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University of Canberra Handbook 2002

Please note: For technical reasons **the unit /subject descriptions in this Handbook are no longer available**. Please consult the **hard-copy version** of the 2002 Handbook available either at Student Administration or in the University Library.

How to use the UC Handbook Online

To navigate this online edition, please choose a section from the blue menu bar at the head of each page, or the text version at the bottom.

Within most sections you will find a new set of buttons allowing you to navigate within that section. You can browse backwards and forwards, or you can return to the top page, or you can go to the contents page for that section.

A search engine for the entire handbook is also available

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Division: Any

Subject Name:

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Search

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University of Canberra Handbook 2002

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Introduction

- How to use this Handbook
  - Future Students
  - New and Currently-Enrolled Students
  - Staff Members
  - Course Developments
- Principal dates for 2002
- University of Canberra

How to use this Handbook

This Handbook has been divided into a number of sections to ensure that information is easily accessible.

Advice for prospective students, new and currently enrolled students and staff members follows. All users are directed to the Principal Dates listed on the inside front cover.

Future Students

Prospective students interested in information concerning courses available at the University of Canberra should refer, in order, to the following sections.

University. Course Enrolment Offered in 2002 lists the courses offered by the University of Canberra in that year, with the name of the Division responsible for administering each course and a page reference. This section also provides information on the organisation, senior staff and research activities of the University, and bursaries, scholarships and prizes. Information on services available to students such as accommodation, health, counselling and study skills assistance and on-campus facilities are included in this section.

Divisions. Having noted the name of the Division responsible for administering courses of study in which they are interested, and the relevant page references, prospective students can refer to the Division entry to gather detailed information on the academic requirements for courses of study. Course charts listing the subjects undertaken in "typical" full-time study patterns are provided for most courses of study.

Description of Subjects. This section provides prospective students with information on individual subjects, prerequisites (if any), course contact hours, credit point value, syllabus and learning outcomes, in an alphabetical listing.

Electives. This section is divided into Approved Majors, Approved Minors and General Education subjects. Information will be given in the academic requirements for courses of study on the selection of approved majors and minors for inclusion in a particular course.

Approved Majors and Approved Minors. Most courses require students to undertake an approved major or an approved minor of their choice, within a particular field of study as part of the academic requirements of a course. An approved major is a set of sequential or related subjects with a total value of 22 credit points. Approved minors have a total value of either 14 credit points or 11 credit points. They are listed, in alphabetical order, in the Electives section, along with the name of the administering School. It is strongly recommended that students seek the advice of their course convener in the early stages of their studies on the appropriateness to their course of their chosen approved major or minor, if it is not selected from a specified group.

General Education subjects have a value of 3 credit points or 4 credit points, and the course requirements will specify from which list a choice is to be made.

Subject Availability Section. Students should be aware that not all subjects are offered every semester and that they need to take account of availability when planning a study program.

Information for Students. Students need to read this section carefully. The section provides valuable information on topics such as admission and enrolment procedures, definition of University terms, academic progress requirements, credit transfer, and fees and charges.

New students will also find useful the online campus map listed on the navigation bars at the top and bottom of each page.

New and Currently-Enrolled Students

New students and students currently enrolled in a course of study at the University of Canberra should use this Handbook to:

- familiarise themselves with the academic requirements of the course in which they are enrolled by referring to the course entry in the section of the Division responsible for administering their course;
- refer to the "typical" study program of the course in which they are enrolled - again by referring to the entry of the Division administering the course;
- investigate approved majors and approved minors available to them, as well as general education subjects, by referring to the Electives section;
- gain an idea of the content of particular subjects by referring to the alphabetical listing of all subjects in the Description of Subjects section;
- check the availability of the subjects in which they wish to enrol in the Subject Availability section remembering that not all subjects are offered each semester;
- refer to the Information for Students section for information on procedures for enrolment and re-enrolment, academic progress requirements, payment of fees and charges;
- refer to the University section for information on the organisation, senior staff and activities of the University; bursaries, scholarships and prizes; and services available to students such as accommodation, health, counselling and study skills, and on-campus facilities.

The University may make changes to its programs from time to time, and will endeavour to minimise the impact of such changes on currently enrolled students.

Staff Members

Members of the staff of the University of Canberra and other universities will find the Handbook useful in providing information on:

- courses of study presently available at the University (refer to the list of courses offered in 2002 in the University section and to individual Division entries);
- course conveners: where possible, the name, location and telephone number of staff responsible for particular areas of study have been listed in the Division sections;
- other staff members (refer to the University section); and
- administrative sections (areas of responsibility and telephone numbers are also given) (see the University section).

Course Developments

The University introduced its new academic program for undergraduate courses in 1998. Undergraduate students enrolled before 1998 were advised of the implications of changes (if any) to their study programs, and of any necessary transitional arrangements. If students are in doubt about the academic requirements for completing their course, they should seek further advice from their course adviser or the course convener on which subjects they need to take to complete their course.

Principal dates for 2002

Semester 1

18 - 22 February	Orientation/Registration Week
25 February – 01 March	Week 1
04 – 08 March	Week 2
11 - 15 March	Week 3
18 – 22 March	Week 4
25 - 29 March	Week 5
01 – 05 April	Week 6
08 - 12 April	Week 7
15 - 26 April	Class free period
29 April – 03 May	Week 10
06 - 10 May	Week 11
13 - 17 May	Week 12
20 - 24 May	Week 13
27 – 31 May	Week 14
03 - 07 June	Week 15
12 - 29 June	Examination Period

Semester 2

15 - 19 July	Registration Week
22 - 26 July	Week 1
29 July – 02 August	Week 2
05 - 09 August	Week 3
12 - 16 August	Week 4
19 - 23	August Week 5
26 - 30 August	Week 6
02 – 06 September	Week 7
09 - 20 September	Class free period
23 - 27 September	Week 10
30 September – 04 October	Week 11
07 - 11 October	Week 12
14 - 18 October	Week 13
21 - 25 October	Week 14
28 October – 01	November Week 15
06 - 23 November	Examination Period

Dates to Note:

6 February	Commencement Day (to be confirmed)
18 March	Canberra Day Public Holiday
29 March	Good Friday
01 April	Easter Monday
25 April	Anzac Day Public Holiday
01 June	Closing date for applications for Semester 2
10 June	Queen's Birthday Public Holiday
to be advised	Examination Results released
July / August	Conferring of degrees ceremonies
01 October	Closing date for applications for 2003
07 October	Labour Day Public Holiday
01 November	Stone Day (Foundation Day) (no classes)
to be advised	Examinations Results released
December	Conferring of degrees ceremonies

University of Canberra

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Australia
Telephone: (02) 6201 5111
Facsimile: (02) 6201 5999
URL: http://www.canberra.edu.au/
Student Administration Enquiries Desk
Telephone: (02) 6201 2225

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Information in this publication pertaining to studies is based on the academic program approved by Academic Board on 25 June 2001. Changes approved since that date may not yet be included. The University reserves the right to amend the academic program without notice.

Staff, students and visitors are reminded that the University maintains a smoke-free environment in buildings, residences and vehicles.

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Australian Government Registered Higher Education Provider Numbers
University of Canberra 00212K
University of Canberra School of Languages and International Education 00095K
University of Canberra College 01893E

Canberra Institute of Technology (CIT) (Australian Government Provider number 00001K)
University of Canberra offers joint programs with the CIT in Hotel Management, Design and Technology, Interior Design, Early Childhood Teaching, and New Media Production. Course delivery may occur on the CIT campuses in Bruce, Reid, Fyshwick, Weston or Woden.

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Electives

This section contains a listing of **Approved Majors, Approved Minors** and **General Education** subjects available in 2002. The School offering each Approved Major and Approved Minor is shown with the list of subjects comprising the major or minor. For credit point value and availability of each subject, consult the Subject Availability listing.

- Approved Majors
- Approved Minors
- General Education Subjects offered in 2002

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Subject Availability

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Division of Science and Design

Contents

- General Information
- Degree of Bachelor of Applied Psychology (364AA)
- Degree of Bachelor of Applied Psychology (Honours) (355AA)
- Degree of Bachelor of Applied Science : Coaching Science (365BB)
- Degree of Bachelor of Applied Science : Cultural Heritage Studies (365AK)
- Degree of Bachelor of Applied Science : Earth and Land Science (365AC)
- Degree of Bachelor of Applied Science : Ecology and Environmental Science (365AD)
- Degree of Bachelor of Applied Science : Human Biology (365AE)
- Degree of Bachelor of Applied Science : Human Nutrition (365AF)
- Degree of Bachelor of Applied Science : Medical Science (365BC)
- Degree of Bachelor of Applied Science : Sports Administration (365AH)
- Degree of Bachelor of Applied Science : Sports Media (365AJ)
- Degree of Bachelor of Applied Science (Honours) (223)
- Degree of Bachelor of Applied Science in Environmental Design (specialising in Interior Design) (430AA)
- Degree of Bachelor of Architecture (389AA)
- Degree of Bachelor of Graphic Design (302AA)
- Degree of Bachelor of Industrial Design (390AA)
- Degree of Bachelor of Landscape Architecture (391AA)
- Degree of Bachelor of Nursing (397AA)
- Conversion Course for Registered Nurses
- Degree of Bachelor of Science (392AB)
- Degree of Bachelor of Applied Economics/Degree of Bachelor of Applied Psychology (610AA)
- Degree of Bachelor of Applied Economics/Degree of Bachelor of Science (609AA)
- Degree of Bachelor of Applied Psychology/Degree of Bachelor of Applied Science (622AA)
- Degree of Bachelor of Applied Psychology/Degree of Bachelor of Laws (597AA)
- Degree of Bachelor of Applied Psychology/Degree of Bachelor of Management (621AA)
- Degree of Bachelor of Applied Science (Coaching Science)/Degree of Bachelor of Applied Psychology (622AA)
- Degree of Bachelor of Applied Science (Cultural Heritage Studies)/Degree of Bachelor of Communication (Information) (624AA)
- Degree of Bachelor of Applied Science in Sports Administration/Degree of Bachelor of Laws (473AA)
- Degree of Bachelor of Applied Science in Sports Media/Degree of Bachelor of Laws (473AB)
- Degree of Bachelor of Applied Science (Human Biology)/Degree of Bachelor of Applied Economics (595AA)
- Degree of Bachelor of Applied Science (Human Biology)/Degree of Bachelor of Information Technology (601AA)
- Degree of Bachelor of Applied Science (Human Biology)/Degree of Bachelor of Communication (Journalism) (602AA)
- Degree of Bachelor of Applied Science (Human Biology - Forensic Science) /Degree of Bachelor of Laws (594AA)
- Degree of Bachelor of Landscape Architecture/Degree of Bachelor of Applied Science in Ecology and Environmental Science (623AA)
- Graduate Certificate in Applied Science
  - Cultural Heritage Studies (589AD)
  - Human Nutrition (589AB)
  - Medical Diagnostics (589AC)
  - Sports Nutrition (589AA)
- Graduate Certificate in Clinical Trials Management (463AA)
- Graduate Certificate in Design (Architecture) (564AA)
- Graduate Certificate in Design Technology (Architecture) (566AA)
- Graduate Certificate in Facilities Management (561AA)
- Graduate Certificate in Cancer Nursing (477AA)
- Graduate Certificate in Gerontological Nursing (553AA)
- Graduate Certificate in Sports Management (641AA)
- Graduate Certificate in Urban Management (637AA)
- Graduate Diploma in Applied Psychology (248AA)
- Graduate Diploma of Applied Science (151)
  - Conservation of Cultural Materials (151AL)
  - Cultural Heritage Management (151AB)
  - General Science (151AC)
  - Human Nutrition (588AA)
  - Medical Diagnostics (151AK)
  - Nutritional Science (151AI)
  - Pathology Laboratory Management (151AJ)
  - Public Health Nutrition (151AG)
- Graduate Diploma in Clinical Trials Management (571AA)
- Graduate Diploma in Design and Technology (Architecture) (565AB)
- Graduate Diploma in Design and Technology (Landscape Architecture) (565AA)
- Graduate Diploma in Facilities Management (562AA)
- Graduate Diploma in Nursing (181AA)
- Graduate Diploma in Critical Care Nursing (357AA)
- Graduate Diploma in Midwifery (360AA)
- Graduate Diploma in Neonatal Nursing (466AA)
- Graduate Diploma in Paediatric and Child Health Nursing (467AA)
- Graduate Diploma in Property (644AA)
- Graduate Diploma in Sports Management (642AA)
- Graduate Diploma in Urban Management (426AA)
- Degree of Master of Advanced Nursing Practice (634AA)
- Degree of Master of Applied Psychology (Counselling) (by coursework) (465AA)
- Degree of Master of Applied Psychology in Sport and Exercise (628AA)
- Degree of Master of Applied Science (by coursework)
- Degree of Master of Applied Science (by research) (156)
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  - Cultural Heritage Management (156AA)
  - General Science Option (156AB)
  - Resource Management (156AH)
- Degree of Master in Cultural Conservation Studies (305AD)
- Degree of Master of Applied Science in Sports Studies (by research) (191AC)
- Degree of Master of Arts in Sports Studies (by research) (144AB), (144AC)
- Degree of Master of Architecture (by coursework) (569AA)
- Degree of Master in Counselling Psychology (645AA)
- Degree of Master of Design (Architecture) (by coursework) (567AC)
- Degree of Master of Design (Landscape Architecture) (by coursework) (567AA)
- Degree of Master of Design (Urban) (by coursework) (567AB)
- Degree of Master of Facilities Management (by coursework) (563AA)
- Degree of Master of Landscape Architecture (by coursework) (568AA)
- Degree of Master of Nursing (by research) (221AB)
- Degree of Master of Sports Management (643AA)
- Degree of Master of Sports Medicine (by coursework) (280AA)
- Degree of Master of Urban Management (by coursework) (427AA)
- Degrees of Master (by thesis)
  - Architecture (192AA)
  - Environmental Design (158AA)
  - Industrial Design (196AA)
  - Landscape Architecture (195AA
  - Urban and Regional Planning (110AA)
- Degree of Doctor of Environmental Design (320AA)
- Degree of Doctor of Philosophy (232AA) (Applied Science)
- Degree of Doctor of Philosophy (251AA) (Environmental Design)
- Degree of Doctor of Urban Management (TBA)

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Division of Management and Technology.

Contents

- General Information
- Degree of Bachelor of Applied Economics (278AA)
- Degree of Bachelor of Business Administration (444AA)
- Degree of Bachelor of Commerce in Accounting (345AA)
- Degree of Bachelor of Commerce in Banking and Finance (395AA)
- Degree of Bachelor of Commerce in Management Sciences (393AA)
- Degree of Bachelor of Engineering in Computer Engineering (160AA)
- Degree of Bachelor of Engineering in Electronics and Communications Engineering (258AA)
- Degree of Bachelor of Engineering in Software Engineering (559AA)
- Degree of Bachelor of Information Technology (322AA)
- Degree of Bachelor of Laws (349AB)
- Degree of Bachelor of Laws (349AA)
- Degree of Bachelor of Management (394AA)
- Degree of Bachelor of Science (392AB)
- Degree of Bachelor of Science (Investment Mathematics) (392AD)
- Degree of Bachelor of Science (course: Physical Sciences) (392AA)
  - Computer Science (392AC)
- Degree of Bachelor of Social Sciences (396AA)
- Degree of Bachelor of Software Engineering (560AA)
- Degree of Bachelor of Applied Economics/Degree of Bachelor of Applied Psychology (610AA)
- Degree of Bachelor of Applied Economics/Degree of Bachelor of Arts (581AA)
- Degree of Bachelor of Applied Economics/Degree of Bachelor of Commerce in Accounting (417AA)
- Degree of Bachelor of Applied Economics/Degree of Bachelor of Commerce in Banking and Finance (418AA)
- Degree of Bachelor of Applied Economics/Degree of Bachelor of Commerce in Management Sciences (580AA)
- Degree of Bachelor of Applied Economics/Degree of Bachelor of Communication (Advertising/ Marketing Communication) (577AD)
- Degree of Bachelor of Applied Economics/Degree of Bachelor of Communication (Journalism) (577AB)
- Degree of Bachelor of Applied Economics/Degree of Bachelor of Communication (Media/ Multimedia Production) (577AC)
- Degree of Bachelor of Applied Economics/Degree of Bachelor of Communication (Public Relations) (577AA)
- Degree of Bachelor of Applied Economics/Degree of Bachelor of Information Technology (582AA)
- Degree of Bachelor of Applied Economics/Degree of Bachelor of Laws (416AA)
- Degree of Bachelor of Applied Economics/Degree of Bachelor of Management (419AA)
- Degree of Bachelor of Applied Economics/Degree of Bachelor of Science (609AA)
- Degree of Bachelor of Applied Economics/Degree of Bachelor of Social Sciences (420AA)
- Degree of Bachelor of Applied Economics/Degree of Bachelor of Tourism Management (640AA)
- Degree of Bachelor of Business Administration/Degree of Bachelor of Applied Economics (454AA)
- Degree of Bachelor of Business Administration/Degree of Bachelor of Commerce in Accounting (452AA)
- Degree of Bachelor of Business Administration/Degree of Bachelor of Commerce in Banking and Finance (451AA)
- Degree of Bachelor of Business Administration/Degree of Bachelor of Information Technology (472AA)
- Degree of Bachelor of Business Administration/Degree of Bachelor of Laws (443AA)
- Degree of Bachelor of Business Administration/Degree of Bachelor of Management (453AA)
- Degree of Bachelor Commerce in Accounting/Degree of Bachelor of Information Technology (475AA)
- Degree of Bachelor of Commerce in Accounting/Degree of Bachelor of Laws (414AA)
- Degree of Bachelor of Commerce in Accounting/ Degree of Bachelor of Arts (626AA)
- Degree of Bachelor of Commerce in Banking and Finance/ Degree of Bachelor of Arts (625AA)
- Degree of Bachelor of Commerce in Banking and Finance/Degree of Information Technology (476AA)
- Degree of Bachelor of Commerce in Banking and Finance/Degree of Bachelor of Laws (415AA)
- Degree of Bachelor of Engineering in Computer Engineering/Degree of Bachelor of Laws (409AA)
- Degree of Bachelor of Engineering in Electronics and Communications Engineering/Degree of Bachelor of Laws (411AA)
- Degree of Bachelor of Information Technology/Degree of Bachelor of Communication: Information (593AA)
- Degree of Bachelor of Information Technology/Degree of Bachelor of Laws (410AA)
- Degree of Bachelor of Applied Science (Human Biology)/Degree of Bachelor of Laws (594AA)
- Degree of Bachelor of Management/Degree of Bachelor Information Technology (576AA)
- Degree of Bachelor of Management/Degree of Bachelor of Laws (412AA)
- Degree of Bachelor of Science/Degree of Bachelor of Engineering in Computer Engineering (421AA)
- Degree of Bachelor of Science/Degree of Bachelor of Engineering in Electronics and Communications Engineering (422AA)
- Degree of Bachelor of Science/Degree of Bachelor of Laws (402AA)
- Degree of Bachelor of Science (Investment Mathematics)/Bachelor of Applied Economics (572AA)
- Degree of Bachelor of Science (Investment Mathematics)/Degree of Bachelor of Commerce in Accounting (557AA)
- Degree of Bachelor of Science (Investment Mathematics)/Degree of Commerce in Banking and Finance (556AA)
- Degree of Bachelor of Science (Investment Mathematics)/Degree of Bachelor of Laws (573AA)
- Degree of Bachelor of Science (Investment Mathematics)/Degree of Bachelor of Information Technology (578AA)
- Degree of Bachelor of Social Sciences/Degree of Bachelor of Laws (413AA)
- Graduate Certificate in Accountancy (449AA)
- Graduate Certificate in Business Administration (461AA)
- Graduate Certificate in Electronic Business (615AA)
- Graduate Certificate in Employment Relations (619AA)
- Graduate Certificate in Financial Planning (598AA)
- Graduate Certificate in Information Technology (632AA)
- Graduate Certificate in Legal Studies (551AA)
- Graduate Certificate in Management (424AA)
- Graduate Certificate in Marketing (460AA)
- Graduate Certificate in Photonic Engineering (627AA)
- Graduate Certificate in Public Administration (550AA)
- Graduate Certificate in Regional and Local Government Management (347AA)
- Graduate Diploma in Administration (053AA)
- Graduate Diploma in Applicable Mathematics (162AB)
- Graduate Diploma in Applied Economics (090AA)
- Graduate Diploma in Business Administration (462AA)
- Graduate Diploma in Electronics (034AB)
- Graduate Diploma in Electronic Business (635AA)
- Graduate Diploma in Employment Relations (328AA)
- Graduate Diploma in Financial Planning (599AA)
- Graduate Diploma in Information Sciences (225AA)
- Graduate Diploma in Technological Sciences (224AA)
- Graduate Diploma in Information Technology (636AA)
  with specialisations in Information Systems (636AB) and Software Engineering (636AC)
- Graduate Diploma in International Business (354AA)
- Graduate Diploma in Legal Studies (018AA)
- Graduate Diploma in Management Sciences (346AA)
- Graduate Diploma in Marketing (279AA)
- Graduate Diploma in Professional Accountancy (450AA)
- Graduate Diploma in Regional and Local Government Management (616AA)
- Graduate Diploma in Statistics (007AB)
- Degree of Master of Arts in Information and Technological Sciences (by research) (226AA)
- Degree of Master of Arts in Administration (by research) (049AA)
- Degree of Master of Business Administration (by coursework) (118)
- Degree of Master of Corporate Law (by research) (255AA)
- Degree of Master of Employment Relations (by coursework) (326AA)
- Degree of Master of Employment Relations (by research) (600AA)
- Degree of Master of Engineering (by research) (178AA)
- Degree of Master of Human Resource Management (by coursework) (448AA)
- Degree of Master of Information Technology (by coursework) (296AA)
- Degree of Master of International Business (by coursework) (353AA)
- Degree of Master of International Economic Law (Legal Studies) (613AA)
- Degree of Master of International Finance (by coursework) (459AA)
- Degree of Master of International Economic Law (Laws) (614AA)
- Degree of Master of Laws (by coursework) (303AA)
- Degree of Master of Legal Studies (618AA)
- Degree of Master of Management in Defence Studies (617AA)
- Degree of Master of Professional Accountancy (by coursework) (311AA)
- Degree of Master of Public Administration (by coursework) (133AA)
- Degree of Doctor of Business Administration (325AA)
- Degree of Doctor in Information Technology (570AA)
- Degree of Doctor of Legal Science (323AA)
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- Degree of Doctor of Philosophy
  - Commerce Specialisation (244AC)
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Division of Communication and Education.

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Language Courses

Modern Languages
(Chinese, Japanese, Spanish)

English Language Intensive Courses for Overseas Students (ELICOS)

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- Degree of Bachelor of Arts in Professional Writing (423AA)
- Bachelor of Communication Courses
- Degree of Bachelor of Communication : Advertising/ Marketing Communication (376AA)
- Degree of Bachelor of Communication (Information) (591AA)
- Degree of Bachelor of Communication : Journalism (376AB)
- Degree of Bachelor of Communication : Media/Multimedia Production (376AC)
- Degree of Bachelor of Communication : Public Relations (376AD)
- Degree of Bachelor of Communication (Honours) (398AA)
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- Degree of Bachelor of Community Education : Community Development (386AE)
- Degree of Bachelor of Community Education : Counselling Studies (386AD)
- Degree of Bachelor of Community Education (Honours) (531AA)
- Bachelor of Education Courses
- Degree of Bachelor of Education : Early Childhood Teaching (with CIT) (446AA)
- Degree of Bachelor of Education : Primary Teaching (383AE)
- Degree of Bachelor of Education : Secondary Teaching (433)
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- Bachelor of Education – Early Childhood Conversion (383AA)
- Bachelor of Education – Primary Conversion (383AB)
- Bachelor of Education – Secondary Conversion (385)
- Degree of Bachelor of Hotel Management (575AA)
- Degree of Bachelor of Information Management (Honours) (399AA)
- Degree of Bachelor of New Media Production (TBA)
- Degree of Bachelor of Tourism Management (638AA)
- Degree of Bachelor of Arts/Degree of Bachelor of Laws (401AA)
- Degree of Bachelor Arts in Professional Writing/Degree of Bachelor of Laws (474AA)
- Degree of Bachelor of Communication : Advertising/Marketing Communication/Degree of Bachelor of Laws (403AD)
- Degree of Bachelor of Communication : Information/Degree of Bachelor of Laws (592AA)
- Degree of Bachelor of Communication : Journalism/Degree of Bachelor of Laws (403AA)
- Degree of Bachelor of Communication : Media/Multimedia Production/Degree of Bachelor of Laws (403AB)
- Degree of Bachelor of Communication : Public Relations/Degree of Bachelor of Laws (403AC)
- Degree of Bachelor of Information Technology/Degree of Bachelor of Communication: Information (593AA)
- Degree of Bachelor of Tourism Management/Degree of Bachelor of Laws (639AA)
- Degree of Bachelor of Education : Primary Teaching (Graduate Entry) (383AG)
- Degree of Bachelor of Education : Secondary Teaching (Graduate Entry) (435)
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- Graduate Certificate in Community Counselling (485AA)
- Graduate Certificate in Community Health Promotion (606AA)
- Graduate Certificate in Education (319AA)
- Graduate Certificate in Education (Enrichment Mathematics) (441AA)
- Graduate Certificate in English for Professional Purposes (464AA)
- Graduate Certificate in Higher Education (329AA)
- Graduate Certificate in Information Access and Delivery (457AA)
- Graduate Certificate in Marketing Communication (554AA)
- Graduate Certificate in Professional Development Education (482AA)
- Graduate Certificate in Professional Studies (498AA)
- Graduate Certificate in Records and Archives Management (351AA)
- Graduate Certificate in Strategic Asset Management (318AA)
- Graduate Certificate in Teaching English to Speakers of Other Languages (TESOL) (270AA)
- Graduate Certificate in Technology – Enhanced Language Learning (494AA)
- Graduate Diploma in Community Counselling (484AA)
- Graduate Diploma in Community Health Promotion (607AA)
- Graduate Diploma in Education : Primary Teaching (468AA)
- Graduate Diploma in Education : Secondary Teaching (455)
- Graduate Diploma in Higher Education (487AA)
- Graduate Diploma in Languages (469AA/469AB/469AC)
- Graduate Diploma in Library and Information Management (163AA)
- Graduate Diploma in Marketing Communication (555AA)
- Graduate Diploma in Professional Communication
- Graduate Diploma in Professional Development Education (488AA)
- Graduate Diploma in Teaching English to Speakers of Other Languages (TESOL) (114AA)
- Graduate Diploma in Technology – Enhanced Language Learning (496AA)
- Degree of Master of Arts in Communication (by research) (230AA)
- Degree of Master of Arts in Community Education:
- Degree of Master of Arts (in Information Studies) (by research) (313AA)
- Degree of Master of Arts in Teaching English to Speakers of Other Languages (24cps) (115AA)
- Degree of Master of Arts in Teaching English to Speakers of Other Languages (48cps) (612AA)
- Degree of Master of Arts in Technology-Enhanced Language Learning (495AA)
- Degree of Master of Arts in Tourism (by research) (327AA)
- Degree of Master of Education Courses
- Degree of Master of Education (Honours) (by thesis or by coursework/thesis) (481AA)
- Degree of Master of Education (by coursework) (490AA)
- Degree of Master of Education (Community Health Promotion) (by coursework) (605AA)
- Degree of Master of Education (Health Promotion) (by research) (493AB)
- Degree of Master of Education (Counselling Research) (by research) (491AA)
- Degree of Master of Educational Leadership (486AA)
- Degree of Master of Human Resource Development (497AA)
- Degree of Master of Internet Communication (by coursework) (629AA)
- Degree of Master of Knowledge Management (630AA)
- Degree of Master of Library and Information Management (by coursework) (458AA)
- Degree of Master of Marketing Communication (by coursework) (348AA)
- Degree of Master of Tourism Management (613AA)
- Degree of Doctor of Education (352AA)
- Degree of Doctor of Philosophy (246AA)
- Degree of Doctor of Philosophy (208AA)

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University of Canberra

Handbook 2002

Please note that this Handbook refers to the University's situation in **2002** only. More recent information may be found elsewhere on the University's website.

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  - Cashiers' Office
  - Common Class-Free Period
  - Complaints and Grievances
  - Domestic Animals/Pets
  - Human Research and Animal Experimentation Ethics
  - Insurance
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  - Ownership
  - Security and Lost Property
  - Orientation Programs
  - Personal Details
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  - Residences see University Residences in The University section of this handbook.
  - Quota Subjects
  - Sexual Harassment
  - Smoke-free Environment
  - Special Government Policies
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  - Student Behaviour
  - Cheating, plagiarism and similar misconduct
  - Student Identification Card
  - Student Membership of University Committees
  - Student Responsibilities
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  - Previous Australian Tertiary Studies
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  - Students currently enrolled at University of Canberra
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  - Register of Course Articulation between University of Canberra and the Canberra Institute of Technology
- Enrolment Procedures
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  - Continuing Students
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  - Finalisation of Enrolment
  - Confirming Subject Enrolment
  - Withdrawal or Change of Subjects
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- Academic Progress
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  - Notification of Results of Assessment
  - Exclusion from Studies
  - Appeals
  - Obligations Statute
  - Maximum Period to Complete a Course
  - Transcript of Academic Record
  - Course Completion
  - Graduation Ceremonies – 2002
  - University Academic Dress
- Fees and Charges
  - Higher Education Contribution Scheme (HECS)
  - HECS Up-front Payment Option
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  - HECS Partial Up-Front Payment Option
  - Lodgement of HECS Payment Options Declaration Form
  - HECS Liability Statements
  - Refunds of HECS Up-front Payment
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  - Amenities and Services Fee Refund Policy
  - What special circumstances are accepted?
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  - Austudy payment
  - ABSTUDY
  - Pensioner Education Supplement
  - Student Financial Supplement Loan
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- Students' Association
- Canberra University Postgraduate Students Association (now Post-Graduate Students' Association)
- Convocation – Alumni and Associates

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University of Canberra

Handbook 2002

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University Staff

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- Senior and Executive
- Administrative and General

  (Corporate Services, Secretariat, Marketing & Business Development, CELTS, Ngunnawal Centre)
- Client Services Division

  (Library, IT Services, Health & Counselling)
- Division of Communication and Education
- Division of Management and Technology
- Division of Science and Design

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University of Canberra

Handbook 2002

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Approved Majors

Actuarial Science
Applied Mathematics
Applied Physics
Applied Psychology: Experimental
Applied Psychology: Social and Clinical
Applied Statistics
Auditing
Banking and Finance
Biological Chemistry
Business
Campaign Language
Cardiovascular Lab
Case Management
Communication Disorders
Computer Information Systems
Computer Programming
Computer Science
Computer Technology
Conservation
Construction Management
Counseling
Counseling Psychology
Criminal Justice
Criminology
Curriculum and Instruction
Dietetics
Early Childhood Education
Earth Science
Economics
Economics: Commerce Topic
Education
Electronics
Elementary Education
Environmental Management
Exercise Physiology
Finance
Forensic Psychology
Fundraising
Human Development
Human Nutrition and Health
Human Services
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Nursing: RN to BSN Regular
Nursing: Second Degree
Nursing: Traditional
Nursing: Upward Mobility
Nutrition
Occupational Therapy
Organizational Management
Paralegal Studies
Physical Education
Physical Therapy
Political Science
Psychology
Public Administration
Public Relations
Recreation
Religious Studies
Respiratory Therapy
Risk Management
Social Science
Social Work
Sociology
Special Education
Speech Communication
Sports Management
Technical Education
Technology Education
Theatre
Theatre Arts
Theatre Technology
Urban Studies
Women's Studies

Accounting

12 credit points, School of Accounting, Banking and Finance

ACCA11 Accounting and Finance 1A
ACCA12 Accounting and Finance 1B
ACCA21 Accounting and Finance 2A
ACCA22 Accounting and Finance 2B

Actuarial Linguistics

12 credit points, School of Languages and International Education

Actuarial Linguistics is a Bachelor of Arts major that is designed to provide the knowledge and terminology of the actuarial profession, as well as the skills to communicate effectively in a business environment.

Students in the Applied Linguistics major in the Bachelor of Arts degree may choose to complete a major in Actuarial Linguistics. Students must complete 12 credit points of Actuarial Linguistics units, which are listed below. Students must also complete 12 credit points of Applied Linguistics units, which are listed under the Applied Linguistics major.

ACCA21 Accounting and Finance 2A
ACCA22 Accounting and Finance 2B
ACCA31 Accounting and Finance 3A
ACCA32 Accounting and Finance 3B
ACCA41 Accounting and Finance 4A
ACCA42 Accounting and Finance 4B
ECON11 Economics 1A
ECON12 Economics 1B
ECON21 Economics 2A
ECON22 Economics 2B
ECON31 Mathematical Methods
ECON32 Econometrics
ECON41 Mathematical Economics
ECON42 Econometrics

Applied Mathematics

12 credit points, School of Mathematics and Statistics

MATH11 Mathematics 1A
MATH12 Mathematics 1B
MATH21 Mathematics 2A
MATH22 Mathematics 2B
MATH31 Mathematics 3A
MATH32 Mathematics 3B
MATH41 Mathematics Honours
MATH42 Mathematics Honours

Applied Physics

12 credit points, School of Electronics and Telecommunications Engineering

12 credit points, School of Physics

PHYS11 Engineering Physics 1A
PHYS12 Engineering Physics 1B
PHYS21 Engineering Physics 2A
PHYS22 Engineering Physics 2B

Applied Psychology: Experimental

12 credit points, School of Social and Behavioural Sciences

PSYC11 Psychology 1A: Introductory Psychology 1
PSYC12 Psychology 1B: Introductory Psychology 2
PSYC21 Psychology 2A: Experimental Psychology
PSYC22 Psychology 2B: Experimental Psychology
PSYC31 Psychology 3A: Psychopathology
PSYC32 Psychology 3B: Psychopathology
PSYC41 Psychology Honours
PSYC42 Psychology Honours

Applied Psychology: Social and Clinical

12 credit points, School of Social and Behavioural Sciences

PSYC11 Psychology 1A: Introductory Psychology 1
PSYC12 Psychology 1B: Introductory Psychology 2
PSYC21 Psychology 2A: Social Psychology
PSYC22 Psychology 2B: Social Psychology
PSYC31 Psychology 3A: Psychopathology
PSYC32 Psychology 3B: Psychopathology
PSYC41 Psychology Honours
PSYC42 Psychology Honours

Applied Statistics

12 credit points, School of Mathematics and Statistics

MATH11 Mathematics 1A
MATH12 Mathematics 1B
MATH21 Mathematics 2A
MATH22 Mathematics 2B
MATH31 Mathematics 3A
MATH32 Mathematics 3B
MATH41 Mathematics Honours
MATH42 Mathematics Honours

Auditing

12 credit points, School of Accounting, Banking and Finance

ACCA11 Accounting and Finance 1A
ACCA12 Accounting and Finance 1B
ACCA21 Accounting and Finance 2A
ACCA22 Accounting and Finance 2B
ACCA31 Accounting and Finance 3A
ACCA32 Accounting and Finance 3B

Banking and Finance

12 credit points, School of Accounting, Banking and Finance

ACCA11 Accounting and Finance 1A
ACCA12 Accounting and Finance 1B
ECON11 Economics 1A
ECON12 Economics 1B
ECON21 Economics 2A
ECON22 Economics 2B
ECON31 Mathematical Methods
ECON32 Econometrics
ECON41 Mathematical Economics
ECON42 Econometrics

Biological Chemistry

12 credit points, School of Natural and Biomedical Sciences

BIOL11 Chemistry 1A
BIOL12 Chemistry 1B
BIOL21 Chemistry 2A
BIOL22 Chemistry 2B
BIOL31 Chemistry 3A
BIOL32 Chemistry 3B

Business

12 credit points, School of Economics and Marketing

ECON11 Economics 1A
ECON12 Economics 1B
ECON21 Economics 2A
ECON22 Economics 2B
ECON31 Mathematical Methods
ECON32 Econometrics

Campaign Language

18, 24, or 30 credit points, School of Languages and International Education

Campaign Language is a Bachelor of Arts major that is designed to provide the knowledge and terminology of the political profession, as well as the skills to communicate effectively in a business environment.

Students in the Applied Linguistics major in the Bachelor of Arts degree may choose to complete a major in Campaign Language. Students must complete 12 credit points of Campaign Language units, which are listed below. Students must also complete 12 credit points of Applied Linguistics units, which are listed under the Applied Linguistics major.

12 credit points

LANG11 Campaign Language and Culture
LANG12 Campaign Language and Culture
LANG21 Campaign Language and Culture
LANG22 Campaign Language and Culture

18 credit points

LANG11 Campaign Language and Culture
LANG12 Campaign Language and Culture
LANG21 Campaign Language and Culture
LANG22 Campaign Language and Culture
LANG31 Advanced Chinese A
LANG32 Advanced Chinese B

24 credit points

LANG11 Campaign Language and Culture
LANG12 Campaign Language and Culture
LANG21 Campaign Language and Culture
LANG22 Campaign Language and Culture
LANG31 Advanced Chinese A
LANG32 Advanced Chinese B

30 credit points

LANG11 Campaign Language and Culture
LANG12 Campaign Language and Culture
LANG21 Campaign Language and Culture
LANG22 Campaign Language and Culture
LANG31 Advanced Chinese A
LANG32 Advanced Chinese B

* NOT available before Semester 1, 2002

** Prerequisite: Chinese Beginners' Level 1 or equivalent

Cardiovascular Lab

12 credit points, School of Natural and Biomedical Sciences

BIOL11 Introduction to Biomedical Lab
BIOL12 Introduction to Biomedical Lab
BIOL21 Biomedical Lab Techniques
BIOL22 Biomedical Lab Techniques
BIOL31 Biomedical Lab Techniques
BIOL32 Biomedical Lab Techniques

Case Management

12 credit points, School of Professional Communication

CASE11 Introduction to Case Management
CASE12 Introduction to Case Management
CASE21 Case Management Practice
CASE22 Case Management Practice
CASE31 Case Management Practice
CASE32 Case Management Practice

Communication Disorders

12 credit points, School of Professional Communication

COMM11 Communication Disorders
COMM12 Communication Disorders
COMM21 Communication Disorders
COMM22 Communication Disorders
COMM31 Communication Disorders
COMM32 Communication Disorders

Communication for Professionals

12 credit points, School of Professional Communication

COMM11 Communication: Professional Applications 1
COMM12 Communication: Professional Applications 2
COMM21 Communication: Professional Applications 3
COMM22 Communication: Professional Applications 4
COMM31 Communication: Professional Applications 5
COMM32 Communication: Professional Applications 6

Computer Information Systems

12 credit points, School of Computing

INFO11 Introduction to Computer Information Systems
INFO12 Introduction to Computer Information Systems
INFO21 Computer Programming A
INFO22 Computer Programming B
INFO31 Computer Programming C
INFO32 Computer Programming D

Computer Science

12 credit points, School of Computing

COMP11 Introduction to Computer Science
COMP12 Introduction to Computer Science
COMP21 Computer Programming A
COMP22 Computer Programming B
COMP31 Computer Programming C
COMP32 Computer Programming D

Computer Technology

12 credit points, School of Computing

INFO11 Introduction to Computer Technology
INFO12 Introduction to Computer Technology
INFO21 Computer Programming A
INFO22 Computer Programming B
INFO31 Computer Programming C
INFO32 Computer Programming D

Conservation

12 credit points, School of Natural and Biomedical Sciences

BIOL11 Chemistry 1A
BIOL12 Chemistry 1B
BIOL21 Chemistry 2A
BIOL22 Chemistry 2B
BIOL31 Chemistry 3A
BIOL32 Chemistry 3B

Construction Management

12 credit points, School of Architecture, Construction and Environment

CONS11 Introduction to Construction
CONS12 Introduction to Construction
CONS21 Construction Management
CONS22 Construction Management
CONS31 Construction Management
CONS32 Construction Management

Counseling

12 credit points, School of Professional Communication

COUN11 Introduction to Counseling
COUN12 Introduction to Counseling
COUN21 Counseling Practice
COUN22 Counseling Practice
COUN31 Counseling Practice
COUN32 Counseling Practice

Counseling Psychology

12 credit points, School of Social and Behavioural Sciences

PSYC11 Psychology 1A: Introductory Psychology 1
PSYC12 Psychology 1B: Introductory Psychology 2
PSYC21 Psychology 2A: Social Psychology
PSYC22 Psychology 2B: Social Psychology
PSYC31 Psychology 3A: Psychopathology
PSYC32 Psychology 3B: Psychopathology
PSYC41 Psychology Honours
PSYC42 Psychology Honours

Criminal Justice

12 credit points, School of Social and Behavioural Sciences

CRIM11 Introduction to Criminal Justice
CRIM12 Introduction to Criminal Justice
CRIM21 Criminal Justice Practice
CRIM22 Criminal Justice Practice
CRIM31 Criminal Justice Practice
CRIM32 Criminal Justice Practice

Criminology

12 credit points, School of Social and Behavioural Sciences

CRIM11 Introduction to Criminology
CRIM12 Introduction to Criminology
CRIM21 Criminology Practice
CRIM22 Criminology Practice
CRIM31 Criminology Practice
CRIM32 Criminology Practice

Curriculum and Instruction

12 credit points, School of Education

EDUC11 Curriculum and Instruction
EDUC12 Curriculum and Instruction
EDUC21 Curriculum and Instruction
EDUC22 Curriculum and Instruction
EDUC31 Curriculum and Instruction
EDUC32 Curriculum and Instruction

Dietetics

12 credit points, School of Natural and Biomedical Sciences

BIOL11 Chemistry 1A
BIOL12 Chemistry 1B
BIOL21 Chemistry 2A
BIOL22 Chemistry 2B
BIOL31 Chemistry 3A
BIOL32 Chemistry 3B

Early Childhood Education

12 credit points, School of Education

EDUC11 Curriculum and Instruction
EDUC12 Curriculum and Instruction
EDUC21 Curriculum and Instruction
EDUC22 Curriculum and Instruction
EDUC31 Curriculum and Instruction
EDUC32 Curriculum and Instruction

Earth Science

12 credit points, School of Resource, Environmental and Heritage Sciences

The Earth Science major is designed to convey the basic knowledge, skills and attributes required by graduates who wish to enter professional employment in the earth science industry, or who wish to undertake further study in the earth sciences.

ENVM11 Introduction to Earth Science
ENVM12 Introduction to Earth Science
ENVM21 Earth Science
ENVM22 Earth Science
ENVM31 Earth Science
ENVM32 Earth Science

Economics: Arts Type

12 credit points, School of Economics and Marketing

ECON11 Economics 1A
ECON12 Economics 1B
ECON21 Economics 2A
ECON22 Economics 2B
ECON31 Mathematical Methods
ECON32 Econometrics

Economics: Commerce Type

12 credit points, School of Economics and Marketing

ECON11 Economics 1A
ECON12 Economics 1B
ECON21 Economics 2A
ECON22 Economics 2B
ECON31 Mathematical Methods
ECON32 Econometrics

Education

12 credit points, School of Teacher Education

EDUC11 Curriculum and Instruction
EDUC12 Curriculum and Instruction
EDUC21 Curriculum and Instruction
EDUC22 Curriculum and Instruction
EDUC31 Curriculum and Instruction
EDUC32 Curriculum and Instruction

Electronics

12 credit points, School of Electronics and Telecommunications Engineering

ELEC11 Electronic Engineering 1A
ELEC12 Electronic Engineering 1B
ELEC21 Electronic Engineering 2A
ELEC22 Electronic Engineering 2B
ELEC31 Signals and Communications
ELEC32 Signals and Communications

Employment Relations

12 credit points, School of Management and Policy

EMRE11 Introduction to Management
EMRE12 Introduction to Management
EMRE21 Human Resource Management 1
EMRE22 Human Resource Management 2
EMRE31 Industrial Relations
EMRE32 Industrial Relations

Environmental Chemistry

12 credit points, School of Natural and Biomedical Sciences

BIOL11 Chemistry 1A
BIOL12 Chemistry 1B
BIOL21 Chemistry 2A
BIOL22 Chemistry 2B
BIOL31 Chemistry 3A
BIOL32 Chemistry 3B

Environmental Management

12 credit points, School of Resource, Environmental and Heritage Sciences

ENVM11 Introduction to Environmental Management
ENVM12 Introduction to Environmental Management
ENVM21 Environmental Management
ENVM22 Environmental Management
ENVM31 Environmental Management
ENVM32 Environmental Management

Exercise Physiology

12 credit points, School of Natural and Biomedical Sciences

BIOL11 Chemistry 1A
BIOL12 Chemistry 1B
BIOL21 Chemistry 2A
BIOL22 Chemistry 2B
BIOL31 Chemistry 3A
BIOL32 Chemistry 3B

Finance

12 credit points, School of Accounting, Banking and Finance

ACCA11 Accounting and Finance 1A
ACCA12 Accounting and Finance 1B
ECON11 Economics 1A
ECON12 Economics 1B
ECON21 Economics 2A
ECON22 Economics 2B
ECON31 Mathematical Methods
ECON32 Econometrics
ECON41 Mathematical Economics
ECON42 Econometrics

Forensic Psychology

12 credit points, School of Social and Behavioural Sciences

PSYC11 Psychology 1A: Introductory Psychology 1
PSYC12 Psychology 1B: Introductory Psychology 2
PSYC21 Psychology 2A: Social Psychology
PSYC22 Psychology 2B: Social Psychology
PSYC31 Psychology 3A: Psychopathology
PSYC32 Psychology 3B: Psychopathology
PSYC41 Psychology Honours
PSYC42 Psychology Honours

Fundraising

12 credit points, School of Resource, Environmental and Heritage Sciences

ENVM11 Introduction to Fundraising
ENVM12 Introduction to Fundraising
ENVM21 Fundraising Practice
ENVM22 Fundraising Practice
ENVM31 Fundraising Practice
ENVM32 Fundraising Practice

Human Development

12 credit points, School of Social and Behavioural Sciences

PSYC11 Psychology 1A: Introductory Psychology 1
PSYC12 Psychology 1B: Introductory Psychology 2
PSYC21 Psychology 2A: Social Psychology
PSYC22 Psychology 2B: Social Psychology
PSYC31 Psychology 3A: Psychopathology
PSYC32 Psychology 3B: Psychopathology
PSYC41 Psychology Honours
PSYC42 Psychology Honours

Human Nutrition and Health

12 credit points, School of Natural and Biomedical Sciences

BIOL11 Chemistry 1A
BIOL12 Chemistry 1B
BIOL21 Chemistry 2A
BIOL22 Chemistry 2B
BIOL31 Chemistry 3A
BIOL32 Chemistry 3B

Human Services

12 credit points, School of Professional and Community Education

HUMS11 Introduction to Human Services
HUMS12 Introduction to Human Services
HUMS21 Human Services Practice
HUMS22 Human Services Practice
HUMS31 Human Services Practice
HUMS32 Human Services Practice

Industrial Education

12 credit points, School of Professional and Community Education

INDU11 Introduction to Industrial Education
INDU12 Introduction to Industrial Education
INDU21 Industrial Education
INDU22 Industrial Education
INDU31 Industrial Education
INDU32 Industrial Education

Industrial Psychology

12 credit points, School of Social and Behavioural Sciences

PSYC11 Psychology 1A: Introductory Psychology 1
PSYC12 Psychology 1B: Introductory Psychology 2
PSYC21 Psychology 2A: Social Psychology
PSYC22 Psychology 2B: Social Psychology
PSYC31 Psychology 3A: Psychopathology
PSYC32 Psychology 3B: Psychopathology
PSYC41 Psychology Honours
PSYC42 Psychology Honours

Information Technology

12 credit points, School of Information Management and Systems

Information Technology is a Bachelor of Arts major that is designed to provide the skills to communicate effectively in a business environment.

Students in the Applied Linguistics major in the Bachelor of Arts degree may choose to complete a major in Information Technology. Students must complete 12 credit points of Information Technology units, which are listed below. Students must also complete 12 credit points of Applied Linguistics units, which are listed under the Applied Linguistics major.

INFO11 Introduction to Computer Technology
INFO12 Introduction to Computer Technology
INFO21 Computer Programming A
INFO22 Computer Programming B
INFO31 Computer Programming C
INFO32 Computer Programming D

Interior Design

12 credit points, School of Architecture, Construction and Environment

ARCH11 Introduction to Interior Design
ARCH12 Introduction to Interior Design
ARCH21 Interior Design
ARCH22 Interior Design
ARCH31 Interior Design
ARCH32 Interior Design

International Business

12 credit points, School of Economics and Marketing

ECON11 Economics 1A
ECON12 Economics 1B
ECON21 Economics 2A
ECON22 Economics 2B
ECON31 Mathematical Methods
ECON32 Econometrics

Journalism

12 credit points, School of Professional Communication

JOUR11 Introduction to Journalism
JOUR12 Introduction to Journalism
JOUR21 Journalism Practice
JOUR22 Journalism Practice
JOUR31 Journalism Practice
JOUR32 Journalism Practice

Land Management

12 credit points, School of Resource, Environmental and Heritage Sciences

ENVM11 Introduction to Land Management
ENVM12 Introduction to Land Management
ENVM21 Land Management
ENVM22 Land Management
ENVM31 Land Management
ENVM32 Land Management

Law

12 credit points, School of Law

LEGA11 Law 1: Introduction to Australian Law
LEGA12 Law 2: Contracts, Torts
LEGA21 Law 3: Criminal Law, Property
LEGA22 Law 4: Constitutional Law, Equity
LEGA31 Law 5: Administrative Law, Evidence
LEGA32 Law 6: Company Law, Trusts

Legal Studies

12 credit points, School of Law

LEGA11 Introduction to Australian Law
LEGA12 Contracts, Torts
LEGA21 Criminal Law, Property
LEGA22 Constitutional Law, Equity
LEGA31 Administrative Law, Evidence
LEGA32 Company Law, Trusts

Liberal Studies

12 credit points, School of Creative Communication and Culture Studies

Liberal Studies is the study of the arts, humanities and social sciences. It is concerned with the critical examination of ideas and values, and with the development of creative and imaginative thinking.

ARTS11 Liberal Studies
ARTS12 Liberal Studies
ARTS21 Liberal Studies
ARTS22 Liberal Studies
ARTS31 Liberal Studies
ARTS32 Liberal Studies

Management

12 credit points, School of Management and Policy

EMRE11 Introduction to Management
EMRE12 Organisational Behaviour
EMRE21 Human Resource Management 1
EMRE22 Human Resource Management 2
EMRE31 Industrial Relations
EMRE32 Work in Contemporary Management

Management Accounting

12 credit points, School of Accounting, Banking and Finance

ACCA11 Accounting and Finance 1A
ACCA12 Accounting and Finance 1B
ACCA21 Accounting and Finance 2A
ACCA22 Accounting and Finance 2B
ACCA31 Accounting and Finance 3A
ACCA32 Accounting and Finance 3B

Marketing

12 credit points, School of Economics and Marketing

ECON11 Economics 1A
ECON12 Economics 1B
ECON21 Economics 2A
ECON22 Economics 2B
ECON31 Mathematical Methods
ECON32 Econometrics

Mathematical Perspectives

12 credit points, School of Mathematics and Statistics

MATH11 Mathematics 1A
MATH12 Mathematics 1B
MATH21 Mathematics 2A
MATH22 Mathematics 2B
MATH31 Mathematics 3A
MATH32 Mathematics 3B
MATH41 Mathematics Honours
MATH42 Mathematics Honours

Mechanical Engineering

12 credit points, School of Mechanical Engineering

MECH11 Mechanical Engineering 1A
MECH12 Mechanical Engineering 1B
MECH21 Mechanical Engineering 2A
MECH22 Mechanical Engineering 2B
MECH31 Mechanical Engineering 3A
MECH32 Mechanical Engineering 3B

Medical Technology

12 credit points, School of Natural and Biomedical Sciences

BIOL11 Chemistry 1A
BIOL12 Chemistry 1B
BIOL21 Chemistry 2A
BIOL22 Chemistry 2B
BIOL31 Chemistry 3A
BIOL32 Chemistry 3B

Music

12 credit points, School of Creative Communication and Culture Studies

MUSI11 Music Studies
MUSI12 Music Studies
MUSI21 Music Studies
MUSI22 Music Studies
MUSI31 Music Studies
MUSI32 Music Studies

Nursing

12 credit points, School of Nursing

NURS11 Nursing 1A
NURS12 Nursing 1B
NURS21 Nursing 2A
NURS22 Nursing 2B
NURS31 Nursing 3A
NURS32 Nursing 3B

Nursing: RN to BSN Mentorship

12 credit points, School of Nursing

NURS11 Nursing 1A
NURS12 Nursing 1B
NURS21 Nursing 2A
NURS22 Nursing 2B
NURS31 Nursing 3A
NURS32 Nursing 3B

Nursing: RN to BSN Regular

12 credit points, School of Nursing

NURS11 Nursing 1A
NURS12 Nursing 1B
NURS21 Nursing 2A
NURS22 Nursing 2B
NURS31 Nursing 3A
NURS32 Nursing 3B

Nursing: Second Degree

12 credit points, School of Nursing

NURS11 Nursing 1A
NURS12 Nursing 1B
NURS21 Nursing 2A
NURS22 Nursing 2B
NURS31 Nursing 3A
NURS32 Nursing 3B

Nursing: Traditional

12 credit points, School of Nursing

NURS11 Nursing 1A
NURS12 Nursing 1B
NURS21 Nursing 2A
NURS22 Nursing 2B
NURS31 Nursing 3A
NURS32 Nursing 3B

Nursing: Upward Mobility

12 credit points, School of Nursing

NURS11 Nursing 1A
NURS12 Nursing 1B
NURS21 Nursing 2A
NURS22 Nursing 2B
NURS31 Nursing 3A
NURS32 Nursing 3B

Nutrition

12 credit points, School of Natural and Biomedical Sciences

BIOL11 Chemistry 1A
BIOL12 Chemistry 1B
BIOL21 Chemistry 2A
BIOL22 Chemistry 2B
BIOL31 Chemistry 3A
BIOL32 Chemistry 3B

Occupational Therapy

12 credit points, School of Natural and Biomedical Sciences

BIOL11 Chemistry 1A
BIOL12 Chemistry 1B
BIOL21 Chemistry 2A
BIOL22 Chemistry 2B
BIOL31 Chemistry 3A
BIOL32 Chemistry 3B

Organisational Management

12 credit points, School of Management and Policy

EMRE11 Introduction to Management
EMRE12 Organisational Behaviour
EMRE21 Human Resource Management 1
EMRE22 Human Resource Management 2
EMRE31 Industrial Relations
EMRE32 Work in Contemporary Management

Paralegal Studies

12 credit points, School of Law

LEGA11 Introduction to Australian Law
LEGA12 Contracts, Torts
LEGA21 Criminal Law, Property
LEGA22 Constitutional Law, Equity
LEGA31 Administrative Law, Evidence
LEGA32 Company Law, Trusts

Physical Education

12 credit points, School of Education

EDUC11 Curriculum and Instruction
EDUC12 Curriculum and Instruction
EDUC21 Curriculum and Instruction
EDUC22 Curriculum and Instruction
EDUC31 Curriculum and Instruction
EDUC32 Curriculum and Instruction

Physical Therapy

12 credit points, School of Natural and Biomedical Sciences

BIOL11 Chemistry 1A
BIOL12 Chemistry 1B
BIOL21 Chemistry 2A
BIOL22 Chemistry 2B
BIOL31 Chemistry 3A
BIOL32 Chemistry 3B

Political Science

12 credit points, School of Social and Behavioural Sciences

POLS11 Introduction to Australian Politics
POLS12 Introduction to Australian Politics
POLS21 Australian Government
POLS22 Australian Government
POLS31 Australian Government
POLS32 Australian Government

000675 Politics and Democracy
and four subjects from
004814 Government at the Local Level
003498 Government Business Relations
000513 International Politics
004816 Introduction to Public Policy
004819 Parties and Elections
004080 Politics in Developing Nations
004821 Politics of Welfare
005783 Identity, Politics and Public Policy

Note: Students who have demonstrated the capacity to produce work with a GPA of 6.0 or above may, with the approval of the Head of School, undertake the subject Legislative Internship to count as 8 credit points towards the Approved Major in Politics.

Quantitative Methods

22 credit points, School of Mathematics and Statistics

000577 Mathematical Methods
003539 Business Statistics 1
004843 Mathematical Models
004847 Quantitative Decision Making
004125 Business Statistics 2
and one subject from
004122 Applied Statistics 3 *or*
004123 Applied Statistics 4

Sociology

22 credit points, School of Management and Policy

000715 Basic Sociology
000953 Social Research Methods
000716 Sociological Theory
and three subjects from
001666 Deviance and Crime
001670 Social Inequality
002788 Sociology and Gender
000955 Sociology of Health
005780 Sociology of Technology and Work

Note: Students who have demonstrated the capacity to produce work with a GPA of 6.0 or above may, with the approval of the Head of School, undertake the subject Social Science Project to count as 8 credit points towards the Approved Major in Sociology.

Soil Science

22 credit points, School of Resource, Environmental and Heritage Sciences

The Soil Science major provides the knowledge, skills and attitudes necessary to practise as a soil surveyor, soil scientist or as a professional in environmental assessment and management.

