profile, and maintaining and diversifying resources and facilities, the following are priorities for the next 3 years of the development of UC:

A) In Education

Undergraduate education:

- to provide professional education which balances the theoretical, the practical and the creative
- to use inquiry-based and technology enhanced flexible learning environments to support students

Postgraduate education:

- to provide education which enhances the professions and their professionals

Partnerships, Regional and International:

- to enlarge the cooperative capacities of all our students and staff, through teaching and research collaboration

To be an employer of choice for University staff

B) In Research and Enterprise

Research:

- to enhance UC's output, while maintaining a particular focus on the utility and social benefit of the research

Commercialisation:

- to more fully harness the commercial potential of our research, teaching and administrative knowledge, as an aspect of broadening our funding sources

Application:

- to more fully harness our non-commercial research

C) In Outreach to our Communities

The Region and outreach:

- to foster developments in the 'learning community' of the ACT and the Australian Capital Region, to enhance opportunities for our indigenous community, and to coordinate these with our national and international roles

Alumni and Profile:

- to enhance the involvement of our alumni worldwide in our community

Philanthropic Fundraising:

- to increase financial support from our alumni, and from the regional, national and international communities

The Application of the Strategic Plan. This Strategic Plan is complemented by rolling tactical and operational plans, which will progressively define specific targets in relation to the strategies. There are also coordinated Academic and Research Focusing exercises underway, and these too will apply the Strategic Objectives.

ROGER DEAN

Vice-Chancellor

2 April 2003

Vice-Chancellor's Report

The year just concluded was my second, and rather exciting, year as Vice-Chancellor. Naturally, 2003 was a year in which significant new strategies were engaged by the university, with my leadership and cajoling, and with the critical guidance and support provided by the University Council. It was also a year in which the university was subject to a successful academic quality process audit by AUQA (the Australian Universities' Quality Agency) and a year in which the 'Nelson' higher education reform legislation was developed, debated and modified, and ultimately passed by the Parliament.

The University Council developed and adopted a new Strategic Plan, which I proposed after extensive internal discussions with all our colleagues in the university. It focuses our objectives on instilling those characteristics of flair and adaptability in our students and staff which I discussed last year. It also emphasises the importance of seeking to fully apply in our regional, national and international communities the knowledge we generate through our research. The Strategic Plan confirms our commitment to four 'core' areas of education, research, enterprise and community service. Our concern with internationalisation seeks to follow through all of these four commitments, and in different ways and degrees.

To implement significant developments in academic structures, and in research emphases and IT delivery, we appointed during the year two new Pro-Vice-Chancellors: Professor John Dearn (PVC Academic), and Andrew Cheetham (PVC Research and Information Management). These two outstanding appointments, happily made from within the university, indicate the depth of talent we have.

John Dearn, together with his predecessor, Professor Marie Carroll, and the Chair of our Academic Board, Associate Professor John Rayner, was the steward of our AUQA process. I would like to congratulate them, and all our UC colleagues on their major contributions to the satisfactory outcome of the AUQA process. We received many 'commendations', particularly in regard to our special efforts to support students, domestic and international, in their studies and related activities. The 'recommendations' we received were totally consistent with the proposals we ourselves had made to AUQA, and have positioned us to go forward with confidence and optimism.

While the new federal legislation enacted in December 2003 represents a positive step for the university sector, it is not without significant problems. Notably, it has failed to establish meaningful indexation of the Commonwealth grant supporting student places, so that the value of this support will continue to be eroded over the coming years, as it has drastically over the past 5-7 years (estimated as at least a 35 per cent reduction in support per student place in real value). In addition, it continues the trend to pass an increasing proportion of the cost of the support per place to students themselves, even if in the form of a loan repayable after study on an income-contingent basis. Nevertheless, the legislation provides some increased resource over the near future, and a progressive delivery of a modest increase in the number of Commonwealth-supported student places over the period to 2008. Many improvements



to the legislation were achieved as a result of political efforts from VCs, the Australian Vice-Chancellors' Committee, University Chancellors and, of course, independent (supportive) politicians.

I anticipate that 2004 will be a year of focus on research processes and research outcomes for both the university and the nation. Universities are the linchpin of these processes – they deliver more than 70 per cent of all IP developed in Australia. At UC we will be striving to enhance our research focuses and our efficiency and successes, both through teaching and learning and through research and development. We at UC must continue to be a leading vehicle for research fulfilment. Equally important, we will continue to participate in the debate on research funding and enhancement, which will be increasingly a key driver of the socio-cultural and economic development of Australia.

Ray Dearn



UNIVERSITY OF CANBERRA

2003
council



CHANCELLOR OF THE UNIVERSITY

Wendy Elizabeth McCarthy, AO, BA, DipEd *NE*, Hon DUniv *S Aust* appointed to Council 7 May 1992; appointed as Chancellor 1 January 1996; reappointed 1 January 1998; reappointed 6 October 1999; reappointed 1 August 2001; reappointed 2 April 2003; present tenure expires 31 December 2005.

DEPUTY CHANCELLOR

Michael Anthony Sargent, AM, BE(Hons), PhD *Qld*, FTS, FIEAust, FIPENZ - appointed to Council 7 April 1997; appointed as Deputy Chancellor 12 April 2000; reappointed 2 April 2003; tenure expires 11 April 2005.

MEMBERS OF THE UNIVERSITY COUNCIL

during the year ended 31 December 2003

Appointed by the Council

Michael Bryce, AE BArch *Qld*, Hon DUniv *Canberra* FRAIA LFDIA FRSA AADM - appointed to Council 1 December 2003; present tenure expires 1 December 2005.

Russell Taylor, Grad Dip Public Sector Man, MBA *UTS* - appointed to Council 1 January 2002; reappointed, present tenure expires 31 December 2005.

Appointed by the Chief Minister of the Australian Capital Territory

Dawn Casey, Dip Sec/Bus St *CairnsBusColl* - appointed to Council 12 July 2001; present tenure expires 11 July 2005.

Ian Davis, BA (Hons) *Syd* - appointed to Council 1 December 2003; present tenure expires 30 November 2007.

Iiona Fraser, appointed to Council 1 February 1999; tenure expired 31 January 2003.

Frances Hinton, BA, Dip Ed UNE, FAIM, FAICD- appointed to Council 12 July 2001; present tenure expires 11 July 2005.

Brand Hoff, BA Comp St *Canberra* CAE, FAICD, MACS - appointed to Council 1 December 2003, present tenure expires 30 November 2007

Faye Powell, BEc *Syd*, AFAIM - appointed to Council 21 September 2000; present tenure expires 20 September 2004.

Michael Anthony Rosser, Dip Mgt Serv *City of Leicester Poly*, BBus *NSWIT* - appointed to Council 7 April 1997; reappointed 12 July 2001; tenure expired 11 July 2003.

Anne Lorraine Trimmer, BA, LLB *ANU*, (Barrister & Solicitor ACT, Solicitor NSW) - appointed to Council 7 April 1997; reappointed 12 July 2001; tenure expired 11 July 2003.

Hugh Watson, BA Syd, PGCE *Oxf*, MEd *Canberra* CAE, PhD Oregon - appointed to Council 7 April 1997; reappointed 12 July 2001; tenure expired 11 July 2003.

Sam Wong, AM, BPharm *Vic Coll Pharm*, GDip Stat *Canberra* CAE, Dip OH&SM NSCA, MRACI, CChem, MSHP, MPS - appointed to Council 12 July 2001; present tenure expires 11 July 2005.

Elected by the Academic Staff

Alice Ruth Clark Foxwell, BSc(Hons) *Melb*, MSc *Lond*, PhD, Grad Cert Higher Ed *Canberra*, FASM - elected to Council 27 September 2002, present tenure expires 26 September 2004.

Dale Kleeman, BSc *ANU*, GDip OpRes *Canberra* CAE, AIAA - elected to Council 27 September 2000; re-elected 27 September 2002; present tenure expires 26 September 2004.

Jennifer Stewart BA *Macq*, BA, PhD, *ANU* elected to Council 27 September 2003, present tenure expires 26 September 2005.

Felix Stravens, DipMktg, DipInternatAdvt, GDip Mktg Mgt, GDip FinMgt *Singapore*, MBA *Lond*, MMIS, MIAS; tenure expired 26 September 2003.

Elected by the General Staff

Allison Langley - elected to Council 27 September 2001; tenure expired 26 September 2003.

Bernard Storrer, Assoc Dip (Comp), BAppSc (Comp) *C.Sturt* - elected to Council 27 September 2003; present tenure expires 26 September 2005.

Elected by the Graduates

Yolanda Hanbidge, BEd *Canberra* CAE - elected to Council 27 September 2000, re-elected 27 September 2002; resigned 21 February 2003.

Paul van Reesch, B Law *Canberra* - elected 21 May 2003; present tenure expires 26 September 2004.

Elected by the Students

Angela Cheung, BSc *Melb*, GradDip Science Comm, *ANU* - elected to Council 27 September 2002; resigned 26 March 2003.

Joel Clapham - elected to Council 27 September 2002; tenure expired 26 September 2003.

Marc Emerson - elected to Council 27 September 2003; present tenure expires 26 September 2004.

Yolanda Hanbidge, BEd *Canberra* CAE - appointed to Council 2 April 2003; tenure expired 26 September 2003.

Deepak Karumanan - elected to Council 27 September 2003; present tenure expires 26 September 2004.

Member ex officio

Roger Thornton Dean BA, MA, PhD *Camb*, DSc, DLitt *Brunel*, Vice-Chancellor

Council Activities

The University Council, the governing body, met on six occasions between February and December.

During the year, the term of the Chancellor, Ms Wendy McCarthy, was extended until 31 December 2005. The term of the Deputy Chancellor was extended until 11 April 2005.

Council welcomed Professors Andrew Cheetham and John Dearn, appointed as Pro-Vice Chancellor (Research and Information Management) and Pro Vice-Chancellor (Academic) respectively, and noted the re-appointment of Professor Peter Putnis as Pro Vice-Chancellor of the Division of Communication and Education for a further period from 1 January 2004 to 31 December 2006.

In July, Council awarded an honorary doctorate to Michael Bryce, an Australian designer with a distinguished reputation both nationally and internationally, in recognition of his contribution to design and design education.

Council approved the Strategic Plan for 2003-2006, the basis of which it had shaped in the previous year.

In August Council began a review of its role and responsibilities with the aim of producing a set of operating principles or guidelines which would align with good governance principles. Council expected to complete its review in April 2004.

Council noted the report of Australian Universities Quality Agency audit of the University in which the Council was commended for its diversity of expertise and the relationships established with the local and regional community, the close links developed with ACT Government and the level of positive interaction with the University community.

During the year, Council noted that the University entered into a number of new collaborative agreements, such as that with the Australia and New Zealand School of Government (ANZSOG), a partnership with the universities of Melbourne, ANU, Queensland, NSW, Griffith, Monash, Sydney, Victoria University of Wellington and the Melbourne Business School, to offer postgraduate programs and research activities in the area of public sector management.

In addition, the Centre for Excellence in Forensic Studies was established, in partnership with the Canberra Institute of Technology and the Australian Federal Police, as was a partnership arrangement with Semmelweis University of Medicine in Hungary to provide opportunities for medical science graduates from UC to complete a medical degree in Hungary.

Council acknowledged the achievements of members and staff of the University.

Several members of Council had been awarded Centenary Medals: Ms Wendy McCarthy, Dr Mike Sargent, Professor Roger Dean, Ms Dawn Casey and Ms Anne Trimmer;

Professor Jennelle Kyd and Dr Leah Moore had both been awarded a Young Tall Poppy award by the Australian Institute

of Political Science in recognition of their achievements as outstanding young researchers in the fields of Science and Biomedicine;

Professor E (Livio) Bonollo, Emeritis Professor of the University, had been appointed to the Comitato Permanente Degli Scienziati Italiani Nel Mondo (Permanent Committee of Italian Scientists in the World) by the Italian Ministry of Foreign Affairs;

Ms Felicia Zhang of the School of Languages and International Education had received an Australian Award for University Teaching in the category of Humanities and the Arts.

Professor Peter Dowling, Pro Vice-Chancellor of the Division of Business Law and Information Sciences, became the 2004 President Elect and the 2005 President of the Australian & New Zealand College of Management.

Other matters considered or noted by Council during the year included:

- the Finance and Audit, Committees of Council provided monitoring of the University's financial and procedural matters;
- the implications for the University of changes to Commonwealth Higher Education legislation;

the commencement in Semester One of the first cohort of students on the University's Brisbane campus.

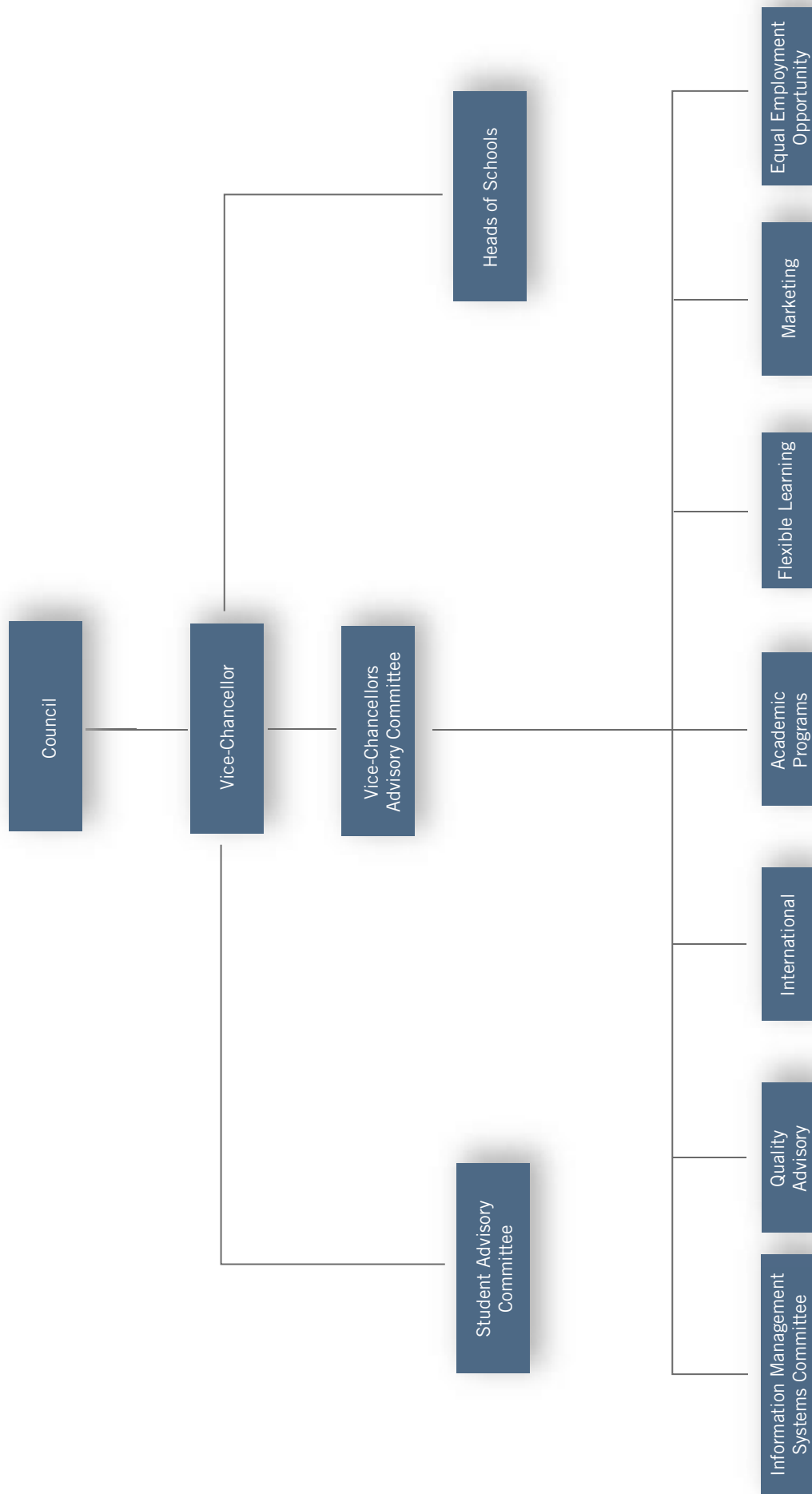


LEGISLATION

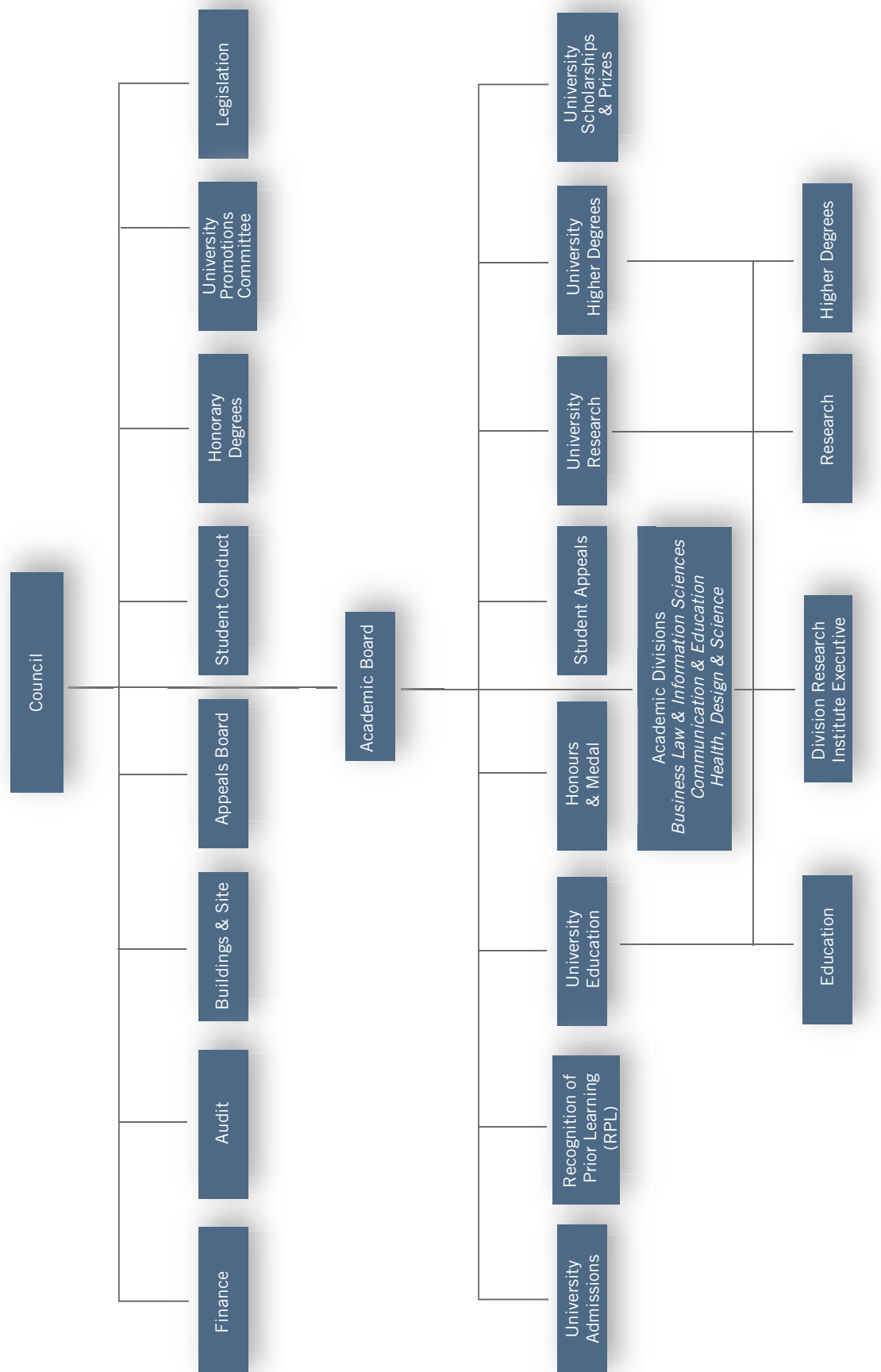
Council made the following statute during the course of the year:

Courses and Awards Amendment Statute 2003

VCAC & VICE-CHANCELLOR COMMITTEES



U C O R G A N I S A T I O N A L C O M M I T T E E S T R U C T U R E







UNIVERSITY OF CANBERRA

2003
division report



Corporate Services continued to provide the University with effective and efficient service in the areas of Facilities and Property Services, Human Resources, Financial Services, Student Residences, Student Services and Secretariat.

Corporate Services Division has an established sponsorship under the National Indigenous Cadet project and the first recipient has now graduated.

The Division implemented the third stage of its staff development plan during the year and a number of training programs. Staff were also supported in a range of development activities such as their participation in the University's group mentoring program for women, attendance at conferences or in the undertaking of formal study.

In 2002 the division established a project team to implement the Callista student information system. This is a substantial project that will address the University's student management needs into the future. The University is using recognized project methodology to guide the project and facilitate its successful implementation. The project continued throughout 2003 and was on target for an April 2004 implementation.



The Client Services Division ceased to exist on 31st December, 2003. It began its life ten years earlier when the University Library, the Computer Centre and the Administrative Systems Group became pioneers in Australia by formulating a shared vision and purpose and working together as an integrated Division. Over the decade the Division also included the University's mail services and printing services, student supports services, health and counselling services and the University's online presence, UC Online.

The Division has always aspired to deliver innovative, quality services that enable and add value to new and existing educational philosophies and practices. Significant achievements during 2003 include:

- the launch of a new homepage for UConline designed to achieve a more information rich, public relations focused page accessible to all users and underpinned by a consistent approach to web page development throughout the University;
- the development of Information Access Plans by the Library with course convenors to deliver information content (information, ideas and knowledge) as needed, provision of unmediated document delivery services to all postgraduate research students as a sustainable alternative to high-priced serial subscriptions, online requesting and delivery of journal articles, access to a further five-year back-file of Web of Knowledge as part of a national site licence initiative, redirection of funds from single print journal titles to large collections of online full-text journals, extension of electronic reserve to all subjects thereby providing twenty-four hour access for students to all essential readings, participation with eighteen other universities in the Australian Academic and Research Library and Information Network (AARLIN) project to develop a portal to enable staff and students to search all of the Library's print and electronic collections and databases through a single search strategy and then to connect with document delivery services.
- Successful introduction of the online lecture streaming service, extension of the courses and subject database to cater fully for the needs of the online handbook and online prospective student enquiries regarding available study programs, enhancement of the online tutorial registration system, upgraded security measures and the addition of some redundancy to numerous computer systems with the aim to minimise the risk of computer failures, introduction of the in-house developed system for online students to apply online to study at the University, and introduction of the UC Policy Database system.
- Re-affirmation of the important role to be played by the University's Health and Counselling services in the life of the University as a community and re-furbishment of the Health and Counselling Centre.

During 2003, the School of Teacher Education and the School of Professional and Community Education merged to form a new School of Education and Community Studies. This change recognised the close links between different levels of education and the continuity of research and teaching in the field within a framework of lifelong learning. The Division now comprises five academic schools covering the areas of Communication and Media Studies, Education, Humanities, Languages, Information Studies, Creative Writing, and Tourism. The Division also has a major English language centre and a range of other community centres, including the Wiradjuri Childcare Centre, Unitronics, and the Schools and Community Centre.

Research in the Division is organised around three areas of research strength:

- Communication, Media and Cultural Studies; Education and Innovation; and
- Tourism Research.

A major priority in 2003 was the strengthening of research management in the Division under the leadership of the Director of the Divisional Research Institute, Professor Tony Shaddock. In 2003, Division staff were successful in gaining major research grants from the Australian Research Council, the Australian Centre for Agricultural Research and the Department of Education, Science and Training. The year also saw the renewal by the Government of the CRC in Sustainable Tourism, of which UC is a member.

The Division continues to emphasise creative research and creative writing. Highlights in 2003 included the launch of *infLect*, a peer reviewed journal of multi-media writing, and the achievements of script writing teacher, Felicity Packard, who wrote eight episodes for the ABC/Screentime drama series *MDA*. The program was one of four international shows vying for the 2003 International Emmy Awards for Outstanding Drama Series. Creative work was also fostered through the 2003 Writing Fellow, John Romeril, and the May Gibbs Fellow, Elizabeth Honey.

The Division had approximately 4,000 students enrolled in its courses. At the undergraduate level, there was continuing effort to ensure the integration of academic learning and professional practice through internships and project work. A new internship program was launched for public relations students; the Tourism area continued its highly successful Tourism Industry Placement Scheme; and in the area of Education, further steps were taken to fully integrate the Professional Experience subjects into the overall educational experience of students. A scheme to enable UC Political Communication students to undertake an internship program in Washington DC was established. Community Education Honours student, Damian West, received the Prime Ministers's Award for Innovation and Diversity for his work in Centrelink on a project which began through his final year placement in that organisation.

At the Postgraduate Coursework level the Division continued its program to enhance the availability of its courses to practising professionals through flexible delivery. About 160 students were studying their Masters degrees primarily online. Additional

offshore programs were launched, including the offering of the Masters of Knowledge Management in Singapore in conjunction with IDP Education Australia.

A major focus in 2003 was to strengthen collegiality among postgraduate research students and foster a dynamic postgraduate research culture. The year began with the Jervis Bay residential retreat, which was followed in July with a Postgraduate Student 'Write-a-thon', again at Jervis Bay, where 20 research students secluded themselves at the field station over a five-day period to write and share their writing with their peers. PhD student Kerry McCallum won the Grant Noble Prize for the best postgraduate research paper delivered at the Annual Conference of the Australia and New Zealand Communication Association.

