

UNIVERSITY OF CANBERRA

004



ANNUAL
REPORT
2004

Enquiries concerning this report may be addressed to:

Secretary of Council
University of Canberra ACT 2601

Telephone: +61 2 6201 2066

+61 2 6201 2609

Facsimile: +61 2 6201 5381

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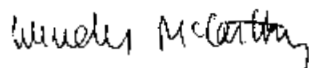
LETTER TO THE MINISTER

UNIVERSITY OF CANBERRA
April 2005

Dear Minister

In accordance with Section 36 of the *University of Canberra Act 1989*, we present the Report by the Council of the operations of the University of Canberra for the period 1 January to 31 December 2004, together with financial statements in respect of that period.

Yours sincerely



Wendy McCarthy, AO
Chancellor



Roger Dean
Vice-Chancellor

Ms Katy Gallagher, MLA
Minister for Education, Youth and Family Services
ACT Legislative Assembly
South Building
London Circuit
CANBERRA ACT 2601

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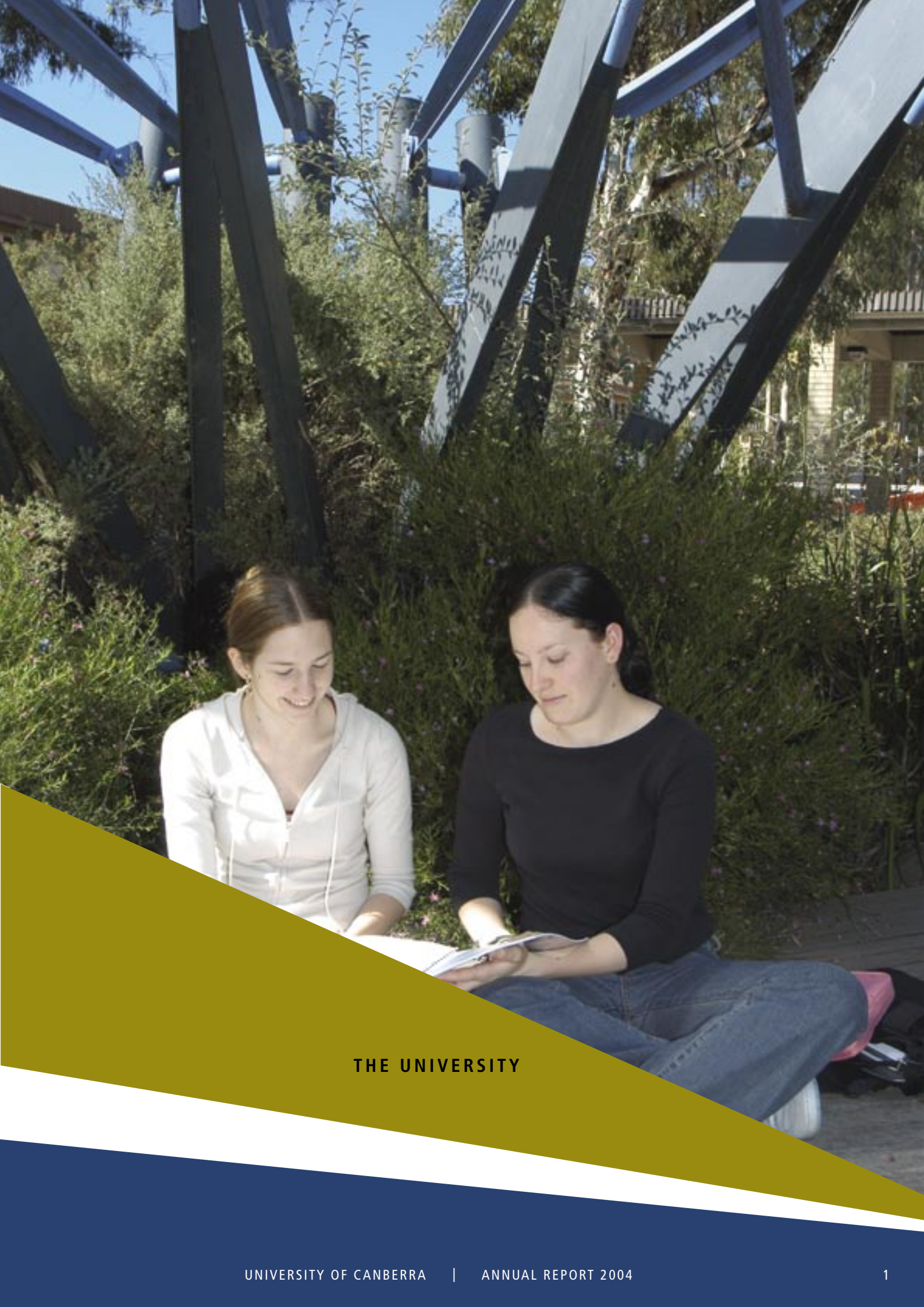
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ABBREVIATIONS

ABS	Australian Bureau of Statistics	NATSEM	National Centre for Social and Economic Modelling at the University of Canberra
ACT	Australian Capital Territory	NHMRC	National Health and Medical Research Council
ACTCOSS	ACT Council of Social Service	NSW	New South Wales
ACTEW	ActewAGL	OECD	Organisation for Economic Cooperation and Development
ANU	Australian National University	TESOL	Teaching English to Speakers of Other Languages
APEC	Asia-Pacific Economic Cooperation	UAC	University Admissions Centre
ARC	Australian Research Council	UAI	University Admissions Index
ARS	Areas of Research Strength	UC	University of Canberra
AUQA	Australian Universities Quality Agency	UCBC	University of Canberra Brisbane Campus
CELTS	Centre for the Enhancement of Learning, Teaching and Scholarship		
CIT	Canberra Institute of Technology		
CRC	Cooperative Research Centre		
CRPSM	Centre for Research in Public Sector Management		
DEST	(Commonwealth) Department of Education, Science and Training		
DRI	Divisional Research Institute		
IT	Information Technology		



THE UNIVERSITY

THE UNIVERSITY

STRATEGIC PLAN FOR 2003 TO 2006

adopted by the University Council at its meeting of 2 April 2003

VISION

UC aims to be a leading Australian university for students, professionals and academics who integrate enterprise, innovation and creativity with teaching, learning and research and focus on the needs of the global, national and regional communities.

MISSION

We seek to develop an internationally oriented and respected University which educates and serves expert, creative and socially useful professionals, through diverse and flexible learning processes.

- In our teaching and learning we aim to instil in our students and staff the competence, knowledge, flair, adaptability, team skills and desire to achieve benefits for themselves and society, in part through lifelong learning and ethical reflection.
- In our research, enterprise and community service, we aim to generate and apply knowledge which will serve present and future needs of our region, nation and the global community.
- Overall, we aim to bring a balance to our four core areas of education, research, enterprise and community service, and to the contribution they can make to the regional, national and international communities we serve.

VALUES AND FUNCTIONS

The following are paraphrased from the University of Canberra Act (ACT, 1989, and as revised subsequently), with minor additions:

Our values involve commitment in an international context to:

- (a) service to scholarship and the education of Australians;
- (b) responsiveness to the needs of Australia;
- (c) fairness and integrity;
- (d) efficiency and effectiveness; and
- (e) accountability for the exercise of the university's functions.

The functions of the university are to:

- (a) create and communicate knowledge by means of teaching and research of the highest quality;
- (b) encourage undergraduate and postgraduate study and research;
- (c) provide facilities and courses for Australian and international students for higher education generally, and particularly for professional occupations;
- (d) award degrees, diplomas and certificates, whether in its own right, jointly with other institutions, or as otherwise determined by the council always partnering with organisations of high quality, and with the potential to make significant contributions to their communities;
- (e) foster lifelong learning in graduates and others alike; and
- (f) pursue community activities which benefit society at large.

In the exercise of its functions, the University pays special attention to the needs of the ACT and the surrounding Australian Capital Region.

HISTORY

The University of Canberra was established by the Commonwealth Government in 1967 as the Canberra College of Advanced Education. Students were enrolled on a part-time basis in 1968 and full-time teaching began the following year. On 1 January 1990 the University of Canberra Act 1989 came into effect.

STRATEGIC OBJECTIVES

In a framework of enhancing UC's profile, and maintaining and diversifying resources and facilities, the following are priorities for the next 3 years of the development of UC:

A) IN EDUCATION

Undergraduate education:

- to provide professional education which balances the theoretical, the practical and the creative
- to use inquiry-based and technology enhanced flexible learning environments to support students

Postgraduate education:

- to provide education which enhances the professions and their professionals

Partnerships, Regional and International:

- to enlarge the cooperative capacities of all our students and staff, through teaching and research collaboration
- to be an employer of choice for University staff

B) IN RESEARCH AND ENTERPRISE

Research:

- to enhance UC's output, while maintaining a particular focus on the utility and social benefit of the research

Commercialisation:

- to more fully harness the commercial potential of our research, teaching and administrative knowledge, as an aspect of broadening our funding sources

Application:

- to more fully harness our non-commercial research

C) IN OUTREACH TO OUR COMMUNITIES

The Region and outreach:

- to foster developments in the 'learning community' of the ACT and the Australian Capital Region, to enhance opportunities for our indigenous community, and to coordinate these with our national and international roles

Alumni and Profile:

- to enhance the involvement of our alumni worldwide in our community

Philanthropic Fundraising:

- to increase financial support from our alumni, and from the regional, national and international communities

The Application of the Strategic Plan. This Strategic Plan is complemented by rolling tactical and operational plans, which progressively define specific targets in relation to the strategies. There are also coordinated Academic and Research Focusing exercises, and these too apply the Strategic Objectives.

Roger Dean

Vice-Chancellor

2 April 2003

VICE-CHANCELLOR'S REPORT

In my second report (2003), I wrote that I expected 2004 to be a year of focus on research processes and outcomes.

So it has proved to be. The year was capped by tremendous success for our researchers in the national Cooperative Research Centre (CRC) scheme. We were the key to two approved applications. The first was an eWater CRC to develop and optimise national water use, growing from the original UC-based CRC for Freshwater Ecology, founded by Emeritus Professor Peter Cullen. I warmly congratulate Professor Gary Jones, the current chief executive officer of the original CRC, for his lead role in the new CRC, of which he will also be CEO. Our second successful application was for a new CRC for animal pest control (the CRC in Australian Invasive Animals), with our key participants led by Professor Arthur Georges.

Both CRCs will involve research in environment and ecology, two particular strengths within our Division of Health, Design and Science. The CRCs are exciting prospects – significant parts of the activity will be located at UC and will complement our involvement in the CRC for Sustainable Tourism, in which members of our Division of Communication and Education play an active role.

I would like to congratulate UC mathematician, Professor Robert Bartnik, on his election in 2004 as a Fellow of the Australian Academy of Science, a special distinction. By year's end the University had on its staff three fellows of Australian learned academies (Professors Bartnik, Harding and Dean). I was elected a Fellow of the Australian Academy of the Humanities during 2004 and Professor Ann Harding, Director of the National Centre for Social and Economic Modelling (NATSEM) is a Fellow of the Academy of Social Science in Australia.

Other aspects of UC research also gathered momentum during the year, for example the recruitment of several postdoctoral fellows to spearhead activities in our promising areas and to push

toward UC becoming the home for independent research fellows (those who hold their own externally funded research fellowship grants and lead developing research groups).

A review of the current research power of the University has identified two leading groups that will be constituted officially as University Research Centres (URCs) in 2005. We are also developing mechanisms to support and encourage further development of our other research activities, so that ultimately we will have four areas strong enough to be termed URCs.

2003 was UC's year of AUQA (Australian Universities Quality Agency), the national body that reviews all aspects of Universities relating to quality, particularly teaching and learning. The positive suggestions we received from the AUQA review were exactly in line with our strategic and operational proposals. Thus 2004 was our opportunity for enhanced implementation of these suggestions, and we have made substantial progress.

We have established several innovative course offerings, including an International Studies degree, a module in entrepreneurship and a Diploma in Languages (the latter two courses are available to any student of the University). On the larger scale, we have almost restructured undergraduate and some postgraduate course delivery into homogeneous three-credit point units to allow (and encourage) students to undertake broader learning, and hence optimise their flexibility and flair in what are sure to be rapidly evolving professions.

A highlight of the development of teaching and learning was our success in winning a grant from the ACT Government. The grant will help develop new areas in allied health (such as postgraduate degrees leading to professional accreditation in pharmacy and physiotherapy) and develop nursing and related areas. The grant is much appreciated, and its targeting of the professional areas in which the ACT is experiencing labour shortages symbolises the appropriate level of mutual commitment between the University

IN 2005, WE WILL FOCUS ON
INTERNATIONAL ACTIVITIES WITH AN
EVEN GREATER LEVEL OF CLARITY.

THE ACT'S INVESTMENT IN UC WILL REPAY
DIVIDENDS, IN HEALTH WORKFORCE
CAPACITY AND QUALITY, AND IN DIRECT
ECONOMIC TERMS.

and the Territory. In the short and long term, the ACT's investment in UC will repay dividends, in workforce capacity and quality, and in direct economic terms. We are delighted with this role and recognition.

In 2004 we also expanded or initiated a range of activities designed to develop UC as an employer and place of work so as to maximise the achievements of our talented staff and the environment of support in which they work. These activities result partly from the efforts of a special reference group, whose contribution has been of critical importance.

In 2004 we appointed a new Vice-President Development and International, Ms Jandy Godfrey, to lead our internationalisation and marketing efforts. We also created a new Division of Resources, led by new Vice-President Mr Garry Foran, to coordinate finances and planning activities. Together with our other senior team members, they are coordinating our student admissions and recruiting activities and their budgetary implications, under a regime initiated for 2005 as a result of the new Commonwealth legislation on higher education.

Our undergraduate targets are now analysed more precisely at the level of use of the teaching of each individual discipline cluster, rather than at the level of entry to individual courses. This creates the need for new models to predict discipline uptake as a result of enrolments in particular courses. All these major modifications to our procedures, and their consequences, together with the establishment of a new student administration software suite, *Callista*, have been the objects of much effort in 2004.

In 2005, we will focus on international activities with an even greater level of clarity. We will also for the first time seek to develop a coordinated university-wide strategy for our interactions with our own community and region. Consistent with our charter, we have made major contributions to the ACT and the surrounding region. But we have much to learn about how best to develop the relationship and, equally, our regional community and regional governments have much to learn about how best to interact with us.

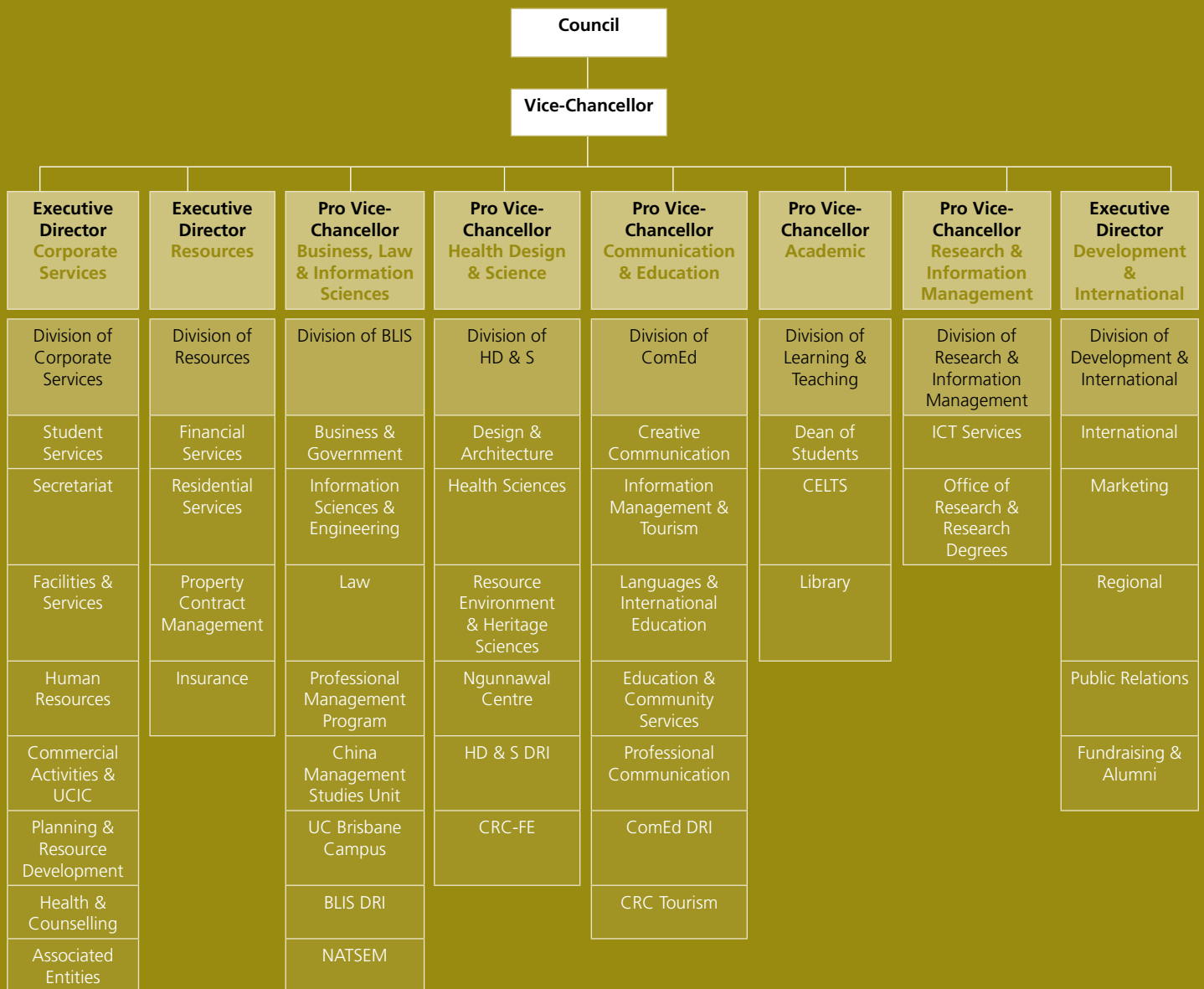
One method of regional outreach is to move some of the meetings of the Vice-Chancellor's Advisory Committee (my top internal source of strategic and policy advice) off-campus twice yearly, rotating the venue among cities and major towns in our region. In 2004, we visited Goulburn and Yass. We have combined the meeting with an evening reception for local government, business, teachers (TAFE and secondary), community dignitaries and, of course, local members of our alumni. Both visits were a great success – we met people, discussed issues, gained local media attention and cultivated mutually beneficial relationships. It will be a high priority to find ways of expanding our informal presence in our regional centres in 2005 and beyond. It is just one of a range of strategies to improve mutual understanding to the increased social and economic benefit of the region.

Roger Dean

Vice-Chancellor



UNIVERSITY OF CANBERRA MANAGEMENT STRUCTURE 2004





COUNCIL

COUNCIL

CHANCELLOR OF THE UNIVERSITY

Wendy Elizabeth McCarthy, AO, BA, DipEd *NE*, Hon DUniv *S Aust* – appointed to Council 7 May 1992; appointed as Chancellor 1 January 1996; reappointed 1 January 1998; reappointed 6 October 1999; reappointed 1 August 2001; reappointed 2 April 2003; present tenure expires 31 December 2005.

DEPUTY CHANCELLOR

Michael Anthony Sargent, AM, BE (Hons), PhD *Qld*, FTS, FIEAust, FIPENZ – appointed to Council 7 April 1997; appointed as Deputy Chancellor 12 April 2000; reappointed 2 April 2003; present tenure expires 11 April 2005.

MEMBERS OF THE UNIVERSITY COUNCIL

(during the year ended 31 December 2004)

APPOINTED BY THE COUNCIL

Michael Bryce, AE BArch *Qld* Hon DUniv *Canberra* FRAIA LFDIA FRSA AADM – appointed to Council 1 December 2003; present tenure expires 1 December 2005.

Russell Taylor, Grad Dip Public Sector Man, MBA *UTS*, GradDip Arts (Anthropology) *ANU* – appointed to Council 1 January 2002; reappointed, present tenure expires 31 December 2005.

APPOINTED BY THE CHIEF MINISTER OF THE AUSTRALIAN CAPITAL TERRITORY

Dawn Casey, Dip Sec/Bus St *CairnsBusColl* – appointed to Council 12 July 2001; resigned 1 December 2004.

Ian Davis, BA (Hons) *Syd* – appointed to Council 1 December 2003; present tenure expires 30 November 2007.

Frances Hinton, BA, Dip Ed *UNE*, FAIM, FACE, FACEL – appointed to Council 12 July 2001; present tenure expires 11 July 2005.

Anne Holmes, BA (Hons) BEc, Master of Management (Industry Strategy) *ANU*, Dip Ed *Monash* – appointed to Council 26 March 2004; present tenure expires 25 March 2008.

Brand Hoff, BA Comp St *Canberra CAE*, FAICD, MACS – appointed to Council 1 December 2003, present tenure expires 30 November 2007.

John Kalokerinos, JP BA LLB (Hons) *ANU* – appointed to Council 21 September 2004; present tenure expires 20 September 2008.

Faye Powell, BEc *Syd*, FCILT, AFAIM – appointed to Council 21 September 2000; tenure expired 20 September 2004.

Marion Reilly, BA Admin *Canberra* – appointed to Council 26 March 2004; present tenure expires 25 March 2008.

Anne Lorraine Trimmer, BA, LLB *ANU*, Barrister & Solicitor ACT, Solicitor NSW – appointed to Council 7 April 1997; reappointed 12 July 2001; tenure expired 11 July 2003, reappointed 26 March 2004; present tenure expires 25 March 2008.

Peter Urban – appointed to Council 26 August 2004; present tenure expires 25 August 2008.

Sam Wong, AM, BPharm *Vic Coll Pharm*, GDip Stat *Canberra CAE*, Dip OH&SM *NSCA*, MRACI, CCHEM, MSHP, MPS – appointed to Council 12 July 2001; present tenure expires 11 July 2005.

ELECTED BY THE ACADEMIC STAFF

Alice Ruth Clark Foxwell, BSc (Hons) *Melb*, MSc *Lond*, PhD, Grad Cert Higher Ed *Canberra*, FASM – elected to Council 27 September 2002, tenure expired 26 September 2004.

James Hanratty, BEc Syd, MSc (Econ) Lond – elected to Council 27 September 2004; present tenure expires 26 September 2006.

Dale Kleeman, BSc ANU, GDip Op Res Canberra CAE, AIAA – elected to Council 27 September 2000; re-elected 27 September 2002, tenure expired 26 September 2004.

Leah Moore, BSc (Hons) Geology Auck, PhD ANU, Grad Cert Higher Ed Canberra – elected to Council 27 September 2004; present tenure expires 26 September 2006.

Jennifer Stewart, BA Macq, BA, PhD, ANU – elected to Council 27 September 2003, present tenure expires 26 September 2005.

ELECTED BY THE GENERAL STAFF

Bernard Storrier, Assoc Dip (Comp), BAppSc (Comp) C. Sturt – elected to Council 27 September 2003; present tenure expires 26 September 2005.

ELECTED BY THE GRADUATES

Aaron Matthews, BSc Canberra, GradDip ANU – elected 27 September 2004; present tenure expires 26 September 2006.

Paul van Reesch – elected 21 May 2003; tenure expired 26 September 2004.

ELECTED BY THE STUDENTS

Marc Emerson – elected to Council 27 September 2003; re-elected 27 September 2004, tenure expired 15 December 2004 on his graduation.

Deepak Karumanan – elected to Council 27 September 2003; tenure expired 26 September 2004.

Carl Sutcliffe – elected to Council 27 September 2004; present tenure expires 26 September 2005.

MEMBER EX OFFICIO

Roger Thornton Dean, BA, MA, PhD Camb, DSc, DLitt Brunel, FAHA, FAICD, FIBiol, Vice-Chancellor

COUNCIL ACTIVITIES

The University Council, UC's governing body, met on six occasions between February and December.

During the year Council considered the implications of the *Higher Education Support Act 2003*. A review of its Governance arrangements to ensure compliance with National Governance Protocols established under the new legislation led to the adoption of a Governance Charter. Legislative change would follow during 2005. Council's sub committees were reviewed, and new terms of reference established. The Finance Committee was replaced by an Investment and Development Committee, the Buildings and Site Committee by an Environment Committee, and the role of the Audit Committee was expanded to encompass Risk Management. A remuneration and senior appointments committee was established and the Legislation Committee retained with revised membership.

Council considered the significant changes brought about by the new Commonwealth legislation, particularly in relation to student fees and contributions. A change to previous policy would allow the University to enrol a small number of undergraduate domestic fee-paying students in cases where Commonwealth supported places had been filled, and at the minimum fee possible. Council endorsed a 20 per cent increase in the amount of undergraduate student contribution for all courses except teaching and nursing, which were designated National Priority courses and therefore exempt from any increase. The additional revenue would be used for strategic developments, including an increase in scholarships aimed at increasing the participation by undergraduate students from low socioeconomic backgrounds. The legislation changes had also affected the financial position of the University's Brisbane campus and Council resolved that it be closed.

During 2004 the University's academic program was restructured to broaden the educational opportunities for undergraduate

COUNCIL CONTINUED

students. Council received progress reports throughout the year. The introduction of a new course in international relations was an important aspect of the University's strategic goal to develop internationalism.

Council noted that the University's Student Management System, *Callista*, had been implemented successfully, with the project meeting its target 'go-live' date.

The University was authorised to further explore a proposal to use a Build-Own-Operate-Transfer scheme for the development of a minimum of 500 additional student residential places on campus.

Council noted the report of a taskforce commissioned by the Vice-Chancellor in relation to the strategic objective of making the University an Employer of Choice. The taskforce had conducted a survey of all staff and the findings reported to Council. Council received further reports during the year on the implementation of the recommendations.

New strategic directions for the University's information and communication technology services and a new vision for the University Library were considered.

A University of Canberra consortium, under the leadership of Professor Tony Shaddock, won a competitive tender to conduct research on improving the learning outcomes for students with disabilities in mainstream classes.

Council congratulated the Vice-Chancellor on his election as honorary Fellow of the Australian Academy of Humanities and Ms Dawn Casey on her appointment to the position of Chief Executive Officer of the West Australian Museum.

Council noted the resignations of some of the University's senior staff during 2004: Professor Mohammed Khadra, Pro Vice-Chancellor of the Division of Health, Design and Science;

Professor Elisabeth More, Deputy Vice-Chancellor; and Mr Adrian Westerman, Executive Director Corporate Services Division.

Ms Jandy Godfrey was appointed Executive Director and Vice-President, Development and International, and Mr Garry Foran was appointed Executive Director, Resources Division and Chief Financial Officer.

Council noted the death of Dr Sam Richardson, the founding principal of the Canberra College of Advanced Education. Dr Richardson earned widespread esteem for his academic standing, educational wisdom and experience and for the many fine human qualities that marked his stewardship of the College.

Council also noted:

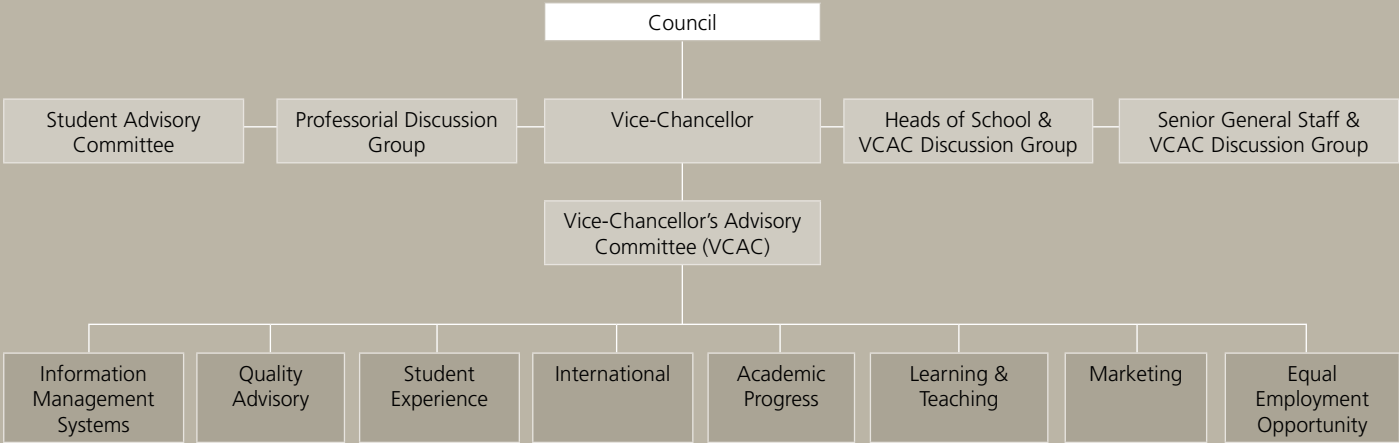
- the success of the Harmony Week festivities made possible by a grant under the Australian Government's 'Living in Harmony' Community Grants Program in the previous year
- the signing of an agreement between the University and the ACT Government for provision of a grant to expand the School of Health Science
- the decision to hold the inaugural Canberra Architecture and Design Biennial in 2005 as a collaborative venture of the University, the National Capital Authority and the ACT Planning and Land Authority
- the University had joined with 10 other Universities to form the New Generation Universities' Group.

LEGISLATION

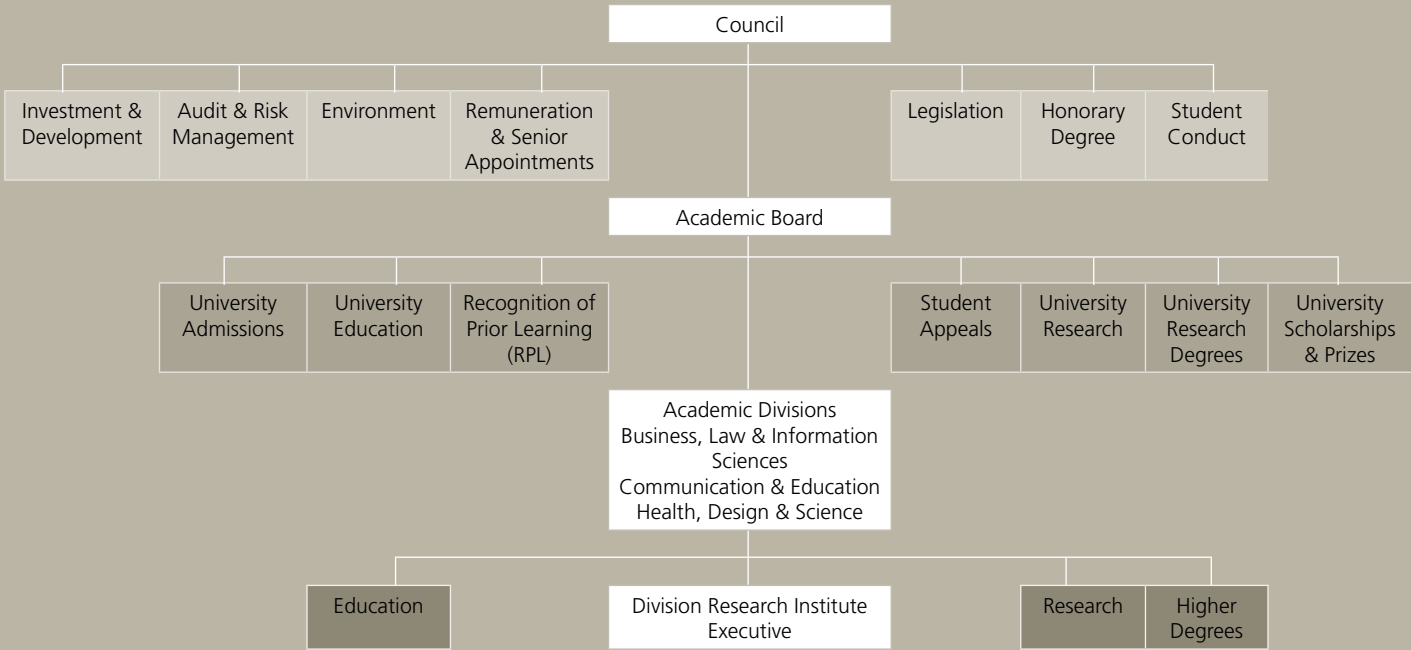
Council made the following statute during the course of the year:

Courses and Awards Amendment Statute 2004.