001516 Chemistry 1A
003681 Landscape Processes
004889 Australian Soils
and one of the following two subjects:
004890 Catchment Processes *or*
004912 Regolith Studies
and
004895 Earth Science Applications

Spanish Language

22 credit points, School of Languages and International Education

Spanish is an easy and useful language to learn which gives students great career opportunities in the fields of trade and commerce, international relations, tourism and teaching. It is an excellent elective major for any student but particularly for Arts, Communication, Education, Management, Business and Law students.
There is no prerequisite for students without previous knowledge of Spanish. Students with previous knowledge of Spanish (eg through learning at school or in a relevant overseas country) must consult with the lecturer-in-charge before enrolling in subjects.

18 credit points
004874 Spanish 1A: Language and Culture
004875 Spanish 1B: Language and Culture
004876 Spanish Language 2
001839 Special Studies in Modern Languages A

22 credit points
004874 Spanish 1A: Language and Culture
004875 Spanish 1B: Language and Culture
004876 Spanish Language 2
004877 Spanish Language 3

24 credit points
004876 Spanish Language 2
004877 Spanish language 3
005229 Advanced Spanish A
005230 Advanced Spanish B

Note: In special cases, and with the approval of the Head of School and the Lecturer-in-Charge of Spanish, other combinations than the above may also be available as majors for students with some previous knowledge of Spanish - for more details see the Lecturer-in-Charge.

Sports Administration

22 credit points, School of Human and Biomedical Sciences

004748 Organisation and Policy in Sport
001354 Social Analysis of Sport
004739 Industrial Relations in Sport
005000 Planning and Process in Sport
003576 Sports Marketing
and one subject from
004741 Major Sports Event Management *or*
004752 Sponsorship and Fundraising in Sport

Sports Coaching

18 credit points, School of Human and Biomedical Sciences

This major provides opportunities for students in any course that allows for an 18 credit point major to gain an introduction to the general field of sports coaching through undertaking one introductory subject in sports science, an introductory coaching subject, and three of its more advanced applications in sports coaching.

004002 Theory and Practice of Coaching 1
001519 Introduction to Exercise Science
004757 Theory and Practice of Coaching 2
004760 Theory and Practice of Coaching 3
004761 Theory and Practice of Coaching 4

Sports Science

22 credit points, School of Human and Biomedical Sciences

000880 Functional Anatomy
001519 Introduction to Exercise Science
004745 Neuroanatomy and Motor Control
and one subject from
004750 Psychology of Sport, *or*
004322 Human Physiology and Anatomy 4
and
004728 Biomechanics
004747 Physiology of Exercise

Sustainable Development Economics

22 credit points, School of Economics and Marketing

000034 Macroeconomics 1
and one subject from
000020 Microeconomics 1, *or*
003519 Economics 1A
and
003459 Development Administration
000892 Development Economics
000052 Environmental and Resource Economics
001359 Project Evaluation

Tourism

22 credit points, School of Information Management and Tourism

The major is designed to develop student's educational background and requisite skills to manage tourism and visitor services and the people who work in the industry. It provides an integrated approach to managing tourism organisations, visitor services and tourism destinations.

005690 Tourism Systems
005689 Current Issues inTourism
16cp from the following five subjects:
004200 Tourism Economics and Policy
003814 Tourism Marketing
003754 Hospitality Operations
004252 Convention and Festival Management
004448 Tour Guiding and Management

Vegetation and Wildlife Management

22 credit points, School of Resource, Environmental and Heritage Sciences

000483 Concepts in Biology
000623 Plants and Animals
One of the following two alternatives [a]
either
005529 Biometry *and*
005530 Ecological Measurement
or
004899 Ecology and Biodiversity 1 *and*
004900 Ecology and Biodiversity 2
and
004917 Vegetation and Wildlife Ecology

[a] Students in the Ecology and Environmental Science course are required to take Biometry and Ecological Measurement. Students in other courses *must* take Ecology and Biodiversity 1 and 2.

Women's Studies

22 credit points, School of Management and Policy
Prerequisites: If the subjects Human Resource Management 2 or Employment Discrimination and the Law are selected other prerequisites apply.

000715 Basic Sociology
005025 Perspectives on Gender
and four subjects from
002617 Employment Discrimination and the Law
003488 Human Resource Management 2
002788 Sociology and Gender
005400 Gender and Organisations
005783 Identity, Politics and Public Policy

Workplace Writing and Technology

22 credit points, School of Information Management and Tourism

This major focuses on developing communication, technology and both paper-based and electronic publishing skills.

004493 Professional Communication Skills
and one subject from
005788 Communication: Professional Applications 1
005790 Communication: Professional Applications 2
and
003760 Desktop Publishing 1
003759 Desktop Publishing 2
and one subject from
005545 Web Delivery of Information
004873 Multimedia Management
and
004879 Writing Project

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University of Canberra Handbook 2002

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Approved Minors

If the minor listed contains 14 credit points or more, a subject marked * may be deleted from the minor to form an approved 11 credit point minor.

- Advertising/Marketing Communication
- Applied Mathematics
- Applied Physics
- Applied Psychology: Clinical
- Applied Psychology: Experimental
- Applied Psychology: Social
- Applied Statistics
- Auditing
- Australian Business
- Banking
- Biometry
- Broadcast Journalism
- Chinese Language
- Codes and Computation
- Communication
- Communication for Professionals
- Community Development
- Computer Engineering
- Computer Information Systems
- Computer Programming
- Counselling Studies
- Creative Writing
- Cultural Heritage Management
- Cultural Materials
- Cultural Studies
- Design
- Development Economics
- Earth Science
- Ecology
- Economics and Government
- Education
- Electronics
- Employment Relations
- Environmental Chemistry
- Environmental Economics
- Finance
- Financial Accounting
- General Business Law A: Business Transactions
- General Business Law B: Marketing
- General Business Law C: Corporations
- Human Nutrition and Health
- Human Resource Management
- Inclusive Education
- Information Studies
- Japanese Language
- Knowledge and Information Management
- Labour Markets
- Land Information Systems
- Law A
- Law B
- Law C
- Legal Studies A: Labour Law
- Legal Studies B: Public Law
- Legal Studies C: Law and Society
- Literary Studies
- Macroeconomics
- Management Accounting
- Management A: Comparative Management
- Management B: Contemporary Management Approaches
- Management C: Public Sector Management
- Marketing
- Mathematical Perspectives
- Media/Multimedia Production
- Microeconomics
- Nursing Studies
- Politics A: Comparative Politics
- Politics B: International Politics
- Politics C: Policy Studies
- Print Journalism
- Public Relations
- Public Sector Economics
- Quantitative Methods
- Resource and Environmental Management
- Sociology A: Inequality
- Sociology B: Issues in Modern Society
- Sociology C: Work Organisations and Society
- Soil Science
- Spanish Language
- Sports Administration
- Sports Administration Law
- Sports Coaching
- Sports Science
- Technology in Publishing
- Tourism
- Women's Studies

Advertising / Marketing Communication

14 credit points, School of Professional Communication

005569 Professional Communication Foundations
005570 Professional Communication Theory & Management
002483 Advertising Strategy
002484 Advertising Operations

Applied Mathematics

14 credit points, School of Mathematics and Statistics

000575 Mathematics 1
000576 Mathematics 2
005056 Differential Equations
005058 Linear Algebra
005032 Numerical Analysis
005031 Multivariate Calculus*
*Computer Engineering Students take 005057 Engineering Statistics instead

Applied Physics

14 credit points, School of Electronics and Telecommunications Engineering

005138 Engineering Physics 1A
005693 Engineering Physics 1B
ANU Second year Physics subject
ANU Second year Physics subject

Applied Psychology: Clinical

14 credit points, School of Human and Biomedical Sciences

004309 Psychology 101: Introductory Psychology 1
004310 Psychology 102: Introductory Psychology 2
004311 Psychology 201: Individual Differences
004316 Psychology 302: Psychopathology

Applied Psychology: Experimental

14 credit points, School of Human and Biomedical Sciences

004309 Psychology 101: Introductory Psychology 1
004310 Psychology 102: Introductory Psychology 2
004366 Psychology 205: Learning and Perception
004318 Psychology 304: Cognitive Psychology

Applied Psychology: Social

14 credit points, School of Human and Biomedical Sciences

004309 Psychology 101: Introductory Psychology 1
004310 Psychology 102: Introductory Psychology 2
005144 Psychology 203: Developmental Psychology
005143 Psychology 303: Social Psychology

Applied Statistics

11 or 14 credit points, School of Mathematics and Statistics

000577 Mathematical Methods*
004120 Applied Statistics 1
004121 Applied Statistics 2
004122 Applied Statistics 3

Auditing

14 credit points, School of Accounting, Banking and Finance

004824 Accounting and Finance 1A
004831 Accounting Information Systems
004826 Accounting and Finance 2A
004834 Auditing

Australian Business

11 or 14 credit points, School of Banking and Finance

005466 Accounting for Managers
004977 Introduction to Business Law*
003639 Financial Institutions and Markets
004838 Ethics

Banking

14 credit points, School of Accounting, Banking and Finance

004824 Accounting and Finance 1A
004825 Accounting and Finance 1B
001612 Law of Financial Institutions
003639 Financial Institutions and Markets

Biometry

14 credit points, School of Resource, Environmental and Heritage Science

One level 1 subject in Mathematics
and
001809 Data Analysis in Science
005529 Biometry
004901 Environmental Classification and Ordination

Broadcast Journalism

14 credit points, School of Professional Communication

005565 Introduction to Journalism
005572 Reporting
001831 Broadcast Journalism 1
001832 Broadcast Journalism 2

Chinese Language

11 or 14 credit points (11 cp version only available to students with previous studies in Chinese, * may be omitted), School of Languages and International Education

004851 Chinese 1A: Language and Culture*
004852 Chinese 1B: Language and Culture
004853 Chinese Language 2

Note: In special cases, with the approval of the Head of School and the Lecturer-in-Charge of the Chinese, other combinations than the above are available as minors for students with some previous knowledge of Chinese.

Codes and Computation

14 credit points, School of Mathematics and Statistics

This minor develops mathematical techniques and provides hands-on experience with mathematical software used in applications including error correction codes, data compression and encryption. It is suitable for students in the Bachelor of Information Technology (BIT) and other quantitative programs.

004470 Computing Mathematics 1 [a]
004471 Computing Mathematics 2 [a]
004844 Mathematical Structures
004842 Coding Theory
[a] BIT or Bachelor of Software Engineering students replace Computing Mathematics 1 and 2 with 000577 Mathematical Methods and 004120 Applied Statistics 1

Communication

11 or 14 credit points, School of Professional Communication

005559 Communication Foundations
004013 Communication Traditions*
and one subject from
005823 Media Industries *or*
005568 New Technology and Globalisation *or*
005566 Language Culture and Society
and
005561 Communication and Media Research

Communication for Professionals

11 or 14 credit points, School of Professional Communication

005788 Communication: Professional Applications 1
005790 Communication: Professional Applications 2
005792 Communication for Management 1
005793 Communication for Management 2*

Community Development

14 credit points, School of Professional and Community Education

004919 Advocacy and Inclusion
005764 Community Development Principles and Practices
005785 Community Work
005787 Sustainable Communities

Computer Engineering

14 credit points, School of Computing
Prerequisites: Computing Mathematics 1 or Mathematics 1&2

005134 Computer Engineering 1A
005132 Computer Engineering 1B
005131 Computer Engineering 2A
005135 Computer Engineering 2B

Computer Information Systems

14 credit points, School of Computing

one subject from
004941 Introduction to Information Systems *or*
000005 Computers and Computing *or*
004478 Introduction to Information Technology
and
004939 Foundations of Systems Analysis and Design
and two subjects from
004480 Information Technology 2
004943 Project Management
004938 Database Concepts

Computer Programming

14 credit points, School of Computing
Prerequisites: Computing Mathematics 1

004478 Introduction to Information Technology
004483 Software Technology 1
004482 Software Technology 2
and one subject from
004481 Systems Software *or*
004477 Files and Databases

Counselling Studies

14 credit points, School of Professional and Community Education

005258 Counselling Communication
005549 Introduction to Counselling Theory and Principles
005551 Advocacy, Mediation, and Conflict Resolution
005550 Group Work

Creative Writing

11 or 14 credit points, School of Creative Communication and Culture Studies

004855 Creative Writing 1
004856 Creative Writing 2*
004857 Creative Writing 3
004858 Creative Writing 4

Cultural Heritage Management

11 or 14 credit points, School of Resource, Environmental and Heritage Sciences

002972 Concepts in Applied Anthropology
004904 Indigenous Societies and Adaptation*
004894 Cultural Heritage Management
004903 Heritage Interpretation

Cultural Materials

15 credit points, School of Resource, Environmental and Heritage Sciences

003693 Heritage Preservation
004906 Museology
004891 Conservation Practice 1
and one subject from
005826 Materials Science - Paintings
005827 Materials Science - Paper

Cultural Studies

11 or 14 credit points, School of Professional Communication

005559 Communication Foundations
and one subject from
004013 Communication Traditions* *or*
004277 Media Representation and Analysis*
and
005563 Culture, Identity and Postcoloniality
005562 Contemporary Cultural Practice

Design

11 credit points, School of Design

005625 Design Thinking
005623 Design History
and one subject from
005624 Design Environment *or*
005621 Contemporary Issues in Design

Development Economics

11 or 14 credit points, School of Economics and Marketing

000034 Macroeconomics 1
and one subject from
000020 Microeconomics 1 *or*
003519 Economics 1A
and
003495 Development Administration
000892 Development Economics*

Earth Science

14 credit points, School of Resource, Environmental and Heritage Sciences

000959 Dynamic Earth
003681 Landscape Processes
004896 Earth Science Fundamentals

Ecology

14 credit points, School of Resource, Environmental and Heritage Sciences

000483 Concepts in Biology
000623 Plants and Animals
004899 Ecology and Biodiversity 1
004900 Ecology and Biodiversity 2

Economics and Government

14 credit points, School of Economics and Marketing

003519 Economics 1A
004821 Politics of Welfare
and one subject from
003498 Government Business Relations
004816 Introduction to Public Policy

Education

11 credit points, School of Teacher Education

004788 Communication and Information Technology
004803 Responding to Individual Needs in Education
004811 The Social Context of the Curriculum

Electronics

14 credit points, School of Electronics and Telecommunications Engineering

005691 Electronic Engineering 1A
005692 Electronic Engineering 1B
005136 Electronic Engineering 2A
005130 Electronic Engineering 2B

Employment Relations

11 or 14 credit points, School of Management and Policy

004207 Introduction to Management
004818 Organisational Behaviour *
003431 Human Resource Management 1
001372 Industrial Relations

Environmental Chemistry

14 credit points, School of Resource, Environmental and Heritage Sciences

001516 Chemistry 1A
001517 Chemistry 1B
004897 Ecochemistry 1
004898 Ecochemistry 2

Environmental Economics

14 credit points, School of Economics and Marketing

000034 Macroeconomics 1
and one subject from
000020 Microeconomics 1, *or*
003519 Economics 1A
and
000052 Environmental and Resource Economics
001359 Project Evaluation

Finance

14 credit points, School of Accounting, Banking and Finance

004824 Accounting and Finance 1A
004825 Accounting and Finance 1B
004839 Financial Management 1
004840 Financial Management 2

Financial Accounting

14 credit points, School of Accounting, Banking and Finance

004824 Accounting and Finance 1A
004825 Accounting and Finance 1B
004826 Accounting and Finance 2A
004828 Accounting and Finance 3A

General Business Law A: Business Transactions

11 credit points, School of Law

004977 Introduction to Business Law
001610 Law of Business Transactions
004643 Trade Practices Law (LLB)

General Business Law B: Marketing

11 credit points, School of Law

004977 Introduction to Business Law
001841 International Trade Law
003249 Marketing Law

General Business Law C: Corporations

11 credit points, School of Law

004977 Introduction to Business Law
004993 Law of Business Associations
and one subject from
002617 Employment Discrimination and the Law *or*
001612 Law of Financial Institutions *or*
004994 Revenue Law

Human Nutrition and Health

11 or 14 credit points, School of Human and Biomedical Sciences

000483 Concepts in Biology
003071 Human Physiology and Anatomy 1*
004734 Food and Consumer Science
005509 Nutrition, Society and Health*

Human Resource Management

11 or 14 credit points, School of Management and Policy

004207 Introduction to Management
004818 Organisational Behaviour *
003432 Human Resource Management 1
003488 Human Resource Management 2

Inclusive Education

14 credit points, School of Professional and Community Education

004919 Advocacy and Inclusion
004792 Disorders in Development
and two subjects from
004795 Literacy and Learning Difficulties
004797 Mathematics and Learning Difficulties
005833 Students with Severe Disabilities

Information Studies

11 or 14 credit points, School of Information Management and Tourism

The Information Studies elective sequence equips students with up-to-date information search and analysis skills which complement a wide range of other studies.

001376 Information Provision
005821 Information Organisation
and one or two subjects from
003758 Information Retrieval [a]
005362 Knowledge Management in Organisations
003752 Management of Archives
001692 Resources for Young People
004105 Supervisory Management
005545 Web Delivery of Information

[a] Students who need to commence this elective with a first year, first semester subject are advised to enrol in 005564 Internet Media & Communication.

Japanese Language

11 or 14 credit points (11cp version only available to students with previous studies in Japanese, * may be omitted), School of Languages and International Education

004865 Japanese 1A: Language and Culture*
004866 Japanese 1B: Language and Culture
004867 Japanese Language 2

Note: In special cases, with the approval of the Head of School and the Lecturer-in-Charge of Japanese, other combinations than the above are available as minors for students with some previous knowledge of Japanese.

Knowledge and Information Management

14 credit points, School of Information Management and Tourism

005523 Integrating Knowledge and Information 1
005524 Integrating Knowledge and Information 2
005527 Information Management for eBusiness
005362 Knowledge Management in Organisations

Labour Markets

14 credit points, School of Economics and Marketing

000034 Macroeconomics 1
and one subject from
000020 Microeconomics 1, *or*
003519 Economics 1A and
and
001372 Industrial Relations
000104 Labour Economics

Land Information Systems

11 credit points, School of Resource, Environmental and Heritage Sciences

001809 Data Analysis in Science
004915 Resource Information Systems
and one subject from
004902 Geographic Information Systems *or*
004913 Remote Sensing

Law A

11 credit points, School of Law

004991 Law 1: Introduction to Law
002617 Employment Discrimination and the Law
000080 Family Law

Law B

11 credit points, School of Law

004991 Law 1: Introduction to Law
004639 Conflict of Laws (LLB)
001841 International Trade Law

Law C

11 credit points, School of Law

004991 Law 1: Introduction to Law
004642 Legislation (LLB)
001573 Planning and Environmental Law

Legal Studies A: Labour Law

11 credit points, School of Law

000028 Concepts and Elements of Law
002617 Employment Discrimination and the Law
002613 Labour Law

Legal Studies B: Public Law

11 credit points, School of Law

000028 Concepts and Elements of Law
000036 Administrative Law
004642 Legislation (LLB)

Legal Studies C: Law and Society

11 credit points, School of Law

000028 Concepts and Elements of Law
000008 Civil Rights
and one subject from
000080 Family Law *or*
000952 Law of Communications

Literary Studies

11 or 14 credit points, School of Creative Communication and Culture Studies

000399 Literary Studies 1
004869 Literary Studies 2
and one or two subjects from
004870 Literary Studies 3
004871 Literary Studies 4
004872 Literary Studies 5
004055 Literary Studies 6

Macroeconomics

14 credit points, School of Economics and Marketing

000034 Macroeconomics 1
000020 Microeconomics 1
000035 Macroeconomics 2
004215 Policy Issues in Macroeconomics

Management Accounting

14 credit points, School of Accounting, Banking and Finance

004824 Accounting and Finance 1A
004825 Accounting and Finance 1B
004827 Accounting and Finance 2B
004829 Accounting and Finance 3B

Management A: Comparative Management

11 or 14 credit points, School of Management and Policy

004207 Introduction to Management
004818 Organisational Behaviour *
003495 Development Administration
003498 Government Business Relations

Management B: Contemporary Management Approaches

11 or 14 credit points, School of Management and Policy

004207 Introduction to Management
004818 Organisational Behaviour *
004820 Performance Management and Analysis
004823 Strategic Management

Management C: Public Sector Management

11 or 14 credit points, School of Management and Policy

004207 Introduction to Management
004818 Organisational Behaviour *
004822 Public Sector Management
004816 Introduction to Public Policy

Marketing

11 or 14 credit points, School of Economics and Marketing

11 credit points
000020 Microeconomics 1
000498 Marketing
and one subject from
004533 Consumer Behaviour *or*
001989 Marketing Management

14 credit points
000034 Macroeconomics 1
and one subject from
000020 Microeconomics 1, *or*
003519 Economics 1A
and
000498 Marketing
and one subject from
004533 Consumer Behaviour *or*
002429 International Marketing *or*
001989 Marketing Management *or*
003965 Marketing Research Methods

Mathematical Perspectives

14 credit points, School of Mathematics and Statistics

This minor is designed for students in Education and related degrees, who require a broader perspective on the applications of Mathematics and Statistics in society.

000577 Mathematical Methods
004120 Applied Statistics 1
005023 Truth, Belief and Science
005024 The World of Chance

Media / Multimedia Production

14 credit points, School of Creative Communication and Culture Studies

005573 Media Production 1
005574 Media Production 2
005575 Media Production 3
and one subject from
005384 Television Production Techniques *or*
005385 Interactive Mutimedia

Microeconomics

11 or 14 credit points, School of Economics and Marketing

000034 Macroeconomics 1*
000020 Microeconomics 1
and two subjects from
005742 Human Resource Economics
000102 Managerial Economics
004076 Microeconomics 2
005740 Economics of the Public Sector

Nursing Studies

11 credit points, School of Nursing

004763 Nursing 2: Critical Thinking for Health Professionals
004760 Ethics and Health Policy
004761 Health Care and the Law

Politics A: Comparative Politics

11 or 14 credit points, School of Management and Policy

004815 Introduction to Australian Politics *
000675 Politics and Democracy *
004814 Government at the Local Level
004819 Parties and Elections

Politics B: International Politics

11 or 14 credit points, School of Management and Policy

004815 Introduction to Australian Politics *
000675 Politics and Democracy *
004080 Politics in Developing Nations
000513 International Politics

Politics C: Policy Studies

11 or 14 credit points, School of Management and Policy

004815 Introduction to Australian Politics *
000675 Politics and Democracy *
004816 Introduction to Public Policy
and one subject from
004821 Politics of Welfare *or*
005783 Identity, Politics and Public Policy

Print Journalism

14 credit points, School of Professional Communication

005565 Introduction to Journalism
005572 Reporting
004658 Print Journalism 1
004659 Print Journalism 2

Public Relations

14 credit points, School of Professional Communication

005559 Professional Communications Foundations
005570 Professional Communication Theory and Management
004882 Public Relations Theory
004660 Public Relations Practice 1

Public Sector Economics

14 credit points, School of Economics and Marketing

000034 Macroeconomics 1
and one subject from
000020 Microeconomics 1, *or*
003519 Economics 1A
and
001359 Project Evaluation
005740 Economics of the Public Sector

Quantitative Methods

14 credit points, School of Mathematics and Statistics

000577 Mathematical Methods
003539 Business Statistics 1
004847 Quantitative Decision Making
and one subject from
004843 Mathematical Models *or*
004125 Business Statistics 1

Resource and Environmental Management

11 or 14 credit points, School of Resource, Environmental and Heritage Science

004904 Indigenous Societies and Adaptation*
004915 Science, Environment and Society
004914 Resource and Environmental Management

Sociology A: Inequality

11 or 14 credit points, School of Management and Policy

000715 Basic Sociology
000953 Social Research Methods*
000716 Sociological Theory
001670 Social Inequality

Sociology B: Issues in Modern Society

11 or 14 credit points, School of Management and Policy

000715 Basic Sociology
000953 Social Research Methods*
001666 Deviance and Crime
000955 Sociology of Health

Sociology C: Work Organisations and Society

11 or 14 credit points, School of Management and Policy

000715 Basic Sociology
000953 Social Research Methods*
001485 Gender and Organisations
005780 Sociology of Technology and Work

Soil Science

14 credit points, School of Resource, Environmental and Heritage Sciences

001516 Chemistry 1A
003681 Landscape Processes
004889 Australian Soils
and one subject from
004890 Catchment Processes *or*
004912 Regolith Studies

Spanish Language

11 or 14 credit points (11 cp version only available to students with previous studies in Spanish, *may be omitted), School of Languages and International Education

004874 Spanish 1A: Language and Culture*
004875 Spanish 1B: Language and Culture
004876 Spanish Language 2

Note: In special cases, with the approval of the Head of School and the Lecturer-in-Charge of Spanish, other combinations than the above are available as minors for students with some previous knowledge of Spanish.

Sports Administration

11 or 14 credit points, School of Human and Biomedical Science

004748 Organisation and Policy in Sport
001354 Social Analysis of Sport*
005000 Planning and Processes in Sport
and one subject from
003576 Sports Marketing *or*
004741 Major Sports Event Management *or*
004752 Sponsorship and Fundraising in Sport

Sports Administration Law

11 credit points, School of Law

000028 Concepts and Elements of Law
002615 Injury and Safety Law
000765 Sports and the Law

Sports Coaching

11 or 14 credit points, School of Human and Biomedical Sciences

This minor provides opportunities for students in any course that allows for an 11, or 14 credit point minor to gain an introduction to the general field of sports coaching through undertaking one introductory subject in sports science, an introductory coaching subject, and one or two of its more advanced applications in sports coaching.

004002 Theory and Practice of Coaching 1
001519 Introduction to Exercise Science*
004757 Theory and Practice of Coaching 2
and one subject from
004760 Theory and Practice of Coaching 3 *or*
004761 Theory and Practice of Coaching 4

Sports Science

11 or 14 credit points, School of Human and Biomedical Sciences

000880 Functional Anatomy
001519 Introduction to Exercise Science*
and one subject from
004745 Neuroanatomy and Motor Control *or*
004728 Biomechanics
and one subject from
004750 Psychology of Sport *or*
004747 Physiology of Exercise

Technology in Publishing

11 or 14 credit points, School of Information Management and Tourism

005788 Communication: Professional Applications 1
005790 Communication: Professional Applications 2*
003760 Desktop Publishing 1
003759 Desktop Publishing 2

Tourism

14 credit points, School of Information Management and Tourism

005690 Tourism Systems
005689 Current Issues inTourism
004200 Tourism Economics and Policy
and one subject from
003754 Hospitality Operations *or*
003814 Tourism Marketing

Women's Studies

11 or 14 credit points, School of Management and Policy

000715 Basic Sociology
005025 Perspectives on Gender*
001485 Gender and Organisations
005783 Identity, Politics and Public Policy

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General Education Subjects offered in 2002

	3 credit point subjects	Availability	School
000715	**Basic Sociology**	1/2002	Management and Policy
000005	**Computers and Computing**	2/2002	Computing
000028	**Concepts and Elements of Law**	1&2/2002	Law
002972	**Concepts in Applied Anthropology**	1/2002	Resource, Environmental and Heritage Sciences
001519	**Introduction to Exercise Science**	2/2002	Human and Biomedical Sciences
004815	**Introduction to Australian Politics**	2/2002	Management and Policy
004207	**Introduction to Management**	I or 2/2002	Management and Policy
003376	**Nursing 3: Health, Culture and Society**	2/2002	Nursing
005025	**Perspectives on Gender**	2/2002	Professional and Community Education
004916	**Science, Environment and Society**	1/2002	Resource, Environmental and Heritage Sciences

4 credit point subjects

000008	**Civil Rights**	1/2002	Law
005023	**Truth, Belief and Science**	1/2002	Mathematics and Statistics
005024	**The World of Chance**	2/2002	Mathematics and statistics

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Offered	Subject Code	Subject Name	Credit Points	Subject Level	Hecs Band	Division
S1 or S2	003209	ATSI Foundation Communication	3	1	1	Sci & Des
S1 or S2	003213	ATSI Foundation Study Skills	3	1	1	Sci & Des
S1 or S2	005484	Accommodation Management: CIT	2	4	2	Comm & Educ
S1 or S2	005478	Accommodation Services: CIT	3	3	2	Comm & Educ
S1 or S2	004824	Accounting & Finance 1a	3	1	2	Manag & Tech
S2	004825	Accounting & Finance 1b	3	1	2	Manag & Tech
S1	004826	Accounting & Finance 2a	4	2	2	Manag & Tech
S2	004827	Accounting & Finance 2b	4	2	2	Manag & Tech
S2	004828	Accounting & Finance 3a	4	3	2	Manag & Tech
S1	004829	Accounting & Finance 3b	4	3	2	Manag & Tech
S2	004831	Accounting Information Systems	3	1	2	Manag & Tech
S2	005026	Accounting Information Systems M	4	M	2	Manag & Tech
S1 or S2	003879	Accounting M1	4	M	2	Manag & Tech
S2	003880	Accounting M2	4	M	2	Manag & Tech
S1	003881	Accounting M3	4	M	2	Manag & Tech
S1 or S2	003882	Accounting M4	4	M	2	Manag & Tech
S1 or S2	003883	Accounting M5	4	M	2	Manag & Tech
S2	003884	Accounting M6	4	M	2	Manag & Tech
S1 or S2	004220	Accounting MBA	4	M	2	Manag & Tech
S1 or S2	005120	Accounting Principles & Practices	3	1	2	Manag & Tech
	005268	Accounting Principles and Practices M	4	M	2	Manag & Tech
S2	004527	Accounting Theory M	4	M	2	Manag & Tech
S1	005617	Accounting for Managers	3	1	2	Manag & Tech
S2	004222	Accounting for Planning & Control MBA	4	M	2	Manag & Tech
	003886	Accounting/Finance Project M1	4	M	2	Manag & Tech
S1	005141	Action Learning Project G1	2	1	1	Comm & Educ
S2	005142	Action Learning Project G2	2	1	1	Comm & Educ
S1 or S2	005293	Action Learning Project M	4	M	1	Comm & Educ
S1 or S2	005110	Admin & Issues in Early Childhood - CIT	4	2	1	Comm & Educ
S1 or S2	004209	Administration Dissertation M	8	M	2	Manag & Tech
S1 or S2	004210	Administration Research Essay M	4	M	2	Manag & Tech
Research	004428	Administration Thesis M:Full-Time 32cps	32	M	2	Manag & Tech
Research	004429	Administration Thesis M:Part-Time 32cps	32	M	2	Manag & Tech
S1 or S2	004084	Administration of Sport M	4	M	1	Sci & Des
S1	000036	Administrative Law	4	3	3	Manag & Tech
S1	003894	Administrative Law G	4	G	1	Manag & Tech
S1	004353	Advanced Auditing	4	3	2	Manag & Tech
S1	004647	Advanced Broadcast Journalism 1	4	3	1	Comm & Educ
S2	004648	Advanced Broadcast Journalism 2	4	3	1	Comm & Educ
S1 or S2	005446	Advanced Chinese A	4	2	1	Comm & Educ
S1	005225	Advanced Chinese A G	4	G	1	Comm & Educ
S1 or S2	005447	Advanced Chinese B	4	2	1	Comm & Educ
S2	005226	Advanced Chinese B G	4	G	1	Comm & Educ
S1	005453	Advanced Communication Research H	4	4	1	Comm & Educ
S1	005492	Advanced Communication Research PG (Cpd)	4	G	1	Comm & Educ
S1	005454	Advanced Communication Theory H	4	4	1	Comm & Educ
S1 or S2	005491	Advanced Communication Theory PG (4cp)	4	G	1	Comm & Educ
S1 or S2	004396	Advanced Concepts Sports Studies M	4	M	1	Sci & Des
S1	004885	Advanced Conservation Practice 1a	4	3	2	Sci & Des
S1	004886	Advanced Conservation Practice 1b	4	3	2	Sci & Des
S2	004887	Advanced Conservation Practice 2	4	3	2	Sci & Des
S2	005760	Advanced Conservation Practice M1	8	M	1	Sci & Des
S2	005761	Advanced Conservation Practice M2	4	M	1	Sci & Des
S1	004230	Advanced Contract Law G	4	G	3	Manag & Tech
S1	004231	Advanced Contract Law M	4	M	3	Manag & Tech
	003900	Advanced Corporation Law G	4	G	3	Manag & Tech
	003901	Advanced Corporation Law M	4	M	3	Manag & Tech
S2	005468	Advanced Design & Clinical Trials	4	PG	1	Sci & Des
S1 or S2	005308	Advanced Education Studies 1 M	4	M	1	Comm & Educ
S1 or S2	005309	Advanced Education Studies 2 M	4	M	1	Comm & Educ
S1 or S2	005312	Advanced Education Studies 3 M	4	M	1	Comm & Educ
S1	005818	Advanced English Language	4	4	1	Comm & Educ
	005592	Advanced Information Modelling M	4	M	2	Manag & Tech
S2	005459	Advanced Information Technology SeminarD	8	D	2	Manag & Tech
S1 or S2	005448	Advanced Japanese A	4	2	1	Comm & Educ
S1	005227	Advanced Japanese A G	4	G	1	Comm & Educ
S1 or S2	005449	Advanced Japanese B	4	2	1	Comm & Educ
S2	005228	Advanced Japanese B G	4	G	1	Comm & Educ
S2	005707	Advanced Knowledge Management Systems M	4	M	2	Manag & Tech
S1 or S2	005334	Advanced Legal Research & Writing G	4	G	1	Manag & Tech
S1 or S2	004510	Advanced Legal Research & Writing M	8	M	1	Manag & Tech
S2	005720	Advanced Nursing Practice M	4	M	1	Sci & Des
S2	004511	Advanced Public Administration M	4	M	2	Manag & Tech
Year-long	005028	Advanced Public Administration Research	8	M	2	Manag & Tech
S1 or S2	004134	Advanced Research & Writing (LLB)	4	3	1	Manag & Tech
S2	003902	Advanced Revenue Law	4	3	3	Manag & Tech
S2	003896	Advanced Revenue Law G	4	G	3	Manag & Tech
S2	004377	Advanced Revenue Law M	4	M	3	Manag & Tech
S1 or S2	005450	Advanced Spanish A	4	2	1	Comm & Educ
S1	005229	Advanced Spanish A G	4	G	1	Comm & Educ
S1 or S2	005451	Advanced Spanish B	4	2	1	Comm & Educ
S2	005230	Advanced Spanish B G	4	G	1	Comm & Educ
Year-long	004618	Advanced Taxation Law (LLB)	8	3	3	Manag & Tech
S1 or S2	004686	Advanced Topics in Psychology	4	4	1	Sci & Des
S2	002484	Advertising Operations	4	3	2	Comm & Educ
S2	002596	Advertising Operations G	3	G	2	Comm & Educ
S1	002483	Advertising Strategy	4	2	2	Comm & Educ
S1	005394	Advertising Strategy G	4	G	2	Comm & Educ
S1	004919	Advocacy & Inclusion	3	1	1	Comm & Educ
S1	005551	Advocacy,Mediation & Conflict Resolution	4	2	1	Comm & Educ
S2	005598	Aerospace Studies M	4	M	2	Manag & Tech
Year-long	005462	Air Power M (RAAF)	8	M	2	Manag & Tech
S1	001512	Analogue & Digital Communications	4	4	2	Manag & Tech
S2	004729	Analytical Chemistry	4	2	2	Sci & Des
S1	004687	Applications in Health Psychology PG	4	PG	1	Sci & Des
S2	005281	Applications of Counselling 1 M	4	M	1	Comm & Educ
S2	005280	Applications of Counselling 2 M	4	M	1	Comm & Educ
	003560	Applications of Counselling PG2	4	PG	1	Comm & Educ
S2	005389	Applied Communication Research G	4	G	1	Comm & Educ
S1 or S2	005303	Applied Linguistics M	4	M	1	Comm & Educ
	003177	Applied Science Honours Thesis G: FT	18	G	2	Sci & Des
S1	004485	Applied Science Honours Thesis G:PT	18	G	2	Sci & Des
Research	002000	Applied Science M Thesis Type 1:FT	48	M	2	Sci & Des
Research	002619	Applied Science M Thesis Type 1:PT	48	M	2	Sci & Des
Research	002820	Applied Science M Thesis Type 2:FT	36	M	2	Sci & Des
Research	002001	Applied Science M Thesis Type 2:PT	36	M	2	Sci & Des
Research	002399	Applied Science M Thesis Type 3:FT	24	M	2	Sci & Des
Research	002641	Applied Science M Thesis Type 3:PT	24	M	2	Sci & Des
	002684	Applied Science Thesis Extension M3	3	M	2	Sci & Des
	002683	Applied Science Thesis Extension M6	6	M	2	Sci & Des
S2	004120	Applied Statistics 1	3	1	2	Manag & Tech
S1	004121	Applied Statistics 2	4	3	2	Manag & Tech
S2	004122	Applied Statistics 3	4	3	2	Manag & Tech
S1	004123	Applied Statistics 4	4	3	2	Manag & Tech
S2	004124	Applied Statistics 5	4	3	2	Manag & Tech
S1 or S2	004126	Applied Statistics G1	3	G	2	Manag & Tech
S1	005090	Applied Statistics G2	4	G	2	Manag & Tech
S2	005088	Applied Statistics G3	4	G	2	Manag & Tech
S1	005091	Applied Statistics G4	4	G	2	Manag & Tech
S2	005089	Applied Statistics G5	4	G	2	Manag & Tech
S1	005731	Applied Technology in Critical Care	4	PG	1	Sci & Des
S1	005641	Architecture Design 1.1	3	1	2	Sci & Des
S2	005640	Architecture Design 1.2	3	1	2	Sci & Des
S1 or S2	005639	Architecture Design 2.1	4	2	2	Sci & Des
S2	005638	Architecture Design 2.2	4	2	2	Sci & Des
S1	005636	Architecture Design 3.1	4	3	2	Sci & Des
S2	005635	Architecture Design 3.2	4	3	2	Sci & Des
S1	005633	Architecture Design 4.1	4	4	2	Sci & Des
S2	005632	Architecture Design 4.2	4	4	2	Sci & Des
S1	005629	Architecture Design 5.1	8	5	2	Sci & Des
S2	005628	Architecture Design 5.2	8	5	2	Sci & Des
S2	005630	Architecture Implementation 4.2	4	4	2	Sci & Des
S1	005442	Architecture Studio A M	4	M	2	Sci & Des
S2	005443	Architecture Studio B M	4	M	2	Sci & Des
S1 or S2	005637	Architecture Technology 2.2	4	2	2	Sci & Des
S1	005634	Architecture Technology 3.1	4	3	2	Sci & Des
S1	005631	Architecture Technology 4.1	4	4	2	Sci & Des
S2	005627	Architecture Technology 5.2	4	5	2	Sci & Des
	004348	Artificial Intelligence Techniques M	4	M	2	Manag & Tech
S1	004776	Arts Education 1	4	3	1	Comm & Educ
S1	005223	Arts Education 1G	4	G	1	Comm & Educ
S2	004777	Arts Education 2	4	3	1	Comm & Educ
S1 or S2	005111	Arts in Early Childhood - CIT	4	2	1	Comm & Educ
	004682	Asian Business Law G	4	G	3	Manag & Tech
	004683	Asian Business Law M	4	M	3	Manag & Tech
	004684	Asian Legal Systems G	4	G	3	Manag & Tech
	004685	Asian Legal Systems M	4	M	3	Manag & Tech
Year-long	005360	Aspects of Industrial Control	4	4	2	Manag & Tech
S1	001224	Aspects of Literary Criticism PG	3	PG	1	Comm & Educ
	005558	Audience Research	4	3	1	Comm & Educ
S1 or S2	005121	Audit Theory & Management	3	1	2	Manag & Tech
	005269	Audit Theory and Management M	4	M	2	Manag & Tech
S2	004834	Auditing	4	3	2	Manag & Tech
S1	005601	Australian Defence Studies M	4	M	2	Manag & Tech
S1 or S2	005207	Australian Defence Studies M Ext	3	M	2	Manag & Tech
S1	004849	Australian Economy	3	1	2	Manag & Tech
S1	004889	Australian Soils	4	2	2	Sci & Des

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	004637	Banking & Insurance Law (LLB)	4	3	3	Mang & Tech
S1	000715	Basic Sociology	3	1	1	Mang & Tech
S1	005504	Biochemistry	4	2	2	Sci & Des
S1	004728	Biomechanics	4	2	2	Sci & Des
S1	005529	Biometry	4	2	2	Sci & Des
S2	002959	Biostatistics PG	3	PG	2	Sci & Des
S1	001831	Broadcast Journalism 1	4	3	1	Comm & Educ
S2	001832	Broadcast Journalism 2	4	3	1	Comm & Educ
S1	005770	Building Science M	4	M	2	Sci & Des
	004835	Business & Financial Skills	3	1	2	Mang & Tech
Research	004523	Business Administration Dissertation D:F	48	D	2	Mang & Tech
Research	004524	Business Administration Dissertation D:P	48	D	2	Mang & Tech
	004227	Business Dissertation M	8	M	2	Mang & Tech
	005122	Business Economics	3	1	2	Mang & Tech
	005270	Business Economics M	4	M	2	Mang & Tech
S1 or S2	003908	Business Ethics M	4	M	3	Mang & Tech
S1 or S2	004221	Business Finance MBA	4	M	2	Mang & Tech
S1	004239	Business Journalism	4	2	1	Comm & Educ
S1	000374	Business Management	4	3	2	Mang & Tech
S1 or S2	005825	Business Placement	4	3	2	Mang & Tech
	005199	Business Project M	4	M	2	Mang & Tech
S1 or S2	004522	Business Research Methods M	4	M	1	Mang & Tech
S1 or S2	005123	Business Statistics	3	1	2	Mang & Tech
S1 or S2	003539	Business Statistics 1	3	1	2	Mang & Tech
S1	004125	Business Statistics 2	4	3	2	Mang & Tech
S1 or S2	005271	Business Statistics G	4	G	2	Mang & Tech
	004149	Business With China M	4	M	2	Mang & Tech