The Division continues to foster innovation in teaching and learning. A major highlight in 2003 was the award to Felicia Zhang from the School of Languages and International Education of the 2003 Award for University Teaching in the Humanities and Arts.

Community Service initiatives saw the establishment of the Warren Osmond Scholarship in Journalism for an East Timorese student, in cooperation with AusAid. It was another successful year for the Parents-as-Tutors Program, with over 100 students with literacy difficulties referred to the program by ACT schools. The year also saw the 20th Anniversary of Unitronics, a service providing work for people with disabilities, conducted by the Division, and funded by the Commonwealth Department of Family and Community Services.

The Division ended 2003 in a strong position. Its undergraduate programs continue to be in high demand, with overall UAI entry scores increasing. At the postgraduate level the Division



continues to secure sound enrolments through the provision of specialised courses aimed at meeting the professional development needs of education, communication and other professionals. The Division continued to invest significantly in the development of its infrastructure, particularly in multi-media laboratories. It also has a continuous process of self-review, which regularly results in the fine tuning and updating of its programs. One noteworthy development in this regard was the decision to discontinue the undergraduate program in Library and Information Studies and focus future activity in this area at the postgraduate level.

Following the appointment in 2002 of Professor Peter Dowling as the Pro Vice-Chancellor of the Division, during 2003 the evaluation of the Division's structure and academic programs gained momentum. The staff of the Division contributed to an internal evaluation, and external consultations were held designed to ensure the Division established a strong teaching and research foundation to allow it to meet the challenges of increased commercialisation in the higher education sector and fluctuations in demand for core courses offered by the Division.

The focus on identifying future market strengths, and better positioning the Division to exploit those markets, led to the re-naming of the Division in 2003 and re-organisation of its School structure. Previously the Division of Management and Technology, the Division was re-named the Division of Business, Law and Information Sciences, to reflect the core teaching and research focus of its Schools.

The School of Law continued to attract top students from throughout Australia, the majority of whom combined law with another professional degree.

Reflecting the strong teaching program, the School of Law became the only one in Australia to attain membership of the International Centre for Computer Assisted Legal Instruction, thus helping students gain valuable skills in e-learning, a major focus of the School's teaching strategy. University of Canberra students performed well in various national competitions, reaching the final four of the Constitutional Law Moots. UC's Court of the Future underwent a major renovation during the year to transform it into an e-court.

The School of Law also continued its strong research performance, the highlight being the large ARC linkages grant on Governance secured by Professor Bryan Horrigan, Professor Meredith Edwards, Mr Geoff Nicoll and Professor John Halligan. Professor Don Fleming completed major research projects

Committee of the Law Council of Australia and Jann Lennard and Michael Flynn's work on the ACT Law Society Council.

The School of Law also responded to the growing internationalisation of law. UC lecturers taught law classes in Singapore, Hong Kong and China. The School developed several new international curriculum offerings in such areas as customs law and administration, international business transactions and international economic law.

At the beginning of 2003, the School of Accounting, Banking and Finance and the School of Economics and Marketing were combined as the new School of Business. During the year the school welcomed the appointment of Associate Professor Jack English, responsible for the introduction of new programs in entrepreneurship.

It was with great regret that the Division farewelled Associate Professor Mairead O'Brien, a charismatic teacher, brilliant researcher, and mentor and friend to many. Mairead retired from the university in April, and her absence was keenly felt by her colleagues, all of whom were subsequently deeply saddened to learn of her passing.

Members of the School of Business continued to present papers at national and international conferences and publish books in scholarly journals. Especially notable was a paper by Associate Professor Anne Daly and Dr. Craig Applegate entitled *The Impact of Paid Employment on the Academic Performance of Students at the University of Canberra: A Preliminary Analysis*. The paper was presented at the 2003 Conference of Economists, and received national media attention.

New proposals were approved for revisions to the Bachelor of Business Administration degree, the Bachelor of Commerce degree, and the Master of Professional Accounting. At the end of 2003, the School of Business and the School of Management and Policy merged to form the School of Business and Government, under the leadership of Professor Alan Dunk.

During 2003, members of the School of Management and Policy were recognised for the quality of their teaching. A Vice-Chancellor's Distinction Award for Creative and Innovative Teaching was awarded to Dr. Mary Walsh in recognition of her outstanding teaching abilities and to Professor John Halligan as a member of a team involved in university-wide research education activities. A HERDSA (Higher Education Research and Development Society of Australia) fellowship was awarded to Robert Kennelly for his contribution to teaching. Dr Pat Brewer led a team that was successful in securing a Divisional teaching grant to improve the learning of students for whom English is not a first language.

Members of the School continued to make exceptional contributions to their respective disciplines. Mary Walsh was awarded a grant under the Political Studies Association Overseas Conference Grants Scheme; Dr. Chris Aulich, Emeritus Professor Roger Wettenhall and Professor John Halligan won a grant to consider the changing role of the Australian public sector; John Halligan is a chief investigator of an ARC grant focusing on Corporate Governance; Dr Jules Wills took a leading role in constructing a new Strategic Management curriculum for the Australian National Business School consortium, of which UC is a member, and Professor Mark Turner and Dr. Paul Kringas won a UC grant to study university governance. Mark Turner was honoured with an invitation to attend a Carnegie Foundation/Cambridge University project on 'Complex Peace Agreements' and also undertook research on a project with the United



on the legal profession and legal aid, and Professor Eugene Clark completed a report for APEC on electronic trading. Staff published many articles and several books, including Professor Horrigan's *Adventures in Law and Justice*, Dr Maree Sainsbury's *Moral Rights*, Eugene Clark, Arthur Hoyle and A/Prof George Cho's, *E-Law for Business and Government*, Jann Lennard and Brendan Pentony's 3rd edition of *Understanding Business Law*; and two books by our Adjunct Professors: Russell Miller's 24th edition of *Trade Practice Act Annotated*, and Dr Patricia Eastle's *ACTCOSS: Building Bridges for 40 Years*.

The School strengthened links with the community and profession by involving judges and lawyers in the teaching program, and through staff involvement in major ACT and national bodies. An example is Geoff Nicoll's work on the important Business Law

Nations Development Program reviewing public administration reform experience in the Asia-Pacific. Dr. Michael O'Donnell, in conjunction with colleagues at the universities of New South Wales and Sydney, released a research report on executive salaries that was widely discussed in the media.

The School of Management and Policy continued its successful partnership with the Australian Command and Staff College at Weston with a two-year contract extension. The School also continued to forge strong links with the Centre for Research in Public Sector Management, both in providing financial support and in having School members offer seminars and papers at the regular CRPSM seminar program.

Based on the School's reputation in public administration, the university was accredited to award an Executive Masters of Public Administration as a member of the prestigious Australian and New Zealand School of Government. The School also restructured its Masters degree in public administration and developed new masters courses in management and in human resource management.

At the end of 2003, the School of Management and Policy merged with the School of Business to form a new School of Business and Government.

The School of Information Sciences and Engineering was established in January 2003 through the amalgamation of the former Schools of Computing and Electronics and Telecommunications Engineering. The School was further enlarged in July 2003 with the addition of the former School of Mathematics and Statistics. The new School is organized into four main disciplines: Information Systems, Software Engineering, Network Engineering and Mathematics and Statistics.

Three major initiatives have been undertaken with respect to the development of new courses. The first is a Bachelor of Business Informatics, which comprises a core of information systems and business related subjects. The second is the restructuring of the undergraduate engineering program into a single course leading to awards in software engineering, computer engineering or network engineering. The third is a coursework engineering course leading to a Master of Engineering Science in Network Engineering, with specializations in network engineering or telecommunications.

Two teaching teams from the School received Vice-Chancellor's awards for teaching excellence. One team was recognized for their work in supporting beginning students, and particularly those from overseas, through the School's Student Resource Centre. The second team was recognized for an innovative online course in physics education designed for NSW science teachers practicing in areas other than physics. The course provides them with a qualification that allows them to teach physics through to HSC level.

Research in the school continued to develop, including an increase in publications. Work also proceeded on large external grants in telecommunications and mathematics. This applied particularly to the Division's Centre for Advanced Telecommunications and Quantum Electronics (CATQER) laboratory and the Centre for Applied Geometry and Statistics (CAGAS). Applications were also made for university grants in speech and agent technology, and work done on an industry collaborative grant in Information Architecture (Human Computer Communications Laboratory). Research partnering is developing with other parts of UC, such as in Health Informatics, while externally School researchers worked on two ARC Network bids and the Survey laboratory initiated links with its international

partners. Among new external linkages are those with a major software house, a consortium of Sun Microsystems, ACTEW and Transact in the area of community computing, and the Australian Bureau of Statistics in the delivery of elements of the graduate teaching program.

The University began teaching at the new Brisbane Campus from first semester 2003. This was the first time UC had established another campus in Australia. The foundation courses offered at UCBC were the Bachelor of Business Administration and the Bachelor of Information Technology. The Master of International Business was also offered during 2003.

The Brisbane Campus experienced strong demand from students, particularly domestic students, from the first semester. The Campus became the responsibility of the Division from mid-2003. The Foundation Head of Campus, Professor Brian Andrew, retired from the University during 2003.

The Professional Management Program (PMP) continued to offer short courses through 2003, with several new short courses offered. These included Eco-Innovation and Sustainable Development, Doing Business in China, Fraud Examination, Performance Audit, Change Management and Facilities Management.

PMP's regular short courses in the areas of Marketing and Communications, Workplace Skills Management – particularly self management, risk, project, entrepreneurship, e-business, knowledge management, leadership, and business development management courses – again attracted a large number and wide diversity of participants.

The Executive Development Programs were tailored to individual and organisational needs and are developed in conjunction with clients. Similarly, the customised Graduate Certificate Programs were offered in several large Government Departments and were very successful.



The Master of Business Administration (MBA) is offered by the School of Business in the Division. The MBA program has taken an innovative approach to the structure of its graduate business program whereby students without a prior undergraduate degree can articulate into the MBA through the Graduate Certificate in Business Administration (GCBA) and the Graduate Diploma in Business Administration (GDBA). This program offers a pathway for practising managers and professionals to upgrade their qualifications and gain graduate recognition at tertiary level.

The MBA Program is designed to educate participants in general business concepts and skills and their application to business and public and social administration, and hence to help them manage more effectively and responsibly in a challenging and changing business environment. The course is offered in Canberra, China (Shanghai, Ningbo and Guangzhou) and Hong Kong on a full-time and part-time basis. The MBA program

also includes the Master of International Business (MIB) and its sub-award, the Graduate Diploma in International Business. Both of these awards are offered at Canberra and Brisbane campuses. The University of Canberra is a member of the Australian National Business School (ANBS), a consortium of six universities (Deakin University, Griffith University, the University of Western Australian, University of Canberra, University of Tasmania and University of Wollongong).

The China Management Studies Unit (CMSU) was established in June 2003 to act as a liaison and coordination point for UC academics and project management staff, overseas partner institutions and UC agents dealing with educational ventures in China. China is an important education market for Australia and UC has the distinction of having the highest number of foreign university programs approved by the Beijing Ministry of Education.

During 2003, the CMSU hosted visiting Chinese delegations, coordinated business development in China for the Division, liaised with other Divisions and the executive on existing and potential programs in China, helped program convenors develop, monitor or revise UC China programs and began building an extensive network of relationships in China to facilitate UC's activities and programs.

In partnership with Professor Mohamed Khadra, Pro Vice-Chancellor of the Division of Health, Design and Science and President of the Bruce Business and Community Association (BBCA), CMSU facilitated a 'China Think Tank' in August to explore the wide and diverse range of opportunities for Australian companies in China. The seminar, sponsored by BBBCA, aimed to provide members with advice and assistance on how to deal with China, and provide useful background on cultural and business norms, business etiquette and negotiations.

On China's National Day in October, the UC China Club, in association with CMSU and the Chinese Students and Scholars



Association, held a photographic exhibition at UC based on the theme 'China Today'. More than 65 pictures representing the changing face of China were exhibited, and attracted an enthusiastic audience from UC, ANU, the Chinese Embassy and Business ACT. UC Vice-Chancellor Professor Roger Dean opened the exhibition, which was covered by China's official newspaper, the People's Daily.

The Divisional Research Institute (DRI) oversees policy and funding concerning academic research and higher student support in the Division. It includes three Areas of Research Strength: Governance; Socio-Economic Policy and Research, and Information Sciences and Engineering. Research activities and support for research higher degree students continued to be consolidated and administered under the guidance of the DRI, its Executive, the Divisional Higher Degrees Committee and the Divisional Graduate Studies Office. Professor Bryan Horrigan

was DRI Director in 2003, and Professor John Halligan chaired the Divisional Higher Degrees Committee.

In September 2002 the Division's IT Restructuring Plan 2002 - 2003 was endorsed. Much of 2003 was focused on implementing the Plan, designed to deliver enhanced IT support and infrastructure for the research, teaching and administrative responsibilities of the Division. The result has been the creation of a responsive team of IT professionals able to support a more reliable IT infrastructure at both the desktop and server levels, and the implementation of an asset management and replacement strategy to ensure all staff have access to appropriate IT facilities and services. A new central IT service and staff work area was opened by the Division in December 2003. The Division acknowledges the contribution of all IT staff in bringing the Plan to fruition.

Australian Mathematics Trust

The Australian Mathematics Trust increased the number of activities it offered during 2003. It also began planning to extend its main activity, the Australian Mathematics Competition (AMC) for the Westpac Awards, into primary schools. This followed the completion of 25 successful years servicing principally the secondary sector. The Trust's other main activity, the Mathematics Challenge for Young Australians, has been steadily introduced into the upper primary years (5 and 6). In 2004 the AMC will have a version for students in Years 3 and 4 as well as one for Years 5 and 6.

In 2004 the Trust will be logistical partner of the Rio Tinto Australian Science Olympiad in administering the Australian Science Challenge, a new event designed to be a science version of the AMC.

Executive Director, Professor Peter Taylor, was appointed by the International Commission on Mathematics Education to co-Chair the International Study "Challenging Mathematics in and beyond the Classroom", and by the new Australian Mathematical Sciences Institute to Chair its Education Advisory Committee.

Centre For Customs and Excise Studies

The Centre for Customs and Excise Studies took a new and major step in 2003 by registering as a company, the Centre for Customs and Excise Studies Pty Ltd, with responsibility for the commercialisation of courses to support the customs and excise professions. To underpin the commercial nature of the Centre, it re-located to the new University of Canberra Innovation Centre in September 2003. Adjunct Professors David Widdowson and Mark Harrison were appointed Director and Chief Executive Officer respectively of the Centre and are responsible for leading the Centre into the future.

During 2003 the Centre for Customs and Excise Studies was involved in a range of initiatives and activities, including training programs in South Africa, Malaysia, Thailand, Vietnam and China; reviews of customs procedures in Sri Lanka, Bangladesh, Pakistan, India, the Philippines, Thailand and Indonesia; and on-campus training programs for the Australian Customs Service, Thai Excise Department, Vietnam Customs Department and the People's Republic of China Commerce Department.

In addition, the Centre developed a graduate program in International Customs Law and Administration, including Graduate Certificate, Graduate Diploma and Masters, and developed customs-specific courses for the proposed joint UC-UIBE (University of International Business and Economics, China) masters programs.

NATSEM is a world leader in the development of microsimulation models and techniques and in the analysis of microdata. Such models are computer-based tools, capable of simulating the effects of policy and other changes on specific sectors of the community, down to the level of individual families.

A key highlight for NATSEM during 2003 was the highly successful International Microsimulation Conference on Population Ageing and Health, which NATSEM and Health Canada jointly hosted in Canberra in December. The two-day conference was attended by more than 220 people and featured some 70-plus presentations by speakers from approximately 20 nations. The conference focussed on the challenges presented by an ageing population and on the quantitative models being developed across the world to help policy makers address those challenges. Subject streams ranged from 'Retirement Incomes and Outlays' through to 'Forecasting Health and Disability'.

The conference was followed by a two-day workshop and symposium at which experiences were shared between those who had already built complex microsimulation models and those contemplating the construction of such models. One of the outcomes of the conference was the establishment of the International Microsimulation Association, with NATSEM's Director, Professor Ann Harding, elected inaugural president of the new association.

During 2003 NATSEM won a number of major research grants, including a Linkage Grant from the Australian Research Council (ARC) for a project titled 'Regional Dimensions: New Models for Analysis of the Spatial Effects of Policy, Sociodemographic and Economic Changes'. This three-year project is being conducted in partnership with the Australian Bureau of Statistics, the ACT Chief Minister's Department, the Queensland Department of Premier and Cabinet, the NSW Premier's Department, the Victorian Department of Sustainability and Environment, and Dr Paul Williamson from the University of Liverpool in the UK. The project aims to substantially improve the decision support tools available to State and Territory governments by providing spatial socio-economic data at a small area level, with initial output focussing on the policy issues of housing affordability and financial disadvantage. This project continues NATSEM's development of spatial microsimulation models.

A second ARC Linkage grant, 'Care Needs, Costs and the Capacity for Self-Provision: Detailed Regional Projections for Older Australians to 2020', also commenced in 2003 and will utilise the new spatial microsimulation techniques to assess future aged care needs by region. This project is being conducted in partnership with the NSW Department of Ageing, Disability and Home Care and the Australian Department of Health and Ageing.

NATSEM also continued its work on health microsimulation models in 2003, with research assessing the current and projected costs of NSW hospitals and the socio-economic characteristics of NSW hospital users. This research was again part of an ARC funded project, with NSW Health, the Health Insurance Commission and the Productivity Commission as research partners. Another ARC funded project, with research partner Medicines Australia, continued development of a sophisticated microsimulation model of the Pharmaceutical Benefits Scheme. At the end of 2003, NATSEM won a further

ARC Linkage grant for a project to commence in 2004, titled 'The Distributional Impact of Health Outlays: Developing the Research and Modelling Infrastructure for Policy Makers'.

NATSEM continued to actively contribute to public policy debate and research throughout 2003. NATSEM staff investigated the financial disincentives facing mothers returning to work under Australia's current tax-transfer system; conducted research for the World Health Organisation (WHO) on the impact of women's leadership in health and welfare fields; examined internet and computer usage under the ABS Australian Census Analytic Program; collaborated with Geoscience Australia to produce experimental estimates of the geographic distribution of vulnerability to a natural hazard; and assessed the current and projected distribution of wealth. NATSEM again teamed up with AMP in 2003 to produce another three issues of the AMP•NATSEM Income and Wealth Reports. The three reports focussed on the relationship between health and income; wealth and inheritance forecasts; and the income and wealth of Generation X.

The NATSEM models and/or research continued to be widely used within Federal and other government agencies. Among those used were the STINMOD model of taxes and transfers; the CuSP model of current and projected future usage, by postcode, of various types of access channels by Centrelink clients; the DYNAMOD model of projected future wealth and socio-economic characteristics of Australians, and the SYNAGI spatial socio-economic data.



All NATSEM publications can be freely downloaded from the Centre's website at www.natse.canberra.edu.au

Established in 1999, the National Institute for Governance at the University of Canberra seeks to facilitate a multi-disciplinary network of governance researchers and practitioners, and their organisations and professional associations, in the interest of improving governance practices in Australia and its region.

The National Institute for Governance exists to encourage good governance principles and practices, within and across the public, private, and not-for-profit sectors. Being based in the national capital, its particular focus is on public sector governance. There are three particular aspects to that focus: corporate governance, organisational governance and participatory governance.

In late 2002 major effort was put into the development and coordination of an ARC Linkage Grant application on corporate governance in the public sector. The Institute submitted this application in conjunction with Professor Bryan Horrigan and Geoff Nicoll (both from the National Centre for Corporate Law and Policy Research); Professor John Halligan (Centre for Research in Public Sector Management), and five industry partners – the Australian National Audit Office, the Department of Finance and Administration, Deloitte Touche Tohmatsu, CPA Australia, and MinterEllison Lawyers.

As a result of this application, in July 2003 the Corporate Governance Project was awarded a major ARC Linkage Grant to undertake an evaluation of the tensions, gaps and potential of corporate governance in the public sector. This project will run through until 2006.

The Institute's main consultancies in 2003 included work for the Murray-Darling Basin Commission, the Australian National Audit Office, the Australian Public Service Commission, the Department of Transport and Regional Services, the Defence Inspector General, the Department of Family and Community Services, the New Zealand Ministry of Education, the ACT Chief

- Edwards, M. (2003), Review of New Zealand Tertiary Education Institution Governance, The New Zealand Ministry of Education;
- Edwards, M., Nicoll, G. and Seth-Purdie, R. (2003), Conflicts and Tensions in Commonwealth Public Sector Boards: A report on research conducted by the National Institute for Governance, University of Canberra; and
- National Institute for Governance (ed) (2003), Facing the Future: Engaging Stakeholders and Citizens in Developing Public Policy, University of Canberra.

In 2002 the Institute identified considerable demand from government agencies for assistance in ways of improving relationships with the private and community sectors. With this in mind, the Institute, along with the Australian Public Policy Research Network, hosted Facing the Future: Engaging stakeholders and citizens in developing public policy, in Canberra on 23-24 April 2003. With more than 130 delegates in attendance, and extensive media coverage, this international conference exceeded our attendance and financial expectations. In particular, the Institute is very grateful to government departments and other sponsors who generously supported this event, helping to make it a financial as well as an intellectual success.

In addition, the Institute held a variety of forums and seminars on topical governance issues. Seminar attendance grew in 2003 to an average of 98 from an average of 85 in 2002. Further information regarding each of these events, such as speakers' summary reports and transcripts, is available via the Institute's website (details below).

On 1 July 2003, the National Institute for Governance introduced membership fees to promote active membership and further extend the range of benefits offered to members. The Institute now offers a variety of both individual and corporate memberships to the Governance Network. This initiative has been very successful, attracting approximately 200 paying members to date, including an impressive list of corporate members.

In 2003, the Institute consolidated its reputation by continuing its activities in local, national and international arenas. In particular, collaborations with and sponsorship from the Australian Public Service Commission, WalterTurnbull, Deloitte Touche Tomhatsu, MinterEllison Lawyers, the Department of Finance and Administration, and the Australian National Audit Office helped increase the profile of the Institute and further establish it as a centre of excellence. A range of organisations and enquiries sought Institute advice throughout 2003.

For further information about the National Institute for Governance visit <http://governance.canberra.edu.au>.



Minister's Department, the Australian Customs Service and the Victorian Department of Treasury and Finance.

In 2003, the Institute produced several publications:

- Horrigan, B., Edwards, M., Nicoll, G. and Baxter, K. (2003), Current Issues in Public Sector Governance, University of Canberra;
- Edwards, M. (2003), "Participatory Governance", in the Canberra Bulletin of Public Administration, Issue Number 107, March 2003, Institute of Public Administration Australia (ACT Division), pp. 1-6;

The start of 2003 heralded a new beginning and a new name for the Division - Health, Design and Science. This change reflected the range of courses offered within the Division. It also led to the former Schools of Biomedical Sciences and Nursing becoming the new School of Health Sciences. The School of Design also had a name change: to the School of Design and Architecture.

The Division introduced a record 22 courses in 2003, with key stakeholders both inside and outside the University involved in their development. Leading the way were courses in Physiotherapy and Pharmacy, which have been introduced at the Masters level. These courses are designed for graduates from the health sciences, to produce entry-level professionals. The Masters degrees have been a deliberate response to immediate workforce needs, enabling a 'just-in-time' response to providing trained professionals for the workforce rather than through a traditional four-year Bachelors degree. It also provides the flexibility to manage potential surpluses in the industry, by controlling the intake of students each year, as an excess of pharmacists or physiotherapists would be equally undesirable.

The broadening of offers in the nutrition discipline to include both a Masters and Graduate Diploma in Dietetics is a first for the ACT. In addition, the psychology discipline is now able to provide students with a full six-year professional program with the introduction of the Master of Clinical Psychology. It also provides a Graduate Diploma in Preprofessional Psychology for non-psychology graduates.

At the undergraduate level the courses were, in the main, new double degree offerings:

- Bachelor of Cultural Heritage Studies
- Bachelor of Human Nutrition/Bachelor of Coaching Science
- Bachelor of Forensic Studies/Bachelor of Laws
- Bachelor of Applied Science – Human Biology/Bachelor of Resource and Environmental Science
- Bachelor of Resource and Environmental Science/Bachelor of Laws
- Bachelor of Resource and Environmental Science/Bachelor of Communication - Journalism

At the postgraduate level the Division introduced a range of innovative degrees:

- Master of Applied Science – Nutrition
- Master, Graduate Diploma in Bioethics
- Master of Clinical Psychology
- Master, Graduate Diploma, Graduate Certificate in Environmental Health
- Master, Graduate Diploma, Graduate Certificate in Health Informatics
- Master of Nutrition and Dietetics
- Master of Pharmacy
- Master of Physiotherapy
- Graduate Diploma in Dietetics
- Graduate Diploma in Preprofessional Psychology

Staff from across the Division joined fellow Canberrans in the rebuilding of Canberra following the bushfires in January. There are ongoing studies through the Water Research Centre and the Cooperative Research Centre for Freshwater Ecology (CRCFE) of the effects of the fires on the Cotter catchment. Psychology staff were involved in running recovery sessions for those affected, and design students exhibited works expressing their feelings about the fires. The Division also held a fundraising auction, with proceeds going to the Bushfire Appeal.

The Division focussed on schools and colleges around the ACT and region, with a number of staff giving presentations to inform the community of the courses offered in the Division. Staff in Health and Environment spent considerable time with students either at their schools, in the bush or at the University sharing with them their enthusiasm for anatomy and the tracing of infectious diseases, and of wildlife and the environment. This was reinforced by a strong marketing campaign, including 'Be a Uni Student for a Day' activities promoting the Bachelor's degrees in Resource and Environmental Science, Medical Science, Human Biology, Industrial Design, Landscape Architecture and Cultural Heritage Studies. This led to an extraordinary growth in preferences of 31 per cent.