VICE-CHANCELLOR AND VCAC COMMITTEES 2004



UNIVERSITY OF CANBERRA GOVERNANCE AND COMMITTEE STRUCTURE 2004





DIVISIONAL REPORTS

CORPORATE SERVICES

DIVISION MAKES WAY FOR NEW STRUCTURE

Through its Financial Services, Facilities and Property Services, Human Resources, Student Residences, Secretariat and Student Services, the Corporate Services Division continued to provide the University with effective and efficient services, support and facilities. Following the disestablishment of the Client Services Division at the end of 2003, the Division assumed responsibility for the Health and Counselling Centre.

Highlights in 2004 included:

- implementation of the first phase of *Callista*, a major systems initiative supporting student services across the campus
- opening of the first phase of the University of Canberra Innovation Centre and the signing of prestige lead tenant, Emergency Management Australia
- establishment of a working party to lead the implementation of the provisions of the Commonwealth's Higher Education Support Act (HESA), legislation that had a major impact on the regulation of the higher education sector in Australia
- consolidation of the one-stop student information centre, providing a single centre for a range of administrative and financial services to students of the University

- further consolidation, development and implementation of electronic systems in the Health and Counselling Centre, especially the introduction of an electronic system for patient records.

During the year in review, responsibility for Financial Services and Student Residences was transferred to a new Division of Resources. With the effective retirement of the Executive Director of the Division at the end of 2004, responsibilities of the Division were transferred to other divisions in the University and the Corporate Services Division was disestablished.



DEVELOPMENT AND INTERNATIONAL

ENGAGING OUR COMMUNITIES

The highly successful Open Day in August attracted more than 2500 future students and visitors to the campus.

The newly formed Development and International Division brought together staff from the International Office, Regional Marketing, Public Relations, Alumni and Fundraising to provide a more coordinated approach to international, national and regional marketing, and student recruitment.

Jandy Godfrey was appointed Executive Director and Vice-President of the Division in August 2004.

Following are the Division's key achievements in 2004.

INTERNATIONAL

The International Office continued to work closely with Academic Divisions to develop and implement strategies for the recruitment of international students.

It faced a number of challenges, including the rising Australian dollar, continuing unrest in the Middle East, visa restrictions and increasing competition from inside and outside Australia. The University maintained the number of international students at around 1900, including 1200 on-campus students from 80 countries and 700 students studying offshore, mainly in China. UC continued to attract significant numbers of on-campus students from India, Pakistan, Thailand and Malaysia. Most were studying Business, Information Technology and Communications, as well as new growth areas such as Design and Sport.

The University, together with nine other institutions, entered an arrangement with Hobson's Service Centre in Melbourne for the provision of high-quality management of e-marketing activities and enquiry management for prospective international students.

Fifty-two University of Canberra students, primarily from the design, communication, languages and sports programs, spent

part of the year on exchange at partner universities abroad, mainly in Canada and the US.

The number of Study Abroad students at the University continued to grow, with most coming from Canada, the US, Mexico, Italy and Japan.

PUBLIC RELATIONS

The Public Relations Unit continued to provide a focal point for managing the University's internal and external communications.

Monitor reported on activities around the University and provided a good training ground for photographic and journalist interns.

Liaison with local and national media resulted in increasing coverage of high-profile events and the achievements of staff and students. In particular, more attention was given to building relationships with the regional press in the University's catchment area and providing them with relevant stories and photographs.

REGIONAL MARKETING

Activities organised to raise the profile of the University within the ACT and the region included:

- the highly successful Open Day in August, which attracted more than 2500 future students and visitors to the campus
- postgraduate information evenings held in June and November
- the reception for school principals at Bimbimbie in May and a similar function for careers advisers in April
- visits to schools throughout regional NSW
- participation in careers markets in Sydney, Canberra and major regional centres.

DEVELOPMENT AND INTERNATIONAL CONTINUED

A range of official and promotional materials were designed and published by the team, including the University Handbook, Annual Report, undergraduate and postgraduate guides, flyers and other materials.

ALUMNI

The Alumni Office contacted more than 35,000 former students (local, national and international) of the University and the

Canberra College of Advanced Education. The alumni newsletter *Contact* proved very popular.

FUNDRAISING

The activities of the Fundraising Office were reviewed in December and plans for a more integrated community engagement approach will be developed in 2005.



RESOURCES

NEW DIVISION WORKS TO IMPROVE USE OF UC RESOURCES

The Division of Resources, which comprises the functions of Financial Services, Insurance and Risk Management, Commercial Properties and Student Residences, was created to improve the use of resources at the University of Canberra. It began operating in July 2004.

The Division's mandate is to promote synergy and organisational interaction with students, staff, commercial partners, clients and competitors.

In its first year of operation, the Division:

- coordinated its establishment
- undertook a significant review of accounting standards and reporting requirements in line with international financial reporting standards (IFRS)
- established a budget process to recognise the introduction of the Higher Education Reform
- introduced a major systems initiative that improved access to internal financial information via the web portal domain
- supported the introduction of the new student information system in the interface with the financial management information system and financial transaction recording of fee-related information
- undertook process reviews for the acquisition of a corporate human resource information system
- undertook major reviews of the operations of Residential Services
- took part in the ACT's working party on student accommodation issues
- renewed and reviewed major commercial and retail lease contracts.

Since it was established, the Division has expanded further to include Human Resources, Facilities and Services, and Planning and Resource Development. The changes took effect at the beginning of 2005.



INFORMATION AND COMMUNICATION TECHNOLOGY

KEEPING PACE WITH GROWING ICT DEMAND

In the modern University, Information and Communication Technology (ICT) is an indispensable and vital tool for connecting students and staff, and for supporting learning and teaching on and off campus.

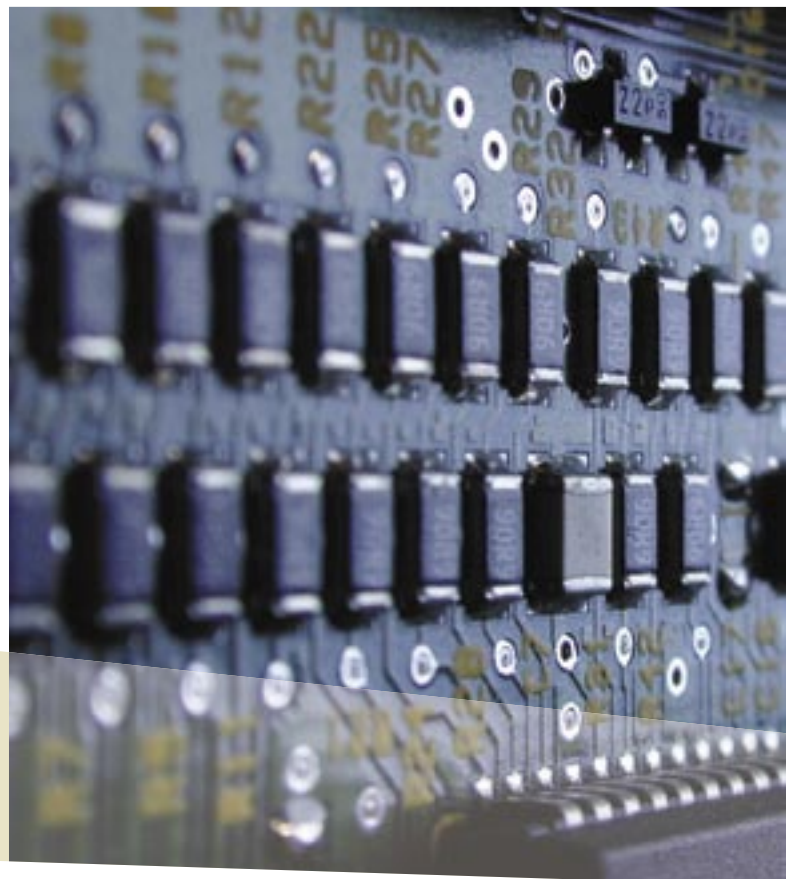
To this end, UC's Information and Communication Technology provides University-wide ICT infrastructure and associated facilities, services and support to staff and students to help them cope with an ever-increasing demand for on-line information.

2004 was a year of change and restructure for ICT. Under new management, it redefined its role in light of the current and emerging needs of UC staff and students.

Its major achievements in 2004 included:

- the establishment of a new ICT structure and the appointment of the Director for ICT and five Associate Directors to manage the five ICT programs of Client Support and Training, Systems and Desktop Integration, Enterprise Systems, Communications and Technical Support and UC On-Line
- the formation of a team for the campus-wide development and implementation of a desktop Common Operating Environment (COE) for staff and student desktops. The team developed a campus-wide student lab environment for Macs and PCs, which will be ready in time for the start of teaching in 2005
- full deployment of online lecture streaming that can provide live (and eventually on-demand) access to recorded lectures over the Internet (usually audio only)
- deployment of the first stage of a wireless network that will allow secure wireless access to the University network and the Internet for staff and students at key campus meeting places

- a major upgrade of the WebCT server, which provides a platform for lecturers to establish online environments to complement face-to-face teaching and provide fully online courses
- upgrades to server and network infrastructure to maintain the existing systems and services and support the increasing demand for network services as a basis for University online teaching and administration

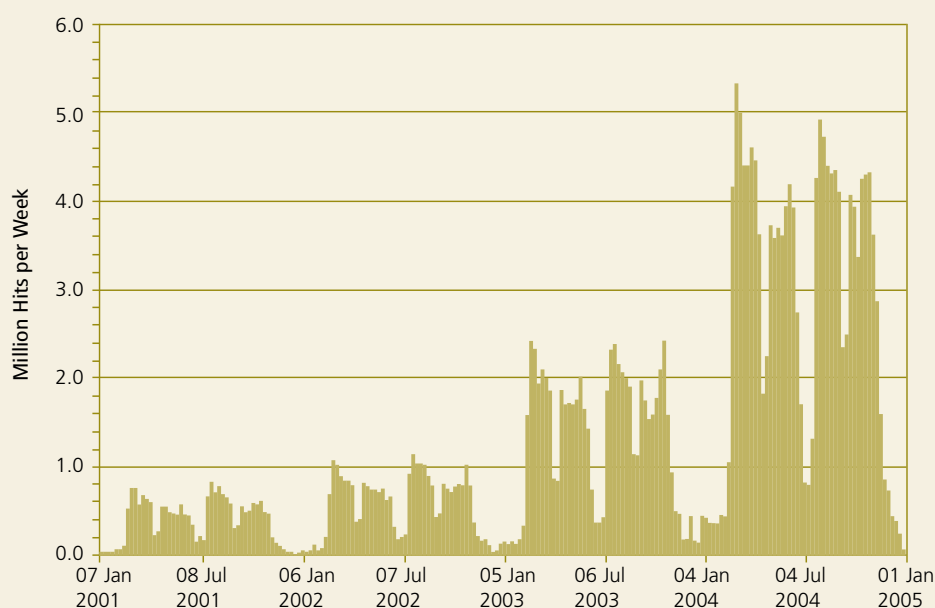


DEMAND FOR ONLINE TEACHING AND LEARNING SERVICES AT UC IS GROWING CONSISTENTLY BY ABOUT 100 PER CENT EACH YEAR.

- implementation of a Web Content Management System to enable more effective provision of corporate and marketing information on the UC web site
- completion of the deployment of the *Callista* student records system, with ICT services contributing mainly to server infrastructure maintenance and integration of *Callista* data with other systems
- development of a survey tool for online collection of student feedback on units.

The accompanying graph gives an indication of the rapid growth in demand for online services at UC. It shows the number of hits on the WebCT server, which hosts the University's Learning Management System and teaching resources, over the past four years. It is a crude measure but nevertheless shows that demand is growing consistently by about 100 per cent each year. The graph indicates a very strong growth in use by students, which reflects their uptake of online resources. The numbers are driven by student demand, since the number of subjects with a WebCT presence is growing at between only 10 and 15 per cent a year.

WebCT Hits per Week - 2001 to 2004



RESEARCH

RESEARCH STRATEGIES HELP BOOST NATIONAL PROFILE

A year of change and growth for UC researchers resulted in many successes in research grant applications, ARC networks, CRCs, contracts and consultancies.

At the same time, the University continued to implement strategic initiatives to fund research, in particular to provide incentives to focus research work, increase research output and our national research profile, and encourage internal and external links and multidisciplinary research.

RESEARCH REVIEW

As part of UC's research-focusing exercise, 2004 saw a major review of all research areas to establish our most successful areas. A panel including two external members – DVCs Research from two other Universities – carried out the review in October 2004. The criteria were based not only on research and research training performance and impact, but also on evidence of sound management of the research, researchers, research students and budget, and strategy and sustainability.

As a result of the review, the University designated the Applied Ecology Institute and NATSEM (National Centre for Social and Economic Modelling) as University Research Centres. It also identified three other research areas as highly productive and showing significant potential to become University Research Centres within three years: Communication, Media and Cultural Studies; Education and Innovation; and Governance.

THE UNIVERSITY DESIGNATED THE APPLIED ECOLOGY INSTITUTE AND NATSEM AS UNIVERSITY RESEARCH CENTRES.

POST-DOCTORAL RESEARCH FELLOWS

Strategic funds were allocated to recruit three full-time post-doctoral research fellows from a high quality field of applicants. The positions for recent PhD graduates were offered with associated research funding. The fellows – Dr Sean Doody of the Applied Ecology Institute, Dr Maurice Nevile of Governance Research, and Dr Robert Fitzgerald of Education and Information Technology – began work in mid-2004.

ARC RESEARCH NETWORKS

Researchers at the University of Canberra are directly involved in at least seven of the 24 ARC Research Networks announced in August 2004. All of the networks will be established in areas identified by the Government as National Research Priorities. Our researchers are involved in:

- discovering the past and present to shape the future: networking environmental sciences for understanding and managing Australian biodiversity
- ARC Research Network in Ageing Well
- The Governance Research Network (GovNet)
- ARC Research Network: Future Generation
- ARC Research Network in Spatially Integrated Social Science
- Enabling Human Communication
- Asia-Pacific Futures Network

RESEARCHERS AT THE UNIVERSITY OF CANBERRA ARE DIRECTLY INVOLVED IN AT LEAST SEVEN OF THE 24 ARC RESEARCH NETWORKS ANNOUNCED IN AUGUST 2004.

COOPERATIVE RESEARCH CENTRES (CRCS)

In the CRC selection round announced on 21 December 2004, two proposals in which the University of Canberra was a significant contributing partner were successful.

The Australasian Invasive Animal CRC will focus on solving invasive animal pest problems and help reduce the costly impacts of invasive species on agriculture and the environment. UC's contribution will be in wildlife genetics, and will draw upon the facilities and expertise in the recently established Wildlife Genetics Laboratory. The Commonwealth funding is over seven years.

The e-Water CRC builds on the successes of two existing CRCs: Catchment Hydrology and Freshwater Ecology. The new CRC will develop products that will allow governments and private companies to deliver higher quality water more efficiently and at vastly reduced costs. The contribution of the UC builds on our expertise in freshwater ecology and follows our successful contribution to two terms of the CRC for Freshwater Ecology. The Commonwealth funding is over seven years, making it the largest CRC announced in the December round.

RESEARCH TRAINING

The Supervisor Registration Scheme introduced in 2003 is now fully operational, with about 160 academic staff approved as supervisors of higher degrees by research students. A further 20 supervisors have been registered under modified criteria developed for adjunct and non-UC staff.

Additional improvements to the quality assurance framework for research training include an explicit confirmation of candidature process during the first year of study and more effective annual progress reporting. The University Research Degrees Committee also reviewed UC policy, in the light of the framework for best practice in doctoral education and draft national guidelines for

examination of Australian research higher degree theses published by the Council of Deans and Directors of Graduate Studies.

Action taken in response to findings of the first confidential annual survey of UC research students in 2003 was reported to students who took part in the 2004 survey. Together with the graduate destination survey and postgraduate research experience questionnaire administered in all universities, the UC survey provides important feedback from students as a foundation for continuing improvement.



RESEARCH CONTINUED

Opportunities for postgraduate research at UC were improved in 2004 by a range of scholarships offered for the first time, including the Vice-Chancellor's Postgraduate Research Scholarships, UC Postgraduate Research Scholarships, UC Top-Up Scholarships and UC Postgraduate Completion Scholarships. Most of the new scholarships, available to domestic and international students, are already proving effective in attracting more high-quality applicants to UC.

Honours 'feeder' programs were identified as an effective way of attracting students into HDR programs. The University has set aside funds to provide eight scholarships to enable students to undertake honours programs. It envisages the programs will lead the students on to Masters by Research and PhD programs.

RESEARCH EDUCATION PROGRAM

The highly successful inter-university Research Workshop Program organised by the University of Canberra is a collaborative project involving all the universities in the ACT: ACU, ADFA, ANU and UC. In 2004, a total of 37 workshops covered a wide range of research skills and processes. The total enrolment was 877 students from the four institutions, which represents a significant growth in demand on previous years.

Extra workshops conducted by the Academic Skills Program, CELTS and the library also responded to student demands. They included workshops on thesis writing, learning plans, the examination process, endnote and NVivo. All were booked out.

NATIONAL COMPETITIVE GRANTS: 2004

ARC DISCOVERY GRANTS

Professor Robert Bartnik
Energy, Cosmic Censorship and Black Hole Stability

Category: 2301 – Mathematics

Administering institution: University of Canberra

Dr Anne Daly, Professor Ann Harding, Professor Phil Lewis
Social Inclusion and Exclusion Among Australia's Children: A spatial perspective

Category: 3702 – Social Work

Administering institution: University of Canberra

Dr James Butler, Professor Stephen Colagiuri, Ms Agnes Walker
Chronic Disease Prevention and Treatment – Cost-Benefit Model Systems to Assist with Priority Setting

Category: 3212 – Public Health and Health Services

Administering institution: The Australian National University

ARC LINKAGE GRANTS

Professor A Georges, Dr MN Hutchinson, Dr SC Donnellan
*Conservation biology of the largest Australian freshwater tortoise, the broad-shelled tortoise, *Chelodina expansa* – rare and endangered or cryptic and secure?*

Category: 2707 – Ecology and Evolution

APA(I) award: 1

Partner organisations: South Australian Museum, SA Department for Environment and Heritage, Nature Foundation SA Inc., Earth Sanctuaries, Foundation of Australia Inc., Riverland Animal and Plant Control Board, Victorian Department of Sustainability and Environment

Administering institution: University of Canberra

Associate Professor CC Evans, Adjunct Professor B Andrew, Associate Professor B Tran-Nam
Towards systemic reform of the Australian personal income tax: developing a sustainable model for the future
Category: 3501 – Accounting, Auditing and Accountability
APA(I) award: 1
LIF award: 1

Partner organisation: CPA Australia

Administering institution: University of New South Wales

NHMRC GRANTS

Dr Kenneth Rodgers, Professor Roger Dean, Dr Michael Davies
Understanding why older cells accumulate damaged proteins

Administering institution: Heart Research Institute, University of Sydney

NHMRC HEALTH SERVICES GRANT

Associate Professor Anthony Harris, Professor Ann Harding, Professor Jeffrey Richardson, Professor Peter Dixon
Modelling the Economics of the Australian HealthCare System for Policy Analysis

Administering institution: Monash University

RURAL INDUSTRIES RESEARCH AND DEVELOPMENT CORPORATION FUNDING

Dr Simon Kelly
Future policy option for drought assistance

LAND AND WATER RESEARCH AND DEVELOPMENT CORPORATION POST-GRADUATE RESEARCH SCHOLARSHIP

Mr Mark Southwell
Inland River Floodplains: The role of sediment and nutrient exchanges

AUSTRALIAN CENTRE FOR INTERNATIONAL AGRICULTURAL RESEARCH GRANTS

Professor John Spriggs
Scoping study to assist in the identification post harvest management and marketing of solanaceous vegetables in Cambodia

Professor John Spriggs
Improving the marketing system for maize and soybeans in Cambodia

RESEARCH CONTINUED

NATSEM MODEL REVEALS GAPS IN RENT HELP SCHEME

How well does Commonwealth Rent Assistance target those most in need? Would the picture look any different if the scheme's settings took regional differences into account?

Thanks to the model developed by UC's National Centre for Social and Economic Modelling (NATSEM) as part of an Australian Housing and Urban Research Institute (AHURI) project, these are just some of the questions that housing departments and academics around Australia will now be able to answer.

The project, which aims to model and analyse the regional impact of CRA, forms part of a broader research program under way at the AHURI RMIT-NATSEM Research Centre. Its agenda is to develop a detailed and comprehensive Australian housing dataset that can simulate and assess the impacts of possible changes to socio-demographic, economic and policy areas. Another AHURI project, 'Baseline Small Area Projections of the Demand for Housing Assistance', is building on the impact of CRA work by adding a projection capability to the small-area housing dataset developed.

CRA is part of the Australian income support system and an important housing assistance program that provides supplementary income to about one million low-income households in the private rental market.

CRA entitlement rules are standard across the country, even though rents, incomes and household structures differ greatly from region to region. Such housing and household characteristics are not explicitly addressed by CRA or by other housing assistance policy in Australia.

For some time there has been concern about the lack of recognition in CRA rules of the regional differences in the cost of renting in the private and public housing market. Indeed, there have been calls for a regional dimension to be added to CRA payments.

The AHURI modelling project aims to quantify what happens when across-the-board housing assistance programs are applied to households and housing that exhibit considerable regional variation.

The key part of the project involved creating a new dataset using the techniques of spatial microsimulation. The small-area housing dataset combines small-area data from the 2001 Census of Population and Housing, which contains good geographic detail but limited information on housing and other population characteristics, with data from the Australian Bureau of Statistics 1998–99 Household Expenditure Survey (HES), which has poor geographic detail but good information on housing and other population characteristics.

NATSEM's microsimulation model, STINMOD, was used to update the HES data from 1998–99 to 2001 and to attribute CRA entitlements. The dataset was calibrated to administrative data on CRA receipts from the Commonwealth Housing Dataset.

To assess the targeting performance of CRA at a regional level, the project modelled the CRA entitlement rules as they were in June 2001, and four scenarios of alternative CRA specifications.

Three of these four scenarios were defined as the 'basic' changes that could be made to CRA entitlement rules: an increase in the taper rate, a reduction in the minimum rent threshold, and an increase in the maximum level of assistance.

Due to the nature of CRA entitlement rules, numerous combinations of changes could be made to the rules to improve the regional targeting performance of CRA.

Several more complex alternative specifications were considered but only one was modelled: a 10 per cent increase in the maximum level of assistance combined with a decrease in the taper rate to 0.7 per cent. In this scenario, the number of CRA recipients in unaffordable housing (paying more than 30 per cent of their income on rent) fell in many areas.

The four scenarios modelled are examples of varying parameters with no explicit regional dimension. The research found that modelling CRA with an explicit regional variation in parameters (such as 'high-rent regions') is problematic, not because of the added complexity of multiple rules but because of having to define and construct appropriate regions.

Using an income ratio measure of affordability, researchers assessed regional impact of CRA specifications. A comparison of housing affordability with and without CRA illustrates the overall benefit of the CRA program and the inadvertent regional implications of the program. People in higher rent areas, particularly inner city Statistical Local Areas, are clearly disadvantaged by the setting of national rules. The changes to the national rules in the four scenarios illustrate the variation in regional impact that can be brought about, even without regional variation in the rules.

The research shows that CRA entitlement rules have a major regional dimension, even when those rules are applied nationally. This suggests that those responsible for setting the rules should consider their regional impact, in addition to their overall impact. More complex changes to CRA rules may also improve the program's regional performance without any major increase in the overall budget allocation to the program.

NEW BENCHMARK OFFERS GUIDE TO RIVER HEALTH

How do you measure the health of a river? And how do you know if it's in better condition than the one in the next valley? PhD student Claire Sellens may have found a way to solve the problem.

Faced with the difficulty of measuring river conditions a decade ago, river managers and researchers decided they needed a framework defined by benchmarks, or reference conditions. If all rivers in a region were rated according to a single set of conditions, they could also be compared with each other.

Claire Sellens, of the CRC for Freshwater Ecology based at the University of Canberra, has been determining the types of macroinvertebrates (water insects and crustaceans) present in streams subject to 'good' land or catchment management.

Good management, by definition, protects a river from damage or from intensive land-use activities in its catchment.

In urban or heavily farmed regions, it is rarely possible to use minimal disturbance as a reference condition. In such conditions, Good Management Practice (GMP) could be an alternative benchmark against which to assess land and river husbandry.

Claire set out to develop a procedure for establishing a GMP reference condition for urban and agricultural landscapes in ACT and southern NSW.

Funded by the CRC for Freshwater Ecology, she worked with UC's Richard Norris, also a CRC member, and Bruce Chessman, of the NSW Department of Infrastructure, Planning and Natural Resources, on:

RESEARCH CONTINUED

- finding areas where GMP maintains and protects the riverine ecosystem
- defining the conditions in those areas compared with 'traditional' reference conditions
- identifying the macroinvertebrates that would be present in GMP conditions.

Claire's aim was to gather enough information about the macroinvertebrates present in GMP conditions so that AUSRIVAS-style predictions (predictive models) could be devised. In AUSRIVAS (Australian River Assessment System), predictive models are lists of the organisms one could expect to find in samples from a river that is in reference (or minimally disturbed) condition.

In urban areas, GMP includes restoration projects or maintenance routines that allow riverside and in-stream areas to function as native habitat, and structures that intercept and reduce stormwater flow.

When establishing the GMP reference condition for the ACT urban environment, Claire found that good management practices have ecological benefits and limitations.

For example, a willow removal program has now begun to improve sediment transport and in-stream habitat, which is likely to bring long-term benefits. In the short term, however, willow removal causes bank erosion and loss of riparian habitat. It is important to be able to recognise the point at which the stream ecology at a site has recovered sufficiently from restoration activities for the site to be considered useful as a GMP reference site.

Is there GMP suitable to protect river ecosystem condition in rural areas subject to grazing? The answer, according to Claire's pilot study, is yes.

She had to abandon the line of research, however, when drought forced changes to the landholders' management practices at the rural study sites. Nevertheless, the drought, and the subsequent bushfire that affected many of her other study sites, has enabled Claire to adapt predictive models so that they take into account the effects of these natural disturbances.

Using the GMP predictive models Claire developed for samples taken at the edges of ACT urban streams, ecologists can now detect when a stream is in poorer condition than a stream subject to GMP.

Claire has also developed models for urban ACT combining good management practice and minimal disturbance. They turn out to be more useful for urban stream assessments than the GMP



reference site models or existing minimal disturbance reference site models. The new models are relevant to a wider range of the conditions and macroinvertebrates that occur in urban streams.

The development of a GMP reference condition, and its successful incorporation into biological predictive models for assessing stream health in urban areas, is a positive result for management and assessment.

Claire's research means that not only can good management practices now be identified for improving the ecological condition of urban streams, but also urban stream health can be assessed more appropriately.

UC COURTS NEW DIRECTIONS IN LAW

The University's innovative National Court of the Future, incorporating e-court@canberra, provides a unique testing ground for important research into new directions for the law and its practice.

The Court brings together academic experts with business and government expertise in a range of disciplines, including governance, sociology, criminology and knowledge management.

Opened in 2004 by the Federal Minister for Communications, IT and the Arts, the Hon. Daryl Williams, the Court has already developed strong links with the: Australian Institute of Judicial Administration; High Court of Australia; Family Court of Australia; College of William and Mary; and National Center for State Courts (both in Williamsburg, Virginia); Superior Court of Maricopa County (Phoenix, Arizona) and University of Arizona (Tucson).

Its purpose-built facilities comprise a magnificent Moot Court, computer laboratory, 120-seat stadium-style lecture theatre, video-conferencing and suite of fully equipped rooms dedicated to the study of law and its functions.



The Court has a combination of staff, adjuncts and specialist researchers in all areas of the project's research activities. Current studies include bringing digital imaging into courts as evidence, the nature and role of juries, governance in the courts, and how the use of technology is assisting justice.

The e-court@canberra, a central part of the National Court of the Future, is a superbly equipped Moot Court within UC's School of Law. The e-court's world-class electronic facilities have been used for court cases as diverse as the International War Crimes tribunal in The Hague and the NSW Dust Diseases tribunal, and have also been used to train members of the judiciary and the legal profession.

With the involvement of the School of Law, its student body and the courts and legal profession, the e-court provides an ideal base for all levels of clinical education.

In addition, Dr David Tait has established a Court of the Future Network that will greatly extend the use of the e-court and its applications. The network brings together academics in law, criminology and judicial and public sector management, along

RESEARCH CONTINUED

with judges, court planners, court administrators, architects, technology consultants and acoustics engineers. The network has begun work on several research projects, including:

- Jury understanding of visual evidence, which aims to examine how well juries understand various forms of visual evidence and the social and cultural setting in which the visual information is presented and discussed. It is being developed by a team that includes Jane Goodman-Delahunty (UNSW); Diane Jones (PTW Architects); Graham Brawn and Prasuna Reddy (University of Melbourne); Jennelle Kyd, Arthur Hoyle and David Tait (University of Canberra); Eugene Clarke (Charles Darwin University) and Chris Lennard (AFP).
- Remote gateways to justice, which aims to improve the nature of the remote settings used by individuals such as vulnerable witnesses and prisoners when they take part in justice proceedings. The team includes Terry Carney (University of Sydney), Jane Goodman-Delahunty (UNSW), Diane Jones (PWT Architects), Graham Brawn (University of Melbourne), James Ogloff (Monash University), Cameron Lyon (Lyons Architects), Philip Ward (architect) and David Tait (University of Canberra).

UC PROFESSOR ACHIEVES RARE DOUBLE

Professor Bill Maher, Head of UC's EcoChemistry Laboratory, has become one of only a handful of people in Australia to receive two Royal Australian Chemical Institute medals.