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	005404	Cancer Nursing Practice PG 1 Part A	2	PG	1	Sci & Des
Year-long	005265	Cancer Nursing Practice PG1	4	PG	1	Sci & Des
	005405	Cancer Nursing Practice PG1 Part B	2	PG	1	Sci & Des
Year-long	005266	Cancer Nursing Theory PG1	4	PG	1	Sci & Des
	005403	Cancer Nursing Theory PG1 Part A	2	PG	1	Sci & Des
	005402	Cancer Nursing Theory PG1 Part B	2	PG	1	Sci & Des
S1	004850	Cataloguing	4	3	1	Comm & Educ
S1	005188	Cataloguing G	4	G	1	Comm & Educ
	001806	Catchment Hydrology	3	2	2	Sci & Des
S2	004890	Catchment Processes	4	2	2	Sci & Des
S1	004733	Cells & Tissues	4	2	2	Sci & Des
S1	001516	Chemistry 1a	3	1	2	Sci & Des
S2	001517	Chemistry 1b	3	1	2	Sci & Des
S1 or S2	005106	Child Health & Movement Education - CIT	3	1	1	Comm & Educ
S2	005736	Child/Family - Alterations in Health	4	PG	1	Sci & Des
S1	005735	Child/Family - Foundations of Nursing	4	PG	1	Sci & Des
S1	004851	Chinese 1a:Language & Culture	3	1	1	Comm & Educ
S2	004852	Chinese 1b:Language & Culture	3	1	1	Comm & Educ
Year-long	004853	Chinese Language 2	8	2	1	Comm & Educ
Year-long	005240	Chinese Language 2G	8	G	1	Comm & Educ
Year-long	004854	Chinese Language 3	8	3	1	Comm & Educ
Year-long	005237	Chinese Language 3G	8	G	1	Comm & Educ
S1	000008	Civil Rights	4	3	3	Mang & Tech
S1	003909	Civil Rights G	4	G	3	Mang & Tech
S1	004349	Client-Server Computing M	4	M	2	Mang & Tech
S2	004730	Clinical Chemistry Instrumentation	4	3	2	Sci & Des
S2	005683	Clinical Chemistry Instrumentation G	4	G	3	Sci & Des
S1	004731	Clinical Microbiology	4	3	2	Sci & Des
S1	005680	Clinical Microbiology G	4	G	3	Sci & Des
S1	004169	Clinical Sprt Injury Mgt PG1:Sprt Med	9	PG	2	Sci & Des
S2	004171	Clinical Sprt Injury Mgt PG2:Sprt Med	9	PG	2	Sci & Des
S1	005470	Clinical Trials Evidence & Practice	4	PG	1	Sci & Des
S2	004842	Coding Theory	4	3	2	Mang & Tech
S1 or S2	005206	Command Leadership & Mgt Studies M Ext	3	M	2	Mang & Tech
S1	005460	Command Leadership & Mgt Studies M RAAF	6	M	2	Mang & Tech
S1	005602	Command, Leadership & Management M	4	M	2	Mang & Tech
S1	004836	Commercial Bank Management	4	3	2	Mang & Tech
S1 or S2	003910	Commercial Law G1	4	G	3	Mang & Tech
S2	000130	Commercial Law G2	3	G	3	Mang & Tech
S1	000165	Commercial Law G3	3	G	3	Mang & Tech
S1 or S2	003876	Commercial Law M1	4	M	3	Mang & Tech
S1	003877	Commercial Law M2	4	M	3	Mang & Tech
S2	003878	Commercial Law M3	4	M	3	Mang & Tech
	005519	Communicating Business Information 1	3	1	2	Comm & Educ
	005520	Communicating Business Information 2	3	1	2	Comm & Educ
S1	005521	Communicating Business Information 3	4	2	2	Comm & Educ
S2	005522	Communicating Business Information 4	4	2	2	Comm & Educ
S2	005561	Communication & Media Research	4	2	1	Comm & Educ
Year-long	005455	Communication Dissertation H	16	4	1	Comm & Educ
S1	005559	Communication Foundations	3	1	1	Comm & Educ
S1	005560	Communication History	4	3	1	Comm & Educ
S1 or S2	000631	Communication Internship	4	3	1	Comm & Educ
S2	005494	Communication Research Design PG	12	G	1	Comm & Educ
S1	005604	Communication Studies M	4	M	1	Mang & Tech
Year-long	004398	Communication Thesis A PG	8	PG	1	Comm & Educ
Research	004399	Communication Thesis B M (Full-time)	24	M	1	Comm & Educ
Research	004400	Communication Thesis B M (Part-Time)	24	M	1	Comm & Educ
S1 or S2	005203	Communication Thinking & Tech St M Ext	6	M	2	Mang & Tech
S2	004013	Communication Traditions	3	1	1	Comm & Educ
S1	005792	Communication for Management 1	4	2	2	Comm & Educ
S2	004732	Communication in Science	3	1	2	Sci & Des
S2	005745	Communication, Consultation & Change PG	4	PG	1	Comm & Educ
S1	005789	Communication:Professional ApplicationG1	4	G	2	Comm & Educ
S2	005791	Communication:Professional ApplicationG2	4	G	2	Comm & Educ
S1	005788	Communication:Professional Applications1	3	1	2	Comm & Educ
S2	005790	Communication:Professional Applications2	3	1	2	Comm & Educ
S2	005619	Community Design	4	3	2	Sci & Des
S1	005784	Community Devel't Principles & Practice	3	1	1	Comm & Educ
Year-long	004921	Community Education Project	12	3	1	Comm & Educ
Year-long	005321	Community Education Thesis A M	12	M	1	Comm & Educ
Year-long	005322	Community Education Thesis B M	12	M	1	Comm & Educ
S1 or S2	005140	Community Education Thesis H	4	1	1	Comm & Educ
Year-long	004226	Community Education Thesis M (Full)	24	M	1	Comm & Educ
Research	004248	Community Education Thesis M P/T	24	M	1	Comm & Educ
S1 or S2	005278	Community Field Experience 1 M	4	M	1	Comm & Educ
S1 or S2	005411	Community Field Experience 2 M	4	M	1	Comm & Educ
S1	005785	Community Work	4	2	1	Comm & Educ
	005578	Comparative & International Law M	4	M	3	Mang & Tech
S2	005579	Comparative Company Law M	4	M	3	Mang & Tech
S1 or S2	004540	Comparative Regional & Loc Gov Studies G	4	G	2	Mang & Tech
S1 or S2	005264	Competition & Contract Management	4	1	2	Mang & Tech
S1 or S2	005201	Competition & Contract Management M	4	M	2	Mang & Tech
	004344	Component & System Modelling With Vhdl M	4	M	2	Mang & Tech
S1	004624	Computer Architecture & Implementation	4	4	2	Mang & Tech
S1	004342	Computer Control & Security M	4	M	2	Mang & Tech
S1	005134	Computer Engineering 1A	3	1	2	Mang & Tech
S2	005132	Computer Engineering 1B	3	1	2	Mang & Tech
S1	005131	Computer Engineering 2A	4	2	2	Mang & Tech
S2	005135	Computer Engineering 2B	4	2	2	Mang & Tech
	004625	Computer Engineering 3	8	3	2	Mang & Tech
S1	005532	Computer Engineering 3A	4	3	2	Mang & Tech
S2	005533	Computer Engineering 3B	4	3	2	Mang & Tech
S2	004626	Computer Engineering 4B	4	4	2	Mang & Tech
Year-long	004627	Computer Engineering Project	8	4	2	Mang & Tech
S1	004363	Computer Models for Business Decisions M	4	M	2	Mang & Tech
S1 or S2	004671	Computer Structures & Networks G	4	G	2	Mang & Tech
	004937	Computer Support for Collaborative Work	4	3	2	Mang & Tech
S2	005133	Computer Technology 2	4	1	2	Mang & Tech
S1 or S2	004330	Computers & Computing G	3	G	2	Mang & Tech
S1 or S2	004672	Computers & Programming G	4	G	2	Mang & Tech
S2	000005	Computers and Computing	3	1	2	Mang & Tech
S1 or S2	004470	Computing Mathematics 1	3	1	2	Mang & Tech
S2	004471	Computing Mathematics 2	3	1	2	Mang & Tech
Year-long	004472	Computing Project	8	3	2	Mang & Tech
	005246	Computing Project A (Ext)	4	3	2	Mang & Tech
	005245	Computing Project B (Ext)	4	3	2	Mang & Tech
S1 or S2	000028	Concepts & Elements of Law	3	1	3	Mang & Tech
S1 or S2	003912	Concepts & Elements of Law G	4	G	1	Mang & Tech
S1	002972	Concepts in Applied Anthropology	3	1	1	Sci & Des
S1	000483	Concepts in Biology	3	1	2	Sci & Des
S1	005011	Concepts of Human Learning & Development	3	1	1	Comm & Educ
S1	005717	Conceptualising Advanced Practice M	4	M	1	Sci & Des
S2	005157	Conduct of Clinical Research G	4	G	2	Sci & Des
S1	004891	Conservation Practice 1	4	2	2	Sci & Des
S2	004892	Conservation Practice 2	4	2	2	Sci & Des
S1	005754	Conservation Practice M1	4	M	1	Sci & Des
S2	005755	Conservation Practice M2	4	M	1	Sci & Des
S1 or S2	005759	Conservation of Traditional Buildings PG	8	PG	1	Sci & Des
S2	000345	Constitutional Law	4	3	3	Mang & Tech
S2	003913	Constitutional Law G	4	G	3	Mang & Tech
S2	004950	Construction Economics 2	4	4	2	Sci & Des
S1	003633	Construction Law	4	3	3	Mang & Tech
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S1 or S2	004536	Contemp Issues Regional Admin Local Gov	4	G	2	Mang & Tech
S2	000770	Contemporary Australian Literature M	3	M	1	Comm & Educ
S2	005562	Contemporary Cultural Practice	4	3	1	Comm & Educ
S1	005292	Contemporary Health Promotion M	4	M	2	Comm & Educ
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S1	004857	Creative Writing 3	4	2	1	Comm & Educ
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Year-long	004689	Honours Thesis in Psychology	12	4	1	Sci & Des
S1	005618	Honours, Design	4	4	2	Sci & Des
S2	003754	Hospitality Operations	4	3	2	Comm & Educ
S2	003753	Hospitality Operations G	3	G	2	Comm & Educ
S1 or S2	005486	Hotel Law: CIT	2	4	3	Comm & Educ
S1 or S2	005480	Hotel Marketing: CIT	2	3	2	Comm & Educ
S1 or S2	005489	Hotel Supervision:CIT	3	1	2	Comm & Educ
S2	005505	Human Biochemistry	4	2	2	Sci & Des
S1 or S2	005108	Human Dev Early Childhood Pedagogy 1-CIT	3	1	1	Comm & Educ
S1 or S2	005113	Human Dev Early Childhood Pedagogy 2-CIT	4	2	1	Comm & Educ
S1 or S2	005114	Human Dev Early Childhood Pedagogy 3-CIT	4	2	1	Comm & Educ
	004336	Human Factors in Info Technology M	4	M	2	Mang & Tech
S2	005744	Human Genetics	4	2	2	Sci & Des
S2	003071	Human Physiology & Anatomy 1	3	1	2	Sci & Des
S1	004738	Human Physiology & Anatomy 2	4	2	2	Sci & Des
S1 or S2	004142	Human Physiology & Anatomy 3	4	3	2	Sci & Des
S2	004322	Human Physiology & Anatomy 4	4	3	2	Sci & Des
S1	005515	Human Physiology of the Lifecycle G	4	G	2	Sci & Des
Research	005297	Human Resource Development Thesis M FT	32	M	1	Comm & Educ
Research	005469	Human Resource Development Thesis M PT	32	M	1	Comm & Educ
S2	005742	Human Resource Economics	4	3	2	Mang & Tech
S2	005743	Human Resource Economics G	4	G	2	Mang & Tech
S1 or S2	003432	Human Resource Management 1	4	3	2	Mang & Tech
S2	005796	Human Resource Management 2	4	3	2	Mang & Tech
S1 or S2	005200	Human Resource Management G	4	G	2	Mang & Tech
S1 or S2	005084	Human Resource Management Project M	8	M	2	Mang & Tech
S2	004572	Human Science 1	3	1	2	Sci & Des
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S1	005782	Identity Politics & Public Policy G	4	G	1	Mang & Tech
S1	004737	Immunology	4	3	2	Sci & Des
S1	005685	Immunology G	4	G	3	Sci & Des
S1 or S2	003219	Independent Stdy Libry & Info Studies G	3	G	1	Comm & Educ
S1 or S2	004789	Independent Study A	3	1	1	Comm & Educ
S1 or S2	004790	Independent Study B	4	2	1	Comm & Educ
S1 or S2	004791	Independent Study C	4	3	1	Comm & Educ
S2	005010	Indigenous Australia:Contemporary Issues	4	2	1	Comm & Educ
S2	004904	Indigenous Societies & Adaptation	3	1	1	Sci & Des
S1	005648	Industrial Design 1.1	3	1	2	Sci & Des
S2	005655	Industrial Design 1.2	3	1	2	Sci & Des
S1	005654	Industrial Design 2.1	4	2	2	Sci & Des
S2	005653	Industrial Design 2.2	4	2	2	Sci & Des
S1	005651	Industrial Design 3.1	4	3	2	Sci & Des
S2	005650	Industrial Design 3.2	4	3	2	Sci & Des
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S2	005646	Industrial Design 4.2	8	4	2	Sci & Des
S2	005652	Industrial Design Technology 2.2	4	2	2	Sci & Des
S1 or S2	005406	Industrial Project A	4	3	2	Mang & Tech
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S1	003932	Industrial Relations G	4	G	2	Mang & Tech
S1	003935	Industrial Relations M	4	M	2	Mang & Tech
S2	004512	Industrial Relations Skills & Advocacy G	4	G	2	Mang & Tech
S2	004205	Industrial Relations Workshop	4	3	2	Mang & Tech
S2	004739	Industrial Relations in Sport	4	2	2	Sci & Des
S2	005766	Industrial Relations in Sport G	4	G	1	Sci & Des
S2	005512	Influences on Nutritional Change PG	4	PG	2	Sci & Des
S2	005701	Information Analysis & Retrieval M	4	M	1	Comm & Educ
Year-long	004467	Information Management Studies Thesis H	12	4	1	Comm & Educ
S2	005527	Information Management for eBusiness	4	3	2	Comm & Educ
S1	005821	Information Organisation	4	2	1	Comm & Educ
S2	001376	Information Provision	3	1	1	Comm & Educ
S2	003758	Information Retrieval	4	3	1	Comm & Educ
S2	003765	Information Retrieval G	3	G	1	Comm & Educ
S2	005189	Information Retrieval M	4	M	1	Comm & Educ
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S1 or S2	004402	Information Study PG	6	PG	1	Comm & Educ
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S2	004673	Information Systems Management	4	3	2	Mang & Tech
S2	004674	Information Systems Management G	4	G	2	Mang & Tech
S2	005190	Information Systems Management M	4	M	2	Mang & Tech
S2	004778	Information Technology & Education	3	1	1	Comm & Educ
S1 or S2	005078	Information Technology & Education G	4	G	1	Comm & Educ
S1 or S2	005481	Information Technology & The Hotel: CIT	2	3	2	Comm & Educ
S1 or S2	004479	Information Technology 1	3	1	2	Mang & Tech
	005253	Information Technology 1 (Ext)	3	1	2	Mang & Tech
S1	004480	Information Technology 2	4	2	2	Mang & Tech
	005250	Information Technology 2 (Ext)	4	2	2	Mang & Tech
S1 or S2	004675	Information Technology Project G	4	G	2	Mang & Tech
	004676	Information Technology Workshop G	4	G	2	Mang & Tech
	002615	Injury & Safety Law	4	3	3	Mang & Tech
	003936	Injury & Safety Law G	4	G	3	Mang & Tech
S2	005786	Innovative Applications of Practice	4	3	1	Comm & Educ
S2	005748	Instructional Strategies PG	4	PG	1	Comm & Educ
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S2	004576	Integrated Communication Campaigns M	4	M	2	Comm & Educ
S2	004740	Integrated Studies of Disease	4	3	2	Sci & Des
S2	005682	Integrated Studies of Disease G	4	G	3	Sci & Des
S2	005524	Integrating Knowledge Information 2	3	1	2	Comm & Educ
S1	005523	Integrating knowledge & Information 1	3	1	2	Comm & Educ
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S1	005340	Intellectual Property Law M	4	M	3	Mang & Tech
S2	005385	Interactive Multimedia	4	2	1	Comm & Educ
S1	005697	Interactive Writing M	4	M	1	Comm & Educ
S1	005033	Interior Design 1	4	3	2	Sci & Des
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S2	004170	Internal Medicine in Sport PG	6	PG	3	Sci & Des
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S1	004243	International Advertising	4	3	2	Comm & Educ
S2	005128	International Banking M	4	M	2	Mang & Tech
	003937	International Business Environment M	4	M	2	Mang & Tech
S1	005581	International Dispute Resolution M	4	M	3	Mang & Tech
S1	000099	International Economics	4	3	2	Mang & Tech
S1	003938	International Economics G	4	G	2	Mang & Tech
S1 or S2	005159	International English Language G	8	G	1	Comm & Educ
S1 or S2	004553	International Exchange 1 (Communication)	4	3	1	Comm & Educ
S1 or S2	004554	International Exchange 1 (Education)	4	3	1	Comm & Educ
S1 or S2	004557	International Exchange 1 (Management)	4	3	2	Mang & Tech
S1 or S2	004552	International Exchange 1:Applied Science	4	3	2	Sci & Des
S1 or S2	004555	International Exchange 1:Env Design	4	3	2	Sci & Des
S1 or S2	004556	International Exchange 1:Inf Sci & Tech	4	3	2	Mang & Tech
S1 or S2	004559	International Exchange 2 (Communication)	8	3	1	Comm & Educ
S1 or S2	004560	International Exchange 2 (Education)	8	3	1	Comm & Educ
S1 or S2	004563	International Exchange 2 (Management)	8	3	2	Mang & Tech
S1 or S2	004558	International Exchange 2:Applied Science	8	3	2	Sci & Des
S1 or S2	004561	International Exchange 2:Env Design	8	3	2	Sci & Des
S1 or S2	004562	International Exchange 2:Inf Sci & Tech	8	3	2	Mang & Tech
S1 or S2	004565	International Exchange 3 (Communication)	12	3	1	Comm & Educ
S1 or S2	004566	International Exchange 3 (Education)	12	3	1	Comm & Educ
S1 or S2	004569	International Exchange 3 (Management)	12	3	2	Mang & Tech
S1 or S2	004564	International Exchange 3:Applied Science	12	3	2	Sci & Des
S1 or S2	004567	International Exchange 3:Env Design	12	3	2	Sci & Des
S1 or S2	004568	International Exchange 3:Inf Sci & Tech	12	3	2	Mang & Tech
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S2	004140	International Finance MBA	4	M	2	Mang & Tech
S1	005580	International Legal Research & Writing M	4	M	3	Mang & Tech
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S2	004577	International Marketing Communication M	4	M	2	Comm & Educ
S1	003939	International Marketing G	4	G	2	Mang & Tech
S2	000513	International Politics	4	3	1	Mang & Tech
	005125	International Trade	3	1	2	Mang & Tech
S2	001841	International Trade Law	4	3	3	Mang & Tech
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	005273	International Trade M	4	M	2	Mang & Tech
S1 or S2	005724	Internet Marketing G	4	G	2	Mang & Tech
S1	005564	Internet Media & Communication	3	1	1	Comm & Educ
S1	005582	Intl Banking, Finance & Securities M	4	M	3	Mang & Tech
	004679	Intro S/w Eng Sys Analysis & Design G	4	G	2	Mang & Tech
S2	005549	Intro to Counselling Theory & Principles	3	1	1	Comm & Educ
S1 or S2	005109	Intro to Early Childhood Teaching - CIT	3	1	1	Comm & Educ
	004678	Intro to Info Systems Architecture G	4	G	2	Mang & Tech
	005254	Introduction Information Technology Ext	3	1	2	Mang & Tech
S2	004815	Introduction to Australian Politics	3	1	1	Mang & Tech
S1 or S2	004977	Introduction to Business Law	3	1	3	Mang & Tech
Year-long	005499	Introduction to Counselling Skills M PT	4	M	1	Comm & Educ
S1	005276	Introduction to Counselling Theory M	4	M	1	Comm & Educ
S1	004677	Introduction to Database Systems G	4	G	2	Mang & Tech
S1	005583	Introduction to E-Business M	4	M	2	Mang & Tech
S2	001519	Introduction to Exercise Science	3	1	2	Sci & Des
S1	004941	Introduction to Information Systems	3	1	2	Mang & Tech
S1 or S2	004478	Introduction to Information Technology	3	1	2	Mang & Tech
S1	005565	Introduction to Journalism	3	1	1	Comm & Educ
S1	002569	Introduction to Linguistics	3	1	1	Comm & Educ
S1 or S2	004207	Introduction to Management	3	1	2	Mang & Tech
S2	004999	Introduction to Microbiology	4	2	2	Sci & Des
S2	004816	Introduction to Public Policy	4	3	1	Mang & Tech
S1	005531	Introduction to Software Engineering	3	1	2	Mang & Tech
S1 or S2	005311	Investigating Curriculum & its Context M	4	M	1	Comm & Educ
S2	005393	Investment Mathematics	4	3	2	Mang & Tech
S1	005525	Issue in Office Management 1	4	3	2	Comm & Educ
S2	004337	Issue/Design:Human-Computer Interfaces M	4	M	2	Mang & Tech
	004347	Issues Info Technology Management M	4	M	2	Mang & Tech
S2	005217	Issues in Advanced Practice PG	4	PG	1	Sci & Des
S1 or S2	004817	Issues in Contemporary Management	4	3	2	Mang & Tech
S2	004998	Issues in Cultural Heritage Management	4	3	1	Sci & Des
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S2	003012	Issues in Industrial Relations	4	3	2	Mang & Tech
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S2	005708	Issues in Online Management M	4	M	2	Comm & Educ
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S2	004866	Japanese 1b:Language & Culture	3	1	1	Comm & Educ
Year-long	004867	Japanese Language 2	8	2	1	Comm & Educ
Year-long	005241	Japanese Language 2G	8	G	1	Comm & Educ
Year-long	004868	Japanese Language 3	8	3	1	Comm & Educ
Year-long	005238	Japanese Language 3G	8	G	1	Comm & Educ
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S2	005704	Knowledge Management Leadership M	4	M	2	Comm & Educ
S1	005702	Knowledge Management Principles M	4	M	1	Comm & Educ
S1	005703	Knowledge Management Processes M	4	M	1	Comm & Educ
S1	005706	Knowledge Management Systems M	4	M	2	Mang & Tech
S2	005705	Knowledge Management for eBusiness M	4	M	2	Comm & Educ
S1	005362	Knowledge Management in Organisations	4	3	2	Comm & Educ
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S2	003945	Labour Economics G	4	G	2	Mang & Tech
S1	002613	Labour Law	4	3	3	Mang & Tech
S1	002846	Labour Law G	4	G	3	Mang & Tech
Year-long	004905	Land Appraisal	8	3	2	Sci & Des
S2	005599	Land Warfare Studies M	4	M	2	Mang & Tech
S1	005679	Landscape Design 1.1	3	1	2	Sci & Des
S2	005678	Landscape Design 1.2	3	1	2	Sci & Des
S2	005676	Landscape Design 2.2	4	2	2	Sci & Des
S1	005674	Landscape Design 3.1	4	3	2	Sci & Des
S1	004980	Landscape Design 4.1	4	4	2	Sci & Des
S2	005670	Landscape Design 4.2	8	4	2	Sci & Des
S1	005497	Landscape Ecology M	4	M	2	Sci & Des
S2	005677	Landscape History 2.1	4	2	2	Sci & Des
S2	005672	Landscape Planning 3.2	4	3	2	Sci & Des
S2	003681	Landscape Processes	4	1	2	Sci & Des
S1	005438	Landscape Studio A M	4	M	2	Sci & Des
S2	005439	Landscape Studio B M	4	M	2	Sci & Des
S2	005675	Landscape Technology 2.2	4	2	2	Sci & Des
S1	005673	Landscape Technology 3.1	4	3	2	Sci & Des
S1	005669	Landscape Technology A 1	4	1	2	Sci & Des
S1	005434	Landscape Technology A M	4	PG	2	Sci & Des
S2	005435	Landscape Technology B M	4	PG	2	Sci & Des
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S2	004793	Language Education 1G	3	1	1	Comm & Educ
S2	005218	Language Education 1G	4	G	1	Comm & Educ
S1	004784	Language Education 2	4	4	1	Comm & Educ
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S1	002858	Language Tests (Design & Production)	4	3	1	Comm & Educ
S1	005817	Language Through Literature	4	4	1	Comm & Educ
S1	005566	Language, Culture & Society	4	2	1	Comm & Educ
S1	001228	Language,Culture & Society PG	3	PG	1	Comm & Educ
S2	004602	Languages & Compilers	4	4	2	Mang & Tech
S1	004991	Law 1: Introduction to Law	3	1	3	Mang & Tech
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S1	004135	Law 3: Business Transactions (LLB)	3	3	3	Mang & Tech
S1	004136	Law 4: Corporations (LLB)	4	3	3	Mang & Tech
S2	004137	Law 5: Taxation (LLB)	4	3	3	Mang & Tech
S1	004138	Law 6: Administrative Law (LLB)	4	3	3	Mang & Tech
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S2	003871	Law G2: Contract (LLB)	4	G	3	Mang & Tech
S2	003872	Law G3: Business Transactions (LLB)	4	G	3	Mang & Tech
S2	003873	Law G4: Corporations (LLB)	4	G	3	Mang & Tech
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S1	003875	Law G6: Administrative Law (LLB)	4	G	3	Mang & Tech
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S2	004993	Law of Business Associations	4	3	3	Mang & Tech
S1	003948	Law of Business Decisions M	4	M	3	Mang & Tech
S1 or S2	001610	Law of Business Transactions	4	3	3	Mang & Tech
S1 or S2	003949	Law of Business Transactions G	4	G	3	Mang & Tech
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S1 or S2	005274	Legal Principles and Practices M	4	M	1	Mang & Tech
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Research	004518	Legal Science Dissertation D(Part Time)	48	D	3	Mang & Tech
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S2 or S1	003953	Legal Studies Dissertation M(Part-Time)	8	M	3	Mang & Tech
S1	004139	Legal Studies Dissertation M(Part-Time)	8	M	3	Mang & Tech
Year-long	004622	Legal Theory (LLB)	4	3	3	Mang & Tech
Year-long	004357	Legal Theory G	4	G	3	Mang & Tech
S1 or S2	004150	Legislative Internship	8	3	1	Mang & Tech
S2	005058	Linear Algebra G	2	2	2	Mang & Tech
S2	005778	Linear Algebra G	2	G	2	Mang & Tech
S2	005812	Linguistics A	4	3	1	Comm & Educ
S2	005813	Linguistics B	4	3	1	Comm & Educ
S1 or S2	005298	Linguistics M	4	M	1	Comm & Educ
S1	005749	Literacies and Learning Difficulties PG	4	PG	1	Comm & Educ
S1	004795	Literacy & Learning Difficulties	4	3	1	Comm & Educ
S1	004796	Literacy for Teachers	3	1	1	Comm & Educ
S1	000399	Literary Studies 1	3	1	1	Comm & Educ
S2	004869	Literary Studies 2	3	1	1	Comm & Educ
S1	004870	Literary Studies 3	4	2	1	Comm & Educ
S2	004871	Literary Studies 4	4	2	1	Comm & Educ
S1	004872	Literary Studies 5	4	3	1	Comm & Educ
S2	004055	Literary Studies 6	4	3	1	Comm & Educ
S1	004623	Litigation & Dispute Processing (LLB)	4	3	1	Mang & Tech
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S1 or S2	000034	Macroeconomics 1	3	1	2	Mang & Tech
S1 or S2	000035	Macroeconomics 2	4	3	2	Mang & Tech
S1 or S2	003957	Macroeconomics G	4	G	2	Mang & Tech
S2	003958	Macroeconomics G2	4	G	2	Mang & Tech
S2	003959	Macroeconomics G3	4	G	2	Mang & Tech
S2	004502	Major Application Project G	4	G	2	Comm & Educ
S2	004741	Major Sports Event Management	4	3	2	Sci & Des
S1 or S2	003959	Manage Individual & Organisational Chng	4	G	2	Mang & Tech
S2	005262	Management Accounting	4	M	2	Mang & Tech
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S1	004382	Management Decisions Using Computers G	4	G	2	Mang & Tech
Year-long	005501	Management Processes G	4	G	2	Mang & Tech
S1 or S2	005163	Management Project	4	3	2	Mang & Tech
Year-long	005500	Management Project G	4	G	2	Mang & Tech
S2	004680	Management Support Systems G	4	G	2	Mang & Tech
S1	005202	Management Theory & Practice G	4	G	2	Mang & Tech
S2	003752	Management of Archives	4	3	1	Comm & Educ
S2	003764	Management of Archives G	3	G	1	Comm & Educ
S1 or S2	005467	Management of Clinical Trials	4	PG	1	Sci & Des
S2	000102	Managerial Economics	4	3	2	Mang & Tech
S2	003961	Managerial Economics G	4	G	2	Mang & Tech
S1	005750	Managing Complex Behaviour PG	4	PG	1	Comm & Educ
S2	005294	Managing Human Resources M	4	M	2	Comm & Educ
S1	005797	Managing Information Professionals 1	4	3	2	Comm & Educ
S1	005798	Managing Information Professionals 2	4	3	2	Comm & Educ
S2	005710	Managing Tourism Dynamics M	4	4	2	Comm & Educ
S1 or S2	005043	Managing Urban Systems M	4	M	2	Sci & Des
S1	005597	Maritime Studies M	4	M	2	Mang & Tech
S1	000498	Marketing	4	3	2	Mang & Tech
S1	005388	Marketing Communication Foundations G	4	G	2	Comm & Educ
S2	005698	Marketing Communication Management M	4	M	2	Comm & Educ
S2	005390	Marketing Communication Practice G	4	G	2	Comm & Educ
S2	004581	Marketing Communication Research M	4	M	2	Comm & Educ
S2	005391	Marketing Communication Seminar M	4	M	2	Comm & Educ
S2	004583	Marketing Communication Strategy M	4	M	2	Comm & Educ
S2	004584	Marketing Communication Theory M	4	M	2	Comm & Educ
S1 or S2	003962	Marketing G	4	G	2	Mang & Tech
S1	003249	Marketing Law	4	3	3	Mang & Tech
S2	004033	Marketing Law G	4	G	3	Mang & Tech
S1 or S2	003964	Marketing MBA	4	M	2	Mang & Tech
S2	001989	Marketing Management	4	3	2	Mang & Tech
S2	003963	Marketing Management G	4	G	2	Mang & Tech
S2	004585	Marketing Management M	4	M	2	Mang & Tech
S2	003965	Marketing Research Methods	4	3	2	Mang & Tech
S2	004484	Marketing Research Methods G	4	G	2	Mang & Tech
	005567	Mass Communication Theory	4	2	1	Comm & Educ
Research	005663	Master Thesis in Applied Psychology M1AF	4	M	1	Sci & Des
Research	005664	Master Thesis in Applied Psychology M1AP	4	M	1	Sci & Des
S1 or S2	005147	Master Thesis in Applied Psychology M1FT	8	M	1	Sci & Des
Research	005408	Master Thesis in Applied Psychology M1PT	8	M	1	Sci & Des
Research	005665	Master Thesis in Applied Psychology M2AF	8	M	1	Sci & Des
Research	005649	Master Thesis in Applied Psychology M2AP	8	M	1	Sci & Des
S1 or S2	005409	Master Thesis in Applied Psychology M2FT	8	M	1	Sci & Des
Research	005410	Master Thesis in Applied Psychology M2PT	8	M	1	Sci & Des
S1	005430	Master of Design (Land Arch) Studio S1 M	8	M	2	Sci & Des
S2	005431	Master of Design (Land Arch) Studio S2 M	8	M	2	Sci & Des
S1	005424	Master of Design Studio S1 M	8	M	2	Sci & Des
S1	005425	Master of Design Studio S2 M	8	M	2	Sci & Des
S1	005426	Master of Design Studio S3 M	8	M	2	Sci & Des
S2	005427	Master of Design Studio S4 M	8	M	2	Sci & Des
Research	000500	Master of Education Thesis Type 1	48	M	1	Comm & Educ
Research	005324	Master of Education Thesis Type 1	48	M	1	Comm & Educ
Research	002825	Master of Education Thesis Type 1 (Full)	48	M	1	Comm & Educ
Research	001755	Master of Education Thesis Type 2	24	M	1	Comm & Educ
Research	005325	Master of Education Thesis Type 2	36	M	1	Comm & Educ
Research	002826	Master of Education Thesis Type 2 (Full)	24	M	1	Comm & Educ
Research	004391	Master of Laws Dissertation (Full-time)	8	M	3	Mang & Tech
Research	004392	Master of Laws Dissertation (Part-Time)	8	M	3	Mang & Tech
Research	004392	Master of Nursing Thesis M(Full-time)	40	M	1	Sci & Des
Research	004393	Master of Nursing Thesis M(Part-Time)	40	M	1	Sci & Des
S1 or S2	005830	M Thesis Preparation AppPsych M1FT	4	M	1	Sci & Des
S1 or S2	005831	M Thesis Preparation AppPsych M1PT	4	M	1	Sci & Des
S1	004742	Materials Chemistry	4	2	2	Sci & Des
S1	005758	Materials Chemistry M	4	M	1	Sci & Des
S1	005828	Materials Science - Inorganics	4	2	2	Sci & Des
S2	005829	Materials Science - Organics	4	2	2	Sci & Des
S2	005826	Materials Science - Paintings	3	1	2	Sci & Des
S1	005827	Materials Science - Paper	3	1	2	Sci & Des
S1	005756	Materials of Art & Artefacts M1	4	M	1	Sci & Des
S2	005757	Materials of Art & Artefacts M2	4	M	1	Sci & Des
S1	005577	Mathematical Methods	3	1	2	Mang & Tech
S1	005087	Mathematical Methods G	3	G	2	Mang & Tech
S2	004843	Mathematical Models	4	2	2	Mang & Tech
S1	003990	Mathematical Perspectives A	4	3	2	Mang & Tech
S1	003991	Mathematical Perspectives B	4	3	2	Mang & Tech
S1	004844	Mathematical Structures	4	2	2	Mang & Tech
S2	004787	Mathematics & Learning Difficulties	4	2	1	Comm & Educ
S1	000575	Mathematics 1	3	1	2	Mang & Tech
S2	000576	Mathematics 2	3	1	2	Mang & Tech
S1	004458	Mathematics 5	4	G	2	Mang & Tech
S1	004458	Mathematics 5	4	3	2	Mang & Tech
S2	004459	Mathematics 6	4	4	2	Mang & Tech
S2	004788	Mathematics Education 1	4	2	1	Comm & Educ
S1	005221	Mathematics Education 1G	4	G	1	Comm & Educ
S2	004789	Mathematics Education 2	4	3	1	Comm & Educ
S2	004743	Measurement of Sport	3	1	1	Sci & Des
S2	005824	Media Audiences	4	3	1	Comm & Educ
S1	005823	Media Industries	4	2	1	Comm & Educ
S1	005573	Media Production 1	3	1	1	Comm & Educ
S2	005574	Media Production 2	3	1	1	Comm & Educ
S1	005575	Media Production 3	4	3	1	Comm & Educ
S2	004277	Media Representation & Analysis	3	1	1	Comm & Educ
S1 or S2	000020	Microeconomics 1	3	1	2	Mang & Tech
S2	004076	Microeconomics 2	4	3	2	Mang & Tech
S1	003967	Microeconomics G	4	G	2	Mang & Tech
S2	003968	Microeconomics G2	4	G	2	Mang & Tech
S1	003969	Microeconomics MBA G	4	G	2	Mang & Tech
S1	005694	Microwave Communications	2	4	2	Mang & Tech
S1	004716	Midwifery Care PG1: The Birthing Process	4	PG	1	Sci & Des
S2	004717	Midwifery Care PG2	4	PG	1	Sci & Des
Year-long	005502	Midwifery Practice PG	8	PG	1	Sci & Des
S2	005205	Military History M Ext	3	M	1	Mang & Tech
S2	005775	Mobile and Wireless Computing G	4	G	2	Mang & Tech
S1	004744	Molecular Biology	4	3	2	Sci & Des
S2	005684	Molecular Biology G	4	G	2	Sci & Des
S1	005696	Multimedia Graphics M	4	M	1	Comm & Educ
S2	004873	Multimedia Management	4	3	1	Comm & Educ
S1	005031	Multivariate Calculus	2	2	2	Mang & Tech
S1	005777	Multivariate Calculus G	2	G	2	Mang & Tech
S1	004906	Museology	4	2	1	Sci & Des
S1	005008	Museology G	4	G	1	Sci & Des

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S2	004603	Machine Intelligence	4	4	2	Mang & Tech
S1 or S2	000034	Macroeconomics 1	3	1	2	Mang & Tech
S2	000035	Macroeconomics 2	4	3	2	Mang & Tech
S1 or S2	003957	Macroeconomics G	4	G	2	Mang & Tech
S2	003958	Macroeconomics G2	4	G	2	Mang & Tech
S2	003956	Macroeconomics G3	4	G	2	Mang & Tech
	004502	Major Application Project G	4	G	2	Comm & Educ
S2	004741	Major Sports Event Management	4	3	2	Sci & Des
S1 or S2	003959	Manage Individual & Organisational Chng	4	G	2	Mang & Tech
	005262	Management Accounting	4	1	2	Mang & Tech
	005267	Management Accounting M	4	M	2	Mang & Tech
S1	004362	Management Decisions Using Computers G	4	G	2	Mang & Tech
Year-long	005501	Management Processes G	4	G	2	Mang & Tech
S1 or S2	005163	Management Project	4	3	2	Mang & Tech
Year-long	005500	Management Project G	4	G	2	Mang & Tech
	004680	Management Support Systems G	4	G	2	Mang & Tech
S1	005202	Management Theory & Practice G	4	G	2	Mang & Tech
S2	003752	Management of Archives	4	3	1	Comm & Educ
S2	003764	Management of Archives G	3	G	1	Comm & Educ
S1 or S2	005467	Management of Clinical Trials	4	PG	1	Sci & Des
S2	000102	Managerial Economics	4	3	2	Mang & Tech
S2	003961	Managerial Economics G	4	G	2	Mang & Tech
S1	005750	Managing Complex Behaviour PG	4	PG	1	Comm & Educ
S2	005294	Managing Human Resources M	4	M	2	Comm & Educ
S1	005797	Managing Information Professionals 1	4	3	2	Comm & Educ
S1	005798	Managing Information Professionals 2	4	3	2	Comm & Educ
S2	005710	Managing Tourism Dynamics M	4	4	2	Comm & Educ
S1 or S2	005043	Managing Urban Systems M	4	M	2	Sci & Des
S2	005597	Maritime Studies M	4	M	2	Mang & Tech
S1 or S2	000498	Marketing	4	3	2	Mang & Tech
S1	005388	Marketing Communication Foundations G	4	G	2	Comm & Educ
S1	005698	Marketing Communication Management M	4	M	2	Comm & Educ
S2	005390	Marketing Communication Practice G	4	G	2	Comm & Educ
S1	004581	Marketing Communication Research M	4	M	2	Comm & Educ
S2	005391	Marketing Communication Seminar M	4	M	2	Comm & Educ
S1	004583	Marketing Communication Strategy M	4	M	2	Comm & Educ
S1	004584	Marketing Communication Theory M	4	M	2	Comm & Educ
S1 or S2	003962	Marketing G	4	G	2	Mang & Tech
	003249	Marketing Law	4	3	3	Mang & Tech
	004355	Marketing Law G	4	G	3	Mang & Tech
S1 or S2	003964	Marketing MBA	4	M	2	Mang & Tech
S2	001989	Marketing Management	4	3	2	Mang & Tech
S2	003963	Marketing Management G	4	G	2	Mang & Tech
S2	004585	Marketing Management M	4	M	2	Mang & Tech
S2	003965	Marketing Research Methods	4	3	2	Mang & Tech
S2	004484	Marketing Research Methods G	4	G	2	Mang & Tech
	005567	Mass Communication Theory	4	2	1	Comm & Educ
Research	005663	Master Thesis in Applied Psychology M1AF	4	M	1	Sci & Des
Research	005664	Master Thesis in Applied Psychology M1AP	4	M	1	Sci & Des
S1 or S2	005147	Master Thesis in Applied Psychology M1FT	8	M	1	Sci & Des
Research	005408	Master Thesis in Applied Psychology M1PT	8	M	1	Sci & Des
Research	005665	Master Thesis in Applied Psychology M2AF	8	M	1	Sci & Des
Research	005649	Master Thesis in Applied Psychology M2AP	8	M	1	Sci & Des
S1 or S2	005409	Master Thesis in Applied Psychology M2FT	8	M	1	Sci & Des
Research	005410	Master Thesis in Applied Psychology M2PT	8	M	1	Sci & Des
S1	005430	Master of Design (Land Arch) Studio S1 M	8	M	2	Sci & Des
S2	005431	Master of Design (Land Arch) Studio S2 M	8	M	2	Sci & Des
S1	005424	Master of Design Studio S1 M	8	M	2	Sci & Des
S2	005425	Master of Design Studio S2 M	8	M	2	Sci & Des
S1	005426	Master of Design Studio S3 M	8	M	2	Sci & Des
S2	005427	Master of Design Studio S4 M	8	M	2	Sci & Des
Research	000500	Master of Education Thesis Type 1	48	M	1	Comm & Educ
Research	005324	Master of Education Thesis Type 1	48	M	1	Comm & Educ
Research	002825	Master of Education Thesis Type 1 (Full)	48	M	1	Comm & Educ
Research	001755	Master of Education Thesis Type 2	24	M	1	Comm & Educ
Research	005325	Master of Education Thesis Type 2	36	M	1	Comm & Educ
Research	002826	Master of Education Thesis Type 2 (Full)	24	M	1	Comm & Educ
Research	004391	Master of Laws Dissertation (Full-time)	8	M	3	Mang & Tech
Research	004390	Master of Laws Dissertation (Part-Time)	8	M	3	Mang & Tech
Research	004392	Master of Nursing Thesis M(Full-time)	40	M	1	Sci & Des
Research	004393	Master of Nursing Thesis M(Part-Time)	40	M	1	Sci & Des
S1 or S2	005830	M Thesis Preparation AppPsych M1FT	4	M	1	Sci & Des
S1 or S2	005831	M Thesis Preparation AppPsych M1PT	4	M	1	Sci & Des
S1	004742	Materials Chemistry	4	2	2	Sci & Des
S1	005758	Materials Chemistry M	4	M	1	Sci & Des
S1	005828	Materials Science - Inorganics	4	2	2	Sci & Des
S2	005829	Materials Science - Organics	4	2	2	Sci & Des
S2	005826	Materials Science - Paintings	3	1	2	Sci & Des
S1	005827	Materials Science - Paper	3	1	2	Sci & Des
S1	005756	Materials of Art & Artefacts M1	4	M	1	Sci & Des
S2	005757	Materials of Art & Artefacts M2	4	M	1	Sci & Des
S1	000577	Mathematical Methods	3	1	2	Mang & Tech
	005087	Mathematical Methods G3	4	G	2	Mang & Tech
S2	004843	Mathematical Models	4	2	2	Mang & Tech
	003990	Mathematical Perspectives A	4	3	2	Mang & Tech
	003991	Mathematical Perspectives B	4	3	2	Mang & Tech
S1	004844	Mathematical Structures	4	2	2	Mang & Tech
S2	004797	Mathematics & Learning Difficulties	4	2	1	Comm & Educ
S1	000575	Mathematics 1	3	1	2	Mang & Tech
S2	000576	Mathematics 2	3	1	2	Mang & Tech
S1	004458	Mathematics 5	4	G	2	Mang & Tech
S1	004458	Mathematics 5	4	3	2	Mang & Tech
S2	004459	Mathematics 6	4	4	2	Mang & Tech
S1 or S2	004798	Mathematics Education 1	4	2	1	Comm & Educ
S1	005221	Mathematics Education 1G	4	G	1	Comm & Educ
S1	004799	Mathematics Education 2	4	3	1	Comm & Educ
S2	004743	Measurement of Sport	3	1	1	Sci & Des
S2	005824	Media Audiences	4	3	1	Comm & Educ
S1	005823	Media Industries	4	2	1	Comm & Educ
S1	005573	Media Production 1	3	1	1	Comm & Educ
S2	005574	Media Production 2	3	1	1	Comm & Educ
S1	005575	Media Production 3	4	3	1	Comm & Educ
S2	004277	Media Representation & Analysis	3	1	1	Comm & Educ
S1 or S2	000020	Microeconomics 1	3	1	2	Mang & Tech
S1	004076	Microeconomics 2	4	3	2	Mang & Tech
S1	003967	Microeconomics G	4	G	2	Mang & Tech
S1	003968	Microeconomics G2	4	G	2	Mang & Tech
S1	003969	Microeconomics MBA G	4	G	2	Mang & Tech
S1	005694	Microwave Communications	2	4	2	Mang & Tech
S1	004716	Midwifery Care PG1: The Birthing Process	4	PG	1	Sci & Des
S2	004717	Midwifery Care PG2	4	PG	1	Sci & Des
Year-long	005002	Midwifery Practice PG	8	PG	1	Sci & Des
S1 or S2	005205	Military History M Ext	3	M	1	Mang & Tech
S2	005775	Mobile and Wireless Computing G	4	G	2	Mang & Tech
S1	004744	Molecular Biology	4	3	2	Sci & Des
S1	005684	Molecular Biology G	4	G	2	Sci & Des
S1	005696	Multimedia Graphics M	4	M	1	Comm & Educ
S1	004873	Multimedia Management	4	3	1	Comm & Educ
S1	005031	Multivariate Calculus	2	2	2	Mang & Tech
S1	005777	Multivariate Calculus G	2	G	2	Mang & Tech
S1	004906	Museology	4	2	1	Sci & Des
S1	005006	Museology G	4	G	1	Sci & Des

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S2	005210	Neonatal Nursing Practice PG2	4	PG	1	Sci & Des
S1	005211	Neonatal Nursing Theory PG1	4	PG	1	Sci & Des
S2	005212	Neonatal Nursing Theory PG2	4	PG	1	Sci & Des
S1	004745	Neuroanatomy & Motor Control	4	2	2	Sci & Des
S1	004654	New Media 1	4	3	1	Comm & Educ
S2	004655	New Media 2	4	3	1	Comm & Educ
S1	005568	New Technology and Globalisation	4	2	1	Comm & Educ
S2	005032	Numerical Analysis	2	2	2	Mang & Tech
S2	005671	Numerical Analysis G	2	G	2	Mang & Tech
Year-long	004762	Nursing 1:Health Promotion & Maintenance	6	1	1	Sci & Des
S1	005495	Nursing 1A	3	1	1	Sci & Des
S2	005496	Nursing 1B	3	1	1	Sci & Des
S1	004763	Nursing 2:Critical Thinking	3	1	1	Sci & Des
S2	003376	Nursing 3: Health, Culture & Society	3	1	1	Sci & Des
Year-long	003427	Nursing 4: Common Alterations in Health	8	2	1	Sci & Des
S1	005528	Nursing 5: Maternity & Community Health	4	2	1	Sci & Des
Year-long	004765	Nursing 6:Mental Health	8	3	1	Sci & Des
Year-long	004766	Nursing 7:Lifespan	8	3	1	Sci & Des
S1	004767	Nursing 8:Honours,Research & Clinical	4	3	1	Sci & Des
S1 or S2	005716	Nursing 8:OS Research Methods & Design	4	4	1	Sci & Des
S1	004768	Nursing 8:Research Methods	4	3	1	Sci & Des
S1	004769	Nursing 9:Honours,Nursing Practice	8	3	1	Sci & Des
S1 or S2	004770	Nursing 9:Nursing Practice & Leadership	8	3	1	Sci & Des
S2	005733	Nursing Care in Critical Care Units	4	PG	1	Sci & Des
S1	005737	Nursing Care of the Child/Family PG1	4	PG	1	Sci & Des
S2	005738	Nursing Care of the Child/Family PG2	4	PG	1	Sci & Des
S1 or S2	005713	Nursing Ethics & Health Policy:OS	4	3	1	Sci & Des
S2	004771	Nursing Project (Honours)	12	4	1	Sci & Des
S1 or S2	003287	Nursing Project M	12	M	1	Sci & Des
Research	003655	Nursing Project M (P/T)	12	M	1	Sci & Des
S1	003649	Nursing Research PG	4	PG	1	Sci & Des
S1	003654	Nursing Role Theory M3	4	M	1	Sci & Des
S1 or S2	003653	Nursing Specialty Practice M4	4	M	1	Sci & Des
S1	003648	Nursing Specialty Practice PG1	4	PG	1	Sci & Des
S2	003651	Nursing Specialty Practice PG2	4	PG	1	Sci & Des
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S1 or S2	005722	Nursing Thesis M PT	12	M	1	Sci & Des
S1	003647	Nursing Trends & Issues PG1	4	PG	1	Sci & Des
S2	003650	Nursing Trends & Issues PG2	4	PG	1	Sci & Des
S1 or S2	005714	Nursing4:OS Common Alterations in Health	8	3	1	Sci & Des
S1 or S2	005715	Nursing7:OS Complex Alterations in Hlth	8	3	1	Sci & Des
S2	005511	Nutrition & Health PG	4	PG	2	Sci & Des
S2	005514	Nutrition, Society & Health G	4	G	2	Sci & Des
S2	005509	Nutrition, Society and Health	4	3	2	Sci & Des
S2	005513	Nutritional Sci & Physical Activity PG	4	PG	2	Sci & Des
S1	004144	Nutritional Science	4	3	2	Sci & Des
S1	005516	Nutritional Science G	4	G	2	Sci & Des

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	004335	Object-Oriented Analysis & Design M	4	M	2	Mang & Tech
S1 or S2	005479	Operations Analysis of Hotels:CIT	2	3	2	Comm & Educ
S1 or S2	005204	Operations Studies M Ext	6	M	2	Mang & Tech
S2	005695	Optical Communications	2	4	2	Mang & Tech
S2	005688	Optical Communications G	2	G	2	Mang & Tech
S2	005686	Optical and Photonic Systems G	2	G	2	Mang & Tech
S1	005356	Optics and Photonics	4	3	2	Mang & Tech
S1	005687	Optics and Photonics G	4	G	0	Mang & Tech
S1	004748	Organisation & Policy of Sport	3	1	2	Sci & Des
S1 or S2	004818	Organisational Behaviour	3	1	2	Mang & Tech
S1 or S2	003971	Organisational Behaviour G	4	G	2	Mang & Tech
S2	004669	Organisational Communication	4	3	1	Comm & Educ
S2	004929	Organisational Learning & Development	4	3	2	Comm & Educ

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S1	004772	Pathophysiology & Drug Therapy	4	3	2	Sci & Des
S1	005732	Pathophysiology of Critical Illness	4	PG	1	Sci & Des
S1	005814	Pedagogy & Technology in Lng Learning A	4	3	1	Comm & Educ
S2	005815	Pedagogy & Technology in Lng Learning B	4	3	1	Comm & Educ
S1	005768	People, Management & Sport	4	M	1	Sci & Des
S1 or S2	004538	Performance & Evaluation Management G	4	G	2	Mang & Tech
	005608	Performance Audit Project M	4	M	2	Mang & Tech
S1	004820	Performance Management & Analysis	4	2	2	Mang & Tech
S2	004800	Performance Studies:Physical Education	4	2	1	Comm & Educ
S1	004806	Personal Development, Health & P.E	3	1	1	Comm & Educ
S2	005256	Personnel Economics M	4	M	2	Mang & Tech
S2	005025	Perspectives On Gender	3	1	1	Comm & Educ
S2	003603	Physical Principles	3	1	2	Mang & Tech
S2	004747	Physiology of Exercise	4	2	2	Sci & Des
	001573	Planning & Environmental Law	4	3	3	Mang & Tech
	003973	Planning & Environmental Law G	4	G	3	Mang & Tech
S1	005000	Planning & Processes in Sport	4	2	1	Sci & Des
S1 or S2	005044	Planning&Dev Large Rapidly Dev Cities M	4	M	2	Sci & Des
S2	000623	Plants and Animals	3	1	2	Sci & Des
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S1	005382	Poetry & the Imagination G	3	G	1	Comm & Educ
S2	004215	Policy Issues in Macroeconomics	4	3	2	Mang & Tech
S1	004214	Policy Issues in Microeconomics	4	3	2	Mang & Tech
S1	005718	Political & Structural Sys in Hlth Care M	4	M	1	Sci & Des
S1	005571	Political Communication	4	3	1	Comm & Educ
S1	000675	Politics and Democracy	3	1	1	Mang & Tech
S1	004080	Politics in Developing Nations	4	3	1	Mang & Tech
S2	004821	Politics of Welfare	4	3	1	Mang & Tech
S2	005418	Portfolio Asset & Investment Analysis M	4	M	2	Sci & Des
S1 or S2	004224	Portfolio Theory & Investment Analysis M	4	M	2	Mang & Tech
S2	005622	Practice Management	4	3	2	Sci & Des
S1	005444	Practice Management A M	4	M	2	Sci & Des
S2	005445	Practice Management B M	4	M	2	Sci & Des
S2	005820	Practicum	4	4	1	Comm & Educ
S2	005162	Praxis of Adult & Community Education	3	1	1	Comm & Educ
S1 or S2	005556	Preliminary Professional Project D	8	D	2	Mang & Tech
Year-long	004525	Preliminary Professional Project M	8	M	2	Mang & Tech
S2	005008	Preventive Conservation PG	4	PG	2	Sci & Des
S1	005181	Principles of Forens.Sci. & Invest. CIT	3	1	2	Sci & Des
	004379	Principles of International Taxation M	4	M	3	Mang & Tech
	004373	Principles of International Taxation PG	4	PG	3	Mang & Tech
S1	004807	Principles, Practice Hth & Movement Educ	4	3	1	Comm & Educ
S1	004658	Print Journalism 1	4	2	1	Comm & Educ
S2	004659	Print Journalism 2	4	2	1	Comm & Educ
S1	005569	Professional Communication Foundations	3	1	2	Comm & Educ
S1 or S2	004493	Professional Communication Skills	3	1	1	Comm & Educ
S2	005570	Professional Communication Theory & Mgt	3	1	2	Comm & Educ
S1	005318	Professional Develop in Education Org M	4	M	1	Comm & Educ
Year-long	005488	Professional D Thesis in IT D	24	D	2	Mang & Tech
S1 or S2	005103	Professional Experience (Infants) - CIT	0	1	1	Comm & Educ
S1 or S2	005102	Professional Experience (Overview) - CIT	0	1	1	Comm & Educ
S1 or S2	005105	Professional Experience (PreSchool)-CIT	0	2	1	Comm & Educ
S1 or S2	005104	Professional Experience (Toddlers) - CIT	0	2	1	Comm & Educ
S1 or S2	005098	Professional Experience 1 - Secondary	0	1	1	Comm & Educ
S1 or S2	005173	Professional Experience 1A - Primary	0	1	1	Comm & Educ
S1 or S2	005169	Professional Experience 1A- Secondary GE	0	1	1	Comm & Educ
S1 or S2	005174	Professional Experience 1B - Primary	0	1	1	Comm & Educ
S1 or S2	005170	Professional Experience 1B- Secondary GE	0	1	1	Comm & Educ
S1 or S2	005099	Professional Experience 2 - Secondary	0	2	1	Comm & Educ
S1 or S2	005117	Professional Experience 2 - Secondary GE	0	2	1	Comm & Educ
S1 or S2	005171	Professional Experience 2A - Primary	0	1	1	Comm & Educ
S1 or S2	005167	Professional Experience 2A - Primary GE	0	1	1	Comm & Educ
S1 or S2	005172	Professional Experience 2B - Primary	0	1	1	Comm & Educ
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S1 or S2	005093	Professional Experience G1 - Secondary	0	G	1	Comm & Educ
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S1 or S2	004909	Professional Prac in Resource & Env Sci	4	3	2	Sci & Des
S1 or S2	004907	Professional Practice 1	4	3	2	Sci & Des
S2	004908	Professional Practice 2	4	3	2	Sci & Des
S1 or S2	005187	Professional Practice M	6	M	1	Comm & Educ
S1 or S2	005751	Professional Practice PG	4	PG	1	Comm & Educ
S1 or S2	005009	Professional Practice in CHM PG	4	PG	1	Sci & Des
S1	005763	Professional Sports Management G	4	G	1	Sci & Des
S1 or S2	005290	Professional Studies in Education M	8	M	1	Comm & Educ
Year-long	004932	Professional Study Community Education	4	2	1	Comm & Educ
S1 or S2	004450	Professional Study in Education M:FT	12	M	1	Comm & Educ
Research	004451	Professional Study in Education M:PT	12	M	1	Comm & Educ
S1	004681	Programming Graphical User Interfaces M	4	M	2	Mang & Tech
	004351	Proj & Qual Mgt Info Tech Sys Dvlpt M	4	M	2	Mang & Tech
S2	005419	Project & Strategic Management M	4	M	2	Sci & Des
S1	001359	Project Evaluation	4	3	2	Mang & Tech
S1	003975	Project Evaluation G	4	G	2	Mang & Tech
S2	004943	Project Management	4	3	2	Mang & Tech
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S1	005771	Property Investment Analysis M	4	M	2	Sci & Des
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S1 or S2	005482	Property Management and Security: CIT	1	4	2	Comm & Educ
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S1	005153	Psychological Assessment M	4	M	1	Sci & Des
S2	004692	Psychological Measurement PG	4	PG	1	Sci & Des
S1	004309	Psychology 101	3	1	1	Sci & Des
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S1	004312	Psychology 202	4	2	1	Sci & Des
S1	005144	Psychology 203: Developmental Psychology	4	2	1	Sci & Des
S2	004366	Psychology 205	4	2	1	Sci & Des
S1	004315	Psychology 301	4	3	1	Sci & Des
S1	004316	Psychology 302	4	3	1	Sci & Des
S2	004318	Psychology 304	4	3	1	Sci & Des
S2	005143	Psychology 305: Social Psychology	4	3	1	Sci & Des
S1	005645	Psychology of Exercise	4	M	1	Sci & Des
S2	004750	Psychology of Sport	4	2	1	Sci & Des
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S1	003977	Public Administration G	4	G	2	Mang & Tech
S1	004519	Public Administration M	4	M	2	Mang & Tech
Year-long	004635	Public Companies (LLB)	8	3	3	Mang & Tech
	002396	Public Economics G	3	G	2	Mang & Tech
	004225	Public Economics G	4	G	2	Mang & Tech
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	000101	Public Finance	4	3	2	Mang & Tech
	003979	Public Finance G	4	G	2	Mang & Tech
S1	003980	Public Policy Analysis & Evaluation M	4	M	1	Mang & Tech
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S2	003724	Public Relations Practice G	4	G	2	Comm & Educ
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S2	004586	Public Relations Strategy G	4	G	2	Comm & Educ
S1	004882	Public Relations Theory	4	2	2	Comm & Educ
S1	004822	Public Sector Management	4	2	2	Mang & Tech
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S2	003981	Public Sector Management M	4	M	1	Mang & Tech
S2	004024	Publication Design	4	3	1	Comm & Educ

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S2	005614	Research Honours in Applied Science S2FT	12	4	2	Sci & Des
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S1 or S2	003944	Research Methods G	4	G	1	Mang & Tech
S1	004217	Research Methods H	6	4	1	Comm & Educ
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S1	000994	Research Methods PG	6	PG	1	Comm & Educ
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S1	005487	Research Methods in IT: D	4	D	2	Mang & Tech
S1	005186	Research Methods in Information Study M	4	M	1	Comm & Educ
	001807	Research Planning PG	3	PG	2	Sci & Des
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	003934	Restrictive Trade Practices Law M	4	M	3	Mang & Tech
S1	004994	Revenue Law	4	3	3	Mang & Tech
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	001670	Social Inequality	4	3	1	Mang & Tech
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S1	005344	Software Engineering 2A	4	2	2	Mang & Tech
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Year-long	005348	Software Engineering Project	8	4	2	Mang & Tech
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	005255	Software Technology 1 (Ext)	3	1	2	Mang & Tech
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S1	004645	Sports & the Law G	4	G	3	Mang & Tech
S2	005765	Sports Facility & Events Management G	4	G	1	Sci & Des
S1	004755	Sports Journalism 1	4	3	1	Comm & Educ
S1	004756	Sports Journalism 2	4	3	1	Comm & Educ
Research	005769	Sports Management Dissertation M	16	M	1	Sci & Des
S1	003576	Sports Marketing	4	3	1	Sci & Des
S1	005764	Sports Marketing & Promotions G	4	G	1	Sci & Des
S2	004178	Sports Medicine	4	3	2	Sci & Des
Research	001788	Sports Studies Thesis M	32	M	1	Sci & Des
Research	002828	Sports Studies Thesis M (Full)	32	M	1	Sci & Des
Research	004394	Sports Studies Thesis M (Full-time)36cps	36	M	1	Sci & Des
Research	004395	Sports Studies Thesis M (Part-Time)36cps	36	M	1	Sci & Des
Year-long	005463	Staff Studies M (RAAF)	2	M	2	Mang & Tech
	004350	Standards/Protocols Info Exchange M	4	M	2	Mang & Tech
	004506	Strategic Asset Planning G	4	G	2	Comm & Educ
S1 or S2	005587	Strategic Leadership G	4	G	2	Mang & Tech
S1 or S2	004823	Strategic Management	4	2	2	Mang & Tech
S1 or S2	005263	Strategic Management & Leadership	4	1	2	Mang & Tech
S1 or S2	005261	Strategic Management & Leadership M	4	M	2	Mang & Tech
S1 or S2	004223	Strategic Management M	4	M	2	Mang & Tech
S1 or S2	005046	Strategic Planning in Urban Management M	4	M	2	Sci & Des
S1	005603	Strategic Studies M	4	M	1	Mang & Tech
Year-long	005461	Strategic Studies M (RAAF)	8	M	2	Mang & Tech
S1 or S2	005208	Strategic Studies M Ext	3	M	2	Mang & Tech
S2	005752	Strategies for High Support Needs PG	3	PG	1	Comm & Educ
S1	005323	Strategy Design and Implementation M	4	M	1	Comm & Educ
S1	005833	Students with Severe Disabilities	4	2	1	Comm & Educ
S1 or S2	004424	Studies Info Sciences Opt 1 PG	8	PG	2	Mang & Tech
S1 or S2	004425	Studies Info Sciences Opt 2 PG	8	PG	2	Mang & Tech
S1 or S2	004426	Studies Tech Sciences Opt 1 PG	8	PG	2	Mang & Tech
S1 or S2	004427	Studies Tech Sciences Opt 2 PG	8	PG	2	Mang & Tech
S1 or S2	003331	Studies in Artificial Intelligence PG	6	PG	2	Mang & Tech
S1 or S2	003342	Studies in Artificial Intelligence PG	6	PG	2	Mang & Tech
S1 or S2	001002	Studies in Computer Organisation PG	6	PG	2	Mang & Tech
S1 or S2	001013	Studies in Computer Organisation PG	6	PG	2	Mang & Tech
S1 or S2	003335	Studies in Computer Technology PG	6	PG	2	Mang & Tech
S1 or S2	003345	Studies in Computer Technology PG	6	PG	2	Mang & Tech
Research	004594	Studies in Educational Policy M	12	M	1	Comm & Educ
Research	004595	Studies in Educational Theory/Practice M	12	M	1	Comm & Educ
S1 or S2	001003	Studies in Information Systems PG	6	PG	2	Mang & Tech
S1 or S2	001016	Studies in Information Systems PG	6	PG	2	Mang & Tech
Research	004596	Studies in Learning & Instruction M	12	M	1	Comm & Educ
S1 or S2	001005	Studies in Programming Systems PG	6	PG	2	Mang & Tech
S1 or S2	001012	Studies in Programming Systems PG	6	PG	2	Mang & Tech
S1 or S2	003334	Studies in Software Engineering PG	6	PG	2	Mang & Tech
S1 or S2	003344	Studies in Software Engineering PG	6	PG	2	Mang & Tech
S1	004030	Sub-Editing	4	3	1	Comm & Educ
S1 or S2	005148	Supervised Practice 1 M FT	4	M	1	Sci & Des
Research	005399	Supervised Practice 1 M PT	4	M	1	Sci & Des
S1 or S2	005149	Supervised Practice 2 M FT	4	M	1	Sci & Des
Research	005398	Supervised Practice 2 M PT	4	M	1	Sci & Des
S1 or S2	005150	Supervised Practice 3 M FT	4	M	1	Sci & Des
Research	005397	Supervised Practice 3 M PT	4	M	1	Sci & Des
S2	005192	Supervisory Management M	4	M	2	Comm & Educ
S2	004105	Supervisory Management UG	4	3	2	Comm & Educ
S2	005787	Sustainable Communities	4	2	1	Comm & Educ
S1	005711	Sustainable Tourism Impact Management M	4	M	2	Comm & Educ
	004346	System Simulation M	4	M	2	Mang & Tech
S2	004481	System Software	4	2	2	Mang & Tech
	005248	System Software (Ext)	4	2	2	Mang & Tech
S1 or S2	005127	Systems Analysis	3	1	2	Mang & Tech
	005275	Systems Analysis G	4	G	2	Mang & Tech
S2	005359	Systems Engineering Studies	4	4	2	Mang & Tech
	004334	Systems Thinking & Systems Design M	4	M	2	Mang & Tech

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S1 or S2	005287	TELL Materials & Software Development M	4	M	1	Comm & Educ
S1 or S2	005286	TELL Research Project: Dissertation M	4	G	1	Comm & Educ
S1 or S2	005284	TELL Research Thesis M	32	M	1	Comm & Educ
S1 or S2	005299	TESOL Methods and Materials 1 M	4	M	1	Comm & Educ
S1 or S2	005302	TESOL Methods and Materials 2 M	4	M	1	Comm & Educ
S1 or S2	005314	TESOL Studies 1 M	4	M	1	Comm & Educ
S1 or S2	005315	TESOL Studies 2 M	4	M	1	Comm & Educ
S1	004498	Teaching & Learning in Higher Education	4	G	1	Comm & Educ
S1	001757	Teaching English As A Second Language 1	4	2	1	Comm & Educ
S2	001758	Teaching English As A Second Language 2	4	3	1	Comm & Educ
S1	004804	Teaching Internship	4	4	1	Comm & Educ
S1	003699	Technical Examination Methods	3	1	1	Sci & Des
Research	003328	Technological Sciences Thesis M	24	M	2	Mang & Tech
Research	003329	Technological Sciences Thesis M (Full)	24	M	2	Mang & Tech
S1	005432	Technology A M	4	M	2	Sci & Des
S2	005433	Technology B M	4	M	2	Sci & Des
S1 or S2	005723	Technology Commercialisation M	4	M	2	Mang & Tech
S1 or S2	005726	Technology Contracting G	4	G	3	Mang & Tech
S1 or S2	005727	Technology Contracting M	4	M	3	Mang & Tech
S1 or S2	004809	Technology Education	4	2	1	Comm & Educ
S1 or S2	005301	Technology in Language Teaching M	4	M	1	Comm & Educ
S1 or S2	005282	Technology-Enhanced Language Learning AM	4	M	1	Comm & Educ
S1 or S2	005283	Technology-Enhanced Language Learning BM	8	M	1	Comm & Educ
S1 or S2	005464	Technology-Enhanced Language Learning I	8	M	1	Comm & Educ
S1 or S2	005465	Technology-Enhanced Language Learning II	8	M	1	Comm & Educ
S1	004663	Television Production 1	4	3	1	Comm & Educ
S2	004664	Television Production 2	4	3	1	Comm & Educ
S2	005384	Television Production Techniques	4	2	1	Comm & Educ
S1 or S2	005017	Tesol Dissertation M	6	M	1	Comm & Educ
	005071	Thai 2a:Language	4	2	1	Comm & Educ
	005072	Thai 2b:Language	4	2	1	Comm & Educ
S1	005073	Thai 3a:Language	4	3	1	Comm & Educ
S2	005074	Thai 3b:Language	4	3	1	Comm & Educ
S1 or S2	002626	The Australian Regolith PG	3	PG	2	Sci & Des
S1 or S2	005472	The Hotel Industry:CIT	1	1	2	Comm & Educ
S2	005024	The World of Chance	4	3	2	Mang & Tech
S1 or S2	003652	Theoretical Applications M4	4	M	1	Sci & Des
S1 or S2	003646	Theoretical Foundations of Nursing PG	4	PG	1	Sci & Des
S1 or S2	004508	Theoretical/Technical Study in Env Des M	4	M	2	Sci & Des
S1	005155	Theories & Issues In Counselling Psych M	4	M	1	Sci & Des
S1	004002	Theory & Practice of Coaching 1	3	1	1	Sci & Des
S2	004757	Theory & Practice of Coaching 2	4	2	1	Sci & Des
S1	004758	Theory & Practice of Coaching 3	4	3	1	Sci & Des
S2	004759	Theory & Practice of Coaching 4	4	3	1	Sci & Des
S1 or S2	003414	Theory & Principles of Group Dynamics G	3	G	1	Comm & Educ
	004606	Theory of Computation	4	4	2	Mang & Tech
S1 or S2	005753	Topics in Disability & Special Ed PG	4	PG	1	Comm & Educ
S1	004448	Tour Guiding & Management	4	3	2	Comm & Educ
S1	003296	Tourism Computer-Based Systems	3	1	2	Comm & Educ
S1	003400	Tourism Computer-Based Systems G	3	G	2	Comm & Educ
S1	004200	Tourism Economics & Policy	4	2	2	Comm & Educ
S1 or S2	003712	Tourism Industry Project Scheme	4	3	2	Comm & Educ
Year-long	003814	Tourism Marketing	8	2	2	Comm & Educ
S2	005712	Tourism Operations & Strategy M	4	M	2	Comm & Educ
Year-long	003815	Tourism Planning & Development	8	3	2	Comm & Educ
S2	003337	Tourism Research	3	1	2	Comm & Educ
Research	004532	Tourism Studies M Thesis M:FT	24	M	2	Comm & Educ
Research	004531	Tourism Studies M Thesis M:PT	24	M	2	Comm & Educ
Research	004530	Tourism Studies M Thesis Proposal	8	M	2	Comm & Educ
S1	005690	Tourism Systems	3	1	2	Comm & Educ
S1	005709	Tourism Systems M	4	M	2	Comm & Educ
S1	004924	Towards An Integral Science of Health	4	2	2	Comm & Educ
	001607	Trade Practices Law	4	3	3	Mang & Tech
	003914	Trade Practices Law G	4	G	3	Mang & Tech
S1	005296	Training, Dev't & Knowledge Transfer M	4	M	1	Comm & Educ
	005085	Training,Dvlpment & Knowledge Transfer G	4	G	2	Mang & Tech
S1	005023	Truth, Belief & Science	4	3	2	Mang & Tech

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S1 or S2	005037	Urban Development Planning G	4	G	2	Sci & Des
	001965	Urban Economics G	3	G	2	Mang & Tech
Research	005799	Urban Management Doctorate Dissertation	64	D	2	Sci & Des
S1 or S2	005038	Urban Politics & Governance G	4	G	2	Sci & Des
S1 or S2	005039	Urban Research Methods G	4	G	2	Sci & Des
S1 or S2	005040	Urbanisation & Microeconomics G	4	G	2	Sci & Des
	004333	User Testing Info Sys Design Process M	4	M	2	Mang & Tech
S1	005656	User-Centred Design	4	3	2	Sci & Des

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S1	005547	Valuation Methods M1	4	M	2	Mang & Tech
S1	005772	Valuation Methods M2	4	M	2	Sci & Des
S1	005773	Valuation Methods M3	4	M	2	Sci & Des
	004160	Value Management G	4	G	2	Comm & Educ
S1	005421	Value Management M	4	M	2	Sci & Des
Year-long	004917	Vegetation & Wildlife Ecology	8	3	2	Sci & Des
S1	004607	Visual & Interactive Computing	4	4	2	Mang & Tech

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Year-long	004918	Water Science	8	3	2	Sci & Des
S1 or S2	005776	Web Business Technology G	4	G	2	Mang & Tech
S1	005545	Web Delivery of Information	4	3	1	Comm & Educ
S1	005544	Web Delivery of Information G	4	G	1	Comm & Educ
S2	005699	Web Design and Delivery M	4	M	1	Comm & Educ
	004509	Workshop Facilitation G	4	G	2	Comm & Educ
S2	004879	Writing Project	4	3	1	Comm & Educ
S1	003433	Writing for Young People	4	2	1	Comm & Educ
S1	003481	Writing for Young People G	3	G	1	Comm & Educ

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Division of Science and Design

General Information

Pro Vice-Chancellor of Division
Professor Eugene Clark

Deputy Director
Associate Professor George Cho

Head of School of Design
Ms Carmel O'Meara

Head of School of Human and Biomedical Sciences
Dr John Gross

Head of School of Nursing
Professor Paul Morrison

Head of School of Resource, Environmental and Heritage Sciences
Professor Robert Kearney

Business Team Manager
Ms Heather Maxwell

Finance Officer
Mrs Suzanne Ceeney

Student Affairs Manager
Stacey Durrell

Student Information Officer
Ms Jennifer Towie

General Enquiries

Room 3B2, telephone (02) 6201 2038/5199 (Science and Design)
Room 7A28, telephone (02) 6201 2178, fax (02) 6201 5034 (Design)

The Division of Science and Design presently offers undergraduate, graduate and postgraduate courses leading to the awards listed on the previous page. Students should refer to the section of this Handbook entitled Information for Students, in particular those paragraphs covering definition of University terms, admission, enrolment and academic progress. Prospective and newly-enrolled students should also note the knowledge assumed for each course.