Further community involvement came through participation in the National Science Festival. More than 300 people attended the University for the mock trial debate Dial F for Forensics, and the Speakers Program over two days included a wide range of presentations. The Division's exhibition with the CRCFE at the Amazing World of Science gave school children the chance to see how exercise affects their heart rate, which creatures live in creek water, and how a skeleton is constructed.

Several hundred people attended exhibitions by final year Design and Architecture students. An enthusiastic response was received from prospective employers about the quality of the work produced.

The ACT Government formally launched the National Centre for Forensic Studies early in 2003. The Centre is based at UC, with the Australian Federal Police and Canberra Institute of Technology the University's partners. The Centre has since signed an agreement with the University of Florida ensuring future cooperation.

The Divisional Research Institute continued its support for the areas of research strength within the Division: Ecology, Earth and Environmental Sciences; Medical and Health Sciences; Built and Cultural Environment. These areas of research strength, in collaboration with key partners, attracted both Australian Research Council (ARC) grants and National Health and Medical Research Council (NHMRC) grants. The ARC grants were received for *"Studies of the degradation of dyes and pigments in inks on paper, in photographic media, and on painted services"* and *"Sex in Dragons - The molecular basis of genetic and environmental sex determination"*. The NHMRC grants were awarded for *"The effects of parental working conditions on children's health"* and *"Studies on arthritis disease processes following infection by a mosquito-borne virus"*. Oliver Berry was awarded the 2003 Science and Innovation Award for young researchers, for his innovative DNA detection test to track feral foxes in Tasmania.

The Division continued to look for global opportunities. A partnership agreement was signed with one of Europe's most prestigious medical universities, Semmelweis University of Medicine in Hungary, enabling eighteen University of Canberra Bachelor of Medical Science graduates to enter the fourth year of the Semmelweis University medical degree. Similar agreements have been sought in Malaysia and Italy. The *Societies for a Sustainable Future* conference was held in cooperation with Universiti Kebangsaan Malaysia (UKM).

A number of new staff joined the leadership team within the Division. Professor Craig Bremner is the new Head of the

School of Design and Architecture, Donna Mowbray heads the nursing discipline, Gabrielle Cooper is leading the pharmacy team, Associate Professor Gordon Waddington is the head of physiotherapy, and Professor Bob Montgomery is the head of psychology.

NGUNNAWAL CENTRE

The Aboriginal and Torres Strait Islander Foundation Program is a pathway to tertiary studies for Aboriginal and Torres Strait Islander people, and is one of the core functions of the Centre. This year the Centre had 27 enrolments. The Centre was also delighted that seven students graduated this year: Alana Brennan (Social Science), Annette McCarthy (Cultural Heritage Studies), Safina Walsh, (Education), Peter Pinnington (Community Education), Luke Jeffery (Sports Administration), Kathleen Leane (Arts) and postgraduate student Peter Raddoll (Information Studies).

A variety of Scholarships and Bursary packages were awarded to students attending the University. Makeeta Conlon received the Society of St Vincent de Paul Scholarship, the Centre's Academic Counsellor Jeanine Leane received the Society of St Vincent de Paul Postgraduate Research Grant and Jessica Johnson the National Capital Authority Scholarship. Rebecca Bell, Daphne Bennell, Melita Berthaly, Rebecca Laws, Victor Woods, Jessica Johnson, Angela Lloyd, Elizabeth Lloyd, Stephen Gogos, Maria Gogos, Melinda Ingram, Tim Leha, Lluwannee George, Andrew Horne and Tamara Giles all gained Access Scholarships, while Lluwannee George and Gary Gordon were proud recipients of the Charles Perkins Scholarship.

The University of Canberra introduced the Ngunnawal Lecture Series as a social justice initiative in 2001. The 2003 Lecture, entitled *Traditional Knowledge and Economic Development in*

Indigenous Australia was delivered by Mr. Kado Muir. Mr Muir discussed traditional knowledge and intellectual property as part of the discourse on social responsibility and rights, and questioned how traditional knowledge might best be applied to and for

the social and economic development of Indigenous Australian communities.

In January 2003 Jeanine Leane returned from Canada after facilitating the inaugural international exchange between the University Canberra and the University of Saskatchewan. The exchange program will continue in 2004. The Centre was pleased to host International student Sylvia Worm. This has strengthened our memorandum that facilitates exchanges

between Indigenous students from the Ngunnawal Centre and the University of Saskatchewan. While in Canada Jeanine Leane delivered a Paper, "Transforming Campuses and Communities".

In September 2003 Ms Leane was invited to present a discussion paper on Indigenous Education at the Australian Curriculum Studies Association (ACSA). Also in September the Director, Tracey Bunda, and Ms Leane were members of the steering committee for the Indigenous Research Forum (IRF) hosted by the Australian Institute of Aboriginal and Torres Strait Islander Studies (AIATSIS). Both presented a paper on Aboriginal Women in Research.

In the first semester of 2003 the Director was on an Outside Study Program and was engaged in research that theoretically sought to construct an understanding of Indigenous higher education.

During the second semester she was engaged in teaching for the School of Education in the subject Diversity and Social Context. The Director and the Academic Counsellor, Jeanine Leane, were members of the Organising Committee for the National Indigenous Researchers' Forum.

This forum was co-hosted by AIATIS (the Australian Institute of Aboriginal and Torres Strait Islander Studies); the Ngunnawal Centre and the Jabal Centre, ANU. Held in October 2003 at the ANU, the forum was attended by approximately 150 Indigenous researchers, some from overseas. The Director and Academic Counsellor facilitated a workshop for Indigenous Women in Research. The workshop was very well attended and a recommendation made that such a workshop be a permanent fixture on the Conference agenda.

The Director also attended in October the Whiteness Conference at Flinders University. Participation in this conference has assisted the Director in formulating theoretical understandings, which will be used in the writing of her PhD.

The Director, with the Centre Manager, Mr Terry Williams, participated in negotiations with both state and federal government representatives concerning the Coalition of Australian Governments' (COAG) trial aimed at shared responsibility by government agencies for indigenous communities. This has resulted in facilitation of the ACT trial resting with the Ngunnawal Centre. Confirmation of this facilitation role will be known in 2004.

Max Jerrard, the Coordinator of the Aboriginal Tutorial Assistance Scheme (ATAS), attended an ATAS workshops and conference during the year. Mr Jerrard is also developing a Cultural Diversity Training Program for tutors employed under ATAS.





UNIVERSITY OF CANBERRA

2003
teaching and learning



Academic Development

Academic Board granted accreditation to 11 new undergraduate courses, including 7 leading to double degrees, for commencement in 2004:

- Bachelor of Arts in International Studies
- Bachelor of Business Informatics
- Bachelor of Communication (Creative Writing)
- Bachelor of Engineering

In December 2003 Academic Board endorsed a proposal that the University's undergraduate and postgraduate coursework courses be systematically restructured on the basis of a homogeneous system of 3 credit point units or units that are multiples of 3 credit points. The changes are to be introduced over several years.

Council approved the discontinuation of 10 undergraduate courses and 19 postgraduate courses.

Academic Board granted accreditation to 2 new undergraduate courses for commencement in 2005:

- Bachelor of Business Administration
- Bachelor of Commerce

56 postgraduate courses were accredited, of which 25 were at Master's level, 2 at Postgraduate Diploma level, 15 at Graduate Diploma level, and 14 at Graduate Certificate level. No new courses at Doctoral level were accredited.

The new postgraduate courses included courses in the fields of Bioethics, Community and Health Development, Creative Writing, Dietetics, Environmental Health, Health Informatics, Network Engineering, Pharmacy, Physiotherapy, Scaffolding Literacy, and TESOL and Foreign Language Teaching. They also included a number of restructurings, mainly in the School of Business, designed to develop established courses and increase their relevance to stakeholders.



University of Canberra Teaching Grants awarded in 2003

In 2003 the UC Teaching Grants Scheme supported Academic Divisions in the implementation of projects to which develop opportunities for internationalisation in accordance with the University of Canberra Strategic Plan 2003-2006 Mission Statement.

PROJECT LEADER(S) & TEAM	SCHOOL AND DIVISION	PROJECT TITLE
Ms Baskett Dr D Sharma Ms P Collings Ms L Sheikh Mr N Lynch	School of Information Sciences & Engineering Division of Business, Law & Information Sciences	<i>Strategies & Resources to Enhance the Performance of International Students</i>
Dr P Brewer Ms A Maldoni Dr R Kennelly	School of Business & Government, Division of Business, Law & Information Sciences School of Languages & International Education, Division of Communication & Education University of Canberra College	<i>Integrating Subject Specific Reading to Improve International & Intercultural Learning</i>
Ms D Dolan Assoc Prof M Sawyer Ms D Keenan Ms N Bramley Dr D Martin S Intasian	School of Languages & International Education, Independent Learning & Teaching Centre (ILTC) Division of Communication & Education	<i>Independent learning materials for the Independent Learning & Teaching Centre (ILTC)</i>
Dr M Whitelaw Mr S Hinton Dr A Willis Mr T Townsend	School of Creative Communication, Division of Communication & Education	<i>An innovative web-based system to support collaborative on-line learning</i>
Dr G Denham Professor B Montgomery Ms M Cotterill Assoc Prof T Bunda	School of Health Sciences Ngunnawal Centre Division of Health, Design & Science	<i>Development of a protocol for conducting counselling and psychotherapy transculturally</i>

Student enrolment as at 31 March 2003

BROAD FIELD OF EDUCATION	HIGHER DEGREE		OTHER POSTGRADUATE		UNDERGRADUATE AWARDS		ENABLING COURSE		NON AWARD COURSES		TOTAL
	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	
Architecture and Building	11	8	4	5	258	158			273	171	
444											
Creative Arts	25	50	19	33	322	434	11	13	377	530	907
Education	96	110	88	159	273	690			457	959	1416
Engineering and											
Related Technologies	2	0	0	0	64	3			66	3	69
Health	3	29	5	49	51	378			59	456	515
Information Technology	176	45	51	18	492	129			719	192	911
Management and Commerce	477	276	126	136	928	1493			1531	1905	3436
Natural and Physical Sciences	32	26	17	46	171	253			220	325	545
Society and Culture	46	68	61	173	462	929			569	1170	1739
Miscellaneous									84	68	152
TOTAL	868	612	371	619	3021	4467	11	13	4355	5779	10134

Student population overview 2003

Group	Percentage
Female	57.0
Male	43.0
Aboriginal and Torres Strait Islander People	0.96
Overseas	19.1
Australian	80.9
Students with disability	2.86
15 - 19 years	9.2
20 - 24 years	43.2
25 - 29 years	16.8
30 - 34 years	10.2
35 - 39 years	7.4
40 + years	13.2
Full-time	61.9
Part-time	38.1

Awards conferred

Totals of Awards by Division	2000	2001	2002	2003
Communication and Education	895	981	1110	1167
Management and Technology*	1114	1218	1221	1410
Science and Design*	627	646	617	668
TOTAL	2636	2845	2948	3245

Totals of Awards by Levels				
Advanced Diploma	3	3	4	0
Degrees of Bachelor	1621	1703	1751	1870
Graduate Diplomas/Graduate Certificates	543	506	613	626
Degrees of Master	456	612	561	724
Degrees of Doctor of Philosophy	11	20	15	18
Professional Doctorates	2	1	4	7
TOTAL	2636	2845	2948	3245

*In 2003 Management and Technology became Business, Law & Information Sciences, Science and Design became Health, Design & Science.

Conferring of Awards ceremonies were held in July and December.

Centre for the Enhancement of Learning, Teaching and Scholarship (CELTS)

During 2003 CELTS experienced considerable change, with the Director, Professor John Dearn, appointed Pro Vice-Chancellor (Academic) and an Acting Director, Dr Margaret Kiley, appointed for twelve months. There were also several staffing changes. Despite these changes, the four units of CELTS contributed significantly to the overall aims of the university. In particular, CELTS staff played a major role in the university's preparation for the Australian University Quality Audit visit in March 2003. Following the audit, of special note was the commendation given by the AUQA team to the university on the work of CELTS: "AUQA commends the University of Canberra's Centre for the Enhancement of Learning Teaching and Scholarship and its support of academic development, research supervision, innovative teaching and learning using flexible learning; the use of WebCT for online development, and for its induction programs for newly appointed academic staff."

Throughout 2003 the Academic Development Unit of CELTS continued to support university staff through workshops,

Divisions. The program, *Introduction to Tertiary Teaching*, was introduced by the university in 2003 as a requirement for new academic staff appointed to the University who do not have experience in teaching at the tertiary level. In semester one, eighteen staff members participated in *Introduction to Tertiary Teaching* 2003. Five participants were completing the program as part of their probation; the remaining 13 completed the program as the first subject in the Graduate Certificate in Higher Education. (Some of these participants were simultaneously completing the program as part of their probation). Completion of this program as part of probation requirements provides participants with four credit points towards the Graduate Certificate in Higher Education should they choose to enrol at a subsequent stage.

The Flexible Delivery Development Unit (FDDU) of CELTS continued to work with staff to develop publication-quality learning packages for priority postgraduate courses. During 2003 almost 20 new learning packages were developed, with ten existing learning packages undergoing 40 major modifications. With the number of packages now developed and with the expertise of teaching staff growing rapidly in this area, teachers are reporting benefits for all their students, not just those enrolled in priority courses.

The work of FDDU has been complemented by the work of the Flexible Delivery Support Unit, which provides a service for external students undertaking the university's priority courses. The FDSU provides advice and support to students regarding administrative matters related to their study at UC. It also receives assignments, forwards them to the relevant lecturer, returns them to students and dispatches all learning packages. The total number of students enrolled in priority subjects and supported by the FDSU in 2003 was 618 (298 in Semester 1 and 320 in Semester 2).

The University of Canberra is committed to flexible delivery and has WebCT as its online learning and teaching platform. The use of WebCT in teaching more than doubled during 2003. This was due to the increased use of existing sites and an increase, too, in the number of subjects with a WebCT portal, with a total of 819 WebCT sites active in addition to training and test sites. During 2003 more than 50 workshops were held, and staff were involved in 102 scheduled individual sessions to assist them in the use of technology in their teaching. Many more were done on a 'drop in' basis. Many other staff members were helped in this way, as well as over the phone or by email. Staff have easy access to support for the administration of their WebCT site(s) and training in the effective use of WebCT in teaching. At the end of 2003 the university moved smoothly to version 4.1 of WebCT.

CELTS staff were members of most university-wide committees related to learning and teaching, and of many Divisional committees. More than half CELTS' staff were undertaking tertiary study on a part-time basis, with two enrolled in Doctoral programs. The research output of CELTS staff included one DEST-commissioned report, five referred publications, eleven conference presentations, five 'in-house' CELTS publications and one web publication following the receipt of a University of Canberra research grant.



seminars, individual consultations, representation on major policy-making committees and the evaluation service. Of particular note was the inaugural and very successful Teaching for Learning Showcase, which incorporated presentations of innovative practices and discussion of issues related to teaching and learning. The Student Feedback Service is administered by CELTS as one aspect of its evaluation service to help all academic staff obtain feedback from students on their teaching and on the subjects they teach. During 2003, 375 UC staff used the Student Feedback Service and 662 questionnaires were prepared.

During 2003 the Graduate Certificate in Higher Education (GCHE) offered by CELTS experienced steady enrolment from across all



UNIVERSITY OF CANBERRA

2003
research



The year 2003 saw major re-organisation of the administrative structure of the Research Office and the Graduate Studies Office, as well as the implementation and the further refinement of policies put in place during 2002 designed to improve Quality Assurance of the University's research and higher degrees programs.

In mid 2003, following the resignation of the Pro Vice-Chancellor (Research), Professor Allan Cripps, Professor Andrew Cheetham was appointed to the new combined position of Pro Vice-Chancellor (Research and Information Management).

Towards the end of 2003, the Research Office and the Graduate Studies Office were combined to form the Office of Research and Research Degrees, and Dr Bob Calvert was appointed Director. A major innovation in the new office was the upgrade of the Research Master research information management system (RM4). All staff in the office have undergone training and this package will be fully implemented in 2004. A full time staff member has been recruited for one year to oversee the implementation of RM4, including the migration of all data, further staff training and its research management and reporting capabilities.

In 2003 the following quality assurance measures, initiated in 2002, were further refined, and are now almost fully operational:

The Active Researcher Classification Scheme: This scheme was designed as part of the approach to defining designated Areas of Research Strength. Researchers self-classify on a four-level scale based largely, but not solely, on DEST research performance indicators. In future, with the implementation of RM4, this classification could be entered automatically.

The Supervisor Registration Scheme: Supervisor panels for all higher degrees by research (HDR) students are required to have at least two registered supervisors who must be

Individual Learning Plans: These are now required of all newly enrolled HDR candidates. These plans are devised by the student in close collaboration with their supervisors and cover six key learning areas of postgraduate research education. All HDR students are required to undertake research education coursework, which is tailored to the needs of the student and their project and addresses issues identified in the individual learning plans. This scheme will be fully implemented in 2005. A research education convener has been appointed to oversee the design and implementation of the research education coursework.

Confidential survey of all HDR students: The year 2003 saw the first implementation of this survey addressing all aspects of HDR student training and support. The survey is designed to collect student perceptions of their experience and, as a quality assurance mechanism, to ensure that the benefits of - and support for - research training are maximized and equitable across the University. The survey is to be conducted annually. The results of this first survey are currently being analysed.

The strategic objectives for 2004, initiated in 2003, will be to focus the University's research effort by targeting funding to successful research groups. Applications of this strategy will be guided by the review of all University Areas of Research Strength being undertaken in 2004. Strategies already introduced include:

New postgraduate research scholarships

Three full time postdoctoral positions to be offered in 2004. These positions, for recent PhD graduates, will be targeted at the University's successful Areas of Research Strength.

The Vice-Chancellor's Distinction Awards for Research and Enterprise.

Major Research grants: The following major research grant applications were successful in 2003:

ARC Discovery

Prof RT Dean

Towards efficient real-time generation of detectable musical macrostructure

Category: 4101 - PERFORMING ARTS

Administering Institution: University of Canberra

Prof P Putnis

Overseas news in the press in Australia and its conditions of production: 1860-1910. Category: 4001 - JOURNALISM, COMMUNICATION AND MEDIA Administering Institution: University of Canberra

Prof JA Graves Dr S Sarre A, Prof A Georges Dr AP Gaeth

Sex in Dragons: The molecular basis of genetic and environmental sex determination Category: 2702 - GENETICS

Administering Institution: The Australian National University

Dr C Turner Ms M Neale A/Prof PE HOFFIE Dr JL Webb

Art and Human Rights in the Asia-Pacific: The Limits of Tolerance in the Twenty-First Century. Category: 3903 - JUSTICE AND LEGAL STUDIES

Administering Institution: The Australian National University

ARC Linkage

Prof DC Creagh, Dr GA Heath, Mr I Batterham, Mr DL Hallam

Degradation of dyes and pigments in inks on paper, in photographic media, and on printed surfaces

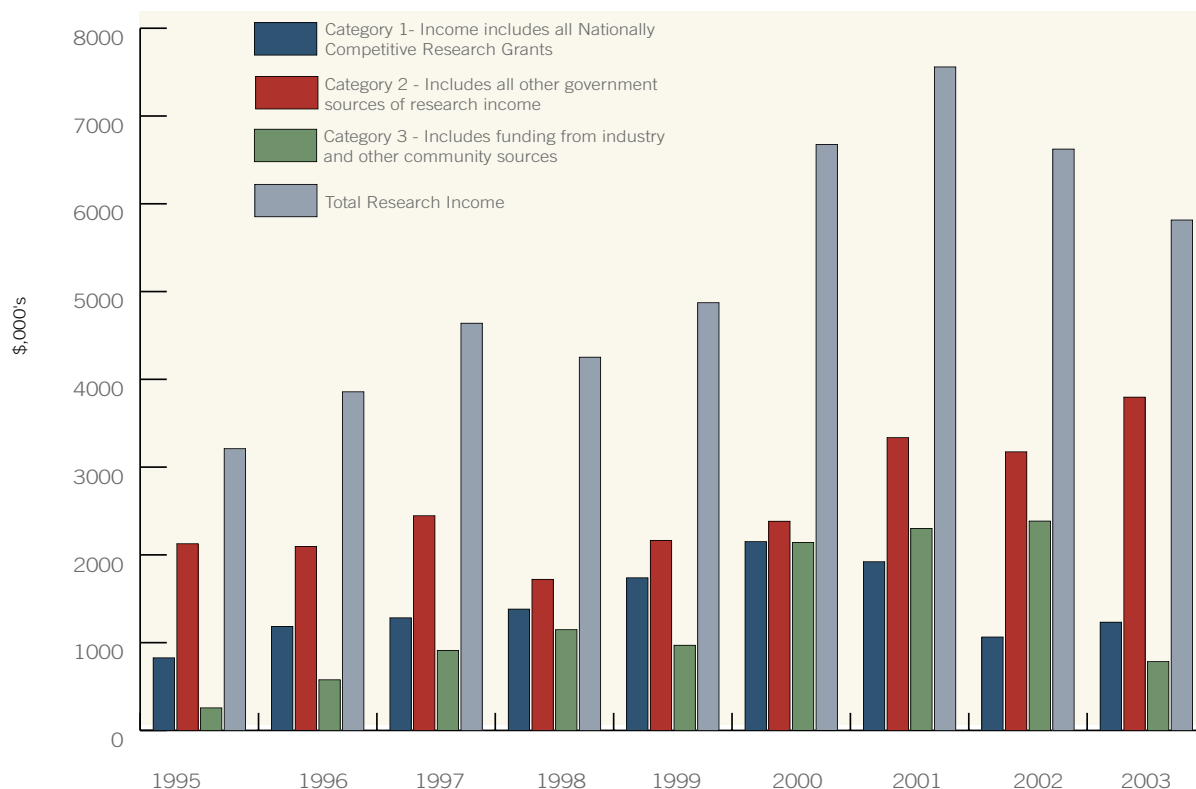
Category: 4003 - CURATORIAL STUDIES

Partner Organisations



active researchers (minimum level 2). To register, staff must demonstrate that they have either completed a training course in HDR supervision at the University of Canberra or another higher education institution or, in the case of already experienced and successful supervisors, provide a statement of their supervisory philosophy and practice. Training and professional development for supervisors is offered by the University's Centre for the Enhancement of Learning, Teaching and Scholarship.

Research Income



National Archives of Australia
National Museum of Australia
Screen Sound Australia
Administering Institution: University of Canberra

Prof AM Harding

The Distributional Impact of Health Outlays: Developing the Research and Modelling Infrastructure for Policy Makers

Category: 3602 - POLICY AND ADMINISTRATION

Partner Organisations

NSW Department of Health

Productivity Commission
Health Insurance Commission
Australian Bureau of Statistics
Australian Institute of Health and Welfare
Administering Institution: University of Canberra

Dr LJ Brown, Prof AM Harding

Care Needs, Costs and the Capacity for Self-Provision: Detailed Regional Projections for Older Australians to 2020

Category: 3705 DEMOGRAPHY

Partner Organisations

NSW Department of Ageing, Disability and Home Care
Department of Health and Ageing
Administering Organisation: University of Canberra

Prof MA Edwards, Prof JA Halligan, Prof BT Horrigan, Mr GA Nicoll

Corporate Governance in the Public Sector: An Evaluation of its Tensions, Gaps and Potential

APA(I) Award(s): 1

Category: 3602 POLICY AND ADMINISTRATION

Partner Organisations:

Australian National Audit Office
Department of Finance and Administration
Deloitte Touche Tohmatsu
CPA Australia
MinterEllison Lawyers
Administering Organisation: University of Canberra

Prof AM Harding, Dr P Williamson

Regional Dimensions: New Models for Analysis of the Spatial Effects of Policy, Socio- Demographic and Economic Changes

Category: 3404 ECONOMETRICS

Partner Organisations:

Australian Bureau of Statistics
Victorian Department of Infrastructure
Queensland Department of Premier and Cabinet
ACT Chief Minister's Department
NSW Premier's Department
Administering Organisation: University of Canberra

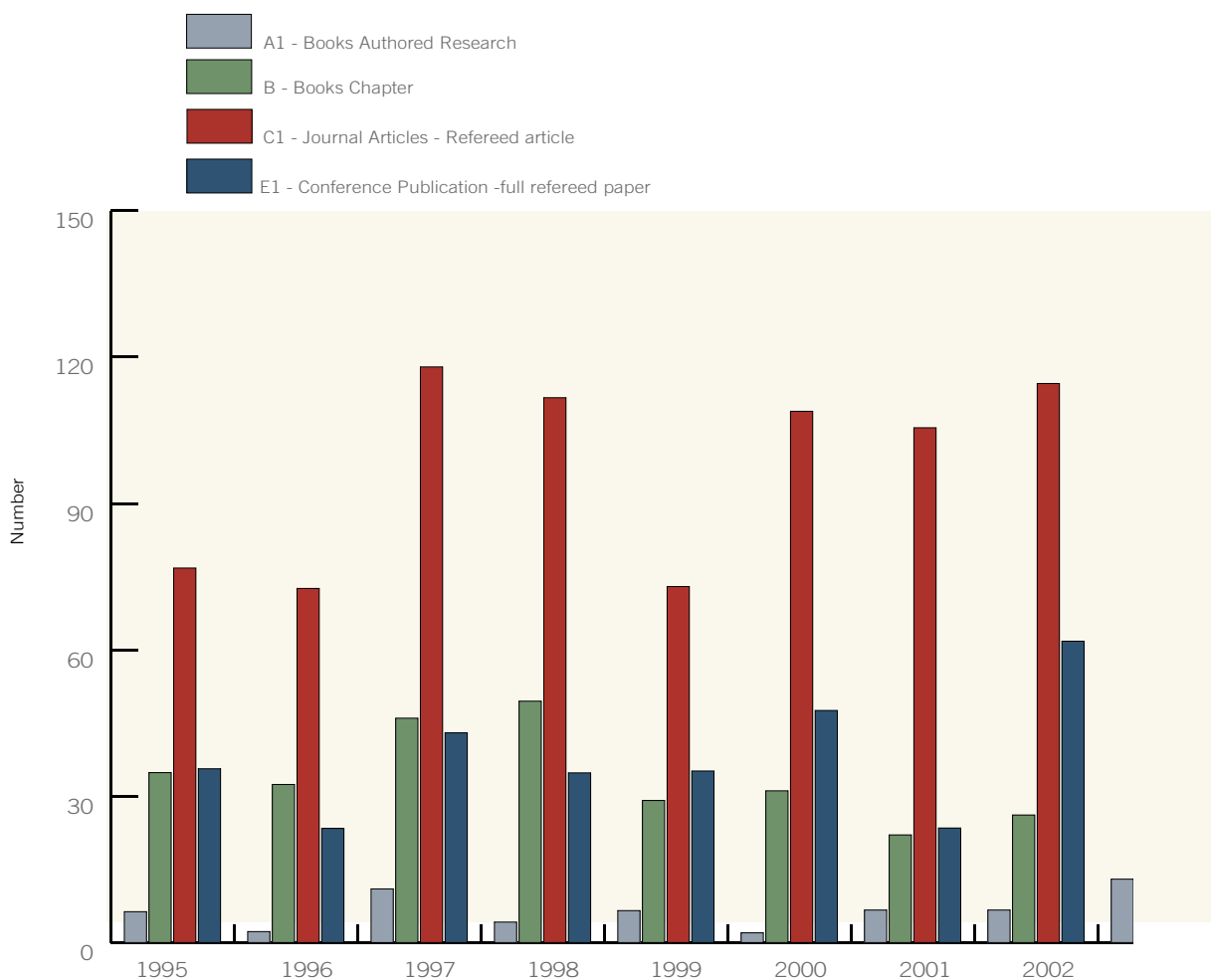
NHMRC:

Dr Suresh Mahalingam, Dr Brett Lidbury

A novel mouse model to investigate the mechanisms of virus-induced arthritis.