The 2004 Environment Division medal was awarded to Bill in recognition of his outstanding contribution to environmental chemistry research and his contribution to the Institute. His previous medal, awarded in 2002, was for his work in analytical chemistry.

Bill began his career in environmental chemistry while undertaking a Masters of Applied Science (1977) at Melbourne University, where his studies focused on the occurrence of polycyclic hydrocarbons in the Yarra River and Port Phillip Bay.

A PhD in chemical oceanography at Southampton University (UK) in 1981 was followed by a position as teaching fellow at the University of Adelaide. Since 1984, he has lectured in environmental chemistry and water science at the University of Canberra.

Bill is recognised internationally for his multidisciplinary approach in integrating chemistry, ecology and effects in his work on the biogeochemical cycling of trace metals, metalloids and nutrients in the marine and freshwater aquatic ecosystems.

He was also instrumental in designing two innovative national water management strategy guidelines: the National Water Quality Strategy Guidelines for Water Quality Monitoring and Reporting, and Guidelines for Fresh and Marine Water Quality, both of which have resulted in a dramatic change in the management and protection of aquatic ecosystems within Australia.

Bill is a fellow of the Royal Australian Chemical Institute and President of the Institute's ACT Branch.

CHINA TOURISM STUDIES COULD BE JUST THE TICKET

As China prepares to become the world's largest outbound travel market and boosts its own tourism infrastructure to deal with a growing number of visitors, several UC research students are carrying out important studies of tourism in the People's Republic.

In her MA thesis, Ruth Weichard is exploring the relationship between tourism and foreign policy using the Australia-China

Approved Destination Status agreement as a case study of tourism, trade and international relations between Australia and China. This is a timely study given the development of a free trade agreement between the two countries and its implications for tourism. Ruth completed her degree in Asian studies international relations before beginning postgraduate studies in tourism.

In his PhD thesis, Mike Kong, UC's first Sustainable Tourism CRC scholarship holder, investigates the expectations of Chinese visitors to Australia before and after their visit to examine possible differences between expectation and reality.

Chinese tourists comprise about 3.7 per cent of all visitors to Australia and contribute a considerable amount each year to the national economy. Mike's thesis could provide vital information for the tourism industry to understand cultural differences and develop possible strategies to improve the Chinese visitor's experience.

River Chen's MA thesis examines the use of tourism for sustainable development in the Sichuan region of China. Sichuan is home to several unique flora and fauna, including pandas, and tourism in the province has enormous potential as a tool for economic, environmental and social development. With an office in Sichuan, the Sustainable Tourism CRC will be able to help researchers gain access to key informants and assist with fieldwork components.

River's work in Sichuan is also timely – the University's tourism program will deliver an MA in Tourism Management at Sichuan University from February 2005. The agreement will provide research and teaching opportunities between University research staff and the local tourism industry.

Dr Jeremy Huyton, who will help teach the MA at Sichuan University, has a PhD in hospitality education in China and is interested in researching tourism as a development tool for minorities in Sichuan province.



LEARNING AND TEACHING

NEW DIVISION PROVIDES FOCUS FOR LEARNING AND TEACHING AT UC

The Division of Learning and Teaching was formed at the beginning of 2004 under the leadership of the Pro Vice-Chancellor (Academic) to provide an effective framework for an integrated strategic approach to supporting learning and teaching in the University. At first it comprised the Library, CELTS and the Dean of Students, but by year's end it had increased in size with the addition of the Secretariat, Student Services and Health and Counselling.

The major activity in learning and teaching during 2004 was the restructure and reaccreditation of all undergraduate courses and many of the postgraduate coursework courses (see Academic Development). The new curriculum structure requires that all students undertake a minor outside their area of specialisation.

Significant achievements in 2004 relate mainly to improved quality assurance procedures and include:

- the establishment of a system of external review of all coursework courses
- the development of a new Learning and Teaching Strategic Plan
- the creation of the Student Experience Committee
- agreement of a model for limiting the total undergraduate credit points offered by Divisions based on student numbers
- the commencement of systematic benchmarking of learning and teaching outcomes with other institutions

- trial of a new mandatory student feedback system for all units
- a review and enhancement of articulation arrangements with CIT
- the establishment of performance-based funding to Divisions linked to learning and teaching outcomes.

CENTRE FOR THE ENHANCEMENT OF LEARNING, TEACHING AND SCHOLARSHIP (CELTS)

During 2004, the four units of CELTS contributed significantly to the overall aims of the University, with the increased demand from course teams of particular significance. CELTS staff also played a major role in working with UC staff to prepare applications for the Australian Awards for University Teaching. A highlight was the Orientation Program for new academic staff.

Throughout 2004 the Academic Development Unit of CELTS continued to support University staff through workshops, seminars, individual consultations, representation on major policy making committees and the evaluation service. Of particular note was the very successful Teaching for Learning Showcase, which incorporated presentations of innovative practices, discussion and issues related to teaching and learning. The Student Feedback Service is administered by CELTS as one aspect of its evaluation service to help all academic staff obtain feedback from students on their teaching and on the subjects they teach. During 2004, 340 UC staff used the Student Feedback Service and 630 questionnaires were prepared.

In 2004, enrolment in the Graduate Certificate in Higher Education (GCHE) offered by CELTS continued at a level similar to that of 2003, with most participants choosing to complete the program over a two-year period. The program, Introduction

**THE USE OF WEBCT IN TEACHING
INCREASED FROM 819 ACTIVE WEBCT
SITES IN 2003 TO A TOTAL OF 1135 SITES
BY THE END OF 2004.**

**THE NEW CURRICULUM STRUCTURE REQUIRES
THAT ALL STUDENTS UNDERTAKE A MINOR
OUTSIDE THEIR AREA OF SPECIALISATION.**

to Tertiary Teaching, was introduced by the University in 2003 for new academic staff appointed to the University who did not have experience in teaching at the tertiary level. Nineteen staff members took part in Introduction to Tertiary Teaching in semester one in 2004. Completion of the program as part of probation requirements provides participants with four credit points toward the Graduate Certificate in Higher Education, should they choose to enrol at a subsequent stage.

During 2004 the Flexible Delivery Development Unit (FDDU) of CELTS continued to work with staff to develop publication-quality learning packages for priority postgraduate courses. It developed and revised learning materials for the Flexmasters courses from the Division of Communication and Education, along with several other courses from Health, Design and Science. The Unit has also begun working with the Centre for Customs and Excise Studies on learning materials to support the Award subjects its staff teach (in the Masters of International Law) and the short professional development courses it delivers to Customs professionals around the world. The FDDU team is exploring the use of 3D animation software applications and is using these new technologies to improve online learning for students in the University's priority courses. Staff in the Unit are also exploring the options of developing learning materials as reusable learning objects. One of the main interests of members of the FDDU team is how they might begin to offer their services to a wider client group within the University.

The work of FDDU has been complemented by the work of the Flexible Delivery Support Unit (FDSU), which provides a service for external students undertaking the University's priority courses. The FDSU provides advice and support to students on administrative matters related to their study at UC. It also receives assignments, forwards them to the relevant lecturer, returns them to students and dispatches all learning packages. The total number of students

enrolled in priority subjects and supported by the FDSU increased from 618 in 2003 to 706 in 2004 (330 in first semester and 376 in the second).

The University of Canberra is committed to flexible delivery: WebCT is its online learning and teaching platform. The use of WebCT in teaching increased from 819 active WebCT sites in 2003 to a total of 1135 sites by the end of 2004. The trend is expected to continue with the recent approval in principle by VCAC to have a WebCT site for every unit being taught at UC. During 2004, more than 80 workshops were held, staff took part in 68 scheduled individual sessions to help them use technology in their teaching and CELTS opened a drop-in training room. Many more staff were helped over the phone and by email. Staff now have easy access to support for the administration of their WebCT site(s) and training in the effective use of WebCT in teaching.

CELTS staff served on most University-wide committees related to learning and teaching and many Divisional committees. More than 50 per cent of CELTS staff were undertaking tertiary study on a part-time basis, with two enrolled in doctoral programs. In addition, CELTS produced a variety of materials including resource booklets, ideas sheets and teaching materials related to subjects in the Graduate Certificate in Higher Education and the program of workshops and seminars.

ACADEMIC DEVELOPMENT

In 2004, the University implemented the Academic Board proposal of December 2003 to systematically restructure the University's undergraduate and postgraduate coursework courses on the basis of a homogeneous system of three-credit-point units, or units that are multiples of three credit points. In the process, Academic Board took the opportunity to rationalise its single and double degree offerings.

LEARNING AND TEACHING CONTINUED

Courses rationalised include all undergraduate (single and double) degree courses offered by the University and involve:

- 3 undergraduate diploma courses
- 47 single undergraduate bachelor degree courses
- 4 undergraduate honours degree courses
- 44 double degree courses
- 6 graduate certificate courses
- 15 graduate diploma courses
- 11 Masters degree courses
- 1 professional doctorate course

A number of postgraduate coursework courses are yet to be restructured; the process will continue over the next couple of years.

In 2004, new postgraduate coursework courses were accredited in Juris Doctor, Child, Youth and Family Nursing (previously Paediatric and Child Health Nursing); Business Informatics; Performance Audit and Evaluation (previously Performance Audit) and Technology, along with new postgraduate research courses in Business, Information Sciences and Management. New undergraduate courses accredited were Economics (previously Applied Economics), Environmental Science (previously Resource and Environmental Science) and Psychology (previously Applied Psychology).

Council approved the discontinuation of the University's undergraduate four-year Engineering course. The three-year Software Engineering course has been retained.

LIBRARY

The Library continued to respond to the requirements of flexible learning by developing and implementing comprehensive

information access plans for new courses and by harnessing technology to improve the convenience and relevance of service delivery. Information Access Plans describe the range of scholarly information necessary to support course and subject learning objectives. They also describe the specific Library services for information access appropriate for course delivery mode(s), and the enabling information technology, research skills training and support of teaching staff.

A rearrangement of staff and service models has allowed more flexible and responsive assistance to students seeking help with research tasks, and for staff to provide more timely support to researchers and teaching staff. Facilities within the Library have been improved: upgraded computers for students have been introduced and beginning in 2005 the Library will be upgraded and updated.

Significant activities in the Library during 2004 were:

INFORMATION RESOURCES AND ACCESS

- increased investment in online indexes and full-text e-journals, mostly in cooperation with other academic libraries for cost-effective benefits
- updating of collections particularly for general reference, psychology, physiotherapy, pharmacy and nursing
- acceptance of a major donation of children's literature titles from Professor Belle Alderman
- retrospective digitisation of theses for a repository discoverable via the Australian Digital Theses program
- investment and training in citation and journal impact factor indices to support researchers
- membership of AARLIN as a self-funding consortium with 11 other university libraries to provide a system for meta-

searching and deep-linking to electronic content and services – a portal that aggregates resources by discipline, maximising efficiency in discovering and navigating disparate information resources.

RESEARCH SKILLS TRAINING

- informal benchmarking with ACTUAL (ACT University and Academic Libraries) Information Literacy Roundtable
- integration of information literacy training with preparation for assessment tasks in first year foundation subjects in collaboration with subject convenors
- establishment of a Research Assistance referral service providing students with speedy access to expert help, one-on-one or in small groups, by appointment and covering evenings and weekends.

SERVICE DELIVERY

- consultation with active researchers to provide briefings on available research resources and services, identify priorities and agree on an Information Access Plan to address any gaps
- extension of unmediated document delivery to honours students, following the success of this service to provide topic-specific journal articles for postgraduate students more cost-effectively than journal titles subscriptions
- online access to subject reading lists, linked to existing WebCT sites and the Library website – time-saving and less error-prone as citations are hyperlinked to electronic full-text, automatic catalogue search or a document delivery request form

- use of email to encourage on-time return of high-demand materials and avoidance of Library sanctions
- redesign of the Library website with a focus on the needs of different groups of Library users for more dynamic navigation to resources and services relevant to their role within the University
- active participation in orientation programs and customised research skills training for specific groups of University students – international, UC College, Ngunnawal Centre, higher degree research and mature age
- successful ACNielsen audit for digital copyright compliance within the AVCC Electronic Use Licence.



STUDENT POPULATION OVERVIEW 2004

	Percentage
Female	56.9
Male	43.1
Aboriginal and Torres Strait Islander People	0.88
Overseas	19.2
Australian	80.8
Students with disability	2.52
15 - 19 years	8.1
20 - 24 years	44.0
25 - 29 years	16.6
30 - 34 years	10.5
35 - 39 years	7.2
40 + years	13.6
Full-time	63.3
Part-time	36.7

AWARDS CONFERRED

Totals of Awards by Division	2000	2001	2002	2003	2004
Business Law and Information Sciences	1114	1218	1221	1410	1465
Communication and Education	895	981	1110	1167	1295
Health Design and Science	627	646	617	668	642
TOTAL	2636	2845	2948	3245	3402

TOTALS OF AWARDS BY LEVELS

Advanced Diploma	3	3	4	0	2
Degrees of Bachelor	1621	1703	1751	1870	1961
Graduate Diplomas/Graduate Certificates	543	506	613	626	753
Degrees of Master	456	612	561	724	670
Degrees of Doctor of Philosophy	11	20	15	18	15
Professional Doctorates	2	1	4	7	1
TOTAL	2636	2845	2948	3245	3402

Conferring of Awards ceremonies were held in July and December.

COMMUNICATION AND EDUCATION

TOP MARKS FOR UC GRADUATE TEACHERS

A total of 1295 students in the Division of Communication and Education graduated in 2004: 696 in undergraduate courses and 599 in postgraduate awards.

The largest undergraduate cohorts were in the Bachelor of Communication (306 students) and the Bachelor of Education (256). A highlight was the number of students graduating with Honours in Communication: of the 22 who graduated, nine received First Class Honours. Seven students were awarded PhDs. While most students graduated in ceremonies in Canberra, the Division also conducted a graduation ceremony at Hangzhou Normal University, China, where 52 students graduated in the Masters in Educational Leadership.

In 2004, about 4000 students were enrolled in the Division, studying courses in Professional and Creative Communication, Tourism, Information Studies, International Studies and Teacher and Community Education.

In conjunction with the University-wide restructure of degrees from a four-credit point to a three-credit point model, the Division undertook curriculum development at the undergraduate level. One aim was to give students a greater opportunity to undertake elective studies outside their main professional area.

The Division continued to emphasise professional practice through internships and project work. A major review of the practicum in Teacher Education recommended improved coordination among schools, the University and the ACT Department of Education and Training to ensure the ready availability of professional experience placements for UC students.

The ACT Department continued to be the largest employer of teacher education graduates. The report on the Department's 2004 recruitment round said: "The University of Canberra continues to provide high-quality applicants for teaching positions in ACT Government schools. On overall ratings, University of Canberra applicants continue to outperform applicants from other

universities. The excellent working relationship between staff from the University of Canberra and Teacher Recruitment continues to ensure University of Canberra students receive the best possible opportunity to be employed in ACT Government schools".

The year also saw the first intake in a major new undergraduate program, the BA in International Studies. The course, which offers study of a language major and opportunities for international exchange, began with a healthy enrolment of 55 students.

The Division continues to maintain strong links with industry and professional bodies. Its Tourism Program was one of the first in Australia to be accredited by the newly developed Tourism Industry Council tourism accreditation scheme. UC Advertising/Marketing Communication students came third place in the Asia/Pacific Regional International Advertising Association competition.

The Division also continues to promote the use of ICT to develop teaching and learning. A major initiative in staff development in this area was the introduction of a project on 'Integrating ICT into Teaching & Learning', directed by Professor Belle Alderman. In other ICT news, the University's Academic Skills Program,



**ON OVERALL RATINGS, UNIVERSITY OF CANBERRA
TEACHING APPLICANTS CONTINUE TO OUTPERFORM
APPLICANTS FROM OTHER UNIVERSITIES.**

which is managed within the Division, was selected for inclusion in the Australian Universities Quality Assurance Agency's Good Practice Database, an online collection of systems and activities exemplifying good practice in higher education.

The Division continues to develop its capacity for flexible delivery of its Masters programs. Enrolments in flexibly delivered courses increased from 150 EFTSUs in 2003 to 198 in 2004. In line with the Internationalisation Tactical Plan, there were significantly increased enrolments in offshore postgraduate offerings in Marketing Communication, TESOL, Tourism Management and Education. Three new offshore programs were developed for the Master of Marketing Communication in Hong Kong, Malaysia and Thailand. Teaching in the MA in TESOL at Jiangxi Normal University began in February 2004, and other agreements were finalised between the University and Chongqing Normal University, North Eastern Normal University and Hubei Normal University.

The Division conducts research in three areas: communication, media and cultural studies; education and innovation; and tourism research.

During 2004 the University reviewed all research areas to assess their strengths. Two areas – communication, media and cultural studies, and education and innovation – were identified as having significant potential for designation as University Research Centres within two to three years. The third area of research, tourism, continues to work within the structure of the CRC for Sustainable Tourism.

The Division made major improvements to its IT infrastructure and equipment base during 2004. As well as continuing its regular expenditure program the Division was a major beneficiary of the DEST-funded National Institute for Language Learning (NILL) project aimed at improving links in this area between the University and Canberra Institute of Technology. The funds enabled the upgrade of laboratories and the installation of video streaming. Students in International Studies, in particular, will benefit greatly from the new system.

In its community outreach work, the Division renewed its agreement with the ACT Department of Education and Training to conduct the Parents-As-Tutors Program, a literacy support program that helps parents work effectively with children who are experiencing literacy difficulties. The Division also renewed its partnership with the May Gibbs Children's Literature Trust until 2007. The partnership provides a Fellowship, based at UC, to support and promote the work of Australian writers and illustrators of literature for children.



**THE YEAR SAW THE FIRST INTAKE IN A MAJOR
NEW UNDERGRADUATE PROGRAM, THE BA IN
INTERNATIONAL STUDIES.**

HEALTH, DESIGN AND SCIENCE

A YEAR OF CONSOLIDATION AND COLLABORATION

2004 was a busy and productive year for the Division of Health, Design and Science, marked by the consolidation and continued growth of projects begun in 2003 and by significant progress in both teaching and research.

The Division also expanded its links and collaborative ties with its local and regional community and government and professional bodies. One of the most significant examples of our expanded collaboration was with the ACT Government, which allocated a grant for the expansion and development of the School of Health Sciences to increase allied health education, specifically in Pharmacy, Physiotherapy and Nutrition and Dietetics. Other disciplines in the School, including nursing, forensics, sports studies and medical science, will also benefit from the grant with new and refurbished facilities and equipment.

The Masters courses in physiotherapy and pharmacy supported by this grant had their first intake of students during the year. The interest shown in the courses has been exceptional, and the Division is already planning how this growing group of students will be accommodated in the coming years. Construction of a new annexe to house the new developments is expected to begin in September 2005.

Associated with the grant is a feasibility study into the development of a Sports Science and Administration Cluster in the Bruce precinct. A joint project between the University and the Office of Business and Tourism in the ACT Chief Minister's Department, the study is looking at how the many existing sporting institutions, associations and clubs in the area might be added to new similar groups to develop a centre of excellence in sports science and administration.

The ACT Government and the University have also taken the opportunity of this collaboration to begin setting up the Canberra Institute, a one-stop advisory group bringing together key multi-disciplinary researchers from universities, business organisations

and public sector management for activities related to the sustainable development of the ACT, initially based around the Canberra plan released in 2004. The project is in its infancy but its potential development is an exciting project for the Division.

Other collaborations between the Division and its community included expansion of the Dedicated Education Unit model of clinical placements for nursing students into the Southern Area Health Service surrounding the ACT, and research and scholarship programs with the Australian Institute of Sport. The Division also collaborated with the ANU Medical School to win a Capital Development Pool grant to boost communication links between medical and health education providers in Canberra and towns in the surrounding region.

The School of Design and Architecture has been a major player in creating the annual Canberra Biennial, City of Architecture and Design, the first of which will take place in October 2005. The driving force behind the event has been the Head of School, Professor Craig Bremner, who believes Canberra's unique attributes as a designed city make it a natural focus for an international festival of design and architecture. The Biennial combines cultural and educational programs with long-term strategies related to social, physical and economic development of the city, and will create new partnerships for Canberra with international architecture and design centres. The Canberra Biennial will focus attention not only on the vitality of the urban design of Canberra, but also on architecture and design in other Australian cities.

Research has been a rewarding focus for the Division, with staff involved in successful bids for two CRCs, the creation of the Institute of Applied Ecology (IAE) and success in grant programs. The CRC in e-Water and the CRC in Australian Invasive Animals, announced late in the year, are new versions of existing CRCs in which Divisional staff were involved. They will officially begin work in July 2005.

HEALTH, DESIGN AND SCIENCE CONTINUED

The IAE was one of only two University Research Centres to be formally recognised by the University after its review of areas of research strength. It brings together research staff from Division's existing research centres in applied ecology and water. The Division hopes to achieve the same success with other research areas in coming years.

Researchers from the Division were successful in obtaining a number of grants during the year, including ARC linkage funding for study into the conservation biology of the largest Australian freshwater turtle, to be undertaken with colleagues in South Australia and Victoria. Also successful in gaining a Strategic Initiatives Scheme bid was Professor Dudley Creagh and his team. The bid for a Carly Eclipse Spectrophotometer will provide essential infrastructure, especially for teaching and research into forensics.

One of our younger researchers, Dr Lachlan Farrington, won a 2004 Science and Innovation Award for young researchers.

The Divisional Research Institute had another busy year in 2004 supporting the research work of the Division, particularly research training and our postgraduate area. Testimony to this was the graduation of five students with their Doctor of Philosophy degrees during the year, an achievement of which the Division is very proud.

The research year culminated in *Corroboree*, a showcase of student research work for the year held at Old Parliament House.

On the consultancy front, the Division continues to provide testing services to the surrounding community, especially water testing and chemical analysis. Other consultancies have included development of the national chronic disease strategy, revision of entries in the Mosley's Medical Dictionary and provision of specialist allied health services to local hospitals.

The Division was again heavily involved in the Australian Science Festival. The Speakers Program, which featured many representatives from the Division, was held this year at the Convention Centre, rather than at the University, and proved to be a great success. The new venue provided a visible link between the Amazing World of Science and the Speakers Program and resulted in greater patronage. The great debate was again a favourite with the public, with a near-capacity audience in the UC Boiler House theatre listening to prominent speakers debate the topic *Should Women be Forced to go Forth and Multiply*. (Needless to say, the audience voted overwhelmingly for the team that supported women not being forced to go forth and multiply.)

On the international front, the University signed an MOA with the Shanghai Institute of Physical Education (SIPE). Students under the agreement who meet stringent criteria can enrol and complete UC's Bachelor of Sports Media program within a two-year period. The University also had active discussions on nursing education in Fiji, Sri Lanka and Singapore, and is looking at articulation arrangements and flexible delivery and short-course training with institutions in these and other countries.

The Centre for Developing Cities continued to build on its strong links with Indonesia, running specialised district and provincial planning courses in both Indonesia and Australia. The Centre also hosted delegations from Korea interested in planning and infrastructure training, and other groups from China with an emphasis on highway environment protection and management, structure and crowd control.

ONE OF THE MOST SIGNIFICANT EXAMPLES OF OUR EXPANDED COLLABORATION WAS WITH THE ACT GOVERNMENT, WHICH ALLOCATED A GRANT TO INCREASE ALLIED HEALTH EDUCATION.

THE HEAD OF SCHOOL BELIEVES CANBERRA'S
UNIQUE ATTRIBUTES AS A DESIGNED CITY MAKE
IT A NATURAL FOCUS FOR AN INTERNATIONAL
FESTIVAL OF DESIGN AND ARCHITECTURE.

Academically, the Division, along with the rest of the University, completed the restructure of its undergraduate courses from four to three credit points, and also took the opportunity to update a number of its courses, including Environmental Science, and make them more attractive to potential students. The Psychology course was reaccredited by the Australian Psychological Society.

The Division has made a number of new adjunct appointments during the year, especially in Allied Health. Professor Graham Taylor was made an Emeritus Professor in recognition of his long association with the University and his contribution to the environmental health, geology and earth sciences disciplines.

New senior staff in the Division included Professor Simon Hawkins, the Head of the School of Health Sciences. In March, the Pro Vice-Chancellor of the Division, Professor Mohammed Khadra, left the university to take up a new position as the Head of Surgery at the Canberra Medical School. He was replaced as Acting Head of the Division by Ron Miller, a long-serving member of UC staff. A new PVC will be appointed in 2005.

Divisional staff have continued to be recognised for their expertise in many areas during the year. Professor Paul Arbon, of Nursing, was awarded Member (AM) in the General Division for services to the community, particularly as Chief Commissioner of St John Ambulance Australia and to nursing education and research. Professor Bill Maher was awarded the 2004 Environment Division of the Royal Australian Chemical Institute Medal in recognition of his outstanding contributions in promoting environmental chemistry and for his contribution to the Chemical Institute, his second such honour in two years. Dr Ruth Foxwell was awarded the prestigious David White Excellence in Teaching Award by the Australian Society of Microbiology in recognition of her outstanding abilities in the area.

Our staff have also been in demand to use their knowledge and skills to serve on professional, government and community bodies. They include Adrian Davey, Head of the School of Resource,



HEALTH, DESIGN AND SCIENCE CONTINUED



Environmental and Heritage Sciences, who was appointed to the South West Slopes Regional Advisory Committee of the NSW National Parks and Wildlife Services; Sandy Daley, of Sports Studies, who was appointed for a three-year term to the ACT Sport and Recreation Council; Professor Jennelle Kyd, who was appointed an Honorary Fellow of the Council of Medicine and Veterinary Medicine, University of Edinburgh, Scotland; Associate Professor George Cho, who accepted an invitation to become

a member of the Australian Capital Regional Development Committee for a four-year term; and Dr Will Osborne, who was appointed chair of the ACT Flora and Fauna Committee.

Sports studies and allied health staff were called on to provide expert advice to different organisations, including specialised skills training and biomechanics workshops for rugby league and rugby union clubs, biomechanical determinants of goal kicking accuracy for AFL clubs, and recovery training for cricket, tennis, touch and cycling interest groups. The 2004 Olympics also offered many opportunities for staff to provide advice and comments on various aspects of the Games.

The Division's exhibition area was heavily used during 2004. The exhibition year began with the very successful *New Holland: Dutch Graphic Design 1990–2004*, opened by The Netherlands Ambassador, His Excellency Dr Hans Sondaal. The exhibition of some 252 objects in 17 categories presented a selection of the diversity and colour of Dutch design over the past decade. A logo design competition was held in conjunction with the exhibition, with the winning UC student given the opportunity to spend two weeks in the Netherlands working with experts in graphic design.

Other exhibitions included *After Hours*, a 30th anniversary staff and student exhibition comprising stunning photographic work, paintings, sculptures mixed media, drawings, textiles, ceramics, videos and jewellery; and *Contemporary Architecture in Switzerland – A Travelling Exhibition*, an exhibition that embraced the contemporary Swiss notion of architecture as an art form and which included a visit from Switzerland's leading architect, Peter Zumthor; and the series of *Final Year Student Exhibitions – Landscape Architecture, Graphic Design, Architecture and Industrial Design*. The Industrial Design exhibition, *Headlight*, was also exhibited in Sydney and Melbourne, taking student work to prospective employees in the larger cities.

THE NEGOTIATIONS WERE SUCCESSFUL AND IN 2004 THE FACILITATION OF THE ACT 'SHARED RESPONSIBILITY' TRIAL WAS PASSED TO THE NGUNNAWAL CENTRE.

THE NGUNNAWAL CENTRE

Under the Aboriginal and Torres Strait Islander Foundation Program, the Ngunnawal Centre provides the University with an efficient and effective pathway into tertiary studies for Aboriginal and Torres Strait Islander students. It also offers highly professional levels of lecturing and tutorial services to all Schools within the University.

In 2004, the University Council approved the introduction of an Indigenous Studies Minor, to be managed by the Centre. The first unit, Indigenous History and Self Expression, will be presented to the University during the first semester in 2005.

In 2004, 15 students enrolled in the Foundation Program and nine students graduated. Graduating in December were Beryl Webber (Nursing), Lee Brennan (Cultural Heritage Studies), Jay Kickett (Management), Darren Knight (Sport Administration) and Roz Thorne (Management), and in mid-year Olivia Burgess (Tourism Management), David Radoll, (Information Technology), Roland Wilson (Education) and Alana Smith (Management).

A variety of scholarships and bursary packages were awarded to students, including the Roni Ellis Indigenous Study Award, dedicated to the memory of Roni Ellis, an indigenous employee of the Department of Foreign Affairs and Trade, who died of leukemia in 2000. The award reflects the support of the Foundation Program by the department, which identified it as a central tertiary entry pathway for Aboriginal and Torres Strait Islander people.

The Roni Ellis Award was launched during 2001 and is presented each year on 17 October, the birth date of Roni's mother. The award winners in 2004 were Tarran Backhus (semester one) and Jessica Wanganeen (semester two).

Others to receive grants and scholarships included Lynnice Keen, who received the Ginninderra Scholarship for Nursing, and the Ngunnawal Centre's Academic Coordinator Jeanine Leane, who received the Society of St Vincent de Paul Postgraduate Research Award.

Stephen Gogos, Patricia Gogos, Jackson Lester, Lyle Swan, Danakia Nanya, and Sarah Short all gained Access Scholarships, and Communications students Tamara Giles and Paul Collis proudly received the Charles Perkins Scholarship.

The ACT Government's Commissioner for Public Administration, Ms Cheryl Vardon, put forward a new Scholarship proposal in 2004. The scheme, to be known as the ACT Chief Minister's Scholarships for Indigenous Students, is expected to be introduced in 2005 and will be an important element of the ACT Government's Indigenous Employment Strategy. It will establish alternative pathways for indigenous students through scholarships and traineeships that will support them not only financially during their studies, but also academically and professionally by integrating their study with relevant professions.

The scheme is aimed at improving employment opportunities for indigenous students in all professions in the ACT Public Service and will promote greater representation by indigenous people within the ACT Public Service.

During 2003, the Centre held negotiations with both ACT and federal government representatives on the Coalition of Australian Governments (COAG), 'Shared Responsibility' trial for ACT's indigenous communities. The negotiations were successful and in 2004 the facilitation of the ACT trial was passed to the Ngunnawal Centre.

The Centre continues to be involved in the University's International Student Exchange Program, with two students, Lluwannee George and Jessica Johnston, completing their exchange placement in Saskatchewan, Canada.

HEALTH, DESIGN AND SCIENCE CONTINUED

The Centre also hosted international student Francine Merasty, who joined us in October 2004. Francine is a Canadian Cree Aboriginal from Pelican Narrows, Saskatchewan, and has a four-year Bachelor of Arts degree from the University of Saskatchewan. She came to the Centre as an intern through the Young Professionals International program run by Foreign Affairs Canada. At home she works with the Native Law Centre of Canada. One of Francine's many tasks here has been to conduct research on various subjects and compile information on Aboriginal issues that relate to the University's Indigenous Studies Minor. Francine, who returns to Canada in March 2005, says there are many social and political similarities between Australian Aboriginals and Canadian Aboriginals.