Schools

The Division of Science and Design has four Schools, namely the School of Design, the School of Human and Biomedical Sciences, the School of Nursing, and the School of Resource, Environmental and Heritage Sciences.

Learning at the University of Canberra

Any student at the University of Canberra may be expected to use computers for e-mail, online research, and word processing. Students can access their individual student records including academic record, examination results, library borrowing record and network printing account via the Internet-based Online Student Information System (OSIS). Some subjects and courses make teaching material available through the Internet and use the computer network for communication within the subject or course. Other courses may be offered off campus and/or in intensive mode. (A course delivered in intensive mode involves blocks of teaching – for example a block of four weeks full-time teaching – instead of the standard delivery of a set number of lectures and tutorials each week for a standard semester.)

For those courses which involve the use of information technology for the delivery of part or all of the course, the University offers a range of services to assist students to acquire the necessary skills. Student training and awareness programs are provided by different areas of the University including the Library, Computer Centre and Academic Divisions. For details see: http://www.canberra.edu.au/library/student.html

Computer facilities and services are in great demand and students may wish to arrange access to the Internet directly from their home. The University currently has a special arrangement with OzEmail for the provision of Internet services to University of Canberra students and staff. For details see: http://www.canberra.edu.au/uc/dial-in/

For information about special requirements for any particular course, students should contact the relevant Divisional Office.

Other Information About the Division

Candidates for Research Degrees

In addition to fulfilling the admission requirements, candidates for research degrees are admitted depending on the proposed research topic, the availability of appropriate supervisors and the availability of funds and resources to support the study.

Course Advice

Each student will be allocated a course adviser with whom they must consult at the commencement of their studies. As each course is defined by a Determination of Course Particulars, students are required to check with their course adviser to ensure that their study program is consistent with these requirements. Course advisers will also give advice on the selection of elective subjects.

Students should note that some subjects may have a quota restricting the number of students enrolling; this will be indicated in a subject's description in the Description of Subjects section at the back of this Handbook. A list of the names of subject conveners and course advisers is published each semester and is posted on student noticeboards in Buildings 3, 7 and 12.

Degrees with Honours

Degrees with honours are available in the undergraduate courses except for the course in Interior Design. Candidates are selected on the basis of meritorious performance over the earlier years of their respective courses.

Field Classes

Field study is a primary part of many of the subjects in all undergraduate courses, especially those in the School of Resource, Environmental and Heritage Sciences, and students will be required to attend excursions for single days, weekends or for longer periods during breaks between classes. Students will be required to contribute to a substantial proportion of the cost of field work.

Laboratory Equipment

In some subjects, students are required to purchase practical class equipment and laboratory coats; details will be given in the first lecture of these subjects.

Learning Resource Centre (for Nurses)

The Learning Resource Centre in the School of Nursing is designed for nursing students for independent study. Resources available include self-directed learning packages, videos, resources for nursing presentations, topic boxes, and computer-assisted learning laboratory.

Professional Recognition

Professional institutes go through a process of recognising courses as providing a suitable basis for entering the profession. The Royal Australian Institute of Architects, the Australian Institute of Building, the Design Institute of Australia and the Australian Institute of Landscape Architects recognise the undergraduate courses in architecture, industrial design, and landscape architecture respectively.

Science Resource Centre

The Science Resource Centre (Building 3 Room A36) supports first year students in the Division of Science and Design by providing:

- optional supplementary small group tutorials emphasising study skills and approaches to learning in the context of particular subjects;
- feedback to students on their learning through computer-based programs;
- an independent study area where students are encouraged to engage in group work;
- an attractive social meeting place for first year science students.

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Degree of Bachelor of Applied Psychology (364AA)

The course in psychology will provide the basic academic training required for those wishing to qualify as a professional psychologist. A solid grounding is provided in all areas of psychology, including learning, cognition, personality, social and developmental psychology, psychopathology, perception, biological bases of behaviour, individual differences, and statistics. With the growing complexity of psychological knowledge, postgraduate study after a three year degree is essential for professional practice.

Psychology approved majors and approved minors that are not professionally accredited can also be taken in conjunction with courses such as management, health sciences, social sciences, design, communication and education. Selected subjects in psychology may also be combined with other courses. Two elective subjects in Psychology are 004749 Psychology 204 : Health Psychology (4cp) and 004750 Psychology of Sport (4cp).

Course Duration:

3 years full-time or equivalent part-time; maximum 20 semesters.

Assumed Knowledge:

ACT: English (T) major, NSW: 2u English.

Course Requirements:

At least 72 credit points comprising:
41 credit points from a Specific Core in Applied Psychology
22 credit points from an Approved Major
9 credit points from three General Education subjects.

Specific Core in Applied Psychology:

004309 Psychology 101 : Introductory Psychology 1
004310 Psychology 102 : Introductory Psychology 2
004120 Applied Statistics 1
004311 Psychology 201 : Individual Differences
004312 Psychology 202 : Experimental Psychology
005144 Psychology 203 : Developmental Psychology
004366 Psychology 205 : Learning and Perception
004315 Psychology 301 : Methods and Design in Psychology
004316 Psychology 302 : Psychopathology
004318 Psychology 304 : Cognitive Psychology
005143 Psychology 305 : Social Psychology

Psychology 101 and 102 and Applied Statistics are taken in the first year of the course under a full time study program; Psychology 201, 202, 203 and 205 in the second year, and Psychology 301, 302, 304 and 305 in the third year. Psychology 101 is a prerequisite for these Psychology subjects. Applied Statistics is a prerequisite for Psychology 202, which is prerequisite for Psychology 301. Entry to honours or postgraduate programs is conditional on a credit grade in 301, among other criteria.

Approved Majors:

For details of the subjects comprising approved majors, refer to the listing under this heading in the Handbook.

General Education Subjects:

Refer to the listing under this heading in the Handbook for information on subjects offered.

004314 Psychology 204: Health Psychology and Psychology of Sport may substitute for two of the three General Education subjects.

Professional Recognition:

Not applicable

Articulation Arrangements:

Not applicable

Arrangements for RPL:

There are no arrangements for RPL

Credit Transfer:

Credit will be given on a case by case basis for equivalent studies in other Australian universities.

Typical Full-time Course Structure:
Bachelor of Applied Psychology

Semester 1	Semester 2
YEAR 1	
004309 Psychology 101 : Introductory Psychology 1	004310 Psychology 102 : Introductory Psychology 2
004120 Applied Statistics 1 *or* 3cp General Education subject	004120 Applied Statistics 1 *or* 3cp General Education subject
Approved Major	Approved Major
3cp General Education subject	3cp General Education subject
YEAR 2	
004312 Psychology 202 : Experimental Psychology	004311 Psychology 201 : Individual Differences
005144 Psychology 203 : Developmental Psychology	004366 Psychology 205 : Learning and Perception
Approved Major	Approved Major
YEAR 3	
004316 Psychology 302 : Psychopathology	004315 Psychology 301 : Methods and Design in Psychology
004318 Psychology 304 : Cognitive Psychology	005143 Psychology 305 : Social Psychology
Approved Major	Approved Major

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Degree of Bachelor of Applied Psychology (Honours) (355AA)

The Honours course in psychology provides a balance of coursework and research training in various fields of applied psychology. These include health psychology, organisational and industrial psychology, and counselling psychology.

Course Duration:

1 year full-time, or equivalent part-time; maximum 4 semesters.

Admission Requirements:

Applicants for admission to the course will:

a. have completed a double major in an undergraduate psychology course accredited by the Australian Psychology Society, *and*
b. will have successfully completed the subject Psychology 301 : Methods and Design in Psychology, or equivalent, *and*
c. have achieved a Grade Point Average of 5.0 or higher in the undergraduate course in Applied Psychology, or hold qualifications deemed equivalent by the University's Admissions Committee.

Course Requirements:

At least 24 credit points from the Specific Core in Applied Psychology (Honours) comprising:

004689 Honours Thesis in Psychology (12cp)
004693 Research Methods and Ethics in Psychology PG (4cp)

and two of the following six subjects (each 4cp):

004686 Advanced Topics in Psychology
004688 Counselling Psychology
004687 Applications in Health Psychology PG
004691 Organisational Psychology PG
004692 Psychological Measurement PG

Professional Recognition:

Students who complete the course will satisfy the requirements of the Australian Psychological Society for a fourth year of study in psychology, and will be eligible for Associate Membership of the Society.

Course Advice:

Students will have access to a course adviser with whom they are encouraged to discuss all matters relating to the planning of this program of study.

Course Convener:

Professor Marie Carroll 3B22 (02) 6201 2535/2653
School of Human and Biomedical Sciences

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Degree of Bachelor of Applied Psychology (Honours) (355AA)

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Degree of Bachelor of Applied Science : Coaching Science (365BB)

The objective of this course is to provide an understanding of the principles, knowledge and skills involved in becoming a competent sports coach or sports scientist. Graduates can expect to find employment in coaching children and adults, developing coaching resources and facilities, and in sports development in Commonwealth and State Government departments of sport and recreation.

Course Duration:

3 years full-time or equivalent part-time; maximum 20 semesters.

Assumed Knowledge:

ACT: Chemistry (T) or Physics (T) major, and Biology (T) and English (T) majors and Mathematics (T); NSW: 2u Chemistry or 2u Physics, and 2u Mathematics, 2u Biology and 2u English.

Course Requirements:

At least 72 credit points comprising the following:

a. 49 credit points from a Specific Core in Sports Coaching, and

b. 12 credit points from **either**:
(i)
004738 Human Physiology and Anatomy 2
004142 Human Physiology and Anatomy 3
004322 Human Physiology and Anatomy 4 ***or***
(ii)
004757 Theory and Practice of Coaching 2
004758 Theory and Practice of Coaching 3
004759 Theory and Practice of Coaching 4

c. 11 credit points from an Approved Minor.

Approved Minor:

The elective sequence may be selected from one of the following areas: sports administration, sports media, communication and media, computing studies, politics, psychology, economics, accounting, law, human biology. For details of the subjects comprising an approved minor, refer to the approved minors listing in the Handbook.

Professional Experience:

Extensive practical coaching experience is required as part of individual subjects. Concurrently with their studies, students are expected to complete the requirements of Level 1 and Level 2 certification under the National Coaching Accreditation Scheme.

Course Advice:

Students will have access to course advisers with whom they are encouraged to discuss all matters relating to the planning of this program of study.

Course Convener:

Mr Mark Sayers 3B55 (02) 6201 2608
School of Human and Biomedical Sciences

Typical Full-time Course Structure:
Bachelor of Applied Science – Coaching Science

Semester 1	Semester 2
YEAR 1	
000112 History of Sport in Society	001354 Social Analysis of Sport
004002 Theory and Practice of Coaching 1	003071 Human Physiology and Anatomy 1
000880 Functional Anatomy	004743 Measurement of Sport
004748 Organisation and Policy in Sport	Approved Minor
YEAR 2	
004745 Neuroanatomy and Motor Control	004747 Physiology of Exercise
004728 Biomechanics	004750 Psychology of Sport
Approved Minor	004757 Theory and Practice of Coaching 2
YEAR 3	
004758 Theory and Practice of Coaching 3	004178 Sports Medicine
004144 Nutritional Science	004759 Theory and Practice of Coaching 4
004751 Special Sports Studies	Approved Minor

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Degree of Bachelor of Applied Science : Cultural Heritage Studies (365AK)

Cultural heritage studies is the field of practice concerned with issues in heritage preservation, indigenous studies and cultural heritage interpretation and management. The core subjects introduce students to the technical skills and professional procedures for managing both the tangible works of art, artifacts and places that comprise cultural heritage as well as the intangible ideas that give heritage its significance. Programs are grounded in the professional standards of the heritage industry in Australia, and involve substantial interaction with heritage organizations and practitioners in the ACT. Students take one of two streams of studies, Cultural Materials or Heritage Management.

The Cultural Materials stream of studies examines the chemistry, history, technology and materials science of a range of cultural heritage materials including paintings, paper, metals, textiles and general objects, and introduces concepts concerning their care and conservation.

The Heritage Management stream of studies, in addition to the core subjects, offers an elective major in a heritage field: for example; tourism, environmental studies, history, languages, arts, cultural studies and information management.

Approved Minor:

With the approval of the course convener, an approved minor is available for students enrolled in other programs. For details of the subjects refer to the approved minors listing in the Handbook.

Course Duration:

3 years full-time or equivalent part-time; maximum 20 semesters

Assumed Knowledge:

ACT: English (T) major; NSW: 2u English

Course Requirements:

At least 72 credit points as follows:

a. 36 credit points from the Cultural Heritage Studies common core or as agreed by the Course Convener
   and
b. for the Cultural Materials Stream
   22 credit points from the Cultural Materials Major
   14 credit point block of Chemistry subjects
   or
c. for the Heritage Management Stream
   22 credit points from an elective major or combination of minors
   6 credit points of General Education subjects
   credit points of Professional Practice subjects

Approved Majors/Approved Minors:

For information on the subjects comprising approved majors and minors, refer to the listings under these headings in the Handbook.

General Education Subjects:

For subjects available refer to the listing under the heading in the Handbook.

Course Advice:

Students will have access to course advisers with whom they are encouraged to discuss all matter relating to the planning of their program of study.

Professional Recognition:

Course advisers will have information for students on the requirements for processional membership of the following bodies. Australian Institute for the Conservation of Cultural Materials (AICCM), Museums Australia, International Council on Museums (ICOM), International Council on Monuments and Sites (ICOMOS), Association for Preservation Technology, Interpretation Australia Association.

Typical Course Structure: Degree of Bachelor of Applied Science: Cultural Heritage Studies

Semester 1	Semester 2
YEAR 1	
003699 Technical Examination Methods	004904 Indigenous Societies & Adaptation
002972 Concepts in Applied Anthropology	004732 Communication in Science
AND *for Cultural Material Stream* 001516 Chemistry 1A 005822 Materials Science Paper 005826 Materials Science - Paintings	AND *for Cultural Materials Stream* 001517 Chemistry 1B
OR *for Heritage Management Stream* General Education subject Subject in heritage related major/ minors	OR *for Heritage Management Stream* General Education subject Subject in heritage related major/minors
YEAR 2	
004906 Museology	004903 Heritage Interpretation
004894 Cultural Heritage Management	003693 Heritage Preservation
AND *for Cultural Materials Stream* 005828 Materials Science − Inorganics	AND *for Cultural Materials Stream* 005829 Materials Science − Organics
OR *for Heritage Management Stream* Subject in heritage related major/ minors	OR *for Heritage Management Stream* Subject in heritage related major/minors
YEAR 3	
004893 Cross Cultural Heritage Management	004998 Issues in Cultural Heritage Mgmt
AND *for Cultural Materials Stream* 004891 Conservation Practice 1 004742 Materials Chemistry	AND *for Cultural Materials Stream* 004892 Conservation Practice 2 004729 Analytical Chemistry
OR *for Heritage Management Stream* 004907 Professional Practice 1 Subject in heritage related major/ minors	OR *for Heritage Management Stream* 004908 Professional Practice 2 Subject in heritage related major/minors

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Degree of Bachelor of Applied Science : Earth and Land Science (365AC)

This course is designed to prepare graduates for professional careers in the areas of remote sensing, land management, integrated environmental science, soil science and exploration geology.

The course aims to:

- achieve the development of an understanding of earth materials and resources, their distribution, origin and management to achieve national economic and sustainability objectives;
- and to provide knowledge, skills and attitudes required by professionals in the practice of earth science and land management.

Employment may be found with private industry, government agencies, environmental monitoring and protection authorities, CSIRO, AGSO, State geological surveys, land care organisations and as private consultants.

The program emphasises the need for appropriate specialist knowledge as well as a broad understanding of science and the social and economic context of its professional application. The educational philosophy is designed to assist students to be adaptable in their skills acquisition, as well as self-motivated, lifelong learners.

The program is interdisciplinary, and in first year concentrates on a basic knowledge of earth science, chemistry, biology and physical principles. In second year this basic knowledge is extended to provide a sound understanding of the fundamental concepts, approaches and techniques used in the earth and land sciences, particularly in the Australian context. Learning is in the context of both individual and team exercises with a significant component of practical work and problem solving.

In the third year, the emphasis is on the application of knowledge to assessing, monitoring and understanding earth and land environments, processes and problems.

Field work is an important component of the course with major field classes to a range of different environments, operating mines, regional mapping sites, rehabilitation and land management sites. This work involves students in both individual and group activities. These field activities also include interaction with the general community and professionals in government and industry.

During the course there is also the opportunity for students to undertake professional practice to obtain an insight into the earth and land science professions and gain additional hands-on experience.

Students can customise their course to suit their career aspirations by selecting additional approved elective streams in water science, environmental chemistry, vegetation and wildlife ecology, and cultural heritage studies. It is also possible for students to take approved majors and minors from other courses in the University, for example in computing, languages, economics, writing, psychology and law.

For further information refer to the School of Resource, Environmental and Heritage Sciences (REHS) Web site: http://scides.canberra.edu.au/rehs/

Course Duration:

3 years full-time or equivalent part-time; maximum 20 semesters.

Assumed Knowledge:

ACT: English (T) major; NSW: 2u English. A background in science, particularly mathematics and chemistry, would be an advantage but is not demanded.

Course Requirements:

At least 70 credit points comprising:
37 credit points from the Specific Core in Earth and Land Science, and
at least 16 credit points from an approved major in one of Earth Science or Land Information Systems or Land Management or Soil Science, and
either an 11 credit point Approved Minor and 8 credit points at level 3 in approved subjects for which the prerequisites are satisfied,
or an Approved Major for which the level 1 subjects are included in other components of the course, and
up to a total of 30 credit points from other level 1 subjects.

These requirements are arranged as follows:

I

i. *First year:*
7 required subjects (21cp) at level 1 comprising: 000959 Dynamic Earth, 003681 Landscape Processes, 001516 Chemistry 1A, 003603 Physical Principles, 004916 Science, Environment and Society, 000483 Concepts in Biology, 000623 Plants and Animals; and one elective subject *plus*
at second year and third years:
ii. 2 required subjects (8cp) at level 2 – 004915 Resource Information Systems
and 004912 Regolith Studies
and
iii. 2 required subjects (8cp) at level 3 – 004913 Remote Sensing and 004902 Geographic Information Systems

and **II**

At second and third year an additional major (plus prerequisites) being one of: Earth Science or Land Management or Land Information Systems or Soil Science

and **III**

An additional minor or major:
either
any approved minor of 11 credit points
and
(ii) 8cp of specified subjects at level 3 for which the prerequisites have been met
or
any approved major for which the level 1 subjects have already been taken as part of the requirements of other components of the course.

The *Earth Science* major is designed to provide the basic knowledge, skills and attitudes required for a career in geology, particularly in exploration geology and regolith geology with both private industry and government agencies.

The *Soil Science* major provides the knowledge, skills and attitudes necessary to practice as a soil surveyor, soil scientist or as a professional in environmental assessment and management.

The *Land Information Systems* major is intended to produce skilled practitioners in the use of various types of data obtained by earth observation systems and terrestrial surveys. The processing of satellite images and mapping using GIS techniques is a fundamental part of this major.

The *Land Management* major will prepare students to practice in the broad area of integrated, sustainable land management, providing them with skills and competencies in the assessment of land degradation and the implementation of suitable mitigation efforts which incorporate social, economic and ecological perspectives of land use.

Approved Majors/Approved Minors:

For details of the subjects comprising approved majors and approved minors, consult the listings under these headings in the Handbook.

Course Advice:

Students will be allocated a course adviser with whom they must consult at the commencement of, and during, their studies.

Professional Recognition:

Depending on the approved majors studied, students are eligible to apply for membership of the Australian Institute of Geoscientists and the Australian Institute of Mining and Metallurgy; graduates with a Soil Science major can belong to the Australian Institute of Agricultural Science.

Course Convener:

Associate Professor Ken McQueen 3C43 (02) 6201 2520
School of Resource, Environmental and Heritage Sciences

Typical Full-time Course Structure:
Bachelor of Applied Science – Earth and Land Science

Semester 1	Semester 2
YEAR 1	
000483 Concepts in Biology	000623 Plants and Animals
000959 Dynamic Earth	003681 Landscape Processes
001516 Chemistry 1A	003603 Physical Principles
004916 Science, Environment and Society	Elective
YEAR 2	
004915 Resource Information Systems	004912 Regolith Studies
Two subjects chosen from:	Two subjects chosen from
004896 Earth Science Fundamentals (year-long)	004896 Earth Science Fundamentals (cont'd)
004889 Australian Soils	004890 Catchment Processes
004899 Ecology and Biodiversity 1	004900 Ecology and Biodiversity 2
or approved subjects from elsewhere	*or approved subjects from elsewhere*
YEAR 3	
004913 Remote Sensing	004902 Geographic Information Systems
Two subjects chosen from:	Two subjects chosen from:
004895 Earth Science Applications (year-long)	004895 Earth Science Applications (cont'd)
004905 Land Appraisal (year-long)	004905 Land Appraisal (cont'd)
004914 Resource and Environmental Management (year-long)	004914 Resource and Environmental Management (cont'd)
004897 Ecochemistry 1	004898 Ecochemistry 2
or approved subjects from elsewhere	*or approved subjects from elsewhere*

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Degree of Bachelor of Applied Science : Ecology and Environmental Science (365AD)

This course is designed to prepare graduates for a career in environmental science and biological resource management. The program emphasises the need for specialist knowledge and understanding of ecological processes, and its application in the management of the environment and its biota, as well as a broad understanding of science and society.

Graduates from this course can expect to gain employment as a project officer, field officer, scientific manager, policy maker or planner in a government or non-government agency with a responsibility for the environment. Graduates have gained employment with various state parks and wildlife service, the Australian Nature Conservation Agency, environmental protection authorities, water resource agencies, CSIRO, and with private consultants. Others elect to pursue postgraduate study leading to a research career.

The program is interdisciplinary, and in the first year concentrates on a basic knowledge of biology, chemistry, earth science, physical principles and data analysis. In the second year, this foundation knowledge is integrated in an ecological context, providing an introduction to the Australian biota, its taxonomy and identification, ecological principles and biodiversity. Particular emphasis is placed on problem solving and the skills required of a modern environmental scientist (including statistical analysis and experimental design, resource survey techniques and effective communication of scientific results. In the third year, the emphasis shifts more towards the application of ecological knowledge to contemporary problems of the Australian environment and its biota.

Field studies are an important component of the course with major field classes held at Jervis Bay and in the semi-arid zone.

Students can customise their course to suit their career aspirations by selecting approved majors or minors in soil science and conservation, freshwater ecology, cultural heritage studies, environmental chemistry, vegetation and wildlife ecology, remote sensing and geographic information systems.

For further information, refer to our Web site on http://science.canberra.edu.au/rehs/

Course Duration:

3 years full-time or equivalent part-time; maximum 20 semesters.

Assumed knowledge:

ACT: Majors in Biology (T) and/or Chemistry (T), English (T) major, and Mathematics (T); NSW: 2u Biology and/or Chemistry, 2u English and 2u Mathematics.

Course Requirements:

Normally 72 credit points but at least 70 credit points, comprising:

37 credit points from a Specific Core in Ecology and Environmental Science, as set out in the typical course structure, and at least 16 credit points from an Approved Major selected from Environmental Chemistry or Freshwater Ecology or Vegetation and Wildlife Management, and
either
a 14 credit point Approved Minor
or
an Approved Major for which the level 1 subjects are included in other components of the course, and such other approved level 1 subjects up to a total of 30 credit points so that the total minimum credit point requirements of the course are met.

I Compulsory core subjects including:

i. seven required subjects (21 cp) at level 1, comprising each of 000483 Concepts in Biology, 001516 Chemistry 1A, 000959 Dynamic Earth, 004916 Science, Environment and Society, 000623 Plants and Animals, 003681 Landscape Processes and 001809 Data Analysis in Science
plus
ii. two required subjects (8cp) at level 2, comprised of 004899 Ecology and Biodiversity 1 and 004900 Ecology and Biodiversity 2
plus
iii. one required subject (8cp) at level 3, comprised of 004914 Resource and Environmental Management

and II

An additional Approved Major (plus prerequisites) being one of: Vegetation and Wildlife Management; or Freshwater Ecology, or Environmental Chemistry

and III

An additional Approved Minor or Approved Major
either
any 14 credit point Approved Minor on offered on campus
or
any Approved Major for which the level 1 subjects have already been taken as part of the requirements of other components of the course.

The *Environmental Chemistry* major is designed to provide the specialised knowledge, skills and attitudes required for a career as a chemist or scientific manager in government and non-government institutions with responsibility or involvement in chemical analysis needed by environmental assessment and management. Note that students planning to undertake a coordinated sequence of subjects in environmental chemistry must do Chemistry 1B.

The *Freshwater Ecology* major aims to educate those seeking employment as professional water scientists or employment where professional training in water science is needed. Learning outcomes within subjects of the major will be at different levels, but all will include internalisation of the value of scientific process and knowledge as a basis for understanding and managing the environment.

An active research centre underpins the major and the undergraduate degree also aims to prepare students for honours, masters and doctoral studies.

The *Vegetation and Wildlife Management* major provides a professional basis for students wishing to obtain employment as vegetation and wildlife scientists, resource managers, policy analysts and environmental educators, or who wish to undertake a higher degree in this area. It develops the ecological knowledge, professional attitudes and practical skills required to contribute towards the adaptive management of terrestrial biological resources, particularly vegetation and wildlife.

Approved Majors/Approved Minors:

For details of the subjects comprising approved majors and approved minors, refer to the listings under these headings in the Handbook.

Course Advice:

Students will be provided with a list of course advisers with whom they must consult at the commencement of, and during, their studies.

Course Convener:

Dr Will Osbourne 3C30 (02) 6201 5377
School of Resource, Environmental and Heritage Sciences

Typical Full-time Course Structure:
Bachelor of Applied Science – Ecology and Environmental Science

Semester 1	Semester 2
YEAR 1	
000483 Concepts in Biology	000623 Plants and Animals
000959 Dynamic Earth	003681 Landscape Processes
001516 Chemistry 1A	001809 Data Analysis in Science
004916 Science, Environment and Society	004732 Communication in Science
YEAR 2	
004899 Ecology and Biodiversity 1	004900 Ecology and Biodiversity 2
4cp of a primary major	4cp of a primary major
3-4cp of an approved minor or second major	3-4cp of an approved minor or second major
YEAR 3	
004914 Resource and Environmental Management (year-long)	004914 Resource and Environmental Management (cont'd)
4cp of a primary major	4cp of a primary major
4cp of an approved minor or second major	4cp of an approved minor or second major

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Degree of Bachelor of Applied Science : Human Biology (365AE)

The human biology course is a flexible general science course that provides a scientific understanding of the structure and function of the human body and how humans interact with their environment

Human biology subjects span a wide range of scientific disciplines such as biology, chemistry, biochemistry, physiology and anatomy, genetics and pathobiology. Other subjects in the course explore the relationship between science, the environment and society and teach fundamentals of data analysis and communication in science.

The Human Biology course comprises a prescribed core of common subjects and one of the two prescribed streams (Human Biology stream or Forensic Biology stream). The Human Biology stream includes an elective major (22 credit points) or two elective minors (11 credit points each) approved by the University. Students can choose from a wide variety of majors/minors depending on the student's particular interest. Some examples include biological chemistry, health promotion, psychology, sociology, management, sports science, physical education and computer programming.

The course is not specifically vocationally oriented but is suitable for a career where a broad general scientific knowledge of the human body is required. The course is also suitable for possible entry into a variety of graduate courses eg. medicine, physiotherapy, chiropractic, public health nutrition, science teaching. It is stressed that entry into these courses is competitive and depends on a number of factors including the level of academic achievement.

Course Duration:

6 semesters, maximum 20 semesters.

Assumed Knowledge:

ACT: Majors in Chemistry (T) and/or Biology (T), English (T), and Mathematics (T); NSW: 2u Chemistry and/or Biology, 2u English and 2u Mathematics.

Course Requirements:

At least 72 credit points comprising the following components:

i. (i) 21 credit points from Core subjects (refer typical course structure below)
   001516 Chemistry 1A
   000483 Concepts in Biology
   003071 Human Physiology and Anatomy 1
   005504 Biochemistry
   004738 Human Physiology and Anatomy 2
   004746 Pathobiology

ii. 51 credit points from one of the following two choices:
   a. Human Biology stream (29 credit points)
      004732 Communication in Science
      001809 Data Analysis in Science
      004916 Science, Environment and Society
      005744 Human Genetics ***or***
      004999 Introduction to Microbiology
      005509 Nutrition, Society and Health
      004142 Human Physiology and Anatomy 3
      004322 Human Physiology and Anatomy 4
      004144 Nutritional Science
      plus one of the following two alternatives:
      a 22 credit point Approved Major *or*
      two Approved Minors at 11 credit points each
      or
   b. Forensic Biology stream (34 credit points)
      001517 Chemistry 1B
      005182 Forensic Chemistry (CIT)
      005181 Principles of Forensic Science & Investigation (CIT)
      005744 Human Genetics
      005505 Human Biochemistry
      005183 Forensic Molecular Biology (CIT)
      004737 Immunology
      004999 Introduction to Microbiology
      004744 Molecular Biology
      plus 17 credit points approved by the Course Convener.

Approved Majors/Approved Minors:

The major or minors may be selected from an area of the student's choice from those available at the University. Such areas include biological chemistry, health promotion, human nutrition, management, psychology, resource and environmental management, sociology or sports coaching.

For details of the subjects comprising the approved majors and minors, refer to the listings under these headings in the Handbook.

Course Advice:

Students will have access to course advisers with whom they are encouraged to discuss all matters relating to the planning of this program of study.

Course Conveners:

Dr Elzbieta Narkiewicz 3D38 (02) 6201 2988
Dr Brett Lidbury 3D51 (02) 6201 5434/2538
School of Human and Biomedical Sciences

Typical Full-time Course Structure:
Bachelor of Applied Science – Human Biology

Semester 1	Semester 2
YEAR 1	
000483 Concepts in Biology	003071 Human Physiology and Anatomy 1
001516 Chemistry 1A	001809 Data Analysis in Science
004916 Science, Environment and Society	004732 Communication in Science
Approved Major/Minor	Approved Major/Minor
YEAR 2	
004738 Human Physiology and Anatomy 2	005744 Human Genetics or 004999 Introduction to Microbiology
005504 Biochemistry	004746 Pathobiology
Approved Major/Minor	Approved Major/Minor
YEAR 3	
004144 Nutritional Science	005509 Nutrition, Society and Health
004142 Human Physiology & Anatomy 3	004322 Human Physiology & Anatomy 4
Approved Major/Minor	Approved Major/Minor

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Degree of Bachelor of Applied Science : Human Nutrition (365AF)

This course offers a diverse yet specialised program that includes generalist science subjects that form the foundation for human nutrition and food studies. They include chemistry, biology, human biochemistry, human physiology and anatomy, and basic statistics. Students then proceed to specialised nutrition-related subjects including the biology of human diseases, nutritional science, nutrition in the life cycle, applied food and consumer science, and nutrition issues from a global perspective. They also study the psychological, social and cultural factors influencing eating behaviours.

Graduates may find employment as teachers (with further professional qualifications), in sports nutrition education, nutrition education and health promotion, government or commercial nutrition organisations, food industry and other careers in biological sciences. They will also be qualified to apply for graduate studies offered by the University of Canberra and other universities in areas such as nutritional science, nutrition and dietetics, food technology, food science, public health and epidemiology.

Course Duration:

3 years full-time or equivalent part-time; maximum 20 semesters.

Assumed Knowledge:

ACT: Majors in Chemistry (T) and English (T), and Mathematics (T); NSW: 2u Chemistry and 2u English and 2u Mathematics.

Course Requirements:

At least 72 credit points comprising:
61 credit points from a Specific Core in Human Nutrition, as set out in the typical course structure, and 11 credit points from an Approved Minor approved by the course convener.

Approved Minor:

The structure of the course enables students to select an 11 credit point minor either from within the Division or in another Division to complement their specialisation. Examples of minors include biomedical sciences, psychology, human biology, sports studies, and health promotion. Students wishing to gain entry into graduate programs in dietetics are encouraged to undertake human biology or biomedical sciences electives.

Course Advice:

Students will have access to course advisers with whom they are encouraged to discuss all matters relating to the planning of this program of study.

Course Convener:

Ms Vicki Deakin 12C20 (02) 6201 2567
School of Human and Biomedical Sciences

Typical Full-time Course Structure:
Bachelor of Applied Science – Human Nutrition

Semester 1	Semester 2
YEAR 1	
000483 Concepts in Biology	003071 Human Physiology and Anatomy 1
001516 Chemistry 1A	001517 Chemistry 1B
004309 Psychology 101 : Introductory Psychology 1	001809 Data Analysis in Science
Approved Minor	004732 Communication in Science
YEAR 2	
005504 Biochemistry	005505 Human Biochemistry (4cp)
004738 Human Physiology and Anatomy 2	004746 Pathobiology
004733 Cells and Tissues	004734 Food and Consumer Science
YEAR 3	
004144 Nutritional Science	003071 Human Physiology and Anatomy 4
004142 Human Physiology and Anatomy 3	005509 Nutrition, Society and Health
Approved Minor	Approved Minor

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Degree of Bachelor of Applied Science : Medical Science (365BC)

This course prepares graduates for employment in pathology laboratories in hospitals and veterinary clinics. It also forms a sound base for employment in medical, and a wide range of biological, research laboratories and government regulatory laboratories. Students choose this course to prepare for entry into postgraduate medicine. The course emphasises breadth of expertise so that graduates can take responsibility in smaller regional laboratories, or work as specialists in a metropolitan laboratory. Honours degrees in clinical biochemistry, microbiology and immunology are available for students seeking deeper understanding and possible research careers.

Course Duration:

3 years full-time or equivalent part-time; maximum 20 semesters.

Assumed Knowledge:

ACT: Majors in Chemistry (T), English (T), and Mathematics (T); NSW: 2u Chemistry, 2u English and 2u Mathematics.

Course Requirements:

At least 72 credit points from a Specific Core in Medical Science, as set out in the typical course structure.

Course Advice:

Students will have access to course advisers with whom they are encouraged to discuss all matters relating to the planning of this program of study.

Professional Recognition:

This course is recognised for graduate membership of the Australian Institute of Medical Scientists.

Course Convener:

Dr Tony Di Michiel 3D5 (02) 6201 2088
School of Human and Biomedical Sciences

Typical Full-time Course Structure:
Bachelor of Applied Science – Medical Science

Semester 1	Semester 2
YEAR 1	
001516 Chemistry 1A	001517 Chemistry 1B
000483 Concepts in Biology	003071 Human Physiology and Anatomy 1
004120 Applied Statistics	003603 Physical Principles
Mathematics or Computing subject	004732 Communication in Science
YEAR 2	
004733 Cells and Tissues	004746 Pathobiology
004738 Human Physiology and Anatomy 2	004999 Introduction to Microbiology
005504 Biochemistry	005505 Human Biochemistry (4cp)
YEAR 3	
004737 Immunology	004735 Haematology
004731 Clinical Microbiology	004730 Clinical Chemistry Instrumentation
004744 Molecular Biology	004740 Integrated Studies of Disease

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Degree of Bachelor of Applied Science : Medical Science (365BC)

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Degree of Bachelor of Applied Science : Sports Administration (365AH)

The objective of this course is to provide an understanding of the principles, knowledge and skills involved in becoming a competent sports administrator. Graduates can expect to find employment in sports development in Commonwealth and State Government departments of sport and recreation, marketing and public relations work in the private sector, and management of sports, recreation or leisure clubs and centres.

Course Duration:

3 years full-time or equivalent part-time; maximum 20 semesters.

Assumed Knowledge:

ACT: Mathematics (T) and English (T) major; NSW: 2u Mathematics and 2u English.

Course Requirements:

At least 72 credit points comprising the following: 61 credit points from a Specific Core in Sports Administration, as set out in the typical course structure, and 11 credit points from an Approved Minor.

Approved Minor:

The minor may consist of subjects in any of the following areas: sports administration law, coaching science, applied psychology, communication, economics and government, health promotion, information and records management, information systems, law, marketing, tourism, politics, public relations, and women's studies. For details of the subjects comprising the approved minor, refer to the approved minors listing in the Handbook.

Professional Experience:

Structured work experience is a requirement of this course and is provided through individual or group placements with sports organisations as part of the requirements of individual subjects.

Course Advice:

Students will have access to course advisers with whom they are encouraged to discuss all matters relating to the planning of this program of study.

Course Convener:

Associate Professor Alan Roberts 3B46 (02) 6201 2931
School of Human and Biomedical Sciences

Typical Full-time Course Structure:
Bachelor of Applied Science – Sports Administration

Semester 1	Semester 2
YEAR 1	
000112 History of Sport in Society	001354 Social Analysis of Sport
004824 Accounting and Finance 1A	001519 Introduction to Exercise Science
004748 Organisation and Policy in Sport	004743 Measurement of Sport
Approved Minor	000028 Concepts and Elements of Law
YEAR 2	
004753 Sport and Business	004754 Sport and Politics
005000 Planning and Processes in Sport	004739 Industrial Relations in Sport
Approved Minor	003965 Marketing Research Methods
YEAR 3	
000765 Sports and the Law	004741 Major Sports Event Management
003576 Sports Marketing	004751 Special Sports Studies
Approved Minor	004752 Sponsorship & Fundraising in Sport

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Degree of Bachelor of Applied Science : Sports Media (365AJ)

The objective of this course is to provide an understanding of the principles, knowledge and skills involved in becoming a competent sports journalist. Graduates can expect to find employment in public relations work with sporting firms and bodies, management of sports recreation or leisure centres, and communication of sports information to the public via print or electronic media.

Course Duration:

3 years full-time or equivalent part-time; maximum 20 semesters.

Assumed Knowledge:

ACT: Majors in English (T) and History (T); NSW: 2u English and 2u History.

Course Requirements:

At least 72 credit points comprised of the following:
61 credit points from a Specific Core in Sports Media, as set out in the typical course structure, and 11 credit points from an Approved Minor.

Approved Minor:

An approved minor may be chosen by the student from one of the following areas: sports administration, sports coaching, communication, media, politics, psychology, economics, information systems, law, legal studies. For details of subjects comprising an approved minor, refer to the listing under that heading in the Handbook.

Course Advice:

Students will have access to course advisers with whom they are encouraged to discuss all matters relating to the planning of this program of study.

Course Convener:

Dr Daryl Adair 3B33 (02) 6201 2384
School of Human and Biomedical Sciences

Typical Full-time Course Structure:
Bachelor of Applied Science – Sports Media

Semester 1	Semester 2
YEAR 1	
000112 History of Sport in Society	001519 Introduction to Exercise Science
004748 Organisation and Policy in Sport	001354 Social Analysis of Sport
003736 Introduction to News (year-long)	003736 Introduction to News (cont'd)
004014 Introduction to Communication	Approved Minor
YEAR 2	
004658 Print Journalism 1	004659 Print Journalism 2
001831 Broadcast Journalism 1	001832 Broadcast Journalism 2
004755 Sports Journalism 1	Approved Minor
YEAR 3	
004030 Sub-Editing	004751 Special Sports Studies
004756 Sports Journalism 2	004754 Sport and Politics
004753 Sport and Business	Approved Minor

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Degree of Bachelor of Applied Science (Honours) (223)

The honours degree provides intensive training in research for students seeking to pursue an academic or research career in a field of applied science related to the disciplinary focus of the candidate's first degree. It is a research degree and the assessment is by thesis examination.

The course is offered for study in one of the following fields: applied ecology (incorporating environmental chemistry), linked to the Applied Ecology Research Group, freshwater ecology, linked to the CRC for Freshwater Ecology, regolith studies, cultural heritage studies and conservation of cultural materials, analytical chemistry, biochemistry, biomedical science, nutrition and sports science, and remote sensing and geographic information systems.

Course Duration:

2 semesters (10 months) full-time, 4 semesters (20 months) part-time; maximum 4 semesters.

Admission Requirements:

Applicants must normally have a Bachelor's degree in applied science from a recognised tertiary institution with a grade point average of 5.0 or higher in the final two years of the course, or possess qualifications deemed equivalent by the University's Admissions Committee.

Places are limited. Not all candidates who are admissible are offered a place in the honours program, and selection is based principally on merit. Applicants are advised to seek the agreement of a staff member to supervise their proposed project.

Course Requirements:

24 credit points from a Specific Core in Applied Science (Honours).

Course Advice:

Students should approach the Division Honours Coordinator for general advice, but will be allocated to a supervisor(s) with whom they must consult regularly at the commencement of and during their studies.

Division Honours Coordinator:

Professor Colin Pearson,
Room 7D7, (02) 6201 2975, fax (02) 6201 5419, email: pearson@scides.canberra.edu.au
School of Resource, Environment & Heritage Sciences

Specialisations and Conveners:

In all cases, an honours student will undertake their research in association with one of the research centres of the Division. Initial enquiries can be directed to:

Applied Ecology Research Group, Associate Professor Arthur Georges,
Room 3C37, (02) 6201 5786, fax (02) 6202 5305, e-mail: director@aerg.canberra.edu.au

CRC Freshwater Ecology, Associate Professor Richard Norris, Building 15,
(02) 6201 2543, fax (02) 6201 5038, e-mail: norris@lake.canberra.edu.au

CRC Landscape Evolution and Mineral Exploration, Associate Professor Graham Taylor,
Room 3B19, (02) 6201 2031, fax (02) 6201 5728, e-mail: taylor@scides.canberra.edu.au

Cultural Heritage Research Centre, Professor Colin Pearson,
Room 7D7, (02) 6201 2368, fax (02) 6201 5419, pearson@scides.canberra.edu.au

Gadi Research Centre, Dr Judith Anson,
Room 3D39, (02) 6201 2314, fax (02) 6201 5727, e-mail: anson@scides.canberra.edu.au

Associate Professor Brian Button, Remote Sensing Reference Centre, Building 18,
(02) 6201 2565, fax (02) 6201 5030, e-mail: button@scides.canberra.edu.au

Check out our Internet Address for information on the research centres:
URL: http://scides.canberra.edu.au

Typical Full-time Course Structure:

Bachelor of Applied Science (Honours)

Semester 1	Semester 2
YEAR 1	
004773 Research Honours in Applied Science (year-long)	004773 Research Honours in Applied Science (cont'd)

Part-time students enrol in the subject 004774 Research Honours in Applied Science (part-time).

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Degree of Bachelor of Applied Science in Environmental Design (specialising in Interior Design) (430AA)

This course is an articulated program of study offered jointly by the School of Applied Art and Design, Canberra Institute of Technology (CIT) and the School of Design, University of Canberra. The duration of the course will be three years full-time consisting of: a two year, six trimesters, Advanced Diploma in Interior Design (CIT); plus a one year, 24 credit point program of study at the University of Canberra.

The course aims to provide students with an innovative professional/vocational degree level qualification in interior design, and to produce graduates with an international focus able to operate as successful design professionals and practitioners in the Asia/Pacific region and the international arena.

The course leads to possibilities for further studies at undergraduate and postgraduate level at the University of Canberra in a design related degree, including a Masters Degree in Architecture.

It is expected that the Interior Design graduate will have:
an awareness of:

- ethical responsibilities of the profession to society and the environment;
- human-centred design and understand its impact on successful design;
- the methods and operations of associated design disciplines and how interior design can interact with them;
- the position and role the profession has in the greater community;
- the history and theory of design and its relevance to current design practice.

an approach to:

- exploring and resolving problems beyond an existing knowledge base;
- learning that will encourage maintenance and further exploration to improve the knowledge and creativity;
- the implementation of philosophies of the profession and other disciplines;
- information technology that allows for the best application within the profession of interior design.

the ability to perform:

- at a sufficient level of specific expertise along with generic skills to allow them to enter and confidently contribute to the profession;
- well within a team at professional level by the competent and proficient use of relevant skills;
- a range of communication skills including; visual, graphic, oral and written.

a commitment to:

- understanding the social and environmental repercussions of design decisions relevant to the profession.

Course Duration:

1 year full-time following the satisfactory completion of an Advanced Diploma in Interior Design from the Canberra Institute of Technology, or a qualification deemed equivalent by the University's Admissions Committee.

Course Requirements:

Students must complete at least 24 credit points comprising the following:

- a 16 credit points of Design interdisciplinary subjects
- a 8 credit points Interior Design core

Course Advice:

For further information, contact:

School of Design
Phone (02) 6201 2178
E-mail: architecture@canberra.edu.au

Typical Full-time Course Structure

Bachelor of Applied Science (Interior Design Specialisation) 24 credit points

Semester 1	Semester 2
YEAR 3	
005033 Interior Design 1	005623 Design History
005034 Interior Design 2	004961 Furniture Design
005622 Practice Management	005620 Exhibition Design

Total credit points - 24

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Degree of Bachelor of Architecture (389AA)

This degree has two exit points, the award of Bachelor of Applied Science in Environmental Design on successful completion of three years of full-time study, and the award of Bachelor of Architecture on successful completion of a further two years of full-time study. The aim of the architecture course is to produce graduates who will enter the profession of architecture and who will continue to make a contribution to it during their professional life. The course will lead to a professionally recognised award in accordance with the requirements of the Architectural Registration Board Act, as administered by the Board and the Royal Australian Institute of Architects, and set down in the approved course accreditation procedures.

To meet these aims the architecture course provides an educational framework in which the student develops the ability to integrate the range of knowledge criteria listed below. IT is the ability that distinguishes architects from other providers of built environment services. Integrative skills develop in complexity over an architecture course and involve the following criteria:

- An ability to engage imagination and to think creatively
- An ability to exercise problem definition and formulate strategies for action
- An ability to gather information and apply analysis and critical judgment
- An ability to utilize divergence, speculation, iteration and reflection in the elucidation of issues
- An ability to define personal values systems and ethical positions
- An ability to reconcile divergent factors and integrate domains of knowledge in the creation of a design solution
- An understanding of the processes of working within a team and how to collaborate with other in the development of a design solution
- An understanding of the sources of specialist information and expertise, when to seek such advice, and how to evaluate and apply it.

Specifically, students completing the full course will develop an ability to inform action through knowledge of:

- Historical and cultural precedents in architecture
- Architectural design theory and methods
- The interaction of natural systems and built environments
- Society, clients and users

They will also have an ability to inform action through:

- Technical knowledge of structure, materials, construction and services systems
- Knowledge of the professional, business, financial and legal contexts within which built environments are procured

And they will also have:

- An ability to effect action or communicate ideas through the exercise of skills of collaboration, speaking, writing, drawing, modeling and evaluation.

Honours:

Students whose performance over the first three years of the course is of sufficient merit may be invited to enroll in an honours program in the fourth year. The degree with honours provides an opportunity for students to develop academic skills, knowledge and practices to qualify them to proceed with postgraduate study should they wish to do so.

The degree may be awarded with honours to meritorious students who complete the prescribe subject 005618 Honours, Design.

Course Duration:

3 years full-time for Bachelor of Applied Science in Environmental Design

plus 2 years full-time for Bachelor of Architecture.

Assumed Knowledge:

ACT: English (T) major; NSW: 2u English.

Course Requirements:

72 credit points for Bachelor of Applied Science in Environmental Design
48 credit points for Bachelor of Architecture

TIER 1: Bachelor of Applied Science in Environmental Design (years 1-3)

- At least 36 credit points of core and technology subjects
- At least 22 credit points of design interdisciplinary subjects
- At least 10 credit points of electives
- At least 4 credit points of Design Co-interdisciplinary subjects

TOTAL credit points for **Tier 1 – 72**

TIER 2: Bachelor of Architecture (years 4 and 5)

- At least 36 credit points of core and technology subjects
- At least 4 credit points of design interdisciplinary subjects
- At least 8 credit points of
- **TOTAL** credit points for **Tier 2 - 48**

TOTAL credit points for course **(Tier 1 and 2) – 120**

Course Advice:

For further information, contact:

School of Design
Phone (02) 6201 2178
E-mail: architecture@canberra.edu.au

Professional Recognition:

The various State Boards of Architectures and the Royal Australian Institute of Architects recognises the Bachelor of Architecture as providing a suitable basis for entering the profession.

Typical Full-time Course Structure:

Bachelor of Architecture (48 credit points) Total 120 – credit points
Bachelor of Applied Science in Environmental Design (72 credit points)

Semester 1	Semester 2
YEAR 1	
005641 Architecture Design 1.1	005640 Architecture Design 1.2
005643 Design Technology 1.1	005642 Design Technology 1.2
005626 Design Communication Studies	005625 Design Thinking
Elective	Elective
YEAR 2	
005639 Architecture Design 2.1	005638 Architecture Design 2.2
005624 Design Environment	005637 Architecture Technology 2.2
Elective	005623 Design History
YEAR 3	
005636 Architecture Design 3.1	005635 Architecture Design 3.2
005622 Practice Management	005619 Design Co-interdisciplinary Community Design
005634 Architecture Technology 3.1	005621 Contemporary Issues in Design

TIER 1: Exit degree:
264AA Bachelor of Applied Science in Environmental Design – Total credit points **72**

Semester 1	Semester 2
YEAR 4	
005633 Architecture Design 4.1	005632 Architecture Design 4.2
005631 Architecture Technology 4.1	005630 Architecture Implementation
005618 Honours or elective	005620 Exhibition Design
YEAR 5	
005629 Architecture Design 5.1	005628 Architecture Design 5.2
Elective	005627 Architecture Technology 5.2

TIER 2: Total credit points – **48**

389AA Bachelor of Architecture – Total credit points - 120

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Degree of Bachelor of Graphic Design (302AA)

The aim of the Graphic Design course is to have prepared its graduates to successfully enter the profession of graphic design and through it to fulfil personal, professional and community objectives.

The course aims to produce graduates for all sectors of the profession in Australia and internationally.

To meet these aims the course provides an educational framework within which the graduating student has developed:

an awareness of

- the social, cultural, technical, economic and professional frameworks within which the profession operates;
- the ethical responsibilities of the profession to the community and the environment;
- the nature and scope of visual communication and the graphic design profession, its future and potential areas of operation;
- the economic, social and cultural roles of graphic design.

an approach to

- graphic design which is critical and responsible;
- the acquisition of knowledge and techniques that will form the basis of the graduate's future contribution to the profession of graphic design;
- learning and working which is co-operatively based through team work and interdisciplinary study.

the ability to perform in a self-directed, adaptive and flexible learning environment*;*

- graphic design tasks, of giving visual form to messages, events, ideas and values in a creative and responsible way;
- graphic design tasks and make decisions and recommendations for their implementation having developed the necessary intellectual and conceptual abilities;
- graphic design projects using appropriate visual communication skills to convey design concepts;
- analytical, evaluative and managerial tasks associated with the production of graphic design;
- specific technical operations associated with the production of graphic design;
- the range of generic skills described in 'Generic Skills and Attributes of Graduates form the University of Canberra'.

a commitment to

- making a positive contribution to society through the profession of graphic design.

In addition:

- graduates with degrees with honours will have been prepared to begin to undertake postgraduate research.

Honours:

Students whose performance over the first three years of the course is of sufficient merit may be invited to enrol in an honours program in the fourth year. The degree with honours provides an opportunity for students to develop academic skills, knowledge and practices to qualify them to proceed with postgraduate study should they wish to do so.

The degree may be awarded with Honours to meritorious students who complete the prescribed subject 005618 Honours, Design.

Course Duration:

4 years full-time.

Assumed Knowledge:

ACT: English (T) major; NSW: 2u English.

Useful Knowledge:

Although no prior knowledge of art is assumed, it is considered to be a useful subject.

Course Convenor:

Associate Professor Anthony Cahalan
Room 7B28
Phone (02) 6201 5969
E-mail: cahalan@scides.canberra.edu.au

Professional Recognition:

The Australian Graphic Design Association recognises the course as providing a suitable basis for entering the profession.

Typical Full-time Course Structure: Bachelor of Graphic Design

Semester 1	Semester 2
YEAR 1	
005661 Graphic Design 1.1	005668 Graphic Design 1.2
005667 Graphic Design Tech 1.1	005666 Graphic Design Tech 1.2
005626 Design Communication Studies	005625 Design Thinking
Prescribed elective	Prescribed elective
005573 Media Production 1 or	005574 Media Production 2 or
005569 Professional Communication Foundation	005570 Professional Communication Theory and Management
YEAR 2	
004962 Graphic Design 2.1	004963 Graphic Design 2.2
005624 Design Environment	005660 Graphic Design Tech 2.2
Prescribed elective	005623 Design History
005575 Media Production 3 or	
002483 Advertising Strategy	
YEAR 3	
005371 Graphic Design 3.1	005375 Graphic Design 3.2
005622 Practice Management	005659 Graphic Design Tech 3.2
005656 User Centred Design (co-interdisciplinary)	005621 Contemporary Issues in Design
YEAR 4	
005658 Graphic Design 4.1	005657 Graphic Design 4.2
Honours or Prescribed elective	005620 Exhibition Design
004873 Multi Media Management or	
002484 Advertising Operations	

Total credit points - 96

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Degree of Bachelor of Industrial Design (390AA)

The academic program will meet the professional expectations and criteria of the Design Institute of Australia.
To meet these aims the industrial design course provides an educational framework within which the graduating student has developed:

an awareness of

- ethical responsibilities of the profession to society and the environment;
- human-centred design and understand its impact on successful design;
- the methods and operations of associated design disciplines and how industrial design can interact with them;
- the position and role the profession has in the greater community;
- the history and theory of design and its relevance to current design practice.

an approach to

- exploring and resolving problems beyond an existing knowledge base;
- learning that will encourage maintenance and further exploration to improve the knowledge and creativity;
- the implementation of philosophies of the profession and other disciplines;
- information technology that allows for the best application within the profession of industrial design.

the ability to perform

- at a sufficient level of specific expertise along with generic skills to allow them to enter and confidently contribute to the profession;
- well within a team;
- at professional level by the competent and proficient use of relevant skills;
- a range of communication skills including; visual, graphic, oral and written.

a commitment to

- understanding the social and environmental repercussions of design and manufacturing decisions relevant to the profession.

in addition

- graduates with degrees with honours will have been prepared to begin to undertake postgraduate research.

Honours:

Students whose performance over the first three years of the course is of sufficient merit may be invited to enrol in an honours program in the fourth year. The degree with honours provides an opportunity for student to develop academic skills, knowledge and practices to qualify them to proceed with postgraduate study should they wish to do so.

The degree may be awarded with honours to meritorious students who complete the prescribed subject 005618 Honours, Design.

Course Duration:

4 years full-time.

Assumed Knowledge:

ACT: English (T) major; NSW: 2u English.

Course Requirements:

Students must complete at least 96 credit points comprising

Professional Recognition:

The Design Institute of Australian recognises the course as providing a suitable basis for entering the profession.

Course Convener:

Stephen Trathen
Room 7C25
Phone (02) 6201 2023
E-mail: stt@scides.canberra.edu.au

Typical Full-time Course Structure: Bachelor of Industrial Design

Semester 1	Semester 2
YEAR 1	
005648 Industrial Design 1.1	005655 Industrial Design 1.2
005643 Design Technology 1.1	005642 Design Technology 1.2
005626 Design Communication Studies	005625 Design Thinking
005667 Graphic Design Technology 1.1 or	005666 Graphic Design Technology 1.2 or
Approved Elective	Approved Elective
YEAR 2	
005654 Industrial Design 2.1	005653 Industrial Design 2.2
005624 Design Environment	005652 Industrial Design Technology 2.2
004962 Graphic Design 2.1 or Approved Elective	005623 Design History
YEAR 3	
005651 Industrial Design 3.1	005650 Industrial Design 3.2
005622 Practice Management	004961 Furniture Design (core)
005656 User Centred Design Co-interdisciplinary	005621 Contemporary Issues in Design
YEAR 4	
005734 Honours or 005374 Graphic Design 3.1 or Approved Elective	005620 Exhibition Design
005647 Industrial Design	005646 Industrial Design 4.2

Total credit points - 96

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Degree of Bachelor of Landscape Architecture (391AA)

The aim of the landscape architecture course is to produce graduates who will enter the profession of landscape architecture and who will continue to make a contribution to it during their professional life. The course will lead to a professionally recognised award in accordance with the requirements of the Australian Institute of Landscape Architects as set down in their approved Course Accreditation Procedures. Graduates will be qualified to become members of the Australian Institute of Landscape Architects once they have completed the requisite period of professional experience.