Administering Organisation: University of Wollongong

Research Publications



WINNERS OF THE VC'S DISTINCTION AWARDS FOR CREATIVITY AND INNOVATION IN RESEARCH AND ENTERPRISE FOR 2003:

Brett Lidbury

His recent groundbreaking research with the Ross River Virus and recognition of his work internationally forms the basis of this nomination.

Staff of the Special Education Program: *Tony Shaddock, Sandy Bauerle, Lurline Fraser, Chris Kilman, Joe Murik, Nancy Seivers, Tony Spinks and Steve Thornton.*

The Special Education Program has a long-standing record and substantial recent achievement in research and enterprise. The program has carefully shaped its profile to match current funding priorities and the needs of the education community and students with disabilities.

NATSEM: *Ann Harding, Richard Percival, Laurie Brown, Agnes Walker, Simon Kelly, Tony Melhuish, Steve Leicester, Ben Phillips, Carol Farbotko, Matthew Toohey, Elizabeth Taylor, Mandy Yap, Anthony King, Gillian Beer, Susan Day, Linc Thurecht, Anthea Bill and Anne Abello.*

Since NATSEM's establishment 11 years ago, the research staff have developed path-breaking micro-simulation models and techniques and applied them in social and economic research, and have thus influenced the shape of Australian society.



UNIVERSITY OF CANBERRA

2003
external relations



UC has as one of its strategic objectives the provision of intellectual leadership and service to the professions, industry, governments, and the wider community, particularly in Canberra and the Capital Region. As part of addressing this 'community service' role and obligation the University engaged in a number of outreach activities in 2003. These extended, beyond the Capital Region to national and international communities.

Within Canberra, the University hosted school students from all over Australia attending the 2003 National Youth Science Forum and again participated in the annual Science Festival. The Australian Mathematics Trust organised another extremely successful Australian Mathematics Competition.

In January the Vice-Chancellor gave a lunchtime lecture in the National Capital Authority series discussing the future of higher education and its potential to contribute to the development of the 'Creative Industries' in the ACT.

Later that month the University assisted ACT Emergency Services following the 18 January firestorm by making space available in the University Residences either to fire fighters or people needing temporary accommodation. The University closed temporarily on 21 January 2003 for half a day when levels of smoke being drawn into the air-conditioning systems raised the possibility of the University's fire alarms being activated at a time when all fire-fighting resources were required for bushfire duties.

In early July the Graphic Design students' exhibition *Burn Out* was displayed in The Link at the foyer at the Canberra Theatre Centre. The exhibition was also on display in August during the Australian Science Festival as part of the ArtSci week in the Canberra Centre.



At the national level the University of Canberra, along with the universities of Melbourne, Queensland, NSW, ANU, Griffith, Monash, Sydney, Victoria University of Wellington, and the Melbourne Business School, was announced as a partner in the Australia and New Zealand School of Government, offering postgraduate programs and involved in research activities in the area of public sector management.

In August the University hosted its annual Open Day for the community. It was estimated that some 5,400 people attended the event. Support from all sections of the University contributed to the enormous success of Open Day in 2003.

In the international sphere, the Vice-Chancellor conferred degrees on graduates of the Master of Arts in Teaching English to Speakers of Other Languages (MA TESOL) in Ho Chi Minh City, Vietnam. The Vice-Chancellor noted on his return it was evident that the University was well regarded in Vietnam, and attendance at an alumni function reflected appreciation of the University's efforts there.

The Vice-Chancellor also visited Dhurakijpundit University in Bangkok, with which UC was developing a jointly-badged Masters degree in Marketing Communication.

The Vice-Chancellor was also an invited speaker at a major symposium of the Biochemical Society (UK), and addressed the topic of the control of accumulation of oxidised proteins in ageing and in disease by their removal through degradative events.

Professor Dean also joined the Board of the New Zealand Universities Academic Audit Unit, an advisory body of the New Zealand Vice-Chancellors' Committee, as the Australian Vice-Chancellors' Committee representative.

Integral to the University's external communication strategy is the Public Relations Unit, whose central objective is to ensure the university's profile is maintained at the local, regional, national and international levels. In 2003 the Unit maintained the high number of media references to the University recorded the previous year by again engaging in the regular publicising of the University eclectic mix of activities.

The Unit also produces the university newspaper, *Monitor*, which has a total internal and external distribution of approximately 3,500. In 2003, 15 editions of *Monitor* were published.

Fundraising and Alumni Relations

The university's fundraising and alumni activities had become so closely linked that mid-way through 2003 the respective offices were amalgamated, with responsibility for their joint operation delegated to the Director of Fundraising, Mr Alun Evans. The main focus of the new unit was on taking forward the work previously carried out by the University of Canberra Foundation and the University of Canberra Alumni Society so as to increase philanthropic income while improving alumni communication.

The first major decision following the restructure was the elimination of the joining fee for membership of the Alumni Society. All graduates automatically became members and could avail themselves of the privileges such membership offers.

All Alumni Society members were then contacted, and asked to provide updated contact details. They were also asked to support the Alumni Society Access Scholarship Program. These scholarships are made available to first year students who have difficulty attending a university because of social or economic problems or physical disability. Donations were received for the scholarships and more than 500 address details updated.

The renewed contact operation also resulted in tremendous interest from graduates in forming Alumni Chapters around the world, notably in India, Indonesia, China, Pakistan, Singapore, Hong Kong, Mexico and the United Kingdom. Meanwhile, Chapters are also being established in Canberra, Sydney and Melbourne.

As the year ended, plans were in hand for the first edition of an Alumni newsletter, *In Touch*, to be mailed to 30,000 graduates at the end of February 2004. It was anticipated this significant undertaking would be an essential means of maintaining contact with alumni and keep them connected to their university.

Close to completion, meanwhile, was the transfer of alumni data to a new software program that will make contact with alumni much easier. It was anticipated alumni would then be able to log on and update their own details, and also maintain contact with each other.

The sales of university memorabilia steadily increased throughout the year. Plans were in hand to make memorabilia available through the newsletter and on the web, with profits supporting the Alumni Society Access Scholarship Program.

The office of Fundraising and Alumni Relations continued coordination of the Herbert Burton Medal presentation (awarded to the university's most outstanding student) and was pleased to provide improved support to the Divisions.

The first step in the new fundraising approach was to conduct a Feasibility Study to ascertain the potential success of a major fundraising campaign. This was not an easy process but it did identify forensic sciences as an area of interest for potential donors. Subsequent Planning Committee meetings resulted in the development of the 'Building a Safer World' Appeal, which will be launched in March 2004 to raise funds for an International Centre of Excellence in Forensic Studies. Plans are also in place to more actively promote the leaving bequests to the university.

University of Canberra College

The main focus of the University of Canberra College is the provision of pathway/preparation programs for students who do not meet the University of Canberra's standard admission requirements. These programs are UC Connect, UC Prep, UC Start, the UCC Diploma programs and the International Access Program (IAP).

UC Connect is designed for school leavers or recent school leavers, with a focus on developing academic skills. It is recommended for people who wish to study an undergraduate degree at UC. UC Prep is a course for mature-age students (who must be 21 by the time they enter UC), and is designed in the expectation that students will begin university study after completing the course. UC Start is an ideal option for school leavers and recent school leavers who want to prepare themselves for university study and feel they have the ability to successfully complete two undergraduate subjects from their chosen degree course.

For International students the University of Canberra College offers four areas of study in its Diploma programs. These lead to entry in the second year of UC's degree courses in Advertising/Communication, Information Technology, Commerce, and Business Management. The International Access Program provides international postgraduate students with a specialised pathway, which concentrates on language development.

As a result of these programs, just over 800 (Australian and International) students were able to commence their studies at the University of Canberra.

The University of Canberra College is planning for significant growth in 2004 and 2005, with an expected increase in both international and Australian students.







UNIVERSITY OF CANBERRA

2003
university life



As predicted last year, 2003 was a year of progress and consolidation for UCU. The year began with UCU an incorporated body. This allows for greater independence and self-governance than has been possible in the past.

Through the continuous revision of its operations UCU sought to provide its members with better services and facilities, and to increase its involvement in the life of the University community.

In 2003 UCU was successful in achieving these aims. From the start of the year, with 'International O Week' and the 'O Week' for domestic students, through to the end-of-year celebration of the University's foundation with 'Stone Week', UCU supported and was involved in a great variety of activities.

The Member Services office hosted a number of events and programs, including a string of successful 'Market Daze'. It was also involved in the University Open Day and various 'theme' events such as the Blues and Leadership Awards with its closely contested 'Club of the Year' award. But throughout 2003, and with more than 50 clubs to support, Member Services increased its focus on providing a more accountable funding and grants scheme, with improved auditing and registration of Clubs and Societies. This will be a continuing challenge in future years, particularly the balancing of demands with available funds.

The Post Office and UCU Shop had successful years, with both areas providing a greater range of services and products. Plans are under way for renovation of the Shop, to increase the range available and to ease congestion at the counter. The involvement of the UCU shop and its staff with the University Graduation ceremonies was, as ever, a very busy time for all concerned and again was accomplished courtesy of the dedicated and willing staff.

The Bar began the year newly redecorated as part of a bid to encourage members to use it as a place to meet and socialize rather than as just a bar. This proved successful, and members are also enjoying the free coffee and tea available. The regular bar nights proved as popular as ever. Improved security and free drink spiking tests ensured that UCU provided as safe an environment for its members as possible and continued its commitment to the responsible serving of alcohol so as to provide as pleasant a meeting place as possible for all members and guests.

Stone Fest again proved to be the premier music festival in Canberra and provided a great atmosphere during UC's biggest weekend of the year.

UCU Catering Services became a more coherent unit in 2003 under the direction of its new catering manager, David Just. The Services extended their operations to the Refectory and increased the product range so as to provide quality and value for money to its members. The Catering Services further proved their flexibility when combining with Member Services and the UCU Bar to provide the popular lunchtime catering on the concourse and in the beer garden. The 'Cheap Eats' program, which is open until 8.00pm, was also popular with people from the residences and those on campus after a day at work. The Conference Centre and Gallery Café, venues for such events as the Theatre Restaurant and Arts Lunches, Graduation Balls and assorted seminars, have also proved popular with on-campus and external patrons. The Conference Centre plans to continue its development with a soon-to-be-released functions package

The UCU Recreation Centre also had a dynamic year in 2003 and had the highest membership numbers since it opened. Major developments included the formalisation of a partnership with the University to recruit all desk attendants for the Recreation Centre through the Centre for Sports Studies, and a new partnership with FIA (Fitness Institute Australia) through which FIA conducted courses at UCU Recreation to help people wanting to work in the fitness industry gain the required qualifications. On the operational side, the Centre revised its fire evacuation procedures, and following consultation with the AFP improved the security of clients and staff. Its new and better equipment, its support of club teams and events, notable performances by individuals and teams at the Australian University Games and an enthusiastic staff means the Recreation Centre now contributes greatly to campus life and is an organization of real value to the University community.

The year 2003 has therefore been a successful one for the organisation. UCU management nevertheless intends to build on these foundations and achievements and further develop the organisation for the betterment of its members and the University community at large.

Students' Association

During 2003 the Students' Association continued to provide University of Canberra students with representation, advocacy and welfare services. While the Students' Association is an undergraduate organisation, in 2003 there was a heavy reliance on the Association to also provide services and advocacy to postgraduate students due to the lack of a postgraduate student organisation on campus.

The Students' Association focused heavily on the higher education reforms debated throughout 2003 and pushed through parliament in December. The Association advocated and lobbied against many of the reforms, both on campus and in the wider community. A keen interest was displayed by members in getting involved in actions against the reforms, which resulted in the Association, in conjunction with the National Union of Students, successfully hosting two National Days of Action.

The Association's InfoCentre continued to be the University's main information and referral service for University of Canberra students. An expansion of the services offered in the InfoCentre also saw a revamped Women's room, a lounge area established, and the provision of low cost food, drink and printing.

In 2003 the Association raised significantly its financial support of the Kirinari Early Childhood Centre. The Association believes Kirinari provides an extremely important service to students. The funding the Association provides goes towards subsidising student childcare.

A significant focus of the Students' Association's attention in 2004 will be the continued monitoring of the higher education reforms as they are adopted by all universities. The Association will endeavour, too, to promote higher education as a priority issue in the lead up to the federal election. The Association also hopes to expand the welfare services it offers, and to continue promoting and defending student rights.



UNIVERSITY OF CANBERRA

2003
appendices



PROFESSORS	DATE OF APPOINTMENT
Alderman, Belle Y, BA <i>Georgia</i> , MLn <i>Emory</i> , DLS <i>Col</i> , AALIA	5 December 2001
Andrew, Brian Harold, BCom <i>N'cle NSW</i> , MComm <i>UNSW</i> , BLegS <i>Macq</i> , CPA	1 July 1993
Bartnik, Robert Andrzej, BSc, MSc <i>Melb</i> , PhD <i>Princeton</i>	3 March 1997
Blood, Richard Warwick, BSc <i>Syd</i> MS, PhD <i>Syracuse</i>	6 October 1998
Bremner, Craig, BA <i>W.Aust</i> , MDes <i>Domus Academy Milan</i> , PhD <i>RMIT</i>	July 2003
Carroll, Marie Vivienne, BA, PhD <i>Otago</i>	20 May 1993
Clark, Edward Eugene, BA <i>St Mary's</i> , MEd (Hons) <i>Wichita</i> , JD (Hons) <i>Washburn</i> , MEd St, PhD <i>Tas</i>	1 January 2003
Dean, Roger Thornton, BA, MA, PhD <i>Camb.</i> , DSc, DLitt <i>Brunel</i> , FIBiol	1 February 2002
Dearn, John Michael, BSc <i>E Ang</i> , PhD <i>S'ton</i> , Grad Cert HigherEd <i>Canberra</i>	11 November 1998
Dowling, Peter, BA (Hons) <i>Qld</i> , MA <i>Melb</i> , PhD <i>Flind</i> , LFRAHIA, FAIM	5 March 2002
Dunk, Alan, BBus <i>NSWIT</i> , MEc, PhD <i>Macq</i> , FCPA	20 January 2003
Edwards, Meredith Ann, AM, BCom (Hons) <i>Melb</i> , PhD ANU, FASSA	5 August 2002
Edwards, Paul Julian, BSc (Hons), PhD <i>Tas</i> , FAIP, FRAS, FIREE Aust	26 July 1982
Elliott, Alison, DipT, BEd <i>Canberra</i> , BEdSt, MEdSt <i>Newcastle</i> , PhD <i>UNE</i> , MACE	5 August 2002
Frith, Stephen, BScArch, BArch (Hons), MBEnv (Cons) <i>UNSW</i> , MScArch Urb Des, MPhil <i>Col</i> , PhD <i>Camb</i>	2 February 1998
Gardner, Glenn, RN DipMedEd <i>Armidale CAE</i> , BAppSc AdvNurs, MEdStud <i>Melb</i> , PhD <i>Qld</i>	19 April 1999
Halligan, John Angus, MA <i>Otago</i> , PhD <i>Well</i>	24 May 1995
Harding, Ann, BEc <i>Syd</i> , PhD <i>Lond</i>	12 October 1992
Horrigan, Bryan, BA, LLB <i>Qld</i> , PhD <i>Oxford</i> , (Barrister and Solicitor ACT)	28 June 2000
Lian, Andrew Peter, BA (Hons) <i>Syd</i> , DU <i>Paris IV</i> , <i>Sorbonne</i>	3 February 2003
Jones, Gary, BSc (Hons) <i>Monash</i> , PhD <i>Melb</i>	6 December 2000
Khadra, Mohamed, BMed <i>Newcastle</i> , GradDipComp <i>Deakin</i> , MEd, PhD <i>Syd</i> , FRACS	7 January 2002
Kyd, Jennelle, BSc (Hons) <i>UNSW</i> , DipEd <i>Syd Teachers Coll</i> , PhD <i>Newcastle</i> , <i>NSW</i>	1 January 2003
Lewis, Philip, BSc (Hons) <i>CNA</i> , MSocScEc <i>B'ham</i> , PhD Economics <i>Murdoch</i>	12 April 2000
Montgomery, Robert, BA <i>Syd</i> , PhD <i>Macq</i>	3 February 2003
More, Elizabeth, BA (Hons), Grad Dip Mgt <i>C.Qld</i> , PhD, <i>UNSW</i> , MAIM	15 July 2002
Morrison, Paul, BA (Hons) <i>Wales</i> PhD <i>CNA</i> PGCE <i>Wales</i> RMN, RGN, AFBPsS, CPsychol	12 April 1999
Mules, Trevor, MEc, PhD <i>Adel</i>	5 July 1999
Nandan, Satendra P, BA (Hons), BEd <i>Delhi</i> , MA Linguistics, MA C'wealth Lit <i>Leeds</i> , Cert Uni Teaching <i>London</i> , PhD <i>ANU</i>	5 December 2001
Putnis, Peter, BA (Hons) <i>N'cle</i> , <i>NSW</i> PhD <i>ANU</i>	1 January 1996
Roberts Brian, BSc (Surveying) <i>Otago</i> , Dip Town Plan <i>Auck</i> , Dip Bus Mgt <i>C.Qld</i> Dip Urban Design, MA <i>Oxf.Brookes</i>	1 August 2001
Shaddock, Anthony John, BA (Hons), MEd (Hons) <i>UNSW</i> , PhD <i>N Carolina</i> , MAPsS	17 August 1994
Spriggs, John, BAgEcon <i>NE</i> , MSc, PhD <i>Minnesota</i>	2 January 2003
Taylor, Graham, MSc <i>UNSW</i> , PhD <i>ANU</i>	1 January 2003
Turner, Mark, BPhil <i>Liv</i> , BA, PhD <i>Hull</i>	27 May 1998
Wagner, Michael, Dipl-Phys <i>Munich</i> , PhD <i>ANU</i> , FIEAust, MIEEE, MASSTA, MESCA	1 May 1996

EMERITUS PROFESSORS	DATE OF APPOINTMENT
Aitchison, Gordon James, MSc, PhD <i>Adel</i>	23 July 1982
Aitkin, Donald Alexander, AO, MA <i>NE</i> , PhD <i>ANU</i> , FASSA, FACE	1 January 2003
Bonollo, Elvio, BE (Hons), MEngSc, PhD <i>Melb</i> , ARMTIC (Mech Eng), ARMIT (Prod Eng), TTTC, CPEng, MIEAust, CEng, MIEEE, AADM	1 January 2003
Cullen, Peter, MAgrSc, DipEd <i>Melb</i> , FTS	2 October 2002
Dunstone, John Reginald, MSc, DipEd <i>Syd</i> , PhD <i>Qld</i>	10 May 1985
Fairbrother, James Alick, DipArch, DipTP <i>Leeds</i> , AILA, AAILA	25 November 1981
Green, William Stanley, NDD <i>N'Castle, UK</i> , FRSA, MESA, MDIA	2 October 2002
Houston, Hugh Stewart, BA <i>NZ</i> , BEd, DipEd <i>W Aust</i> , MA <i>Auck</i> , PhD <i>Massey</i>	22 June 1977
James, Jennifer Ann, RN, RM, DNE <i>NSW Coll Nursing</i> , BHA <i>UNSW</i> , Med <i>CCAE</i> , FCN <i>NSW</i> , FCHSE, FINA (NSW, ACT)	28 February 1998
Jory, Rodney Leonard, AM, BSc <i>Adel</i> , PhD <i>ANU</i> , FAIP	5 December 2001
Kearney, Robert Edward, BSc (Hons) <i>NE</i> PhD, DSc <i>Qld</i>	1 January 2003
Mandle, William Frederick, MA <i>Oxf</i>	12 April 2000
Mitchell, Robert Brien, ME <i>UNSW</i>	20 August 1997
Mosedale, Peter Ralph, MA, DipEd <i>Oxf</i>	7 January 1978
Pearson, Colin AO, MBE, BSc Tech (Hons), MSc Tech, PhD <i>Manc</i> , FTSE, FIIC	2 October 2002
Richardson, Sam Scruton, AO, CBE, MA <i>Oxf</i> , LLD <i>A Bello</i> , Hon D Univ <i>Canberra</i> , of Lincoln's Inn, Barrister-at-Law	10 September 1984
Ride, William David Lindsay, AM, MA, DPhil <i>Oxf</i> , FTS	24 February 1988
Taylor, Kenneth, AM, BA <i>Sheff</i> , DipTP <i>Manc</i> , MLArch <i>Melb</i> , FAILA	1 January 2003
Tomasic, Roman, LLB, MA <i>Syd</i> , PhD <i>UNSW</i> , SJD <i>Wisconsin</i> , Solicitor (NSW)	31 May 1989
Trail, Ronald David, BA, DipEd <i>Tas</i> , MA, EdD <i>Calif</i>	29 May 1996
Wettenhall, Roger Llewellyn, MA, Dip Pub Admin <i>Tas</i> , PhD <i>ANU</i>	28 September 1994

ADJUNCT AND HONORARY PROFESSORS	DATE OF APPOINTMENT
Agostino, Katarina, BA <i>Canb</i> , MA <i>Woll</i> , PhD <i>JCU</i> , MASA	1 January 2003
Anderson, Marjorie, MAppSc <i>UTS</i> , FPRIA	3 April 2002
Barratt, Paul, AO, BA <i>ANU</i> , BSc (Hons) <i>NE</i>	12 April 2000
Barry, Bernard, Dip Soc Sc, MSc <i>Wales</i> , PhD <i>Loughborough</i>	1 January 2003
Bassett, Mark, MB, ChB <i>Otago</i> , MD <i>Qld</i> , FRACP	12 December 2002
Blunn, Anthony, AO, BLaws <i>ANU</i>	7 May 2003
Braysher, Michael, BSc (Hons), PhD <i>Adel</i>	4 August 2002
Broinowski, Richard, LLB <i>Adel</i> , M PubAdmin <i>Harvard</i> , Barrister and Solicitor of Supreme Court of South Australia	4 October 2000
Brownrigg, Jeff,	3 April 2002
Button, Brian, BA <i>Syd</i> , PhD <i>Macq</i>	12 April 2000
Campbell, Geoffrey, BArch, Dip TRP, MTRP <i>Melb</i> , FRAIA, FRAP	8 July 2001
Carlton, Jim, BSc <i>Syd</i>	7 February 2001
Carty, Rita, DNSc, MSN <i>CUAmerica</i> , BSN <i>Duquesne</i> , DipNursing <i>Ohio</i>	1 March 2003
Chong, Guan, BMedSc, MBBS (Hons) <i>Monash</i> , FRCS <i>Edin</i> , FRCS <i>Can</i> , DipABS <i>USA</i> , FRACS <i>Aust</i>	7 August 2002
Cripps, Allan William, BSc (Hons) <i>NE</i> , PhD <i>Syd</i> , FASM	7 May 2003
Delaney, Michael, BA <i>La Trobe</i>	4 October 2000
Dhall, Dharma Pal, MD <i>Aberdeen</i> , MB, ChB <i>ManUK</i> , MRCS <i>England</i> , MACE, FRACS	1 May 2003
Disney, Julian, LLB (Hons) <i>Adel</i> , (Barrister and Solicitor SA)	6 December 2000
Eastel, Patricia, BA (Social Sciences) State Uni of New York at Binghamton, MA (Anthropology), PhD (Legal Anthropology) Pittsburgh	1 August 2001