During June 2004, the Centre's Academic Coordinator, Jeanine Leane, attended the Eleventh International Literacy and Education Research Network Conference on Learning in Havana, Cuba,

where she presented a paper based on 'Teaching Aboriginal Values Indigenous Worldviews: My Values/Your Problems'.

The Coordinator of the Aboriginal Tutorial Assistance Scheme (ATAS), Max Jerrard, attended an ATAS workshop and conference during the year. Mr Jerrard has developed and conducted a very successful cultural diversity training program, which will be used as an induction/orientation program for future tutors employed under ATAS.

A great addition to the Centre has been the purchase of nine new computers for student use, providing our indigenous students with the very best equipment and support services to enable them to achieve educational success. It is envisaged that the Centre will continue to support and encourage students through maintenance and upgrading of our library resources and computer equipment into the future.



BUSINESS, LAW AND INFORMATION SCIENCES

BLIS MERGER STRENGTHENS TEACHING, RESEARCH

2004 was a year of review and reflection as Business, Law and Information Sciences (BLIS) sought to position itself in the market and change its internal organisation.

The Division is committed to strengthening its teaching and research culture and has been particularly sensitive to changes in the market for tertiary students. Increased entrepreneurial activity in the domestic and international arenas to attract more students has been complemented by continuing efforts to improve quality assurance in the delivery of academic services to undergraduate and graduate students.

The Pro Vice-Chancellor and the BLIS Executive Committee reviewed the Division's structure and academic programs during the latter half of 2003. As a result of the review, the Division amalgamated the Schools of Business and Management and Policy to form the School of Business and Government (from January 2004) and introduced revised graduate courses (also from 2004).

SCHOOL OF LAW

The School of Law continued to enjoy strong demand for its courses and an increased service teaching load for the School of Business and Government. Teaching began for the first group of students taking the University of Canberra LLM and MLegStuds courses at the Beijing Management College of Politics and Law (BMCPL), and the School revised its LLB and double degrees to increase the range of electives available to students while retaining the commercial law focus of the UC Law program.

Students in the School hosted the annual Australasian Law Students Association moot final, which was held at the High Court and judged by Justice Michael Kirby of the High Court and Justice Ken Crispin of the Supreme Court of the ACT. The National

Courtroom of the Future project attracted interest overseas and locally, and the School's E-court was used to provide a number of training programmes in courtroom technology.

On the research front, Dr Maree Sainsbury published the *Annotated Copyright Act*, Dr Bede Harris the second edition of *Essential Constitutional Law*, and Russell Miller, one of the School's adjunct staff, the 25th edition of *Miller's Annotated Trade Practices Act*.

Two senior researchers from the School of Law, the National Centre for Corporate Law and Policy Research associated with the School of Law, and the Governance Area of Research Strength – Professor Bryan Horrigan and Mr Geoff Nicoll – are members of a four-person team of academic researchers from the University of Canberra conducting theoretical and empirical research into corporate governance in the Australian federal public sector. Their work is part of a successful ARC Linkage research grant for 2003–06 entitled 'Corporate Governance in the Public Sector: An Evaluation of its Tensions, Gaps, and Potential'. The interdisciplinary project is an example of successful collaboration with other scholars and research centres in the Division. Project highlights in 2004 included a public launch, website, major workshop and interviews with senior public officials, including federal departmental secretaries.

The School said farewell to Professor Eugene Clark, who moved to Charles Darwin University at the end of 2004.

SCHOOL OF BUSINESS AND GOVERNMENT

In 2004, the School of Business and the School of Management and Policy, were merged into the new School of Business and Government, bringing together the disciplines of Accounting, Entrepreneurship, Government, Economics, Marketing and Management, and providing a diverse yet related group of staff.

BUSINESS, LAW AND INFORMATION SCIENCES CONTINUED

The merger was coordinated by Professor Alan Dunk, the then Head of School.

During 2004, CPA accreditation was given to the accounting, banking and finance discipline, and discussion was held on achieving accreditation for the School as a whole. The process will be progressed further in 2005. Several new staff members were hired to fill vacancies and staff new growth areas, particularly in management. Following a number of offers made in late 2004, growth is set to continue in 2005. Offshore programs continued to increase, resulting in additional revenue to the School and some reorganisation of the programs is planned for 2005.

To manage more effectively many of the changes initiated in 2004, a project officer worked on a restructuring initiative to improve administrative support for students and staff. Following consultation, several of the proposals were accepted and will be implemented in 2005. In November, Professor Alan Dunk resigned as Head of School and Dr Doug Davies was appointed to the role of A/Head of School, pending formal advertising and filling of the position.

SCHOOL OF INFORMATION SCIENCES AND ENGINEERING

The School of Information Sciences and Engineering (ISE) was established in January 2003 following the amalgamation of the former Schools of Computing, Electronics and Telecommunications Engineering and Mathematics and Statistics. The new School is organised into four main disciplines – Information Systems, Software Engineering, Network Engineering, and Mathematics and Statistics – and covers the spectrum of Information and Communications Technology (ICT), from the hardware of optical fibres and programming to the management of the knowledge required by an enterprise.

The University also accepted the recommendation of the Division to close entry to all professional engineering courses from 2005 due to low student demand.

In 2004, the School conducted a major restructuring of all its units by reducing the existing four credit points to three. In consultation with the ICT industry and professional bodies, it also reviewed and updated all its courses so that they could better respond to the needs of industry and the professions. As a result, the Division has revised most of the existing courses and developed some new courses and units. At the undergraduate level, our Bachelor of Business Informatics (BBI), Bachelor of Information Technology and Bachelor of Software Engineering have been updated and new subjects added. Five double degrees have also been developed by combining these undergraduate degrees with degrees from other disciplines to cater to industry demands.

The new masters course in Business Informatics (MBI) extends the BBI body of knowledge to postgraduate level. It is an interdisciplinary course that develops information technology professionals, in particular business analysts, who can mediate between business units and IT. An MBI graduate will also be able to investigate information needs and design systems to support them, and work as a system architect concerned with integration of business systems, and as an information systems manager dealing with areas service provision, outsourcing and so on.

The new Honours program in Information Sciences comprises one year of study following an undergraduate degree in information sciences (including business informatics, information systems, software engineering, network engineering, mathematics and statistics). It is a rigorous program of study, half of which is spent on advanced coursework and the other half on an individual research project. The course provides the pathway from undergraduate degrees to postgraduate research degrees.

**THE CENTRE FOR CUSTOMS AND EXCISE STUDIES
WON THE 2004 CHIEF MINISTER'S EXPORT AWARD
FOR SERVICES AND WAS A FINALIST IN THE 2004
AUSTRALIAN EXPORTER OF THE YEAR AWARDS.**

The new Master of Information Sciences course replaces and updates two previous masters research courses: the Master of Applied Science in Information and Technological Sciences and Master of Arts in Information and Technological Sciences. It provides for advanced coursework and research in statistics, business informatics, mathematics, information systems, network engineering, software engineering, artificial intelligence and other engineering and information technology related areas.

The new Professional Doctorate in Information Sciences course is a rigorous higher degree by research that is oriented to the informed and critical application of knowledge to problems and issues concerning the ICT professions and their professional practice. Its main aim is to extend knowledge, expertise and skills toward the improvement of professional practice. It provides the opportunity to bring together, in a scholarly submission, professional work done over a period of time and is intended to develop the capacity of individuals to lead development of knowledge in their professional contexts.

The local demand for the School's courses remained steady but there was a drop in demand from overseas students, particularly at the graduate level in the masters course in Information Technology. The School had enjoyed a consistent growth in international students in the past three to five years, but a change in visa conditions had a severe impact on numbers and caused a downward trend.

Staff from the School won a teaching grant to investigate issues confronting international students and how to improve their transition from one learning environment to another. The results will help future students adjust to the teaching models adopted in the School. Areas of interest include study patterns, group work, technical report writing, citation and referencing and research skills.



BUSINESS, LAW AND INFORMATION SCIENCES CONTINUED

Research in the school continued to develop with increased publications (a total of 34 for the year), work on large external grants in telecommunications (CATQER laboratory) and mathematics (CAGAS), Multiagents for Wireless Communication, university grants in speech and agent technology and an industry collaborative grant in Information Architecture (Human Computer Communications Laboratory). The number of research students increased over previous years, with more RTS places and scholarships being offered for ISE. In 2004, the total number of postgraduate research students increased to 28.

MBA PROGRAM

The Master of Business Administration (MBA), offered by the School of Business and Government, has taken an innovative approach to the structure of its graduate business program: students without an undergraduate degree can articulate into the MBA through the Graduate Certificate in Business Administration (GCBA) and the Graduate Diploma in Business Administration (GDBA). The program offers a pathway for practising managers and professionals to upgrade their qualifications and gain graduate recognition at tertiary level. The MBA Program also has responsibility for the Master of International Business (MIB) and the sub-award, the Graduate Diploma of International Business (GDIB). The MBA and the MIB share a number of core and elective subjects.

The MBA program is designed to educate participants in general business concepts and skills and their application to business and public and social administration. Students learn to manage more effectively and responsibly in a competitive international business environment. Throughout 2004, the MBA was offered in Canberra (Bruce) and China (Shanghai, Ningbo and Guangzhao) on a full- and part-time basis, and the MIB was offered at the



INCREASED ENTREPRENEURIAL ACTIVITY IN THE DOMESTIC AND INTERNATIONAL ARENAS HAVE BEEN COMPLEMENTED BY CONTINUING EFFORTS TO IMPROVE QUALITY ASSURANCE.

Bruce and Brisbane campuses. The University of Canberra is a member of the Australian National Business School (ANBS), a consortium of six universities (Deakin University, Griffith University, the University of Western Australia, University of Canberra, University of Tasmania and University of Wollongong).

Highlights from 2004 included:

- *the implementation of the restructured MBA and MIB, approved by University Council in December 2003*

The most significant aspects of the restructure involved a change in the credit point requirements for the MBA and the MIB (and their subsumable awards) from 48 credit points to 36 and the introduction of the Saturday workshop program for part-time students. The Saturday workshop (held seven times a semester) enables students to complete their MBA and is designed to help practising managers and professionals better balance work, family and study commitments. The changes have been well received by students and have been implemented without any difficulties. In the first and second semesters in 2004 there were more than 320 subject enrolments across 16 subjects (eight per semester) involving about 110 students. New domestic MBA students enrolled in the Saturday workshops in 2004 totalled about 60.

- *development of the MBA offshore*

The MOA with the East China University of Science & Technology (ECUST) in Shanghai to offer the MBA was renewed for a further five years, effective July 2004, and the MOA for the MBA at Ningbo University was renewed in February 2004 for three years. In addition, a MOA to offer the MIB at Ningbo for a period of three years was signed in December 2004. Two new MOAs to offer the MBA in Hong Kong (Institute of Advanced Learning) and Singapore (Asian Institute of Management) were approved. More than 200

students graduated from the offshore MBA program in 2004 and several attended the July and December 2004 graduation ceremonies in Canberra.

DIVISIONAL RESEARCH INSTITUTE

The Divisional Research Institute (DRI) oversees policy and funding concerning academic research and research student support in the Division. In 2004 it boasted three Areas of Research Strength (ARS): Governance; Information Sciences and Engineering; and Socio-Economic Policy and Research. The co-leaders of the Governance ARS in 2004 were Associate Professor Milind Sathye and Mr Geoff Nicoll. The leader of the Research Institute for Information Sciences and Engineering ARS in 2004 was Associate Professor Craig McDonald. The leaders of the Socio-Economic Policy and Research ARS during 2004 were Professor Ann Harding (semester one) and Professor Phil Lewis (semester two).



BUSINESS, LAW AND INFORMATION SCIENCES CONTINUED



Research activities and support for research degree students continued to be consolidated and administered under the guidance of the DRI, its Executive, the Divisional Research Degrees Committee and the Divisional Graduate Studies Office. Professor Bryan Horrigan was DRI Director in 2004, and Professor John Halligan chaired the Divisional Research Degrees Committee.

In 2004 BLIS had 30 full-time and 15 part-time PhD students, five full-time and 21 part-time professional doctorate students, and five full-time and 12 part-time Masters by Research students, which equates to 54.726 EFSTLs. In 2004, the Division was awarded two 2005 ARC Discovery-Projects and one joint institutional NHMRC grant. The total number of ongoing external research grants in BLIS was 12.

UCBC (BRISBANE CAMPUS)

As a result of changes in Commonwealth funding of Higher Education, UC undertook an extensive review of the Brisbane campus and its future operations. Despite the exponential growth in student numbers and the excellent work of UCBC staff, it was evident that the Brisbane Campus, with its mix of domestic and international students, was not sustainable in the short to medium term, because of the restricted availability of HECS underpinned domestic places, which are needed to balance the international student places. Accordingly, the University decided to phase out the Brisbane campus and cease teaching at the end of the third semester in 2005.

PROFESSIONAL MANAGEMENT PROGRAMS, CHINA MANAGEMENT STUDIES UNIT

In mid-2004, the China Management Studies Unit (CMSU) and Professional Management Programs (PMP) were combined, with Dr Jules Wills appointed Director of the new units. The move enabled not only the integration of the marketing and growth activities of PMP and CMSU but also a cohesive business strategy.

Throughout 2004, PMP operated from the University of Canberra Innovation Centre (UCIC), which was purpose-designed as a business centre to help develop productive partnerships, university-industry interaction and business growth. PMP conducted a successful 2004 short-course program, presenting more than 60 different short courses to UC staff, Australian public and private sector participants and members of overseas agencies.

In the international arena, PMP hosted more than 50 visits by delegations from Chinese public and private sector organisations and tertiary institutions, including the Presidents of top-ranking Wuhan and Renmin Universities. PMP also developed and

**DURING 2004, THE INSTITUTE HELD A VARIETY
OF FORUMS AND SEMINARS ON TOPICAL
GOVERNANCE ISSUES**

conducted short-course programs for about 40 Hangzhou and Beijing Police Officers in Police Intelligence, and for Ertan hydro-electricity employees in Financial Management. PMP arranged and hosted 120 Chinese MBA graduates from Shanghai, Hunan and Ningbo programs for July and December graduations, and helped with the recruitment, promotion, business development and program management of offshore degree programs in China, Singapore and Taiwan.

AUSTRALIAN MATHEMATICS TRUST

The Australian Mathematics Trust, which is under the trusteeship of the University, continues to strongly support mathematics enrichment activities in schools throughout Australia and in about 40 countries in the region. The biggest event is the Australian Mathematics Competition for the Westpac Awards, the largest and oldest mathematics competition of its type in Australia. The Trust also supports Australia's role in the International Olympiads in Mathematics and Informatics, and conducts a range of enrichment activities that enable students to take part in national and international events.

The Trust has a publishing arm and sponsors a graduate certificate designed to help trained mathematics teachers work more effectively with talented students. The course is offered by the Division of Communication and Education.

CENTRE FOR CUSTOMS AND EXCISE STUDIES

The Centre's new premises in UCIC were officially opened on 29 September 2004 by the Chair of the World Customs Organisation Council, Mr Pravin Gordhan. The opening was attended by representatives from 23 international organisations, including the

World Customs Organisation, the Association of South-East Asian Nations and the Customs Administrations of Australia, China, Fiji Islands, Hong Kong, India, Indonesia, Iran, Japan, Kenya, Korea, Malaysia, Myanmar, New Zealand, Papua New Guinea, Philippines, Samoa, Singapore, Solomon Islands, South Africa, Thailand and Vietnam.

Development of postgraduate programs in International Customs Law and Administration (Graduate Certificate, Graduate Diploma and Masters) began in the second semester in 2004 in face-to-face and online modes. The postgraduate program was added to the list of courses to which the IAP (International Access Program) applies, which will allow subjects in English for overseas students to be counted toward the Graduate Diploma or Masters award.

Apart from presenting various training and consultancy activities during the year, the Centre successfully completed a major research study designed to assess the extent to which the WTO Valuation Agreement is being observed by ASEAN economies and evaluate the region's capacity to effectively implement the provisions of the Agreement. A series of World Bank seminars on international Customs issues were broadcast from the Law School's Court of the Future, with video conference links to Egypt, Jordan, Lebanon, Yemen, the UK and the US.

The Centre won the 2004 Chief Minister's Export Award for Services and was a finalist in the 2004 Australian Exporter of the Year Awards.

NATIONAL INSTITUTE FOR GOVERNANCE

CONSULTING ON THE FINER POINTS OF GOVERNANCE

Established in 1999, the National Institute for Governance (NIG) at the University of Canberra seeks to help a multi-disciplinary

BUSINESS, LAW AND INFORMATION SCIENCES CONTINUED

network of governance researchers and practitioners improve governance practices in Australia and the region.

The National Institute for Governance encourages adoption of good governance practice in the private, public and not-for-profit sectors, and engages in collaborative research with interested parties in the sectors to improve their understanding of governance issues, problems and solutions.

The major research focus for the Institute in 2004 was the ARC project on Corporate Governance in the Public Sector. The project is being undertaken with other researchers at the University of Canberra from the Centre for Research in Public Sector Management and the National Centre for Corporate Law and Policy Research. Industry partners are ANAO, the Department of Finance and Administration, Minter Ellison, Deloitte and the CPA. The Director was heavily involved in the project, both administratively and in a research capacity.

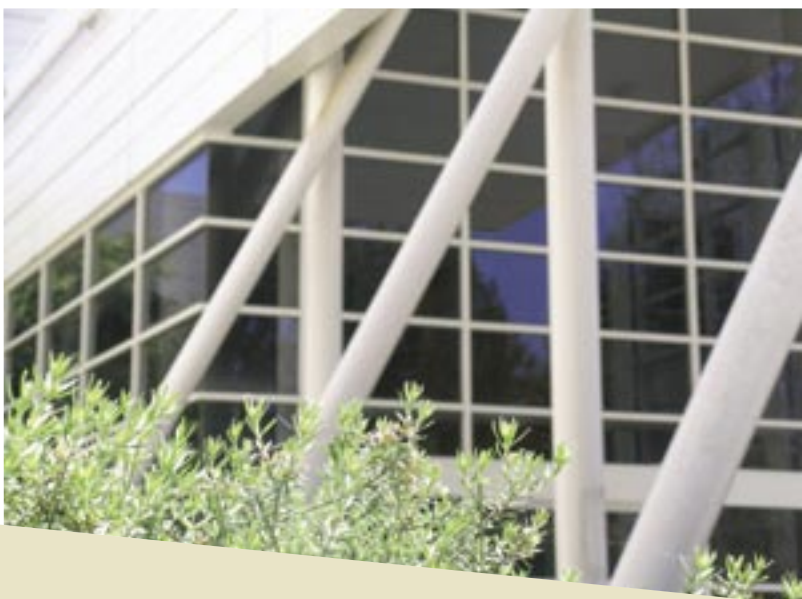
The Institute, on behalf of the University Chancellor's Conference, took part in a submission to the Commonwealth Department of Education, Science and Training for funding of a Professional Development Programme for University Councils. The submission was successful and a project began late in 2004, continuing into 2005, to investigate needs, identify gaps and report on how best to coordinate a professional development programme for Australian university councils.

The Institute's consultancies in 2004 included work for the Australian Capital Territory government (ACT Planning and Land Authority) on community engagement in planning for the ACT, for the Australian Government Departments of Defence and Health and Ageing, the Australian Public Service Commission and for the Victorian Department of Education and Training (including an extensive corporate governance review for that department).

During 2004, the Institute held a variety of forums and seminars on topical governance issues, including 'Governing Accountability: Who's accountable for what to whom?', 'Governing Risk: Decision-making under uncertainty', 'Knowledge sharing for good governance', 'Leadership and Good Governance' and 'Good Governance: Would you know it if you saw it?'.

Presenters included senior academic staff from the University of Canberra, Australian National University and other Australian and international Universities, together with speakers from the highest level of national government and industry.

In 2004, the Institute continued to support the Australian Public Policy Research Network (APPRN). The Network, directed by Dr Richard Curtain and Professor Edwards, aims to provide



EXCELLENT PROGRESS WAS MADE IN 2004 ON
PRODUCING SYNTHETIC HOUSEHOLD DATA AT THE
SMALL AREA LEVEL.

opportunities for online and face-to-face exchanges for policy research analysts to promote new approaches to public policy.

In December 2004, the Institute's founding Director, Professor Meredith Edwards, stepped down from her role as Director. Professor Edwards will still remain active in governance issues, taking on an Adjunct Professorship in Governance.

Late in the year, Mr Roger Beale AM accepted an invitation from the University to take up the position of Chair of a reconstituted NIG Advisory Board.

Professor Stephen Bartos was appointed Institute Director. Professor Bartos was recently a Deputy Secretary in the Department of Finance and Administration before becoming a Visiting Fellow at the Australian National University. He is now well known for his authorship of the authoritative CCH guide *Public Sector Governance – Australia*.

NATIONAL CENTRE FOR SOCIAL AND ECONOMIC MODELLING

PIONEERING RESEARCH CAPTURES AUSTRALIA'S HOUSEHOLDS

UC's National Centre for Social and Economic Modelling (NATSEM) is a world leader in the development of microsimulation models and techniques and in the analysis of microdata. Such models are computer-based tools, capable of simulating the effects of policy and other changes on specific sectors of the community, down to the level of individual families.

One of the key highlights at NATSEM in 2004 was the continuing expansion of microsimulation techniques into new areas such as health and aged care. Microsimulation models have traditionally been built in Australia and overseas to examine the distributional



BUSINESS, LAW AND INFORMATION SCIENCES CONTINUED

impact of changes in tax and social security policy. In Australia, however, NATSEM is pioneering the extension of microsimulation to new subject areas.

In 2004, the construction of the Medi-Sim model was completed. The model is capable of predicting the distributional impact of changes in the Pharmaceutical Benefits Scheme and in drug prices, and was constructed under an ARC Linkage Grant, with Medicines Australia as research partner. The construction of the HEALTHMOD model also began in 2004, again with ARC Linkage funding and with the Health Insurance Commission, Productivity Commission, NSW Health and the Australian Institute of Health and Welfare as research partners. The model will ultimately simulate the distributional impact of changes in the pharmaceutical, medical and hospital sectors. At the end of 2004, NATSEM also won a large five-year NHMRC grant, in conjunction with Monash University, to build sophisticated health financing models. Work will begin in 2005.

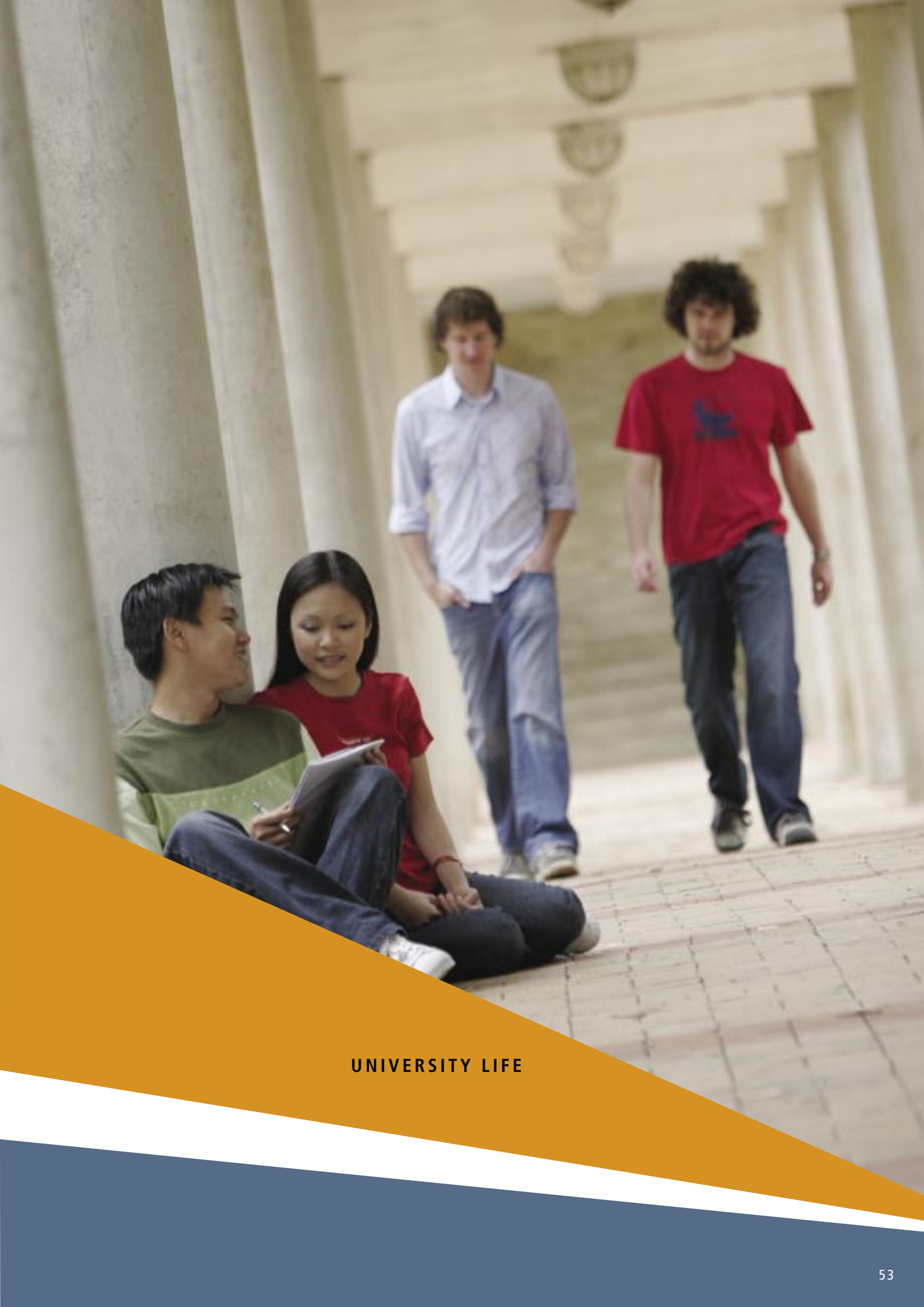
Further research on the socioeconomic characteristics of NSW hospital users at a small area level was also published in 2004. The research, funded by a Collaborative Grant from the University of Canberra and NSW Health, built on an earlier ARC Linkage project, in which NSW Health, the Health Insurance Commission and the Productivity Commission were research partners. Development of the CAREMOD model continued in 2004 under another ARC Linkage grant, 'Care Needs, Costs and the Capacity for Self-Provision: Detailed Regional Projections for Older Australians to 2020'.

Excellent progress was made in 2004 on producing synthetic household data at the small area level. The project, 'Regional Dimensions: New Models for Analysis of the Spatial Effects of Policy, Sociodemographic and Economic Changes' is funded

through an ARC Linkage grant and is being conducted in partnership with the Australian Bureau of Statistics, the ACT Chief Minister's Department, the Queensland Department of Premier and Cabinet, the NSW Premier's Department, the Victorian Department of Sustainability and Environment, and Dr Paul Williamson from the University of Liverpool.

In 2004, NATSEM again teamed up with AMP to produce another three issues of the AMP • NATSEM Income and Wealth Reports focusing on superannuation lump sums, trends in spatial income inequality and household debt levels. All three reports received extensive media coverage.

NATSEM staff continued to contribute actively to public policy research and debate in 2004, with publications spanning topics such as superannuation, income trends, housing affordability, hospital use, pharmaceutical benefits and the digital divide.



UNIVERSITY LIFE

UNIVERSITY OF CANBERRA COLLEGE (UCC)

As a result of UCC's programs, more than 800 Australian and international students began their studies at the University of Canberra in 2004. It is expected that the College's significant growth will continue through 2005 and 2006, with an anticipated increase in international and Australian students.

UCC's main aim is to provide pathway and preparation programs for students who do not meet the University's conventional admission requirements. These programs include UC-CONNECT, UC-PREP, UC-START, the UCC Diploma programs and the International Access Program (IAP).

UC-CONNECT is for school leavers or recent school leavers, and focuses on developing academic skills. It is recommended for people who wish to study an undergraduate degree at UC. UC-PREP is for mature-age students (who must be 21 by the time they enter UC), and is designed in the expectation that students will begin University study after completing the course. UC-START is an ideal option for school leavers and recent school leavers who want to prepare themselves for university study and feel they have the ability to successfully complete two undergraduate subjects from their chosen degree course.

UCC offers a range of Diploma programs for international students. The UCC Diploma programs lead to entry in the second year of UC's degree courses in Advertising/Communication,

Information Technology, Commerce and Business Management. The International Access Program provides international postgraduate students with a specialised pathway, with a major focus on language development. IAP students also study two subjects from their chosen postgraduate degree, providing them with a gradual transition into a full-time postgraduate study load.



COLLEGE NUMBERS SET TO KEEP ON RISING

UNIVERSITY OF CANBERRA UNION INC. (UCU)

UC'S HEART BEATS EVER STRONGER

2004 brought further changes and consolidation for UCU, building on the success of the previous year. The Union continued to work toward its goal of providing for its members and the wider campus community a broad range of services and facilities designed to increase enjoyment of the social and cultural aspects of University life.

UCU's achievement was evident through the success of the clubs and societies and our involvement in the sponsorship, administration and organisation of 'theme' events and weeks, including several Jazz on the Green events, both international and domestic orientation week programs, international student functions, Open Day and the ever-popular Stone Week. UCU also continued to provide other facilities for members and the campus, such as the Post Office, retail shop, Sport and Recreation Centre, Conference Centre and catering outlets.

As the size of the organisation grows, so does the responsibility and efforts of the administration section within UCU. The staff are the driving force of the key areas of financial accountability and stock controls. Audit checks on the rest of the organisation provide the checks and balances to maintain its transparency.

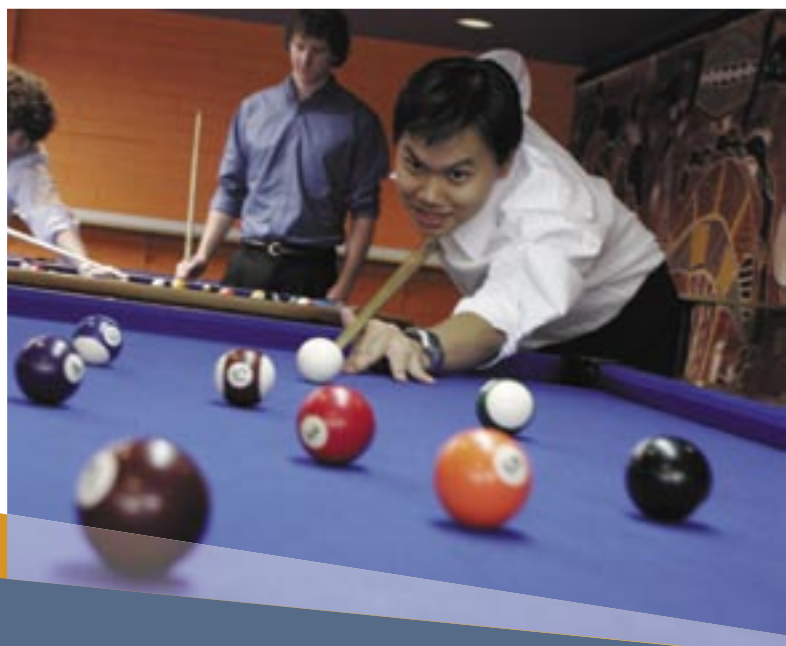
With the University requiring an earlier morning closure of the very successful Thursday Bar night, the UCU Bar had a mixed year. While the change reduced the income for the bar drastically, it was able to pick up turnover at other times, thereby minimising to some extent the effect of the decision. Not surprisingly, the Bar continued to be a popular meeting place for the campus community, with events including Karaoke, comedy, trivia, sporting nights, club events and theme nights.