To meet these aims the landscape architecture course provides an educational framework in which the graduating student has developed:

an awareness of

- the social, cultural, technical, environmental and economic frameworks in which the landscape architecture profession operates;
- the ethical responsibilities of the profession to the community and the environment;
- creative and analytical methodologies;
- case study based learning and the relevance of differing techniques;
- tools for the analysis of landscape architecture.

an approach to

- landscape architecture which is both critical and reflective;
- landscape architecture in which creative and analytical design methodologies are explored, developed and used;
- learning and working which is co-operatively based through team work and interdisciplinary study;
- learning which is problem and case study based.

the ability to perform

- creatively in a self-directed, adaptive and flexible learning environment;
- analytical and evaluative tasks;
- professional tasks with knowledge of their legal and technical limitations;
- the range of generic skills described in 'Generic Skills and Attributes of Graduates from the University of Canberra'.

a commitment to

- making a positive contribution to society, and to the urban and natural environment through the profession of landscape architecture.

in addition

- graduates with degrees with honours will have been prepared to begin to undertake postgraduate research.

Honours:

Students whose performance over the first three years of the course is of sufficient merit may be invited to enrol in an honours program in the fourth year. The degree with honours provides an opportunity for students to develop academic skills, knowledge and practices to qualify them to proceed with postgraduate study should they wish to do so.

The degree may be awarded with honours to meritorious students who complete the prescribed subject 005618 Honours, Design.

Course Duration:

4 years full-time.

Assumed Knowledge:

ACT: 2u English; NSW: 2u English.

Useful Knowledge:

Social sciences, natural sciences and mathematics are considered to be useful subjects.

Course Requirements:

Students must complete at least 96 credit points.

Professional Recognition:

The Australian Institute of Landscape Architects recognises the course as providing a suitable basis for entering the profession.

Course Convener:

Ms Dianne Firth
Room 7D38
Phone (02) 6201 2562
E-mail: dff@scides.canberra.edu.au

Typical Full-time Course Structure: Bachelor of Landscape Architecture

Semester 1	Semester 2
YEAR 1	
005679 Landscape Design 1.1	005678 Landscape Design 1.2
005643 Design Technology 1.1	005642 Design Technology 1.2
005626 Design Communication Studies	005625 Design Thinking
Prescribed elective	Prescribed elective
000483 Concepts in Biology	000623 Plants and Animals
YEAR 2	
005677 Landscape History 2.1	005676 Landscape Design 2.2
005624 Design Environment	005675 Landscape Technology 2.2
Prescribed elective	
004899 Ecology and Biodiversity 1	005623 Design History
YEAR 3	
005674 Landscape Design 3.1	005672 Landscape Planning 3.2
005622 Practice Management	005619 Co-interdisciplinary Community Design
005673 Landscape Technology 3.1	005621 Contemporary Issues in Design
YEAR 4	
004980 Landscape Design 4.1	005670 Landscape Design 4.2
005669 Landscape Technology 4.1	005620 Exhibition Design
005618 Honours or elective	

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Degree of Bachelor of Nursing (397AA)

This course provides a broad foundation for professional nursing practice and prepares students to practise as registered nurses.

Graduates will be able to meet the nursing needs of people of all ages and have the ability to practice safely and with sensitivity in any area of nursing.

Clinical nursing practice is an essential component throughout the course, enabling students to apply knowledge and skills from the theoretical subjects to the nursing care of individuals, families and groups in hospitals and community settings in the ACT and surrounding districts. Only students admitted to this course will be able to undertake those subjects involving clinical practice.

Course Duration:

3 and one half years full-time or equivalent part-time; maximum 14 semesters.

Assumed Knowledge:

ACT: English (T) major; Studies in Science (Chemistry and Biology) and Mathematics are highly recommended; NSW: 2u English; Studies in Science (Chemistry and Biology) and Mathematics are highly recommended.

Course Requirements:

At least 84 credit points comprising:

69 credit points from a Common Core in Nursing, and
12 credit points from a Specific Core in Nursing, and
3 credit points from a General Education subject.

General Education Subject: (3 credit points)

Refer to the listing under that heading in the Handbook for information on subjects offered.

Professional Recognition:

The Nurses Board of the ACT grants to graduates of the course registration as a nurse, and subsequent registration in other states of Australia can be obtained following ACT registration.

Course Convener:

Ms Janice Taylor 12D8 (02) 6201 5115
School of Nursing

Typical Full-time Course Structure: Bachelor of Nursing

Semester 1	Semester 2
YEAR 1	
Health Promotion and Maintenance	
004762 Nursing 1 Health Promotion and Maintenance (year-long)	004762 Nursing 1 Health Promotion and Maintenance (cont'd)
000483 Concepts in Biology	3cp General Education subject
004763 Nursing 2 Critical Thinking for Health Professionals	003376 Nursing 3 Health Culture and Society
004309 Psychology 101 : Introductory Psychology 1	004572 Human Science 1 Structure, Function and Clinical Applications
YEAR 2	
Common Alterations in Health	
003427 Nursing 4 Common Alterations in Health (year-long)	003427 Nursing 4 (cont'd)
004573 Human Science 2 Structure, Function and Clinical Applications	004760 Ethics and Health Policy
005528 Nursing 5 Maternity and Community Health	004746 Pathobiology
YEAR 3	
Complex Alterations in Health	
004765 Nursing 6 Mental Health (year-long)	004765 Nursing 6 (cont'd)
004766 Nursing 7 Complex Alterations in Health : Lifespan Approach (year-long)	004766 Nursing 7 (cont'd)
004772 Pathophysiology and Drug Therapy	004761 Health Care and the Law
YEAR 4	
004768 Nursing 8 Research Methods	
004770 Nursing 9 Nursing Practice & Leadership	

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Conversion Course for Registered Nurses

Registered nurses who have completed a three year diploma course in nursing from a college of advanced education or a university, or those who hold a hospital-based certificate, may upgrade their nursing qualification to a degree level. The program may be undertaken over two semesters as a full-time course (or part-time equivalent). Appropriate subjects, with a total of 24 credit points, are selected from those offered in the Bachelor of Nursing degree. Applicants must be eligible for registration as a nurse in the ACT.

Course Convener:

Ms Sandra Trick 12D11 (02) 6201 2564
School of Nursing

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Degree of Bachelor of Science (392AB)

This course is offered by the Division of Science and Design and the Division of Management and Technology. It allows students great flexibility in their choice of subjects. Some changes to course options may be made at the end of Year 1. Students are able to obtain a broad education and to have a range of career options open, even though they may be initially undecided as to their course preference.

Course Duration:

3 years full-time or equivalent part-time, maximum 20 semesters.

Assumed Knowledge:

ACT: English (T) major and Advanced Mathematics. NSW: 2u English and 2u Mathematics. Students must also have studied at least one of biology, chemistry or physics at (T) major level (ACT) or 2u level Science (NSW). Any specific background requirements must be met for the particular majors or minors chosen.

Course Requirements:

At least 72 credit points. Two 22 credit point majors from the schedule of approved science majors plus 28 credit points as follows:

either

- a 14 credit point minor, 6 credit points from the first year subjects of any major or minor, and 8 credit points from general education subjects;

or

- two 14 credit point minors, one from a science area and one from a non-science area;

or

- 22 credit points from a non-science major plus 6 credit points from the first year subjects of a science major.

There are specific first year level requirements. There are to be four components, each being the 6 credit points of the first year subjects of a major or minor. At least three of the components are to be in science areas, including at least two from 'core' science areas. These then form the basis for the chosen majors and minors.

Variations on the above options are possible, with the approval of the course administrator.

Students are **strongly advised** to include a mathematics/statistics component in their first year study program, either as part of a major or minor or as a subject area studied only at first year level. Science is dependent on analytical and experimental techniques, and a strong foundation in quantitative skills is essential for proper use of these techniques.

Subject Choices:

At least two **science majors** must be studied, chosen from those listed at either A or B below.

A. Available core science approved majors (first year subjects included in brackets).

- Mathematics/Statistics, one of:

  Applied Mathematics (004274 Mathematics 1/2)
  Applied Statistics (000577 Mathematical Methods, 004120 Applied Statistics 1)
  Mathematical Structures (004470 Computing Mathematics 1, 004471 Computing Mathematics 2)

- Chemistry, one of:

  Biological Chemistry (001516 Chemistry 1A, 001517 Chemistry 1B)
  Environmental Chemistry (001516 Chemistry 1A, 001517 Chemistry 1B)

- *Applied Physics* (ANU PHYS1001)

- *Earth Science* (000959 Dynamic Earth, 003681 Landscape Processes)

- Biology, one of:

  Human Biology (000483 Concepts in Biology, 003071 Human Physiology and Anatomy 1), *Human Nutrition and Health* (000483 Concepts in Biology, 003071 Human Physiology and Anatomy 1)

B. Available other science approved majors (first year subjects included in brackets):

- *Applied Psychology* (004309 Psychology 101 and 004310 Psychology 102)

- Computing, one of:

  Computer Engineering (005134 Computer Engineering 1A, 005132 Computer Engineering 1B)

  Computer Programming (004478 Introduction to Information Technology, 004483 Software Technology 1)

- *Cultural Heritage Management* (004904 Indigenous Societies & Adaptation, 002972 Concepts in Applied Anthropology)

- *Electronics* (004332 Electronic Engineering 1)

- *Resource and Environmental Management* (000483 Concepts in Biology, 000623 Plants and Animals)

- *Computer Information Systems* (004941 Introduction to Information Systems, 004939 Foundations of Systems Analysis and Design)

C.

Permitted approved minor or approved non-science major sequences include all such minors and majors offered at the University of Canberra, provided any prerequisite or co-requisite requirements are met.

D.

It is normal to include in the course the quantitative subjects 000577 Mathematical Methods and 004120 Applied Statistics 1. However, as a component or as a co-requisite, some of the science majors and minors may require choice of the alternative, 004274 Mathematics 1/2, or the pair 004470 Computing Mathematics 1 plus 004471 Computing Mathematics 2.

Double Degree:

A combined science/law degree program is available. In the first three years, a science course is studied which includes law as the approved major in a non-science area. The fourth and fifth years of study comprise entirely law subjects.

Course Advice:

Students will be allocated a course adviser with whom they must consult at the commencement of, and during, their studies.

Course Convener:

Associate Professor George Cho 3C54 (02) 6201 5650
e-mail: cho@scides.canberra.edu.au
School of Resource, Environmental and Heritage Sciences

Examples of Typical Study Programs
Bachelor of Science : Open Science Course

(1) 2 major, 1 minor, option including: Major in Environmental Chemistry; Major in Cultural Heritage Management; Minor in Japanese Language. Possible careers: cultural/environmental field, cultural exchange programs

Semester 1	Semester 2
YEAR 1	
001516 Chemistry 1A	001517 Chemistry 1B
002972 Concepts in Applied Anthropology	004904 Indigenous Societies & Adaptation
000577 Mathematical Methods	004120 Applied Statistics 1
004865 Japanese 1A	004866 Japanese 1B
YEAR 2	
004729 Analytical Chemistry	004742 Materials Chemistry
004894 Cultural Heritage Management	004903 Heritage Interpretation
004867 Japanese Language 2 (year-long)	004867 Japanese Language 2 (cont'd)
YEAR 3	
004897 Ecochemistry 1	004898 Ecochemistry 2
004893 Cross Cultural Heritage Management	004998 Issues in Cultural Heritage Management
4cp General Education subject	4cp General Education subject

(2) 2 major, 2 minor option including: Major in Applied Physics with co-requisite Minor in Applied Mathematics; Major in Resource and Environmental Management; Minor in Microeconomics. Potential career: mining industry (land reclamation), environmental modelling, experimental officer.

Semester 1	Semester 2
YEAR 1	
PHYS1001 (@ANU) (year-long)	PHYS1001 (@ANU) (cont'd)
004274 Mathematics 1/2 (year-long)	004274 Mathematics 1/2 (cont'd)
000034 Macroeconomics 1	000020 Microeconomics 1
000483 Concepts in Biology	000623 Plants and Animals
YEAR 2	
PHYS2013 (@ ANU)	PHYS2019 (@ANU)
PHYS2017 (@ANU)	PHYS2022 (@ANU)
005056 Differential Equations	005058 Linear Algebra
005031 Multivariate Calculus	005032 Numerical Analysis
004899 Ecology and Biodiversity 1	004900 Ecology and Biodiversity 2
YEAR 3	
005355 Radio Communications	005356 Optics & Photonics
000102 Managerial Economics	000104 Labour Economics
004914 Resource and Environmental Management	004914 Resource and Environmental Management (cont'd)

(3) 3 major option including Major in Biological Chemistry; Major in Earth Science; Major in Law. Potential career: law, mining industry, environmental planning.

Semester 1	Semester 2
YEAR 1	
001516 Chemistry 1A	001517 Chemistry 1B
000959 Dynamic Earth	003681 Landscape Processes
000577 Mathematical Methods	004120 Applied Statistics 1
004991 Law 1:Introduction to Law	004992 Law 2: Contracts LLB
YEAR 2	
00504 Biochemistry	005505 Human Biochemistry
004896 Earth Science Fundamentals (year-long)	004896 Earth Science Fundamentals (cont'd)
004136 Law 4: Corporations LLB	004135 Law 3: Business Transactions LLB
YEAR 3	
004744 Molecular Biology	004730 Clinical Chemistry Instrumentation
004895 Earth Science Applications (year-long)	004895 Earth Science Applications (cont'd)
004138 Law 6: Administrative Law LLB	004137 Law 5: Taxation LLB

(4) 2 major, 1 minor option including Major in Applied Statistics, Major in Applied Psychology : Social and Clinical Psychology, Minor in Health Promotion. Potential career: community health, health research, social work.

Semester 1	Semester 2
YEAR 1	
000577 Mathematical Methods	004120 Applied Statistics 1
000483 Concepts in Biology	003071 Human Physiology and Anatomy 1
004309 Psychology 101	004310 Psychology 102
004925 Foundations of Health Promotion	004924 Towards an Integral Science of Health
YEAR 2	
004121 Applied Statistics 2	004122 Applied Statistics 3
005144 Psychology 203	004311 Psychology 201
004923 Explorations of Healing	004926 Health, Status, Settings & Systems
YEAR 3	
004123 Applied Statistics 4	004124 Applied Statistics 5
004316 Psychology 302	005143 Psychology 305
4cp General Education subject	4cp General Education subject

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Degree of Bachelor of Applied Economics/ Degree of Bachelor of Applied Psychology (610AA)

This double degree program is designed to provide students with the conceptual and analytical and practical skills required for a career in applied economics or psychology. The breadth offered by the double degree gives graduates a broader perspective, provides greater vocational flexibility and increases the range of employment opportunities in both the private and public sectors.

With the appropriate selection of subjects, students who meet the requirements of one degree may graduate in that degree at the end of three years.

Course Duration:

4 years full-time or equivalent part-time.

Assumed Knowledge:

ACT: Advanced Mathematics and English (T) NSW: Mathematics 2u and English 2u.

Course Requirements:

At least 96 credit points comprising:

a. 47 credit points from the Specific core in Applied Economics, including:
   - 9 credit points foundation subjects
   - 22 credit points from the Approved Economics major either Commerce type or Arts type. Refer to the listing of approved majors in the Electives section of the Handbook.
   - 16 credit points professional option in Economics - for the subject choices available see the listing given for the degree course in Applied Economics (278AA).

b. 41 credit points from the Specific core in Applied Psychology:
c. 8 credit points General Education subjects or approved electives.

Course Advice

Students should consult the course convener.

Course Convener:

Mrs Heather Prior 6D13 (02) 6201 2991
School of Economics and Marketing
Professor Marie Carroll, 3B22 (02) 6201 2535/2653
Centre for Applied Psychology

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Degree of Bachelor of Applied Economics / Degree of Bachelor of Science (609AA)

This double degree program is designed to provide students with the basic conceptual and analytical skills required for a career in economics or science. The breadth offered by the double degree gives graduates a broader perspective, provides greater vocational flexibility and increases the range of employment opportunities on both private and public sectors.

With the appropriate selection of subjects, students who meet the requirements of one degree may graduate in that degree at the end of three years.

Course Duration:

4 years full-time or equivalent part-time; maximum 20 semesters.

Assumed Knowledge:

ACT: Advanced mathematics and English (T); NSW: Mathematics 2u and English 2u.

Course Requirements:

Students must complete at least 94 credit points comprising the following components:

- a 22 credit point Economics major
- 44 credit points in two Science majors
- a 16 credit point professional economics option
- 12 credit points

Course Advice:

Students should consult the course convener.

Course Convener:

Mrs Heather Prior, 6D13 (02) 6201 2991
School of Economics and Marketing

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Degree of Bachelor of Applied Psychology/ Degree of Bachelor of Applied Science (622AA)

The degree is psychology provides the basic academic training required for those wishing to qualify as a professional psychologist. A solid grounding is provided is all areas of psychology, including learning, cognition, personality, social and developmental psychology, psychopathology, perception, biological bases of behaviour, individual differences, and statistics. With the growing complexity of psychological knowledge, postgraduate study after a three-year degree is essential for professional practice. The coaching science degree provides students with an understanding of the principles, knowledge and skills involved in becoming a competent sports coach or sport scientist. Graduates can expect to find employment in coaching children and adults, developing coaching resources and facilities, and in sport development in Commonwealth and State Government departments of sport and recreation. Moreover, training in both coaching science and psychology is ideal preparation for a career in sport psychology where professionals require tertiary qualifications in sports science and psychology.

The typical study program would be as follows:

Semester 1	Semester 2
YEAR 1	
000880 Functional Anatomy (3cp)	004120 Applied Statistics 1 (3cp)
000112 History of Sport in Society (3cp)	003071 Human Physiology and Anatomy 1
004309 Psychology 101 : Introductory Psychology 1 (3cp)	004310 Psychology 102: Introductory Psychology 2 (3cp)
004002 Theory and Practice of Coaching 1	001354 Social Analysis of Sport (3cp)
YEAR 2	
004312 Psychology 202: Experimental Psychology (4cp)	004757 Theory and Practice of Coaching 2 (4cp)
004313 Psychology 203: Developmental Psychology (4cp)	004311 Psychology 201: Individual Differences (4cp)
004745 Neuroanatomy and Motor Control	004366 Psychology 205: Learning and Perception (4cp)
YEAR 3	
004728 Biomechanics (4cp)	004318 Psychology 304: Cognitive Psychology (4cp)
004316 Psychology 302: Psychopathology (4cp)	004318 Physiology of Exercise (4cp)
004315 Psychology 301: Methods and Designs in Psychology (4cp)	Psychology 305: Social Psychology (4cp)
YEAR 4	
004144 Nutritional Science (4cp)	004750 Psychology of Sport (4cp)
004748 Organisation and Policy in Sport (3cp)	004178 Sports Medicine (4cp)
004751 Special Studies (4cp)	004759 Theory and Practice of Coaching 4 (4cp)
004758 Theory and Practice of Coaching 3 (4cp)	

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Degree of Bachelor of Applied Psychology/ Degree of Bachelor of Laws (597AA)

The degree in psychology provides the basic academic training required for those wishing to qualify as a professional psychologist. A solid grounding is provided in all areas of psychology including learning, cognition, social and development psychology, psychopathology, perception, biological bases of behaviour, individual differences and statistics. With the growing complexity of psychological knowledge, postgraduate study after a three year degree is essential for professional practice.

The law degree prepares students for employment in the legal profession as either solicitors or barristers. It has a strong practical and skills orientation, and equips students with competencies in the basic areas of legal practice. It also has a strong commercial orientation which meets the educational requirements of graduates, thus making it attractive to other professions especially those from accounting, finance or administration. The course is designed for students intending to practice in law or accounting firms, or in the government. The capacity to enter legal practice gives graduates the flexibility to change careers if necessary.

Course Duration:

5 years full-time or equivalent part-time, maximum 20 semesters.

Assumed Knowledge:

ACT: English (T) major; NSW: 2u English.

Academic Requirements:

At least 124 credit points comprising:

- 41 credit points from a Specific Core in Applied Psychology
- 9 credit points from three General Education subjects
- 22 credit points from the approved Major in Law
- 52 credit points from the Specific Core in Law
- The subject 004623 Litigation and Dispute Processing LLB may also be taken

Course Convener:

Professor Marie Carroll, 3B22 (02) 6201 2535/2653
Centre for Applied Psychology

Dr Bede Harris, 6C40 (02) 6201 2969
School of Law

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Degree of Bachelor of Applied Psychology / Degree of Bachelor of Management (621AA)

This double degree course is designed for students who intend to follow career paths in either or both of Applied Psychology and Management. Students are expected to find careers in either the private or public sectors. Students complete the Bachelor of Applied Psychology and the Bachelor of Management concurrently although a Bachelor Applied Psychology can be taken out after three years.

Course Duration:

4 years full-time or equivalent part-time.

Assumed Knowledge:

International students should have the normal English language requirements of the University.

Course Requirements:

Students must complete at least 96 credit points. These should consist of:

i. a specific core in Applied Psychology consisting of 41 credit points
ii. a specific core in Management consisting of 31 credit points
iii. one and a half Professional Options in Management totaling 24 credit points.

Typical Full-Time Course Structure:

Bachelor of Applied Psychology / Bachelor of Management

Semester 1	Semester 2
YEAR 1	
004309 Psychology 101	004310 Psychology 102
004849 Australian Economy	004815 Introduction to Australian Politics
004207 Introduction to Management	004120 Applied Statistics
000028 Concepts and Elements of Law	Professional Option subject
YEAR 2	
004312 Psychology 202	004311 Psychology 201
005144 Psychology 203	004366 Psychology 205
Professional Option subject	Professional Option subject
YEAR 3	
004315 Psychology 301	004318 Psychology 304
004316 Psychology 302	005143 Psychology 305
Professional Option subject	004818 Organisational Behaviour
YEAR 4	
004820 Performance Management and Analysis	004823 Strategic Management
004822 Public Sector Management	004817 Issues in Contemporary Management

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Degree of Bachelor of Applied Science (Cultural Heritage Studies) / Degree of Bachelor of Communication (Information) (624AA)

The course is designed to provide students with combined expertise in both management of information and preservation management. The information studies component of the degree contributes strengths in communication, information management and research, and technology. A year-long internship provides graduates with work experience that links theory and current professional practice. Preservation management has many facets and may include managing the transfer of information contained in cultural materials into digital or other forms in order to preserve the original material while enhancing public access. It may also include managing the technology changes. Information management and preservation management are therefore natural partners in the information age. The richness and breadth of the degree will enhance employment opportunities in cultural organizations such as libraries, archives and museums.

Learning outcomes:

At the end of the course, students will be able to:

- Identify, conserve, manage and interpret heritage resources with an understanding of ethical issues
- Be familiar with the history, technology, chemistry and deterioration of materials found in cultural organizations, and understand the chemistry of conservation process
- Demonstrate an understanding of human and technological elements of information, its storage, retrieval and effective use
- Evaluate, select and apply appropriate technology to meet information needs and to provide access to information
- Apply principles of project management, information systems, and systems analysis and design
- Demonstrate an understanding of communication and information theory and research and issue involved
- Demonstrate client-focused commitment and professional attitudes.

Course Duration:

4 years full-time or equivalent part-time; maximum 20 semesters

Assumed Knowledge:

ACT major in English (T); NSW major 2u English.

Course Requirements:

At least 97 credit points as follows:

a. 44 credit points in Cultural Heritage Studies comprising:

- 19 credit points from the Cultural Heritage Studies core as follows:

  003699 Technical Examination Methods
  003693 Heritage Preservation
  005003 Cultural Heritage Management
  004998 Issues in Cultural Heritage Management
  004893 Cross Cultural Heritage Management

  or as agreed by the course convener

- 25 credit points from the Cultural Materials stream as follows:

  005827 Materials Science – Paper
  001516 Chemistry 1A
  001517 Chemistry 1B
  004742 Materials Chemistry
  004729 Analytical Chemistry
  004891 Conservation Practice 1
  004892 Conservation Practice 2

  AND

b. 53 credit points in Communication: Information comprising:

- 20 credit points from core Communication subjects as follows:

  005559 Communication Foundations
  005564 Internet Media and Communication
  004013 Communication Traditions
  004277 Media Representations and Analysis
  005561 Communication and Media Research

  Communication option from:

  005567 Mass Communication Theory or 005568 New Technology and Globalisation *or*
  005566 Language, Culture and Society *or* 005563 Culture, Identity and Postcoloniality or 005562 Contemporary Cultural Practice.

- 33 credit points from the specific core in Information as follows:

  001376 Information Provision
  005545 Web Delivery of Information
  004941 Introduction to Information Systems
  003752 Management of Archives
  004939 Foundations of Systems Analysis and Design
  005821 Information Organisation
  003758 Information Retrieval
  004521 Partners in Learning
  004105 Supervisory Management

Professional Recognition:

Course components are recognised by the Australian Computer Society, the Australian Library and Information Association, and the Records Management Association of Australia.

Course Advice:

Students should consult either of the course conveners.

Course Conveners:

Associate Professor Peter Clayton 1C110 (02) 6201 5431
School of Information Management and Tourism

Tracey Golds 7D 15 (02) 6201 2018
School of Resource, Environment and Heritage Sciences

Typical Full-time Course Structure: Bachelor of Applied Science: Cultural Heritage Studies / Bachelor of Communication: Information

Semester 1	Semester 2
YEAR 1	
005559 Communication Foundations	004013 Communication Traditions
005564 Internet Media & Communication	004277 Media Representations & Analysis
005827 Materials Science – Paper	001376 Information Provision
003699 Technical Examination Methods	003693 Heritage Preservation
YEAR 2	
001516 Chemistry 1A	001517 Chemistry 1B
005545 Web Delivery of Information	003752 Management of Archives
004941 Introduction to Information Systems	004939 Foundations of Systems Analysis & Design
** Communication Option	
YEAR 3	
004742 Materials Chemistry	004729 Analytical Chemistry
005003 Cultural Heritage Management	004998 Issues in Cultural Heritage Management
005821 Information Organisation	003758 Information Retrieval
YEAR 4	
004891 Conservation Practice 1	004892 Conservation Practice 2
004521 Partners In Learning	005561 Communication & Media Research
004893 Cross Cultural Heritage Management	004105 Supervisory Management

** Students can choose from the following subjects: 005567 Mass Communication or 005568 New Technology and Globalisation or 005566 Language, Culture and Society or 005563 Culture, Identity and Postcoloniality or 005562 Contemporary Cultural Practice.

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Degree of Bachelor of Applied Science in Sports Administration / Degree of Bachelor of Laws (473AA)

Degree of Bachelor of Applied Science in Sports Media / Degree of Bachelor of Laws (473AB)

Course Duration:

5 years full-time, maximum 20 semesters

Assumed knowledge:

ACT: Advanced Mathematics and English (T) major; NSW: 2u or 3u Mathematics, 2u English

Admission Requirements:

Admission to a double degree course will ensure that the student will be permitted to proceed in the Bachelor of laws component of the course. However, before the final two years (full-time equivalent) of the Bachelor of Laws course can be undertaken, students undertaking a double degree must have satisfied the academic requirement for the first degree in the double degree course. Students undertaking the double degree course will be awarded the first degree in the double degree course upon completion of the academic requirements for that course.

Course Requirements:

At least 135 credit points comprising:

61 credit points from the Sports Administration Core Program or the Sports Media Core Program (respectively)
52 credit points from the Specific Core in Law
22 credit points from the Approved Major in Law (refer to the majors listing)

The subject 004623 Litigation and Dispute Processing LLB may also be undertaken.
Refer to the information given for the Bachelor of Laws (359AB).

Course Administrator:

Enquiries to School of Human & Biomedical Sciences 3B46A (02) 6201 2498

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Degree of Bachelor of Applied Science (Human Biology) / Degree of Bachelor of Applied Economics (595AA)

This double degree program is designed to provide students with the basic conceptual and analytical skills required for a professional career in economics and science. The breadth offered by the double degree gives graduates a broader perspective, provides greater vocational flexibility and increases the range of employment opportunities in both the private and public sectors.

Normally students are able to graduate with either a degree of Bachelor of Applied Science or Bachelor of Applied Economics at the end of three years.

Duration:

8 semesters, maximum 20 semesters.

Admission requirements:

Applicants must meet normal University requirements for admission to an undergraduate course or hold qualifications deemed to be equivalent by the University's Admissions Committee.

Assumed knowledge:

Includes, for the ACT: Majors in Chemistry (T) and/or Biology (T), English (T) and Mathematics (T); and for NSW: 2u Chemistry and/or Biology, 2u English and 2u Mathematics.

Academic requirements:

At least 95 credit points comprising the following components:

a. 45 credit points in Applied Science (Human Biology) comprising:
   i. 21 credit points - Core subjects *and*
   ii. 24 credit points - Human Biology stream

b. 50 credit points in Applied Economics comprising:
   i. 12 credit points - Foundation subjects *and*
   ii. 22 credit points - Economics major, either Arts type *or* Commerce type, *and*
   iii. 16 credit points - Professional option of Marketing

Course Convener:

Dr Ruth Foxwell 3D49 (02) 6201 2089
School of Human and Biomedical Sciences

Typical Full-time Course Structure: Bachelor of Applied Science / Bachelor of Applied Economics

Semester 1	Semester 2
YEAR 1	
001516 Chemistry 1A	003071 Human Physiology and Anatomy 1
000483 Concepts in Biology	003539 Business Statistics 1
004849 Australian Economy	004815 Intro to Australian Politics
003519 Economics 1A (year long)	003519 Economics 1A (cont'd)
YEAR 2	
005504 Biochemistry	004999 Introduction to Microbiology
004738 Human Physiology and Anatomy 2	004746 Pathobiology
004213 Economics 2A (year long)	004213 Economics 2A (cont'd)
YEAR 3	
004142 Human Physiology and Anatomy 3	004322 Human Physiology and Anatomy 4
000498 Marketing	001989 Marketing Management
004214 Policy Issues in Microeconomics	004215 Policy Issues in Macroeconomics
YEAR 4	
004144 Nutritional Science	003315 Food, Nutrition and Society
002429 International Marketing	003965 Marketing Research Methods
004835 Business and Financial Skills	Approved 4 credit point subject from Human Biology

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Degree of Bachelor of Applied Science (Human Biology) / Degree of Bachelor of Information Technology (601AA)

This double degree program is designed to provide students with the basic conceptual and analytical skills required for a professional career in science and information technology. The breadth offered by the double degree gives graduates a broader perspective, provides greater vocational flexibility and increases the range of employment opportunities in both the private and public sectors.

Normally students are able to graduate with either a degree of Bachelor of Applied Science or Bachelor of Information Technology at the end of three years.

Duration:

8 semesters, maximum 20 semesters

Admission requirements:

Applicants must meet normal University requirements for admission to an undergraduate course or hold qualifications deemed to be equivalent by the University's Admissions Committee.

Assumed knowledge:

Includes, ACT: Majors in Chemistry (T) and/or Biology (T), English (T) and Advanced Mathematics (T); NSW: 2u Chemistry and/or Biology, 2u English and 2u or 3u Mathematics.

Academic requirements:

At least 94 credit points comprising the following components:

a. 48 credit points in Applied Science (Human Biology) comprising:
   i. 21 credit points - Core subjects *and*
   ii. (ii) 27 credit points - Human Biology stream
b. 46 credit points in an Information Technology core:

Course Convener:

Dr Ruth Foxwell 3D49 (02) 6201 2089
School of Human and Biomedical Sciences

Typical Full-time Course Structure:
Bachelor of Applied Science / Bachelor of Information Technology

Semester 1	Semester 2
YEAR 1	
001516 Chemistry 1A	003071 Human Physiology and Anatomy 1
000483 Concepts in Biology	001809 Data analysis in Science
004470 Computing Mathematics 1	004471 Computing Mathematics 2
004478 Introduction to Information Technology	004479 Information Technology 1
YEAR 2	
005504 Biochemistry	004999 Introduction to Microbiology
004738 Human Physiology and Anatomy 2	004746 Pathobiology
004493 Professional Communication Skills	004483 Software Technology 1
YEAR 3	
004142 Human Physiology and Anatomy 3	004322 Human Physiology and Anatomy 4
004482 Software Technology 2	004477 Files and Databases
004930 Information Technology 2	004481 Systems Software
YEAR 4	
004144 Nutritional Science	003315 Food, Nutrition and Society
004472 Computing Project (year long)	004472 Computing Project (cont'd)
004473 Distributed Systems Technology	Approved 4 cp subject from Human Biology

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Degree of Bachelor of Applied Science (Human Biology) / Degree of Bachelor of Communication (Journalism) (602AA)

This double degree promotion is designed to provide students with the basic conceptual and analytical skills required to for a professional career in science and communication. The breadth offered by the double degree gives graduates a broader prospective, provides greater vocational flexibility and increases the range of employment opportunities in both the private and public sectors.

Normally students are able to graduate with either a degree of BAppSc or BComcn at the end of three years.

Duration:
4 years full-time or equivalent part-time, maximum 20 semesters.

Assumed Knowledge:
ACT: Majors in Chemistry (T) and/or Biology (T), English (T) and Mathematics (T); NSW: 2u Chemistry and/or Biology, 2u English and 2u Mathematics.

Admission Requirements:
Applicants must meet normal University requirements for admission to an undergraduate course or hold qualifications deemed to be equivalent by the University's Admissions Committee.

Course Requirements:
At least 95 credit points comprising the following components:
(a) 52 credit points in Applied Science (Human Biology) comprising
21 credit points Core subjects
31 credit points Human Biology stream
(b) 44 credit points in Communication (Journalism) comprising
14 credit points Communication Core subjects
26 credit points Journalism subjects
4 credit points skills subjects

Course Convener:
Dr Ruth Foxwell, 3D49 (02) 6201 2089
School of Human and Biomedical Sciences

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Degree of Bachelor of Applied Science (Human Biology - Forensic Science) / Degree of Bachelor of Laws (594AA)

This program is for students of high ability who aim to make careers in legal areas associated with forensic science. The program contains the Bachelor of Laws (LLB) course as its second degree-equivalent section.

This double degree provides the qualifications to practice as a lawyer as well as the skills to work as a laboratory scientist. As a lawyer they will be able to meaningfully cross-examine expert witnesses in the medical fields. As a scientist they will be have a better idea of the legal ramifications of their research activities. The breadth offered by the double degree gives graduates a broader perspective, provides greater vocational flexibility and increases the range of employment opportunities in both the private and public sectors.

Students are able to graduate with a degree of BAppSc at the end of three years.

An information booklet on the course structure of double degrees may also be obtained from the School of Law office (6C31).

Course Duration:
5 years full-time, maximum 20 semesters.

Assumed Knowledge:
ACT: Majors in Chemistry (T) and/or Biology (T), English (T) and Mathematics (T); NSW: 2u Chemistry and/or Biology, 2u English and 2u Mathematics.

Admission Requirements:
Admission to a double degree course will ensure that the student will be permitted to proceed in the Bachelor of laws component of the course. However, before the final two years (full-time equivalent) of the Bachelor of Laws course can be undertaken, students undertaking a double degree must have satisfied the academic requirement for the first degree in the double degree course.

Administrative Arrangements:
Students undertaking the double degree course will be awarded the first degree in the double degree course upon completion of the academic requirements for that course.

Course Requirements:
At least 133 credit points comprising:

- 55 credit points from a Specific Core in Human Biology
- 22 credit points from an approved Major in Law
- 52 credit points from the Specific Core in Law
- 4 credit points from the subject 004623 Litigation and Dispute Processing (LLB).

Course Convener:
Dr Bede Harris, 6C40 (02) 6201 2969
School of Law

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Degree of Bachelor of Landscape Architecture / Degree of Bachelor of Applied Science in Ecology and Environmental Science (623AA)

The aim of the double degree course in Landscape Architecture, Ecology and Environmental Science is to produce graduates who will enter the profession of Landscape Architecture with special expertise in environmental and biological resource management. The course emphasises the theory and practice of Landscape Architecture and the management of designed and natural environments. Students not wishing to continue with the double degree may exit with Bachelor of Landscape Architecture at the end of four years if they have passed the subjects required for the Landscape Architecture course. Leading to a professionally recognised award in accordance with the Australian Institute of Landscape Architects, graduates will be qualified to become member of the Australian Institute of Landscape Architects once they have completed the requisite period of professional experience.

Academic requirements:
At least 120 credit points comprising the following components:
56 credit points of subjects of the Landscape Architecture course
42 credit points of approved subjects of Resource, Environmental and Heritage Science approved subjects
22 credit points of electives as two 11 credit point minors.

Duration:
10 semesters: maximum 20 semesters

Admission requirements:
Eligibility will be based on standardized rank determined by the Universities Admissions Centre, UAC.

Assumed Knowledge:
ACT: English (T), Biology (T) and/or Chemistry (T), Mathematics (T); NSW: 2u English, 2u Biology and/or Chemistry, 2u Mathematics.

Articulation arrangements:
On the advice of the course convener standing of up to 48 credit points may be recognised as satisfying part of the academic requirements of the course.

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Graduate Certificate in Applied Science

Specialisation in Cultural Heritage Studies (589AD)

The Graduate Certificate in Applied Science specialisation in Cultural Heritage Studies provides students with the basic skills to address technical and theoretical issues in administering, managing or conserving Indigenous and historic heritage places and objects. It provides the first step in an articulated program of further studies leading to the Graduate Diploma and Masters programs in Cultural Heritage Management and Conservation of Cultural Materials respectively.

Course Duration:
One semester full-time, 3 semesters part-time, maximum duration: 6 semesters.

Assumed Knowledge:
Undergraduate degree in a relevant area, or relevant work experience (RPL).

Course Requirements:
At least 12 credit points selected from the following with the approval of the Course Convener:

005754 Conservation Practice M1
005758 Materials Chemistry M
005756 Materials of Art and Artefacts M1
005755 Conservation Practice M2
005757 Materials of Art and Artefacts M2
tba Analytical Techniques M
005008 Preventive Conservation PG
005759 Conservation of Traditional Building PG
005003 Cultural Heritage Management G
005006 Museology G
005005 Cross Cultural Heritage Management G
005004 Heritage Interpretation PG
005007 Issues in Cultural Heritage Management PG

General Education Subjects:
No specific general education subjects are included within the Graduate Certificate.

Course Advise:
Students will have access to the course convener with whom they are encouraged to discuss all matters relating to the planning of their program of study.

Professional Recognition:
Course advisers will have information for students on the requirements for professional membership of the following bodies: Australian Institute for the Conservation of Cultural Materials (AICCM), Museums Australia, International Council on Museums (ICOM), International Council on Monuments and Sites (ICOMOS), Association for Preservation Technology (APT), Interpretation Australian Association (IAA).

Graduate Certificate of Applied Science – Cultural Heritage Studies

Semester 1	Semester 2
Select 3 subjects from:	**Select 3 subjects from:**
005003 Cultural Heritage Management G	00 Heritage Interpretation PG
005006 Museology G	005008 Preventive Conservation PG
005759 Conservation Practice M1	005007 Issues in Cultural Heritage Management PG
005756 Materials of Art and Artefacts M1	005757 Materials of Art and Artefacts M2
005005 Cross Cultural Heritage G	005759 Conservation of Traditional Buildings PG
005758 Materials Chemistry M	005755 Conservation Practice M2

Specialisation in Human Nutrition (589AB)

The Graduate Certificate in Applied Science specialisation in Human Nutrition provides students with the scientific background, specific knowledge and skills to address concepts and controversies relating to human nutrition, to identify the links between nutrition, health and disease at different stages of the lifecycle and to improve delivery of nutrition information to groups of people in the community. It will allow many students from different disciplines and backgrounds the opportunity to study applied Human Nutrition. Future articulation into a Graduate Diploma in a nutritional speciality is available.

Course Duration:

One-year part time maximum duration: 4 semesters.

Admission Requirements:

Applicants must have a recognised bachelor's degree in science or related fields, human physiology and anatomy, and/or biochemistry studies completed at the second year level.

Course Requirements:

Satisfactory completion of at least 12 credit points, including the specified core content requirements as set out in the typical course structure.

Course Convener:

Dr Karen Cashel 12C20 (02) 6201 2745
School of Human and Biomedical Sciences

Typical Study Program for the Postgraduate course:
Graduate Certificate of Applied Science – Human Nutrition

Semester 1	Semester 2
YEAR 1	
005516 Nutritional Science* G	005511 Nutrition & Health PG
	005514 Nutrition, Society and Health G

*or elective if already completed. Permission of the Course Convener is required for all electives.

Specialisation in Medical Diagnostics (589AC)

The Graduate Certificate is designed to provide students with the basic conceptual and analytical skills required for a professional career in Medical Diagnostics. The breadth offered by the Graduate Certificate gives a broader perspective, provides greater vocational flexibility and increases the range of employment opportunities in both the private and public sectors. This course articulates into related Graduate Diplomas.

Course Duration:

Three semesters maximum five semesters.

Admission requirements:

Applicants for admission must hold an undergraduate Science degree or hold qualifications deemed to be equivalent by the University's Admissions Committee.

Course Requirements:

At least 12 credit points, with at least 8 credit points a G level comprising the following components:
8 credit points in Medical Diagnostics
4 credit points in Management or Information Technology

Course Conveners:

Dr Ruth Foxwell 3D49 (02) 6201 2089
Dr Peggy Horn 3D40 (02) 6201 2243,
School of Human and Biomedical Sciences

Typical Study Program
Graduate Certificate of Applied Science – Medical Diagnostics

Semester 1	Semester 2
YEAR 1	
005680 Clinical Microbiology G	005681 Haematology G
003924 Economics for Managers G	

Specialisation in Sports Nutrition (589AA)

The Graduate Certificate in Applied Science specialisation in Sports Nutrition provides students with the scientific background, specific knowledge and skills to address concepts and controversies relating to sports nutrition, sports physiology and to identify the links between nutrition, physiology and performance. It will allow many students from different disciplines and backgrounds the opportunity to study sports nutrition (provided they meet the necessary pre-requisites).

Course Duration:

One-year part time maximum duration: 4 semesters.

Admission Requirements:

Applicants must have a recognised bachelor's degree in science or related fields, human physiology and anatomy, and/or biochemistry studies completed at the second year level.

Course Requirements:

Satisfactory completion of at least 12 credit points, including the specified core content requirements as set out in the typical course structure.

Course Convener:

Ms Vicki Deakin 12C18 (02) 6201 2567
School of Human and Biomedical Sciences

Typical Study Program for the Postgraduate course:
Graduate Certificate of Applied Science – Sports Nutrition

Semester 1	Semester 2
YEAR 1	
005516 Nutritional Science* G	005511 Nutrition & Health PG
	005513 Nutritional Science for Physical Activity PG

*or elective if already completed. Permission of the Course Convener is required for all electives.

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Graduate Certificate in Clinical Trials Management (463AA)

This course is only offered in flexible delivery mode. For further information, students should contact the relevant Divisional Office or the Flexible Learning Delivery Programs Office.

The course is offered by the National Health Sciences Centre in association with the School of Human and Biomedical Sciences.

This fee paying multi-disciplinary course is designed to met the needs of those health care professionals with a medical, nursing, pharmacy, paramedical or biomedical science background who wish to obtain the specialised theoretical and practical skills required to plan, coordinate and conduct clinical trials research. It is anticipated that most participants will be employed although not necessarily in the area of clinical trials.

Course Duration:

Part-time only, and normally one subject per semester; maximum period of study is 2 years.

Admission Requirements:

The normal admission requirements will be a university degree or other qualification or combination of qualifications and appropriate work experience deemed to be the equivalent of a degree by the University's Admissions Committee. Substantial experience in the health care industry and/or previous participation in obtaining clinical data for clinical trials may be deemed eligible.

Advanced Standing:

In accordance with the University guidelines and procedures, advanced standing will not normally be granted. In exceptional circumstances, exemption from particular sections or subject/s may be granted if participants can already demonstrate achievement of the relevant objectives. In that case, participants may be required to complete an assessable project or task to demonstrate that they do indeed possess the required level of expertise. Recognition of prior learning (RPL) may be possible for entry. For further information please contact the course convenor.

Course Requirements:

Successful completion of at least 12 credit points, from three required subjects worth 4 credit points each, as follows:

005158 Design of Clinical Trials Research G
005157 Conduct of Clinical Research G
005156 Ethics Law and Clinical Trials G

Course Structure:

Each subject of the course will be associated with approximately 26 hours of contact time. Seminars may be conducted in association with books of readings and tasks which students will be sent at the beginning of each subject. The actual time for each student in terms of interacting with the readings and tasks together with attendance at seminars is expected to be the usual average four hours or equivalent per week.

Course Advice:

Intending students should contact the course convener for further information about the course, professional objectives and teaching approaches.

Course Convener:

Associate Professor Nikolai Petrovsky
Director
National Health Sciences Centre
The Canberra Hospital
Ph: 02 6244 2595
Fx: 02 6282 5179

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Graduate Certificate in Design (Architecture) (564AA)

The Graduate Certificate in Design (Architecture) is designed for people with an undergraduate degree from an aligned discipline who have set out on a pathway for the attainment of the Master of Architecture degree. The Graduate Certificate in Design aims to provide the necessary prerequisite knowledge required to undertake further education in architecture by developing theoretical and practical reasoning, and critical judgement skills concerning the practice of design.

On completion of the Graduate Certificate in Design, students with a credit average will have developed conceptual understandings and practical application skills in the area of architectural design to a level acceptable for admission to the professionally accredited coursework Master of Architecture program.

Course Duration:

1 semester full-time or part-time equivalent. Maximum two years.

Admission Requirements:

In addition to the normal University requirements for admission to a graduate course, applicants should have not less than two years relevant work experience. A design portfolio may also be required where there is insufficient evidence of a candidate’s design knowledge from previous studies.

Course Requirements:

At least 12 credit points as set out below:

005442 Architecture Studio A M
or
005443 Architecture Studio B M

2 subjects from the following as approved by the Course Convener:

005444 Practice Management A M
004504 Research Methods Environmental Design M
005039 Urban Research Methods G
005436 History and Theory of Design A (M)
005437 History and Theory of Design B (M)
005498 History of Landscape Architecture A (M)
005440 Environmental Law (M)
005441 Urban Design Principles (M)
005445 Practice Management B (M)
005432 Technology A (M)
005433 Technology B (M)

Course Enquiries:

Contact the School of Design:
(02) 6201 2176
E-mail: architecture@canberra.edu.au

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Graduate Certificate in Design Technology (Architecture) (566AA)

The Graduate Certificate in Design Technology (Architecture) coursework degree aims to provide a program for students from an aligned design discipline who have set out on a pathway for the attaining of the Master of Architecture degree. The Graduate Certificate provides students with the opportunity to obtain the necessary technical and professional prerequisite knowledge required to undertake further postgraduate education in architecture by developing practical reasoning and critical judgement skills concerning the practice of design and design technology.

Students will undertake professional and technology subjects in parallel with a design studio subject, taking benefit from the inter-disciplinary structure of the School of Design at the University of Canberra.

On completion of the Graduate Certificate in Design Technology, students with a credit average will be eligible to apply for entrance to the coursework Master of Architecture degree.

Course Duration:

1 semester full-time or part-time equivalent. Maximum duration 2 years.

Admission Requirements:

In addition to the normal University requirements for admission to a graduate course, applicants should have not less than two years relevant work experience. A design portfolio which indicates the design ability of each candidate may also be required where there is insufficient evidence of a candidate's design knowledge from previous studies.

Course Requirements:

At least 12 credit points as set out below:

005442 Architecture Studios A M
or
005443 Architecture Studio B M

2 subjects from the following as approved by the Course Convener:

005444 Practice Management A M
004504 Research Methods Environmental Design M
005039 Urban Research Methods G
005436 History and Theory of Design A (M)
005437 History and Theory of Design B (M)
005498 History of Landscape Architecture A (M)
005440 Environmental Law (M)
005441 Urban Design Principles (M)
005445 Practice Management B (M)
005432 Technology A (M)
005433 Technology B (M)

Course Advice:

Contact the School of Design:
(02) 6201 2176
e-mail: architecture@canberra.edu.au

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Graduate Certificate in Facilities Management (561AA)

This course introduces commercial and residential property professionals to the emerging field of facilities management. On completion of the course they will have extended their knowledge base, skills and abilities in this field. They will be able to enter the field of facilities management as effective managers and team members.

Course Duration:

1 semester full-time, 2 semesters part-time. Maximum of 3 semesters.

Admission Requirements:

A Bachelor's degree in a relevant field or other qualification, or a combination of qualifications and appropriate work experience deemed to be equivalent by the University's Admissions Committee.

Course Requirements:

At least 12 credit points from the following subjects:

005423 Facilities Management M
005422 Environmental Analysis M
005421 Value Management M

Course Advice:

For further advice, students should see their course convener.

Course Convener:

Mr Adrian Kirk 7B21 (02) 6201 2095
Facilities Management and Building Studies

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Graduate Certificate in Facilities Management (561AA)

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Graduate Certificate in Cancer Nursing (553AA)

Graduate Certificate in Gerontological Nursing (553AA)

These postgraduate courses provide the opportunity for registered nurses to expand their knowledge in nursing and midwifery by promoting education and research in selected areas of clinical practice. These include critical care nursing, neonatal nursing, paediatric and child health nursing, cancer nursing, gerontological nursing and midwifery. The importance of clinical practice in these courses is emphasised by a major part of each course focusing on clinical practice. In some courses, students are employed for three days a week in relevant clinical areas. However, note that all specialisations may not be available every year.

Course Duration:

1 year full-time or equivalent part-time.

Admission Requirements:

Admission to these courses requires applicants to be eligible for registration as a nurse in the ACT and to meet at least one of the following criteria:
-possess an award of Bachelor of Nursing, Bachelor of Applied Science in Nursing Science or an award deemed equivalent; or
-possess a relevant award at the bachelor degree level; or
-submit such other evidence of general and professional nursing qualifications which shall satisfy the Academic Board of the University that the applicant possesses the educational preparation and capacity to pursue graduate studies.
Applicants are required to have had at least one year of relevant full-time clinical experience since initial registration as a nurse.

Course Requirements:

Satisfactory completion of 6 required subjects totalling 24 credit points.

Subject Conveners:

Cancer Nursing:
Ms Laurie Grealish, School of Nursing
Room 12C6, (02) 6201 2229

Gerontological Nursing:
Reverend Dr Elizabeth MacKinlay, School of Nursing
Room 12D10, (02) 6201 2930

Graduate Certificate in Cancer Nursing (553AA)

Course consists of 12 credit points of part time study over one year.

Semester 1

005266 Cancer Nursing Theory PG (year long)

005265 Cancer Nursing Practice PG (year long)

005607 Research Methodology PG

Semester 2

005266 Cancer Nursing Theory PG (cont'd)

005265 Cancer Nursing Practice PG (cont'd)

Graduate Certificate in Gerontological Nursing

Course consists of 12 credit points of part-time study, with one subject undertaken in each of three semesters.

Semester 1 (2002)

005728 Gerontology PG1: Concepts and Practice

Semester 1 (2003)

005730 Gerontology PG3: Complex Healthcare Issues of Ageing

Semester 2 (2002)

005729 Gerontology PG2: Dynamics of Healthy Ageing

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Graduate Certificate in Sports Management (641AA)

This course is designed to develop an understanding of the sports industry and its management requirements. The content of the course recognises the changing roles of managers in the sports industry and the need for emerging leaders in the field to develop new skills compatible with the specific nature of sport as an activity and an industry.

On completion of this course, graduates will be able to: understand and evaluate the sports industry and its significance within the Australia and globally; identify major issues confronting sport and how they impact on the sports industry; demonstrate and in depth knowledge of best sport management and marketing practices; understand planning and operations strategies, financing, evaluation, concept development and marketing appropriate for sports organisations; and understand the structure of the Australian legal system, the role and functions of law, the role of courts and lawyers, and the social significance of laws.

Course Duration:

A minimum of six months full-time study or equivalent part-time.

Admission Requirements:

A Bachelor level degree from an Australian tertiary institution, or equivalent.

Course Requirements:

At least 12 credit points comprising the subjects

005763 Professional Sports Management G
005764 Sports Marketing and Promotions G
003912 Concepts and Elements of Law G.

The subject Professional Sports Management should be taken prior to or concurrently with the subject Sports Marketing and Promotions.

Program Relationships:

The Graduate Certificate is part of a program in Sports Management comprising:

Graduate Certificate in Sports Management
Graduate Diploma in Sports Management
Master in Sports Management
The Graduate Certificate is subsumable within the Graduate Diploma in Sports Management.

Course Convener:

Mr John Dodd, 3B44, (02) 6201 29886
School of Human and Biomedical Sciences

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Graduate Certificate in Urban Management (637AA)

The Graduate Certificate in Urban Management provides the opportunity for professionals or managers in urban development to develop particular skills and knowledge for a chosen area of urban management. The course aims to provide managers with an integrative and cross sectoral approach to managing cities.

The objective will be to provide a high standard of understanding of the context in which modern urban development and renewal is occurring internationally in the developed and less developed world. The importance of international factors common to the environment in which all countries operate and the impact of those on government policies and on managing urban development in a national context will be emphasised.

Successful completion of the Graduate Certificate course will enable participants to proceed to the Graduate Diploma.

Course Duration:

Each subject is taught intensively over a four week period. Minimum time for study would be three months.

Admission Requirements:

A bachelor degree or other qualification deemed equivalent by the University Admissions Committee plus a minimum of two years of appropriate professional experience.

Course Requirements:

Completion of 12 credit points (3 subject) from the following list:

005039 Urban Research Method
005036 Globalisation, Urbanisation and Economics Growth
005040 Urbanisation and Microeconomics
005037 Urban Development Planning
005035 Designing Sustainable Development
005038 Urban politics and Governance
005045 Research Essay
005042 Financing Urban Development
005041 Financial Management and Investment Evaluation
005043 Managing Urban Systems
005046 Strategic Planning in Urban Management
005044 Planning and Development in Developing Cities
Or other subjects as approved by the course convener.

Course Convener:

Associate Professor Kath Wellman 7C16 (02) 6201 2575
School of Design

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Graduate Diploma in Applied Psychology (248AA)

The course will involve advanced coursework in psychology, a core subject in research methods and ethics, and a research project.

Course Duration:
1 year of full-time study or equivalent part-time.

Admission Requirements:
To be eligible for the course students must have completed an undergraduate degree course in psychology accredited by the Australian Psychological Society. Entry standard is at least a credit average in the undergraduate psychology subjects completed.

Course Requirements:
The course consists of subjects totalling 24 credit points, made up of 16 credit points from the specified subjects, and 8 credit points from the elective subjects.

Course Advice:
Students will have access to course advisers with whom they are encouraged to discuss all matters relating to the planning of their program of study.

Professional Recognition:
The course is an accredited fourth year course recognised by the Australian Psychological Society, giving graduates eligibility for Associate Membership of the Society.

Course Convener:
Professor Marie Carroll 3B22 (02) 6201 2535/2653
School of Human and Biomedical Sciences

Typical Full-time Course Structure:
Graduate Diploma in Applied Psychology

Semester 1	Semester 2
YEAR 1	
004693 Research Methods and Ethics in Psychology PG (year-long)	004693 Research Methods and Ethics in Psychology PG (cont'd)
005055 Research Project in Psychology PG (year-long)	005055 Research Project in Psychology PG (cont'd)
Elective subject*	Elective subject*

* Two elective subjects are to be chosen from the following
004687 Applications in Health Psychology PG
004688 Counselling Psychology
004691 Organisational Psychology PG
004692 Psychological Measurement PG

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Graduate Diploma of Applied Science (151)

The course is intended for Bachelor degree graduates who wish to extend skills and knowledge in science and technology. Students may enrol in an interdisciplinary course, General Science (151AC), or in a specialisation. Specialisations have been defined in cultural heritage management, nutritional science and public health nutrition.

Course Duration:

1 year of full-time study, equivalent part-time.

Admission Requirements:

General Science: Completion of a Bachelor′s degree in a science related field from a recognised institution. See also details given for each specialisation.

Course Requirements:

The course consists of 24 credit points, of which at least 12 credit points must be at postgraduate level. The program includes:

a. a required postgraduate subject titled 005508 Research Planning PG (4 credit points)
b. 8 credit points in Science and/or Technology forming a coherent group of subjects in a field of applied science, and
c. either a required subject titled Research Project in Applied Science PG (undertaken at postgraduate level) or two postgraduate subjects in Science valued at a minimum of 6 credit points. In the latter case, students should be able to identify previous experience equivalent to Research Project in Applied Science PG.

The remaining credit points should be obtained from subjects at level 3 or G or PG, as approved by the Higher Degrees Committee, taking into account an individual candidate's academic background and the advice of the student's course adviser. The subject Research Project in Applied Science PG may be spread over two semesters or may be undertaken in its entirety in the last semester of study.

Specialisations and Conveners:

Cultural Heritage Management and General Science:
Dr Linda Young, 7D12 (02) 6201 2079 School of Resource, Environmental and Heritage Sciences

Nutritional Science:
Dr Karen Cashel, 12C20 (02) 6201 2745 School of Human and Biomedical Sciences

Public Health Nutrition:
Dr Karen Cashel, 12C20 (02) 6201 2745 School of Human and Biomedical Sciences

Specialisation in Conservation of Cultural Materials (151AL)

As an overall goal the Conservation of Cultural Materials program aims to promote the preservation of cultural heritage in Australia and internationally through its range of undergraduate and postgraduate courses. The 1 year Graduate Diploma is intended for students who have successfully completed the Cultural Materials stream in the Cultural Heritage Studies undergraduate degree and wish to enter the conservation profession. Students continue in an area of specialization chosen from:

Metals: traditional and modern metals and their alloys of historical, archaeological or technological origin.