Flood, Joe, BSc (Hons) <i>WAust</i> , PhD <i>ANU</i>	1 February 2003
Fraser, Bernie, BA <i>NE</i> , Hon DUniv <i>NE</i> and <i>CSturt</i>	7 May 2003
Freeman, Peter, BA Arch, Dip Town&Regional Plan <i>Melb</i>	1 July 2003
Fricker, Peter Allen, MB.BS <i>UNSW</i> , FACSM, FASMF, FACSP	1 October 2001
Grainger, David, BA Lib, GradDip LegSt <i>Canberra CAE</i>	1 August 2001
Gray, John E, OAM, BScFor <i>Syd</i> , MLA <i>Berkeley</i> , D EnvDes <i>Canberra</i>	1 October 2001
Greenfield, Heather, BSc (Hons), PhD <i>Lond</i>	1 October 2001
Hambly, Francis Sutherland, AM, BEc <i>Adel</i> , Hon DLitt <i>LaTrobe</i>	1 January 2000
Hapel, Andrew J, BSc (Hons) <i>NE London</i> , PhD <i>ANU</i>	11 April 2001
Harrison, Mark, BA, LLB (Hons), GradDip Int Law <i>ANU</i> , Barrister of the Supreme Court of NSW	1 August 2001
Hinton, Frances, DipEd, BA <i>NE</i>	12 April 2000
Ives, Denis, AO, B AppSc (Hons) <i>Qld</i> , BA <i>ANU</i>	1 July 2003
Lamberton, Donald, BEc <i>Syd</i> , PhD <i>Camb.</i>	12 April 2000
Lanzetta, Marco, BMed (Hons) <i>Milan</i>	15 September 2003
Lim, Boon-Yeow, Sir, MBA <i>Hull</i> , PhD <i>Qld</i>	1 July 2003
Lloyd, Peter, BA <i>Syd</i> , M Health Admin, PhD <i>UNSW</i>	12 December 2002
Macintosh, Ian, BCom <i>Auck</i> ACA, CPA	1 October 2001
McClelland, Alison, Dip SocSt, BA, MA (Hons) <i>Melb</i>	6 December 2000
McDermott, Peter, AirCmdr, BSc <i>Melb</i> , GradDip BusMgt <i>S.Qld.</i> , MSc <i>SthCalif</i>	11 April 01
McLean, Allan, BSc (Med) MBBS (Hons) PhD <i>Monash</i>	5 December 2001
Metcalf, Andrew, BArch <i>NSWIT</i> , MArch <i>Toronto</i>	7 June 2000
Miller, Karen, PhD <i>Colorado</i> , FAAN	7 August 2002
Miller, Russell, LLB (Hons) <i>ANU</i> (Solicitor ACT and NSW)	7 May 2003
Moon, Sheryle, DipEd, BEc <i>Syd</i>	4 October 2000
Moore, Michael, BA <i>Flin</i> , DipEd <i>Adel</i> , M Population Health <i>ANU</i>	5 December 2001
More, David, BSc, (Med), MBBS (Hons) PhD <i>Syd</i>	1 May 2003
Mueller, Des, LtGen,	30 June 2003
Murray, John,	7 May 2003
Neilson, Lyndsay Robert, BA (Hons) <i>Melb</i> , FRAP	11 April 01
O'Kane, Mary, BSc <i>Qld</i> , PhD <i>ANU</i> , Hon D Univ <i>C.Qld</i> , FAATSE, FIA	5 December 2001
O'Keeffe, H Brian, AO, BE (Elec) <i>Qld</i> , FIEAust	1 August 2001
Osborne, Graeme, BCom <i>Melb</i> , MA <i>Sus</i> , PhD <i>ANU</i>	20 June 2003
Pearson, Michael, BA (Hons) <i>UNE</i> , PhD <i>ANU</i>	7 August 2002
Pegrum, Annabelle, BArch (Hons) <i>Syd</i> , FRAIA	1 October 2001
Penman, Robyn, B Com AppPsych (Hons) <i>UNSW</i> , PhD <i>Melb</i>	1 May 2002
Pentony, Brendan, LLB <i>ANU</i> (Barrister-at-Law NSW)	1 August 2001
Petrovsky, Nikolai, BMedSc, MBBS, PhD <i>Tas</i>	1 January 2003
Porter, James, LLB, BEc <i>Adel</i>	6 December 2000
Rimmer, Peter, BA (Hons), MA (Geography) <i>Manchester</i> , Grad CertEd <i>Camb</i> , PhD (Geography) <i>Canterbury</i>	15 September 2003
Robertson, James, BSc (Hons), PhD <i>Glasgow</i>	12 April 2000
Rose, Dennis, AO, QC, LLB (Hons) <i>Tas</i> , BA (Hons) <i>Oxon</i> (Legal practitioner ACT)	7 May 2003
Sasanelli, Nicola, BElecE <i>Bari</i>	1 January 2003
Service, Jim, AM, FAPI, FASCPA, FICMSA, FAIB,	1 July 2003
Sherry, Ann, BA <i>Qld</i> , GradDip IndDes <i>QUT</i> , GradDip Ergo <i>Linc Inst Health Sc</i>	4 October 2000
Simpson, Colin, BSc <i>Melb</i>	1 July 2003
Sly, David, BEc <i>James Cook</i> , FCPA	1 August 2001
Smith, Carol, RN, BSN <i>Iowa</i> , MSN <i>Detroit</i> , PhD <i>Minneapolis</i>	28 February 2002

Snowden, David John, BA (Hons) <i>Lanc</i> , Dip <i>CACA</i> , MBA <i>Middlesex Business School</i>	1 January 2003
Spiller, Marcus, B Town&Regional Plan, MCom (Econ) <i>Melb</i>	15 September 2003
Summerfield, Clive, BSc (Hons) DIS <i>Lough</i> , PhD <i>Syd</i>	7 May 2003
Taylor, Peter, BSc, PhD <i>Adel</i> , FTICA, AFIMA, MACE	7 May 2003
Taylor, Philip, BA Arch <i>UNSW</i> , FRAIA, AIArA	4 October 2000
Temenggung, Ir, SA, BEngPlan <i>Bandung IT</i> , GradDip DevPlan <i>Lond</i> , MRP, PhD <i>Cornell NY</i>	4 October 2000
Vardon, Suzanne, BA SocWork <i>UNSW</i> , Hon D Univ <i>SA</i>	7 May 2003
von Einsiedel, Nathaniel BSc <i>Philippines</i> , MSc <i>Colombia NY</i>	1 February 2003
Webster-Mannison, Marci, BDes Studies <i>Qld</i> , BArch <i>Canberra</i>	4 August 1999
Welch, Denice, BBus <i>SQld</i> , MPhil <i>Brun</i> , PhD <i>Monash</i>	7 May 2003
Welch, Lawrence, BCom, MCom <i>UNSW</i> , DipEd <i>NewcastleNSW</i> , PhD <i>Qld</i>	7 May 2003
Widdowson, David, BA <i>W'gong</i> , MBA <i>Canberra</i>	7 May 2003
Wirojanagud, Prakob, BEng <i>Khon Kaen</i> , MEng <i>Asia Int Tech</i> , PhD <i>Texas</i>	5 December 2001
Woods, Michael, DipEd <i>Canberra CAE</i> , BA (Hons) <i>ANU</i>	7 June 2000
Wright, Elizabeth Anne, BA (Hons) <i>Sheff</i> , GradDip HRM <i>Gwent Coll Higher Ed</i> , FIPD, AFAHRI, MAITD, AIMM	5 December 2001
Zussman, David, BSc <i>McG.</i> , MSc <i>Florida State</i> , PhD <i>McG.</i>	1 August 2001

DOCTOR OF THE UNIVERSITY	DATE AWARDED
Sam Scruton Richardson	19 April 1990
Laurence Norman Richard Carmichael	2 May 1991
Lyndsay Genevieve Connors	1 May 1992
Geoffrey Piers Henry Dutton	21 April 1993
Graham McLean Eadie	28 April 1994
Michelle Grattan	29 April 1994
Eric Rolls	27 April 1995
Donald Richmond Horne	1 May 1996
Phillip William Hughes	3 May 1996
The King of Thailand, His Majesty Bhumiphol Adulyadej, Rama IX of the Chakri Dynasty	2 October 1996
Romaldo Giurgola	2 May 1997
Susan Maree Ryan	22 April 1998
John Grey Gorton (now deceased)	20 August 1999
Jean Edna Blackburn (now deceased)	16 December 1999
Warren Horton	28 July 2000
Peter Wray Cullen	19 December 2001
Donald Alexander Aitkin	18 December 2002
Peter Veenker	18 December 2002
Michael Bryce	31 July 2003

MASTER OF APPLIED SCIENCE

Robert Colville Ecclestone	21 April 1989
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MASTER OF ARTS

John Francis Balnaves	20 April 1989
Ernest James Cooper	20 April 1990
Nancy Janet Irvine	20 April 1990

HONORARY FELLOWS

DATE OF APPOINTMENT

Helen Craven Crisp (now deceased)	24 November 1976
John Grey Gorton (now deceased)	29 November 1978
Rae Else-Mitchell	24 November 1982
Cecil Emil Carr	25 January 1983
Ronald John Fryer	27 November 1985
Victor Crittenden	30 July 1986
Elsie Hope Solly	28 October 1988

APPENDIX C

Full-time and Fractional Full-time Academic Staff by Organisational Unit as at 31 March 2003

Organisational Unit	TEACHING & RESEARCH						TEACHING ONLY						OTHER						TOTAL		
	Above Academic Level C			Academic Level B			Academic Level C			Academic Level B			Academic Level C			Academic Level B					
	M	F		M	F		M	F		M	F		M	F		M	F				
Communication and Education	17	11		7	17		0	0		0	0		0	0		0	0		47	77	124
	19	6		10	12		0	0		0	0		0	0		0	0		51	39	90
Business, Law and Information Sciences	19	5		28	7		0	0		0	0		0	0		0	0		78	33	111
Educational Research and Development Centre	2	1		0	0		0	0		0	0		0	0		0	0		2	1	3
	0	0		0	0		0	0		0	0		0	0		0	0		0	1	1
Student Services	4	2		1	4		0	0		0	0		0	0		1	0		8	6	14
Administration																					
Other Independent Operations	2	4		3	2		0	0		0	0		0	0		0	0		10	12	22
CRC (Cooperative Research Centres)	3	0		0	0		0	0		0	0		0	0		0	0		4	3	7
Other Academic Support Services	1	0		0	1		0	0		0	0		0	0		0	0		2	3	5
Research, Development, Testing or Consultancy	0	0		0	0		0	0		0	0		0	0		0	0		1	0	1
TOTAL	67	29		49	43		0	0		0	0		1	1		0	1		203	175	378

Note: Fractional full-time staff may be allocated to more than one organisational unit. Net staff = 378

APPENDIX C

All Casual Staff by Organisational Unit as at 31 March 2003

Organisational Unit	Senior Lecturer and above		Lecturer		Below Lecturer		General		TOTAL	
	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
Communication and Education	0.00	0.00	1.05	1.90	8.66	15.24	1.25	8.40	10.96	25.54
Health, Design and Science	0.00	0.00	1.08	1.89	6.1	13.72	5.06	7.23	12.24	22.84
Business, Law and Information Sciences	0.00	0.00	1.63	0.88	11.74	4.80	2.63	5.32	16.00	11.00
Central Libraries and Branches	0.00	0.00	0.00	0.00	0.00	0.00	3.01	5.59	3.01	5.59
Central Computing Centre	0.00	0.00	0.00	0.00	0.19	0.00	0.78	0.90	0.97	0.90
General Institution Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.04	0.00	0.04
Educational Research and Development	0.00	0.00	0.00	0.00	0.00	0.00	0.04	0.02	0.04	0.02
Other Independent Operations	0.00	0.00	0.61	0.29	6.06	5.44	1.24	0.72	7.91	6.45
Public Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Student Services	0.00	0.00	0.00	0.00	0.04	0.01	1.20	1.92	1.24	1.93
Administration and Overhead Services	0.00	0.00	0.00	0.00	0.00	0.00	3.56	5.93	3.56	5.93
Buildings, Plant and Grounds	0.00	0.00	0.00	0.00	0.00	0.00	0.52	0.02	0.52	0.02
CRC (Cooperative Research Centres)	0.00	0.00	0.00	0.00	0.00	0.00	2.40	3.23	2.40	3.23
Other Academic Support Services	0.00	0.00	0.00	0.00	0.00	0.00	0.31	0.85	0.31	0.85
TOTAL	0.00	0.00	4.37	4.96	32.79	39.21	22.00	40.17	59.16	143.5

Note: Casual Staff measured in Full Time Equivalent (FTE).

APPENDIX C

Senior Administrative and Academic Staff

as at 31 December 2003

Vice-Chancellor	Professor Roger Dean
Deputy Vice-Chancellor	Professor Elizabeth More
Pro Vice-Chancellor - Academic	Professor John Dearn
Pro Vice-Chancellor - Research and Information Management	Professor Andrew Cheetham
Pro Vice-Chancellor - Division of Business, Law and Information Sciences	Professor Peter Dowling
Pro Vice-Chancellor - Division of Communication and Education	Professor Peter Putnis
Pro Vice-Chancellor - Division of Health, Design and Science	Professor Mohamed Khadra
Executive Director, Corporate Services Division and Chief Accountant	Mr Adrian Westerman
Executive Director, Client Services Division and Librarian	Mrs Lois Jennings
Chair, Academic Board	Associate Professor John Rayner
Deputy Chair, Academic Board	Professor Robert Bartnik
Secretary of Council	Ms Jenny Coggins

APPENDIX C

Full-time & Fractional Full-time General Staff by Organisational Unit

as at 31 March 2003

Organisational Unit	Male	Female	All
Communication and Education	13	41	54
Health, Design and Science	23	35	58
Business, Law and Information Sciences	14	40	54
Central Libraries and Branches	10	33	43
Central Computing Centre	42	12	54
Educational Research & Development Centre	0	2	2
Student Services	7	21	28
Administration and Overhead Services	59	106	165
Buildings, Plant and Grounds	31	4	35
CRC (Cooperative Research Centres)	6	6	12
Other General Institution Services	5	0	5
Independent Operations	3	11	14
Cleaning Services	0	1	1
Other Academic Support Services	2	5	7
Research, Development, Testing or Consultancy Services	1	0	1
Security and Caretaker Services	2	1	3
TOTAL	218	318	536

Note: Fractional full-time staff may be allocated to more than one organisational unit. Net staff = 529

APPENDIX D

Attendance of Council Members at Council Meetings in 2003

Name	No. 86	No. 87	No. 88	No. 89	No. 90	No. 91
Ms W McCarthy	p	p	p	p	p	p
Mr M Bryce	-	-	-	-	-	a
Ms D Casey	p	p	a	a	p	p
Ms A Cheung	a	-	-	-	-	-
Mr J Clapham	a	p	a	p	-	-
Mr I Davis	-	-	-	-	-	p
Professor R Dean	p	p	p	p	p	p
Mr M Emerson	-	-	-	-	p	p
Dr R Foxwell	p	p	p	p	p	p
Ms Y Hanbidge	p	p	p	a	-	-
Ms F Hinton	a	a	p	p	a	p
Mr B Hoff	-	-	-	-	-	p
Mr D Karumanan	-	-	-	-	p	a
Mr D Kleeman	p	p	p	p	p	p
Ms A Langley	p	p	p	p	-	-
Ms F Powell	p	p	p	p	p	p
Mr M Rosser	p	p	p	-	-	-
Dr M Sargent	a	p	p	p	p	a
Assoc Prof J Stewart	-	-	-	-	p	p
Assoc Prof F Stravens	p	p	p	p	-	-
Mr B Storrier	-	-	-	-	p	p
Mr R Taylor	p	p	p	a	p	p
Ms A Trimmer	p	p	p	-	-	-
Mr P van Reesch	-	-	-	a	p	a
Dr H Watson	p	p	p	-	-	-
Mr Sam Wong	p	p	p	p	p	p

Legend: p = present
a = apology
- = not a member at that time

Freedom of Information Statement

APPENDIX E

This information is given in relation to the *Freedom of Information Act* 1989.

Establishment

The University is established under the University of Canberra Act 1989. The functions of the University are primarily:

- to transmit and advance knowledge by undertaking teaching and research of the highest quality;
- to encourage, and provide facilities for, postgraduate study and research;
- to provide facilities and courses for higher education generally, including education appropriate to professional and other occupations, for students from within Australia and overseas;
- to award and confer degrees, diplomas and certificates, whether in its own right, jointly with other institutions or as otherwise determined by the Council;
- to provide opportunities for persons, including those who already have post-secondary qualifications, to obtain higher education qualifications; and
- to engage in extension activities.

In performance of its functions the University is required to pay special attention to the needs of the Australian Capital Territory and the surrounding region.

Organisation

In accordance with Division 2 of the Act, the University is governed by a Council comprising the Chancellor, the Deputy Chancellor, the Vice-Chancellor, up to ten persons appointed by the Chief Minister of the Australian Capital Territory, one person (not being an employee or student of the University) elected by graduates of the University and of the Canberra College of Advanced Education, three members of the academic staff elected by members of that staff, a member of the general staff, two students of the University elected by students of the University to represent undergraduate and postgraduate students, and up to two persons appointed by the Council.

The Vice-Chancellor is the chief executive officer of the University.

In accordance with Division 4 of the Act, the Academic Board is responsible under the Council for all academic matters relating to the University. Membership of the Academic Board consists of the Vice-Chancellor or nominee, the Chairperson, heads of the three academic divisions; heads of "other bodies" including the Centre for the Enhancement of Learning, Teaching and Scholarship (CELTS), the administrative divisions and the Schools of the University; the Professors of the University not already members of the Board; one academic staff member of each Faculty Board chosen by resolution of the Faculty Board (under review); the three elected academic staff members of the Council; two members elected from among their number by the students of the University; the two elected student members of the Council; the person or persons (if any) appointed by the Council after receiving the advice of the Board.

Courses of study are administered through three academic divisions, Business, Law and Information Sciences, Communication and Education, and Health, Design and Science. Each Division has an Education Committee. Each Division is administered by the Pro Vice-Chancellor and a Business Team Manager.

The University occupies a campus of 119 hectares in Bruce, ACT. The University owns and operates the University of Canberra College Pty Ltd.

FUNCTIONS

Council

- approves policy relating to all University activities within a strategic framework
- through the Vice-Chancellor, oversees the entire management of the University
- monitors the performance of the University against its goals

Committees of Council: Audit Committee; Buildings and Site Committee; Finance Committee; Honorary Degrees Committee; Legislation Committee; Student Conduct Committee and University Promotions Committee.

Vice-Chancellor and senior executive

- implement Council policy. The Client Services Division assists and supports in the provision of plans, policies and procedures with respect to communication, information and information technology.

- are responsible for the University's academic program, including academic plans, policies and procedures to support teaching and research and for the administrative services of the University, including plans, policies and procedures with respect to financial, human and physical resources assisted by the Corporate Services Division.

Academic Board

- advises Council regarding academic development
- awards degrees, diplomas and certificates
- develops policies and procedures for student admission and progress
- establishes and monitors academic standards
- reports to Council on courses and proposed courses

Committees of Academic Board: Admissions Committee; Education Committee; Honours Committee; Research Committee; Student Appeals Committee; University Higher Degrees Committee and Scholarships and Prizes Committee.

Divisional Education Committees

Within the framework of the University's regulations and Academic Board policy and guidelines; co-ordinate and oversee the Division's responsibilities under the University's Statute and Rules and the implementation of university educational policy and practice including:

- development of new courses and changes to courses
- examination results and certifying course completions
- advanced standing and student progress
- academic and administrative activities of their respective academic Divisions

Membership: Pro Vice-Chancellor (Division) or nominee; a representative from each School; Divisional Business Team Leader (ex-officio); Student representation.

Divisions

- advise students on course requirements, assessment and progress, and student facilities
- deliver the University's academic program.

POWERS

The powers of the University are set out in section 7 of the University of Canberra Act, and include the power to: enter into contracts; acquire or dispose of real or personal property; develop commercially any discovery, invention or property; make charges for work done, services rendered and goods and information supplied by it; join in the formation of companies; enter into partnerships; participate in joint ventures and arrangements for the sharing of profits; erect buildings; occupy, use and control land or buildings owned or held under lease by the Commonwealth and made available to the University; employ persons; accept gifts and bequests, in trust or otherwise, and act as trustee of money or property vested in the University; invest money and dispose of investments. Under section 40 the Council may make Statutes and Rules with respect to the various aspects of the management, good government and discipline of the University.

Publications produced by the University

Documents available for purchase by members of the public include the University Handbook, and Statutes and Rules of the University. Documents available to the public free of charge include annual reports, divisional and course guides, international students' guide, undergraduate and postgraduate prospectuses, visitors' guide, library and computer services centre guides, Monitor (University of Canberra newspaper), pamphlets on the Health and Counselling Centre and student accommodation, and other occasional publications on various matters, such as research activities.

Other documents

Documents relating to the decision-making processes within the University are available, including minutes of Council meetings and Council papers; minutes of Council committee meetings, and minutes of Academic Board meetings. Documents relating to the administration of the University include personnel files; salary and recruitment records; student files; student enrolment and admission procedures; other procedural documents relating to student administration; financial statements and accounting records; registry files, and various other administrative records.

Facilities for Access

Documents may be inspected at the Secretariat, located in Room 1D95, telephone (02) 6201 2613. Alternative arrangements for access can be made through the Executive Director, Corporate Services. Minutes of Council and Academic Board meetings, the current Handbook, and a number of policy documents are available electronically via the Campus Wide Information Service (UC Online).

FOI Procedures

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PUBLIC INTEREST DISCLOSURE

The University maintains a set of procedures to facilitate the making of Public Interest Disclosures and these are available on the University's web site: <http://www.canberra.edu.au/secretariat/policies/pubintpol.html>

The University received one Public Interest Disclosure during 2003 relating to financial matters.

The investigation by the University using external investigators did not substantiate the disclosure.

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UNIVERSITY OF CANBERRA

2003
financial statements





AUDITOR-GENERAL

Australian Capital Territory



INDEPENDENT AUDIT REPORT

UNIVERSITY OF CANBERRA

To Members of the Legislative Assembly for the Australian Capital Territory

General

I have audited the financial statements of the University of Canberra for the year ended 31 December 2003. The financial statements include the consolidated accounts of the economic entity comprising the University of Canberra and University of Canberra College Pty Limited, the entity it controlled during the year. The financial statements, which were forwarded to me by the Council of the University of Canberra, consist of the following financial statements together with the notes thereto:

- Statement of Financial Performance;
- Statement of Financial Position; and
- Statement of Cash Flows.

In accordance with Section 60 of the *Financial Management Act 1996*, the preparation and presentation of the financial statements, and the information contained therein, is the responsibility of the Council of the University of Canberra.

My responsibility is to express an opinion on the financial statements based on my audit as required by Section 61 of the *Financial Management Act 1996*.

Audit Scope

My audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance as to whether the financial statements are free of material misstatement. My procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial statements and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion as to whether, in all material respects, the financial statements are presented fairly in accordance with the *University of Canberra Act 1989*, the *Financial Management Act 1996*, Accounting Standards and other mandatory professional reporting requirements in Australia, so as to present a view of the University of Canberra which is consistent with my understanding of its financial position, the result of its operations and its cash flows.

The audit opinion expressed on the financial statements has been formed on the above basis.

Scala House, 11 Torrens Street Braddon ACT 2612 PO Box 275, Civic Square ACT 2608
Telephone: (02) 620 70833 Facsimile: (02) 620 70826
Office Email: actauditorgeneral@act.gov.au

Audit Opinion

In my opinion the financial statements of the University of Canberra for the year ending 31 December 2003 present fairly in accordance with the *University of Canberra Act 1989*, the *Financial Management Act 1996*, Accounting Standards and other mandatory professional reporting requirements in Australia, the financial position of the University of Canberra as at 31 December 2003 and the results of its operations and its cash flows for the year ended 31 December 2003.



Bernie Sheville
Acting Auditor-General
9 March 2004

Statement of responsibility for the annual Financial Statements of the University of Canberra

2003 Annual Report

U N I V E R S I T Y O F C A N B E R R A

In accordance with a resolution of the Council of the University of Canberra, being responsible for the preparation of the annual financial statements of the University and the judgements exercised in preparing them, we state that:

In our opinion, the following financial statements provide a true and fair view of the financial transactions of the University.

The financial statements have been prepared in accordance with the *Financial Management Act* (1996) as amended by the *University of Canberra Act* (1989), Australian Accounting Standards and other mandatory professional reporting requirements.

The University of Canberra has complied in full with the requirements of various programme guidelines that apply to the Commonwealth financial assistance identified in these financial statements.

In our opinion at the time of the certificate there are reasonable grounds to believe that the institution will be able to pay its debts as and when they fall due. The amount of Commonwealth financial assistance expended during the reporting period was for the purpose(s) for which it was provided.