The Functions and Catering Section also underwent changes, with additional costs previously been borne by the Property Section added to the area. The Property Section was closed at the beginning of the year to enable greater reflection of the

actual costs of running and providing services such as cleaning and maintaining items in the Refectory. All areas of the section are under ongoing review of their operations and changes to staffing.

A major highlight of the year was UCU's hosting of the ACUMA Conference in November. It was, declared all participants, the best conference ever held. In early 2005 UCU will take over the three food outlets on the side of the Refectory, allowing far greater flexibility and economy of scale and thus making the delivery of quality food far more economical. With the development of the Section's Conference centre and increasing client recognition of the flexibility of the venue, it is hoped that 2005 will see an increase in business, both on and off campus.

The Member Services Office hosted a number of successful events and programs, including a string of successful Market Daze, involvement with the University Open Day, and various theme events like the Blues and Leadership Awards with its closely contested club-of-the-year award. But throughout 2004, and with more than 50 clubs to support, Member Services increased its focus on providing a more accountable funding and grants scheme, with better auditing and registration processes of clubs and societies. Balancing demands with available funds will be a continuing challenge in future years. UCU has endeavoured to begin 2005 with an expanded calendar of events that will allow



**THE ACUMA (*Australasian Campus Union Managers' Association*)
CONFERENCE IN NOVEMBER WAS DECLARED BY ALL
PARTICIPANTS AS THE BEST CONFERENCE EVER HELD.**

better planning and more activities for the campus community. The move of the Ticketek agency from the Post Office to the Front Office has resulted in an increase in its use due to improved accessibility.

The Sport and Recreation Centre had a successful year supporting individuals and teams representing the University at state and national events. The major highlights were the University's success in winning two gold, one silver and two bronze medals at the Eastern Universities Championships. Further evidence of the success of the Sport and Recreation Centre was the ever-increasing membership and popularity of its facilities. It reinforces the need to develop, in cooperation with the University, a strategic plan for the Centre aimed at not only maintaining but also expanding the facilities to provide for future students seeking an involvement in University life beyond the lecture theatre.

Again, the Retail Section proved its worth, not only to UCU but also to the campus community, and again made a significant contribution to UCU's profitability. The Post Office continued to operate purely as a service to the campus and will increase its activities in 2005 by providing all of the Australia Post mailboxes at the University Student Residences.

The year ahead presents many and new challenges, specifically the Federal Government's proposed introduction of Voluntary Student Unionism. Union managers across Australia are working to minimise the effect this will have on our services, and are lobbying the Government to make sure that it is aware of the consequences of its decision on students and universities across Australia.



**FORESIGHT AND PLANNING WILL INCREASE THE ASSOCIATION'S
ABILITY TO CONTINUE PROVIDING HIGH QUALITY ADVOCACY
AND REPRESENTATION DURING THE REFORMS OF THE HIGHER
EDUCATION SECTOR IN THE COMING YEARS.**

UNIVERSITY OF CANBERRA STUDENTS' ASSOCIATION INC.

Throughout 2004, the Students' Association continued to provide its members with quality support services and advice. The representation and Advocacy the Students' Association provides continues to be recognised throughout Australia as one of the leading examples in its field, and continues to receive wide support from students.

The Association underwent a major reorganisation late in 2004 when a constitutional change opened the organisation to postgraduate members. The University of Canberra Postgraduate Students' Organisation was established as a semi-autonomous body of the Students' Association. The Students' Association has provided services and advocacy to postgraduates for several years, and the merger between the undergraduate and post-graduate bodies has now formalised this relationship. This merger has addressed the need for postgraduate representation and will ultimately benefit all students at the University of Canberra.

During the year the Students' Association focused heavily on the 'Nelson Reforms' to higher education, passed by the federal government in 2004. It lobbied against increases in HECS, the introduction of domestic undergraduate fee paying students, and against the rationalisation of courses.

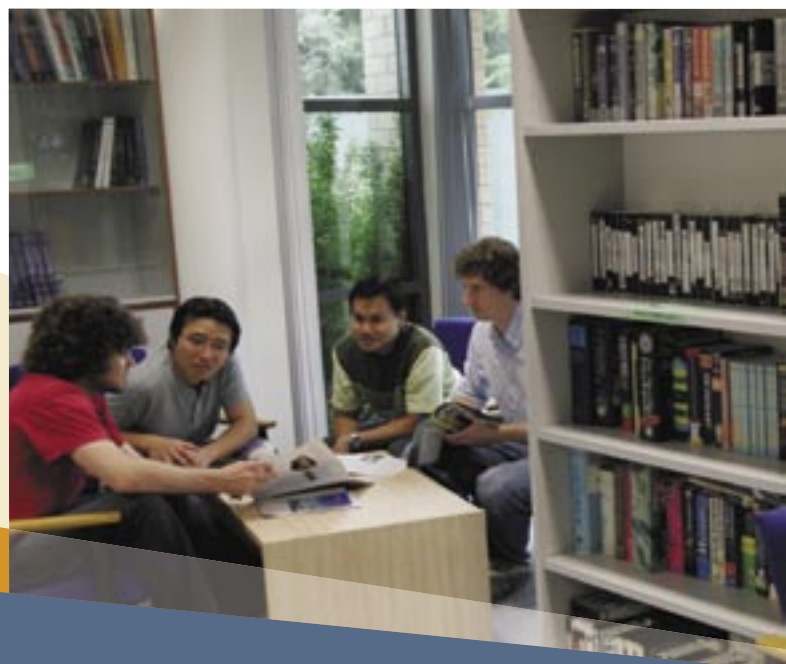
Over the past year, the Students' Association adopted a culture of public action and rallies to complement face-to-face lobbying. Through its campaigning, the SA has become a very credible representative of the university student experience.

At 20 cents a page, printing at the University of Canberra has been expensive in the past, and higher than the costs at some other Universities. At the beginning of 2004, however, the

Students' Association introduced printing at five cents a page. It was pleasing to see the University lower the cost of printing across the campus to 15 cents early in 2004; progress in a University career will only become increasingly reliant on computers and electronic documents. The availability of inexpensive printing, sandwiches and water in the Students' Association is all part of a wider campaign to reduce the financial burden on students. In 2004, the Australian Breastfeeding Association voted the parenting room, another welfare service provided by the Students' Association, one of the top 40 parenting rooms in the nation. Unfortunately, the services provided to enhance the educational experience of our members are currently under threat by legislation that will prevent universal student membership of the Students Association.

In 2005, the Students' Association will focus on preparing for the debate around the so called 'Voluntary Student Unionism' legislation, which is expected to be passed by the federal government. The legislation could potentially have a drastic affect on the ability of the Association to provide the level of service that we now do. Effective planning and foresight will increase our ability to continue providing high quality advocacy and representation during the reforms of the higher education sector in the coming years.

LOBBYING RISES AS PRINTING COSTS FALL



VICE-CHANCELLOR'S DISTINCTION AWARDS - 2004

The 2004 round of Vice-Chancellor's Distinction Awards focused on Creativity and Innovation in Research and Enterprise. As outlined in the Strategic plan 2003-2006, we, as a University, are aiming to achieve the following key objectives:

- Research outcomes which have a particular focus on utility and social benefit, and
- Enterprise outcomes which have harnessed the commercial and/or social benefit potential of our research knowledge.

Creativity and innovation underlie all aspects of research and enterprise. In the enthusiasm of having created or discovered new knowledge or a new product, process or service, it is sometimes easy to think that the work is completed. However, it is at this point that enterprise comes into play. Utility and uptake are two important aspects of enterprise.

The Vice-Chancellor's Distinction Awards for 2004 recognise the achievement of high quality research and enterprise outcomes by individuals or teams within the University. Awards were presented to the following staff:

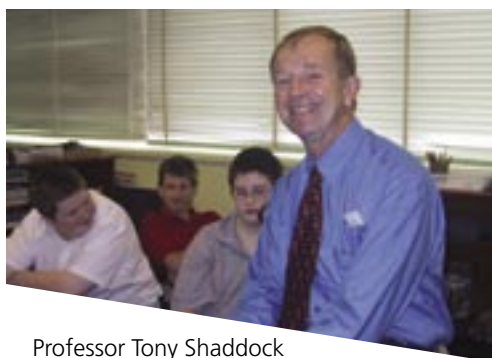
Dr Brett Lidbury – School of Health Sciences, Division of Health, Design and Science

Professor Ann Harding and Staff – National Centre for Social and Economic Modelling (NATSEM)

Professor Tony Shaddock and Staff – Special Education Program, Division of Communication and Education.



Ann Harding



Professor Tony Shaddock



Dr Brett Lidbury



APPENDICES

PROFESSORS OF THE UNIVERSITY APPENDIX A

PROFESSORS	DATE OF APPOINTMENT		
		Georges, Arthur, BSc (Hons), PhD <i>Qld</i>	6 February 2004
Alderman, Belle Y, BA <i>Georgia</i> , MLn <i>Emory</i> , DLS <i>Col</i> , AALIA	5 December 2001	Goodrum, Denis, DipEd, BSc, MEd <i>Syd</i> , EdD <i>N Carolina</i>	31 May 2004
Bartnik, Robert Andrzej, BSc, MSc <i>Melb</i> , PhD <i>Princeton</i> , FAA	3 March 1997	Halligan, John Angus, MA <i>Otago</i> , PhD <i>Well</i>	24 May 1995
Blood, Richard Warwick, BSc <i>Syd</i> MS, PhD <i>Syracuse</i>	6 October 1998	Harding, Ann, BEc <i>Syd</i> , PhD <i>Lond</i> , FASSA	12 October 1992
Bremner, Craig, BA <i>W.Aust</i> , MDes <i>Domus Academy Milan</i> , PhD <i>RMIT</i>	July 2003	Horrigan, Bryan, BA, LLB <i>Qld</i> , PhD <i>Oxford</i> , (Barrister and Solicitor ACT)	28 June 2000
Cheetham, Andrew, BSc, PhD <i>Flin.</i> , MIEAust, MIEEE, FAIP	6 February 2004	Lian, Andrew Peter, BA (Hons) <i>Syd</i> , DU <i>Paris IV, Sorbonne</i>	3 February 2003
Clark, Edward Eugene, BA <i>St Mary's</i> , MEd (Hons) <i>Wichita</i> , JD (Hons) <i>Washburn</i> , MEd St, PhD <i>Tas</i>	1 January 2003	Jones, Gary, BSc (Hons) <i>Monash</i> , PhD <i>Melb</i>	6 December 2000
Dean, Roger Thornton, BA, MA, PhD <i>Camb.</i> , DSc, DLitt <i>Brunel</i> , FAHA, FAICD, FIBiol	1 February 2002	Khadra, Mohamed, BMed <i>Newcastle</i> , GradDipComp <i>Deakin</i> , MEd, PhD <i>Syd</i> , FRACS	7 January 2002
Dearn, John Michael, BSc E <i>Ang</i> , PhD <i>S'ton</i> , Grad Cert HigherEd <i>Canberra</i>	11 November 1998	Kyd, Jennelle, BSc (Hons) <i>UNSW</i> , DipEd <i>Syd Teachers Coll</i> , PhD <i>Newcastle NSW</i>	1 January 2003
Dowling, Peter, BA (Hons) <i>Qld</i> , MA <i>Melb</i> , PhD <i>Flin.</i> , LFRAHIA, FAIM	5 March 2002	Lewis, Philip, BSc (Hons) <i>CNA</i> , MSocScEc <i>B'ham</i> , PhD Economics <i>Murdoch</i>	12 April 2000
Dunk, Alan, BBus <i>NSWIT</i> , MEc, PhD <i>Macq</i> , FCPA	20 January 2003	Maher, William, BAppSc <i>Melb</i> , PhD <i>S'ton</i>	6 February 2004
Edwards, Meredith Ann, AM, BCom (Hons) <i>Melb</i> , PhD <i>ANU</i> , FASSA	5 August 2002	Montgomery, Robert, BA <i>Syd</i> , PhD <i>Macq</i>	3 February 2003
Edwards, Paul Julian, BSc (Hons), PhD <i>Tas</i> , FAIP, FRAS, FIREE Aust	26 July 1982	More, Elizabeth, BA (Hons), Grad Dip Mgt C. <i>Qld</i> , PhD, <i>UNSW</i> , MAIM	15 July 2002
Frith, Stephen, BScArch, BArch (Hons), MBEnv (Cons) <i>UNSW</i> , MScArch Urb Des, MPhil <i>Col</i> , PhD <i>Camb</i>	2 February 1998	Morrison, Paul, BA (Hons) <i>Wales</i> PhD <i>CNA</i> PGCE <i>Wales</i> RMN, RGN, AFBPsS, CPsychol	12 April 1999
Gardner, Glenn, RN DipMedEd <i>Armidale CAE</i> , BAppSc AdvNurs, MEdStud <i>Melb</i> , PhD <i>Qld</i>	19 April 1999	Mules, Trevor, MEc, PhD <i>Adel</i>	5 July 1999

Nandan, Satendra P, BA (Hons), BEd <i>Delhi</i> , MA Linguistics, MA C'wealth Lit <i>Leeds</i> , Cert Uni Teaching <i>London</i> , PhD <i>ANU</i>	5 December 2001	Dunstone, John Reginald, MSc, DipEd <i>Syd</i> , PhD <i>Qld</i>	10 May 1985
Norris, Richard, BSc (Hons) <i>ANU</i> , GradDip Ed <i>Canberra CAE</i> , PhD <i>Tas</i>	6 February 2004	Fairbrother, James Alick, DipArch, DipTP <i>Leeds</i> , AILA, AAILA	25 November 1981
Putnis, Peter, BA (Hons) <i>N'cle</i> , NSW PhD <i>ANU</i>	1 January 1996	Green, William Stanley, NDD <i>N'Castle, UK</i> , FRSA, MESA, MDIA	2 October 2002
Roberts, Brian, BSc (Surveying) <i>Otago</i> , Dip Town Plan <i>Auck</i> , Dip Bus Mgt <i>C.Qld</i> , Dip Urban Design, MA <i>Oxf.Brookes</i>	1 August 2001	Houston, Hugh Stewart, BA <i>NZ</i> , BEd, DipEd <i>W Aust</i> , MA <i>Auck</i> , PhD <i>Massey</i>	22 June 1977
Shaddock, Anthony John, BA (Hons), MEd (Hons) <i>UNSW</i> , PhD <i>N Carolina</i> , MAPsS	17 August 1994	James, Jennifer Ann, RN, RM, DNE <i>NSW Coll Nursing</i> , BHA <i>UNSW</i> , MEd <i>CCAE</i> , FCN <i>NSW</i> , FCHSE, FINA (NSW, ACT)	28 February 1998
Spriggs, John, BAgecon <i>NE</i> , MSc, PhD <i>Minnesota</i>	2 January 2003	Jory, Rodney Leonard, AM, BSc <i>Adel</i> , PhD <i>ANU</i> , FAIP	5 December 2001
Taylor, Graham, MSc <i>UNSW</i> , PhD <i>ANU</i>	1 January 2003	Kearney, Robert Edward, BSc (Hons) <i>NE</i> PhD, DSc <i>Qld</i>	1 January 2003
Turner, Mark, BPhil <i>Liv</i> , BA, PhD <i>Hull</i>	27 May 1998	Mandle, William Frederick, MA <i>Oxf</i>	12 April 2000
Wagner, Michael, Dipl-Phys <i>Munich</i> , PhD <i>ANU</i> , FIEAust, MIEEE, MASSTA, MESCA	1 May 1996	Mitchell, Robert Brien, ME <i>UNSW</i>	20 August 1997
EMERITUS PROFESSORS		Mosedale, Peter Ralph, MA, DipEd <i>Oxf</i>	7 January 1978
DATE OF APPOINTMENT		Pearson, Colin, AO, MBE, BSc Tech (Hons), MSc Tech, PhD <i>Manc</i> , FTSE, FIIC	2 October 2002
Aitchison, Gordon James, MSc, PhD <i>Adel</i>	23 July 1982	Richardson, Sam Scruton, AO, CBE, MA <i>Oxf</i> , LLD <i>A Bello</i> , Hon D Univ <i>Canberra</i> , of Lincoln's Inn, Barrister-at-Law (deceased)	10 September 1984
Aitkin, Donald Alexander, AO, MA <i>NE</i> , PhD <i>ANU</i> , FASSA, FACE	1 January 2003	Ride, William David Lindsay, AM, MA, DPhil <i>Oxf</i> , FTS	24 February 1988
Bonollo, Elivio, BE (Hons), MEngSc, PhD <i>Melb</i> , ARMTTC (Mech Eng), ARMIT (Prod Eng), TTTC, CPEng, MIEAust, CEng, MIEE, AADM	1 January 2003	Taylor, Kenneth, AM, BA <i>Sheff</i> , DipTP <i>Manc</i> , MLArch <i>Melb</i> , FAILA	1 January 2003
Cullen, Peter, MAgrSc, DipEd <i>Melb</i> , FTS	2 October 2002	Tomasic, Roman, LLB, MA <i>Syd</i> , PhD <i>UNSW</i> , SJD <i>Wisconsin</i> , Solicitor (NSW)	31 May 1989
		Traill, Ronald David, BA, DipEd <i>Tas</i> , MA, EdD <i>Calif</i>	29 May 1996
		Wettenhall, Roger Llewellyn, MA, Dip Pub Admin <i>Tas</i> , PhD <i>ANU</i>	28 September 1994

PROFESSORS OF THE UNIVERSITY CONTINUED

APPENDIX A

ADJUNCT AND HONORARY PROFESSORS

DATE OF APPOINTMENT

		Button, Brian, BA <i>Syd</i> , PhD <i>Macq</i>	12 April 2000
		Cahill, Ronald, BBA, LLB (Hons) <i>Melb</i> , (Chief Magistrate of ACT)	1 January 2004
Agostino, Katarina, BA <i>Canb</i> , MA <i>Woll</i> , PhD <i>JCU</i> , MASA	1 January 2003	Campbell, Geoffrey, BArch, Dip TRP, MTRP <i>Melb</i> , FRAIA, FRAP	8 July 2001
Allan, Percy, MEC <i>Syd</i>	1 January 2004	Carlton, Jim, BSc <i>Syd</i>	7 February 2001
Anderson, Marjorie, MAppSc <i>UTS</i> , FPRIA	3 April 2002	Carty, Rita, DNsc, MSN <i>CUAmerica</i> , BSN <i>Duquesne</i> , DipNursing <i>Ohio</i>	1 March 2003
Andrew, Brian Harold, BCom <i>N'cle NSW</i> , MComm <i>UNSW</i> , BLegS <i>Macq</i> , CPA	1 June 2004	Chong, Guan, BMedSc, MBBS (Hons) <i>Monash</i> , FRCS <i>Edin</i> , FRCS <i>Can</i> , DipABS <i>USA</i> , FRACS <i>Aust</i>	7 August 2002
Barratt, Paul, AO, BA <i>ANU</i> , BSc (Hons) <i>NE</i>	12 April 2000	Cripps, Allan William, BSc (Hons) <i>NE</i> , PhD <i>Syd</i> , FASM	7 May 2003
Barry, Bernard, Dip Soc Sc, MSc <i>Wales</i> , PhD <i>Loughborough</i>	1 January 2003	Delaney, Michael, BA <i>La Trobe</i>	4 October 2000
Bassett, Mark, MB, ChB <i>Otago</i> , MD <i>Qld</i> , FRACP	12 December 2002	Dhall, Dharma Pal, MD <i>Aberdeen</i> , MB, ChB <i>ManUK</i> , MRCS <i>England</i> , MACE, FRACS	1 May 2003
Blunn, Anthony, AO, BLaws <i>ANU</i>	7 May 2003	Disney, Julian, LLB (Hons) <i>Adel</i> , (Barrister and Solicitor SA)	6 December 2000
Bozin, Doris, DipLaw <i>Syd</i> , BA <i>ANU</i> , MLaw, GradDip Admin <i>Canberra</i>	1 September 2004	Easteal, Patricia, BA (Social Sciences) <i>State Uni of New York at Binghamton</i> , MA (Anthropology), PhD (Legal Anthropology) <i>Pittsburgh</i>	1 August 2001
Braysher, Michael, BSc (Hons), PhD <i>Adel</i>	4 August 2002	Elliott, Alison, DipT, BEd <i>Canberra</i> , BEdSt, MEdSt <i>Newcastle</i> , PhD <i>UNE</i> , MACE	1 January 2004
Brennan, Gerard, Cert NotarialPracC <i>College of Law, NSW</i> , LLB (Hons) <i>Melb</i> , LLM Dip Intl&Comparative AirL <i>London</i>	1 June 2004	Flood, Joe, BSc (Hons) <i>WAust</i> , PhD <i>ANU</i>	1 February 2003
Broinowski, Richard, LLB <i>Adel</i> , M PubAdmin <i>Harvard</i> , Barrister and Solicitor of Supreme Court of South Australia	4 October 2000	Fraser, Bernie, BA <i>NE</i> , Hon DUniv <i>NE</i> and <i>CSturt</i>	7 May 2003
Brownrigg, Jeff,	April 2002	Freeman, Peter, BA Arch, Dip Town&Regional Plan <i>Melb</i>	1 July 2003
Bryce, Michael, B Arch <i>Qld</i> , Hon DUniv <i>Canberra</i> , FRAIA, LFDIA, FRSA, AADM	1 September 2004	Fricker, Peter Allen, MB.BS <i>UNSW</i> , FACSM, FASMF, FACSP	1 October 2001

Glissan, James,	1 September 2004	Macintosh, Ian,	
Grainger, David,		BCom <i>Auck</i> ACA, CPA	1 October 2001
BA Lib, GradDip LegSt <i>Canberra</i> CAE	1 August 2001	McClelland, Alison,	
Gray, John E,		Dip SocSt, BA, MA (Hons) <i>Melb</i>	6 December 2000
OAM, BScFor <i>Syd</i> , MLA <i>Berkeley</i> ,	1 October 2001	McDermott, Peter,	
D EnvDes <i>Canberra</i>		AirCmdr, BSc <i>Melb</i> , GradDip BusMgt <i>S.Qld.</i> ,	10 April 2004
Greenfield, Heather,	1 October 2001	MSc <i>SthCalif</i>	
BSc (Hons), PhD <i>Lond</i>		McLean, Allan,	5 December 2001
Hambly, Francis Sutherland,	1 January 2000	BSc (Med) MBBS (Hons) PhD <i>Monash</i>	
AM, BEc <i>Adel</i> , Hon DLitt <i>LaTrobe</i>		Metcalf, Andrew,	7 June 2000
Hapel, Andrew J,	11 April 2001	BArch <i>NSWIT</i> , MArch <i>Toronto</i>	
BSc (Hons) <i>NE London</i> , PhD <i>ANU</i>		Miller, Karen,	7 August 2002
Harrison, Mark,	1 August 2001	PhD <i>Colorado</i> , FAAN	
BA, LLB (Hons), GradDip Int Law <i>ANU</i> , Barrister of		Miller, Russell,	7 May 2003
the Supreme Court of NSW		LLB (Hons) <i>ANU</i> (Solicitor ACT and NSW)	
Hinton, Frances,	12 April 2000	Moon, Sheryle,	4 October 2000
DipEd, BA <i>NE</i>		DipEd, BEc <i>Syd</i>	
Holloway, Steve,	1 September 2004	Moore, Michael,	5 December 2001
LLB <i>ANU</i> , (Barrister and Solicitor of ACT, Federal Court,		BA <i>Flin</i> , DipEd <i>Adel</i> , M Population Health <i>ANU</i>	
High Court)		More, David,	1 May 2003
Hynes, Paul,	1 June 2004	BSc, (Med), MBBS (Hons) PhD <i>Syd</i>	
BSc (Hons), LLB <i>ANU</i> , (Barrister Supreme Court NSW		Mueller, Des,	1 July 2003
and High Court, Barrister and Solicitor Supreme		LtGen,	
Court ACT)		Mullins, Raymond,	1 July 2003
Ives, Denis,	1 July 2003	MBBS, BSc (Hons), PhD <i>Syd</i> , FRACP, FRCPA	
AO, B AppSc (Hons) <i>Qld</i> , BA <i>ANU</i>		Murray, John,	7 May 2003
Jones, Alan,	1 January 2004	Neilson, Lyndsay Robert,	1 April 2004
Lamberton, Donald,	1 March 2004	BA (Hons) <i>Melb</i> , FRAP	
BEc <i>Syd</i> , PhD <i>Camb.</i>		O'Kane, Mary,	5 December 2001
Lanzetta, Marco,	15 September 2003	BSc <i>Qld</i> , PhD <i>ANU</i> , Hon D Univ <i>C.Qld</i> ,	
BMed (Hons) <i>Milan</i>		FAATSE, FIA	
Levingston, John,	1 September 2004	O'Keeffe, H Brian,	1 August 2001
Lim, Boon-Yeow, Sir,	1 July 2004	AO, BE (Elec) <i>Qld</i> , FIEAust	
MBA <i>Hull</i> , PhD <i>Qld</i>		Osborne, Graeme,	20 June 2003
Lindeman, Stephen,	1 January 2004	BCom <i>Melb</i> , MA <i>Sus</i> , PhD <i>ANU</i>	
BA <i>Hawaii</i> , MPsyh <i>Syd</i> , Cert AdvExec		Paroissien, Leon,	1 March 2004
HR Mgt <i>Michigan</i>		Pearson, Michael,	7 August 2002
Lloyd, Peter,	12 December 2002	BA (Hons) <i>UNE</i> , PhD <i>ANU</i>	
BA <i>Syd</i> , M Health Admin, PhD <i>UNSW</i>			

PROFESSORS OF THE UNIVERSITY CONTINUED

APPENDIX A

Pegrum, Annabelle, BArch (Hons) <i>Syd</i> , FRAIA	1 October 2001	Spiller, Marcus, B Town&Regional Plan, MCom (Econ) <i>Melb</i>	15 September 2003
Penman, Robyn, B Com AppPsych (Hons) <i>UNSW</i> , PhD <i>Melb</i>	1 May 2002	Stanley, Peter, BA <i>ANU</i> , GradDipEd <i>Canberra CAE</i> , Litt B, PhD <i>ANU</i>	2 April 2004
Pentony, Brendan, LLB <i>ANU</i> (Barrister-at-Law NSW)	1 August 2001	Summerfield, Clive, BSc (Hons) <i>DIS Lough</i> , PhD <i>Syd</i>	7 May 2003
Petrovsky, Nikolai, BMedSc, MBBS, PhD <i>Tas</i>	1 January 2003	Taylor, Peter, BSc, PhD <i>Adel</i> , FTICA, AFIMA, MACE	7 May 2003
Porter, James, LLB, BEc <i>Adel</i>	6 December 2000	Taylor, Philip, BA Arch <i>UNSW</i> , FRAIA, AIArBA	4 October 2000
Rimmer, Peter, BA (Hons), MA (Geography) <i>Manchester</i> , Grad CertEd <i>Camb</i> , PhD (Geography) <i>Canterbury</i>	15 September 2003	Temenggung, Ir, SA, BEngPlan <i>Bandung IT</i> , GradDip DevPlan <i>Lond</i> , MRP, PhD <i>Cornell NY</i>	4 October 2000
Roberts, Michael,	6 October 2004	Vardon, Suzanne, BA SocWork <i>UNSW</i> , Hon D Univ <i>SA</i>	7 May 2003
Robertson, James, BSc (Hons), PhD <i>Glasgow</i>	1 March 2004	von Einsiedel, Nathaniel BSc <i>Philippines</i> , MSc <i>Colombia NY</i>	1 February 2003
Rose, Dennis, AO, QC, LLB (Hons) <i>Tas</i> , BA (Hons) <i>Oxon</i> (Legal practitioner ACT)	7 May 2003	Webster-Mannison, Marci, BDes Studies <i>Qld</i> , BArch <i>Canberra</i>	4 August 1999
Rumble, Gary, BA, LLB (Hons), PhD (Constitutional) <i>ANU</i>	1 September 2004	Welch, Denice, BBus <i>SQld</i> , MPhil <i>Brun</i> , PhD <i>Monash</i>	7 May 2003
Sasanelli, Nicola, BElecE <i>Bari</i>	1 January 2003	Welch, Lawrence, BCom, MCom <i>UNSW</i> , DipEd <i>NewcastleNSW</i> , PhD <i>Qld</i>	7 May 2003
Service, Jim, AM, FAPI, FASCPA, FICMSA, FAIB,	1 July 2003	Widdowson, David, BA <i>W'gong</i> , MBA <i>Canberra</i>	7 May 2003
Sherry, Ann, BA <i>Qld</i> , GradDip IndDes <i>QUT</i> , GradDip Ergo <i>Linc Inst Health Sc</i>	4 October 2000	Wirojanagud, Prakob, BEng <i>Khon Kaen</i> , MEng <i>Asia Int Tech</i> , PhD <i>Texas</i>	5 December 2001
Simpson, Colin, BSc <i>Melb</i>	1 July 2003	Woods, Michael, DipEd <i>Canberra CAE</i> , BA (Hons) <i>ANU</i>	7 June 2000
Sly, David, BEc <i>James Cook</i> , FCPA	1 August 2001	Wright, Elizabeth Anne, BA (Hons) <i>Sheff</i> , GradDip HRM <i>Gwent Coll Higher Ed</i> , FIPD, AFAHRI, MAITD, AIMM	5 December 2001
Smith, Carol, RN, BSN <i>Iowa</i> , MSN <i>Detroit</i> , PhD <i>Minneapolis</i>	28 February 2002	Yarnell, Michael, BSc (Bus Mang) <i>Arizona</i> , MEd <i>Phoenix</i> , JurisD <i>Illinois</i> (Hon Judge, Superior Court of Arizona)	1 June 2004
Snowden, David John, BA (Hons) <i>Lanc</i> , Dip CACA, MBA <i>Middlesex Business School</i>	1 January 2003	Zussman, David, BSc <i>McG.</i> , MSc <i>Florida State</i> , PhD <i>McG.</i>	1 August 2001