General Objects: inorganic and organic materials used in the construction of artifacts from sources including art, ethnography, archaeology and technology.

Paintings: paintings constructed from traditional and modern materials on a variety of supports.

Paper: materials of libraries and archives and art on paper from institutional and private sources.

Textiles: historical costumes and accessories, ethnographic and archaeological textiles both traditional and modern (offered every second year).

The course reinforces the concepts and skills acquired during the undergraduate study and introduces advanced theories and practical techniques. Through the Professional Practice subject, students gain practical experience of conservation in the workplace. Students are also required to undertake a research project relevant to their area of specialisation.

Course Duration:

2 semesters full-time, 4 semesters part-time: maximum 8 semesters.

Assumed Knowledge:

UC undergraduate degree in Cultural Heritage Studies with successful completion of the Cultural Materials stream.

Course Requirements:

At least 24 credit points as follows:
005760 Advanced Conservation Practice M1
005009 Professional Practice in CHMPG
005761 Advanced Conservation Practice M2
005517 Research Project in Applied Science PG

Plus

One 4 credit point subject from a relevant area which may include research planning applied statistics, administration, management or other subjects as approved by the course convener.

Professional Recognition:

Course advisers will have information for students on the requirements for professional membership of the following bodies: Australian Institute for the Conservation of Cultural Materials (AICCM), Museums Australia, International Council on Museums (ICOM), International Council on Monuments and Sites (ICOMOS).

Specialisation in Cultural Heritage Management (151AB)

The specialisation in cultural heritage management equips graduates in any appropriate discipline (not necessarily science) with a professional qualification suitable for jobs in collections management, site management, heritage education and interpretation, and in organisations including museums, heritage agencies, national parks and private practice. Typical discipline backgrounds include history, prehistory, archaeology, art history, architecture, landscape architecture and geography, but graduates in such fields as law, management, journalism and marketing are also welcomed into the course.

Course Duration:

1 year full-time or equivalent part-time; maximum 8 semesters.

Admission Requirements:

Applicants must have completed a recognised Bachelor′s degree in applied science or related field, or hold qualifications deemed equivalent by the University′s Admissions Committee.

Course Requirements:

At least 24 credit points, with at least 12 credit points at PG level, as set out below:

a. 8 credit points from the following subjects:
   005003 Cultural Heritage Management G**
   005004 Heritage Interpretation PG##

b. 16 credit points from the following subjects (4 subjects to be chosen):
   005005 Cross Cultural Heritage Management G**
   003943 Introduction to Management G**
   003764 Management of Archives G**
   005006 Museology G**
   003973 Planning and Environmental Law G##
   005007 Issues in Cultural Heritage Management PG##
   005008 Preventive Conservation PG##
   005009 Professional Practice in CHM PG@@

Course Structure:

The cultural heritage management program offers choice to satisfy the course requirements. In Semester 1 2001 the subjects marked ** are available, and in Semester 2 the subjects marked ## are available. The subject marked @@ is available in both semesters.

Course Advice:

Students will have access to course advisers with whom they are encouraged to discuss all matters relating to the planning of this program of study.

Professional Recognition:

Course advisers will have information for students on the requirements for professional membership of the following bodies - Museums Australia, International Council on Museums (ICOM), International Council on Monuments and Sites (ICOMOS), Association for Preservation Technology, Interpretation Australia Association.

Specialisation Convener:

Dr Linda Young 7D12 (02) 6201 2079
School of Resource, Environmental and Heritage Sciences

General Science Option (151AC)

Intending students are advised to consult the course convener in the first instance.

Course Convener:

Dr Linda Young, 7D12 (02) 6201 2079
e-mail: young@scides.canberra.edu.au

Specialisation in Human Nutrition (588AA)

The Graduate Diploma in Applied Science specialisation in Human Nutrition provides students with the scientific background, specific knowledge and skills to address concepts and controversies relating to human nutrition, to identify the links between nutrition, health and disease at different stages of the lifecycle and to improve delivery of nutrition information to groups of people in the community. In a multi-disciplinary environment, students will be introduced to the processes, knowledge and skills necessary to develop, undertake and communicate on research. It will allow many graduates from different disciplines and backgrounds the opportunity to study applied Human Nutrition and research.

Course duration:

One-year full time, maximum duration 6 semesters.

Admission requirements:

Applicants must have a recognised bachelor's degree in science or related fields, human physiology and anatomy, and/or biochemistry studies completed at the second year level.

Course requirements:

Satisfactory completion of at least 24 credit points, including the specified core content requirements as set out in the typical course structure.

Course Convener:

Dr Karen Cashel 12C20 (02) 6201 2745
School of Human and Biomedical Sciences

Typical Study Program for the Postgraduate course:
Graduate Diploma of Applied Science   Health Nutrition

Semester 1	Semester 2
YEAR 1	
005516 Nutritional Science* G	005511 Nutrition & Health PG (4cps)*
005508 Research Planning, PG (4cps)	005514 Nutrition, Society and Health G (4cps)
005507 Research Project in Applied Science (year-long)	005507 Research Project in Applied Science (year-long) (cont)

*or elective if already completed. Permission of the Course Convener is required for all electives.

Specialisation in Medical Diagnostics (151AK)

This Graduate Diploma is designed to provide students with the basic conceptual and analytical skills required for a professional career in Medical Diagnostics. The breadth offered by the Graduate Diploma gives a broader perspective, provides greater vocational flexibility and increases the range of employment opportunities in both the private and public sectors. This course subsumes the related Graduate Certificate and gives greater breadth to areas associated with Medical Diagnostics and Management. The suite of offerings in this diploma will allow the graduate to apply for membership of pathology accredited professional associations.

Course Duration:

Four semesters maximum eight semesters

Admission Requirements:

Applicants must have an undergraduate Science degree or hold qualifications deemed to be equivalent by the University s Admissions Committee.

Course Requirements:

At least 24 credit points, with at least 16 credit points at G level comprising the following components:
12 credit points in Medical Diagnostics
12 credit points in Management or Information Technology

Course Convener:

Dr Ruth Foxwell 3D49 (02) 6201 2089
Dr Peggy Horn 3D40 (02) 6201 2243
School of Human and Biomedical Sciences

Typical Full-time Course Structure:
Graduate Diploma of Applied Science   Medical Diagnostics

Semester 1	Semester 2
YEAR 1	
005683 Clinical Microbiology G	005681 Haematology G
003912 Concepts and Elements of Law G	005682 Integrated Studies of Disease G
YEAR 2	
003936 Injury and Safety Law G	003929 Financial Management G

Specialisation in Nutritional Science (151AI)

The specialisation in nutritional science focuses on current knowledge of the science of human nutrition and its relation to health. The physiological changes during the lifespan and associated nutritional needs to optimise health, and the epidemiological and dietary research basis for these are studied. This area of study is suitable for people seeking a professional level of education in nutrition, particularly new graduates, or for those seeking re-training. It also caters for those whose employment overlaps the nutritional area, such as teachers, food technologists and other food scientists, sport advisers, science communicators, and health workers, and those who wish to avail themselves of contemporary ideas on human nutrition. It should be noted that this course is not designed to train dietitians.

Students are not required to have previous studies in human nutrition, but are expected to have a background in the biomedical sciences. Bridging subjects are available, and interested students should contact the specialisation convener.

Students may also apply directly for admission to a two year equivalent full-time masters degree program, or apply upon successful completion of their graduate diploma.

Course Duration:

1 year full-time or equivalent part-time; maximum 4 years.

Admission Requirements:

Applicants must have a recognised Bachelor s degree in science or a related field, with human physiology and anatomy and/or biochemistry studies completed at the second year level.

Course Requirements:

Satisfactory completion of at least 24 credit points, including the specified core content requirements as set out in the typical course structure.

Course Advice:

Students will have access to course advisers with whom they are encouraged to discuss all matters relating to the planning of this program of study.

Specialisation Convener:

Dr Karen Cashel 12C20 (02) 6201 2745
School of Human and Biomedical Sciences

Typical Full-time Course Structure:
Graduate Diploma of Applied Science   Nutritional Science

Semester 1	Semester 2
YEAR 1	
005516 Nutritional Science* G	005511 Nutrition and Health PG
005510 Epidemiology and Health Research Methods PG	005514 Nutrition, Society and Health* G
005508 Research Planning PG	005517 Research Project in Applied Science (4cp) PG or PG/G elective

* or elective if already completed. Permission of the Course Convener is required for all electives.

Specialisation in Pathology Laboratory Management (151AJ)

This graduate diploma is designed to provide students with the basic conceptual, analytical and managerial skills required to enhance their professional careers in Pathology. The breadth offered by the graduate diploma gives a broader perspective, provides greater vocational flexibility and increases the range of employment opportunities in both the private and public sectors. This course subsumes the related Graduate Certificate in Medical Diagnostics and gives greater breadth to areas associated with Medical Diagnostics and Management. The suite of offerings in this diploma will allow the graduates to apply for membership of pathology accredited professional associations.

Course Duration:

Four semesters; maximum eight semesters.

Admission Requirements:

Applicants for admission must hold an undergraduate Science degree or hold qualifications deemed to be equivalent by the University s Admissions Committee.

Course Requirements:

At least 24 credit points, with at least 16 credit points at G level comprising the following components:

8 credit points in Medical Diagnostics
16 credit points in Management or Information Technology

Course Conveners:

Dr Ruth Foxwell 3D49 (02) 6201 2089
Dr Peggy Horn 3D40 (02) 6201 2243
School of Human and Biomedical Sciences

Typical Full-time Course Structure:
Graduate Diploma of Applied Science   Pathology Laboratory Management

Semester 1	Semester 2
YEAR 1	
003971 Organisational Behaviour	005681 Haematology G
003912 Concepts and Elements of Law G	005682 Integrated Studies of Disease G
YEAR 2	
003936 Injury and Safety Law G	003929 Financial Management G

Specialisation in Public Health Nutrition (151AG)

The specialisation in public health nutrition focuses on the health promotion and disease prevention aspects of human nutrition. The development of approaches to public health and the epidemiological and dietary research basis for these are studied. This area of study is particularly suitable for people whose employment overlaps the nutritional area, such as health workers, medical practitioners, dietitians, pharmacists, nurses, health educators and teachers, and those who wish to avail themselves of contemporary ideas on human nutrition. It should be noted that this course is not designed to train dietitians.

Students are not required to have previous studies in human nutrition, but are expected to have a background in the biomedical sciences. Bridging subjects are available, and interested students should contact the specialisation convener.

Students may also apply directly for admission to the two year full-time equivalent masters program, or apply upon successful completion of their graduate diploma.

Course Duration

1 year full-time or equivalent part-time; maximum 4 years.

Admission Requirements:

Applicants must have a recognised Bachelor s degree in science or a related field, human physiology and anatomy, and/or biochemistry studies completed at the second year level, and a minimum of one year of work experience.

Course Requirements:

Satisfactory completion of at least 24 credit points, including the specified core content requirements as set out in the typical course structure.

Course Advice:

Students will have access to course advisers with whom they are encouraged to discuss all matters relating to the planning of this program of study.

Specialisation Convener:

Dr Karen Cashel 12C20 (02) 6201 2745
School of Human and Biomedical Sciences

Typical Full-time Course Structure:
Graduate Diploma of Applied Science   Public Health Nutrition

Semester 1	Semester 2
YEAR 1	
005516 Nutritional Science* G	005511 Nutrition and Health PG
005510 Epidemiology and Health Research Methods PG	005512 Influences on Nutritional Change PG
005508 Research Planning PG	005517 Research Project in Applied Science (4cp) PG or PG or PG/G elective

*or elective if already completed.

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Graduate Diploma in Clinical Trials Management (571AA)

This course is only offered in flexible delivery mode. For further information, students should contact the relevant Divisional Office or the Flexible Learning Delivery Programs Office.

The course is offered by the National Health Sciences Centre in association with the School of Human and Biomedical Sciences.

The Graduate Certificate in Clinical Trials Management (463AA) is subsumed into the Graduate Diploma in Clinical Trials Management, a full fee paying purpose-designed course that provides health care professionals and allied health care professionals with advanced level skills in clinical trails research. The skills acquired equip graduates to work at levels equivalent to Clinical Research Assistants or Senior Clinical Research Assistants.

Course Duration:

The course is only offered part time. Maximum duration 2 years.

Admission Requirements:

In addition to the normal University requirements for admission to a graduate course, applicants must have completed the Graduate Certificate in Clinical Trials Management, or equivalent as assessed by the University's Admissions Committee.

Course Requirements:

In addition to the 12 credit points from the three required subjects in the Graduate Certificate in Clinical Trials Management course (or equivalent as deemed appropriate by the University's Admissions Committee), students must complete 12 credit points from the following subjects:

005467 Management of Clinical Trials PG
005468 Advanced Design and Clinical Trials PG
005470 Clinical Trials, Evidence and Practice PG

Course Structure:

Each subject of the course will be associated with approximately 26 hours of contact time. Seminars may be conducted in association with books of readings and tasks which students will be sent at the beginning of each subject. The actual time for each student in terms of interacting with the readings and tasks together with attendance at seminars is expected to be the usual average four hours or equivalent per week.

Course Advice:

Intending students should contact the course convener further information about the course, professional objectives and teaching approaches.

Course Convener:

Associate Professor Nikolai Petrovsky
Director
National Health Sciences Centre
The Canberra Hospital
Ph: 02 6244 2595
Fx: 02 6282 5179

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Graduate Diploma in Design and Technology (Architecture) (565AB)

The Graduate Diploma in Design and Technology coursework degree aims to provide students with a first degree in a non-design field with a bridging program in architectural studies.

The Graduate Diploma provides the opportunity for the student to obtain required prerequisite knowledge for professional recognition while at the same time providing the opportunity for the extension of study from the applicant's original discipline (for example, environmental psychology) with the discipline of architecture. The study program provides the opportunity to develop design attitudes, skills and knowledge in parallel both with persons training to be architects and persons already trained in the design professions of Architecture, Landscape Architecture and Urban Design studying for the Master of Design degree.

A student having satisfactorily completed the Graduate Diploma in Design and Technology with a credit average would meet the entrance requirements for the two year Master of Architecture Degree. A student having completed the Graduate Diploma in Design and Technology award will be able to undertake design work requiring practical reasoning and critical judgment concerning the practice of design and design technology.

Course Duration:
1 year full-time, 2 years part-time. Maximum of 4 years.

Admission Requirements:
Applicants should have a Bachelor's degree of at least four years duration and a minimum of two years relevant work experience. A design portfolio which indicates the design ability of each candidate may also be required where there is insufficient evidence of a candidate's design knowledge from previous studies.

Course Requirements:
At least 24 credit points consisting:
(a) 16 credit points from the following subjects:
005442 Architecture Studio A M
005443 Architecture Studio B M
006434 Technology A (M)
005435 Technology B (M)

(b) 8 credit points from either:
005444 Practice Management A M
005445 Practice Management B (M)
or two subjects as approved by the Course Convener from the following:
004504 Research Methods Environmental Design M
005039 Urban Research Methods G
005436 History and Theory of Design A (M)
005437 History and Theory of Design B (M)
005498 History of Landscape Architecture A (M)
005440 Environmental Law (M)
005441 Urban Design Principles (M)

Course Enquiries:
Contact the School of Design
(02) 6201 2176
E-mail: architecture@canberra.edu.au

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Graduate Diploma in Design and Technology (Landscape Architecture) (565AA)

The Graduate Diploma of Design and Technology coursework degree aims to provide students with a first degree in a non-design field with a bridging program in landscape architectural studies for admission to the University of Canberra professionally accredited Master of Landscape Architecture program.

The program provides the opportunity for the extension of study from the applicant's original discipline (eg. environmental psychology) with the discipline of landscape architecture. The study program provides the opportunity to develop design attitudes, skills and knowledge in parallel both with persons training to be professional landscape architects and persons already trained in the design professions of Architecture, Landscape Architecture and Urban Design studying for the Master of Design degree.

A student having completed the Graduate Diploma of Design and Technology degree will be able to undertake design work requiring practical reasoning and critical judgement concerning the practice of landscape design.

A student having satisfactorily completed the Graduate Diploma in Design and Technology with a credit average would meet the entrance requirements for the professionally accredited Master of Landscape Architecture degree.

Course Duration:
1 year full-time, 2 years part-time.

Admission Requirements:
Applicants should have a Bachelor's degree of at least four years duration and a minimum of two years relevant work experience. A design portfolio which indicates the design ability of each candidate may also be required where there is insufficient evidence of a candidate's design knowledge from previous studies.

Course Requirements:
At least 24 credit points consisting:
(a) 16 credit points from the following subjects:
005438 Landscape Studio A M
005430 Landscape Studio B M
005432 Technology A (M)
005433 Technology B (M)

(b) 8 credit points from either:
005497 Landscape Ecology M
005498 History of Landscape Architecture A M
or two subjects as approved by the Course Convenor from the following:
004504 Research Methods Environmental Design M
005039 Urban Research Methods G
005436 History and Theory of Design A (M)
005437 History and Theory of Design B (M)
005440 Environmental Law (M)
005441 Urban Design Principles (M)

Course Advice:
For further advice, students should see their Course Convener.

Course Convener:
Professor Ken Taylor 7AD34 (02) 6201 5148
Landscape Architecture

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Graduate Diploma in Facilities Management (562AA)

This course provides graduates of the Graduate Diploma in Facilities Management with the opportunity to extend further their knowledge, skills and leadership abilities in the emerging field of facilities management. On completion the students will have the necessary knowledge and skills to enter the facilities management industry as effective facilities managers.

Course Duration:
1 year full-time, 2 years part-time.

Admission Requirements:
A Bachelor's degree in a relevant field, or other qualification, or a combination of qualifications and appropriate work experience deemed to be equivalent by the University's Admission Committee.

Course Requirements:
At least 24 credit points from the following subjects:
005432 Facilities Management M
005422 Environmental Analysis M
005421 Value Management M
005414 Human Comfort & Services Design M
005413 Maintenance Programming M
005412 Office Planning & Assessment M

Course Advice:
Students should seek further advice from their Course Convener.

Course Convener:
Mr Adrian Kirk 7B21 (02) 6201 2095
Facilities Management and Building Studies

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Graduate Diploma in Nursing (181AA)

The aim of this course is to provide registered nurses with advanced knowledge in specific areas of nursing practice.

Course Duration:
1 year full-time or equivalent part-time.

Admission Requirements:
Applicants must be eligible for registration as a nurse in the ACT and hold a Bachelor of Nursing degree or its equivalent. A minimum of one year's clinical experience since initial registration is required.

Course requirements:
Satisfactory completion of 6 required subjects totalling 24 credit points.
Note that if the subject 001807 Research Planning PG (3 cp) is completed instead of 003649 Nursing Research PG (4 cp), the total will be 23 credit points.

Course Convener:
Mrs Carmel O'Meara 12D9 (02) 6201 2084
School of Nursing

Typical Full-time Course Structure:
Graduate Diploma in Nursing

Semester 1	Semester 2
YEAR 1	
003647 Nursing Trends and Issues PG1	003650 Nursing Trends and Issues PG2
003648 Nursing Specialty Practice PG1	003651 Nursing Specialty Practice PG2
003649 Nursing Research PG *or* 001807 Research Planning PG	003646 Theoretical Foundations of Nursing PG

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Graduate Diploma in Nursing (181AA)

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Graduate Diploma in Critical Care Nursing (357AA)

Graduate Diploma in Midwifery (360AA)

Graduate Diploma in Neonatal Nursing (466AA)

Graduate Diploma in Paediatric and Child Health Nursing (467AA)

These postgraduate courses provide the opportunity for registered nurses to expand their knowledge in nursing and midwifery by promoting education and research in selected areas of clinical practice. These include critical care nursing, neonatal nursing, paediatric and child health nursing, cancer nursing, gerontological nursing and midwifery. The importance of clinical practice in these courses is emphasised by a major part of each course focusing on clinical practice. In some courses, students are employed for three days a week in relevant clinical areas. However, note that all specialisations may not be available every year.

Course Duration:
1 year full-time or equivalent part-time.

Admission Requirements:
Admission to these courses requires applicants to be eligible for registration as a nurse in the ACT and to meet at least one of the following criteria:

- possess an award of Bachelor of Nursing, Bachelor of Applied Science in Nursing Science or an award deemed equivalent; or
- possess a relevant award at the bachelor degree level; or
- submit such other evidence of general and professional nursing qualifications which shall satisfy the Academic Board of the University that the applicant possesses the educational preparation and capacity to pursue graduate studies.
  Applicants are required to have had at least one year of relevant full-time clinical experience since initial registration as a nurse.

Course Requirements:
Satisfactory completion of 6 required subjects totalling 24 credit points.

Course Convener:
Mrs Carmel O'Meara 12D9 (02) 6201 2084/5129
School of Nursing

Typical Full-time Course:

Graduate Diploma in Speciality Nursing and Midwifery

Semester 1	Semester 2
YEAR 1	
005607 Research Methodology PG	005606 Research Design PG
and:	
004706 Critical Care Nursing Theory PG1	004707 Critical Care Nursing Theory PG2
005001 Critical Care Nursing Practice PG (year-long)	005001 Critical Care Nursing Practice PG (cont'd)
Or	
005002 Midwifery Practice PG (year-long)	005002 Midwifery Practice PG (cont'd)
004716 Midwifery Care PG1 : The Birthing Process	004717 Midwifery Care PG2: Complications of Birthing Process
Or	
005215 Paediatric Nursing Theory PG1	005216 Paediatric Nursing Theory PG2
005213 Paediatric Nursing Practice PG1	005214 Paediatric Nursing Practice PG2
Or	
005211 Neonatal Nursing Theory PG1	005212 Paediatric Nursing Theory PG2
005209 Neonatal Nursing Practice PG1	005210 Paediatric Nursing Practice PG2

Graduate Diploma in Critical Care Nursing

Semester 1	Semester 2
005731 Applied Technology in Critical Care	005734 Critical Care Clinical Elective
005732 Pathophysiology of Critical Illness	005607 Research Methodology PG
005733 Nursing Care in Critical Care Units	005606 Research Design PG

Graduate Diploma in Paediatric and Child Health Nursing

Semester 1	Semester 2
005735 Child/Family – Foundations of Nursing	005607 Research Methodology PG
005736 Child/Family – Alterations in Health	005606 Research Design PG
005737 Nursing Care of the Child/Family PG1	005738 Nursing Care of the Child/Family PG2

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Graduate Diploma in Property (644AA)

Course Duration:
Two semesters full-time four semesters part-time: maximum of six semesters.

Admission Requirements:
A Bachelor Degree in a relevant field, or other qualifications, or a combination and qualifications and appropriate work experience deemed to be equivalent by the University's Admission Committee.

Course Requirements:
At least 24 credit points from the following subjects:

005771 Property Investment Analysis M
005547 Valuation Methods M1
005772 Valuation Methods M2
005773 Valuation Methods M3
005770 Building Science M
003976 Property Law M
005546 Property Financing M
005416 Urban Systems M
003908 Business Ethics M

Course Convener:
Mr Adrian Kirk 7B21 (02) 6201 2095
School of Design

Typical Study Programs - Graduate Diploma in Property

Semester 1	**Semester 2**
YEAR 1	
005771 Property Investment Analysis M	003976 Property Law M
005547 Valuation Methods M1	005416 Urban Systems M
005770 Building Science M	005546 Property Financing M
YEAR 1	
005771 Property Investment Analysis M	003976 Property Law M
005574 Valuation Methods M1	005546 Property Financing M
YEAR 2	
005770 Building Science M	005416 Urban Systems M

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Graduate Diploma in Sports Management (642AA)

This course is designed to extend the knowledge of sports managers to include an understanding of sports facility and event management, industrial relations in sport, and the application of the law to sports organisations.

On completion of this course, graduates will be able to: develop and analyse the strategies necessary for the efficient management of sporting facilities; demonstrate organisational and logistical strategies relevant to the management and evaluation of major sporting events; identify and assess the changing nature of industrial and employment relations in sport and their economic and social implications; and conduct the business activities of a sports organisation, at all levels from recreational to fully commercial, with an understanding of the relevant legal issues.

Course Duration:
1 year full-time or equivalent part-time.

Admission Requirements:
A bachelor level degree from an Australian tertiary institution, or equivalent, and a graduate certificate from an Australian tertiary institution in a relevant field of study, or equivalent.

Course Requirements:
At least 24 credit points comprising the subjects:
005763 Professional Sports Management G
005764 Sports Marketing and Promotions G
003912 Concepts and Elements of Law G
005765 Sports Facility and Event Management
005766 Industrial Relations in Sport G
004645 Sports and the Law G

The Graduate Certificate in Sports Management is subsumable within the Graduate Diploma. Where the Graduate Certificate has been completed therefore, only the subjects Sports Facility and Event Management, Industrial Relations in Sport, and Sports and the Law G would be required for completion of the Graduate Diploma.

Program Relationships:
The Graduate Diploma is part of a program in Sports Management comprising:
Graduate Certificate in Sports Management
Graduate Diploma in Sports Management
Master in Sports Management
The Graduate Certificate is subsumable within the Graduate Diploma in Sports Management.

Course Convener:
Mr John Dodd, 3B44 (02) 6201 2986

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Graduate Diploma in Urban Management (426AA)

The Graduate Diploma in Urban Management provides the opportunity for participants with experience as professionals or managers in urban development or redevelopment, including city governance, to develop a wider, management perspective on urbanisation in developing countries as well as in Australia. The course is cross-sectoral, and is designed to attract participants from a wide variety or relevant professional, technical and managerial backgrounds.

The Graduate Diploma course will provide students with an understanding of the global context of modern urban development and of the influence on urban planning, development and management of:

- national and international macroeconomic policy;
- microeconomic policies and the role of markets;
- best practice in urban development planning and its relationship to market behaviour;
- policies of sustainability in urban development;
- politics and changing systems of urban governance.

The objective will be to provide a high standard of understanding of the context in which modern urban development and renewal is occurring, internationally, and in both the developed and less developed world. The importance of international factors common to the environment in which all countries operate and the impact of those on government policies and on managing urban development in a national context, will be emphasised.

Successful completion of the Graduate Diploma course with an appropriate grade point average will enable participants to proceed to the masters degree which has an explicit orientation towards modern management practice in urban development.

Course Duration:
A minimum of 26 weeks of full-time study or cumulatively over two years maximum.

Admission Requirements:
A Bachelor Degree or other qualification deemed equivalent by the University Admission Committee, plus a minimum of two years of appropriate professional experience.

Course Requirements:
Completion of at least 24 credit points from the following core (required) and elective subjects, each worth 4 credit points:

Core subjects
005037 Urban Development Planning G
005038 Urban Politics and Governance G
005039 Urban Research Methods G
005040 Urbanisation and Microeconomics G
005036 Globalisation, Urbanisation and Economic Growth G
005035 Designing Sustainable Development G
or any other approved subjects.

The Centre for Developing Cities offers all of these units as individual short courses for professional development.

Course Advice:
Contact the course convener in the first instance, or the Centre for Developing Cities Executive Officer, Ms Alison Adler (02) 6201 2315.

Course Convener:
Associate Professor Kath Wellman
Room 7C16, (02) 6201 2515
Centre for Developing Cities

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Degree of Master of Advanced Nursing Practice (634AA)

This course is designed to facilitate the development of advanced nursing skills and knowledge that build upon generalist and specialist nursing practice. The structure of the course recognises the changing roles in nursing and the need for emerging leaders in the field to gain further education so that they can assume their place in the broader health care industry.

Learning Outcomes: On completion of the course, graduates will be able to: engage in advanced nursing practice in a specific field of health care; demonstrate skills in assessing and addressing non-clinical variables that influence nursing care; develop or contribute to innovative and emerging trends in practice; analyse situations impacting negotiate and promote the advanced nurse practice role with nurses and other health care professionals; and participate in research activities that will contribute substantially to evidence based nursing practice.

Course Duration:
Minimum of 18 months full-time or equivalent part-time study.

Admission Requirements:
Applicants must be eligible for registration as a nurse in the ACT and hold a Bachelor of Nursing Degree or a Degree in a related discipline.

Professional Experience:
A minimum of two years' clinical experience since initial registration is required.

Advanced Standing:
On advice of the course convener advanced standing of up to 12 credit points may be recognised as satisfying part of the academic requirements of the course. Students must complete 24 credit points at master level subjects.

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Degree of Master of Advanced Nursing Practice (634AA)

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Degree of Master of Applied Psychology (Counselling) (by coursework) (465AA)

The course caters for psychology graduates who are seeking full membership of the Australian Psychological Society (APS) and full membership of the College of Counselling Psychologists of the APS. The course also comprises a significant Supervised Practice component, and students who are not already unconditionally registered as a Psychologist with the Psychologist Board of the ACT will be eligible to apply for such registration after course completion.

The course emphasises the integration of theoretical knowledge, professional skills and sound psychological practice, and has a decidedly applied focus. Importance is also placed upon the personal learning of students.

For the coursework components of this Masters degree, a variety of teaching and delivery styles will be used. A flexible mode of delivery will be a key feature of the course. An attempt will be made to hold formal classes at times convenient to employed students.

Course Duration:
Two years full-time or four years part-time. It is possible for students to complete the course in three years by varying the full-time/part-time status of their enrolment.

Admission Requirements:
Applicants are required to produce evidence of the successful completion of a fourth year in psychology in an APS-accredited program in addition to the normal masters degree admission requirements. Academic attainment will be an important criterion for entry. Experience and/or training in the area of counselling will also be favourably considered. All applicants will be required to submit referee reports and short-listed applicants will be invited to attend a selection process.

Course Requirements:
The program consists of coursework, supervised practice and a research project worth a total 48 credit points. The coursework component comprises 50 percent (24 credit points), the supervised practice comprises 25 percent (12 credit points), and the research component comprises 25 percent (12 credit points).

Students' rate of progression through the course will depend on their full-time or part-time enrolment status. Full-time students are required to take the following coursework subjects in the semester indicated:

YEAR 1

Semester 1	**Semester 2**
005154 Counselling Skills M	005396 Group Process and Leadership M
005155 Theories and Issues in Counselling Psychology M	005401 Specialisation in Counselling M
005153 Psychological Assessment M	005774 Scripts & Texts in Counselling M

YEAR 2 (consists of practical placement and a research project)

005148 Supervised Practice M1	005150 Supervised Practice M3
005149 Supervised Practice M2	005409 Masters Thesis M2
tba Masters Thesis Preparation M1	

Part-time students' progress will vary from the above, depending upon the workload that they undertake. It is these students' responsibility to ensure that they have the necessary subject prerequisites to progress through the course at a satisfactory rate.

Course Advice:
Students must consult with the Course Convener at the commencement of, and during, their studies.

Course Convener:
Dr Geoff Denham
Room 3B31, (02) 6201 2276, fax (02) 6201 5753
e-mail: gdenham@scides.canberra.edu.au

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Degree of Master of Applied Psychology in Sport and Exercise (628AA)

The Masters in Applied Psychology (Sport and Exercise) course is available to students who have completed an APS accredited 4 year course in psychology (or APS approved international course), have evidence of tertiary study in sports science and is designed in accordance with the course approval guidelines for membership of the APS College of Sport Psychologists. The course duration is 2 years full-time study or 4 years part-time study. It comprises formal psychology knowledge, practical experience in psychology practice, and a research thesis. Formal knowledge consists of coursework in the following areas: psychology assessment, counselling, ethical issues, research and data analysis skills, and performance enhancement practices. Students will also take three different placements in different settings totalling a minimum of 1000 hours (125 days) over a two year period. These placements occur in setting likely to be future employers of sport and exercise psychologists, such as the Australian Institute of Sport. In addition, candidates take an individually supervised research project, conducted in sport and exercise psychology.

Course Duration:
4 semesters full-time: 6 semesters part-time, maximum 10 semesters

Admission Requirements:
Applicant must meet normal University requirements for admission to a masters degree course or hold qualifications deemed to be equivalent by the University's Admissions Committee.

Academic Requirements:
At least 48 credit points from the following subjects:

005155 Theories and Issues in Counselling Psychology
005154 Counselling Skills
005153 Supervised Practice 1M FT
005399 Supervised Practice 1M FT
005149 Supervised Practice 2M FT
005398 Supervised Practice 2M FT
005150 Supervised Practice 3M FT
005397 Supervised Practice 3M PT
005663 Masters Thesis in Applied Psychology M1A FT
005665 Masters Thesis in Applied Psychology M2A FT
005664 Masters Thesis in Applied Psychology M1A PT
005649 Masters Thesis in Applied Psychology M2A PT
005644 Current Issues in Sport Psychology
005645 Psychology of Exercise
005662 Sport Psychology Applications

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Degree of Master of Applied Science (by coursework)

Specialisations in:

- Cultural Heritage Management (305AA)
- General Science (305AB)
- Resource Management (305AC)
- Conservation of Cultural Materials (305AE)

Cultural Heritage Management (305AA)

The course at this level is designed to extend prior heritage studies, usually a Graduate Diploma in CHM, with further studies, either coursework (available only with sufficient enrolments; please enquire to the Postgraduate Coordinator) or a sub-thesis (about 20,000 words). A one year Master s program is available to students who have Honours in cultural heritage or an appropriate quantum and quality of professional experience in cultural heritage management (for eligibility, enquire to the Postgraduate Coordinator).

Course Duration:

Minimum of 2 years full-time or the equivalent part-time; maximum of 3 years full-time or the equivalent part-time.

Admission Requirements:

Applicants should have

a. the Graduate Diploma in Applied Science (Cultural Heritage Management specialisation); or
b. a degree or approved equivalent in an appropriate field, plus sufficient professional experience in an appropriate field.

Course Requirements/Structure:

Students must obtain a total of 48 credit points of which 36 must be at postgraduate level, from A or B as follows:

A by coursework and thesis

Subjects valued at a minimum of 24 credit points which the Higher Degree Committee approves as forming a coherent study program (usually in the form of the Graduate Diploma, Cultural Heritage Management specialisation)

plus

002399 Applied Science Master s Thesis (fulltime) (24 credit points)

or

002641 Applied Science Master s Thesis (part-time) (24 credit points)

B by coursework alone

See http://science.canberra.edu.au/rehs/programs/heritagemanagPG.htm#MastCoursework

Course Advice:

Students must consult with their supervisors for course advice at the commencement of, and

during, their studies.

Professional Recognition:

There is no automatic admission to a professional body, but professional bodies relevant are:

Museums Australia (MA); International Council on Monuments and Sites (ICOMOS); Association for Preservation Technology; International Council on Museums (ICOM), Interpretation Australia Association (IAA).

Specialisation Convener:

Dr Linda Young 7D12 (02) 6201 2079
School of Resource, Environmental and Heritage Sciences

General Science (305AB)

TBA

Resource Management (305AC)

TBA

Conservation of Cultural Materials (305AE)

As an overall goal the Conservation of Cultural Materials program aims to promote the preservation of cultural heritage in Australia and internationally through its range of undergraduate and postgraduate courses. The two- year Masters degree is aimed at student with a previous degree who wish to enter the conservation profession

The first year of the degree provides an introduction to the concepts and theories of conservation, the technology, history and chemistry of the materials in a chosen field of specialisation and discusses issues related to the interaction of cultural materials with their environment.

The second year offers advanced theories and an emphasis on the refinement of practical skills. Students are also expected to design and complete a research project on a theme related to their area of specialisation.

The areas of specialisation are:

Metals: traditional and modern metals and their alloys of historical, archaeological or technological origin.

General Objects: inorganic and organic materials used in the construction of artifacts from sources including art, ethnography, archaeology and technology.

Paintings: paintings constructed from traditional and modern materials on a variety of supports.

Paper: materials of libraries and archives and art on paper from institutional and private sources.

Textiles: historical costumes and accessories, ethnographic and archaeological textiles both traditional and modern (offered every second year).

Course Duration:
4 semesters full-time, 8 semesters part time, maximum 16 semesters.

Assumed Knowledge:
Undergraduate degree in a relevant area, chemistry to first year university level.

Course Requirements:
At least 48 credit points as follows:

005754 Conservation Practice M1
005758 Materials Chemistry M
005756 Materials of Art and Artefacts M2
005757 Material of Art and Artefacts M2
005755 Conservation Practice M2
tba Analytical Techniques M
005008 Preventive Conservation PG
005009 Professional Practice in CHM PG
005761 Advanced Conservation Practice M2
005517 Research Project in Applied Science PG

General Education Subjects:
No specific general education subjects are included within the Masters degree.

Course Advice:
Students will have access to course advisers with home they are encouraged to discuss all matters relation to the planning of their program of study.

Professional Recognition:
Course advisers will have information for students on the requirements for professional membership of the following bodies: Australian Institute for the Conservation of Cultural Materials (AICCM), Museums Australia, International Council on Museums (ICOM), International Council on Monuments and Sites (ICOMOS).

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Degree of Master of Applied Science (by research) (156)

This course is for graduates wishing to extend a field of study through coursework, research or both. Normally an applicant for a specialisation involving a thesis will need to identify a supervisor, develop a research proposal in consultation with the supervisor, and present it with the application.

Specialised Master of Applied Science programs have been developed in the fields of conservation of cultural materials, cultural heritage management, and resource management. A fourth Master of Applied Science specialisation known as the General Science option is available to applicants in any other field of Applied Science for which supervision is available from among the current academic staff in the Division. Each of these four specialisations is described in more detail below.

Specialisation in Conservation of Cultural Materials (156AG)

This specialisation within the Degree of Master of Applied Science gives a student the opportunity to do advanced research into cultural materials conservation. The student does postgraduate study in one of the following conservation areas:

Objects:
inorganic and organic materials used in the construction of artefacts found in art, archaeology, ethnography, science, history, technology and natural history collections.

Paintings:
paintings made of traditional and modern materials, including works using a variety of mediums and supports, in various formats.

Paper:
materials of libraries and archives, and art on paper in galleries and museums and in private collections.
Students graduate from the course by passing an examination of their dissertation.

Course Duration:

Minimum of 2 years full-time, or the equivalent part-time; maximum of 3 years full-time or the equivalent part-time.

Admission Requirements:

Applicants should have completed an undergraduate degree with above average performance.

Applicants also need one of the following:

a. a suitable undergraduate degree (for example, in archaeology, anthropology, science or fine arts), studies in tertiary chemistry (including organic chemistry) and five years professional experience in cultural materials conservation, or
b. a pass degree in conservation, or equivalent, plus one year of professional practice in cultural materials conservation, or
c. a Bachelor of Applied Science (Honours) degree specialising in conservation of cultural materials, or equivalent.
The course staff will interview applicants before making an offer of place.

Course Requirements:

Students must obtain a total of 48 credit points of which 36 must be at postgraduate level, from A or B as follows:

A by thesis alone

002000 Applied Science Masters Thesis Type 1M (full) (48 credit points)
or
002619 Applied Science Masters Thesis Type 1M (part-time) (48 credit points).

B by coursework and thesis

002001 Applied Science Masters Thesis Type 2M (full) (36 credit points)
or
002620 Applied Science Masters Thesis Type 2M (part-time) (36 credit points)
and
such other subjects valued at a minimum of 12 credit points which the Faculty Higher Degree Committee approves as forming a coherent study program.

Research topics may include:

a. materials testing and evaluation,
b. investigation of new conservation methods, or adaptation of existing methods to specific applications,
c. applied research into artefact deterioration.

Quota Restrictions:

Each major area of study in this specialisation has a quota of students. Before choosing their major area of study and their research topic, students must consult with the course convener and the lecturer in charge of the area of specialisation.

Course Advice:

Students must consult with their supervisors for course advice at the commencement of, and during, their studies.

Professional Recognition:

Course advisers will have information for students on the requirements for professional membership of the Australian Institute for Conservation of Cultural Materials.

Postgraduate Degrees Convener:

Professor Colin Pearson 7D7 (02) 6201 2368
School of Resource, Environmental and Heritage Sciences

Specialisation in Cultural Heritage Management (156AA)

The course at this level is designed to meet the needs of graduates who wish to further develop their expertise in aspects of cultural heritage management. Applicants with a postgraduate diploma in a heritage related field may apply to seek status as part of the masters program. An appropriate topic must be proposed: the research interests of staff presently cover such fields as prehistory, historical archaeology, Aboriginal studies, heritage management, European material culture, museology and multiculturalism.

Course Duration:

Minimum of 2 years full-time or the equivalent part-time; maximum of 3 years full-time or the equivalent part-time.

Admission Requirements:

Applicants should have completed an undergraduate degree in an appropriate discipline.
Applicants without significant professional experience in the heritage field are advised to enrol first in the postgraduate diploma program.

Applicants should have

a. the Graduate Diploma in Applied Science (Cultural Heritage Management specialisation); or
b. a degree or approved equivalent in an appropriate field, plus sufficient professional experience in an appropriate field.

Course Requirements/Structure:

Students must obtain a total of 48 credit points of which 36 must be at postgraduate level, from A or B as follows:

A by thesis alone

002000 Applied Science Masters Thesis Type 1M (full) (48 credit points)
or
002619 Applied Science Masters Thesis Type 1M (part-time) (48 credit points).

B by coursework and thesis

002001 Applied Science Masters Thesis Type 2M (full) (36 credit points)
or
002620 Applied Science Masters Thesis Type 2M (part-time) (36 credit points)
and such other subjects valued at a minimum of 12 credit points which the Faculty Higher Degree Committee approves as forming a coherent study program.

Note that these can be subsumed from a graduate diploma undertaken at the University of Canberra, or equivalent.

Course Advice:

Students must consult with their supervisors for course advice at the commencement of, and during, their studies.

Professional Recognition:

There is no automatic admission to a professional body, but professional bodies relevant are: Museums Australia; International Council on Monuments and Sites (ICOMOS); Association for Preservation Technology; International Council on Museums (ICOM), Interpretation Australia Association.

Specialisation Conveners:

Dr Linda Young 7D12 (02) 6201 2079
Dr Amar Galla 7C3 (02) 6201 2199
School of Resource, Environmental and Heritage Sciences

General Science Option (156AB)

Students who wish to pursue a postgraduate research program in Applied Science which cannot be accommodated within any of the Master of Applied Science specialisations described above, or other degree programs offered by the Division, may apply to enter the Master of Applied Science interdisciplinary option, General Science.

It is essential that there should be one or more Division members available and willing to supervise the student for the proposed program and applicants are strongly advised to discuss their plans with a possible supervisor before submitting an application. Current areas of expertise in the Division include applied ecology, applied psychology, earth and land science, environmental chemistry, human physiology, immunology, microbiology, nutritional science, remote sensing and geographical information systems, and water science/freshwater ecology.

Course Duration:

Minimum of 2 years full-time or equivalent part-time; maximum of 3 years full-time or the equivalent part-time.

Admission Requirements:

Applicants should have completed an undergraduate degree in science or applied science with above average performance. Alternative entry is available to applicants who can demonstrate specialist expertise in science.

Course Requirements/Structure:

Students must obtain a total of 48 credit points, of which 36 must be at postgraduate level, from A or B as follows:

A by thesis alone

002000 Applied Science Masters Thesis Type 1M (full) (48 credit points)
or
002619 Applied Science Masters Thesis Type 1M (part-time) (48 credit points).

B by coursework and thesis

002001 Applied Science Masters Thesis Type 2M (full) (36 credit points)
or
002620 Applied Science Masters Thesis Type 2M (part-time) (36 credit points)
and such other subjects valued at a minimum of 12 credit points which the Faculty Higher Degree Committee approves as forming a coherent study program.

Note that these can be subsumed from a graduate diploma undertaken at the University of Canberra, or equivalent.

Course Advice:

Students must consult with their supervisors for course advice at the commencement of, and during, their studies.

Specialisation Convener:

To be advised
School of Human and Biomedical Sciences

Resource Management Specialisation (156AH)

This course is designed to meet the needs of graduates who wish to further develop expertise in aspects of resource management. It is a two-year program, and a major part of the work will be by thesis. Part of the first year may be spent on coursework.

Expert supervision is offered in the following fields – conservation biology, vertebrate pests, vegetation analysis and management, wildlife ecology, parks and heritage, resource use, catchment processes, fisheries management, regolith geology, soil science, exploration geology, exploration geochemistry, land appraisal, geomorphology, remote sensing, and geographic information systems.

Course Duration:

Minimum of 2 years full-time or equivalent part-time; maximum of 3 years full-time or the equivalent part-time.

Admission Requirements:

Applicants should have completed an undergraduate degree in science or applied science with above average performance. Alternative entry is available to applicants who can demonstrate specialist expertise in science.
Applicants would normally possess one of the following

a. the Graduate Diploma in Applied Science; or
b. an honours degree in science or a relevant professional field; or
c. a degree or approved equivalent award in an appropriate field, plus sufficient academic or professional experience in an appropriate field.

Course Requirements/Structure:

Students must obtain a total of 48 credit points of which 36 must be at postgraduate level, from A or B as follows:

A by thesis alone

002000 Applied Science Masters Thesis Type 1M (full) (48 credit points)
or
002619 Applied Science Masters Thesis Type 1M (part-time) (48 credit points).

B by coursework and thesis

002001 Applied Science Masters Thesis Type 2M (full) (36 credit points)
or
002620 Applied Science Masters Thesis Type 2M (part-time) (36 credit points)
and such other subjects valued at a minimum of 12 credit points which the Faculty Higher Degree Committee approves as forming a coherent study program.

Note that these can be subsumed from a graduate diploma undertaken at the University of Canberra, or equivalent.

Course Advice:

Students must consult with their supervisors for course advice at the commencement of, and during, their studies.

Specialisation Convener:

Dr David Williams 3C39 (02) 6201 2544
School of Resource, Environmental and Heritage Sciences

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Masters in Cultural Conservation Studies (305AD)

Entry into the 1 year Masters in Cultural Conservation Studies course is restricted to those students who have completed the Graduate Diploma specializing in Conservation of Cultural Materials, or students who have previously completed the former undergraduate degree in Conservation of Cultural Materials and have at least 1 years work experience. Students who have completed the Cultural Heritage Studies/Communication: Information Double Degree are also eligible for entry. The 1 year Masters degree is intended to allow students to undertake an extended research project and study subjects relevant to either research activities or management skills.

For students entering from the double degree the 1 year Masters offers the opportunity of gaining the advanced concepts and skills required for entry into the conservation profession.

Course Duration:
2 Semesters full-time, 4 semesters part-time, and maximum 8 semesters

Assumed Knowledge:
Undergraduate training in conservation of cultural materials, successful completion of the Graduate Diploma in Conservation of Cultural Materials.

Course Requirements:
At least 24 credit points as follows:

For graduates with a previous conservation training:
Three 4 credit point subjects at Masters level from relevant areas which may include research planning applied statistics, administration, management or other subjects as approved by the course convener
plus
005762 Research Project in Applied Science Y/Long M

For graduates of the Cultural Heritage Studies/Communication: Information Double Degree:
005760 Advanced Conservation Practice M1
plus
005761 Advanced Conservation Practice M2
plus
005762 Research Project in Applied Science Y/Long M

General Education Subjects:
No specific general education subjects are included within the Masters degree.

Course Advice:
Students will have access to course advisers with whom they are encouraged to discuss all matters relation to the planning of their program of study.

Professional Recognition:
Course advisers will have information for students on the requirements for professional membership of the following bodies: Australian Institute for the Conservation of Cultural Materials (AICCM), Museums Australia, International Council on Museums (ICOM), International Council on Monuments and Sites (ICOMOS), Association for Preservation Technology, Interpretation Australia Association.

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Degree of Master of Applied Science in Sports Studies (by research) (191AC)

Degree of Master of Arts in Sports Studies (by research) (144AB), (144AC)

The masters degrees by research in Sports Studies are designed to provide advanced training in sports science, sports humanities, or sports administration. Specialisation is possible in the sports science area in exercise physiology, biomechanics or motor learning.

Course Duration:

Minimum of 2 years full-time or the equivalent part-time; maximum of 3 years full-time or the equivalent part-time.

Admission Requirements:

Applicants should possess an approved undergraduate degree. Depending on the desired area of study in the masters programs, appropriate bridging studies may be required.

Course Requirements/Structure:

The program consists of coursework followed by a major thesis to total at least 48 credit points, as set out below.

A. at least 12 credit points from 3 of the following 4 subjects as required in the following courses:

i. **Sports Science (191AC)**
Exercise Physiology, Biomechanics, or Motor Learning
004396 Advanced Concepts in Sports Studies M 4cps
004397 Laboratory Methods in Sports Science M 4cps
004082 Statistical Principles and Research Design for Sports Studies M
or Elective PG or M subject

ii. **Sports Administration (144AB)**
004396 Advanced Concepts in Sports Studies M 4cps
004084 Administration of Sport M
004082 Statistical Principles and Research Design for Sport Studies M
or Elective PG or M subject

iii. **Sports Humanities/Media (144AC)**
004396 Advanced Concepts in Sports Studies M 4cps
004085 Research Resources in Sports Studies M
001593 Special Studies in Sports Historiography M
or Elective PG or M subject
and

B. A total of 36 credit points from the following subject(s):
004394 Sports Studies Thesis M (36cp) (full)
or
004395 Sports Studies Thesis M (36cp) (part)

Course Advice:

Students must consult with their supervisors for course advice at the commencement of, and during, their studies.

Professional Recognition:

Graduates would be eligible for membership of professional organisations relevant to sport, including the Australian Council of Health, Physical Education and Recreation (ACHPER), the Australian Society for Sports Administrators (ASSA), and Sports Medicine Australia (SMA).

Course Convener:

Associate Professor Alan Roberts
Room 3B46, (02) 6201 2931.
School of Human and Biomedical Sciences

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Degree of Master of Arts in Sports Studies (by research) (144AB), (144AC)

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Degree of Master of Architecture (by coursework) (569AA)

The purpose of the coursework Master of Architecture degree is to provide a degree for candidates whose first degree is from a non-design and or alternative design discipline.

Students will undertake design projects within a common studio subject, taking benefit from the inter-disciplinary structure of the School of Design.

The program provides the opportunity for the extension of study from the applicant's original discipline with the discipline of architecture (for example, environmental psychology. The course will develop practical reasoning and critical judgment skills concerning the practice of design and related design theories in parallel with persons already trained in the design professions of architecture, Landscape Architecture and Urban Design studying for the Master of Design degree of their professional discipline.

On completion of the Master of Architecture award a student will have developed conceptual understandings and practical application skills in the area of architectural design.

Course Duration:

2 years full-time, maximum 5 years including a subsumable Graduate Diploma in Design and Technology.

Admission Requirements:

In addition to the normal university requirements for admission to a masters degree level course, applicants must
have completed a minimum of two years relevant professional experience, and
either have completed the requirements of either the Graduate Certificate in Design Technology or equivalent with a minimum grade point average of 5 (for course applicants whose Bachelor's degree is in an aligned area)
or
have completed the requirements of the Graduate Diploma in Design and Technology or equivalent with a minimum Grade Point Average of 5 (for course applicants whose bachelor's degree is in a non-aligned area).

Course Requirements:

At least 48 credit points as set out below:

a. 40 credit points from the following:
   005424 Master of Design (Architecture) Studio S1 (M)
   005425 Master of Design (Architecture) Studio S2 (M)
   005426 Master of Design (Architecture) Studio S3 (M)
   005427 Master of Design (Architecture) Studio S4 (M)
   005432 Technology A
   005433 Technology B

b. 8 credit points chosen from the following:
   004504 Research Methods Environmental Design
   or
   005039 Urban Research Methods
   005436 History and Theory of Design A M
   005437 History and Theory of Design B M
   005498 History of Landscape Architecture A
   005440 Environmental Law M
   005441 Urban Design Principles M

Course Enquiries:

Contact the School of Design
(02) 6201 2178
e-mail: architecture@canberra.edu.au

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Degree of Master in Counselling Psychology (645AA)

The course caters for overseas graduates with a fourth year of training in psychology who are seeking to develop their skills as counselling psychologists. The course emphasises the integration of theoretical knowledge, professional skills and sound psychological practice, and has a decidedly applied focus.

A variety of teaching and delivery styles will be used in this coursework Masters degree. A flexible mode of delivery will be a key feature of the course.

Course Duration:

1 year full-time

Admission Requirements:

In addition to the normal Masters degree admission requirements applicants are required to produce evidence of the successful completion of a fourth year in psychology equivalent to a fourth year in psychology equivalent to a fourth year qualification at an Australian university. Admission will involve both academic attainment and judged suitability for counselling through an interview process. All applicants will be required to submit referees' reports.

Course Requirements:

The program consists of 24 credit points of coursework.

Advancement to a second semester of study requires successful completion of 2 out of the three subjects attempted in the first semester of study. Students may begin their study program in either semester 1 or semester 2.

Course Advice:

Students must consult with the Course Convener at the commencement of, and during their studies.

Course Convener:

Dr Geoff Denham, 3B31
Voice 6201 2276 Fax 6201 5753
Email Geoff.Denham@canberra.edu.au

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Degree of Master of Design (Architecture) (by coursework) (567AC)

The purpose of the coursework Master of Design (Architecture) degree is to provide a program of study for the extension of attitudes, skills and knowledge of applicants who have already completed an undergraduate professional degree in architecture or landscape architecture with a strong record of achievement (honours level) and who have been employed in the design professions of Architecture, Landscape Architecture and Urban Design.

The degree aims to develop practical reasoning and critical judgement concerning the practice of urban design and related design theories of architecture and landscape architecture.

The course subjects will extend students existing practical and theoretical knowledge in their respective design fields.

Students will undertake design projects within a common studio subject, taking benefit from the inter-disciplinary structure of the School of Design.

On completion of the course participants will have developed conceptual understandings and practical application skills in the area of urban design for the disciplines of architecture, landscape architecture or urban design through the synthesis of theoretical knowledge in design studio practice.

Course Duration:

1 year full-time or part-time equivalent, maximum 3 years.

Admission Requirements:

Applicants without an honours degree will be required to provide evidence of a minimum of two years practical work experience in the field. A design portfolio which indicates the design ability of each candidate may also be required where there is insufficient evidence of a candidate's design knowledge from previous studies.

Course Requirements:
At least 24 credit points as set out below:

a. 16 credit points from the following:
   005424 Master of Design (Architecture) Studio S1 M
   005425 Master of Design (Architecture) Studio S2 M

b. 8 credit points from two of the following subjects:
   004504 Research Methods Environmental Design M
   or
   005039 Environmental Law M
   005436 History and Theory of Design A M
   005437 History and Theory of Design B M
   005498 History of Landscape Architecture A
   005441 Urban Design Principles M

or other 4 credit point M level subject as approved by the Course Convener.

Course Enquiries:

Contact the School of Design
(02) 6201 2176
e-mail: architecture@canberra.edu.au

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Degree of Master of Design (Landscape Architecture) (by coursework) (567AA)

The purpose of the coursework Master of Design (Landscape Architecture) degree is to provide a program of study for the extension of attitudes, skills and knowledge of applicants who have already completed an undergraduate professional degree in landscape architecture and who have been employed in the design professions of Landscape Architecture or Urban Design. The course will extend students' existing practical and theoretical knowledge in landscape architectural design. Students will undertake design projects within a common studio subject, taking benefit from the inter-disciplinary structure of the School of Design.

The coursework Master of Design (Landscape Architecture) degree aims to develop practical reasoning and critical judgement concerning the practice of landscape architecture and related design theories of architecture and urban design.

On completion of the course participants will have developed conceptual understandings and practical application skills in the area of landscape architecture through the synthesis of theoretical knowledge in design studio practice.

Course Duration:

1 year full-time or part-time equivalent, maximum of 3 years.

Admission Requirements:

Applicants will be required to provide evidence of a minimum of two years relevant practical work experience. A design portfolio which indicates the design ability of each candidate may also be required where there is insufficient evidence of a candidate's design knowledge from previous studies.

Course Requirements:

At least 24 credit points as set out below:

a. 16 credit points from the following:
   005424 Master of Design (Architecture) Studio S1 M
   005425 Master of Design (Architecture) Studio S2 M

b. 8 credit points from two of the following subjects:
   004504 Research Methods Environmental Design M
   or
   005436 History and Theory of Design A M
   005437 History and Theory of Design B M
   005498 History of Landscape Architecture A
   005440 Environmental Law M
   005441 Urban Design Principles M

or other 4 credit point M level subject as approved by the Course Convenor.

Course Advice:

Students should seek their Course Convener for further advice.

Course Convener:

Professor Ken Taylor 7AD34 (02) 6201 5148
Landscape Architecture

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Degree of Master of Design (Urban) (by coursework) (567AB)

The purpose of the coursework Master of Design (Urban) degree is to provide a program of study for the extension of attitudes, skills and knowledge of applicants who have already completed an undergraduate professional degree in architecture or landscape architecture with a strong record of achievement (honours level) and who have been employed in the design professions of Architecture, Landscape Architecture and Urban Design.

The degree aims to develop practical reasoning and critical judgement concerning the practice of urban design and related design theories of architecture and landscape architecture.

The course subjects will extend students' existing practical and theoretical knowledge in their respective design fields.

Students will undertake design projects within a common studio subject, taking benefit from the inter-disciplinary structure of the School of Design.

On completion of the course, a participant should have developed conceptual understandings and practical application skills in the area of urban design for the disciplines of Architecture, Landscape Architecture or Urban Design through the synthesis of theoretical knowledge in design studio practice.

Course Duration:

1 year full-time or part-time equivalent, maximum 3 years.