On behalf of the Council

Signed at Canberra this 6th day of February 2004

W E McCarthy AO
Chancellor

Professor R T Dean
Vice-Chancellor

Statement of Financial Performance

for the year ended 31 December 2003

2003 Annual Report

UNIVERSITY OF CANBERRA

		CONSOLIDATED		UNIVERSITY	
		2003	2002	2003	2002
	Notes	\$'000	\$'000	\$'000	\$'000
Revenue from Ordinary Activities					
Teaching and Learning					
Commonwealth Government Financial Assistance	2.1	35,385	33,179	35,385	33,179
State Government Financial Assistance	2.2	483	535	483	535
Higher Education Contribution Scheme	27.1				
Student contributions		4,328	3,898	4,328	3,898
Commonwealth payments		18,835	19,793	18,835	19,793
Postgraduate Education Loans Scheme	27.1	1,795	984	1,795	984
Institutional Grants Scheme	27.1	1,714	1,595	1,714	1,595
Research Training Scheme	27.1	2,704	2,703	2,704	2,703
Fees and charges	2.3	27,514	25,190	24,751	22,832
Deferred Government Contributions	2.6	-	3,352	-	3,352
Consultancies and contracts	2.7	3,172	2,324	3,180	2,322
Research					
Commonwealth Government Financial Assistance	2.1	1,093	1,024	1,093	1,024
Australian Research Council Financial Assistance	2.1	1,222	508	1,222	508
Other research financial assistance and contracts	2.5	1,847	2,626	1,847	2,626
Other					
Commonwealth Government Financial Assistance	2.1	2,006	1,662	2,006	1,662
Investment income	2.4	863	958	830	941
Operating revenue	2.8	13,678	10,471	14,500	11,230
Total Revenue from Ordinary Activities		116,639	110,802	114,673	109,184
Expenses from Ordinary Activities					
Employee benefits	2.9	73,280	73,946	71,858	72,732
Depreciation	6 (e)	7,129	7,073	7,110	7,047
Buildings and grounds	2.10	1,488	996	1,488	996
Loss on disposal of assets	2.11	78	129	78	113
Bad and doubtful debts	2.12	342	15	342	15
Remuneration of Auditors	14	118	108	107	97
Borrowing cost	2.13	370	299	370	299
Other	2.14	34,060	28,084	33,662	27,782
Total Expenses from Ordinary Activities		116,865	110,650	115,015	109,081
Net Operating (Deficit)/Surplus		(226)	152	(342)	103
Total Revenue, Expense and Valuation Adjustments attributed to the Parent Entity and Recognised Directly in Equity					
	11	16,550	-	16,550	-
Total Changes in Equity	11	16,324	152	16,208	103

The Statement of Financial Performance should be read in conjunction with the accompanying notes to and forming part of the Financial Statements.

Statement of Financial Position

for the year ended 31 December 2003

		CONSOLIDATED		UNIVERSITY	
	Notes	2003 \$'000	2002 \$'000	2003 \$'000	2002 \$'000
Current Assets					
Cash	3 (a)	1,152	3,769	1,102	3,738
Receivables	3 (b)	5,563	5,567	5,432	5,503
Recovery of Unfunded Superannuation	4	-	3,352	-	3,352
Investments	5 (a)	8,640	12,900	8,340	12,600
Advances and prepayments	5 (b)	540	482	510	434
Total Current Assets		15,895	26,070	15,384	25,627
Non-Current Assets					
Investments	5 (a)	3,021	4,030	3,021	4,030
Computers, Motor Vehicles and Equipment	6	7,269	6,424	7,244	6,386
Leasehold Land, Buildings and Infrastructure	6	181,467	158,293	181,467	158,293
Library and Works of Art	6	9,742	9,670	9,742	9,670
Total Non-Current Assets		201,499	178,417	201,474	178,379
Total Assets		217,394	204,487	216,858	204,006
Current Liabilities					
Creditors and accrued expenses	7 (a)	4,944	1,972	4,922	1,958
Unfunded Superannuation Liability	8	-	3,352	-	3,352
Borrowings	9	1,350	1,350	1,350	1,350
Employee Benefits	10	6,227	8,683	6,159	8,566
Other Liability	7 (b)	2,040	2,242	1,687	1,859
Total Current Liabilities		14,561	17,599	14,118	17,085
Non-Current Liabilities					
Borrowings	9	1,650	2,650	1,650	2,650
Employee Benefits	10	7,653	7,032	7,629	7,018
Total Non-Current Liabilities		9,303	9,682	9,279	9,668
Total Liabilities		23,864	27,281	23,397	26,753
Net Assets		193,530	177,206	193,461	177,253
Equity					
Accumulated funds	11	60,717	60,943	60,648	60,990
Reserves	12	132,813	116,263	132,813	116,263
Total Equity		193,530	177,206	193,461	177,253

The Statement of Financial Position should be read in conjunction with the accompanying notes to and forming part of the Financial Statements.

Statement of Cash Flows

for the year ended 31 December 2003

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		CONSOLIDATED		UNIVERSITY	
	Note	2003 \$'000	2002 \$'000	2003 \$'000	2002 \$'000
Cash Flows from Operating Activities					
Inflows:					
Cash flows from Government					
Commonwealth Government financial assistance		45,222	40,123	45,222	40,123
State Government financial assistance		483	535	483	535
Higher Education Contribution Scheme					
Higher education trust fund		18,835	19,793	18,835	19,793
Student payments		4,328	3,898	4,328	3,898
Dividends received		18	-	18	-
Interest received		845	972	812	956
Fees and charges		30,655	27,514	27,924	25,154
Inflows from other sources		17,065	16,348	17,063	17,178
Inflows relating to GST		4,051	3,106	3,957	3,041
Total Inflows		121,502	112,289	118,642	110,678
Outflows:					
Payments to employees		(78,468)	(69,570)	(77,006)	(68,367)
Borrowing costs		(370)	(298)	(370)	(298)
Outflows to other sources		(30,744)	(31,763)	(29,488)	(31,696)
GST paid		(4,091)	(3,188)	(3,974)	(3,119)
Total Outflows		(113,673)	(104,819)	(110,838)	(103,480)
Net Cash Provided by Operating Activities	24	7,829	7,470	7,804	7,198
Cash Flows from Investing Activities					
Inflows:					
Sale of property, plant and equipment		94	278	94	294
Outflows:					
Purchase of property, plant and equipment		(14,809)	(7,396)	(14,803)	(7,369)
Net Cash Used in Investing Activities		(14,715)	(7,118)	(14,709)	(7,075)
Cash Flows from Financing Activities					
Outflows:					
Repayments of loans/borrowings		(1,000)	(500)	(1,000)	(500)
Net Cash Used by Financing Activities		(1,000)	(500)	(1,000)	(500)
Net Increase in Cash Held		(7,886)	(148)	(7,905)	(377)
Cash at the Beginning of Reporting Period		20,699	20,847	20,368	20,745
Cash at the End of Reporting Period	24	12,813	20,699	12,463	20,368

The Statement of Cash Flows should be read in conjunction with the accompanying notes to and forming part of the Financial Statements.

Notes to and forming part of the Financial Statements

for the year ended 31 December 2003

NOTE 1: PRINCIPAL ACCOUNTING POLICIES

(a) Basis of Accounting

The financial statements are a general purpose financial report and have been prepared and are presented in accordance with:

- (i) the Financial Management Act (1996) as amended by the University of Canberra Act (1989);
- (ii) the Guidelines for the Preparation of Annual Financial Statements for the 2003 Reporting Period by Australian Higher Education Institutions issued by the Commonwealth Department of Education, Science and Training December 2003;
- (iii) historical cost accounting except for investments and property, plant and equipment which were revalued in accordance with Australian Accounting Standards as indicated in Note 6; and
- (iv) principles applied in reporting on an ongoing basis are consistent with accrual accounting.

(b) Changes in Accounting Policies

The accounting policies adopted are consistent with those of the previous year except for the accounting policies with respect to employee benefits. There were no significant financial effects from the adoption of the revised Accounting Standard AASB 1028 "Employee Benefits".

(c) Principles of Consolidation

The consolidated accounts reported for the economic entity comprise the accounts of the University of Canberra and the wholly owned subsidiary, the University of Canberra College Pty Limited (the Company). The Company was formed in November 1997 for the purpose of providing educational services to international students. The University has undertaken to guarantee and underwrite the financial obligations of the Company.

All inter-entity transactions and balances have been eliminated on consolidation. The accounts of the Company have been prepared in accordance with the same consistent accounting policies as applied to the University.

(d) Revenue Recognition

The revenues described in this Note are revenues relating to the core operating activities of the University.

- (i) Financial Assistance is recognised to the extent that the University has gained control over the grant (Refer (e) below).
- (ii) Fees are recognised at the time the University gains control over the revenue, consistent with legislation and enrolment criteria.
- (iii) Other Revenue
 - Revenue from sale of goods and services is recognised upon the delivery of those goods/services to students/customers.

Interest revenue is recognised on an accrual, time proportionate basis, taking into account the effective yield applicable to the current financial year.

Revenue from disposal of non-current assets is recognised when control of the asset has passed to the buyer.

Revenue from the rendering of a service, under contract is recognised by reference to the stage of completion, to the extent that there is a right to be compensated, which can be reliably measured.

Goods or Services received free of charge, that is non-reciprocal transfers are recognised as revenue when and only when a fair value can be reliably determined.

(e) Financial Assistance Income – Commonwealth Government Financial Assistance, Higher Education Contribution Scheme, State Government Financial Assistance and Other Research Financial Assistance and Contracts

The Statement of Accounting Concepts (SAC 4) requires Financial Assistance income to be brought to account in the Statement of Financial Performance as income when the University obtains control over the grant. Amounts received in the current period that refer to a future period have been brought to account in the Statement of Financial Performance as income on receipt.

This accounting treatment is in accordance with the requirements of the "Guidelines for the Preparation of Annual Financial Statements for the 2003 Reporting Period by Australian Higher Education Institutions" issued by the Commonwealth Department of Education, Science and Training (DEST).

To meet the requirements of DEST's instructions, information regarding the amounts received and expended pursuant to the *Higher Education Funding Act 1988* is disclosed at Note 27 of these financial statements. This treatment is consistent with Revenue Recognition described under (d) above.

(f) Property, Plant and Equipment

Carrying Value

Motor vehicles, computing equipment, equipment and the library collection (excluding rare books collection) are valued at cost.

Leasehold land, buildings, infrastructure and works of art are valued at fair value. Leasehold land, buildings and infrastructure were revalued in 2003. Works of art were revalued in 2001 from an assessment provided by the University's appointed art curator with advice from an independent consultant. Works of art will continue to be reported at fair value and will be revalued in 2004.

Revaluations of leasehold land, buildings, infrastructure and works of art will continue to be conducted every three years by an external valuer to provide an independent assessment of their fair value. The method used to determine fair value will be by independent valuation, consistent with the prescribed fair value principles in AASB 1041.

Depreciation

Depreciation is provided on a straight line basis on all property, plant and equipment, other than works of art, land and the library collection, at rates calculated to allocate the cost less estimated residual value at the end of the useful lives against revenue over those estimated useful lives.

Further details of depreciation charges are set out at Note 6 (e).

Threshold

The capital threshold of property, plant and equipment (other than computing equipment, computer related equipment and works of art) is \$5,000. The capital threshold for computer related equipment is \$1,500. All works of art and computing equipment are capitalised.

Notes to and forming part of the Financial Statements

for the year ended 31 December 2003

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(g) Employee Benefits

Wages and Salaries, Personal Leave and Annual Leave

Liabilities for wages and salaries and annual leave are recognised, and are measured at their nominal amounts based on remuneration rates which are expected to be paid when the liability is settled.

No provision has been made for personal leave as all personal leave is non-vesting. On average personal leave taken in the financial year is less than or equal to the entitlement accruing for the financial year.

Long Service Leave

A liability for long service leave is recognised, and is measured as the present value of expected future cash outflow to be made in respect of services provided by employees up to the reporting date. Consideration is given to future wage and salary levels, experience of employee departures and periods of service. In determining the present value of future cash outflows, a discount rate which best reflects the University's profile has been used.

(h) Superannuation

The University contributes to the following superannuation funds:

- The Commonwealth Superannuation Fund and the Public Sector Superannuation Scheme in accordance with the *Superannuation Act 1976*;
- UniSuper Defined Benefit Plan/Investment Choice Plan (DBP/ICP) in accordance with the Deed of Covenant dated 19 December 1985;
- University of Canberra Staff Superannuation Scheme in accordance with the *University Superannuation Statute*;
- Supplementary Superannuation Benefits Fund in accordance with the *University Superannuation Statute*; and
- UniSuper Award Plus Plan (APP) in accordance with the Deed of Adherence dated 20 October 1988, effective from 1 July 1988.

The University's rate(s) of contribution to the funds are:

Commonwealth Superannuation Fund	24.8%
UniSuper Defined Benefit Plan/Investment Choice Plan	17.0%
University of Canberra Staff Superannuation Scheme	10.0%
Supplementary Superannuation Benefit Scheme	Nil
UniSuper Award Plus Plan	9.0%
Public Sector Superannuation Scheme	15.4%
London Hobba Superannuation Fund	9.0%

The Council determined that all staff appointed to superannuable positions on and from 1 January 1986 would be required to participate in the UniSuper Defined Benefit Plan/Investment Choice Plan except those valid under Part IV of the *Public Service Act*.

Membership entry to the University of Canberra Staff Superannuation Scheme ceased on 1 July 1976. Membership of the Supplementary Superannuation Benefits Fund is confined to the members of the University of Canberra Staff Superannuation Scheme. University of Canberra Staff Superannuation Scheme has transferred its remaining memberships to Unisuper from 24 April 2003, the fund is being wound up.

(i) Trust Funds

Funds administered by the University in respect of scholarships and certain research activities are accounted for as trust funds and are reported in Note 23.

(j) Investments

The University invests its operating and trust funds in accordance with the powers given to the University under Section 7(2)(n) of the *University of Canberra Act 1989*. Investments are brought to account at market value as at 31 December 2003.

(k) Insurances

The University has negotiated insurance cover in relation to a variety of risk exposures including property loss and damage, public liability, professional indemnity and limited personal accident cover for students.

Workers' compensation, safety and rehabilitation are administered through COMCARE (Commission for the Safety, Rehabilitation and Compensation of Commonwealth Employees).

(l) Cash

For the purposes of the Statement of Cash Flows, cash includes cash on hand, cash at bank, deposits held at call with a bank and money market investments which can be readily converted to cash and are subject to an insignificant risk of changes in value.

(m) Receivables

Trade receivables are recognised and carried at original invoice amount less a provision for any uncollectible debts. An estimate for doubtful debts is made when collection of the full amount is no longer probable. Bad debts are written-off as incurred.

Receivables from related parties are recognised and carried at the nominal amount due. Interest, if any, is taken up as income on an accrual basis.

(n) Payables

Liabilities for trade creditors and other amounts are carried at cost which is the fair value of the consideration to be paid in the future for goods and services received, whether or not billed to the consolidated entity.

Payables to related parties are carried at the principal amount. Interest, when charged by the lender, is recognised as an expense on an accrual basis.

(o) Provisions

Provisions are recognised when the economic entity has a legal, equitable or constructive obligation to make a future sacrifice of economic benefits to other entities as a result of past transactions or other past events, it is probable that a future sacrifice of economic benefits will be required and a reliable estimate can be made of the amount of obligations.

(p) Borrowings

All loans are measured at the principal amount. Interest is recognised as an expense as it accrues.

(q) Joint Venture Operations

The University participates in two Cooperative Research Centres, which are disclosed in accordance with Australian Accounting Standards as indicated in Note 19. The University reports that no probable future economic benefit will eventuate from the assets of the research centres. Therefore, costs for expenditure incurred are expended as incurred.

(r) Comparative Figures

The 2002 comparative figures have been altered to enable a comparison with the 2003 figures where appropriate.

Notes to and forming part of the Financial Statements

for the year ended 31 December 2003

NOTE 2.1: COMMONWEALTH GOVERNMENT FINANCIAL ASSISTANCE

		CONSOLIDATED UNIVERSITY			
	Note	2003 \$'000	2002 \$'000	2003 \$'000	2002 \$'000
Commonwealth Government Financial Assistance (including Superannuation contributions from the Commonwealth, but excluding HECS and PELS)					
Teaching and Learning	27.1				
Operating purposes excluding HECS and PELS		33,712	32,135	33,712	32,135
Capital development pool		1,673	1,044	1,673	1,044
		35,385	33,179	35,385	33,179
Australian Research Council	27.2				
Discovery - Projects		158	50	158	50
Large research		108	131	108	131
Linkage - Projects		327	119	327	119
Strategic Partnership with Industry (SPIRT)		120	202	120	202
Indigenous Researchers' Development		-	6	-	6
Linkage Equipment and Facilities - Infrastructure		509	-	509	-
		1,222	508	1,222	508
DEST	27.3				
Small Research		-	-	-	-
Infrastructure Block		557	476	557	476
Australian Postgraduate Awards		474	464	474	464
International Postgraduate Research Scholarships		62	84	62	84
		1,093	1,024	1,093	1,024
Other Commonwealth Government Financial Assistance					
Land and Water Australia		129	-	129	-
Australian Centre for International Agricultural Research		77	-	77	-
Aust. Institute of Aboriginal and Torres Straight Islander Studies		18	-	18	-
Education, Training and Youth Affairs					
National Centre for Vocational Education Research Ltd (NCVER)		13	20	13	20
Industry, Science and Technology					
Financial Assistance for Industrial Research and Development		-	(9)	-	(9)
Primary Industries and Energy					
Fisheries Research and Development Corporation		20	221	20	221
Land and Water Resources Research and Development Corp		67	62	67	62
Rural Industries Research and Development Corporation		51	107	51	107

Notes to and forming part of the Financial Statements

for the year ended 31 December 2003

NOTE 2.1: COMMONWEALTH GOVERNMENT FINANCIAL ASSISTANCE (continued)

	CONSOLIDATED		UNIVERSITY	
	2003 \$'000	2002 \$'000	2003 \$'000	2002 \$'000
Other Commonwealth Government Financial Assistance (continued)				
Greening Australia	-	5	-	5
National Archives	-	120	-	120
Australian Federal Police	-	71	-	71
National Heritage Trust	18	172	18	172
Environment Australia	2	53	2	53
CSIRO	20	17	20	17
Health and Aged Care	-	14	-	14
National Library	-	4	-	4
Department of Education	1,476	652	1,476	652
CIT	-	8	-	8
Department of Defence	35	64	35	64
National Gallery	-	10	-	10
Questacon	-	35	-	35
Defence, Science and Technology Organisation	9	-	9	-
Department of Foreign Affairs	-	(1)	-	(1)
National Audit Office	58	5	58	5
Department of Family and Community Services	-	13	-	13
Centre for Health Programs	-	6	-	6
Australian Library Association	-	5	-	5
Beyond Blue	13	7	13	7
One Umbrella	-	1	-	1
	2,006	1,662	2,006	1,662
Total Commonwealth Government Financial Assistance excluding HECS	39,706	36,373	39,706	36,373

Notes to and forming part of the Financial Statements

for the year ended 31 December 2003

	CONSOLIDATED		UNIVERSITY	
	2003 \$'000	2002 \$'000	2003 \$'000	2002 \$'000
NOTE 2.2: STATE GOVERNMENT FINANCIAL ASSISTANCE				
Australian Capital Territory	64	37	64	37
Northern Territory	276	368	276	368
New South Wales	118	109	118	109
South Australia	-	21	-	21
Queensland	20	-	20	-
Victoria	5	-	5	-
	483	535	483	535

NOTE 2.3: FEES AND CHARGES

Continuing education	4,310	4,437	1,547	2,084
Fee-paying overseas students	14,847	12,132	14,847	12,132
Fee-paying domestic postgraduate students	2,132	2,175	2,132	2,175
Fee-paying domestic undergraduate students	11	56	11	56
Fee-paying domestic non-award students	116	86	116	86
Student accommodation charges	4,568	4,476	4,568	4,476
Other	1,530	1,828	1,530	1,823
	27,514	25,190	24,751	22,832

NOTE 2.4: INVESTMENT INCOME

Bank account interest	21	21	20	21
Bank bill interest	572	799	540	782
Call account interest	187	94	187	94
Loan interest	65	44	65	44
Dividend received	18	+	18	+
	863	958	830	941
+ represents amounts less than \$500				

NOTE 2.5: OTHER RESEARCH FINANCIAL ASSISTANCE AND CONTRACTS

Other research financial assistance and contracts	1,847	2,626	1,847	2,626
	1,847	2,626	1,847	2,626

NOTE 2.6: DEFERRED GOVERNMENT CONTRIBUTIONS

UniSuper Limited Defined Benefit Plan	-	3,352	-	3,352
	-	3,352	-	3,352

Notes to and forming part of the Financial Statements

for the year ended 31 December 2003

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	CONSOLIDATED		UNIVERSITY	
	2003 \$'000	2002 \$'000	2003 \$'000	2002 \$'000
NOTE 2.7: CONSULTANCIES AND CONTRACTS				
Consultancies and contracts	3,172	2,324	3,180	2,322
	3,172	2,324	3,180	2,322

NOTE 2.8: OTHER OPERATING REVENUE

Contract revenue (rental)	997	573	1,031	606
Gain on disposal of assets	35	100	35	100
Salaries recovered	1,824	1,729	1,970	1,821
Sale of goods and services	2,103	2,071	2,137	2,338
Donations and bequests	218	346	218	346
Scholarships and prizes	109	123	109	123
Write back in provision for unfunded superannuation liability (Refer Note 4 for details)	3,352	-	3,352	-
Other	5,040	5,529	5,648	5,896
	13,678	10,471	14,500	11,230

NOTE 2.9: EMPLOYEE BENEFITS

Academic				
Salaries	29,292	28,874	28,543	28,145
Contributions to superannuation and pension schemes:				
· Deferred employee benefits for superannuation	-	1,810	-	1,810
· Funded	4,518	4,424	4,413	4,340
Payroll tax	2,527	2,506	2,479	2,465
Workers' compensation	338	273	338	273
Long service leave expense	972	835	970	835
Annual leave	86	54	82	63
Total Academic	37,733	38,776	36,825	37,931
Non-academic				
Salaries	28,130	26,668	27,681	26,352
Contributions to superannuation and pension schemes:				
· Deferred employee benefits for superannuation	-	1,542	-	1,542
· Funded	3,927	3,713	3,916	3,703
Payroll tax	2,241	2,223	2,199	2,186
Workers' compensation	299	243	299	243
Long service leave expense	855	706	844	699
Annual leave	95	75	94	76
Total Non-academic	35,547	35,170	35,033	34,801
Total Employees Benefits	73,280	73,946	71,858	72,732

Notes to and forming part of the Financial Statements

for the year ended 31 December 2003

	CONSOLIDATED		UNIVERSITY	
	2003 \$'000	2002 \$'000	2003 \$'000	2002 \$'000
NOTE 2.10: BUILDINGS AND GROUNDS				
Renovations and refurbishment	874	606	874	606
Rates and taxes	614	390	614	390
	1,488	996	1,488	996
NOTE 2.11: LOSS ON DISPOSAL OF ASSETS				
Loss from disposal of assets	78	129	78	113
	78	129	78	113
NOTE 2.12: BAD AND DOUBTFUL DEBTS				
Bad and doubtful debts	342	15	342	15
	342	15	342	15
NOTE 2.13: BORROWING COST				
Interest expense	370	299	370	299
	370	299	370	299
NOTE 2.14: OTHER EXPENSES FROM ORDINARY ACTIVITIES				
Recruitment and staff development	449	312	442	311
Conference and facilities hire	517	436	505	430
Travel	3,169	3,131	3,121	3,112
Repairs and maintenance	1,461	1,202	1,458	1,200
Utilities	2,310	2,182	2,304	2,177
Equipment expensed	1,616	1,440	1,605	1,435
Contract services	3,540	3,032	3,540	3,031
Consultants fees	4,375	3,696	4,339	3,669
Printing and stationery	1,340	1,331	1,286	1,297
Advertising	1,012	962	987	894
Books and publications	1,418	1,313	1,414	1,307
Commissions	1,213	698	1,197	624
General materials	1,193	1,294	1,189	1,292
Freight and postage	391	521	383	518
Insurances	542	441	504	400
Licence fees	713	721	713	720
Student expenses	1,028	980	1,006	954
Write-off in recovery of unfunded superannuation (Refer Note 4 for details)	3,352	-	3,352	-
Other	4,421	4,392	4,317	4,411
	34,060	28,084	33,662	27,782

Notes to and forming part of the Financial Statements

for the year ended 31 December 2003

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	CONSOLIDATED		UNIVERSITY	
	2003	2002	2003	2002
	\$'000	\$'000	\$'000	\$'000
NOTE 3 (a) : CASH				
Petty cash	13	13	13	12
Cash	1,139	3,756	1,089	3,726
	1,152	3,769	1,102	3,738
NOTE 3 (b) : RECEIVABLES				
Loans (to students)	73	60	73	60
Trade debtors	2,798	3,060	2,803	3,060
Provision for doubtful debts	(256)	(257)	(250)	(250)
Goods and services tax	380	341	332	315
Other debtors	2,568	2,363	2,474	2,318
	5,563	5,567	5,432	5,503

NOTE 4 : RECOVERY OF UNFUNDED SUPERANNUATION

Balance at beginning of the year	3,352	-	3,352	-
UniSuper Limited Defined Benefit Plan	-	3,352	-	3,352
Write-off	(3,352)	-	(3,352)	-
Balance at end of the year	-	3,352	-	3,352

Based on an actuarial assessment as at 30 June 2003, performed by UniSuper Limited, the vested and accrued benefits that are applicable to the University and its consolidated entity amounted to \$47,951,074 (2002: \$47,997,672) and \$40,066,914 (2002: \$47,997,672) respectively.

The net market value of assets for current members that is available to pay UniSuper superannuation liabilities of the University and its consolidated entity as at 30 June 2003 is estimated to be \$42,253,419 (2002: \$44,645,705), resulting in a surplus of \$2,186,505 (2002: shortfall of \$3,351,967).