HONORARY DEGREES AND HONORARY FELLOWS

APPENDIX B

HONORARY DEGREES

DATE AWARDED

DOCTOR OF THE UNIVERSITY

Sam Scruton Richardson	19 April 1990 (now deceased)
Laurence Norman Richard Carmichael	2 May 1991
Lyndsay Genevieve Connors	1 May 1992
Geoffrey Piers Henry Dutton	21 April 1993
Graham McLean Eadie	28 April 1994
Michelle Grattan	29 April 1994
Eric Rolls	27 April 1995
Donald Richmond Horne	1 May 1996
Phillip William Hughes	3 May 1996
The King of Thailand, His Majesty Bhumiphol Adulyadej, Rama IX of the Chakri Dynasty	2 October 1996
Romaldo Giurgola	2 May 1997
Susan Maree Ryan	22 April 1998
John Grey Gorton	20 August 1999 (now deceased)
Jean Edna Blackburn	16 December 1999 (now deceased)
Warren Horton	28 July 2000 (now deceased)
Peter Wray Cullen	19 December 2001
Donald Alexander Aitkin	18 December 2002
Peter Veenker	18 December 2002
Michael Bryce	31 July 2003

MASTER OF APPLIED SCIENCE

Robert Colville Ecclestone	21 April 1989
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MASTER OF ARTS

John Francis Balnaves	20 April 1989
Ernest James Cooper	20 April 1990
Nancy Janet Irvine	20 April 1990

HONORARY FELLOWS

DATE OF APPOINTMENT

Helen Craven Crisp	24 November 1976 (now deceased)
John Grey Gorton	29 November 1978 (now deceased)
Rae Else-Mitchell	24 November 1982
Cecil Emil Carr	25 January 1983
Ronald John Fryer	27 November 1985
Victor Crittenden	30 July 1986
Elsie Hope Solly	28 October 1988

**FULL-TIME AND FRACTIONAL FULL-TIME ACADEMIC STAFF
BY ORGANISATIONAL UNIT AS AT 31 MARCH 2004
APPENDIX C**

Organisational Unit	TEACHING AND RESEARCH												TEACHING ONLY						OTHER						TOTAL			
	Above Academic Level C		Academic Level C		Academic Level B		Academic Level A		Above Academic Level C		Academic Level C		Academic Level B		Academic Level A		Above Academic Level C		Academic Level C		Academic Level B		Academic Level A					
	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F				
Communication and Education	16	9	6	17	22	39	1	5	0	0	0	0	0	0	0	6	15	0	0	0	0	0	0	0	0	51	85	136
Health, Design and Science	21	7	12	10	13	19	1	0	0	0	0	0	0	0	0	4	10	0	0	0	0	0	0	0	0	51	46	97
Business, Law and Information Sciences	19	3	29	7	22	16	1	0	0	0	0	0	0	0	0	3	8	0	0	0	0	0	0	0	0	74	34	108
Educational Research and Development Centre	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1	2
Student Services	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1
Administration and Overhead Services	2	2	0	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	4	6
Other Independent Operations	4	6	4	2	4	1	0	4	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	12	15	27
CRC (Cooperative Research Centres)	2	0	0	0	0	2	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	3	5
Other Academic Support Services	0	0	0	2	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	3	4
Research, Development, Testing or Consultancy	0	0	0	0	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1	2
TOTAL	65	29	51	40	63	79	3	10	0	0	0	0	0	0	0	13	33	0	0	0	0	0	0	0	0	195	193	388

FULL-TIME AND FRACTIONAL FULL-TIME GENERAL STAFF BY ORGANISATIONAL UNIT AS AT 31 MARCH 2004

APPENDIX C

Organisational Unit	Male	Female	All
Communication and Education	9	40	49
Health, Design and Science	17	34	51
Business, Law and Information Sciences	20	44	64
Central Libraries and Branches	11	33	44
Central Computing Centre	36	13	49
Educational Research & Development Centre	2	3	5
Student Services	5	20	25
Administration and Overhead Services	55	82	137
Buildings, Plant and Grounds	28	4	32
CRC (Cooperative Research Centres)	7	10	17
Other General Institution Services	9	9	18
Independent Operations	6	14	20
Cleaning Services	0	1	1
Other Academic Support Services	2	6	8
Research, Development, Testing or Consultancy Services	2	4	6
Security and Caretaker Services	2	1	3
TOTAL	211	318	529

ALL CASUAL STAFF BY ORGANISATIONAL UNIT AS AT 31 MARCH 2004

APPENDIX C

Organisational Unit	Senior Lecturer and above		Lecturer		Below Lecturer		General		TOTAL	
	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
Communication and Education	0.00	0.00	0.65	1.81	7.26	17.76	2.86	8.61	10.77	28.18
Health, Design and Science	0.00	0.00	1.95	1.73	8.06	12.96	2.63	5.88	12.64	20.57
Business, Law and Information Sciences	0.00	0.00	4.99	2.09	13.14	3.66	2.65	2.45	20.78	8.20
Central Libraries and Branches	0.00	0.00	0.00	0.00	0.00	0.00	2.80	4.46	2.80	4.46
Central Computing Centre	0.00	0.00	0.00	0.00	0.00	0.00	1.13	1.55	1.13	1.55
General Institution Services	0.00	0.00	0.95	0.48	1.74	1.83	1.07	1.53	3.76	3.84
Educational Research and Development	0.00	0.00	0.00	0.03	0.00	0.00	0.01	0.11	0.01	0.14
Other Independent Operations	0.00	0.00	3.93	0.86	0.96	0.16	2.77	4.63	7.66	5.65
Public Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.18	0.00	0.18
Student Services	0.00	0.00	0.00	0.00	0.00	0.02	1.01	0.81	1.01	0.83
Administration and Overhead Services	0.00	0.00	0.00	0.00	0.00	0.00	4.12	10.11	4.12	10.11
Buildings, Plant and Grounds	0.00	0.00	0.00	0.00	0.00	0.00	0.50	0.01	0.50	0.01
CRC (Cooperative Research Centres)	0.00	0.00	0.00	0.00	0.00	0.00	2.80	2.52	2.80	2.52
Other Academic Support Services	0.00	0.00	0.00	0.00	0.00	0.00	0.18	0.59	0.18	0.59
TOTAL	0.00	0.00	12.47	7.00	31.16	36.39	24.53	43.44	68.16	86.83
										154.99

Note: Casual Staff measured in Full Time Equivalent (FTE).

STUDENT ENROLMENT AS AT 31 MARCH 2004

APPENDIX C

Broad Field of Education	Higher Degree		Other Postgraduate		Undergraduate Awards		Enabling Course		Non Award Courses		TOTAL	
	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
Agriculture, Environmental and Related Studies					0	1			0	1	1	1
Architecture and Building	8	7	5	10	288	178			301	195	496	496
Creative Arts	41	52	9	31	323	434	12	7	385	524	909	909
Education	91	135	134	179	287	717			512	1031	1543	1543
Engineering and Related Technologies	1	0	0	0	60	2			61	2	63	63
Health	2	36	3	58	49	376			54	470	524	524
Information Technology	178	35	28	16	402	106			608	157	765	765
Management and Commerce	533	341	94	128	1060	1553			1687	2022	3709	3709
Natural and Physical Sciences	32	30	13	28	167	252			212	310	522	522
Society and Culture	59	77	78	206	486	844			57	141	1268	1948
Miscellaneous									84	61	145	145
TOTAL	945	713	364	656	3122	4463	12	7	141	202	4584	6041
											10625	10625

SENIOR ADMINISTRATIVE AND ACADEMIC STAFF AS AT 31 DECEMBER 2004

APPENDIX C

Vice-Chancellor and President	Professor Roger Dean
Pro Vice-Chancellor and Vice-President - Academic, Head of the Division of Learning and Teaching	Professor John Dearn
Pro Vice-Chancellor and Vice-President - Research and Information Management	Professor Andrew Cheetham
Pro Vice-Chancellor and Vice-President - Division of Business, Law and Information Sciences	Professor Peter Dowling
Pro Vice-Chancellor and Vice-President - Division of Communication and Education	Professor Peter Putnis
Acting Head - Division of Health, Design and Science	Mr Ron Miller
Executive Director and Vice-President - Division of Resources and Chief Accountant	Mr Garry Foran
Executive Director and Vice-President - Development and International	Ms Jandy Godfrey
Executive Director and Vice President - Corporate Services	Mr Adrian Westerman
Chair, Academic Board	Associate Professor John Rayner
Deputy Chair, Academic Board	Professor Robert Bartnik

ATTENDANCE OF COUNCIL MEMBERS AT COUNCIL MEETINGS IN 2004

APPENDIX D

Name	No. 92	No. 93	No. 94	No. 95	No. 96	No. 97
Ms W McCarthy	p	p	p	p	p	p
Mr M Bryce	a	p	p	p	a	p
Ms D Casey	p	a	p	p	a	p
Mr I Davis	p	p	p	p	p	p
Professor R Dean	p	p	p	p	p	p
Mr M Emerson	p	p	p	p	p	p
Dr R Foxwell	p	p	p	p	-	-
Ms F Hinton	a	p	p	a	p	p
Mr B Hoff	p	p	p	p	p	p
Ms A Holmes	-	p	p	p	p	p
Mr D Karumanan	a	a	a	a	-	-
Mr D Kleeman	p	p	p	p	-	-
Ms F Powell	p	p	p	p	p	-
Ms M Reilly	-	p	p	p	a	p
Dr M Sargent	p	a	p	p	p	a
Assoc Prof J Stewart	p	p	p	p	p	p
Mr B Storrer	p	p	p	p	p	p
Mr R Taylor	a	a	p	p	a	p
Ms A Trimmer	-	p	p	p	p	p
Mr P van Reesch	p	p	a	a	-	-
Mr Sam Wong	p	p	p	p	p	a
Mr Peter Urban	-	-	-	-	p	a
Mr John Kalokerinos	-	-	-	-	p	p
Mr James Hanratty	-	-	-	-	p	p
Ms Leah Moore	-	-	-	-	p	p
Mr Carl Sutcliffe	-	-	-	-	p	a
Mr Aaron Matthews	-	-	-	-	p	p

Legend: p = present
a = apology
- = not a member at that time

FREEDOM OF INFORMATION STATEMENT

APPENDIX E

This information is given in relation to the *Freedom of Information Act 1989*.

ESTABLISHMENT

The University is established under the *University of Canberra Act 1989*. The functions of the University are primarily:

- to transmit and advance knowledge by undertaking teaching and research of the highest quality;
- to encourage, and provide facilities for, postgraduate study and research;
- to provide facilities and courses for higher education generally, including education appropriate to professional and other occupations, for students from within Australia and overseas;
- to award and confer degrees, diplomas and certificates, whether in its own right, jointly with other institutions or as otherwise determined by the Council;
- to provide opportunities for persons, including those who already have post-secondary qualifications, to obtain higher education qualifications; and
- to engage in extension activities.

In performance of its functions the University is required to pay special attention to the needs of the Australian Capital Territory and the surrounding region.

ORGANISATION

In accordance with Division 2 of the Act, the University is governed by a Council comprising the Chancellor, the Deputy Chancellor, the Vice-Chancellor, up to ten persons appointed by the Chief Minister of the Australian Capital Territory, one person (not being an employee or student of the University) elected by graduates of the University and of the Canberra College of Advanced Education, three members of the academic staff elected by members of that staff, a member of the general staff, two students of the University elected by students of the University to represent undergraduate and postgraduate students, and up to two persons appointed by the Council.

The Vice-Chancellor is the chief executive officer of the University.

In accordance with Division 4 of the Act, the Academic Board is responsible under the Council for all academic matters relating to the University. Membership of the Academic Board consists of the Vice-Chancellor or nominee, the Chairperson, heads of the three academic divisions; heads of 'other bodies' including the Centre for the Enhancement of Learning, Teaching and Scholarship (CELTs), the administrative divisions and the Schools of the University; the Professors of the University not already members of the Board; one academic staff member of each Faculty Board chosen by resolution of the Faculty Board (under review); the three elected academic staff members of the Council; two members elected from among their number by the students of the University; the two elected student members of the Council; the person or persons (if any) appointed by the Council after receiving the advice of the Board.

Courses of study are administered through three academic divisions: Business, Law and Information Sciences; Communication and Education; and Health, Design and Science. Each Division has an Education Committee. Each Division is administered by the Pro Vice-Chancellor and a Business Team Manager.

The University occupies a campus of 119 hectares in Bruce, ACT. The University owns and operates the University of Canberra College Pty Ltd.

FUNCTIONS

COUNCIL

- approves policy relating to all University activities within a strategic framework
- through the Vice-Chancellor, oversees the entire management of the University
- monitors the performance of the University against its goals

Committees of Council: Investment and Development; Audit and Risk Management; Environment; Remuneration and Senior Appointments; Legislation; Honorary Degree; Student Conduct.

VICE-CHANCELLOR AND SENIOR EXECUTIVE

- implement Council policy. The Divisions assist and support in the provision of plans, policies and procedures with respect to communication, information and information technology.
- are responsible for the University's academic program, including academic plans, policies and procedures to support teaching and research and for the administrative services of the University, including plans, policies and procedures with respect to financial, human and physical resources assisted by the university's central divisions.

ACADEMIC BOARD

- advises Council regarding academic development
- awards degrees, diplomas and certificates
- develops policies and procedures for student admission and progress
- establishes and monitors academic standards
- reports to Council on courses and proposed courses

Committees of Academic Board: Admissions Committee; Education Committee; Honours Committee; Research Committee; Student Appeals Committee; University Higher Degrees Committee and Scholarships and Prizes Committee.

DIVISIONAL EDUCATION COMMITTEES

Within the framework of the University's regulations and Academic Board policy and guidelines; co-ordinate and oversee the Division's responsibilities under the University's Statute and Rules and the implementation of university educational policy and practice including:

- development of new courses and changes to courses
- examination results and certifying course completions
- advanced standing and student progress
- academic and administrative activities of their respective academic Divisions

Membership: Pro Vice-Chancellor (Division) or nominee; a representative from each School; Divisional Business Team Leader (ex-officio); Student representation.

DIVISIONS

- advise students on course requirements, assessment and progress, and student facilities
- deliver the University's academic program.

POWERS

The powers of the University are set out in section 7 of the *University of Canberra Act*, and include the power to: enter into contracts; acquire or dispose of real or personal property; develop commercially any discovery, invention or property; make charges for work done, services rendered and goods and information supplied by it; join in the formation of companies; enter into partnerships; participate in joint ventures and arrangements for the sharing of profits; erect buildings; occupy, use and control land or buildings owned or held under lease by the Commonwealth and made available to the University; employ persons; accept gifts and bequests, in trust or otherwise, and act as trustee of money or property vested in the University; invest money and dispose of investments. Under section 40 the Council may make Statutes and Rules with respect to the various aspects of the management, good government and discipline of the University.

PUBLICATIONS PRODUCED BY THE UNIVERSITY

Documents available for purchase by members of the public include the University Handbook, and Statutes and Rules of the University. Documents available to the public free of charge include annual reports, divisional and course guides, international students' guide, undergraduate and postgraduate prospectuses, visitors' guide, library and computer services centre guides, *Monitor* (University of Canberra newspaper), pamphlets on the Health and Counselling Centre and student accommodation, and other occasional publications on various matters, such as research activities.

FREEDOM OF INFORMATION STATEMENT CONTINUED

APPENDIX E

OTHER DOCUMENTS

Documents relating to the decision-making processes within the University are available, including: minutes of Council meetings and Council papers; minutes of Council committee meetings; and minutes of Academic Board meetings. Documents relating to the administration of the University include: personnel files; salary and recruitment records; student files; student enrolment and admission procedures; other procedural documents relating to student administration; financial statements and accounting records; registry files; and various other administrative records.

FACILITIES FOR ACCESS

Documents may be inspected at the Secretariat, located in Room 1D95, telephone (02) 6201 2613. Alternative arrangements for access can be made through the Secretary of Council, Division of Learning and Teaching. Minutes of Council and Academic Board meetings, the current Handbook, and a number of policy documents are available electronically via the Campus Wide Information Service (UC Online).

FOI PROCEDURES

Applications for access to documents in the possession of the University should be made in writing to the Secretary of Council at the address below. Applications should include an address to which notices may be sent and a business hours telephone number. Applications will be acknowledged. In accordance with the provisions of section 14 of the *Freedom of Information Act 1989*, the Secretary of Council is authorised to make a decision in respect of a request for access to a document.

Applications and enquiries regarding the *Freedom of Information Act 1989* and the documents of the University of Canberra should be addressed to:

Secretary of Council
University of Canberra ACT 2601

The University is located at University Drive, Bruce, ACT and is open for business between 9.00am and 5.00pm, Monday to Friday (except on public and University holidays). Student Administration Enquiries Desk and the Cashier's office close at 4.30pm.

PUBLIC INTEREST DISCLOSURE

The University maintains a set of procedures to facilitate the making of Public Interest Disclosures and these are available on the University's web site: <http://www.canberra.edu.au/secretariat/policies/pubintpol.html>

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UNIVERSITY OF CANBERRA

CONSOLIDATED FINANCIAL STATEMENTS YEAR ENDED 31 DECEMBER 2004

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AUDITOR-GENERAL

Australian Capital Territory



INDEPENDENT AUDIT REPORT

University of Canberra

To the Members of the ACT Legislative Assembly

Audit Opinion

In my opinion, the financial statements of the University of Canberra (the University) for the year ended 31 December 2004:

- (i) are presented in accordance with the *Financial Management Act 1996*, Accounting Standards and other mandatory financial reporting requirements in Australia; and
- (ii) present fairly the financial position of the University as at 31 December 2004 and the results of its operations and its cash flows for the year then ended.

This audit opinion should be read in conjunction with the following information.

Responsibility for the Financial Statements

The Council of the University is responsible for the financial statements. This includes the responsibility for the accounting policies and estimates used in preparing the financial statements, the maintenance of adequate accounting records and the effectiveness of internal controls.

Contents of the Financial Statements

The financial statements are comprised of the Statement of Financial Performance, Statement of Financial Position, and the Statement of Cash Flows as well as the accompanying notes.

The Auditor's Responsibility

My responsibility is to express an opinion on the financial statements as required by the *Financial Management Act 1996*.

The Audit Scope

My audit was conducted in accordance with Australian Auditing Standards to provide reasonable assurance as to whether the financial statements are free of material misstatement.

I formed the audit opinion by performing procedures to assess whether, in all material aspects, the financial statements present fairly, in accordance with the *Financial Management Act 1996*, Accounting Standards and other mandatory financial reporting requirements in Australia, a view that is consistent with my understanding of the financial position and performance of the University.

Scala House, 11 Torrens Street Braddon ACT 2612 PO Box 275, Civic Square ACT 2608

Telephone: (02) 620 70833 Facsimile: (02) 620 70826

Office Email: actauditorgeneral@act.gov.au

The nature of an audit is influenced by factors such as the use of professional judgement, selective testing, the inherent limitations of internal control, and in many cases, the availability of persuasive rather than conclusive evidence. Therefore, an audit cannot guarantee that all material misstatements have been detected.

My procedures included:

- (i) examining, on a test basis, evidence supporting the amounts and other disclosures in the financial statements; and
- (ii) evaluating accounting policies and significant accounting estimates used in the preparation of the financial statements.

I considered the effectiveness of internal controls when determining the nature and extent of my procedures, however the audit was not designed to provide assurance on internal controls. My audit also did not include an evaluation of the prudence of decisions made by the University.



Tu Pham
Auditor-General

17 March 2005

UNIVERSITY OF CANBERRA
STATEMENT OF RESPONSIBILITY FOR THE ANNUAL
FINANCIAL STATEMENTS OF THE UNIVERSITY OF CANBERRA

In accordance with a resolution of the Council of the University of Canberra, being responsible for the preparation of the annual financial statements of the University and the judgements exercised in preparing them, we state that:

In our opinion, the following financial statements provide a true and fair view of the financial transactions of the University.

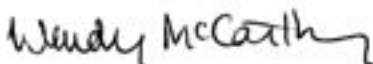
The financial statements have been prepared in accordance with the *Financial Management Act* (1996) as amended by the *University of Canberra Act* (1989), Australian Accounting Standards and other mandatory professional reporting requirements.

The University of Canberra has complied in full with the requirements of various programme guidelines that apply to the Commonwealth financial assistance identified in these financial statements.

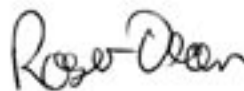
In our opinion at the time of the certificate there are reasonable grounds to believe that the institution will be able to pay its debts as and when they fall due. The amount of Commonwealth financial assistance expended during the reporting period was for the purpose(s) for which it was provided.

On behalf of the Council

Signed at Canberra this 4th day of February 2005



W E McCarthy AO
Chancellor



Professor R T Dean
Vice-Chancellor

UNIVERSITY OF CANBERRA
STATEMENT OF FINANCIAL PERFORMANCE
FOR THE YEAR ENDED 31 DECEMBER 2004

		Consolidated		University	
	Notes	2004 \$'000	2003 \$'000	2004 \$'000	2003 \$'000
Revenue from Ordinary Activities					
Commonwealth Government Financial Assistance	2.1	31,346	35,385	31,346	35,385
State Government Financial Assistance	2.2	10,251	483	10,251	483
Higher Education Contribution Scheme					
Student contributions		4,846	4,328	4,846	4,328
Commonwealth payments	2.1	18,511	18,835	18,511	18,835
Postgraduate Education Loans Scheme	2.1	2,426	1,795	2,426	1,795
Institutional Grants Scheme	2.1	1,675	1,714	1,675	1,714
Research Training Scheme	2.1	2,480	2,704	2,480	2,704
Fees and charges	2.3	28,431	27,514	25,685	24,751
Consultancies and contracts	2.6	2,213	3,172	2,213	3,180
Scholarships	2.1	873	536	873	536
Research Infrastructure Block Grant	2.1	426	557	426	557
Australian Research Council Financial Assistance	2.1	1,139	1,222	1,139	1,222
Other research financial assistance and contracts	2.5	752	1,847	752	1,847
Other Commonwealth Government Financial Assistance	2.1	1,046	2,006	1,046	2,006
Investment income	2.4	906	863	862	830
Other operating revenue	2.7	13,395	13,678	14,346	14,500
Total Revenue from Ordinary Activities		120,716	116,639	118,877	114,673
Expenses from Ordinary Activities					
Employee expenses	2.8	76,272	73,280	74,830	71,858
Depreciation	6	8,176	7,129	8,157	7,110
Buildings and grounds	2.9	1,782	1,488	1,782	1,488
Loss on disposal of assets	2.10	79	78	79	78
Bad and doubtful debts	2.11	469	342	471	342
Audit related expenses	14	143	118	132	107
Borrowing costs	2.12	16	370	16	370
Other Expenses	2.13	29,307	34,060	28,964	33,662
Total Expenses from Ordinary Activities		116,244	116,865	114,431	115,015
Net Operating Surplus/(Deficit)		4,472	(226)	4,446	(342)
Total Revenue, Expense and Valuation					
Adjustments attributed to the Parent Entity and Recognised Directly in Equity	12	211	16,550	211	16,550
Total Changes in Equity	12	4,683	16,324	4,657	16,208

The Statement of Financial Performance should be read in conjunction with the accompanying notes to and forming part of the Financial Statements.

UNIVERSITY OF CANBERRA
STATEMENT OF FINANCIAL POSITION
FOR THE YEAR ENDED 31 DECEMBER 2004

		Consolidated		University	
	Notes	2004 \$'000	2003 \$'000	2004 \$'000	2003 \$'000
Current Assets					
Cash	3(a)	4,659	9,792	4,330	9,442
Receivables	3(b)	5,583	5,563	5,502	5,432
Advances and prepayments	5	2,309	540	2,245	510
Total Current Assets		12,551	15,895	12,077	15,384
Non-Current Assets					
Investments	4	6,019	3,021	6,019	3,021
Computers, Motor Vehicles and Equipment	6	6,984	7,269	6,969	7,244
Intangibles	6	5,380	-	5,380	-
Leasehold Land, Buildings and Infrastructure	6	178,923	181,467	178,923	181,467
Library and Works of Art	6	10,052	9,742	10,052	9,742
Total Non-Current Assets		207,358	201,499	207,343	201,474
Total Assets		219,909	217,394	219,420	216,858
Current Liabilities					
Creditors and accrued expenses	7(a)	3,268	4,944	3,259	4,922
Borrowings	9	1,350	1,350	1,350	1,350
Provision for Employee Benefits	10	6,347	6,227	6,224	6,159
Other Liabilities	7(b)	1,872	2,040	1,652	1,687
Total Current Liabilities		12,837	14,561	12,485	14,118
Non-Current Liabilities					
Borrowings	9	650	1,650	650	1,650
Provision for Employee Benefits	10	8,209	7,653	8,167	7,629
Total Non-Current Liabilities		8,859	9,303	8,817	9,279
Total Liabilities		21,696	23,864	21,302	23,397
Net Assets		198,213	193,530	198,118	193,461
Equity					
Accumulated Results	11	65,189	60,717	65,094	60,648
Reserves	12	133,024	132,813	133,024	132,813
Total Equity		198,213	193,530	198,118	193,461

The Statement of Financial Position should be read in conjunction with the accompanying notes to and forming part of the Financial Statements.

UNIVERSITY OF CANBERRA
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 DECEMBER 2004

		Consolidated		University	
	Notes	2004 \$'000	2003 \$'000	2004 \$'000	2003 \$'000
Cash Flows from Operating Activities					
Inflows:					
Cash flows from Commonwealth Government					
Teaching and Learning	27.1	31,346	35,385	31,346	35,385
HECS and other loan programmes	27.2	20,937	20,630	20,937	20,630
Scholarships	27.3	873	536	873	536
DEST Research	27.4	4,581	4,975	4,581	4,975
ARC Grant - Discovery	27.5	285	158	285	158
ARC Grant - Linkages	27.5	854	327	854	327
Other Commonwealth and other ARC Grants	2.1	1,046	2,743	1,046	2,743
State Government financial assistance		10,251	483	10,251	483
HECS Student payments		4,846	4,328	4,846	4,328
Dividends received		40	18	40	18
Interest received		866	845	822	812
Fees and charges		30,644	30,655	27,898	27,924
Other inflows		17,763	20,419	18,543	20,323
Total Inflows		124,332	121,502	122,322	118,642
Outflows:					
Payments to employees		(75,596)	(78,468)	(74,227)	(77,006)
Borrowing costs		(131)	(370)	(131)	(370)
Other outflows		(41,701)	(34,835)	(41,048)	(33,462)
Total Outflows		(117,428)	(113,673)	(115,406)	(110,838)
Net Cash Provided by Operating Activities	24	6,904	7,829	6,916	7,804
Cash Flows from Investing Activities					
Inflows:					
Sale of property, plant and equipment		135	94	135	94
Outflows:					
Purchase of property, plant and equipment		(8,174)	(14,809)	(8,165)	(14,803)
Net Cash Used in Investing Activities		(8,039)	(14,715)	(8,030)	(14,709)
Cash Flows from Financing Activities					
Outflows:					
Repayments of loans/borrowings		(1,000)	(1,000)	(1,000)	(1,000)
Net Cash Used by Financing Activities		(1,000)	(1,000)	(1,000)	(1,000)
Net (Decrease) in Cash Held		(2,135)	(7,886)	(2,114)	(7,905)
Cash at the Beginning of Reporting Period		12,813	20,699	12,463	20,368
Cash at the End of Reporting Period	24	10,678	12,813	10,349	12,463

The Statement of Cash Flows should be read in conjunction with the accompanying notes to and forming part of the Financial Statements.

UNIVERSITY OF CANBERRA
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2004

NOTE 1: PRINCIPAL ACCOUNTING POLICIES

(a) Basis of Accounting

The financial statements are a general purpose financial report and have been prepared and are presented in accordance with:

- (i) the *Financial Management Act (1996)* as amended by the *University of Canberra Act (1989)*;
- (ii) the *Financial Statement Guidelines for Higher Education Providers for the 2004 Reporting Period* issued by the Commonwealth Department of Education, Science and Training (DEST);
- (iii) historical cost accounting, except for investments and property, plant and equipment which were revalued in accordance with Australian Accounting Standards as indicated in Note 6;
- (iv) principles applied in reporting which on an ongoing basis are consistent with accrual accounting; and
- (v) accounting policies adopted which are consistent with those of the previous year, subject to specific mention elsewhere in this note.

(b) Financial effects in 2004 from changes to Commonwealth payment arrangements for 2005 grant year

Background

Payment to universities in respect of programmes under the *Higher Education Funding Act 1988* (HEFA) are made on the second and last Thursdays of each month via Australian Government Department of Education, Science and Training (DEST). In the recent past, the first payment in respect of a grant year (equalling 8% of the total recurrent funding for that year) had been made at the end of December of the previous year.

Funding for most programs under HEFA ends on 31 December 2004 while most new programmes under the *Higher Education Support Act 2003* (HESA) commence on 1 January 2005. Continuing the current practice of making the first payment in December 2004 for the 2005 grant year would mean that Commonwealth payments would be made in respect of programmes that are yet to commence and that these payments are treated by majority of universities as revenue for 2004. This has considerable accountability implications for the Australian Government Department of Education, Science and Training (DEST) in administering and accounting for the programme payments.

During 2004 DEST announced changes to payment arrangements whereby all recurrent payments in respect of a grant year will be made in that year. For the 2005 grant year, the first payment will be made in January 2005 instead of December 2004. That delayed payment constituted 8% of the total recurrent funding for 2004, expected funding that had already been incorporated into the University's financial budgeting and planning.

It is intended that the changes to payment arrangements will mean, that from 2005 reporting period, the financial statements of all higher education providers (HEPs) will more accurately reflect the Commonwealth financial assistance in respect of a grant year.

Financial Effects for 2004

Changes to payment arrangements will mean that those HEPs that reported the whole or part of the 8% first payment in respect of the 2004 grant year as revenue in 2003 will appear to understate the Commonwealth funding for the 2004 grant year in their 2004 Statement of Financial Performance. The University of Canberra is one of these HEPs.

DEST Financial Statement Guidelines for 2004 mandate the inclusion of the following disclosure to identify the impact of their changed payment arrangement on the operating result. Grants provided for 2004 activities but recognised as 2003 revenue are shown here adjusted by incorporating the amount received in December 2003 as revenue for the 2004 reporting period. The effect of this is shown below:

University (not Consolidated)	\$'000
2004 Revenue from Operating Activities (per Statement of Financial Performance)	118,877
Add Grants Received in 2003 for 2004 Activities:	
Commonwealth Government financial assistance operating grant	2,619
HECS – Commonwealth payments	1,610
Other Commonwealth grant amounts	399
Total Restated 2004 Revenue from Operating Activities	123,505
Reported 2004 Operating Result – operating surplus	4,446
Financial Effect on 2004 Operating result – increase surplus by	4,628
Restated 2004 Operating Result – operating surplus	9,074

The Commonwealth will use the restated figures in all DEST publications, including the Finance 2004 publication, to ensure consistent treatment across all HEPs.