Admission Requirements:

Applicants without an honours degree will be required to provide evidence of a minimum of two years practical work experience in the field. A design portfolio which indicates the design ability of each candidate may also be required where there is insufficient evidence of a candidate's design knowledge from previous studies.

Course Requirements:

At least 24 credit points as set out below:

a. 16 credit points from the following:
   005424 Master of Design (Architecture) Studio S1 M
   005425 Master of Design (Architecture) Studio S2 M

b. 8 credit points from two of the following subjects:
   004504 Research Methods Environmental Design M
   or
   005440 Environmental Law M
   005436 History and Theory of Design A M
   005437 History and Theory of Design B M
   005498 History of Landscape Architecture A
   005441 Urban Design Principles M
   or other 4 credit point M level subject as approved by the Course Convener.

Course Enquiries:

Contact the School of Design (02) 6201 2176
e-mail: architecture@canberra.edu.au

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Degree of Master of Facilities Management (by coursework) (563AA)

This course provides graduates of the Graduate Diploma in Facilities Management with the opportunity to expand their conceptual and vocational skills and knowledge in facilities management. These skills and knowledge will equip them as senior facilities managers in both the public and private sectors of the property industry.

Course Duration:

2 years full-time, 3 years part-time.

Admission Requirements:

A Bachelor's degree in a relevant field, or other qualification, or a combination of qualifications and appropriate work experience deemed to be equivalent by the University's Admissions Committee.

Course Requirements:

At least 48 credit points as set out below:
005417 Capital Works Programs M
005422 Environmental Analysis M
005423 Facilities Management M
005415 Facilities Management Research M
005414 Human Comfort & Services Design M
005413 Maintenance Programming M
005412 Office Planning & Assessment M
005418 Portfolio Asset & Investment Analysis M
005419 Project and Strategic Management M
005420 Risk Management M
005416 Urban Systems M
005421 Value Management M

Course Advice:

should see their Course Convener for further information.

Course Convener:

Mr Adrian Kirk 7B21 (02) 6201 2095
Facilities Management and Building Design

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Degree of Master of Landscape Architecture (by coursework) (568AA)

The purpose of the Master of Landscape Architecture is to provide a professionally accredited Master of Landscape Architecture degree for candidates from a non-design aligned background and who have completed the prerequisite bridging program of a Graduate Diploma in Design and Technology (Landscape Architecture).

Students will undertake design projects within a common studio subject, taking benefit from the inter-disciplinary structure of the School of Design.

A student having completed the coursework will be able to undertake design work requiring practical reasoning and critical judgement concerning the practice of landscape architecture and design at a level appropriate for professional accreditation.

Course Duration:

1 year full-time, 2 years part-time, maximum of 3 years.

Admission Requirements:

Applicants must have satisfactorily completed the Graduate Diploma in Design and Technology (Landscape Architecture) from the University of Canberra or equivalent and have a minimum of two years relevant professional work experience. A design portfolio which indicates the design ability of each candidate may also be required where there is insufficient evidence of a candidate's design knowledge from previous studies.

Course Requirements:

At least 24 credit points as set out below:

a. 16 credit points from the following:
   005438 Landscape Studio A M
   005439 Landscape Studio B M

b. 8 credit points from the following:
   004504 Research Methods Environmental Design
   or
   005440 Environmental Law M
   005436 History and Theory of Design A M
   005437 History and Theory of Design B M
   005498 History of Landscape Architecture A
   005441 Urban Design Principles M

Course Advice:

Students should seek their Course Convener for further advice.

Course Convener:

Professor Ken Taylor 7AD34 (02) 6201 5148

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Degree of Master of Nursing (by research) (221AB)

The aim of the Master of Nursing course by research is to provide graduates with advanced knowledge and skills in all facets of the research process in order for them to contribute effectively to nursing and health care policy.

Course Duration:

Minimum of 2 years full-time or the equivalent part-time; maximum of 3 years full-time or equivalent part-time.

Admission Requirements:

Applicants must be eligible for registration as a nurse in the ACT and hold a Bachelor of Nursing degree or its equivalent. A minimum of one year's clinical experience since initial registration is also required.

Course Requirements:

Satisfactory completion of 48 credit points.

a. 8 credit points from the following required subjects:
   003649 Nursing Research PG or 005508 Research Planning PG
   003646 Theoretical Foundations in Nursing PG
   and
b. 004393 Master of Nursing Thesis (40cp) (part-time) *or*
   004392 Master of Nursing Thesis (40cp) (full-time)

Course Convener:

Associate Professor Linda Reaby
Room 12D6, (02) 6201 2546
School of Nursing

Typical Full-time Course Structure:
Degree of Master of Nursing

Semester 1	Semester 2
YEAR 1	
003649 Nursing Research PG *or* 005508 Research Planning PG	003646 Theoretical Foundations of Nursing PG
004392 Master of Nursing Thesis (40cp)	004392 Master of Nursing Thesis (40cp)
YEAR 2	
004392 Master of Nursing Thesis (40cp)	004392 Master of Nursing Thesis (40cp)

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Degree of Master of Sports Management (643AA)

This course is designed to provide an advanced understanding of the social and human resource implications of management in the sports industry, and the opportunity to complete dissertation on a topic relevant to the sports industry.

On completion of this course, graduates will be able to: demonstrate information collection and analysis processes relevant to sports management; manage the human resources of a sports organisation, including participants, volunteers and professional staff; demonstrate the ability to formulate and investigate a question in order to clarify a contemporary debate in sports management, and contribute to the effective management within an existing sport organisation.

Course Duration:

1 year full-time study or equivalent part-time study.

Admission Requirements:

A bachelor level degree from an Australian tertiary institution. Or equivalent, and a graduate diploma from an Australian tertiary institution in a relevant field of study, or equivalent.

Course Requirements:

At least 24 credit points, comprising the subjects
005767 Contemporary Social Context for Sport
005768 People, Management and Sport
005769 Sports Management Dissertation M

Program Relationships

The Masters is part of a program in Sports Management comprising:

Graduate Certificate in Sports Management
Graduate Diploma in Sports Management
Master in Sports Management
The Graduate Diploma is an entry requirement for the Master in Sports Management

Course Convener:

Mr John Dodd 3B44 (02) 6201 2986
School of Human and Biomedical Sciences

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Degree of Master of Sports Management (643AA)

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Degree of Master of Sports Medicine (by coursework) (280AA)

This course satisfies a demand for those who seek a recognised qualification in sports medicine. It consists of course and clinical work which provide advanced training in aspects of clinical medicine and sports injury management as well as the preparation of a written dissertation on a relevant topic in sports medicine. It is full-fee paying and available only on a full-time basis.

The course, which is administered by the Division of Science and Design, is conducted by the Department of Sports Medicine and the Centre for Sports Science and Sports Medicine and is delivered at the Australian Institute of Sport in Canberra.

Course Duration:

1 year full-time.

Admission Requirements:

The course is available for medical graduates with at least one year of postgraduate clinical experience.

Course Requirements:

48 credit points from 7 required subjects at postgraduate level.

Required Subjects:

004169 Clinical Sports Injury Management PG1 (Sports Medicine)
004174 Research Methods PG1 (Sports Medicine)
004172 Scientific Basis of Clinical Sports Medicine PG
004170 Internal Medicine in Sport and Exercise PG (Sports Medicine)
004171 Clinical Sports Injury Management PG2 (Sports Medicine)
004175 Research Methods PG2 (Sports Medicine)
004173 Special Considerations in Sports Medicine PG

Course Advice:

Students must consult with their supervisors for course advice at the commencement of, and during, their studies.

Course Director:

Professor Peter Fricker (02) 6214 1253 or fax (02) 6214 1603

Course Convener:

Dr Kieran Fallon (02) 6214 1253 or fax (02) 6214 1603
School of Human and Biomedical Sciences

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Degree of Master of Urban Management (by coursework) (427AA)

The purpose of the Master of Urban Management degree by coursework is to extend the perceptions, skills and knowledge of people employed in or seeking employment in the management of urban development; to enhance their capacity to undertake strategic planning, financial and economic management; and to equip them to manage changing public-private sector relationships in urban development in an era of globalisation of financial markets and structural change in the roles of governments and the private sector in most societies.

Participants will gain a sound understanding of the principles and practice of good financial management in government. They will develop skills in the application of financial analysis and investment evaluation tools, and in their use as aids to management decision-making. They will also gain a sound knowledge of best practice in contractual relationships with government and the private sector.

A policy paper will provide students with an opportunity to synthesise their learning and explore an issue relevant to their interests and experience.

Students will develop skills in a range of strategic planning procedures. They will also gain in-situ experience of urban management systems in large, rapidly developing cities in order to test and evaluate the knowledge and skills gained. Further, the program aims to enable graduates to develop networks of contacts and experienced advisers internationally to assist them and their organisations in their responsibilities.

Graduates from the program will be equipped to progress their careers with a view to becoming key players and leaders in the future management of rapidly developing cities, or in cities in the Australia/Pacific region. They will also be prospective candidates for entry to the University's Professional Doctorate program.

Course Duration:

1 year (12 months) full-time, equivalent to four semesters of 13 teaching weeks. Maximum length permitted is 36 months.

Admission Requirements:

A Bachelor Degree or other qualifications deemed equivalent by the University's Admissions Committee, plus a minimum of two years appropriate professional work experience. The Graduate Diploma program is completed before undertaking subjects in the masters course.

Course Requirements:

At least 48 credit points from the following 4 credit point subjects:

005039 Urban Research Method G
005036 Globalisation, Urbanisation and Economic Growth G
005040 Urbanisation and Microeconomics G
005037 Urban Development Planning G
005035 Designing Sustainable Development G
005038 Urban Politics and Governance G
005045 Research Essay M
005042 Financing Urban Development M
005041 Financial Management and Investment Evaluation M
005043 Managing Urban Systems M
005046 Strategic Planning in Urban Management M
005044 Planning and Development in Developing Cities M

or other approved subjects.

Course Structure:

The program will be delivered as a series of intensive subjects each of 3 - 4 weeks duration. Regular lectures followed by tutorials and study sessions will provide for the equivalent of a semester's student contact in a normal teaching program to be covered during that 3 - 4 week period.

Only one subject will normally be taken at any time, as subjects will be presented sequentially over a twelve month cycle. Depending on the numbers of students, that cycle may be commenced more than once in a year so that more than one "stream" of students may be taking the course in a given calendar year (eg: one stream commencing January, another in June). Studio exercises and group projects will be used where appropriate to simulate real-life working situations where group consideration of issues in the lead-up to management decision-making is usual.

The Centre for Developing Cities offer all the units as individual short courses for professional development.

Course Advice:

Contact the course convener in the first instance, or the Centre for Developing Cities Executive Officer, Ms Alison Adler, (02) 6201 2315.

Course Convener:

Associate Professor Kath Wellman
Room 7C16, (02) 6201 2575
Centre for Developing Cities

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Degrees of Master (by thesis)

Architecture (192AA)

Environmental Design (158AA)

Industrial Design (196AA)

Landscape Architecture (195AA)

Urban and Regional Planning (110AA)

These masters degree courses consist of a thesis comprising advanced study and research embodying an original investigation of a topic falling within one or more fields of study for which the masters degree has been accredited. Candidates whose thesis will be in a cross-disciplinary area will enrol in the Master of Environmental Design course. Those whose thesis will be predominantly in one area will enrol in the appropriate degree course. The thesis may take the form of a written report with drawings or other supplementary material.

Course Duration:

2 years full time or equivalent part time.

Admission Requirements:

Entrance to the masters degree courses is open to graduates in relevant disciplines. Graduates in other disciplines or those who have successfully completed degree courses of three-year duration only, will be required to take bridging subjects unless they can demonstrate that their work experience has served the same purpose.

Course Requirements:

Students are required to complete a thesis valued at 48 credit points.

Enrolment:

Students enrol in either 001812 Environmental Design Masters Thesis (for part-time candidates) or 002861 Environmental Design Masters Thesis (Full).

Course Enquiries:

Professor Ken Taylor
Room 7AD34, (02) 6201 5148/2635
School of Design

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Degree of Doctor of Environmental Design (320AA)

This Professional Doctorate degree in Environmental Design provides the opportunity for advanced study and reflection on practice for professionals of standing in the fields associated with the School of Design's undergraduate and postgraduate courses. The degree will draw on a candidate's professional experience and expertise, and extend them. It will provide the opportunity to bring together in a scholarly submission professional work done over a period of time and to develop it in new directions.

The objectives of the course are:

a. to develop closer links and mutually beneficial associations between the University and senior professionals in fields associated with the School's courses;
b. to contribute to the development of professional practice in these fields.

Course Duration:

A minimum of 3 years full-time (subject to the granting of status) or its equivalent part-time. The maximum period of study will be 4 years full-time and 8 years part-time subject to satisfactory progress.

Admission Requirements:

A degree of bachelor with honours (or another qualification deemed by the University Admissions Committee to be equivalent) in a relevant course, and at least five years of professional practice in a relevant field. As well, a candidate must be able to provide evidence of the capacity to undertake specialised study at a doctoral level, and of superior professional performance (creatively and/or intellectually and/or technically) in the chosen field. Candidates wishing to undertake this course should make initial application to the Faculty's Research and Higher Degrees Committee for agreement as to the suitability of the project to be carried out.

Course Requirements:

The course consists of a combination of coursework subjects (12 credit points) and two professional doctorate project subjects (60 credit points) to total at least 72 credit points.

The major project is further developed and should demonstrate that the candidate has extensive design, technical or professional knowledge in the chosen field and has made an original contribution to that field.

Enrolment:

Unless they have been granted status, candidates should enrol first in the coursework subjects then in the Preliminary Project subject and then in the Professional Project subject.

Course Convener:

Professor Ken Taylor, 7AD34, (02) 6201 5148
Landscape Architecture

Course Structure : Doctor of Environmental Design

Semester 1	Semester 2
YEAR 1	
004508 Theoretical or Technical Study in Environmental Design	004500 Environmental Design Doctoral Project A M
004303 Research Methods in Environmental Design	
Approved Elective	
YEAR 2	
004501 Environmental Design Doctoral Project B D (year-long)	004501 Environmental Design Doctoral Project B D (cont'd)
YEAR 3	
004501 Environmental Design Doctoral Project B D (cont'd)	004501 Environmental Design Doctoral Project B D (cont'd)

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Degree of Doctor of Environmental Design (320AA)

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Degree of Doctor of Philosophy (232AA)

(Applied Science)

The program is designed to provide an opportunity for high calibre graduates to undertake scholarly postgraduate research in a field of study taken from one of the following areas of expertise within the Division - cultural heritage sciences, human and biomedical science, resource and environmental science, dependent on the availability of supervisors.

It is strongly recommended that all potential candidates contact the course convener prior to submission of an application, as a research proposal (3-5 pages) is required with the application.

Successful completion of the program requires candidates:

- to conceive, design and carry to completion a piece of original research which, in the opinion of three independent assessors of recognised standing, adds substantially to existing knowledge and understanding of the field of study;
- to demonstrate a thorough knowledge of the scientific literature in their field of study and be aware of current or potential areas of contention likely to form the focus of future research in their field;
- to develop the skills necessary for communicating the results of their work effectively to other professionals in their field of study;
- to demonstrate a high degree of scholarship.

Course Duration:

Minimum of 3 years full-time or the equivalent part-time; maximum of 5 years full-time or part-time equivalent.

Admission Requirements:

Applicants shall have a degree of bachelor with first or upper second class honours awarded by an Australian university or other recognised higher education institution, and provide evidence of research training and aptitude for research.

Course Requirements/Structure:

Satisfactory completion of 72 credit points as follows:
004091 Doctoral Thesis in Applied Science D (full-time) or
004090 Doctoral Thesis in Applied Science D (part-time)

Course Convener:

Professor Glenn Gardner, Room
12D14, (02) 6201 5131, fax (02) 6201 5128,
e-mail: gardner@scides.canberra.edu.au
School of Nursing

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Degree of Doctor of Philosophy (232AA)

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Degree of Doctor of Philosophy (251AA)

(Environmental Design)

The School offers a PhD program in areas of study related to its research centres: cultural heritage conservation studies and environmental philosophy, planning and design.

Course Duration:

3 years full-time or equivalent part time; maximum period of enrolment 5 years or equivalent part-time.

Admission Requirements:

Candidates must hold an honours degree at first class or 2A level, or a qualification deemed by the University's Admissions Committee to be equivalent. The qualification should be in a relevant discipline.

Course Structure:

A candidate will be required to undertake original research resulting in a thesis which makes a significant contribution to understanding, and/or to knowledge and/or its application in an agreed specialised area within the field of studies in environmental design. The work should entail systematic and searching reviews of the relevant literature in order to locate the study in relation to existing work in the field, the development of a clear statement as to the aims and objectives of the study, systematic investigation of the topic and the development of a well articulated theoretical position for undertaking its analysis. All this work should be incorporated into a well-written and well-argued thesis which describes the work done and articulates the findings of the study.

Enrolment:

Students enrol in either 004436 Doctoral Thesis in Environmental Design D (full-time); or 004435 Doctoral Thesis in Environmental Design D (part-time).

Enquiries to:

Professor Ken Taylor, 7AD34 (02) 6201 5148.
School of Design

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Degree of Doctor of Urban Management (TBA)

The professional doctorate course in urban management seeks to provide opportunities for advanced study and reflection on practice in the professional field of urban management. Such opportunities are to be provided for candidates of standing in a relevant profession who will be able to draw upon and extend their professional experience and expertise.

The objectives of the Doctor of Urban Management are to enable practitioners to extend and build upon their professional experience through:

- developing the research skills and the expertise to synthesise and abstract ideas and theory which underlie the students professional work in urban management;
- supporting postgraduate students in extending these ideas or theory into a scholarly research dissertation which constitutes an original and significant contribution to the relevant literature and/or to professional practice;
- contributing to knowledge in urban management;
- developing closer links between theory and practice by developing mutually beneficial associations between the University and senior professionals in fields associated with urban management;
- contributing to the development of professional practice in urban management.

Course Duration:

4 years full time: 8 years part time

Academic Requirements:

At least 72 credit points are required through completing the unit 005028 Advanced Public Administration Research (8 credit points) and the 005799Urban Management Doctorate Dissertation (64 credit points).

Admission Requirements:

Before a candidate is admitted to the Doctorate of Urban Management program by the Higher Degrees Committee, the Centre for Developing Cities must be satisfied that it is able to supervise the candidate's proposed dissertation and that the candidate satisfies the following admission requirements:
Holds a bachelor degree with honours or a Masters degree in a relevant field (or another qualification deemed by the University Admissions Committee to be equivalent)
Has five years of professional practice in a relevant area.
Provides evidence of the capacity for specialised work at the doctoral level and relevant professional development
Provides evidence of superior professional performance both intellectually and technically.

Provided a candidate has the relevant professional experience and qualifications a candidate with a bachelors degree without honours may enrol in the subjects:

005039 Urban Research Methods G
005036 Globalisation, Urbanisation and Economic Growth G
tba Urbanisation and Economic Growth

A credit average in these three units or three other units deemed equivalent by the course convener would qualify the applicant for entry into the degree.

Course Convener:

Associate Professor Kath Wellman 7C6 (02) 6201 2575
Centre for Developing Cities

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Degree of Doctor of Urban Management (TBA)

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Division of Management and Technology

General Information

Pro Vice-Chancellor
Professor Graham Pollard

Deputy Director and Director of Development
Professor Brian Andrew

Head of School of Accounting, Banking and Finance
Ms Margo Wade

Head of School of Computing
Dr Craig McDonald

Head of School of Economics and Marketing
Professor Philip Lewis

Head of School of Electronics and Telecommunications Engineering
Associate Professor Andrew Cheetham

Head of School of Law
Ms Keturah Whitford

Head of School of Management and Policy
Dr Paul Kringas

Head of School of Mathematics and Statistics
Professor Robert Bartnik

Business Team Manager
Mrs Diane Roberts

Executive Officer
Mr Alan Wheeley

Student Affairs Manager
Mr David Sneddon

General Enquiries
6B17 (02) 6201 2682 (Management) info@dmt.canberra.edu.au
11B27 (02) 6201 2412 (Technology)

The Division of Management and Technology presently offers undergraduate, graduate, postgraduate and double degree courses leading to the awards listed on the previous page. Students should refer to the section of this Handbook entitled Information for Students, in particular those paragraphs covering definition of University terms, admission, enrolment and academic progress. Prospective and newly-enrolled students should also note the knowledge assumed for each course.

Schools

The Division of Management and Technology has seven Schools namely: the School of Accounting, Banking and Finance; School of Computing, School of Economics and Marketing; School of Electronics and Telecommunications Engineering, School of Law; School of Management and Policy; and the School of Mathematics and Statistics.

Learning at the University of Canberra

Any student at the University of Canberra may be expected to use computers for e-mail, online research and word processing. Students may access their individual student records including academic record, examination results, library borrowing record and network printing account via the Internet-based Online Student Information System (OSIS). Some subjects and courses make teaching material available through the Internet and use the computer network for communication within the subject or course. Other courses may be offered off campus and/or in intensive mode. (A course delivered in intensive mode involves blocks of teaching – for example a block of four weeks full-time teaching – instead of the standard delivery of a set number of lectures and tutorials each week for a standard semester.)

For those courses which involve the use of information technology for the delivery of part or all of the course, the University offers a range of services to assist students to acquire the necessary skills. Student training and awareness programs are provided by different areas of the University including the Library, Computer Centre and Academic Divisions. For details see: http://www.canberra.edu.au/library/student.html

Computer facilities and services are in great demand and students may wish to arrange access to the Internet directly from their home. The University currently has a special arrangement with OzEmail for the provision of Internet services to University of Canberra students and staff. For details see: http://www.canberra.edu.au/uc/dial-in/

For information about special requirements for any particular course, students should contact the relevant Divisional Office.

Other Information About the Division

Approved Majors/Approved Minors

Approved majors in accounting, banking and finance, commercial law, economics, financial management, law, legal studies, management, management accounting, marketing, politics, sociology, sustainable development economics and women's studies are also taught within the Division as part of the Division's courses, and as part of courses offered by other Divisions within the University. Approved minors are offered in these fields as well. Refer to the approved majors and approved minors listings in this Handbook for information about all of the approved majors and approved minors offered by the University.

Computing related courses

The group of computing related courses includes alternatives that vary in duration and emphasis as follows:

1. The *Bachelor of Information Technology* is a three year course covering employment related aspects of computer programming, systems design, and issues related to IT management. The course also incorporates a two or three year-long elective sequence of subjects in a non-computing field, e.g. economics.
2. The *Bachelor of Software Engineering* provides a greater software focus – within a three year study program. A two-year sequence of subjects is included from an elective field of study.
3. The four year *Bachelor of Engineering in Software Engineering*, adds studies in engineering and quality assurance as well as advanced and elective topics. The course also incorporates a two or three year-long elective sequence of subjects in a non-computing field, e.g. economics.
4. The four year *Bachelor of Engineering in Computer Engineering* is for students wanting to focus on a combination of computer hardware and software related subjects.
5. The three-year *Bachelor of Science (Physical Science)* includes a "Computer Science" option that focuses on Computer Engineering (either hardware or software) and Applied Mathematics.

Work Required

All the computing subjects place a strong emphasis on practical work. This work is intended to be processed on the University's computer systems, and students are usually required to use the laboratories associated with these facilities. Supervised practical work is undertaken during laboratory sessions, while practical projects and assignments are featured throughout the programs of study.

Double Degrees with Law, Applied Economics, Business Administration and Information Technology

The University of Canberra offers double degree courses in a variety of areas. A number of these double degrees allow students to obtain a Bachelor of Laws, Bachelor of Applied Economics, Bachelor of Business Administration or a Bachelor of Information Technology degree in conjunction with another degree course offered within Division.

Field Classes

Some of the subjects students are required or may elect to take may contain compulsory elements of field experience. In such instances students will be expected to meet their own transport costs.

General Education Subjects

Refer to this listing in the Handbook for the subjects available this year.

Library Facilities for Doctoral Students

Library facilities in the City of Canberra are excellent. Many of the nation's major research collections are located here, including the National Library and more specialist departmental, university and institutional libraries distributed around Canberra which are accessible through the University of Canberra library. The University also has excellent electronic research facilities and is committed to providing on-line access to other libraries and databases for research purposes.

Mathematics Preparation Program

This program is for students with insufficient mathematical background for the science, computing or engineering course they wish to study. After diagnostic testing, students are given self-paced, tutor-supported modules of mathematics to study. The program runs over the summer period. Enquiries: (02) 6201 2619.

Professional Management Programs (Entrepreneurial Centre)

Professional Management Programs is the entrepreneurial center of the Division of Management and Technology. It manages an extensive short course program, customised Graduate Certificate programs, and administers the Division's extensive Summer School.

Short Course Program – The Professional Management Programs provide public short courses delivered on campus and in-house for organisations in many professional disciplines. Short course programs can be customised to address the particular training needs of organisations.

Graduate Certificate Program – The Professional Management Programs develop and deliver a range of a Graduate Certificate Programs across many professional disciplines for both the Public Service and the Private Sector.

Summer School Program – from November to February each year, the Professional Management Programs manages an extensive Summer School Program for the Division of Management and Technology. The program includes intensively delivered subjects from many disciplines in the Division

For further information on Professional Management Programs, offer, check out its website: http://pmp.canberra.edu.au or telephone one of our Client Services Officers (02) 6201 2977 or (02) 6201 5327.

Project Subjects

Some of the subjects which students are required or elect to take may involve project work and travel, or industrial experience, off campus. In such cases, students are expected to meet their own transport costs.

Service Subjects for Graduates

University graduates in economics or commerce with a major in accounting who did not include company law, auditing and taxation law in their courses and who wish to qualify for membership of the Australian Society of Certified Practising Accountants, may complete the Commercial Law approved minor offered at this University, comprising the subjects 004977 Introduction to Business Law, 004993 Law of Business Associations and 004994 Revenue Law. The Society will grant status to candidates who pass these subjects.

Student Resource Centres

This is a drop-in study and resource centre which provides additional assistance to first year students studying computing, mathematics, statistics or physics subjects. Help is also available to students with mathematical or statistical problems arising in other subjects. Mathematics preparation programs can be customised to individual students' needs, supported by the Centre's library of learning modules, lecture notes, textbooks and tutorial exercises.

The Centre is located in room 11A33, on the ground floor of Building 11, and is open from February through November. Information about session times is available from the Reception Desk on level B of Building 11, (02) 6201 2434.

A similar facility, located in room 6B39, on the ground floor of Building 6, is oriented to the needs of undergraduate students studying accounting, banking and finance, law, social sciences, management, administration and economics.

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Degree of Bachelor of Applied Economics (278AA)

The course is designed for students who intend to enter both public and private organisations. It allows flexibility both within the core and with the choice of a second major. Students may combine their studies of economics with second majors that range from sociology and women's studies to accounting and law. The course will provide the analytical skills normally required of economists as well as a capacity to think critically about policy issues.

The course may also be taken as a double degree program with the degrees in accounting, banking and finance, business administration, law, management or social sciences.

Students who are enrolled in a double-degree may graduate in their first degree as soon as they complete the requirements.

Course Duration:

3 years full-time or equivalent part-time, maximum 20 semesters.

Assumed Knowledge:

ACT: English (T) major; NSW: 2u English.

It is recommended that students should have Advanced Mathematics in the ACT, or 2u Mathematics in the NSW HSC, or equivalent.

Course Requirements:

At least 72 credit points comprising:

- 50 credit points from a Specific Core in Applied Economics including:
  i. 12 credit points from a Foundation Set
  ii. 22 credit points from an Economics Major
  iii. 16 credit points from a Professional Option
- 22 credit points from an Approved Major chosen from accounting, applied statistics, employment relations, information systems, language, law, management, marketing, politics, psychology, sociology, or subject to the agreement of the course adviser, any other approved major.

i. Foundation subjects:
004849 Australian Economy
004815 Introduction to Australian Politics
004207 Introduction to Management
003539 Business Statistics 1

ii. One of two Economics majors:
either
000020 Microeconomics 1
000034 Macroeconomics 1
004076 Microeconomics 2
000035 Macroeconomics 2
000099 International Economics
004215 Policy Issues in Macroeconomics
or
003519 Economics 1A
004213 Economics 2A
004214 Policy Issues in Microeconomics
004215 Policy Issues in Macroeconomics

iii. Professional Option: four subjects from the following
004125 Business Statistics 2
004122 Applied Statistics 3
004123 Applied Statistics 4
004124 Applied Statistics 5
003495 Development Administration
000892 Development Economics
000052 Environmental and Resource Economics
003639 Financial Institutions and Markets
000104 Labour Economics
000102 Managerial Economics
004214 Policy Issues in Microeconomics
001359 Project Evaluation
000101 Public Finance
004533 Consumer Behaviour
002429 International Marketing
000498 Marketing
001989 Marketing Management
003965 Marketing Research Methods

(b) For details of the subjects comprising approved majors, refer to the listing under that heading in the Handbook.

Course Advice:

Students are encouraged to attend course advice sessions and to seek further advice from the course convener, especially at the start of their course.

Course Convener:

Ms Heather Prior 6D13 (02) 6201 2991
School of Economics and Marketing

Typical Full-time Course Structure: Bachelor of Applied Economics

Semester 1	Semester 2
YEAR 1	
000020 Microeconomics 1 (semester-long)	000034 Macroeconomics 1 (semester-long)
or 003519 Economics 1A (year-long)	*or* 003519 Economics 1A (cont'd)
004849 Australian Economy	003539 Business Statistics 1
004207 Introduction to Management	004815 Introduction to Australian Politics
Second Major (1)	Second Major (2)
YEAR 2	
004076 Microeconomics 2 (semester-long)	000035 Macroeconomics 2 (semester-long)
or 004213 Economics 2A (year-long)	*or* 004213 Economics 2A (cont'd)
Second Major (3)	Second Major (4)
Professional Option (1)	Professional Option (2)
YEAR 3	
004214 Policy Issues in Microeconomics	004215 Policy Issues in Macroeconomics
or 000099 International Economics	Second Major (6)
Second Major (5)	Professional Option (4)
Professional Option (3)	

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Degree of Bachelor of Business Administration (444AA)

This course may, under certain circumstances, be offered in flexible delivery mode. For further information, students should contact the relevant Divisional Office.

This course is designed for students who intend to work in a commercial environment, either in the private or public sectors. It consists of core subjects in business disciplines, one of two management minors, and a professional option chosen from a specified list. The course is designed so that students will complete a major in management and a major in one other business discipline. Students will develop a broad range of analytical skills necessary to function successfully in a business environment.

The course may also be taken as a double degree program with the degrees in applied economics, accounting, banking and finance, law or management.

Course Duration:

3 years full-time or equivalent part-time, maximum 20 semesters.

Assumed Knowledge:

ACT: English (T) major; NSW: 2u English.

It is recommended that students should have Advanced Mathematics in the ACT, or 2u Mathematics in the NSW HSC, or equivalent.

Course Requirements:

At least 70 credit points comprising:

40 or 41 credit points from a Specific Core in Business Administration

16 credit points from a Professional Option

14 credit points from an Approved Minor in either Employment Relations or Human Resource Management.

Specific Core in Business Administration:

(i) Business subjects 40 or 41 credit points

004824 Accounting and Finance 1A
004825 Accounting and Finance 1B
003539 Business Statistics 1
004831 Accounting Information Systems
and one of the following two alternatives:
000034 Macroeconomics 1 *and*
000020 Microeconomics 1, or
003519 Economics 1A
and one of the following two alternatives:
004991 Law 1: Introduction to Law *and*
004992 Law 2: Contracts (LLB), or
004977 Introduction to Business Law *and*
001610 Law of Business Transactions
and all of the following:
004827 Accounting and Finance 2B
004823 Strategic Management
004817 Issues in Contemporary Management
000498 Marketing

(ii) Professional Options 16 credit points

One of the following eight alternatives:

Accounting
004826 Accounting and Finance 2A
004828 Accounting and Finance 3A
004829 Accounting and Finance 3B

and one subject from the remaining professional options

Banking and Finance
001612 Law of Financial Institutions
004836 Commercial Bank Management
004837 Credit and Lending Decisions
004839 Financial Management 1

Business Economics
000102 Managerial Economics
001359 Project Evaluation
004533 Consumer Behaviour
and one subject from the remaining professional options

Commercial Law
001612 Law of Financial Institutions
003491 Insolvency Law
004993 Law of Business Associations
004994 Revenue Law

Economics: Commerce Type
000099 International Economics
000035 Macroeconomics 2
004076 Microeconomics 2

and one subject from the remaining professional options

Law
004135 Law 3: Business Transactions (LLB)
004136 Law 4: Corporations (LLB)
004137 Law 5: Taxation Law (LLB)
004138 Law 6: Administrative Law (LLB)

Management Accounting
004839 Financial Management 1
004829 Accounting and Finance 3B
002482 Issues in Small Business

and one subject from the remaining professional options

Marketing
002429 International Marketing
001989 Marketing Management
003965 Marketing Research Methods

and one subject from the remaining professional options.

Statistics
A professional option in Statistics is also available, details may be discussed with the course convener.

Approved Minor:

14 credit points from **either**:

Employment Relations
004207 Introduction to Management
004818 Organisation Behaviour
003431 Human Resource Management 1
001372 Industrial Relations
or
Human resource Management
004207 Introduction to Management
004818 Organisational Behaviour
003432 Human Resource Management 1
003488 Human Resource Management 2

Course Advice:

Students needing course advice are advised to contact the course convener.

Course Convener:

Mr James Hanratty 6D11 (02) 6201 2703
School of Economics and Marketing

Typical Full-time Course Structure
Bachelor of Business Administration

Semester 1	Semester 2
YEAR 1	
004207 Introduction to Management	003609 Organisational Behaviour
004831 Accounting Information Systems	004977 Introduction to Business Law
001720 Accounting & Finance 1A	004825 Accounting & Finance 1B
Either 000020 Microeconomics 1 or 003519 Economics 1A (year-long)	*Either* 000034 Macroeconomics 1 *or* 003519 Economics 1A (cont'd)
YEAR 2	
003539 Business Statistics 1	001610 Law of Business Transactions
000498 Marketing	004827 Accounting & Finance 2B
003432 Human Resource Management 1	*Either* 003488 Human Resource Management 2 *or* Professional Option 1
YEAR 3	
Professional Option 3	004817 Issues in Contemporary Management
Either 001372 Industrial Relations and Professional Option 2	004823 Strategic Management
Or Professional Option 1 and Professional Option 2	Professional Option 4

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Degree of Bachelor of Commerce in Accounting (345AA)

This course is designed for students who aspire to management positions via financial management, and for those who wish to become professional accountants. The emphasis in the course is on accounting as an information system to enable the accountant to take her/his rightful place on the management team as a decision maker and information manager. The curriculum provides for the development of both professional skills and conceptual understanding and also encourages students to understand accounting within the context of its social environment.

The Bachelor of Commerce in Accounting is also available as a double degree with the degrees in applied economics, business administration, law, information technology or investment mathematics.

Course Duration:

3 years full-time or equivalent part-time, maximum 20 semesters.

Assumed Knowledge:

ACT: Advanced Mathematics and English (T) major; NSW: 2u Mathematics and 2u English.

Course Requirements:

At least 72 credit points comprising:

24 credit points from a Common Core in Accounting, Banking and Finance

24 credit points from a Specific Core in Accounting

24 credit points from a professional sequence approved by the course convener which should include the subject 004838 Ethics or an approved minor from an unrelated discipline.

Common Core in Accounting, Banking and Finance:

004824 Accounting and Finance 1A
004825 Accounting and Finance 1B
004831 Accounting Information Systems
004207 Introduction to Management
004977 Introduction to Business Law
003539 Business Statistics 1
000034 Macroeconomics 1
000020 Microeconomics 1

Specific Core in Accounting:

004826 Accounting and Finance 2A
004827 Accounting and Finance 2B
004834 Auditing
004839 Financial Management 1
004828 Accounting and Finance 3A
004829 Accounting and Finance 3B

Approved Minor:

For information on approved minors offered and details of subjects comprising them, refer to that listing in the Handbook.

Professional Sequence:

Professional sequences of subjects may be chosen from the following disciplines: accounting, administration, economics, history, politics, psychology, information systems, computing, finance, marketing, law, sociology, statistics, languages, mathematics, other (as approved by course convener).

Professional Recognition:

CPA Australia. A candidate who plans to obtain both the award of this University and admission to associate membership of CPA Australia must, in addition to the 14 required subjects given above, complete, 004993 Law of Business Associations and 004994 Revenue Law as part of a Commercial Law minor. For CPA status, completion of the CPA Australia's CPA Program and an experience requirement is also necessary.

The Institute of Chartered Accountants in Australia (ICAA). Direct entry to membership may be gained by the completion of the course followed by the completion of the ICAA's Professional Year of Study. The degree in accounting awarded by the University has been designated an approved tertiary course. Students should note that the Institute requirements include passes in the subjects comprising the Commercial Law minor. The practical experience requirement for admission to membership of the ICAA is three years for graduates of this University.

The NSW Public Accountants Registration Board. Graduates in accounting who include the Commercial Law minor in their courses will be exempt from all examinations by the Board.

The Institute of Chartered Secretaries and Administrators. The Council of the Institute is prepared to allow exemption from up to 12 subjects in respect of approved passes.

Course Advice:

For detailed course advice, students should contact the course convener.

Course Convener:

Mrs Judy Paterson 6C25 (02) 6201 2019
School of Accounting, Banking and Finance

Typical Full-time Course Structure: Bachelor of Commerce in Accounting

Semester 1	Semester 2
YEAR 1	
004824 Accounting and Finance 1A	004825 Accounting and Finance 1B
000020 Microeconomics 1	000034 Macroeconomics 1
003539 Business Statistics 1	004977 Introduction to Business Law
004207 Introduction to Management	004831 Accounting Information Systems
YEAR 2	
004826 Accounting and Finance 2A	004827 Accounting and Finance 2B
004839 Financial Management 1	004834 Auditing
Approved minor *or* professional subject	Approved minor *or* professional subject
YEAR 3	
004829 Accounting and Finance 3B	004828 Accounting and Finance 3A
Approved minor *or* professional subject	Approved minor *or* professional subject
Professional subject	Professional subject

Note: Students who are planning to undertake the Graduate LLB program should consult with the convener of that program as to the law component of their degree.

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Degree of Bachelor of Commerce in Banking and Finance (395AA)

This course meets the needs of those wishing to pursue executive careers in the banking and finance industry. Career opportunities may be found in financial institutions such as trading banks, merchant banks, finance companies, building societies and credit unions, and in positions such as treasurers, bond traders, money market or foreign exchange managers, financial analysts and business executives in non-financial corporations in the private and public sectors.

The course provides an international perspective to capital markets and risk analysis and has been structured around an interdisciplinary major in banking and finance, incorporating substantial input from accounting, economics, law and information systems. The course thus seeks to provide a flexible and balanced mixture of analytical tools and practical skills directly relevant to the needs of the industry and the student.

The Bachelor of Commerce in Banking and Finance is also available as a double degree with the degree in applied economics, business administration, or law.

Course Duration:

3 years full-time or equivalent part-time, maximum 20 semesters.

Assumed Knowledge:

ACT: Advanced Mathematics and English (T) major; NSW: 2u Mathematics and 2u English.

Course Requirements:

At least 72 credit points comprising:

24 credit points from a Common Core in Accounting, Banking and Finance

36 credit points from a Specific Core in Banking and Finance

12 credit points from a professional sequence approved by the course convener which should include the subject 004838 Ethics or an approved minor from an unrelated discipline.

Common Core in Accounting, Banking and Finance:

004824 Accounting and Finance 1A
004825 Accounting and Finance 1B
004831 Accounting Information Systems
004207 Introduction to Management
004977 Introduction to Business Law
003539 Business Statistics 1
000034 Macroeconomics 1
000020 Microeconomics 1

Specific Core in Banking and Finance:

001612 Law of Financial Institutions
004836 Commercial Bank Management
004837 Credit and Lending Decisions
003639 Financial Institutions & Markets
004839 Financial Management 1
004840 Financial Management 2
000498 Marketing
000374 Business Management
003393 International Finance

Elective Sequence:

The elective stream allows students to combine the core studies in accounting, economics, law and information systems with additional studies in areas such as economics, computing, languages or other approved area, to produce a finely tailored "niche" program.

Course Advice:

Students are encouraged to seek course advice from the course convener in their choice of an elective sequence.

Professional Recognition:

Students who have completed the degree course in banking and finance will have satisfied the academic requirements for senior associate status in the Australian Institute of Banking and Finance.

Course Convener:

Mr Graham Rogers 6C14 (02) 6201 5043
School of Accounting, Banking and Finance

Typical Full-time Course Structure:
Bachelor of Commerce in Banking and Finance

Semester 1	Semester 2
YEAR 1	
004824 Accounting and Finance 1A	004825 Accounting and Finance 1B
000034 Macroeconomics 1	000020 Microeconomics 1
003539 Business Statistics 1	004977 Introduction to Business Law
004207 Introduction to Management	004831 Accounting Information Systems
YEAR 2	
003639 Financial Institutions and Markets	003393 International Finance
004839 Financial Management 1	004840 Financial Management 2
000498 Marketing	001612 Law of Financial Institutions
YEAR 3	
000374 Business Management	004837 Credit and Lending Decisions
004836 Commercial Bank Management	004838 Ethics *or* elective
Professional elective	Professional elective

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Degree of Bachelor of Commerce in Management Sciences (393AA)

The course provides students with a broad education in the quantitatively based disciplines related to business decision making. From a problem solving perspective, students are introduced to ideas, techniques and practices associated with the fields of:

- accounting
- economics and marketing
- computer information systems
- quantitative methods (mathematics and statistics)

The course prepares students for management related careers across a variety of industries. The flexibility in the program makes it particularly well suited to careers in small business. Graduates are immediately useful in tasks related to the objective analysis of information.

Graduates are suited to employment in private and public sector business, in fields such as entertainment, tourism, manufacturing, retailing and public administration. Some graduates may further advance their professional careers by later completing a specialist course such as a Graduate Diploma in Computing, or a Master of Business Administration.

Course Duration:

3 years full-time or equivalent part-time, maximum 20 semesters.

Assumed Knowledge:

ACT: Advanced Mathematics and English (T) major; NSW: 2u Mathematics and 2u English.

Course Requirements:

At least 71 credit points comprising:

44 credit points from two Approved Majors (22 credit points each)

14 credit points from one Approved Minor, not being taken as part of an Approved Major

Other approved subjects to satisfy the total course requirements of 71 credit points.

1. *Year 1 level requirements*:

   27 credit points as follows (each subject 3 credit points):

   004824 Accounting & Finance 1A
   004825 Accounting & Finance 1 B
   003539 Business Statistics 1
   004939 Foundations of Systems Analysis & Design
   004941 Introduction to Information Systems
   004207 Introduction to Management
   000034 Macroeconomics 1
   000577 Mathematical Methods
   000020 Microeconomics 1

2. *Approved Major sequences*:

   Two to be chosen from the following list, each totalling 16 credit points above Year 1 level (initial 6 credit points have been included in (1) above):

   either Management Accounting *or* Financial Management
   either Economics: Commerce Type *or* Marketing
   Computer Information Systems
   Quantitative Methods

3. *Approved Minor sequence*:

   One to be chosen from the following list in a subject area not chosen as an approved major sequence, totalling 8 credit points above Year 1 level (initial 6 credit points have been included in (1) above):

   either Management Accounting *or* Finance
   either Macroeconomics *or* Marketing (14cp)
   Computer Information Systems
   Quantitative Methods

4. The 4 credit point subject 000374 Business Management.

Course Advice:

Students will be allocated a course adviser with whom they must consult at the commencement of, and during, their studies.

Course Convener:

Dr Ian Lisle 11C51 (02) 6201 2389
School of Mathematics and Statistics

Typical Full-time Course Structure:
Bachelor of Commerce in Management Sciences

Semester 1	Semester 2
YEAR 1	
000034 Macroeconomics 1	000020 Microeconomics 1
000577 Mathematical Methods	003539 Business Statistics 1
004824 Accounting & Finance 1A	004825 Accounting & Finance 1B
004941 Introduction to Information Systems	004939 Foundations of Systems Analysis and Design
YEAR 2	
000498 Marketing	001989 Marketing Management
004847 Quantitative Decision Making	004843 Mathematical Models
004480 Information Technology 2	004943 Project Management
YEAR 3	
002429 International Marketing	003965 Marketing Research Methods
004125 Business Statistics 2	004122 Applied Statistics 3
004207 Introduction to Management	000374 Business Management

The pattern above applies to the choice of approved major in Quantitative Methods, approved major in Marketing: Commerce Type and approved minor in Computer Information Systems.

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Degree of Bachelor of Engineering in Computer Engineering (160AA)

This course prepares students for professional careers in which they design and implement computer software and hardware, sometimes both within a single project. Software subjects are concerned with the specification, design, implementation and verification of software systems within a software engineering context. Hardware subjects focus on the design and application of computer hardware, and involves the study of computer architecture, data communications and real time systems. The course allows selection of a limited emphasis on either hardware or software. Student learning is based on the computer engineering aspects of mathematics, physics and electronics, computer programming and hardware, and management fundamentals.

In the third and fourth years of the course, studies emphasise the application of software and hardware engineering principles to the solution of significant engineering problems. Workshop and laboratory facilities are used by students for the extensive project work that is a feature of the course. PC and work station based computing laboratories provide tools for programming and hardware design work. Other laboratories are provided for experiments in electronics engineering and physics.

Projects:

Student hardware projects typically involve the design of products which include a component such as a microprocessor or larger computer. Completion of the programming and design elements is followed by production and testing of a prototype. Projects usually involve a computer based solution to a technical problem, requiring tailor-made hardware and software to be produced. Software projects typically involve the design and implementation of a complex software package to meet a local business real identified need.

Careers:

Graduates possess strong programming skills, in addition to their hardware expertise, and may find employment within organisations requiring purpose built software to be produced. Other graduates are employed by those businesses in the ACT, and elsewhere, that design, manufacture, manage or maintain computer based equipment. While all students study both the software and hardware aspects of computing, students elect at the end of their second year to specialise in one or these fields.

Course Duration:

4 years full–time or equivalent part–time, maximum 24 semesters.

Assumed Knowledge:

ACT: Advanced Mathematics Extended, and majors in Physics (T) and English (T); NSW: 3u Mathematics, 2u Science and 2u English. Completion of a suitable course from a recognised Institution of TAFE is also acceptable.

Course Requirements:

Engineering students in this course follow a common first semester program with students in the Electronics and Communications Engineering course.

The course emphasises the application of scientific principles to the design and construction of complex software systems, digital computer hardware, and computer algorithms embodying knowledge, reasoning and intelligence. Experience in project management, design, and hardware and software implementation is provided throughout the course especially in the major final year engineering project.

During their course students are required to undertake 12 weeks of approved industrial experience. This is normally done during vacation periods, but part-time arrangements may be approved.

The course requires completion of subjects worth at least 96 credit points comprising:
82 credit points from a Specific Core in Computer Engineering containing an 8 credit point professional option
14 credit points from the Approved Minor in Applied Mathematics.

Subjects included in the course are as follows:

1. Computer engineering core subjects worth 74 credit points
   004624 Computer Architecture & Implementation
   005134 Computer Engineering 1A
   005132 Computer Engineering 1B
   005133 Computer Technology 2
   005131 Computer Engineering 2A
   005135 Computer Engineering 2B
   005532 Computer Engineering 3A
   005533 Computer Engineering 3B
   004626 Computer Engineering 4
   004627 Computer Engineering Project
   005691 Electronic Engineering 1A
   005692 Electronic Engineering 1B
   005136 Electronic Engineering 2A
   004476 Engineering Management 2
   004628 Engineering Management 3
   005138 Engineering Physics 1A
   004478 Information Technology 1

   Hardware stream
   004600 Digital Communications Networks, *plus*
   004605 Real Time Computing & Control

   Software stream
   004602 Languages & Compilers, *plus*
   004607 Visual & Interactive Computing

2. A core Professional Option worth 8 credit points – *one* of the following three alternatives:

   Application Implementation
   Two of the following three subjects:
   004599 Data Base Systems
   004604 Object Oriented Software Design
   004607 Visual & Interactive Computing

   Computer System Hardware
   Two of the following three subjects:
   004473 Distributed Systems Technology
   004600 Digital Communication Networks
   004605 Real Time Computing & Control

   Computing Theory
   Two of the following four subjects:
   004842 Coding Theory
   004602 Languages & Compilers
   004603 Machine Intelligence
   004459 Mathematics 6

3. The 14 credit point Minor in Applied Mathematics:
   000575 Mathematics 1
   000576 Mathematics 2
   005056 Differential Equations
   005058 Linear Algebra
   005032 Numerical Analysis
   and one of:
   005057 Engineering Statistics
   005031 Multivariate Calculus

Degrees in Engineering with Honours:

Honours study programs are available to students who achieve good results in the third year of their studies. Honours students then complete additional work in their fourth year of study to qualify for graduation in the degree with honours.

Double Degrees:

Double degrees with Law and with Science are also available.

Industrial Experience:

A minimum of 12 weeks of professional work experience is required, normally undertaken at the end of the third year of full-time study (or part-time equivalent).

Professional Recognition:

The course has full professional recognition by the Institution of Engineers, Australia and by the Australian Computer Society.

Course Advice:

Students will be allocated a course adviser with whom they must consult at the commencement of, and during, their studies.

Course Convener:

Dr Trevor Lund 11A51 (02) 6201 2379
School of Computing

Typical Full-time Course Structure: Bachelor of Engineering in Computer Engineering

(This course shares a common first year with the Bachelor of Engineering in Electronics and Communications Engineering course.)

Semester 1	**Semester 2**
YEAR 1	
005134 Computer Engineering 1A	005132 Computer Engineering 1B
005691 Electronic Engineering 1A	005692 Electronic Engineering 1B
005138 Engineering Physics 1A	004479 Information Technology 1
000575 Mathematics 1	000576 Mathematics 2
YEAR 2	
005131 Computer Engineering 2A	005135 Computer Engineering 2B
005136 Electronic Engineering 2A	005133 Computer Technology 2
004476 Engineering Management 2 (year-long)	004476 Engineering Management 2 (cont'd)
005056 Differential Equations	005058 Linear Algebra
YEAR 3	
004624 Computer Architecture and Implementation	*Either* 004605 Real-Time Computing & Control (*hardware stream*) *or* 004602 Languages & Compilers (*software stream*)
005532 Computer Engineering 3A	005533 Computer Engineering 3B
004628 Engineering Management 3 (year-long)	004628 Engineering Management 3 (cont'd)
005057 Engineering Statistics	005032 Numerical Analysis
YEAR 4	
Either 004600 Digital Communication Networks (*hardware stream*) *or* 004607 Visual & Interactive Computing (*software stream*)	
004626 Computer Engineering 4	
004627 Computer Engineering Project (year-long)	
8 credit points from specialist subjects chosen from one of the alternative professional options: Application Implementation Computer System Hardware, *or* Computer Theory	

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Degree of Bachelor of Engineering in Electronics and Communications Engineering (258AA)

This course is designed for students who wish to become professional engineers in the fields of electronics or communications engineering. The course focuses on the design, construction and management of communication systems, electronic control systems, and instrumentation systems. Student learning is based on the electronics and communications engineering aspects of mathematics, physics and electronics, computer programming and hardware, and management fundamentals.

The third and fourth years of the course emphasise the design of communication and electronic systems and the application of principles, developed in the course, to the solution of significant practical problems. Workshop and laboratory facilities are used by students for the extensive project work which is a feature of the course. PC and work station based computing laboratories provide tools for electronic circuit simulation and computer-aided design work. Other laboratories are provided for experiments in electronics engineering and physics. Two laboratories are set aside for final year project work.

Projects:

Student projects typically involve the design, construction and evaluation of hardware for use in a communications system or in an electronic measurement and control system. Many projects involve a combination of both software and hardware, and are often closely integrated with the research programs of the two University Research Centres located within the School of Electronics and Telecommunications Engineering. Extensive use is made of computer-aided engineering software for designs and evaluation. For example, one project involved the development of an instrument to measure the number of electrons in a plasma and to log the results in a computer. Another project used information from global positioning satellites to control the route taken by a terrestrial model vehicle.

Careers:

Graduates may work with electronic and photonic devices, circuits and systems. In the electronic, computer and telecommunications industries work could include research and development, design, planning, management and system operation activities. Graduates are employed by organisations such as Telstra, Optus, Electro Optic Systems and Federal Government departments such as Communications and Defence. Employers also include small businesses operating in the fields of electronics and communications engineering, computing hardware and software.

Course Duration:

4 years full-time or equivalent part-time, maximum 24 semesters.

Assumed Knowledge:

ACT: Advanced Mathematics Extended, and Physics (T) and English (T) majors; NSW: HSC Mathematics, extension 1, Physics and Advanced English. Satisfactory completion of an Advanced Diploma in Electronics Engineering or an equivalent award from a recognised institution of TAFE is also acceptable.

Course Description:

Engineering students in this course follow a common first semester program with students in the Computer Engineering course. Strong themes within the course include an emphasis on the development of engineering design skills; extensive project work both by individuals and by small groups; the ability to find appropriate solutions to engineering problems; an appreciation of the principles of engineering management including management of the human, financial and material resources required for an engineering project; an awareness of the social, ethical, political and environmental context of engineering to our society, and the ability to communicate effectively in both oral and written forms.

Experience in project management, design and hardware and software implementation is provided throughout the course especially in the major final year project.

The course covers the fields of radio and lightwave communications including satellite and optical communication systems, television, and data communications; control systems involving electronic and computer control of real time systems including robotics, fuzzy control and neural networks; and instrumentation and measurement involving computer-based measurement and data-logging.

Course Requirements:

At least 96 credit points comprising:

82 credit points in electronics and communications engineering, computing, engineering management, general education and engineering physics,
14 credit points from the Minor in Applied Mathematics

Core electronics and communications engineering subjects worth 82 credit points

001512 Analogue and Digital Communications
005360 Aspects of Industrial Control
005134 Computer Engineering 1A
005132 Computer Engineering 1B
005133 Computer Technology 2
005691 Electronic Engineering 1A
005692 Electronic Engineering 1B
005136 Electronic Engineering 2A
005130 Electronic Engineering 2B
005361 Electronic Engineering Project
004476 Engineering Management 2
004628 Engineering Management 3
005138 Engineering Physics 1A
005693 Engineering Physics 1B
005137 Engineering Physics 2A
005354 Instrumentation and Control
005356 Optics and Photonics
005694 Microwave Communications
005695 Optical Communications
005357 Signals and Telecommunications
005359 Systems Engineering Studies

14 credit point Minor in Applied Mathematics:

000575 Mathematics 1
000576 Mathematics 2
005056 Differential Equations
005058 Linear Algebra
005032 Numerical Analysis
005031 Multivariate Calculus

Industrial Experience:

Before graduating students must complete a 12-week period of professional industrial experience normally undertaken at the end of the third year of the course.

Degrees in Engineering with Honours:

Honours study programs are available to students who achieve good results in the third year of their studies. Honours students then complete additional work in their fourth year of study to qualify for graduation in the degree with honours.

Double Degrees:

Double degrees with Law and with Science are available.

Professional Recognition:

This course has full professional recognition by the Institution of Engineers, Australia.

Course Advice:

Students will be allocated a course adviser with whom they must consult at the commencement of, and during, their studies.

Course Convener:

Associate Professor William Cheung 11C9 (02) 6201 2413
School of Electronics and Telecommunications Engineering

Typical Full-time Course Structure:
Bachelor of Engineering in Electronics and Communications Engineering

(This course shares an almost common first year with the Bachelor of Engineering in Computer Engineering.)

Semester 1	Semester 2
YEAR 1	
005134 Computer Engineering 1A	005132 Computer Engineering 1B
005691 Electronic Engineering 1A	005692 Electronic Engineering 1B
005138 Engineering Physics 1A	005693 Engineering Physics 1B
000575 Mathematics 1	000576 Mathematics 2
YEAR 2	
005136 Electronic Engineering 2A	005130 Electronic Engineering 2B
005137 Engineering Physics 2A (2002 Only)	005133 Computer Technology 2
004476 Engineering Management 2 (year-long)	004476 Engineering Management 2 (cont'd)
005056 Differential Equations	005058 Linear Algebra
YEAR 3	
005357 Signals and Telecommunications	005354 Instrumentation and Control
005356 Optics and Photonics	005355 Radio Communications
004628 Engineering Management 3 (year-long)	004628 Engineering Management 3 (cont'd)
005031 Multivariate Calculus	005032 Numerical Analysis
YEAR 4	
005361 Electronic Engineering Project (year long)	005361 Electronic Engineering Project (cont'd)
001512 Analogue and Digital Communications	005359 Systems Engineering Studies
005360 Aspects of Industrial Control (year-long)	005360 Aspects of Industrial Control (cont'd)
005694 Microwave Communications	005695 Optical Communications

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Degree of Bachelor of Engineering in Software Engineering (559AA)

This course is designed for students requiring a comprehensive four-year degree in software engineering to gain accreditation as a professional engineer with the Institution of Engineers, Australia. In their third and fourth years, students acquire in-depth knowledge of software engineering methodology as well as a broad coverage of specialist technical subjects such as: compilers, real-time control, and visual computing. Minor studies cover computing mathematics.

Students are able to include a two or three-year sequence of subjects outside the field of software engineering. The course is more advanced than the more general Bachelor of Information Technology and it extends the subjects covered in the three-year Bachelor of Software Engineering course. Students with a special interest in the hardware and electronics aspects of computing would usually enrol in the course Bachelor of Engineering in Computer Engineering.