The surplus has not been recognised by the University and its consolidated entity the current financial year ended 31 December 2003. However, a shortfall of \$3,351,967 was recognised for the previous financial year ended 31 December 2002. Refer to Note 8 for additional information.

Notes to and forming part of the Financial Statements

for the year ended 31 December 2003

	CONSOLIDATED		UNIVERSITY	
	2003	2002	2003	2002
	\$'000	\$'000	\$'000	\$'000
NOTE 5 (a) : INVESTMENTS				
All investments are stated at market value as at 31 December.				
Current				
Maturing within one year:				
Bank accepted bills	8,640	12,900	8,340	12,600
	8,640	12,900	8,340	12,600
Non Current				
Shares	21	21	21	21
Controlled entity	+	+	+	+
Bank accepted bills	3,000	4,009	3,000	4,009
	3,021	4,030	3,021	4,030
	11,661	16,930	11,361	16,630

INTEREST IN CONTROLLED ENTITY

Name of entity	Country of Incorporation	Percentage of equity interest held by the consolidated entity		Investment	
		2003	2002	2003	2002
University of Canberra College Pty Limited	Australia	100%	100%	+	+

+ represents amounts less than \$500

	CONSOLIDATED		UNIVERSITY	
	2003	2002	2003	2002
	\$'000	\$'000	\$'000	\$'000
NOTE 5 (b) : ADVANCES AND PREPAYMENTS				
Prepayments	381	472	351	424
Advances	159	10	159	10
	540	482	510	434

Notes to and forming part of the Financial Statements

for the year ended 31 December 2003

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UNIVERSITY OF CANBERRA

NOTE 6: PROPERTY, PLANT AND EQUIPMENT		CONSOLIDATED		UNIVERSITY	
		2003	2002	2003	2002
	Notes	\$'000	\$'000	\$'000	\$'000
Work in progress		2,199	6,738	2,199	6,738
Property at cost		2,199	6,738	2,199	6,738
Leasehold land at fair value	6 (a)	19,050	17,920	19,050	17,920
Buildings at fair value	6 (c)	156,899	137,506	156,899	137,506
accumulated depreciation		0	(5,965)	0	(5,965)
Infrastructure at fair value	6 (c)	3,319	2,921	3,319	2,921
accumulated depreciation		-	(827)	-	(827)
Total Leasehold Land, Buildings and Infrastructure		181,467	158,293	181,467	158,293
Computer Equipment at cost		9,901	7,053	9,826	6,977
accumulated depreciation		(5,815)	(3,577)	(5,762)	(3,538)
Motor Vehicles at cost		866	738	866	738
accumulated depreciation		(319)	(205)	(319)	(205)
Equipment at cost		13,007	14,845	12,993	14,830
accumulated depreciation		(10,371)	(12,430)	(10,360)	(12,416)
Total Computers, Motor Vehicles and Equipment		7,269	6,424	7,244	6,386
Library Collection at cost		8,305	8,305	8,305	8,305
Works of Art at fair value	6 (d)	1,437	1,365	1,437	1,365
Total Library Collection and Works of Art		9,742	9,670	9,742	9,670
Total Property, Plant and Equipment		198,478	174,387	198,453	174,349

(a) In July 1984, the Commonwealth of Australia granted a Lease of Land to the University of Canberra, being the University campus comprising Block 1, Section 3, Division of Bruce, ACT. The land is held in perpetuity and free of charge for the purposes of the University as provided by the University of Canberra Act 1989.

(b) Accounting policies relating to property, plant and equipment are outlined in Note 1(f).

(c) The University's leasehold land, infrastructure and buildings were independently revalued as at 31 December 2003 in accordance with the University's progressive revaluation of these assets every three years. These valuations were determined by the Australian Valuation Office (Dennis Parkes AAPI senior valuer). The assets are valued at Fair Value in accordance with AASB 1041. For land, there is no true liquid market due to the specialised nature of the use. The fair value has been determined by reference to most recent transactions for similar assets. For buildings and infrastructure, the fair value was determined by Depreciated Replacement Cost approach.

(d) The University's works of art collection was valued as a council determination as at 22 November 2001. The valuation was undertaken by the University's appointed art curator, Johanna Owens (Assoc. Dip. Material Conservation) and Helen Maxwell (Helen Maxwell Gallery). The assets will be valued at 'Fair Value' in accordance with AASB 1041 in the 2004 financial year and progressively every three years.

Notes to and forming part of the Financial Statements

for the year ended 31 December 2003

NOTE 6: PROPERTY, PLANT AND EQUIPMENT (continued)

(e) Details of Depreciation Expense :-			CONSOLIDATED		UNIVERSITY	
Class of Asset	Depreciation Method	Useful Life (Years)	2003 \$'000	2002 \$'000	2003 \$'000	2002 \$'000
Computers	Straight Line	3 years	2,446	2,084	2,428	2,061
Equipment	Straight Line	4 years	1,235	1,567	1,234	1,564
Motor Vehicles	Straight Line	4 years	186	193	186	193
Buildings	Straight Line	5 to 50 years	2,846	2,835	2,846	2,835
Infrastructure	Straight Line	5 to 10 years	416	394	416	394
			7,129	7,073	7,110	7,047

(f) Analysis of Property, Plant and Equipment

Summary of balances of assets as at 31 December 2003

Unless otherwise stated, the figures in the following note represent the consolidated entity

BUILDINGS

The transactions and balance totals for the financial year were:

	BUILDINGS		ACCUMULATED DEPRECIATION BUILDINGS		NET BUILDINGS	
	2003 \$000	2002 \$000	2003 \$000	2002 \$000	2003 \$000	2002 \$000
Buildings						
Consolidated						
Balance at beginning of year	137,506	137,506	(5,965)	(3,130)	131,541	134,376
Asset Revaluation/Depn Writeback	5,328	-	8,801	-	14,129	-
Transfer from WIP	14,082	-	(2,846)	(2,835)	11,236	(2,835)
	156,916	137,506	(10)	(5,965)	156,906	131,541
Reductions during year	(17)	-	10	-	(7)	-
Balance as at end of year	156,899	137,506	-	(5,965)	156,899	131,541

Notes to and forming part of the Financial Statements

for the year ended 31 December 2003

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UNIVERSITY OF CANBERRA

NOTE 6: PROPERTY, PLANT AND EQUIPMENT (continued)

(f) Analysis of Property, Plant and Equipment (continued)

Summary of balances of assets as
at 31 December 2003 (continued)

LAND

The transactions and balance totals for the financial year were:

	LAND		ACCUMULATED DEPRECIATION LAND		NET LAND	
	2003	2002	2003	2002	2003	2002
	\$000	\$000	\$000	\$000	\$000	\$000
Land						
Consolidated						
Balance at beginning of year	17,920	17,920	-	-	17,920	17,920
Asset Revaluation	1,130	-	-	-	1,130	-
Balance as at end of year	19,050	17,920	-	-	19,050	17,920

INFRASTRUCTURE

The transactions and balance totals for the financial year were:

	INFRASTRUCTURE		ACCUMULATED DEPRECIATION INFRASTRUCTURE		NET INFRASTRUCTURE	
	2003	2002	2003	2002	2003	2002
	\$000	\$000	\$000	\$000	\$000	\$000
Infrastructure						
Consolidated						
Balance at beginning of year	2,921	2,821	(827)	(433)	2,094	2,388
Asset Revaluation/Depn Writeback	48	-	1,243	-	1,291	-
Transfer from WIP	350	100	(416)	(394)	(66)	(294)
Balance as at end of year	3,319	2,921	-	(827)	3,319	2,094

Notes to and forming part of the Financial Statements

for the year ended 31 December 2003

NOTE 6: PROPERTY, PLANT AND EQUIPMENT (Continued)

(f) Analysis of Property, Plant and Equipment (continued)

Summary of balances of assets as at 31 December 2003 (continued)

VEHICLES

The transactions and balance totals for the financial year were:

	VEHICLES		ACCUMULATED DEPRECIATION VEHICLES		NET VEHICLES	
	2003	2002	2003	2002	2003	2002
	\$000	\$000	\$000	\$000	\$000	\$000
Vehicles						
Consolidated						
Balance at beginning of year	738	785	(205)	(147)	533	638
Additions during year	268	281	(186)	(193)	82	88
	1,006	1,066	(391)	(340)	615	726
Reductions during year	(140)	(328)	72	135	(68)	(193)
Balance as at end of year	866	738	(319)	(205)	547	533

EQUIPMENT

The transactions and balance totals for the financial year were:

	EQUIPMENT		ACCUMULATED DEPRECIATION EQUIPMENT		NET EQUIPMENT	
	2003	2002	2003	2002	2003	2002
	\$000	\$000	\$000	\$000	\$000	\$000
Equipment						
Consolidated						
Balance at beginning of year	14,845	15,159	(12,430)	(12,106)	2,415	3,053
Additions during year	1,497	993	(1,235)	(1,567)	262	(574)
	16,342	16,152	(13,665)	(13,673)	2,677	2,479
Reductions during year	(3,335)	(1,307)	3,294	1,243	(41)	(64)
Balance as at end of year	13,007	14,845	(10,371)	(12,430)	2,636	2,415

Notes to and forming part of the Financial Statements

for the year ended 31 December 2003

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UNIVERSITY OF CANBERRA

NOTE 6: PROPERTY, PLANT AND EQUIPMENT (CONTINUED)

(f) Analysis of Property, Plant and Equipment (continued)

Summary of balances of assets as at 31 December 2003 (continued)

COMPUTING EQUIPMENT

The transactions and balance totals for the financial year were:

	COMPUTING EQUIPMENT		ACCUMULATED DEPRECIATION COMPUTING EQUIP.		NET COMPUTING EQUIPMENT	
	2003	2002	2003	2002	2003	2002
	\$000	\$000	\$000	\$000	\$000	\$000
Computing Equipment						
Consolidated						
Balance at beginning of year	7,053	5,243	(3,577)	(1,548)	3,476	3,695
Additions during year	3,079	1,930	(2,446)	(2,084)	633	(154)
Reductions during year	10,132 (231)	7,173 (120)	(6,023) 208	(3,632) 55	4,109 (23)	3,541 (65)
Balance as at end of year	9,901	7,053	(5,815)	(3,577)	4,086	3,476

WORKS IN PROGRESS

The transactions and balance totals for the financial year were:

	WORKS IN PROGRESS		ACCUMULATED DEPRECIATION WORKS IN PROGRESS		NET WORKS IN PROGRESS	
	2003	2002	2003	2002	2003	2002
	\$000	\$000	\$000	\$000	\$000	\$000
Works in Progress						
Consolidated						
Balance at beginning of year	6,738	2,636	-	-	6,738	2,636
Additions during year	9,931	4,102	-	-	9,931	4,102
Transfer to buildings and infrastructure	16,669 (14,470)	6,738 -	- -	- -	16,669 (14,470)	6,738 -
Balance as at end of year	2,199	6,738	-	-	2,199	6,738

Notes to and forming part of the Financial Statements

for the year ended 31 December 2003

NOTE 6: PROPERTY, PLANT AND EQUIPMENT (continued)

(f) Analysis of Property, Plant and Equipment (continued)

Summary of balances of assets as at 31 December 2003 (continued)

LIBRARY

The transactions and balance totals for the financial year were:

	LIBRARY		ACCUMULATED DEPRECIATION LIBRARY		NET LIBRARY	
	2003	2002	2003	2002	2003	2002
	\$000	\$000	\$000	\$000	\$000	\$000
Library						
Consolidated						
Balance at beginning and end of year	8,305	8,305	-	-	8,305	8,305

WORKS OF ART

The transactions and balance totals for the financial year were:

	WORKS OF ART		ACCUMULATED DEPRECIATION WORKS OF ART		NET WORKS OF ART	
	2003	2002	2003	2002	2003	2002
	\$000	\$000	\$000	\$000	\$000	\$000
Works of Art						
Consolidated						
Balance at beginning of year	1,365	1,360	-	-	1,365	1,360
Additions during year	72	5	-	-	72	5
Balance at end of year	1,437	1,365	-	-	1,437	1,365

Notes to and forming part of the Financial Statements

for the year ended 31 December 2003

NOTE 7 (a) : CREDITORS AND ACCRUED EXPENSES

	CONSOLIDATED		UNIVERSITY	
	2003 \$'000	2002 \$'000	2003 \$'000	2002 \$'000
Current				
Postgraduate Association	116	26	116	26
Creditors	3,848	1,414	3,848	1,413
Expenses accrued	980	532	958	519
	4,944	1,972	4,922	1,958

The University is holding some funds collected on behalf of the University of Canberra Postgraduate Association.

The Association is no longer conducting business and the University is preserving the interests of postgraduate students.

	CONSOLIDATED		UNIVERSITY	
	2003 \$'000	2002 \$'000	2003 \$'000	2002 \$'000
NOTE 7 (b) : OTHER LIABILITY				
Current				
Fees received in advance	2,040	2,242	1,687	1,859
	2,040	2,242	1,687	1,859

NOTE 8 : UNFUNDED SUPERANNUATION LIABILITY

Balance at beginning of the year	3,352	-	3,352	-
UniSuper Limited Defined Benefit Plan	-	3,352	-	3,352
Write back	(3,352)	-	(3,352)	-
Balance at end of the year	-	3,352	-	3,352

The University of Canberra contributes to a number of defined benefit superannuation schemes under which employees are entitled to defined benefits on retirement, disability or death.

Notes to and forming part of the Financial Statements

for the year ended 31 December 2003

The following information is the most current available on the benefits payable under each scheme and the net market value of the assets held by the scheme to meet those benefits:

	UNISUPER UC		SUPER UNISUPER UC	
	2003	2003	2002	2002
	\$'000	\$'000	\$'000	\$'000
(a) Accrued benefits	40,067	20,049	47,998	20,049
(b) Vested benefits	47,951	15,521	47,998	21,193
(c) Net market value of plan assets	42,253	23,227	44,646	23,227
Unfunded surplus/(liability) ((c) -(a))	2,186	3,178	(3,352)	3,178

Under UniSuper, an actuarial valuation of the plan was conducted as at 30 June 2003 by Towers Perrin Pty Ltd. Based on the actuarial advice the unfunded surplus/liability has been determined as above.

UC Super was valued by actuarial valuation as at 30 June 2002. University of Canberra Staff Superannuation Scheme has transferred its remaining memberships to UniSuper from 24 April 2003, and the fund is being wound up.

	CONSOLIDATED		UNIVERSITY	
	2003	2002	2003	2002
	\$'000	\$'000	\$'000	\$'000
NOTE 9: BORROWINGS				
Current	1,350	1,350	1,350	1,350
Non-Current	1,650	2,650	1,650	2,650
	3,000	4,000	3,000	4,000

The University has an unsecured loan of \$3 million payable on demand, from the Commonwealth Bank of Australia in accordance with approval granted to the University by the Minister Assisting the Treasurer. The loan, which is repayable by 30 June 2007, was acquired to facilitate the construction of student teaching and accommodation facilities.

Interest is recognised at an average rate of 5.44% (2002: 5.57%)

Borrowings are repayable in the following years:

Within 1 year	Unsecured bank loan	1,350	1,350	1,350	1,350
1 - 2 years	Unsecured bank loan	1,350	1,350	1,350	1,350
2 - 5 years	Unsecured bank loan	300	1,300	300	1,300
		3,000	4,000	3,000	4,000

NOTE 10: EMPLOYEE BENEFITS

Current

Accrued salaries and wages	484	3,224	482	3,165
Provision for long service leave	1,574	1,472	1,550	1,450
Provision for annual leave	4,169	3,987	4,127	3,951
	6,227	8,683	6,159	8,566

Non Current

Provision for long service leave	7,653	7,032	7,629	7,018
Total Employee Benefits	13,880	15,715	13,788	15,584

Notes to and forming part of the Financial Statements

for the year ended 31 December 2003

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UNIVERSITY OF CANBERRA

	CONSOLIDATED		UNIVERSITY	
	2003	2002	2003	2002
	\$'000	\$'000	\$'000	\$'000
NOTE 11: CHANGES IN EQUITY				
Changes in accumulated funds				
Accumulated funds at the beginning of the financial year	60,943	60,791	60,990	60,887
Net operating (deficit)/surplus	(226)	152	(342)	103
Accumulated funds at the end of the financial year	60,717	60,943	60,648	60,990
Changes in the asset revaluation reserve				
Asset revaluation at the beginning of the financial year	116,263	116,263	116,263	116,263
Amount transferred to the asset revaluation reserve	16,550	-	16,550	-
Asset revaluation reserve at the end of the financial year	132,813	116,263	132,813	116,263
Total Changes in Equity	16,324	152	16,208	103

Notes to and forming part of the Financial Statements

for the year ended 31 December 2003

	CONSOLIDATED		UNIVERSITY	
	2003	2002	2003	2002
	\$'000	\$'000	\$'000	\$'000
NOTE 12: ASSET REVALUATION RESERVE				
Movement in Asset Revaluation Reserves				
<u>Revaluation Reserve Leasehold Land</u>				
Balance at the beginning of the year	17,920	17,920	17,920	17,920
Revaluation	1,130	-	1,130	-
Balance at the end of the year	19,050	17,920	19,050	17,920
<u>Revaluation Reserve Buildings</u>				
Balance at the beginning of the year	88,946	88,946	88,946	88,946
Revaluation	14,129	-	14,129	-
Balance at the end of the year	103,075	88,946	103,075	88,946
<u>Revaluation Reserve Plant and Equipment</u>				
Balance at the beginning and end of the year	214	214	214	214
<u>Revaluation Reserve Computer Equipment</u>				
Balance at the beginning and end of the year	27	27	27	27
<u>Revaluation Reserve Motor Vehicles</u>				
Balance at the beginning and end of the year	22	22	22	22
<u>Revaluation Reserve Works of Art</u>				
Balance at the beginning and end of the year	829	829	829	829
<u>Revaluation Reserve Library</u>				
Balance at the beginning and end of the year	8,305	8,305	8,305	8,305
<u>Revaluation Reserve Infrastructure</u>				
Balance at the beginning of the year	-	-	-	-
Revaluation	1,291	-	1,291	-
Balance at the end of the year	1,291	-	1,291	-
Total Reserves at the end of the year	132,813	116,263	132,813	116,263

Notes to and forming part of the Financial Statements

for the year ended 31 December 2003

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UNIVERSITY OF CANBERRA

NOTE 13: COMMITMENTS BY EXPENDITURE

The University has amounts payable which have not been provided for in these financial statements. These amounts relate to :

	CONSOLIDATED		UNIVERSITY	
	2003	2002	2003	2002
	\$'000	\$'000	\$'000	\$'000
13.1: Capital Expenditure Commitments				
Commitments payable:				
- within twelve months	282	10,551	282	10,551
- twelve months or longer and not longer than five years	2,163	1,430	2,163	1,430
	2,445	11,981	2,445	11,981

13.2: Joint Venture Operations Expenditure Commitments

Commitments payable:				
- within twelve months	2,247	2,247	2,247	2,247
- twelve months or longer and not longer than five years	2,552	4,899	2,552	4,899
- longer than five years	-	-	-	-
	4,799	7,146	4,799	7,146

13.3: Other Operating Commitments

Commitments payable:				
- within twelve months	1,315	609	1,315	601
- twelve months or longer and not longer than five years	84	164	76	164
- longer than five years	21	-	21	-
	1,420	773	1,412	765

NOTE 14: REMUNERATION OF AUDITORS

Amounts paid or payable to the auditors:

Auditing financial statements - ACT Auditor-General's Office	118	108	107	97
	118	108	107	97

No other services were provided by the ACT Auditor General's Office

Notes to and forming part of the Financial Statements

for the year ended 31 December 2003

NOTE 15: REMUNERATION OF OFFICERS

Fees are not payable to members of Council. Employees of the University who serve on Council do not receive remuneration for Council service in addition to their salaries.

The number of University staff whose total remuneration cost to the entity falls within the following bands in excess of \$100,000 are:

	CONSOLIDATED		UNIVERSITY	
	2003	2002	2003	2002
\$100,000 - \$109,999	32	25	32	25
\$110,000 - \$119,999	19	39	18	38
\$120,000 - \$129,999	31	6	31	6
\$130,000 - \$139,999	4	-	4	-
\$140,000 - \$149,999	-	2	-	2
\$150,000 - \$159,999	2	-	2	-
\$160,000 - \$169,999	2	8	2	8
\$170,000 - \$179,999	4	-	4	-
\$180,000 - \$189,999	-	1	-	1
\$190,000 - \$199,999	-	-	-	-
\$200,000 - \$209,999	-	3	-	3
\$210,000 - \$219,999	2	-	2	-
\$220,000 - \$229,999	1	-	1	-
\$230,000 - \$239,999	1	-	1	-
\$240,000 - \$249,999	-	1	-	1
\$250,000 - \$259,999	-	-	-	-
\$260,000 - \$269,999	-	-	-	-
\$270,000 - \$279,999	-	-	-	-
\$280,000 - \$289,999	-	-	-	-
\$290,000 - \$299,999	-	-	-	-
\$300,000 - \$309,999	-	-	-	-
\$310,000 - \$319,999	-	-	-	-
\$320,000 - \$329,999	-	-	-	-
\$330,000 - \$339,999	-	-	-	-
\$340,000 - \$349,999	-	-	-	-
\$350,000 - \$359,999	-	-	-	-
\$360,000 - \$369,999	-	-	-	-
\$370,000 - \$379,999	-	-	-	-
\$380,000 - \$389,999	-	1	-	1
\$390,000 - \$399,999	-	-	-	-
\$400,000 - \$409,999	1	-	1	-
	99	86	98	85

The aggregate of the remuneration for staff included above: \$12,416,490 \$10,868,557 \$12,299,816 \$10,755,281

Notes to and forming part of the Financial Statements

for the year ended 31 December 2003

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UNIVERSITY OF CANBERRA

NOTE 16: RESPONSIBLE PERSONS RELATED DISCLOSURES

Section 9 of the UNIVERSITY OF CANBERRA ACT 1989 states that the governing authority of the University is the Council.

(a) The members of the University Council during the year were: Date appointed or term ended if occurring in 2003

Member	
Ms Dawn Casey	
Professor Roger Thornton Dean	
Dr Alice Ruth Clark Foxwell	
Ms Frances Hinton	
Mr Dale Kleeman	
Ms Wendy Elizabeth McCarthy AO	
Ms Faye Powell	
Dr Michael Anthony Sargent AM	
Mr Russell Charles Taylor	
Mr Sam Wong AM	
Mr Michael Bryce	appointed 1 December 2003
Mr Ian Davis	appointed 1 December 2003
Mr Marc Emerson	appointed 27 September 2003
Mr Brand Hoff	appointed 1 December 2003
Mr Deepak Karumanan	appointed 27 September 2003
Mr Paul van Reesch	appointed 21 May 2003
Associate Professor Jenny Stewart	appointed 27 September 2003
Mr Bernard Storrier	appointed 27 September 2003
Mr Joel Austin Clapham	term expired 26 September 2003
Ms Ilona Fraser	term expired 31 January 2003
Ms Yolanda Hanbidge	term expired 26 September 2003
Ms Alison Joan Langley	term expired 26 September 2003
Mr Michael Anthony Rosser	term expired 11 July 2003
Associate Professor Felix Raoul Stravens	term expired 26 September 2003
Ms Anne Lorraine Trimmer	term expired 11 July 2003
Dr Hugh Watson	term expired 11 July 2003
Ms Angela Cheung	resigned 11 March 2003

(b) Apart from full-time members of staff receiving salaries, no members of the University Council received remuneration for services provided to the University during the year other than:

	CONSOLIDATED		UNIVERSITY	
	2003	2002	2003	2002
	\$'000	\$'000	\$'000	\$'000
Office services were provided to the University by McCarthy Management Pty Ltd in which Ms W McCarthy has an interest	11	11	11	11
Director's Fee for sitting on the University College board meetings paid to PFE International Pty Ltd of which Ms F Powell has an interest	3	2	-	-
Review of Grievance Policy conduct by Winnifred Rosser and Associates, where Councillor Mr Michael Rosser is a principal consultant	8	-	8	-

Notes to and forming part of the Financial Statements

for the year ended 31 December 2003

NOTE 17: RESOURCES PROVIDED FREE OF CHARGE

Since February 1981 the Department of the Capital Territory (now the ACT Government) has made available to the University facilities known as Keith Arscott House for student residential purposes, on a permissive occupancy basis. On 31 January 1996 the University entered into a 25 year lease agreement with the ACT Government for the Keith Arscott House, free of charge.

The University receives other resources which are brought to account through donations.

NOTE 18: ECONOMIC DEPENDENCY

The normal operating activities of the University are dependent on appropriations of monies by the Commonwealth Parliament of Australia.

NOTE 19: JOINT VENTURE OPERATIONS

Name of Entity	PRINCIPAL ACTIVITY	OUTPUT INTEREST	
		2003	2002
		%	%
CRC for Landscape Evolution and Mineral Exploration	Research	-	8.00
CRC for Freshwater Ecology	Research	18.39	19.05
CRC for Sustainable Tourism	Research	2.86	2.39

The University participates in three Cooperative Research Centres:

LANDSCAPE EVOLUTION AND MINERAL EXPLORATION

This research centre is an unincorporated collaboration administered by CSIRO for the purposes of developing and improving mineral exploration. The University has retired from the CRC LEME as of 1 January 2003.

FRESHWATER ECOLOGY

This research centre is a collaboration of a number of participants involving State Governments, regional water authorities and other universities. The major purposes of the centre are research into water and fish ecology, water quality & management. From July 2001 the University's cash and in-kind contributions in the form of funds and staff resources will have an approximate value of \$8,654,000 over six years to 2006.