UNIVERSITY OF CANBERRA
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2004

(c) International Financial Reporting Standards (IFRS)

The Australian Accounting Standards Board (AASB) is adopting IFRS for application by reporting entities to reporting periods beginning on or after 1 January 2005. The University is affected by this change. The AASB has issued Australian equivalents to IFRS, and the Urgent Issues Group has issued interpretations corresponding to IASB interpretations originated by the International Financial Reporting Interpretations Committee or the former Standing Interpretations Committee. The adoption of Australian equivalents to IFRS will be first reflected in the University's financial statements for the year ending 31 December 2005.

The University in complying with Australian equivalents to IFRS for the first time in the 2005 statements (next year), will be required to restate the comparative financial statements in 2005 to amounts reflecting the application of IFRS as if they also applied to the prior year 2004 period. Most adjustments required on transition to IFRS, if any arise, are expected to be made retrospectively against opening equity in the Accumulated Results as at 1 January 2004 in the comparative prior year column of the Statement of Position.

The University established a project within its Financial Services team to implement the transition to Australian equivalents to IFRS. The project operates under the direction of the Chief Financial Officer who also reports to the relevant committee(s) of the University Council on this matter. During the project all the Australian equivalents to IFRS, and related material from several sources, have been analysed. It is clear that many of the standards are not applicable to the University's operations at this time. For the standards that are applicable the current prevailing view is that the impacts for 2004 and 2005 are largely expected to be nil, minimal or cosmetic. The University has also engaged for the output of the project to be reviewed by an external professional accounting firm, and this review is still in progress. At this time it remains possible that some accounting policy changes will be confirmed as being necessary, and in some cases choices of policy are available. The University expects that any ensuing additional disclosures or changed presentation required for future financial statements will be able to be supported by its accounting records, procedures, systems and staff.

Notwithstanding that there may be low impact, the following standards are seen as important and applicable to the University.

AASB 118: Revenue

The primary difference between AASB 118 and the superseded AASB 1004 is in the change to definition of "revenue". The practical application of this definition requires asset gains and losses to be recognised on a net basis rather than gross, and the University already complies. There is no change to recognition of grants on receipt (note that AASB 120 Accounting for Government Grants and Disclosure of Government Assistance is not applicable to the University or any other not-for-profit entity) and the University complies with AASB 1004 regarding Contributions to not-for-profit entities.

AASB 119: Employee Benefits

There is explicit mention of sick leave in this standard which has raised the question of whether provisions for employee benefits must include extra amounts in addition to annual leave and long service leave. Since sick leave is non-vesting, the current view of the University and some advisors is that no change is necessary.

AASB 128: Investments in Associates and

AASB 131: Interest in Joint Ventures

The first standard uses the term "significant influence" over an associated entity, rather than "control", with a different definition emphasising voting power not ownership. The second identifies three types of joint venture rather than the current two. If aspects of influence are found to exist then in some circumstances there will be a need to include extra items on an "equity accounting basis" on the face of the consolidated financial statements with respect to the associates or joint ventures and more detailed information will be required to be provided to the University by those other entities. The University currently discloses its relationships with associates and the joint venture Cooperative Research Centres by way of note (refer notes 19,20,21).

AASB 132: Financial Instruments: Disclosure and Presentation and

AASB 139: Financial Instruments: Recognition and Measurement

These standards prescribe presentation, disclosure, recognition and measurement requirements for financial instruments. While no change affects the current products held by the University, as its investment portfolio develops over time, the implementation of these standards may change the reporting format of certain financial instruments in terms of "fair value".

AASB 138: Intangible Assets

This standard allows an entity to recognise an intangible asset under strict recognition criteria and causes some assets, for example, brand names to be de-recognised. The University has recognised a depreciating intangible asset related to a purchased administrative software application system for the first time in 2004, based on purchase price and relevant conversion direct costs, which complies with current and new requirements.

UNIVERSITY OF CANBERRA
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2004

(d) Principles of Consolidation

The consolidated accounts reported for the economic entity comprise the accounts of the University of Canberra and the wholly owned subsidiary, the University of Canberra College Pty Limited (the Company). The Company was formed in November 1997 for the purpose of providing educational services to international students. The University has undertaken to guarantee and underwrite the financial obligations of the Company.

All inter-entity transactions and balances have been eliminated on consolidation. The accounts of the Company have been prepared in accordance with the same consistent accounting policies as applied to the University.

(e) Revenue Recognition

The revenues described in this Note are revenues relating to the core operating activities of the University.

- (i) Financial Assistance is recognised to the extent that the University has gained control over the grant (Refer (f) below).
- (ii) Fees are recognised at the time the University gains control over the revenue, consistent with legislation and enrolment criteria.
- (iii) Other Revenue

Revenue from sale of goods and services is recognised upon the delivery of those goods/services to students/customers.

Interest revenue is recognised on an accrual, time proportionate basis, taking into account the effective yield applicable to the current financial year.

Revenue from disposal of non-current assets is recognised when control of the asset has passed to the buyer.

Revenue from the rendering of a service, under contract is recognised by reference to the stage of completion, to the extent that there is a right to be compensated, which can be reliably measured.

Goods or Services received free of charge, that is non-reciprocal transfers are recognised as revenue when and only when a fair value can be reliably determined.

(f) Financial Assistance Income – Commonwealth Government Financial Assistance, Higher Education Contribution Scheme, State Government Financial Assistance and Other Research Financial Assistance and Contracts

The Statement of Accounting Concepts (SAC 4) requires Financial Assistance income to be brought to account in the Statement of Financial Performance as income when the University obtains control over the grant. Amounts received in the current period that refer to a future period have been brought to account in the Statement of Financial Performance as income on receipt.

This accounting treatment is in accordance with the requirements of the *“Guidelines for the Preparation of Annual Financial Statements for the 2004 Reporting Period by Australian Higher Education Institutions”* issued by the Commonwealth Department of Education, Science and Training (DEST).

To meet the requirements of DEST's instructions, information regarding the amounts received and expended pursuant to the *Higher Education Funding Act 1988* is disclosed at Note 27 of these financial statements. This treatment is consistent with Revenue Recognition described under (e) above.

UNIVERSITY OF CANBERRA
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2004

(g) Property, Plant and Equipment

Carrying Value

Motor vehicles, computing equipment, equipment and the library collection (excluding rare books collection) are valued at cost.

Leasehold land, buildings, infrastructure and works of art are valued at fair value. Leasehold land, buildings and infrastructure were revalued in 2003. Works of art were revalued in 2004 from an assessment provided by the University's appointed art curator with advice from an independent consultant.

Revaluations of leasehold land, buildings, infrastructure and works of art will continue to be conducted every three years by an external valuer to provide an independent assessment of their fair value. The method used to determine fair value will be by independent valuation, consistent with the prescribed fair value principles in AASB 1041.

Depreciation

Depreciation is provided on a straight line basis on all property, plant and equipment, other than works of art, land and the library collection, at rates calculated to allocate the cost less estimated residual value at the end of the useful lives against revenue over those estimated useful lives.

Further details of depreciation charges are set out at Note 6.

Threshold

The capital threshold of property, plant and equipment (other than computing equipment, computer related equipment and works of art) is \$5,000. The capital threshold for computer related equipment is \$1,500. All works of art and computing equipment are capitalised.

(h) Employee Benefits

Wages and Salaries, Personal Leave and Annual Leave

Liabilities for wages and salaries and annual leave are recognised, and are measured at their nominal amounts based on remuneration rates which are expected to be paid when the liability is settled.

No provision has been made for personal leave as all personal leave is non-vesting. On average personal leave taken in the financial year is less than or equal to the entitlement accruing for the financial year.

Long Service Leave

A liability for long service leave is recognised including a non-current component which is measured as the present value of expected future cash outflow to be made in respect of services provided by employees up to the reporting date. Consideration is given to future wage and salary levels, experience of employee departures and periods of service. In determining the present value of future cash outflows a discount rate which best reflects the University's profile has been used in accordance with actuarial advice.

UNIVERSITY OF CANBERRA
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2004

(i) Superannuation

The University contributes to the following superannuation funds:

- The Commonwealth Superannuation Fund and the Public Sector Superannuation Scheme in accordance with the *Superannuation Act 1976*;
- UniSuper Defined Benefit Plan/Investment Choice Plan (DBP/ICP) in accordance with the Deed of Covenant dated 19 December 1985;
- UniSuper Award Plus Plan (APP) in accordance with the Deed of Adherence dated 20 October 1988, effective from 1 July 1988; and
- London Hobba Superannuation Fund in accordance with contract provisions.

The University's rate(s) of contribution to the funds are:

Commonwealth Superannuation Fund (1 January 2004)	24.8%
Commonwealth Superannuation Fund (1 July 2004)	23.5%
UniSuper Defined Benefit Plan/Investment Choice Plan	17.0%
UniSuper Award Plus Plan	9.0%
Public Sector Superannuation Scheme	15.4%
London Hobba Superannuation Fund	10.0%

The Council determined that all staff appointed to superannuable positions on and from 1 January 1986 would be required to participate in the UniSuper Defined Benefit Plan/Investment Choice Plan except those valid under Part IV of the *Public Service Act*.

Membership entry to the University of Canberra Staff Superannuation Scheme ceased on 1 July 1976. Membership of the Supplementary Superannuation Benefits Fund is confined to the members of the University of Canberra Staff Superannuation Scheme. University of Canberra Staff Superannuation Scheme has transferred its remaining memberships to Unisuper from 24 April 2003, the fund has been wound up.

(j) Trust Funds

Funds administered by the University in respect of scholarships and certain research activities are accounted for as trust funds and are reported in Note 23.

(k) Investments

The University invests its operating and trust funds in accordance with the powers given to the University under Section 7(2)(n) of the *University of Canberra Act 1989*. Investments are brought to account at market value as at 31 December 2004.

(l) Insurances

The University has negotiated insurance cover in relation to a variety of risk exposures including property loss and damage, public liability, professional indemnity and limited personal accident cover for students.

Workers' compensation, safety and rehabilitation are administered through COMCARE (Commission for the Safety, Rehabilitation and Compensation of Commonwealth Employees).

(m) Cash

For the market investments which can be readily converted to cash and are subject to an insignificant risk of changes in value.

UNIVERSITY OF CANBERRA
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2004

(n) Receivables

Trade receivables are recognised and carried at original invoice amount less a provision for any uncollectible debts. An estimate for doubtful debts is made when collection of the full amount is no longer probable. Bad debts are written-off as incurred.

Receivables from related parties are recognised and carried at the nominal amount due. Interest, if any, is taken up as income on an accrual basis.

(o) Payables

Liabilities for trade creditors and other amounts are carried at cost which is the fair value of the consideration to be paid in the future for goods and services received, whether or not billed to the consolidated entity.

Payables to related parties are carried at the principal amount. Interest, when charged by the lender, is recognised as an expense on an accrual basis.

(p) Provisions

Provisions are recognised when the economic entity has a legal, equitable or constructive obligation to make a future sacrifice of economic benefits to other entities as a result of past transactions or other past events, it is probable that a future sacrifice of economic benefits will be required and a reliable estimate can be made of the amount of obligations.

(q) Borrowings

All loans are measured at the principal amount. Interest is recognised as an expense as it accrues.

(r) Joint Venture Operations

The University participates in two Cooperative Research Centres, which are disclosed in accordance with Australian Accounting Standards as indicated in Note 19. The University reports that no probable future economic benefit will eventuate from the assets of the research centres. Therefore, costs for expenditure incurred are expended as incurred.

(s) Comparative Figures

The 2003 comparative figures have been altered to enable a comparison with the 2004 figures where appropriate.

(t) Intangibles

The University has recognised a depreciating intangible asset, related to a purchased administrative software application system, for the first time in 2004. The value is based on purchase price and relevant conversion direct costs, which complies with current standards and new IFRS requirements. This system's costs were incurred during 2002, 2003 and 2004 totalling \$5.8 million, with a depreciation expense recorded in 2004 of \$511,000. For the future, University policy is to recognise a depreciating intangible asset for each new administrative software application system, after its productive implementation, having accumulated relevant costs of purchase and conversion via work-in-progress. The policy applies only to major systems with a threshold expected cost above \$100,000.

UNIVERSITY OF CANBERRA
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2004

		Consolidated		University	
	Notes	2004 \$'000	2003 \$'000	2004 \$'000	2003 \$'000
NOTE 2.1: COMMONWEALTH GOVERNMENT FINANCIAL ASSISTANCE					
Teaching and Learning 27.1					
Operating purposes including Superannuation contributions from the Commonwealth, but excluding HECS and PELS		31,346	33,712	31,346	33,712
Capital development pool		-	1,673	-	1,673
		31,346	35,385	31,346	35,385
HECS and other Commonwealth loan programmes 27.2					
HECS - Commonwealth payments		18,511	18,835	18,511	18,835
PELS		2,426	1,795	2,426	1,795
		20,937	20,630	20,937	20,630
Scholarships 27.3					
Australian Postgraduate Awards		612	474	612	474
International Postgraduate Research Scholarships		111	62	111	62
Commonwealth Education Costs Scholarships		38	-	38	-
Commonwealth Accommodation Scholarships		112	-	112	-
		873	536	873	536
DEST Research 27.4					
Research Infrastructure Block Grant		426	557	426	557
Institutional Grants Scheme		1675	1714	1675	1714
Research Training Scheme		2480	2704	2480	2704
		4,581	4,975	4,581	4,975
Australian Research Council 27.5					
Linkage - Projects		854	327	854	327
Large research		-	108	-	108
Discovery - Projects		285	158	285	158
Strategic Partnership with Industry (SPIRT)		-	120	-	120
Linkage Equipment and Facilities - Infrastructure		-	509	-	509
		1,139	1,222	1,139	1,222

UNIVERSITY OF CANBERRA
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2004

	Consolidated		University	
	2004	2003	2004	2003
	\$'000	\$'000	\$'000	\$'000
NOTE 2.1: COMMONWEALTH GOVERNMENT FINANCIAL ASSISTANCE (continued)				
Other Commonwealth Government Financial Assistance				
Land and Water Australia	205	129	205	129
Australian Centre for International Agricultural Research	241	77	241	77
Aust. Institute of Aboriginal and Torres Straight Islander Studies	-	18	-	18
Australian Communication Authority	43	-	43	-
National Centre for Vocational Education Research Ltd (NCVER)	-	13	-	13
Department of Finance and Administration	10	-	10	-
Centrelink	6	-	6	-
Productivity Commission	20	-	20	-
Fisheries Research and Development Corporation	-	20	-	20
Land and Water Resources Research and Development Corp	28	67	28	67
Rural Industries Research and Development Corporation	18	51	18	51
Greening Australia	14	-	14	-
Health Insurance Commission	25	-	25	-
Australian Federal Police	20	-	20	-
National Heritage Trust	-	18	-	18
Environment Australia	-	2	-	2
CSIRO	81	20	81	20
Department of Health and Ageing	23	-	23	-
Australian National Council on Drugs	15	-	15	-
Department of Education	225	1,476	225	1,476
Australian Council of Social Services	14	-	14	-
Department of Defence	-	35	-	35
National Museum	10	-	10	-
Screen Sound Australia	5	-	5	-
Defence, Science and Technology Organisation	33	9	33	9
Australian National Audit Office	10	58	10	58
Beyond Blue	-	13	-	13
	1,046	2,006	1,046	2,006
Commonwealth Government Financial Assistance	59,922	64,754	59,922	64,754

UNIVERSITY OF CANBERRA
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2004

NOTE 2.2: STATE GOVERNMENT FINANCIAL ASSISTANCE	Consolidated		University	
	2004 \$'000	2003 \$'000	2004 \$'000	2003 \$'000
Australian Capital Territory	10,112	64	10,112	64
Northern Territory	-	276	-	276
New South Wales	134	118	134	118
Queensland	-	20	-	20
Tasmania	5	-	5	-
Victoria	-	5	-	5
	10,251	483	10,251	483
NOTE 2.3: FEES AND CHARGES				
Continuing education	3,739	4,310	989	1,547
Fee-paying overseas students	16,681	14,847	16,681	14,847
Fee-paying domestic postgraduate students	2,069	2,132	2,069	2,132
Fee-paying domestic undergraduate students	164	11	164	11
Fee-paying domestic non-award students	87	116	87	116
Student accommodation charges	4,465	4,568	4,465	4,568
Other	1,226	1,530	1,230	1,530
	28,431	27,514	25,685	24,751
NOTE 2.4: INVESTMENT INCOME				
Bank account interest	18	21	17	20
Bank bill interest	682	572	639	540
Call account interest	157	187	157	187
Loan interest	9	65	9	65
Dividend received	40	18	40	18
	906	863	862	830
NOTE 2.5: OTHER RESEARCH FINANCIAL ASSISTANCE AND CONTRACTS				
Other research financial assistance and contracts	752	1,847	752	1,847
	752	1,847	752	1,847
NOTE 2.6: CONSULTANCIES AND CONTRACTS				
Consultancies and contracts	2,213	3,172	2,213	3,180
	2,213	3,172	2,213	3,180

UNIVERSITY OF CANBERRA
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2004

	Consolidated		University	
	2004	2003	2004	2003
	\$'000	\$'000	\$'000	\$'000
NOTE 2.7: OTHER OPERATING REVENUE				
Contract revenue (rental)	1,022	997	1,112	1,031
Gain on disposal of assets	65	35	65	35
Salary and cost recovery services	4,347	3,713	4,653	3,859
Sale of goods and services	2,043	2,103	2,085	2,137
Donations and bequests	133	218	133	218
Scholarships and prizes	66	109	66	109
Revenue from asset recognition	2,806	-	2,806	-
Insurance recoveries	166	156	166	156
Revenue-unfunded superannuation	-	3,352	-	3,352
Other	2,747	2,995	3,260	3,603
	13,395	13,678	14,346	14,500
NOTE 2.8: EMPLOYEE EXPENSES				
Academic				
Salaries	30,165	29,292	29,482	28,543
Contributions to superannuation and pension schemes	4,731	4,518	4,635	4,413
Payroll tax	2,354	2,527	2,306	2,479
Workers' compensation	245	338	245	338
Long service leave expense	743	972	740	970
Annual leave expense	137	86	122	82
Total Academic	38,375	37,733	37,530	36,825
Non-academic				
Salaries	30,560	28,130	30,042	27,681
Contributions to superannuation and pension schemes	4,159	3,927	4,140	3,916
Payroll tax	2,087	2,241	2,045	2,199
Workers' compensation	217	299	217	299
Long service leave expense	700	855	691	844
Annual leave expense	174	95	165	94
Total Non-academic	37,897	35,547	37,300	35,033
Total Employees Benefits Expenses	76,272	73,280	74,830	71,858

UNIVERSITY OF CANBERRA
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2004

	Consolidated		University	
	2004	2003	2004	2003
	\$'000	\$'000	\$'000	\$'000
NOTE 2.9: BUILDINGS AND GROUNDS				
Renovations and refurbishment	1,301	874	1,301	874
Rates and taxes	481	614	481	614
	1,782	1,488	1,782	1,488
NOTE 2.10: LOSS ON DISPOSAL OF ASSETS				
Loss from disposal of assets	79	78	79	78
	79	78	79	78
NOTE 2.11: BAD AND DOUBTFUL DEBTS				
Bad and doubtful debts	469	342	471	342
	469	342	471	342
NOTE 2.12: BORROWING COSTS				
Interest expense	16	370	16	370
	16	370	16	370
NOTE 2.13: OTHER EXPENSES FROM ORDINARY ACTIVITIES				
Recruitment and staff development	513	449	515	442
Conference and facilities hire	589	517	588	505
Travel	2,892	3,169	2,816	3,121
Repairs and maintenance	1,133	1,461	1,128	1,458
Utilities	2,420	2,310	2,408	2,304
Equipment expensed	2,283	1,616	2,277	1,605
Contract services	3,681	3,540	3,678	3,540
Consultants fees	4,487	4,375	4,465	4,339
Printing and stationery	1,203	1,340	1,193	1,286
Advertising	1,010	1,012	983	987
Books and publications	650	1,418	645	1,414
Commissions	767	1,213	753	1,197
General materials	910	1,193	914	1,189
Freight and postage	386	391	375	383
Insurances	544	542	506	504
Licence fees	367	713	367	713
Copyright charges	225	279	225	279
Rent expenses	860	841	860	839
Subscriptions	344	386	345	386
Student expenses	1,287	1,028	1,277	1,006
Expense-unfunded superannuation	-	3,352	-	3,352
Other	2,756	2,915	2,646	2,813
	29,307	34,060	28,964	33,662

UNIVERSITY OF CANBERRA
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2004

	Consolidated		University	
	2004 \$'000	2003 \$'000	2004 \$'000	2003 \$'000
NOTE 3(a): CASH				
Petty cash	12	13	12	13
Cash	4,647	9,779	4,318	9,429
	4,659	9,792	4,330	9,442
NOTE 3(b): RECEIVABLES				
Financial Assistance (to students)	230	73	229	73
Trade debtors	3,329	2,798	3,327	2,803
Allowance for doubtful debts	(295)	(256)	(290)	(250)
Goods and services tax	330	380	292	332
Other debtors	1,989	2,568	1,944	2,474
	5,583	5,563	5,502	5,432
NOTE 4: INVESTMENTS				
Non Current				
Shares at market value	17	21	17	21
Controlled entity	+	+	+	+
Bank accepted bills	6,002	3,000	6,002	3,000
	6,019	3,021	6,019	3,021
+ represents amounts less than \$500				
Interest in Controlled Entity				
Name of entity	Percentage of equity interest held by the consolidated entity		Investment	
	2004	2003	2004	2003
University of Canberra College Pty Ltd				
Country of Incorporation - Australia	100%	100%	+	+
	Consolidated		University	
	2004 \$'000	2003 \$'000	2004 \$'000	2003 \$'000
NOTE 5: ADVANCES AND PREPAYMENTS				
Prepayments	2,198	381	2,135	351
Advances	111	159	110	159
	2,309	540	2,245	510

UNIVERSITY OF CANBERRA
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2004

NOTE 6: PROPERTY, PLANT AND EQUIPMENT AND INTANGIBLES

	Notes	Consolidated		University	
		2004 \$'000	2003 \$'000	2004 \$'000	2003 \$'000
Work in progress at cost		3,376	2,199	3,376	2,199
Leasehold land at fair value	(c)	19,050	19,050	19,050	19,050
Buildings at fair value	(c)	156,917	156,899	156,917	156,899
accumulated depreciation		(3,258)	-	(3,258)	-
Infrastructure at fair value	(c)	3,319	3,319	3,319	3,319
accumulated depreciation		(481)	-	(481)	-
Total Leasehold Land, Buildings and Infrastructure		178,923	181,467	178,923	181,467
Computer Equipment at cost		10,927	9,901	10,845	9,826
accumulated depreciation		(6,641)	(5,815)	(6,572)	(5,762)
Motor Vehicles at cost		919	866	919	866
accumulated depreciation		(473)	(319)	(473)	(319)
Equipment at cost		11,321	13,007	11,307	12,993
accumulated depreciation		(9,069)	(10,371)	(9,057)	(10,360)
Total Equipment/Computers and Motor Vehicles		6,984	7,269	6,969	7,244
Software at cost		5,891	-	5,891	-
accumulated depreciation		(511)	-	(511)	-
Total Intangibles		5,380	-	5,380	-
Library Collection at cost		8,305	8,305	8,305	8,305
Works of Art at fair value	(d)	1,747	1,437	1,747	1,437
Total Library and Art collection		10,052	9,742	10,052	9,742

(a) In July 1984, the Commonwealth of Australia granted a Lease of Land to the University of Canberra, being the University campus comprising Block 1, Section 3, Division of Bruce, ACT. The land is held in perpetuity and free of charge for the purposes of the University as provided by the *University of Canberra Act 1989*.

(b) Accounting policies relating to property, plant and equipment are outlined in Note 1(g) and 1(t).

(c) The University's leasehold land, infrastructure and buildings were independently revalued as at 31 December 2003 in accordance with the University's progressive revaluation of these assets every three years. These valuations were determined by the Australian Valuation Office (Dennis Parkes AAPI senior valuer). The assets are valued at Fair Value in accordance with AASB 1041. For land, there is no true liquid market due to the specialised nature of the use. The fair value has been determined by reference to most recent transactions for similar assets. For buildings and infrastructure, the fair value was determined by Depreciated Replacement Cost approach.

(d) The University's works of art collection was valued at fair value as at 2 December 2004. The valuation was undertaken by the University's appointed art curator, Johanna Owens (Assoc. Dip. Material Conservation) and Solander Gallery.

NOTE 6: PROPERTY, PLANT AND EQUIPMENT AND INTANGIBLES (continued)

Consolidated

	Work in Progress \$'000	Leasehold Land \$'000	Buildings \$'000	Infrastructure \$'000	Computer Equipment \$'000	Intangibles \$'000	Motor Vehicle \$'000	Equipment \$'000	Library Collection \$'000	Works of Art \$'000	Total \$'000
Carrying amount at 1 January 2004	2,199	19,050	156,898	3,319	4,086	-	547	2,636	8,305	1,437	198,477
Additions	2,200	-	19	-	2,851	2,081	150	774	-	99	8,174
WIP and revenue	-	-	-	-	-	3,810	-	-	-	-	3,810
Disposals and transfers out	(1,023)	-	-	-	(70)	-	(40)	(24)	-	(1)	(1,158)
Revaluation increments	-	-	-	-	-	-	-	-	-	212	212
Depreciation/amortisation expense	-	-	(3,258)	(481)	(2,581)	(511)	(211)	(1,134)	-	-	(8,176)
Carrying amount at 31 December 2004	3,376	19,050	153,659	2,838	4,286	5,380	446	2,252	8,305	1,747	201,339

University

	Work in Progress \$'000	Leasehold Land \$'000	Buildings \$'000	Infrastructure \$'000	Computer Equipment \$'000	Intangibles \$'000	Motor Vehicle \$'000	Equipment \$'000	Library Collection \$'000	Works of Art \$'000	Total \$'000
Carrying amount at 1 January 2004	2,199	19,050	156,898	3,319	4,064	-	547	2,633	8,305	1,437	198,452
Additions	2,200	-	19	-	2,842	2,081	150	774	-	99	8,165
WIP and Revenue	-	-	-	-	-	3,810	-	-	-	-	3,810
Disposals and transfers out	(1,023)	-	-	-	(70)	-	(40)	(24)	-	(1)	(1,158)
Revaluation increments	-	-	-	-	-	-	-	-	-	212	212
Depreciation/amortisation expense	-	-	(3,258)	(481)	(2,563)	(511)	(211)	(1,133)	-	-	(8,157)
Carrying amount at 31 December 2004	3,376	19,050	153,659	2,838	4,273	5,380	446	2,250	8,305	1,747	201,324

UNIVERSITY OF CANBERRA
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2004

Consolidated		University	
2004	2003	2004	2003
\$'000	\$'000	\$'000	\$'000

NOTE 7 (a) : CREDITORS AND ACCRUED EXPENSES

Current

Postgraduate Students	-	116	-	116
Creditors	2,741	3,848	2,742	3,848
Expenses accrued	527	980	517	958
	<u>3,268</u>	<u>4,944</u>	<u>3,259</u>	<u>4,922</u>

The University held some funds collected on behalf of the University of Canberra Postgraduate Students Association. The funds were dispersed to the Students Association this year in accordance with the decision of the University Council.

NOTE 7(b): OTHER LIABILITIES

Current

Fees received in advance	<u>1,872</u>	<u>2,040</u>	<u>1,652</u>	<u>1,687</u>
	<u>1,872</u>	<u>2,040</u>	<u>1,652</u>	<u>1,687</u>

NOTE 8: SUPERANNUATION

This data has been supplied by UNISUPER, an external entity which receives contributions (see Note 1(i)) It is included here for information only. The surplus is not an asset of the University.

(a) Vested benefits	<u>50,783</u>	<u>48,157</u>	<u>50,544</u>	<u>47,951</u>
(b) Net market value of plan assets	49,168	42,434	48,937	42,253
(c) Accrued Benefits	43,684	40,239	43,479	40,067
Surplus	<u>5,484</u>	<u>2,195</u>	<u>5,458</u>	<u>2,186</u>

UNIVERSITY OF CANBERRA
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
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	Consolidated		University	
	2004	2003	2004	2003
	\$'000	\$'000	\$'000	\$'000
NOTE 9: BORROWINGS				
Current	1,350	1,350	1,350	1,350
Non-Current	650	1,650	650	1,650
	2,000	3,000	2,000	3,000

The University has an unsecured loan of \$2 million payable on demand from the Commonwealth Bank of Australia in accordance with approval granted to the University by the Minister Assisting the Treasurer, ACT Government. The loan, which is repayable by 30 June 2007, was acquired to facilitate the construction of student teaching and accommodation facilities.

Borrowings are repayable in the following years:

Within 1 year	Unsecured bank loan	1,350	1,350	1,350	1,350
1 - 2 years	Unsecured bank loan	650	1,350	650	1,350
2 - 5 years	Unsecured bank loan	-	300	-	300
		2,000	3,000	2,000	3,000

NOTE 10: PROVISION FOR EMPLOYEE BENEFITS

Current

Accrued salaries and wages	799	484	778	482
Provision for Long service leave	1,059	1,574	1,031	1,550
Provision for Annual leave	4,489	4,169	4,415	4,127
	6,347	6,227	6,224	6,159

Non Current

Provision for Long service leave	8,209	7,653	8,167	7,629
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Total Employee Benefits	14,556	13,880	14,391	13,788
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UNIVERSITY OF CANBERRA
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2004

	Consolidated		University	
	2004	2003	2004	2003
	\$'000	\$'000	\$'000	\$'000
NOTE 11: CHANGES IN EQUITY - ACCUMULATED RESULTS				
Changes in accumulated funds				
Accumulated funds at the beginning of the financial year	60,717	60,943	60,648	60,990
Net operating surplus/(deficit)	4,472	(226)	4,446	(342)
Accumulated Results at the end of the financial year	65,189	60,717	65,094	60,648
NOTE 12: CHANGES IN EQUITY - ASSET REVALUATION RESERVE				
Asset revaluation at beginning of the financial year	132,813	116,263	132,813	116,263
Amount transferred to the asset revaluation reserve - Works of Art	211	16,550	211	16,550
Asset Revaluation Reserve at end of the financial year	133,024	132,813	133,024	132,813
Total Changes in Equity	4,683	16,324	4,657	16,208

UNIVERSITY OF CANBERRA
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2004

NOTE 13: COMMITMENTS FOR EXPENDITURE

The University has commitments which have not been provided for in these financial statements as they are not liabilities. These amounts relate to :

	Consolidated		University	
	2004	2003	2004	2003
	\$'000	\$'000	\$'000	\$'000
13.1: Capital Expenditure Commitments				
Commitments payable:				
- within twelve months	2,258	282	2,258	282
- twelve months or longer and not longer than five years	1,806	2,163	1,806	2,163
	4,064	2,445	4,064	2,445

13.2: Joint Venture Operations Expenditure Commitments

Commitments payable:				
- within twelve months	1,925	2,247	1,925	2,247
- twelve months or longer and not longer than five years	3,722	2,552	3,722	2,552
- longer than five years	599	-	599	-
	6,246	4,799	6,246	4,799

13.3: Other Operating Commitments

Commitments payable:				
- within twelve months	706	1,315	705	1,315
- twelve months or longer and not longer than five years	8	84	8	76
- longer than five years	-	21	-	21
	714	1,420	713	1,412

14: REMUNERATION OF AUDITORS

Amounts paid or payable to the external auditors for auditing financial statements:- ACT Auditor-General's Office	115	110	104	99
	115	110	104	99

Other services (\$3000 in 2004) were provided by the ACT Auditor General's Office for audit of DEST returns

UNIVERSITY OF CANBERRA
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2004

NOTE 15: REMUNERATION OF OFFICERS

Fees are not payable to members of Council. Employees of the University who serve on Council do not receive remuneration for Council service in addition to their salaries. The number of University executive level staff whose total remuneration cost to the entity falls within the following bands in excess of \$100,000 are:

	Consolidated		University	
	2004	2003	2004	2003
\$100,000 - \$109,999	39	32	39	32
\$110,000 - \$119,999	14	19	13	18
\$120,000 - \$129,999	23	31	23	31
\$130,000 - \$139,999	12	4	12	4
\$140,000 - \$149,999	-	-	-	-
\$150,000 - \$159,999	1	2	1	2
\$160,000 - \$169,999	-	2	-	2
\$170,000 - \$179,999	5	4	5	4
\$180,000 - \$189,999	-	-	-	-
\$190,000 - \$199,999	1	-	1	-
\$200,000 - \$209,999	-	-	-	-
\$210,000 - \$219,999	2	2	2	2
\$220,000 - \$229,999	1	1	1	1
\$230,000 - \$239,999	-	1	-	1
\$240,000 - \$249,999	-	-	-	-
\$250,000 - \$259,999	-	-	-	-
\$260,000 - \$269,999	-	-	-	-
\$270,000 - \$279,999	-	-	-	-
\$280,000 - \$289,999	-	-	-	-
\$290,000 - \$299,999	-	-	-	-
\$300,000 - \$309,999	-	-	-	-
\$310,000 - \$319,999	-	-	-	-
\$320,000 - \$329,999	-	-	-	-
\$330,000 - \$339,999	-	-	-	-
\$340,000 - \$349,999	-	-	-	-
\$350,000 - \$359,999	-	-	-	-
\$360,000 - \$369,999	-	-	-	-
\$370,000 - \$379,999	-	-	-	-
\$380,000 - \$389,999	-	-	-	-
\$390,000 - \$399,999	-	-	-	-
\$400,000 - \$409,999	1	1	1	1
	99	99	98	98

The aggregate of the remuneration for staff above:	\$12,544,330	\$12,416,490	\$12,427,656	\$12,299,816
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UNIVERSITY OF CANBERRA
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2004

NOTE 16: RESPONSIBLE PERSONS RELATED DISCLOSURES

Section 9 of the *University of Canberra Act 1989* states that the governing authority of the University is the Council.

(a) The members of the University Council during the year were:

Member	Date appointed, or term ended if occurring in 2004
Mr Michael Bryce	
Ms Dawn Casey	
Mr Ian Davis	
Professor Roger Thornton Dean	
Mr Marc Emerson	reappointed 27 September 2004
Dr Alice Ruth Clark Foxwell	term expired 26 September 2004
Mr James Hanratty	appointed 27 September 2004
Ms Frances Hinton	
Mr Brand Hoff	
Ms Anne Holmes	appointed March 2004
Mr John Kalokerinos	appointed 21 September 2004
Mr Deepak Karumanan	term expired 26 September 2004
Mr Dale Kleeman	term expired 26 September 2004
Mr Aaron Matthews	appointed 27 September 2004
Ms Wendy Elizabeth McCarthy AO	
Dr Leah Moore	appointed 27 September 2004
Ms Faye Powell	term expired 20 September 2004
Mr Paul van Reesch	term expired 20 September 2004
Ms Marion Reilly	appointed March 2004
Dr Michael Anthony Sargent AM	
Associate Professor Jenny Stewart	
Mr Bernard Storrier	
Mr Carl Sutcliffe	appointed 27 September 2004
Mr Russell Charles Taylor	reappointed 1 January 2004
Ms Anne Lorraine Trimmer	reappointed 25 March 2004
Mr Peter Urban	appointed 26 August 2004
Mr Sam Wong AM	

(b) Apart from full-time members of staff receiving salaries, no members of the University Council received remuneration for services provided to the University during the year other than:

	Consolidated		University	
	2004 \$'000	2003 \$'000	2004 \$'000	2003 \$'000
Office services were provided to the University by McCarthy Management Pty Ltd in which Ms W McCarthy has an interest	10	11	10	11
Director's Fee for sitting on the University College board meetings paid to PFE International Pty Ltd of which Ms F Powell has an interest	2	3	2	-

UNIVERSITY OF CANBERRA
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2004

NOTE 17: RESOURCES PROVIDED FREE OF CHARGE

Since February 1981 the Department of the Capital Territory (now the ACT Government) has made available to the University facilities known as Keith Arscott House for student residential purposes, on a permissive occupancy basis. On 31 January 1996 the University entered into a 25 year lease agreement with the ACT Government for the Keith Arscott House, free of charge. Amounts related to Keith Arscott House are included in valuations of land and buildings assets.

The University receives other resources which are brought to account through donations.

NOTE 18: ECONOMIC DEPENDENCY

The normal operating activities of the University are dependent on appropriations of monies by the Commonwealth Parliament of Australia.

NOTE 19: JOINT VENTURE OPERATIONS

The University participates in the following Cooperative Research Centres:

Name of Entity	Principal Activity	Output Interest	
		2004 %	2003 %
CRC for Freshwater Ecology	Research	18.02	18.39
CRC for Sustainable Tourism	Research	5.89	2.86

Freshwater Ecology

This research centre is a collaboration of a number of participants involving State Governments, regional water authorities and other universities. The major purposes of the centre are research into water and fish ecology, water quality and management. From July 2001 the University's cash and in-kind contributions in the form of funds and staff resources will have an approximate value of \$8,654,000 over six years to 2006.

Sustainable Tourism

The University of Canberra is a joint participant with Australian Capital Tourism Corporation as members of the CRC for Sustainable Tourism. The CRC for Sustainable Tourism Pty Limited (ACN 007 407 286) is a company incorporated in the Australian Capital Territory. The Company has been established for the purposes of advancing and encouraging scientific knowledge and research into economic, social, cultural and ecological sustainability of the travel and tourism industry. The University does not share in the assets and liabilities or operating result of the venture. The University's cash and in-kind contributions in the form of funds and staff resources will have an approximate value of \$3,930,000 over seven years to 2004.

The University's costs for expenditure incurred as part of its participation in Cooperative Research Centres are expended as incurred. The University has no economic interest in assets employed in the Cooperative Research Centres reported above as joint venture operations.

UNIVERSITY OF CANBERRA
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2004

NOTE 20: RELATED PARTY : AGRECON

Agricultural Reconnaissance Technologies Pty Ltd (ACN 054 410 678), trading as AGRECON is no longer a related party of the University of Canberra. The University ceased to hold shares in AGRECON from 11 September 2004 and had no representation on the board of this company since May 2003. The University's share holding in AGRECON was 50%.

NOTE 21: OTHER RELATED PARTIES

National Centre for Social and Economic Modelling (NATSEM)

The University holds a 50% share interest, with no present ability of control, in National Centre for Social and Economic Modelling Pty Ltd (ABN 50 095 483 686), trading as NATSEM.

NATSEM operates for the purpose of developing micro simulation models and in undertaking a wide range of social and economic research.

Centre for Customs and Excise Studies (CCES)

The University holds a 50% share interest, with no present ability of control, in Centre for Customs and Excise Studies Pty Ltd (ABN 50 106 153 271).

This company was established to deliver training in customs studies and to research customs knowledge and publish.

NOTE 22: GUARANTEES

The University has guaranteed repayment of a \$140,000 Commonwealth Government grant made to the Creche in 1998. The grant is not repayable by the Creche if the renovated building continues to be used as a childcare centre for 10 years.

The University has undertaken to guarantee the financial obligations of the University of Canberra College Pty Ltd.

The University has undertaken to guarantee a lease finance contract for Agricultural Reconnaissance Technologies Pty Ltd (trading as AGRECON). The lease agreement is for computer equipment, with the total lease being \$1,010,000 from January 2001 to February 2007. The residual of this lease is currently at \$337,932 with the final payment of \$8,133 on 1st November 2006.

UNIVERSITY OF CANBERRA
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2004

NOTE 23: TRUST FUNDS

Endowments are received by the University to fund scholarships, prizes and certain research activities.

The balances of these funds as at 31 December were:

	Consolidated		University	
	2004	2003	2004	2003
	\$'000	\$'000	\$'000	\$'000
Balance of funds at beginning of the year	1,217	1,181	1,217	1,181
INCOME				
Interest	76	66	76	66
Total Income	76	66	76	66
Total funds available	1,293	1,247	1,293	1,247
EXPENDITURE				
Prize awards	31	30	31	30
Total Expenditure	31	30	31	30
Balance of funds at end of the year	1,262	1,217	1,262	1,217
Comprises :				
WJ Weeden Family Trust - scholarship	1,112	1,073	1,112	1,073
Mulanggarri - scholarship	64	63	64	63
PADMIN - Public administration fund	86	81	86	81
	1,262	1,217	1,262	1,217

UNIVERSITY OF CANBERRA
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2004

NOTE 24: STATEMENT OF CASH FLOWS

1. Reconciliation of Cash

For the purposes of the Statement of Cash Flows, cash includes cash on hand, cash at bank, deposits held at call with a bank and money market investments which can be readily converted to cash and are subject to an insignificant risk of changes in value. Cash at the end of the reporting period as shown in the Statement of Cash Flows is reconciled to the related item in the balance sheet.

	Notes	Consolidated		University	
		2004 \$'000	2003 \$'000	2004 \$'000	2003 \$'000
Cash	3(a)	4,659	9,792	4,330	9,442
Investments	4	6,019	3,021	6,019	3,021
Total		10,678	12,813	10,349	12,463

2. Reconciliation of Net Cash flow provided by Operating Activities to Net Operating Surplus from ordinary activities.

Net operating (deficit)/surplus	4,472	(226)	4,446	(342)
Add/(Deduct):				
<i>Non-Cash items</i>				
Effects of asset recognition	(2,802)	-	(2,802)	-
Depreciation	8,176	7,129	8,157	7,110
Net loss on disposal of assets	14	45	14	45
<i>Changes in operating assets and liabilities</i>				
Increase in provision for annual leave	320	181	288	176
Increase in provision for long service leave	41	724	19	711
Increase/(Decrease) in provision for accrued salaries	315	(2,739)	296	(2,683)
Increase/(Decrease) in allowance for doubtful debts	39	-	40	-
(Increase)/Decrease in receivables and prepayments	(1,878)	(21)	(1,884)	12
Increase/(Decrease) in payables	(1,843)	2,776	(1,698)	2,792
(Increase)/Decrease in GST receivable	50	(40)	40	(17)
Net Cash Provided by Operating Activities	6,904	7,829	6,916	7,804

UNIVERSITY OF CANBERRA
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2004

NOTE 25: FINANCIAL INSTRUMENTS

25.1: Terms Conditions and Accounting Policies

				Consolidated	
Financial Instrument	Notes	Accounting Policies and Methods	Terms and Conditions	Total Carrying Amount \$'000	Fair Value \$'000
<i>Financial Assets</i>		<i>Financial assets are recognised when control over future economic benefits is established and the amount of the benefit can be reliably measured.</i>			
Cash	3(a)	Cash represents deposits which are recognised at their nominal amounts. Interest on bank account is credited to revenue as it accrues. (Average interest is calculated on a monthly basis).	An average rate of 2.99% was earned on the University's bank account. (2.48% for 2003)	4,659	4,659
Receivables	3(b)	Receivables represent trade debtors, student loans and accrued income less provision for doubtful debts. Collectability of debts has been reviewed at balance date.	All debts are incurred in Australian currency and are due within 30 days other than student loans which are due within the current semester. No interest is charged on overdue debts.	5,576	5,576
Investments	4	Investments represent Bills of Exchange, Negotiable Certificates of Deposit and Equities. (Average interest is based on the average annual investment balance).	An average rate of 5.38% was earned on investments (4.94% in 2003). Bills of Exchange and Negotiable Certificates of Deposit are negotiated up to 90 days. With Floating Rate Notes negotiated up to a period of 5 years. Equities refer to educational institutions who deal with the University.	6,019	6,019
<i>Financial Liabilities</i>		<i>Financial liabilities are recognised when a present obligation to another party is entered into and the amount of the liability can be reliably measured.</i>			
Creditors and Accrued Expenses	7(a)	Creditors have been recognised at their nominal amounts, being at the amount due for settlement. Accrued expenses are recognised at the time of delivery and to the extent the debt has been incurred.	Creditors are paid on a 30 day cycle.	3,272	3,272
Borrowings	9	Borrowings are an unsecured loan of \$2million, payable on demand. The loan is repayable by 30 June 2007 and was acquired to facilitate the construction of student teaching and administration facilities.	Repayable \$500,000 each year until the year 2007. (\$1,000,000 repaid in 2004) An average rate of 6.14% was paid on borrowings (5.70% in 2003).	2,000	2,000

UNIVERSITY OF CANBERRA
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2004

NOTE 25: FINANCIAL INSTRUMENTS (continued)

25.2: Net Fair Values of Assets and Liabilities

Financial Assets

The net fair values of cash and non interest bearing financial assets approximate their carrying amounts.

Financial Liabilities

The net fair values of trade creditors, borrowings and other liabilities are short term in nature and approximate their carrying amounts.

25.3: Interest Rate Exposure

							Consolidated
2004							
Financial Instrument	Notes	Average Interest Rate %	Variable Deposits \$'000	Less than one year \$'000	One to five years \$'000	Five to ten years \$'000	Total \$'000
<i>Financial Assets</i>							
Cash	3(a)	2.99%	4,659	-	-	-	4,659
Receivables	3(b)		5,583	-	-	-	5,583
Investments	4	5.38%	-	-	6,019	-	6,019
<i>Financial Liabilities</i>							
Creditors and accrued expenses	7(a)		3,268	-	-	-	3,268
Borrowings	9	6.14%	-	1,350	650	-	2,000
Net Financial Assets			6,974	(1,350)	5,369	-	10,993
2003							
Financial Instrument	Notes	Average Interest Rate %	Variable Deposits \$'000	Less than one year \$'000	One to five years \$'000	Five to ten years \$'000	Total \$'000
<i>Financial Assets</i>							
Cash	3(a)	2.48%	9,792	-	-	-	9,792
Receivables	3(b)		5,563	-	-	-	5,563
Investments	4	4.94%	-	-	3,021	-	3,021
<i>Financial Liabilities</i>							
Creditors and accrued expenses	7(a)		4,828	-	-	-	4,828
Borrowings	9	5.70%	-	1,350	1,650	-	3,000
Net Financial Assets			10,527	(1,350)	1,371	-	10,548

UNIVERSITY OF CANBERRA
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2004

NOTE 25: FINANCIAL INSTRUMENTS (continued)

25.3: Interest Rate Exposure - Reconciliation of Net Financial Assets to Net Assets

	Notes	Consolidated	
		2004 \$'000	2003 \$'000
Net Financial Assets as above	25.3	10,993	10,548
<i>Non Financial Assets/(Liabilities)</i>			
Postgraduate association	7(a)	-	(116)
Prepaid expenses	5	2,309	540
Fees received in advance	7(b)	(1,872)	(2,040)
Property, plant and equipment	6	201,339	198,478
Employee benefits	10	(14,556)	(13,880)
Net Assets per Statement of Financial Position		198,213	193,530

25.4: Credit Risk Exposure

The University of Canberra's maximum exposure to credit risk at reporting date in relation to each class of recognised financial assets is the carrying amount of the amounts receivable as indicated in the Statement of Financial Position.

25.5: Unrecognised Financial Instruments

There were no unrecognised financial assets or liabilities for the University.

25.6: Net Fair Value of Assets and Liabilities

Financial Assets

The net fair values of cash and non-interest bearing financial assets approximate their carrying amounts.

Financial Liabilities

The net fair values of trade creditors, borrowings and other liabilities are short term in nature and approximate their carrying amounts.

UNIVERSITY OF CANBERRA
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2004

NOTE 26: DISAGGREGATION INFORMATION

The University is located in the Australian Capital Territory and operates primarily in Australia to provide tertiary education at undergraduate and postgraduate levels, and also operates in various locations in Asia.

The University of Canberra College Pty Limited, which is reported as part of the consolidated Financial Statements, is located in the Australian Capital Territory and operates in Australia to provide a specialised range of Diploma education programs.

The Consolidated Financial Statements report the outcomes of the economic entity that operates primarily in a single industry and geographic segments, being the provision of higher education services in Australia.

	Revenue		Results		Assets	
	2004 \$'000	2003 \$'000	2004 \$'000	2003 \$'000	2004 \$'000	2003 \$'000
Industry						
Higher Education	120,716	116,639	4,472	(226)	219,909	217,394
	120,716	116,639	4,472	(226)	219,909	217,394
Geographical						
Australia	117,723	113,825	4,361	(221)	219,909	217,394
Asia	2,993	2,814	111	(5)	-	-
	120,716	116,639	4,472	(226)	219,909	217,394

UNIVERSITY OF CANBERRA
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2004

As indicated in Note 1(f) to the financial statements, the following information is provided to meet the DEST disclosure requirements. As the information is only relevant to the University, no consolidated figures are provided.

NOTE 27: ACQUITTAL OF COMMONWEALTH GOVERNMENT FINANCIAL ASSISTANCE

	University	
	2004 \$'000	2003 \$'000
27.1: Teaching and Learning		
Amounts received and expended pursuant to the <i>Higher Education Funding Act 1988</i> excluding HECS:		
Operating purposes excluding HECS and PELS		
<i>Financial Assistance in advance (paid in the previous reporting period for the current reporting period, including Commonwealth superannuation supplementation)</i>	2,619	2,616
<i>Financial Assistance received during reporting period (including Commonwealth superannuation supplementation)</i>	31,346	33,712
<i>Financial Assistance in advance (received in the reporting period for the next reporting period, including Commonwealth superannuation supplementation)</i>	-	(2,619)
Revenue attributed to the reporting period	33,965	33,709
carry-over from previous period	-	-
Funds available for this reporting period	33,965	33,709
Expenses this reporting period	(33,965)	(33,709)
Result for this reporting period	-	-
Capital Development Pool		
<i>Financial Assistance received in advance in previous period (paid in the previous reporting period for the current reporting period)</i>	-	-
<i>Financial Assistance received during reporting period</i>	-	1,673
<i>Financial Assistance in advance (received in the reporting period for the next reporting period)</i>	-	-
Revenue attributed to the reporting period	-	1,673
carry-over from previous period	672	672
Funds available for this reporting period	672	2,345
Expenses this reporting period	-	(1,673)
Surplus for this reporting period	672	672

UNIVERSITY OF CANBERRA
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2004

NOTE 27: ACQUITTAL OF COMMONWEALTH GOVERNMENT FINANCIAL ASSISTANCE (continued)

	University	
	2004 \$'000	2003 \$'000
27.2: HECS and other Commonwealth loan programmes		
Amounts received and expended pursuant to the <i>Higher Education Funding Act 1988</i>		
- HECS component:		
Higher Education Contribution Scheme		
<i>Financial Assistance in advance</i> <i>(paid in the previous reporting period for the current reporting period, including Commonwealth superannuation supplementation)</i>	1,610	1,542
<i>Financial Assistance received during reporting period (including Commonwealth superannuation supplementation)</i>	18,511	18,835
<i>Financial Assistance in advance</i> <i>(received in the reporting period for the next reporting period, including Commonwealth superannuation supplementation)</i>	-	(1,610)
Revenue attributed to the reporting period	20,121	18,767
carry-over from previous period	-	-
Funds available for this reporting period	20,121	18,767
Expenses this reporting period	(20,121)	(18,767)
Result for this reporting period	-	-
Amounts received and expended pursuant to the <i>Higher Education Funding Act 1988</i>		
- PELS component:		
Postgraduate Education Loans Scheme		
<i>Financial Assistance in advance</i> <i>(paid in the previous reporting period for the current reporting period, including Commonwealth superannuation supplementation)</i>	-	-
<i>Financial Assistance received during reporting period (including Commonwealth superannuation supplementation)</i>	2,426	1,795
<i>Financial Assistance in advance</i> <i>(received in the reporting period for the next reporting period, including Commonwealth superannuation supplementation)</i>	-	-
Revenue attributed to the reporting period	2,426	1,795
carry-over from previous period	-	-
Funds available for this reporting period	2,426	1,795
Expenses this reporting period	(2,426)	(1,795)
Result for this reporting period	-	-

UNIVERSITY OF CANBERRA
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2004

NOTE 27: ACQUITTAL OF COMMONWEALTH GOVERNMENT FINANCIAL ASSISTANCE (continued)

	University	
	2004 \$'000	2003 \$'000
27.3: Scholarships		
Commonwealth Education Costs Scholarships		
<i>Financial Assistance in advance</i> <i>(paid in the previous reporting period for the current reporting period, including Commonwealth superannuation supplementation)</i>	-	-
<i>Financial Assistance received during reporting period (including Commonwealth superannuation supplementation)</i>	38	-
<i>Financial Assistance in advance</i> <i>(received in the reporting period for the next reporting period, including Commonwealth superannuation supplementation)</i>	-	-
Revenue attributed to the reporting period	38	-
carry-over from previous period	-	-
Funds available for this reporting period	38	-
Expenses this reporting period	(38)	-
Result for this reporting period	-	-
Commonwealth Accommodation Scholarships		
<i>Financial Assistance in advance</i> <i>(paid in the previous reporting period for the current reporting period, including Commonwealth superannuation supplementation)</i>	-	-
<i>Financial Assistance received during reporting period (including Commonwealth superannuation supplementation)</i>	112	-
<i>Financial Assistance in advance</i> <i>(received in the reporting period for the next reporting period, including Commonwealth superannuation supplementation)</i>	-	-
Revenue attributed to the reporting period	112	-
carry-over from previous period	-	-
Funds available for this reporting period	112	-
Expenses this reporting period	(112)	-
Result for this reporting period	-	-

UNIVERSITY OF CANBERRA
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2004

NOTE 27: ACQUITTAL OF COMMONWEALTH GOVERNMENT FINANCIAL ASSISTANCE (continued)

	University	
	2004	2003
	\$'000	\$'000
27.3: Scholarships (continued)		
Australian Postgraduate Awards		
<i>Financial Assistance in advance</i>		
<i>(paid in the previous reporting period for the current reporting period)</i>	-	-
<i>Financial Assistance received during reporting period</i>	612	474
<i>Financial Assistance in advance</i>		
<i>(received in the reporting period for the next reporting period)</i>	-	-
Revenue attributed to the reporting period	612	474
carry-over from previous period	55	52
Funds available for this reporting period	667	526
Expenses this reporting period	(529)	(471)
Surplus for this reporting period	138	55
International Postgraduate Research Scholarships		
<i>Financial Assistance in advance</i>		
<i>(paid in the previous reporting period for the current reporting period)</i>	-	-
<i>Financial Assistance received during reporting period</i>	111	62
<i>Financial Assistance in advance</i>		
<i>(received in the reporting period for the next reporting period)</i>	-	-
Revenue attributed to the reporting period	111	62
carry-over from previous period	79	58
Funds available for this reporting period	190	120
Expenses this reporting period	(61)	(41)
Surplus for this reporting period	129	79

UNIVERSITY OF CANBERRA
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2004

NOTE 27: ACQUITTAL OF COMMONWEALTH GOVERNMENT FINANCIAL ASSISTANCE (continued)

	University	
	2004 \$'000	2003 \$'000
27.4: DEST Research Financial Assistance		
Research Infrastructure Block Grant		
<i>Financial Assistance in advance (paid in the previous reporting period for the current reporting period)</i>	37	45
<i>Financial Assistance received during reporting period</i>	426	557
<i>Financial Assistance in advance (received in the reporting period for the next reporting period)</i>	-	(37)
Revenue attributed to the reporting period	463	565
carry-over from previous period	222	191
Funds available for this reporting period	685	756
Expenses this reporting period	(395)	(534)
Surplus for this reporting period	290	222
Amounts received and expended pursuant to the <i>Higher Education Funding Act 1988</i> - IGS component:		
Institutional Grants Scheme		
<i>Financial Assistance in advance (paid in the previous reporting period for the current reporting period, including Commonwealth superannuation supplementation)</i>	146	136
<i>Financial Assistance received during reporting period (including Commonwealth superannuation supplementation)</i>	1,675	1,714
<i>Financial Assistance in advance (received in the reporting period for the next reporting period, including Commonwealth superannuation supplementation)</i>	-	(146)
Revenue attributed to the reporting period	1,821	1,704
carry-over from previous period	-	-
Funds available for this reporting period	1,821	1,704
Expenses this reporting period	(1,821)	(1,704)
Result for this reporting period	-	-

UNIVERSITY OF CANBERRA
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2004

NOTE 27: ACQUITTAL OF COMMONWEALTH GOVERNMENT FINANCIAL ASSISTANCE (continued)

	University	
	2004	2003
	\$'000	\$'000
27.4: DEST Research Financial Assistance (continued)		
Amounts received and expended pursuant to the <i>Higher Education Funding Act 1988</i>		
- RTS component:		
Research Training Scheme		
<i>Financial Assistance in advance</i>		
<i>(paid in the previous reporting period for the current reporting period, including Commonwealth superannuation supplementation)</i>	216	216
<i>Financial Assistance received during reporting period (including Commonwealth superannuation supplementation)</i>	2,480	2,704
<i>Financial Assistance in advance</i>		
<i>(received in the reporting period for the next reporting period, including Commonwealth superannuation supplementation)</i>	-	(216)
Revenue attributed to the reporting period	2,696	2,704
carry-over from previous period	-	-
Funds available for this reporting period	2,696	2,704
Expenses this reporting period	(2,696)	(2,704)
Result for this reporting period	-	-

UNIVERSITY OF CANBERRA
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2004

NOTE 27: ACQUITTAL OF COMMONWEALTH GOVERNMENT FINANCIAL ASSISTANCE (continued)

	University	
	2004 \$'000	2003 \$'000
27.5: Australian Research Council		
Discovery - Projects		
<i>Financial Assistance in advance (paid in the previous reporting period for the current reporting period)</i>	-	4
<i>Financial Assistance received during reporting period</i>	285	158
<i>Financial Assistance in advance (received in the reporting period for the next reporting period)</i>	-	-
Revenue attributed to the reporting period	285	162
carry-over from previous period	89	42
Funds available for this reporting period	374	204
Expenses this reporting period	(196)	(115)
Surplus for this reporting period	178	89
Large Research		
<i>Financial Assistance in advance (paid in the previous reporting period for the current reporting period)</i>	-	9
<i>Financial Assistance received during reporting period</i>	-	108
<i>Financial Assistance in advance (received in the reporting period for the next reporting period)</i>	-	-
Revenue attributed to the reporting period	-	117
carry-over from previous period	(143)	(144)
Funds available for this reporting period	(143)	(27)
Expenses this reporting period	(62)	(116)
(Deficit) for this reporting period	(205)	(143)

UNIVERSITY OF CANBERRA
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2004

NOTE 27: ACQUITTAL OF COMMONWEALTH GOVERNMENT FINANCIAL ASSISTANCE (continued)

	University	
	2004 \$'000	2003 \$'000
27.5: Australian Research Council (continued)		
Linkage - Projects		
<i>Financial Assistance in advance (paid in the previous reporting period for the current reporting period)</i>	-	8
<i>Financial Assistance received during reporting period</i>	854	327
<i>Financial Assistance in advance (received in the reporting period for the next reporting period)</i>	-	-
Revenue attributed to the reporting period	854	335
carry-over from previous period	(186)	17
Funds available for this reporting period	668	352
Expenses this reporting period	(1,074)	(538)
(Deficit) for this reporting period	(406)	(186)
Strategic Partnership with Industry (SPIRT)		
<i>Financial Assistance in advance (paid in the previous reporting period for the current reporting period)</i>	-	10
<i>Financial Assistance received during reporting period</i>	-	120
<i>Financial Assistance in advance (received in the reporting period for the next reporting period)</i>	-	-
Revenue attributed to the reporting period	-	130
carry-over from previous period	(372)	(246)
Funds available for this reporting period	(372)	(116)
Expenses this reporting period	(54)	(256)
(Deficit) for this reporting period	(426)	(372)

UNIVERSITY OF CANBERRA
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2004

NOTE 27: ACQUITTAL OF COMMONWEALTH GOVERNMENT FINANCIAL ASSISTANCE (continued)

	University	
	2004	2003
	\$'000	\$'000
27.5: Australian Research Council (continued)		
Linkage Equipment and Facilities - Infrastructure		
<i>Financial Assistance in advance</i>		
<i>(paid in the previous reporting period for the current reporting period)</i>	-	-
<i>Financial Assistance received during reporting period</i>	-	509
<i>Financial Assistance in advance</i>		
<i>(received in the reporting period for the next reporting period)</i>	-	-
Revenue attributed to the reporting period	-	509
carry-over from previous period	4	-
Funds available for this reporting period	4	509
Expenses this reporting period	(76)	(505)
(Deficit)/Surplus for this reporting period	(72)	4

UNIVERSITY OF CANBERRA
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2004

NOTE 28: SIGNIFICANT OR SUBSEQUENT EVENTS

At the time of signing the University's Financial Statements there are no significant or subsequent events of a material nature to report.

NOTE 29: CONTINGENT LIABILITIES/ASSETS

(i) The University has the following legal matters pending:

(a) A claim by a student alleging grievances in relation to grading and other matters.

(b) A claim has been made by an employee to the ACT Discrimination Tribunal. The claim is denied by the University. The employee was directed by the Court to file a statement of complaint - this has not yet been filed and the matter has been stood over generally.

(c) Proceedings issued by an employee seeking access to documents (Freedom of Information).

(d) Proceedings issued by a former employee out of the Australian Industrial Relations Commission on 5 January 2005 alleging wrongful termination of employment.

(e) Proceedings by an employee in the ACT Supreme Court alleging repudiation of an employment agreement.

(f) A claim has been made by an employee to the ACT Human Rights Office. The matter is currently being determined by the Office.

(g) A claim has been made by the solicitors for a claimant for injuries received following a fall. The claim is covered by the University's insurer.

As advised by the University solicitor, there are no further matters which might result in litigation by or against the University.

(ii) The University has approved credit facilities with the Commonwealth Bank of Australia for corporate credit cards (maximum limit \$350,000) and overdraft on the operating account (maximum limit \$2 million). If these are utilised the amounts are disclosed as liabilities in the accounts.

End of Financial Statements.

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UNIVERSITY OF CANBERRA, AUSTRALIA
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