SUSTAINABLE TOURISM

The University of Canberra is a joint participant with Canberra Tourism and Events Corporation as members of the CRC for Sustainable Tourism. The CRC for Sustainable Tourism Pty Limited (ACN 007 407 286) is a company incorporated in the Australian Capital Territory. The Company has been established for the purposes of advancing and encouraging scientific knowledge and research into economic, social, cultural and ecological sustainability of the travel and tourism industry. The University does not share in the assets and liabilities or operating result of the venture. The University's cash and in-kind contributions in the form of funds and staff resources will have an approximate value of \$3,930,000 over seven years to 2004.

The University's costs for expenditure incurred as part of its participation in Cooperative Research Centres are expended as incurred. The University has no economic interest in assets employed in the Cooperative Research Centres reported above as joint venture operations.

Notes to and forming part of the Financial Statements

for the year ended 31 December 2003

NOTE 20: AGRICULTURAL RECONNAISSANCE TECHNOLOGIES PTY LTD

The University holds a 50% share interest, with no representation on the board of this proprietary limited company since May 2003, thus having no ability of control.

This company operates for the purpose of providing a bureau monitoring service to agricultural enterprises based on satellite imagery of land and crop assessment. Agricultural Reconnaissance Technologies Pty Ltd (ACN 054 410 678) is trading as AGRECON.

NOTE 21: OTHER RELATED PARTIES

NATIONAL CENTRE FOR SOCIAL AND ECONOMIC MODELLING

The University holds a 50% share interest, with no present ability of control, in National Centre for Social and Economic Modelling Pty Ltd (ABN 50 095 483 686), trading as NATSEM.

NATSEM operates for the purpose of developing micro simulation models and in undertaking a wide range of social and economic research.

CENTRE FOR CUSTOMS AND EXCISE STUDIES

The University holds a 50% share interest, with no present ability of control, in Centre for Customs and Excise Studies Pty Ltd (ABN 50 106 153 271).

This company was established to deliver training in customs studies and to research customs knowledge and publish.

NOTE 22: GUARANTEES

The University has guaranteed repayment of a \$140,000 Commonwealth Government Loan made to the Creche in 1998. The loan is not repayable by the Creche if the renovated building continues to be used as a childcare centre for 10 years.

The University has undertaken to guarantee and underwrite the financial obligations of the University of Canberra College Pty Limited.

The University has undertaken to guarantee a lease finance contract for Agricultural Reconnaissance Technologies Pty Ltd (trading as AGRECON). The lease agreement is for computer equipment, with the total lease being \$1,010,000 from January 2001 to February 2006.

Notes to and forming part of the Financial Statements

for the year ended 31 December 2003

NOTE 23: TRUST FUNDS

Endowments are received by the University to fund scholarships, prizes and certain research activities.

The balances of these funds as at 31 December were as follows:

	CONSOLIDATED		UNIVERSITY	
	2003	2002	2003	2002
	\$'000	\$'000	\$'000	\$'000
Balance of funds at beginning of the year	1,181	1,154	1,181	1,154
INCOME				
Interest	66	51	66	51
Total Income	66	51	66	51
Total funds available	1,247	1,205	1,247	1,205
EXPENDITURE				
Prize awards	30	24	30	24
Total Expenditure	30	24	30	24
Balance of funds at end of the year	1,217	1,181	1,217	1,181
Comprises :				
WJ Weeden Family Trust - scholarship	1,073	1,043	1,073	1,043
Mulanggarri - scholarship	63	61	63	61
PADMIN - Public administration fund	81	77	81	77
	1,217	1,181	1,217	1,181

Notes to and forming part of the Financial Statements

for the year ended 31 December 2003

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NOTE 24: STATEMENT OF CASH FLOWS

1. Reconciliation of Cash

For the purposes of the Statement of Cash Flows, cash includes cash on hand, cash at bank, deposits held at call with a bank and money market investments which can be readily converted to cash and are subject to an insignificant risk of changes in value. Cash at the end of the reporting period as shown in the Statement of Cash Flows is reconciled to the related item in the balance sheet.

	CONSOLIDATED		UNIVERSITY	
	2003 \$'000	2002 \$'000	2003 \$'000	2002 \$'000
Cash	1,152	3,769	1,102	3,738
Investments	11,661	16,930	11,361	16,630
Total	12,813	20,699	12,463	20,368

2. Reconciliation of Net Cash flow provided by Operating Activities to Net Operating Surplus from ordinary activities.

Net operating (deficit)/surplus	(226)	152	(342)	103
Add/(Deduct):				
Depreciation	7,129	7,073	7,110	7,047
Increase in provision for annual leave	181	130	176	139
Increase/(Decrease) in provision for long service leave	724	(211)	711	(218)
(Decrease)/Increase in provision other employee benefits	(2,739)	1,105	(2,683)	1,092
Loss on sale of assets	45	29	45	13
Write-off assets	-	18	-	18
(Increase)/Decrease in receivables	(21)	1,801	12	1,868
Increase/(Decrease) in payables	2,776	(2,545)	2,792	(2,786)
(Increase) in GST receivable	(40)	(82)	(17)	(78)
Net Cash Provided by Operating Activities	7,829	7,470	7,804	7,198

Notes to and forming part of the Financial Statements

for the year ended 31 December 2003

NOTE 25: FINANCIAL INSTRUMENTS

25.1 Terms Conditions & Accounting Policies

Financial Instrument	Note	Accounting Policies & Methods	Terms & Conditions	Total Carrying Amount	Fair Value
				\$'000	\$'000
<i>Financial Assets</i>		<i>Financial assets are recognised when control over future economic benefits is established and the amount of the benefit can be reliably measured.</i>			
Cash	3(a)	Cash represents deposits which are recognised at their nominal amounts. Interest on bank account is credited to revenue as it accrues. (Average interest is calculated on a monthly basis).	An average rate of 2.48% was earned on the University's bank account. (2.29% for 2002)	1,152	1,152
Receivables	3 (b)	Receivables represent trade debtors, student loans and accrued income less provision for doubtful debts. Collectability of debts has been reviewed at balance date.	All debts are incurred in Australian currency and are due within 30 days other than student loans which are due within the current semester. No interest is charged on overdue debts.	5,563	5,563
Investments	5 (a)	Investments represent Bills of Exchange, Negotiable Certificates of Deposit and Equities. (Average interest is based on the average annual investment balance).	An average rate of 4.94% was earned on investments (4.41% in 2002). Bills of Exchange and Negotiable Certificates of Deposit are negotiated up to 90 days. With Floating Rate Notes negotiated up to a period of 5 years. Equities refer to educational institutions who deal with the University.	11,661	11,661
<i>Financial Liabilities</i>		<i>Financial liabilities are recognised when a present obligation to another party is entered into and the amount of the liability can be reliably measured.</i>			
Creditors and Accrued Expenses	7 (a)	Creditors have been recognised at their nominal amounts, being at the amount due for settlement. Accrued expenses are recognised at the time of delivery and to the extent the debt has been incurred.	Creditors are paid on a 30 day cycle.	116	116
Borrowings	9	Borrowings are an unsecured loan of \$3 million, payable on demand. The loan is repayable by 30 June 2007 and was acquired to facilitate the construction of student teaching and administration facilities.	Repayable \$500,000 each year until the year 2007. (\$1,000,000 repaid in 2003) An average rate of 5.70% was paid on borrowings (5.57% in 2002).	3,000	3,000

Notes to and forming part of the Financial Statements

for the year ended 31 December 2003

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UNIVERSITY OF CANBERRA

NOTE 25: FINANCIAL INSTRUMENTS (continued)

25.2 Net Fair Values of Assets and Liabilities

Financial Assets

The net fair values of cash and non interest bearing financial assets approximate their carrying amounts.

Financial Liabilities

The net fair values of trade creditors, borrowings and other liabilities are short term in nature and approximate their carrying amounts.

25.3 Interest Rate Exposure

2003

Financial Instrument		Average Interest Rate	Variable Deposits	Less than one year	One to five years	Five to ten years	Total
		%	\$'000	\$'000	\$'000	\$'000	\$'000
<i>Financial Assets</i>							
Cash	3 (a)	2.48%	1,152	-	-	-	1,152
Receivables	3 (b)		5,563	-	-	-	5,563
Investments	5 (a)	4.94%	-	8,640	3,021	-	11,661
<i>Financial Liabilities</i>							
Creditors and accrued expenses	7 (a)		4,828	-	-	-	4,828
Borrowings	9	5.70%	-	1,350	1,650	-	3,000
Net Financial Assets			1,887	7,290	1,371	-	10,548

2002

Financial Instrument		Average Interest Rate	Variable Deposits	Less than one year	One to five years	Five to ten years	Total
		%	\$'000	\$'000	\$'000	\$'000	\$'000
<i>Financial Assets</i>							
Cash	3 (a)	2.29%	3,769	-	-	-	3,769
Receivables	3 (b)		5,567	-	-	-	5,567
Investments	5 (a)	4.41%	-	12,900	4,030	-	16,930
<i>Financial Liabilities</i>							
Creditors and accrued expenses	7 (a)		1,946	-	-	-	1,946
Borrowings	9	5.57%	-	1,350	2,650	-	4,000
Net Financial Assets			7,390	11,550	1,380	-	20,320

Notes to and forming part of the Financial Statements

for the year ended 31 December 2003

NOTE 25: FINANCIAL INSTRUMENTS (continued)

25.3 Interest Rate Exposure - Reconciliation of Net Financial Assets to Net Assets

	Notes	2003 \$'000	2002 \$'000
Net Financial Assets as above	25.3	10,548	20,320
<i>Non Financial Assets/(Liabilities)</i>			
Postgraduate association	7 (a)	(116)	(26)
Prepaid expenses	5 (b)	540	482
Fees received in advance	7 (b)	(2,040)	(2,242)
Property, plant and equipment	6	198,478	174,387
Employee benefits	10	(13,880)	(15,715)
Net Assets per Statement of Financial Position		193,530	177,206

25.4 Credit Risk Exposure

The University of Canberra's maximum exposure to credit risk at reporting date in relation to each class of recognised financial assets is the carrying amount of the amounts receivable as indicated in the Statement of Financial Position.

25.5 Unrecognised Financial Instruments

There were no unrecognised financial assets or liabilities for the University.

25.6 Net Fair Value of Assets and Liabilities

Financial Assets

The net fair values of cash and non-interest bearing financial assets approximate their carrying amounts.

Financial Liabilities

The net fair values of trade creditors, borrowings and other liabilities are short term in nature and approximate their carrying amounts.

Notes to and forming part of the Financial Statements

for the year ended 31 December 2003

NOTE 26: DISAGGREGATION INFORMATION

The University is located in the Australian Capital Territory and operates primarily in Australia to provide tertiary education at undergraduate and postgraduate levels.

The University of Canberra College Pty Limited, which is reported as part of the consolidated Financial Statements, is located in the Australian Capital Territory and operates in Australia to provide a specialised range of Diploma education programs.

The Consolidated Financial Statements report the outcomes of the economic entity that operates primarily in a single industry and geographic segments, being the provision of higher education services in Australia.

Industry	REVENUE		RESULTS		ASSETS	
	2003 \$'000	2002 \$'000	2003 \$'000	2002 \$'000	2003 \$'000	2002 \$'000
Higher Education	116,639	110,802	(226)	152	217,400	204,487
	116,639	110,802	(226)	152	217,400	204,487
Geographical						
Australia	113,825	108,229	(221)	99	217,400	204,487
Asia	2,814	2,573	(5)	53	-	-
	116,639	110,802	(226)	152	217,400	204,487

Notes to and forming part of the Financial Statements

for the year ended 31 December 2003

As indicated in Note 1(d) to the financial statements, the following information is provided to meet the DEST disclosure requirements. As the information is only relevant to the University, no consolidated figures are provided.

NOTE 27: ACQUITTAL OF COMMONWEALTH GOVERNMENT FINANCIAL ASSISTANCE

Amounts received and expended pursuant to the Higher Education Funding Act 1988
excluding HECS:

27.1 Teaching and Learning

	UNIVERSITY	
	2003 \$'000	2002 \$'000
Operating purposes excluding HECS and PELS		
<i>Financial Assistance in advance</i> <i>(paid in the previous reporting period for the current reporting period, including Commonwealth superannuation supplementation)</i>	2,616	2,945
<i>Financial Assistance received during reporting period (including Commonwealth superannuation supplementation)</i>	33,712	32,135
<i>Financial Assistance in advance</i> <i>(received in the reporting period for the next reporting period, including Commonwealth superannuation supplementation)</i>	(2,619)	(2,616)
Revenue attributed to the reporting period	33,709	32,464
carry-over from previous period	-	-
Funds available for this reporting period	33,709	32,464
Expenses this reporting period	(33,709)	(32,464)
Result for this reporting period	-	-
Capital Development Pool		
<i>Financial Assistance received in advance in previous period</i> <i>(paid in the previous reporting period for the current reporting period)</i>	-	-
<i>Financial Assistance received during reporting period</i>	1,673	1,044
<i>Financial Assistance in advance</i> <i>(received in the reporting period for the next reporting period)</i>	-	-
Revenue attributed to the reporting period	1,673	1,044
carry-over from previous period	672	30
Funds available for this reporting period	2,345	1,074
Expenses this reporting period	(1,673)	(402)
Surplus for this reporting period	672	672

Notes to and forming part of the Financial Statements

for the year ended 31 December 2003

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UNIVERSITY OF CANBERRA

NOTE 27: ACQUITTAL OF COMMONWEALTH GOVERNMENT FINANCIAL ASSISTANCE (CONTINUED)

27.1 Teaching and Learning (continued)

	UNIVERSITY	
	2003	2002
	\$'000	\$'000
Amounts received and expended pursuant to the Higher Education Funding Act 1988-HECS component:		
Higher Education Contribution Scheme		
<i>Financial Assistance in advance (paid in the previous reporting period for the current reporting period, including Commonwealth superannuation supplementation)</i>	1,542	1,538
<i>Financial Assistance received during reporting period (including Commonwealth superannuation supplementation)</i>	18,835	19,793
<i>Financial Assistance in advance (received in the reporting period for the next reporting period, including Commonwealth superannuation supplementation)</i>	(1,610)	(1,542)
Revenue attributed to the reporting period	18,767	19,789
carry-over from previous period	-	-
HECS contributions received from students	4,328	3,898
Funds available for this reporting period	23,095	23,687
Expenses this reporting period	(23,095)	(23,687)
Result for this reporting period	-	-
Amounts received and expended pursuant to the Higher Education Funding Act 1988-PELS component:		
Postgraduate Education Loans Scheme		
<i>Financial Assistance in advance (paid in the previous reporting period for the current reporting period, including Commonwealth superannuation supplementation)</i>	-	-
<i>Financial Assistance received during reporting period (including Commonwealth superannuation supplementation)</i>	1,795	984
<i>Financial Assistance in advance (received in the reporting period for the next reporting period, including Commonwealth superannuation supplementation)</i>	-	-
Revenue attributed to the reporting period	1,795	984
carry-over from previous period	-	1
Funds available for this reporting period	1,795	985
Expenses this reporting period	(1,795)	(985)
Result for this reporting period	-	-

Notes to and forming part of the Financial Statements

for the year ended 31 December 2003

NOTE 27: ACQUITTAL OF COMMONWEALTH GOVERNMENT FINANCIAL ASSISTANCE (CONTINUED)

27.1 Teaching and Learning (continued)

	UNIVERSITY	
	2003 \$'000	2002 \$'000
Amounts received and expended pursuant to the Higher Education Funding Act 1988 - IGS component:		
Institutional Grants Scheme		
<i>Financial Assistance in advance</i>		
<i>(paid in the previous reporting period for the current reporting period, including Commonwealth superannuation supplementation)</i>	136	-
<i>Financial Assistance received during reporting period (including Commonwealth superannuation supplementation)</i>	1,714	1,595
<i>Financial Assistance in advance</i>		
<i>(received in the reporting period for the next reporting period, including Commonwealth superannuation supplementation)</i>	(146)	(136)
Revenue attributed to the reporting period	1,704	1,459
carry-over from previous period	-	-
Funds available for this reporting period	1,704	1,459
Expenses this reporting period	(1,704)	(1,459)
Result for this reporting period	-	-
Amounts received and expended pursuant to the Higher Education Funding Act 1988 - RTS component:		
Research Training Scheme		
<i>Financial Assistance in advance</i>		
<i>(paid in the previous reporting period for the current reporting period, including Commonwealth superannuation supplementation)</i>	216	-
<i>Financial Assistance received during reporting period (including Commonwealth superannuation supplementation)</i>	2,704	2,703
<i>Financial Assistance in advance</i>		
<i>(received in the reporting period for the next reporting period, including Commonwealth superannuation supplementation)</i>	(216)	(216)
Revenue attributed to the reporting period	2,704	2,487
carry-over from previous period	-	-
Funds available for this reporting period	2,704	2,487
Expenses this reporting period	(2,704)	(2,487)
Result for this reporting period	-	-

Notes to and forming part of the Financial Statements

for the year ended 31 December 2003

NOTE 27: ACQUITTAL OF COMMONWEALTH GOVERNMENT FINANCIAL ASSISTANCE (CONTINUED)

27.2 Australian Research Council

	UNIVERSITY	
	2003 \$'000	2002 \$'000
Discovery - Projects		
<i>Financial Assistance in advance</i>		
<i>(paid in the previous reporting period for the current reporting period)</i>	4	-
<i>Financial Assistance received during reporting period</i>	158	50
<i>Financial Assistance in advance</i>		
<i>(received in the reporting period for the next reporting period)</i>	-	(4)
Revenue attributed to the reporting period	162	46
carry-over from previous period	42	-
Funds available for this reporting period	204	46
Expenses this reporting period	(115)	(4)
Surplus for this reporting period	89	42
Large Research		
<i>Financial Assistance in advance</i>		
<i>(paid in the previous reporting period for the current reporting period)</i>	9	-
<i>Financial Assistance received during reporting period</i>	108	131
<i>Financial Assistance in advance</i>		
<i>(received in the reporting period for the next reporting period)</i>	-	(9)
Revenue attributed to the reporting period	117	122
carry-over from previous period	(144)	(36)
Funds available for this reporting period	(27)	86
Expenses this reporting period	(116)	(230)
(Deficit) for this reporting period	(143)	(144)

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Notes to and forming part of the Financial Statements

for the year ended 31 December 2003

NOTE 27: ACQUITTAL OF COMMONWEALTH GOVERNMENT FINANCIAL ASSISTANCE (CONTINUED)

27.2 Australian Research Council (continued)

	UNIVERSITY	
	2003	2002
	\$'000	\$'000
Linkage - Projects		
<i>Financial Assistance in advance</i>		
<i>(paid in the previous reporting period for the current reporting period)</i>	8	-
<i>Financial Assistance received during reporting period</i>	327	119
<i>Financial Assistance in advance</i>		
<i>(received in the reporting period for the next reporting period)</i>	-	(8)
Revenue attributed to the reporting period	335	111
carry-over from previous period	17	-
Funds available for this reporting period	352	111
Expenses this reporting period	(538)	(94)
(Deficit)/Surplus for this reporting period	(186)	17
Strategic Partnership with Industry (SPIRT)		
<i>Financial Assistance in advance</i>		
<i>(paid in the previous reporting period for the current reporting period)</i>	10	-
<i>Financial Assistance received during reporting period</i>	120	202
<i>Financial Assistance in advance</i>		
<i>(received in the reporting period for the next reporting period)</i>	-	(10)
Revenue attributed to the reporting period	130	192
carry-over from previous period	(246)	92
Funds available for this reporting period	(116)	284
Expenses this reporting period	(256)	(530)
(Deficit) for this reporting period	(372)	(246)

Notes to and forming part of the Financial Statements

for the year ended 31 December 2003

NOTE 27: ACQUITTAL OF COMMONWEALTH GOVERNMENT FINANCIAL ASSISTANCE (CONTINUED)

27.2 Australian Research Council (continued)

	UNIVERSITY	
	2003 \$'000	2002 \$'000
<i>Indigenous Researchers' Development</i>		
<i>Financial Assistance in advance</i>		
<i>(paid in the previous reporting period for the current reporting period)</i>	-	-
<i>Financial Assistance received during reporting period</i>	-	6
<i>Financial Assistance in advance</i>		
<i>(received in the reporting period for the next reporting period)</i>	-	-
Revenue attributed to the reporting period	-	6
carry-over from previous period	7	5
Funds available for this reporting period	7	11
Expenses this reporting period	(7)	(4)
Result/Surplus for this reporting period	-	7
Linkage Equipment and Facilities - Infrastructure		
<i>Financial Assistance in advance</i>		
<i>(paid in the previous reporting period for the current reporting period)</i>	-	-
<i>Financial Assistance received during reporting period</i>	509	-
<i>Financial Assistance in advance</i>		
<i>(received in the reporting period for the next reporting period)</i>	-	-
Revenue attributed to the reporting period	509	-
carry-over from previous period	-	-
Funds available for this reporting period	509	-
Expenses this reporting period	(505)	-
Surplus/Result for this reporting period	4	-

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Notes to and forming part of the Financial Statements

for the year ended 31 December 2003

NOTE 27: ACQUITTAL OF COMMONWEALTH GOVERNMENT FINANCIAL ASSISTANCE (CONTINUED)

27.3 DEST Research Financial Assistance

	UNIVERSITY	
	2003	2002
	\$'000	\$'000
Small Research		
<i>Financial Assistance in advance</i>		
<i>(paid in the previous reporting period for the current reporting period)</i>	-	-
<i>Financial Assistance received during reporting period</i>	-	-
<i>Financial Assistance in advance</i>		
<i>(received in the reporting period for the next reporting period)</i>	-	-
Revenue attributed to the reporting period	-	-
carry-over from previous period	(42)	125
Funds available for this reporting period	(42)	125
Expenses this reporting period	(30)	(167)
(Deficit) for this reporting period	(72)	(42)
Infrastructure		
<i>Financial Assistance in advance</i>		
<i>(paid in the previous reporting period for the current reporting period)</i>	45	37
<i>Financial Assistance received during reporting period</i>	557	476
<i>Financial Assistance in advance</i>		
<i>(received in the reporting period for the next reporting period)</i>	(37)	(45)
Revenue attributed to the reporting period	565	468
carry-over from previous period	191	(45)
Funds available for this reporting period	756	423
Expenses this reporting period	(534)	(232)
Surplus for this reporting period	222	191

Notes to and forming part of the Financial Statements

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NOTE 27: ACQUITTAL OF COMMONWEALTH GOVERNMENT FINANCIAL ASSISTANCE (CONTINUED)

27.3 DEST Research Financial Assistance (continued)

	UNIVERSITY	
	2003	2002
	\$'000	\$'000
Australian Postgraduate Awards		
<i>Financial Assistance in advance</i>		
<i>(paid in the previous reporting period for the current reporting period)</i>	-	-
<i>Financial Assistance received during reporting period</i>	474	464
<i>Financial Assistance in advance</i>		
<i>(received in the reporting period for the next reporting period)</i>	-	-
Revenue attributed to the reporting period	474	464
carry-over from previous period	52	9
Funds available for this reporting period	526	473
Expenses this reporting period	(471)	(421)
Surplus for this reporting period	55	52
International Postgraduate Research Scholarships		
<i>Financial Assistance in advance</i>		
<i>(paid in the previous reporting period for the current reporting period)</i>	-	-
<i>Financial Assistance received during reporting period</i>	62	84
<i>Financial Assistance in advance</i>		
<i>(received in the reporting period for the next reporting period)</i>	-	-
Revenue attributed to the reporting period	62	84
carry-over from previous period	58	14
Funds available for this reporting period	120	98
Expenses this reporting period	(41)	(40)
Surplus for this reporting period	79	58

Notes to and forming part of the Financial Statements

for the year ended 31 December 2003

NOTE 27: ACQUITTAL OF COMMONWEALTH GOVERNMENT FINANCIAL ASSISTANCE

27.4: Summary of Unspent Financial Assistance

	Amount of unspent grant as at 31 December 2003	Amount of unspent grant that is more likely will be approved by the Commonwealth for carry forward	Amount of unspent financial assistance that is more likely will be recovered by the Commonwealth
	2003 \$'000	2003 \$'000	2003 \$'000
Category of Financial Assistance			
Operating purposes excluding HECS	-	-	-
HECS	-	-	-
PELS	-	-	-
Capital development pool	672	672	-
Institutional Grants Scheme	-	-	-
Research Training Scheme	-	-	-
Discovery - Projects	89	89	-
Large research	(143)	(143)	-
Linkage - Projects	(186)	(186)	-
Strategic Partnership with Industry (SPIRT)	(372)	(372)	-
Indigenous researchers' development	-	-	-
Linkage Equipment & Facilities - Infrastructure	4	4	-
Small research	(72)	(72)	-
Infrastructure	222	222	-
Australian postgraduate awards	55	55	-
International postgraduate research scholarships	79	79	-
	348	348	-

NOTE 28: SIGNIFICANT OR SUBSEQUENT EVENTS

At the time of signing the University's Financial Statements there are no significant or subsequent events of a material nature to report.

NOTE 29: CONTINGENT LIABILITIES/ASSETS

The University has the following legal matters pending:

(a) Proceedings have been commenced by the University, against an associate, in the ACT Supreme Court for approximately \$740,000. The associate has threatened to claim a set off.

(b) A claim by a student alleging grievances in relation to grading and other matters. Whilst liability is denied, an offer of settlement of \$20,000 has been made by the University. No response has been received.

(c) A claim has been made by an employee to the ACT Discrimination Tribunal. The claim is denied by the University. The employee was ordered by the President of the Tribunal to lodge a statement of claim by 28 February 2004 and is relisted for a directions hearing on 27 March 2004.

As advised by the University solicitor, there are no further matters which might result in litigation by or against the University.