The course concentrates on computer science, programming, software engineering and computer technology as does the three-year Bachelor of Software Engineering course. In the third and fourth years, however, the course extends further into specialist areas of computing and software engineering and the course is completed with a year-long industrially-oriented software engineering project.

Software engineers are employed by software firms, often working on medium and large scale software development projects. Currently there is strong demand for such graduates with all projections indicating that the demand will further increase in the future.

Course Duration:

4 years full-time or equivalent part-time, maximum of 20 semesters.

Assumed Knowledge:

ACT: major in Advanced Mathematics T and English T. NSW: Mathematics 2U and English 2U.

Course Description:

The course requires completion of subjects worth at least 96 credit points comprising:

Computing related subjects worth a total of 66 credit points

Two computing elective specialist subjects are required, worth a total of 8 credit points subjects worth a further 22 credit points are chosen from either:

a. Subjects comprising any approved 22 credit point non-computing major.
b. Subjects comprising any approved non-computing 14 credit point minor, plus two further computing specialist subjects worth a total of 8 credit points.

Computing elective subjects that may be included in the Bachelor of Engineering in Software Engineering course typically include:

004601 General Systems Theory
004673 Information Systems Management
004599 Database Systems
004607 Visual & Interactive Computing
004602 Languages & Compilers
004624 Computer Architecture & Implementation
004600 Digital Communication Networks
004605 Real Time Computing & Control

Degrees in Engineering with Honours:

Honours degree programs are available to students who achieve good results in the third year of their studies. Honours students then complete additional work in their fourth year of study to qualify for graduation in the degree with honours.

Professional Accreditation:

Accreditation from the Australian Computer Society and full recognition from the Institution of Engineers, Australia are being sought.

Course Convener:

Mr Charles Pfohl 11A22 (02) 6201 2429
School of Computing

Typical Full-time Study Program
Bachelor of Engineering in Software Engineering (four year course):

Semester 1	Semester 2
YEAR 1	
005346 Software Engineering 1A	005345 Software Engineering 1B
005531 Introduction to Software Engineering	004479 Information Technology 1
004470 Computing Mathematics 1	004471 Computing Mathematics 2
non-computing elective*	non-computing elective*
YEAR 2	
005344 Software Engineering 2A	005343 Software Engineering 2B
004480 Information Technology 2	004477 Files and Databases
non-computing elective*	non-computing elective*
YEAR 3	
005342 Software Engineering 3A	005341 Software Engineering 3B
004604 Object Oriented Software Design	004603 Machine Intelligence
Computing Elective or non-computing elective*	Computing Elective or non-computing elective*
YEAR 4	
004473 Distributed Systems Technology	005349 Software Engineering 4B
Computing Elective	Computing Elective
005348 Software Engineering Project (year-long)	005348 Software Engineering Project (cont'd)

* a related sequence of four or six subjects is chosen from one of the non-computing fields of study offered at UC.

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Degree of Bachelor of Information Technology (322AA)

The course focuses on programming and systems design aspects of employment in the information technology profession. Students gain extensive practical experience in using information technology to address the needs of modern organisations. Teamwork, project management and communication skills are developed in addition to exploration of the technical and interactive human aspects of computing and computing applications.

Computing subjects covered by the course include database management, hardware concepts, human-computer interaction, information systems design, local and world-wide networks, object-oriented modelling, operating systems, programming theory and practice, and software quality management.

Final year students complete a team project, producing a substantial software product to address a need of a local business, government or community organisation.

Graduates gain employment in a wide range of businesses and organisations that use computing facilities. Some graduates work with equipment and software suppliers. Others work with specialist consulting groups.

Approved Major/Minor:

Students study one approved major or minor sequence of subjects chosen from a non-computing field. This elective can either broaden the range of subsequent career options by studying, say, accounting or psychology, or strengthen the computing focus by studying statistics or mathematics. The option of studying the non-computing field for only two years (ie as a 'minor') enables two additional specialist computing subjects to be included in the third year.

Double Degrees:

This course is available as a double degree with the courses: Bachelor of Laws, Bachelor of Information Management (Library and Information Studies), Bachelor of Commerce in Accounting, Bachelor of Commerce in Banking and Finance, Bachelor of Commerce in Business Administration, Bachelor of Applied Economics.

Course Duration:

3 years full-time or equivalent part-time, maximum 20 semesters.

Assumed Knowledge:

ACT: Advanced Mathematics and English (T) major; NSW: 2u or 3u Mathematics and 2u English.

Course Description:

All students study subjects in mathematics, communication, and an extensive range of computing subjects. In the first year, students are introduced to computing and the wide range of tools that form the foundation of the course. In the second year, practical and theoretical aspects of software engineering are studied. Final year students undertake a major software development project in which a team of students produce a software product to service the needs of a local business or public sector client.

In addition to computing subjects, students study either an elective major (3 year) or an elective minor (2 year) sequence of subjects selected from one of the non-computing fields taught at the University. If choosing an elective minor, students must also select additional advanced computing subjects to make up the balance of their third year study program.

Course Requirements:

At least 72 credit points comprising:

1. Information Technology core subjects worth 46 credit points:

   004470 Computing Mathematics 1
   004471 Computing Mathematics 2
   004479 Information Technology 1
   004478 Introduction to Information Technology
   004493 Professional Communication Skills
   004483 Software Technology 1
   004477 Files and Databases
   004480 Information Technology 2
   004482 Software Technology 2
   004481 System Software
   004472 Computing Project
   004473 Distributed Systems Technology

2. 22 credit points from one of the following two alternatives:
   - 22 credit points from an approved major in any field other than computing; for example accounting, applied psychology, applied statistics, communication, codes and computation, information and records management, quantitative methods, office management, accounting, library and information studies, management, expressive arts, economics, applied mathematics, marketing. For details of approved majors, refer to the listing under that heading in the Handbook.
   - a 14 credit point approved minor in a field other than computing, (or an 11 credit point approved minor plus an approved 3 credit point subject)

   and

   8 credit points from one of the following four professional options:

   Application Implementation
   Two of the following three subjects:
   004599 Database Systems
   004604 Object Oriented Software Design
   004607 Visual and Interactive Computing

   Computer System Hardware
   Two of the following three subjects:
   004624 Computer Architecture & Implementation
   004600 Digital Communication Networks
   004605 Real Time Computing & Control

   Computing Theory
   004602 Languages & Compilers
   004603 Machine Intelligence

   Information Systems Management
   004601 General Systems Theory
   004673 Information Systems Management

   For details of approved minors, refer to the listing under that heading in the Handbook.

   Note: If the major or minor chosen in (2) has subjects in common with the core subjects in (1) then appropriate alternative subjects will be chosen with the approval of the course convener.

3. any 4 credit point General Education subject which is available.

Professional Recognition:

This course is fully accredited with the Australian Computer Society.

Course Convener:

Mr Charles Pfohl 11A22 (02) 6201 2429
School of Computing

Typical Full-time Course Structure: Bachelor of Information Technology

Semester 1	Semester 2
YEAR 1	
004478 Introduction to Information Technology	004479 Information Technology 1
004493 Professional Communication Skills	004483 Software Technology 1
004470 Computing Mathematics 1	004471 Computing Mathematics 2
non-computing elective*	non-computing elective*
YEAR 2	
004480 Information Technology 2	004477 Files and Databases
004482 Software Technology 2	004481 System Software
non-computing elective*	non-computing elective*
YEAR 3	
004472 Computing Project (year-long)	004472 Computing Project (cont'd)
004473 Distributed Systems Technology	4cp General Education subject
non-computing elective*	non-computing elective*
or computing elective	*or* computing elective

*a related sequence of four or six subjects is chosen from one of the non-computing fields of study offered at University of Canberra.

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Degree of Bachelor of Laws (349AB)

This degree prepares students for employment in the legal profession as either solicitors or barristers. It has a strong practical and skills orientation, and equips students with competencies in the basic areas of legal practice. It also has a strong commercial orientation which meets the educational requirements of graduates, thus making it attractive to other professions especially those from accounting, finance or administration.

The course is designed for students who intend to practise in law or accounting firms, or in government. The capacity to enter legal practice gives graduates the flexibility to change careers if necessary.

Course Duration:

4 years full-time or equivalent part-time, maximum 24 semesters.

Assumed Knowledge:

ACT: English (T) major; NSW: 2u English.

Course Requirements:

At least 96 credit points comprising:

78 credit points from a Specific Core in Law (4 yrs)
14 credit points from an Approved Minor from a field of study other than Law
4 credit points from a General Education subject

Specific Core in Law (4 yrs):

004134 Advanced Research and Writing (LLB)
004618 Advanced Taxation Law (LLB)
000345 Constitutional Law
004619 Criminal Law
003865 Equity (LLB)
004620 Evidence (LLB)
004991 Law 1: Introduction to Law
004992 Law 2: Contracts LLB
004135 Law 3: Business Transaction LLB
004136 Law 4: Corporations LLB
004137 Law 5: Taxation LLB
004138 Law 6: Administrative Law (LLB)
003858 Law of Obligations (LLB)
004621 Lawyers and Professional Responsibility (LLB)
004622 Legal Theory (LLB)
004623 Litigation & Dispute Processing (LLB)
003863 Property Law (LLB)
004635 Public Companies (LLB)

Approved Minor:

For information on approved minors offered and details of subjects comprising them, refer to that listing in the Handbook.

General Education Subject:

For information on the subjects offered, refer to the listing for 4 credit point subjects under this heading in the Handbook. Students should seek advice on the most suitable subjects.

Bachelor of Laws Degree with Honours:

The degree of LLB may be awarded with first or second class honours. To be eligible to undertake and be considered for studies at honours level, a student must:

a. achieve at least a credit average in all law subjects undertaken at the University of Canberra and
b. have obtained at least a credit grade for a piece of legal writing of not less than 5000 words in the subject 004618 Advanced Taxation Law (LLB) or the subject 004622 Legal Theory (LLB) or 004357 Legal Theory G or in the subject 004635 Public Companies (LLB).

Law degrees with Honours will be awarded in the following classes depending on the Grade Point Average obtained: GPA 5.0: Second Class - Division 2: GPA 5.5: Second Class - Division 1; GPA 6.0: First Class.

Professional Recognition:

As part of the law program this course is recognised by the Supreme Court of the Australian Capital Territory for the purpose of admission to legal practice.

Course Advice:

Students should seek course advice from the course convener.

Course Convener:

Dr Bede Harris 6C40 (02) 6201 2969
School of Law

Typical Full-time Course Structure: Bachelor of Laws

YEAR 1	
Semester 1	**Semester 2**
004991 Law 1: Introduction to Law	004992 Law 2: Contracts (LLB)
4cp General Education subject in a non-law area	004137 Law 5: Taxation Law (LLB)
Approved Minor	Approved Minor
YEAR 2	
Semester 1	**Semester 2**
004136 Law 4: Corporations (LLB)	004135 Law 3: Business Transactions (LLB)
004138 Law 6: Administrative Law (LLB)	004134 Advanced Research & Writing (LLB)
Approved Minor	Approved Minor
YEAR 3	
Semester 1	**Semester 2**
004635 Public Companies (LLB) (year-long)	004635 Public Companies (LLB) (cont'd)
004622 Legal Theory (LLB) (year-long)	004622 Legal Theory (LLB) (cont'd)
003865 Equity (LLB)	003858 Law of Obligations (LLB)
003863 Property Law (LLB)	004620 Evidence (LLB)
YEAR 4	
Semester 1	**Semester 2**
004618 Advanced Taxation Law (LLB) (year-long)	004618 Advanced Taxation Law (LLB) (cont'd)
004619 Criminal Law (LLB)	000345 Constitutional Law
004623 Litigation & Dispute Processing (LLB)	004621 Lawyers & Professional Responsibility (LLB)

Typical Part-time Course Structure: Bachelor of Laws

YEAR 1	
Semester 1	**Semester 2**
004991 Law 1: Introduction to Law	004992 Law 2: Contracts (LLB)
Approved Minor (3 cp)	Approved Minor (3 cp)
YEAR 2	
Semester 1	**Semester 2**
4cp General Education subject in a non-law area	004135 Law3: Business Transactions (LLB)
Approved Minor (4 cp)	Approved Minor (4 cp)
YEAR 3	
Semester 1	**Semester 2**
4cp General Education subject in a non-law area	004137 Law 5: Taxation Law (LLB)
004136 Law 4: Corporations (LLB)	004134 Advanced Research & Writing
YEAR 4	
Semester 1	**Semester 2**
004635 Public Companies (LLB) (year-long)	004635 Public Companies (LLB) (cont'd)
004138 Law 6: Administrative Law (LLB)	003858 Law of Obligations (LLB)
YEAR 5	
Semester 1	**Semester 2**
003863 Property Law (LLB)	000345 Constitutional Law
004619 Criminal Law (LLB)	
YEAR 6	
Semester 1	**Semester 2**
004618 Advanced Taxation Law (LLB) (year-long)	004618 Advanced Taxation Law (LLB) (cont'd)
3865 Equity (LLB)	004620 Evidence (LLB)
YEAR 7	
Semester 1	**Semester 2**
004623 Litigation & Dispute Processing	004621 Lawyers & Professional Responsibility (LLB)
004622 Legal Theory (LLB) (2cp) (year-long)	004622 Legal Theory (LLB) (cont'd) (2 cp)

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Degree of Bachelor of Laws (349AA)

(Graduate Bachelor Degree)

The University's Bachelor of Laws program will allow graduates in the areas of commerce, economics and management to acquire further specialised legal professional skills especially in areas such as contract law, corporations law and taxation law. The course has a strong practical and skills orientation, and equips its students with competencies in the basic areas of legal professional practice as well as with more specialised competencies of the kind that would be required to produce well-rounded commercial lawyers. The course is particularly directed to meeting the educational needs of law graduates who intend to practise as commercial lawyers in large law firms, larger accounting firms, in government commercial agencies and in business generally.

Five core legal competencies are the foundation upon which this program is built. These are basic professional skills; general commercial and common law skills; corporations law skills; revenue law skills; and general legal skills.

Course Duration:

3 years full-time or equivalent part-time, maximum 20 semesters.

The course may be completed in two years of full-time study following the completion of an undergraduate degree where the program included law studies equivalent to the prescribed law major of 6 subjects. Where students have not undertaken a year of prior studies in the required law subjects (Law 1 to Law 6), the duration of the graduate LLB course will be at least three years of full-time study.

Admission Requirements:

Entry is limited to graduates who hold a Bachelor's degree in the areas of commerce, economics, management or an equivalent degree. This first degree should normally contain a prescribed law major of at least six subjects (refer to the Approved Major in Law given below). LLB students who have not undertaken these subjects in their first degree will be required to complete them during the first year of their LLB course. Candidates for the Graduate Bachelor of Laws degree should preferably have completed their undergraduate law major at the credit average level or above.

Course Requirements:

At least 74 credit points comprising:

52 credit points from a Specific Core in Law
22 credit points from the Approved Major in Law

The subject 004623 Litigation and Dispute Processing (LLB) may also be undertaken.

Specific Core in Law:

004134 Advanced Research and Writing (LLB)
004618 Advanced Taxation Law (LLB)
000345 Constitutional Law
004619 Criminal Law (LLB)
003865 Equity (LLB)
004620 Evidence (LLB)
003858 Law of Obligations (LLB)
004621 Lawyers and Professional Responsibility (LLB)
004622 Legal Theory (LLB)
003863 Property Law (LLB)
004635 Public Companies (LLB)

Approved Major in Law:

003870 Law G1: Introduction to Law
003871 Law G2: Contracts (LLB)
003872 Law G3: Business Transactions (LLB)
003873 Law G4: Corporations Law (LLB)
003874 Law G5: Taxation (LLB)
003875 Law G6: Administrative Law (LLB)

Where a student seeks admission to legal practice, the subject 004623 Litigation and Dispute Processing (LLB) (4 credit points) should also be undertaken.

Bachelor of Laws degree with Honours:

The degree of LLB may be awarded with first or second class honours. To be eligible to undertake studies at honours level, a student must

- achieve at least a credit average in all law subjects undertaken at the University of Canberra
- have obtained at least a credit grade for a piece of legal writing of not less than 5000 words in the subject 004618 Advanced Taxation Law (LLB) or the subject 004622 Legal Theory (LLB) or 004357 Legal Theory G or in the subject 004635 Public Companies (LLB).

Law degrees with Honours will be awarded in the following classes depending on the Grade Point Average obtained: GPA 5.0: Second Class - Division 2; GPA 5.5: Second Class - Division 1; GPA 6.0: First Class.

Professional Recognition:

The Bachelor of Laws program is recognised by the Supreme Court of the Australian Capital Territory for the purpose of admission to legal practice.

Course Advice:

Students needing course advice should consult the course convener.

Course Convener:

Dr Bede Harris 6C40 (02) 6201 2969
School of Law

Typical Full-time Course Structure: (after completion of an appropriate undergraduate degree)
Graduate Bachelor of Laws (three year course)

Semester 1	Semester 2
004991 Law 1 : Introduction to Law	004992 Law 2 : Contract
004136 Law 4 : Corporations	004135 Law 3 : Business Transactions
004138 Law 6 : Administrative Law	004137 Law 5 : Taxation
YEAR 2	
004134 Advanced Research and Writing (LLB)*	000345 Constitutional Law*
003863 Property Law (LLB)*	
004622 Legal Theory (LLB) (year-long)*	004622 Legal Theory (LLB) (cont'd) *
004635 Public Companies (LLB) (year-long)*	004635 Public Companies (LLB) (cont'd)*
YEAR 3	
003865 Equity (LLB)*	004620 Evidence (LLB)*
004619 Criminal Law (LLB)*	003858 Law of Obligations (LLB)*
004618 Advanced Taxation Law (LLB) (year-long)*	004618 Advanced Taxation Law (LLB)* (cont'd)
004623 Litigation and Dispute Processing (LLB)	004621 Lawyers and Professional Responsibility (LLB)*

* Core subject

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Degree of Bachelor of Management (394AA)

This undergraduate course in management is designed for those who are making, or who plan to make, their careers in management in the business, public or non-governmental sectors. The course offers both conceptual understanding and a practical orientation.

The undergraduate degree course is suitable both for those who have recently completed secondary studies and for those with some work experience. The Bachelor of Management is also available as a double degree with the degrees in applied economics, business administration, law or information technology.

Course Duration:

3 years full-time or equivalent part-time, maximum 20 semesters.

Assumed Knowledge:

ACT: English (T) major; NSW: 2u English.
It is also recommended that students should have Advanced Mathematics in the ACT, and 2u Mathematics in NSW.

Course Requirements:

At least 72 credit points comprising:

- 12 credit points from Foundation subjects
- 22 credit points from an Approved Major in Management
- 16 credit points from a Professional Option
- 22 credit points from an Approved Major chosen from the range of approved majors available in the area of Management (such as law, politics, employment relations, marketing, sociology, accounting) or in other Divisions subject to the approval of the course convener.

Specific Core in Management:

i. Foundation subjects, 12 credit points
004849 Australian Economy
000028 Concepts and Elements of Law
004815 Introduction to Australian Politics
000953 Social Research Methods

ii. Management Major, 22 credit points
004207 Introduction to Management
004818 Organisational Behaviour
004820 Performance Management & Analysis
004822 Public Sector Management
004823 Strategic Management
004817 Issues in Contemporary Management

iii. Professional Options, 16 credit points
One of the following four alternatives:

Comparative Public Sector Management
003495 Development Administration
004814 Government at the Local Level
003498 Government Business Relations
004821 Politics of Welfare

Employment Relations
003432 Human Resource Management 1
003488 Human Resource Management 2
001372 Industrial Relations
003012 Issues in Industrial Relations

Organisational Studies
003432 Human Resource Management 1
005780 Sociology of Technology & Work
001485 Gender and Organisations
004102 Communication for Management

Public Policy
003498 Government Business Relations
004816 Introduction to Public Policy
004821 Politics of Welfare
005783 Identity Politics and Public Policy

Approved Majors:

For details refer to the listing under that heading in the Handbook.

Course Advice:

Students in doubt concerning the structure of their course should consult the course convener.

Course Convener:

Dr Mike Jones 6D36 (02) 6201 2742/2904
School of Management and Policy

Typical Full-time Course Structure: Bachelor of Management

Semester 1	Semester 2
YEAR 1	
004849 Australian Economy	004818 Organisational Behaviour
004207 Introduction to Management	004815 Introduction to Australian Politics
000028 Concepts and Elements of Law	000953 Social Research Methods
Approved Major	Approved Major
YEAR 2	
004820 Performance Management & Analysis	004823 Strategic Management
Approved Major	Approved Major
Professional Option 1	Professional Option 2
YEAR 3	
004822 Public Sector Management	004817 Issues in Contemporary Management
Approved Major	Approved Major
Professional Option 3	Professional Option 4

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Degree of Bachelor of Science (392AB)

This course is offered jointly by the Division of Science and Design and Division of Management and Technology. It allows students great flexibility in their choice of subjects. This is beneficial where students seek a broad education and wish to keep a range of career options open for as long as possible. More specialised Science programs in Investment Mathematics and Physical Sciences are also available – see the next page.

Refer to the entry under the Division of Science and Design for further information.

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Degree of Bachelor of Science (Investment Mathematics) (392AD)

Investment mathematics develops the mathematical knowledge and vocational skills needed for careers in financial and investment analysis. A solid foundation in accounting, finance, applied mathematics and statistics, leads to more advanced study of practical applications in financial management and portfolio analysis.

The complexity and diversity of financial and investment products now available, means that it is essential that business managers understand the principles underlying their design and use. These principles are fundamentally mathematical in nature. Graduates of this program will develop the mathematical skills and financial background which will enable them to succeed in careers involving financial and resource management, in a wide range of industries.

Approved Minor:

The course includes a minor program of study, which may be used either to broaden the range of career options available to the student, or to strengthen the specialisations in mathematics or finance. Any of the minor programs offered by the University may be chosen, giving added flexibility to the degree.

Double Degrees:

Double degree programs are available with: Bachelor of Commerce in Accounting; Bachelor of Commerce in Banking and Finance, Bachelor of Applied Economics; Bachelor of Information Technology; Bachelor of Laws.

Course Duration:

Three years full-time or equivalent part-time, maximum 20 semesters.

Assumed knowledge:

ACT: English (T) major, Advanced Mathematics Extended; NSW: 2u English, 3u Mathematics.

Course Description:

The course consists of a specified core program in Investment Mathematics, supported by minor sequences in Applied Mathematics and in Finance. An additional minor may be chosen from any available minor program offered by the University. In the final year, students undertake a research project which serves to consolidate and develop their investigative and analytical skills.

Course Requirements:

At least 72 credit points comprising:

1. Specific Core in Investment Mathematics (26 credit points)
   004478 Introduction to Information Technology
   003539 Business Statistics 1
   004125 Business Statistics 2
   004847 Quantitative Decision Making
   004458 Mathematics 5
   005393 Investment Mathematics
   005395 Financial Management 3

2. Minor sequence in Applied Mathematics (14 credit points)
   000575 Mathematics 1
   000576 Mathematics 2
   005056 Differential Equations
   005031 Multivariate Calculus
   005058 Linear Algebra
   005932 Numerical Analysis

3. Minor sequence in Finance (14 credit points)
   004824 Accounting and Finance 1A
   004825 Accounting and Finance 1B
   004839 Financial Management 1
   004840 Financial Management 2

4. Year-3 requirement: Research Project (4 credit points)

5. A 14 credit point minor sequence, or an 11 credit point minor sequence plus a 3 credit point General Education subject, with the approval of the course convener.

Course Convener:

Dr Peter Vassiliou 11C18 (02) 6201 2433
Dr Ian Lisle 11C51 (02) 6201 2389
School of Mathematics and Statistics 11C14 (02) 6201 2619.

Typical Full-time Course Structure
Three year course: Bachelor of Science (Investment Mathematics)

For a student choosing to study a minor sequence of subjects in Computing)

Semester 1	Semester 2
YEAR 1	
000575 Mathematics 1	000576 Mathematics 2
004478 Introduction to Information Technology	003539 Business Statistics 1
004824 Accounting & Finance 1A	004825 Accounting & Finance 1B
004470 Computing Mathematics 1*	004483 Software Technology 1*
YEAR 2	
005056 Differential Equations	005058 Linear Algebra
005031 Multivariate Calculus	005032 Numerical Analysis
004125 Business Statistics 2#	004840 Financial Management 2
004839 Financial Management 1	004479 Information Technology 1*
YEAR 3	
004458 Mathematics 5	005395 Financial Management 3
004847 Quantitative Decision Making#	005392 Research Project (BSc)
005393 Investment Mathematics	004477 Files and Databases*

* Minor sequence in Computing
\# The subjects Business Statistics 2 and Quantitative Decision Making may be interchanged.

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Degree of Bachelor of Science (course: Physical Sciences) (392AA)

This course includes a Computer Science option. The course is designed for students with a clear interest in the "physical sciences": mathematics, statistics, computing, physics and electronics. The course allows for broad training which keeps career options open, and is not designed with a specific professional career in mind. The course focuses on the evaluation of applied physical, mathematical and computing principles, and the solution of complex problems of a quantitative nature – applying mathematics, statistics, computing and laboratory science skills.

Professional training is provided which prepares graduates for employment as computer scientists/ technologists, physical scientists, applied mathematicians or statisticians. Teaching careers in science or mathematics would be possible after further study in education.

Course Duration:

3 years full-time or part-time equivalent, maximum 20 semesters.

Assumed Knowledge:
ACT: English (T) major; NSW: 2u English. Plus the following:

For specialisation in applied statistics *or* mathematical structures – ACT: Advanced Mathematics; NSW: 2u Mathematics.

For specialisation in applied mathematics, applied physics; electronics or computer engineering – ACT: Advanced Mathematics Extended; NSW: 3u Mathematics.

For specialisation in applied physics – ACT: Physics (T) major; NSW: 2u Science.

Course Description:

Students select two major sequences of subjects, chosen from the following list of approved majors:

Applied Mathematics – calculus, linear algebra, differential equations, numerical analysis.

Applied Physics – introductory physics, quantum physics, thermodynamics, statistical mechanics, materials science, optics, electromagnetism, optical fibres, microwaves, radio-wave propagation.

Applied Statistics – design and analysis of surveys and experiments, linear modelling, statistical computing, application of statistics in the life, physical and social sciences.

Computer Engineering – conceptual, technical and design aspects of professional computing hardware and software development.

Electronics – circuit analysis, digital and analog electronics, electronic circuits and systems, telecommunications, control systems and signal processing.

Mathematical Structures – discrete and structural mathematics applicable to fields such as computer science, information theory, and quantum mechanics. Covers subjects such as logic, proof, algorithms, maxima and minima, and analysis of computational models (the mathematical structures major may not be studied with the applied physics or electronics majors).

As a third field of study, students complete any minor sequence of subjects from the offerings of any Division at the University. This minor sequence may be chosen from within the fields listed above provided the choice is distinct from the two chosen major sequences.

The first year of study must include subjects from at least three of the fields listed above, including at least one of the two mathematics fields.

Final year students undertake a major design or investigative project. This subject is an extension of one of the two major sequences.

Course Requirements:

At least 72 credit points comprising:

1. 44 credit points from two of the following alternatives, each worth 22 credit points:
   Major in Applied Mathematics
   Major in Applied Physics
   Major in Applied Statistics
   Major in Computer Engineering
   Major in Electronics
   Major in Mathematical Structures (this major cannot be selected with either the Applied Physics or the Electronics Major)
2. 14 credit points from any one of the University's approved minors that is not contained within either of the approved majors selected above.
3. 4 credit points from the subject 005392 Research Project (BSc).
4. 4 credit points from the General Education subjects offered.
5. 6 credit points from the first year component of any approved major or approved minor, provided that the first year content of the course is as follows:
   a. 6 credit points from one of:
      000575 Mathematics 1 *and* 000576 Mathematics 2
      004470 Computing Mathematics 1 *and* 004471 Computing Mathematics 2

   b. 12 credit points from two of the five choices:
      - *either* 005134 Computer Engineering 1A, and 005132 Computer Engineering 1B *or* 004478 Introduction to Information Technology *and* 004483 Software Technology 1
      - 004332 Electronic Engineering 1
      - PHYS1001 : Advanced physics at ANU
      - 004120 Applied Statistics 1 and one subject approved by the Course Convener
      - the 6 credit points of Mathematics subjects not chosen above, if the two chosen majors are applied mathematics and mathematical structures.

   c. 6 credit points from the Year 1 content of any major or minor.
6. Where a selected major and minor share common first year subject(s), replacement subject(s) must be chosen in consultation with and with the approval of the course convener.

Computer Science (392AC)

Students wishing to specialise in the field of computer science may choose one of the following combinations:

- Majors in computer engineering (hardware option) and in electronics, plus the minor in applied mathematics, *or*
- Majors in computer engineering (software) and in one of applied mathematics or mathematical structures, plus one of the course's permitted minors.

This will allow the student to obtain an academic transcript certifying that the computer science course was taken.

Course Advice:

Students will be allocated a course adviser with whom they must consult at the commencement of, and during, their studies.

Course Convener:

Dr Peter Brown 11C16 (02) 6201 2443
email: maths@ise.canberra.edu.au
School of Mathematics and Statistics

Typical Full-time Course Structure: Bachelor of Science (Physical Sciences)

Includes: Major in Applied Mathematics, Major in Computer Engineering, Minor in Marketing

Semester 1	Semester 2
YEAR 1	
000575 Mathematics 1	000576 Mathematics 2
005134 Computer Engineering 1A	005132 Computer Engineering 1B
004470 Computing Mathematics 1	004120 Applied Statistics 1
000034 Macroeconomics 1	000020 Microeconomics 1
YEAR 2	
005056 Differential Equations	005058 Linear Algebra
005031 Multivariate Calculus	005032 Numerical Analysis
004469 Computer Engineering 2A	004469 Computer Engineering 2B
000498 Marketing	001989 Marketing Management
YEAR 3	
004458 Mathematics 5	004459 Mathematics 6
004625 Computer Engineering 3 (year-long)	004625 Computer Engineering 3 (cont'd)
General Education subject	005392 Research Project (BSc)

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Degree of Bachelor of Social Sciences (396AA)

This course is designed to offer a flexible general educational background for a variety of career directions, resembling in that respect the traditional university 'BA' except for its strong inclusion of strands of study of direct practical and vocational relevance. It is suitable both for those who have recently completed secondary studies and for those with work experience. For the latter, the flexibility of the course structure can be used to provide special combinations of skills required for careers already started.

Course Duration:

3 years full-time or equivalent part-time, maximum 20 semesters.

Assumed Knowledge:

ACT: English (T) major; NSW: 2u English.

Course Requirements:

At least 72 credit points comprising:

a. 22 credit points from an Approved Major chosen from:
   Economics: Arts Type
   Economics: Commerce Type
   Economics and Governance
   Politics
   Sociology
   Law
b. 22 credit points from an approved major chosen from one of the majors listed in (a), or from Management or Employment Relations or Marketing or Women's Studies. With the Dean's permission, this approved major may alternatively be taken from any other discipline within the University or at another university.
c. 22 credit points from one of the following two alternatives:
   - another approved major chosen from those listed in (b), or such other approved major as approved by the course convener
   - two approved minors (11 credit points each) **or** one of the following
     either a 14 credit point approved minor and the subject 003818 Social Science project *or* a 14 credit point approved minor and 8 further credit points from the area of one of the majors chosen in (a) or (b).

d. Such other subjects as required to satisfy the total course requirement of 72 credit points and chosen so that the course includes at least the following required subjects:

   000715 Basic Sociology
   000028 Concepts and Elements of Law *or* 004991 Law 1*
   000675 Politics and Democracy *or* 004815 Introduction to Australian Politics
   000034 Macroeconomics 1 *and* 000020 Microeconomics 1** *or* 003519 Economics 1A or
   004849 Australian Economy
   000953 Social Research Methods

*Students enrolled in the double degree with Law are required to take Law 1.
**Students taking certain major or minor sequences (for example in Marketing) will be expected to complete a year's study in economics which may take the form either of these two subjects together or of subject 003519 Economics 1A. Students who for this reason take 003519 Economics 1A will not be expected to take 000034 Macroeconomics 1 or 000020 Microeconomics 1 as well.

Approved Majors/Approved Minors:

For information on approved majors and approved minors and the subjects comprising them, refer to the listings under those headings in the Handbook.

Note: The following applies in relation to enrolling in 003818 Social Science Project. This subject is a research project of 5000 - 8000 words counting as a double subject for 8 credit points. The project will be supervised and examined by two staff members with expertise related to the topic chosen for research. The approval of the Pro Vice-Chancellor is also required, and enrolment is subject to the chosen topic being in an area where there is suitable staff expertise for supervision. In order to undertake the option of a 14 credit point approved minor plus the subject 003818 Social Science Project, students must have achieved at least a credit grade point average at the completion of the subject 000953 Social Research Methods and no less than nine other subjects.

Component (d):

Students whose particular choices of sequences under sets (a), (b) and (c) do not make up the degree total of 72 credit points may choose as electives any subjects for whose enrolment they are qualified, taught anywhere within the University or (with permission from the Pro Vice-Chancellor) in another university.

Students are reminded that normally no more than ten subjects at level 1 or introductory-level subjects are permitted to be undertaken in the degree as a whole.

Double Degrees:

A four year double-degree is available with Bachelor of Applied Economics and a five year double-degree is available with Bachelor of Laws.

Course Advice:

Students are encouraged to seek advice from the course convener in their choice of subjects.

Course Convener:

Dr David Tait, 7C9 (02) 6201 2729
School of Management and Policy

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Degree of Bachelor of Software Engineering (560AA)

This course is designed for students with a particular interest in computer programming and the construction of software systems. The course focuses more on software engineering than does the more general Bachelor of Information Technology course.

The three year Bachelor of Software Engineering course provides students with a sound understanding of computer science; intensive study of the most important current programming languages, such as Visual Basic, Java and C++; and a thorough introduction to the methodology of software system engineering. Optional subjects in computer information systems focus on the application of computer systems in a commercial or business environment.

Employment options include work as computer programmers and software engineers with the wide range of firms that provide and/or maintain computer software and IT systems.

Approved Minor

The students must include 4 subjects from a non software-engineering field eg. from a business related field, or from any of the subject areas for which UC offers a minor sequence of subjects. These subjects are studied in the first and second year of the course.

Course Duration

3 years full-time or equivalent part-time, maximum of 20 semesters.

Assumed Knowledge

ACT: major in Advanced Mathematics (T) and English (T). NSW: 2u or 3u Mathematics and 2u English.

Course Description

The course concentrates on: computer programming, software engineering, computer science, information systems and computer technology. Subjects include those in objected-oriented systems design, machine intelligence, and in distributed systems technology. Minor studies involve computing mathematics. The course is completed with a significant year-long industrially-oriented software engineering project. Outstanding students may be permitted to change to the Bachelor of Engineering in Software Engineering course at the end of their first year. Students must include a two year minor sequence of study in subjects from a non-computing field. Up to the end of the first year, students may change to the Bachelor of Information Technology course. This is appropriate for a student who decides to study a non-computing elective sequence as a three year 'major' rather than as a two year 'minor'.

The course comprises required computing related subjects worth a total of 58 credit points. Subjects comprising any approved 14 credit point non-computing minor are also chosen.

Professional Accreditation

Accreditation from the Australian Computer Society is being sought.

Course Convener:

Mr Charles Pfohl 11A22 (02) 6201 2429
School of Computing

Typical Full-time Study Program
Three year course: Bachelor of Software Engineering

Semester 1	Semester 2
YEAR 1	
005346 Software Engineering 1A	005345 Software Engineering 1B
005531 Introduction to Software Engineering	004479 Information Technology 1
004470 Computing Mathematics 1	004471 Computing Mathematics 2
non-computing elective*	non-computing elective*
YEAR 2	
005344 Software Engineering 2A	005343 Software Engineering 2B
004480 Information Technology 2	004477 Files and Databases
non-computing elective*	non-computing elective*
YEAR 3	
004473 Distributed Systems Technology	005341 Software Engineering 3B
004604 Object Oriented Software Design	004603 Machine Intelligence
005588 Software Technology Project (year-long)	005588 Software Technology Project (cont'd)

* a related sequence of four subjects is chosen from one of the non-computing fields of the study offered at UC

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Degree of Bachelor of Applied Economics/ Degree of Bachelor of Applied Psychology (610AA)

This double degree program is designed to provide students with the conceptual and analytical and practical skills required for a career in applied economics or psychology. The breadth offered by the double degree gives graduates a broader perspective, provides greater vocational flexibility and increases the range of employment opportunities in both the private and public sectors.

With the appropriate selection of subjects, students who meet the requirements of one degree may graduate in that degree at the end of three years.

Course Duration:

4 years full-time or equivalent part-time.

Assumed Knowledge:

ACT: Advanced Mathematics and English (T) NSW: Mathematics 2u and English 2u.

Course Requirements:

At least 96 credit points comprising:

a. 47 credit points from the Specific core in Applied Economics, including:

- 9 credit points foundation subjects
  004849 Australian Economy
  004815 Introduction to Australian Politics
  004207 Introduction to Management
- 22 credit points from the Approved Economics major either Commerce type or Arts type. Refer to the listing of approved majors in the Electives section of the Handbook.
- 16 credit points professional option in Economics - for the subject choices available see the listing given for the degree course in Applied Economics (278AA).

b. 41 credit points from the Specific core in Applied Psychology:

004309Psychology 101: Introduction to Psychology 1
004310Psychology 102: Introduction to Psychology 2
004120Applied Statistics 1
004311Psychology 201: Individual Differences
004312Psychology 202: Experimental Psychology
005144Psychology 203: Developmental Psychology
004366Psychology 205: Learning and Perception
004315Psychology 301: Methods &Design in Psychology
004316Psychology 302: Psychopathology
004318Psychology 304: Cognitive Psychology
005143Psychology 305: Social Psychology

c. 8 credit points General Education subjects or approved electives.

Course Advice
Students should consult the course convener.

Course Convener:
Mrs Heather Prior 6D13 (02) 6201 2991
School of Economics and Marketing

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Degree of Bachelor of Applied Economics / Degree of Bachelor of Arts (581AA)

This double degree provides a broad and balanced mixture of the analytical and practical skills required for a career in applied economics. At the same time students can prepare themselves for another profession. The breadth offered by the double degree gives graduates a broader perspective, provides greater vocational flexibility and increases the range of employment opportunities in both the private and public sectors.

An added attraction of the program is that students who meet the requirements of one degree may graduate in that degree before completing the double degree program.

Course Duration:

4 years full-time or equivalent part-time.

Assumed Knowledge:

Students must have ACT: Advanced Mathematics and English (T) or their equivalents; NSW: 2u or 3u Mathematics and 2u English or their equivalents. International students should have the normal English language requirements of the University.

Course Requirements:

At least 94 credit points comprising:

a. (a) 50 credit points from the Specific core in Applied Economics, including;

- 12 credit points foundation subjects
  004849 Australian Economy
  003539 Business Statistics 1
  004207 Introduction to Management
  004815 Introduction to Australian Politics
- 22 credit points from an Approved Economics major either Commerce or Arts type (recommended). Refer to the listing of Approved Majors in the Electives section of the Handbook.
- 16 credit points professional option in Economics - for subject choices available refer to the listing given for the degree course in Applied Economics (278AA)

b. 22 credit points from an Approved major. Refer as above
c. 22 credit points from an Approved 'Arts' major. Refer to the listing given for the degree course in Bachelor of Arts (429AA)

Course Convener:

Ms Heather Prior 6D13 (02) 6201 2991
School of Economics and Marketing

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Degree of Bachelor of Applied Economics/ Degree of Bachelor of Commerce in Accounting (417AA)

This double degree program is designed to provide students with the basic conceptual and analytical skills required for a professional career in economics and accountancy. The breadth offered by the course provides greater vocational adaptability and increases the range of employment opportunities in both the private and public sectors.

Course Duration:

4 years full-time or equivalent part-time.

Assumed Knowledge:

ACT: English (T) major and Advanced Mathematics; NSW: 2u English and 2u Mathematics.

Course Requirements:

At least 96 credit points comprising:

a. 44 credit points from the Common Core in Applied Economics including:

- 6 credit points from Foundation subjects
  004207 Introduction to Management
  003539 Business Statistics 1
- 22 credit points from the Approved Major in Economics: Commerce Type (refer to the listing of approved majors in the Electives section of the Handbook)
- 16 credit points from a Professional Option in economics – for choices available, refer to the listing given for the degree course in Applied Economics (278AA)

b. 12 credit points from the balance of the Common Core in Accounting, Banking and Finance:

004831 Accounting Information Systems
004824 Accounting and Finance 1A
004825 Accounting and Finance 1B
004977 Introduction to Business Law

c. 24 credit points from the Specific Core in Accounting - refer to degree course Bachelor of Commerce in Accounting (345AA)

d. 16 credit points from a professional sequence approved by the course convener which should include for professional recognition, the subjects 004993 Law of Business Associations and 004994 Revenue Law.

Students may choose from the following disciplines: accounting, administration, economics, history, politics, psychology, information systems, computing, finance, marketing, law, sociology, statistics, languages, mathematics, or other as approved.

Course Advice:

Students should consult the course convener.

Course Convener:

Ms Heather Prior 6D13 (02) 6201 2991
School of Economics and Marketing

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Degree of Bachelor of Applied Economics/ Degree of Bachelor of Commerce in Banking and Finance (418AA)

This course provides a balanced mixture of the analytical tools and practical skills required for a professional career in the financial sector. The increasing sophistication and diversity of the financial services industry is creating positions for highly qualified graduates with the breadth of perspective which this double degree program provides.

Course Duration:

4 years full-time or equivalent part-time.

Assumed Knowledge:

ACT: English (T) major and Advanced Mathematics; NSW: 2u English and 2u Mathematics.

Course Requirements:

At least 96 credit points comprising:

a. 44 credit points from a Common Core in Applied Economics:

- 6 credit points from Foundation subjects
  004207 Introduction to Management
  003539 Business Statistics 1
- 2 credit points from the Approved Major in Economics: Commerce Type (refer to the listing of approved majors in the Electives section of the Handbook)
- 16 credit points from a Professional Option (refer to course 278AA for details of choices available)

b. 12 credit points from the balance of the Common Core in Accounting, Banking and Finance:

004824 Accounting and Finance 1A
004825 Accounting and Finance 1B
004831 Accounting Information Systems
004977 Introduction to Business Law

c. 36 credit points from the Specific Core in Banking and Finance:

001612 Law of Financial Institutions
004836 Commercial Bank Management
004837 Credit and Lending Decisions
003639 Financial Institutions and Markets
004839 Financial Management 1
004840 Financial Management 2
000498 Marketing
000374 Business Management
003393 International Finance

d. 4 credit points from the subject 004838 Ethics.

Course Advice:

Students should consult the course convener.

Course Convener:

Ms Heather Prior 6D13 (02) 6201 2991
School of Economics and Marketing

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Degree of Bachelor of Applied Economics / Degree of Bachelor of Commerce in Management Sciences (580AA)

This double degree provides a broad and balanced mixture of the analytical and practical skills required for a career in applied economics or business. The breadth offered by the double degree provides greater vocational flexibility and increases the range of employment opportunities in both the private and public sector.

An added attraction of the course is that students who complete the requirements of one course may take out their first degree before completing the double degree program.

Course Duration:

4 years full-time or equivalent part-time.

Assumed Knowledge:

ACT: Advanced Mathematics and English (T) or equivalents; NSW: 2u or 3u Mathematics and 2u English or equivalents.

Course Requirements:

At least 95 credit points comprising:

a. 66 credit points from the following:

   major in Economics (commerce type recommended)
   plus 2 of the following:

   - major in Accounting (either Financial Management or Management Accounting)
   - major in Computer Information Systems
   - major in Quantitative Methods

b. Introduction to Management *and* Business Management

c. plus a professional option consisting of 16 credit points chosen from the subjects listed for the degree course Bachelor of Applied Economics (278AA)

d. 6 credit points from the remainder of the 'common first year' comprising the two first year subjects of the omitted major.

Course Conveners:

Applied Economics
Ms Heather Prior 6D13 (02) 6201 2991
School of Economics and Marketing

Management Sciences
Dr Ian Lisle 11C51 (02) 6201 2389
School of Mathematics and Statistics.

Typical full-time course structure:

The first year program is as for the Bachelor of Commerce in Management Sciences degree. Three further years' full-time study of a mixture of economics and commerce subjects lead to the award of the double degree. The relevant course conveners for the individual degrees can be consulted for further details of the subjects to be taken each semester.

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Degree of Bachelor of Applied Economics/ Degree of Bachelor of Communication (Advertising/ Marketing Communication) (577AD)

This double degree provides a balanced mixture of the analytical and practical skills required for a career in applied economics or advertising/marketing communication. The breadth offered by the double degree given graduates a broader perspective, provides greater vocational flexibility and increases the range of employment opportunities in both the private and public sectors.

An added attraction of the program is that students who meet the requirements of one degree may graduate in that degree before completing the double degree program.

Course Duration:

4 years full-time or equivalent part-time.

Assumed Knowledge:

ACT: Advanced Mathematics and English (T) or their equivalents. NSW: 2u or 3u Mathematics or 2u English or their equivalents. International students should have the normal English language requirements of the University.

Course Requirements:

At least 94 credit points comprising:

a. 47 credit points from the specific core in Applied Economics, including:

- 9 credit points Foundation subjects
  004849 Australian Economy
  003539 Business Statistics 1
  004207 Introduction to Management
- 22 credit points from the approved Economics major either Commerce or Arts type (recommended). Refer to the listing of approved majors in the Electives section of the Handbook.
- 16 credit points professional option in Economics - for subject choices available, refer to the listing given for the degree course in Applied Economics (278AA)

b. 22 credit points from the specific core in Advertising/Marketing Communication:

005569 Professional Communication Foundations
005570 Professional Communication Theory and Management
002483 Advertising Strategy
002484 Advertising Operations

Any two subjects from:

004243 International Advertising
004244 Copywriting
004240 Integrated Communications Campaigns

c. 25 credit points from the common core in Communication and Media

005559 Communication Foundations
005564 Internet Media and Communications
004013 Communication Traditions
005561 Communication and Media Research
Plus:
005823 Media Industries *or*
005568 New Technology and Globalisation *or*
005566 Language, Culture and Society
Plus:
005560 Communication History *or*
005571 Political Communication *or*
005563 Culture, Identity and Postcoloniality
Plus:
005824 Media Audiences *or*
004669 Organisational Communication *or*
005562 Contemporary Cultural Practice

Course Convener:

Ms Heather Prior 6D13 (02) 6201 2991
School of Economics and Marketing

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Degree of Bachelor of Applied Economics/ Degree of Bachelor of Communication (Journalism) (577AB)

This double degree provides a balanced mixture of the analytical and practical skills required for a career in applied economics or journalism. The breadth offered by the double degree gives graduates a broader perspective, provides greater vocational flexibility and increases the range of employment opportunities in both the private and public sectors.

An added attraction of the program is that students who meet the requirements of one degree may graduate in that degree before completing the double degree program.

Course Duration:

4 years full-time or equivalent part-time.

Assumed Knowledge:

ACT: Advanced Mathematics and English (T) or their equivalents. NSW: 2u or 3u Mathematics or 2u English or their equivalents. International students should have the normal English language requirements of the University.

Course Requirements:

At least 94 credit points comprising:

a. 47 credit points form the specific core in Applied Economics, including:

- 9 credit points foundation subjects
  004849 Australian Economy
  003539 Business Statistics 1
  004815 Introduction to Australian Politics
- 22 credit points from an Approved Economics major, either Commerce or Arts type (recommended). Refer to the listing of Approved majors in the Electives section of the Handbook.
- 16 credit points professional option in Economics - for subject choices available, refer to the listing given for the degree course in Applied Economics (278AA).

b. 30 credit points from the specific core in Journalism

005565 Introduction to Journalism
004239 Business Journalism
000952 Law of Communication
005572 Reporting

Professional Options:

one of the following two alternatives:

Broadcast Journalism

001831 Broadcast Journalism 1
001832 Broadcast Journalism 2
004647 Advanced Broadcast Journalism 1
004648 Advanced Broadcast Journalism 2

OR

Print Journalism

004658 Print Journalism 1
004659 Print Journalism 2
004030 Sub-editing
004024 Publication Design

c. 17 credit points from the Common Core in Communication and Media:

005559 Communication Foundations
005564 Internet Media and Communication
004013 Communication Traditions
000051 Communication & Media Research
Plus:
005823 Media Industries *or*
005568 New Technology and Globalisation *or*
005566 Language, Culture and Society

Course Convener:

Ms Heather Prior 6D13 (02) 6201 2991
School of Economics and Marketing

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Degree of Bachelor of Applied Economics/ Degree of Bachelor of Communication (Media/Multimedia Production) (577AC)

This double degree provides a balanced mixture of the analytical and practical skills required for a career in applied economics or media/multimedia production. The breadth offered by the double degree gives graduates a broader perspective, provides greater vocational flexibility and increases the range of employment opportunities in both the private and public sectors.

An added attraction of the program is that students who meet the requirements of one degree may graduate in that degree before completing the double degree program.

Course Duration:

4 years full-time or equivalent part-time.

Assumed Knowledge:

ACT: Advanced Mathematics and English (T) or their equivalents; NSW: 2u or 3u Mathematics and 2u English or their equivalents. International students should have the normal English language requirements of the University.

Course Requirements:

At least 94 credit points comprising:

a. 47 credit points from the Specific core in Applied Economics, including;

- 9 credit points foundation subjects
  004849 Australian Economy
  003539 Business Statistics 1
  004272 Media Representation and Analysis
- 22 credit points from an Approved Economics major, either Commerce or arts type (recommended). Refer to the listing of approved majors in the Electives section of the Handbook.
- 16 credit points professional option in Economics - for subject choices available, refer to the listing given for the degree course in Applied Economics (278AA).

b. 23 credit points from the specific core in Media/Multimedia Production

005573 Media Production 1
005574 Media Production 2
005575 Media Production 3

one of the two options:

New Media:
004654 New Media 1
004655 New Media 2

Television Production
004663 Television Production 1
004664 Television Production 2

c. 25 credit points from the Common core in Communication and Media
See the listing under Degree of Bachelor of Applied Economics/Bachelor of Communication (Advertising/Marketing Communication) (577AD).

Course Convener:

Ms Heather Prior 6D13 (02) 6201 2991
School of Economics and Marketing

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Degree of Bachelor of Applied Economics/ Degree of Bachelor of Communication (Public Relations) (577AA)

This double degree provided a balanced mixture of the analytical and practical skills required for a career in applied economics or public relations. The breadth offered by the double degree given graduates a broader perspective, provides greater vocational flexibility and increases the range of employment opportunities in both the private and public sectors.

An added attraction of the program is that students who meet the requirements of one degree may graduate in that degree before completing the double degree program.

Course Duration:

4 years full-time or equivalent part-time.

Assumed Knowledge:

ACT: Advanced Mathematics and English (T) or their equivalents. NSW: 2u or 3u Mathematics and 2u English or their equivalents. International students should have the normal English language requirements of the University.

Course Requirements:

At least 94 credit points comprising:

a. 47 credit points from the specific core in Applied Economics, including:

- 9 credit points foundation subjects
  004849 Australian Economy
  003539 Business Statistics 1
  004207 Introduction to Management
- 22 credit points from an Approved Economics major, either Commerce or Arts type (recommended). Refer to the listing of Approved majors in the Electives section of the Handbook
- 16 credit points professional option in Economics - for subject choices available, refer to the listing given for the degree course in Applied Economics (278AA)

b. 22 credit points from the specific core in Public Relations

005569 Professional Communication Foundations
005570 Professional Communication Theory and Management
004882 Public Relations Theory
004660 Public Relations Professional Practice
004661 Public Relations Operations
004662 Public Relations Strategy

c. 25 credit points from a Common core in Communication and Media. See the listing under Degree of Bachelor of Applied Economics/Bachelor of Communication (Advertising/Marketing Communication) (577AD).

Course Convener:

Ms Heather Prior 6D13 (02) 6201 2991
School of Economics and Marketing

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Degree of Bachelor of Applied Economics/ Degree of Bachelor of Information Technology (582AA)

This double degree provides a balanced mixture of the analytical and practical skills required for a career in applied economics or information technology. The breadth offered by the double degree provides greater vocational flexibility and increases the range of employment opportunities in both the private and public sectors.

An added attraction of the course is that students who complete the requirements of one course may take out their first degree before completing the double-degree program.

Course Duration:

4 years full-time or equivalent part-time.

Assumed Knowledge:

ACT: Advanced Mathematics and English (T) or their equivalents. NSW: 2u or 3u Mathematics and 2u English or their equivalents. International students should have the normal English language requirements of the University.

Course Requirements:

At least 95 credit points comprising:

a. 44 credit points from the specific core in Applied Economics, including:

- 6 credit points foundation subjects
  004849 Australian Economy
  003539 Business Statistics 1
- 22 credit points from an Approved Economics major either Commerce (recommended) or Arts type. Refer to the listing of Approved Majors in the Electives section of the Handbook.
- 16 credit points professional option in Economics - for subject choices available, refer to the listing given for the degree course in Applied Economics (278AA)

b. 51 credit points from the specific core in Information Technology

004470 Computing Mathematics 1
004471 Computing Mathematics 2
004472 Computing Project
004473 Distributed Systems Technology
004477 Files and Databases
004479 Information Technology 1
004940 Information Technology 2
004478 Introduction to Information Technology
004483 Software Technology 1
004482 Software Technology 2
004481 Systems Software

plus 8 credit points drawn from one of the four options:

Application Implementation:
004599 Database Systems
004604 Object Oriented Software Design
004607 Visual and Interactive Computing

Computer System Hardware:
004624 Computer Architecture & Implementation
004600 Digital Communication Networks
004605 Real-Time Computing and Control

Computing Theory:
004602 Languages and Compilers
004603 Machine Intelligence

Information Systems Management:
004601 General Systems Theory
004673 Information Systems Management

Course Convener:

Ms Heather Prior 6D13 (02) 6201 2991
School of Economics and Marketing

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Degree of Bachelor of Applied Economics/ Degree of Bachelor of Laws (416AA)

This program is for students of high ability who seek careers in the important legal aspects of economics. Graduates who combine legal and economics training are highly sought after in the University's catchment area.

To enable completion in a minimum of five years, time savings are arranged mainly by taking LLB subjects as the second major of the existing Bachelor of Applied Economics course. It is important to follow closely the typical study program shown below to achieve minimum times. An information pamphlet on the course structure of double degree courses with law may be obtained from the School of Law office (6C38).

Course Duration:

5 years full-time or equivalent part-time.

Assumed Knowledge:

ACT: English (T) major and Advanced Mathematics; NSW: 2u English and 2u Mathematics.
In the absence of this background, students can undertake mathematical studies designed to provide basic numeracy skills.

Admission Requirements:

Admission to a double degree course will ensure that the student will be permitted to proceed into the Bachelor of Laws component of the course. However, before the final two years (full-time equivalent) of the Bachelor of Laws course can be undertaken, students taking a double degree must have satisfied the academic requirements for the first degree in the double degree course.

Administrative Arrangements:

The Administrative Officer of the School of Law may be consulted in regard to double degree courses offered entirely in the Division of Management and Technology, or refer to the information pamphlet on the course structure of double degree courses.

Students undertaking the double degree course will be awarded the first degree in the double degree course upon completion of the academic requirements for that degree.

Course Requirements:

At least 124 credit points comprising:

50 credit points from the Specific Core in Applied Economics, refer to the Bachelor of Applied Economics degree (course 278AA)

22 credit points from the Approved Major in Law, refer to the Bachelor of Laws degree (course 349AB)

52 credit points from the Specific Core in Law, refer to the Bachelor of Laws degree (course 349AB)

The subject 004623 Litigation and Dispute Processing LLB may also be undertaken, raising the credit points taken to 128.

Professional Recognition:

The Bachelor of Laws program is recognised by the Supreme Court of the Australian Capital Territory for the purpose of admission to legal practice.

Course Conveners:

LLB: Dr Bede Harris 6C40 (02) 6201 2969
School of Law

Bachelor of Applied Economics: Ms Heather Prior 6D13 (02) 6201 2991
School of Economics and Marketing

Typical Full-time Course Structure: Bachelor of Applied Economics/Bachelor of Laws

Semester 1	Semester 2
YEAR 1	
003519 Economics 1A (year-long) *or* 000020 Microeconomics 1	003519 Economics 1A (cont'd) *or* 000034 Macroeconomics
004207 Business & Financial Skills	003539 Business Statistics 1
004849 Australian Economy	004815 Introduction to Australian Politics
004991 Law 1 : Introduction to Law	004992 Law 2 : Contracts (LLB)
YEAR 2	
004213 Economics 2A (year-long)	004213 Economics 2A (cont'd)
or 004076 Microeconomics 2	or 000035 Macroeconomics 2
Economics Elective	Economics Elective
004136 Law 4: Corporations (LLB)	004135 Law 3 : Business Transactions (LLB)
YEAR 3	
000099 International Economics	004215 Policy Issues in Macroeconomics
or 004214 Policy Issues in Microeconomics	Economics Elective
Economics Elective	004137 Law 5: Taxation Law (LLB) LLB
004138 Law 6 : Administrative Law (LLB)	
YEAR 4	
004134 Advanced Research and Writing (LLB)	000345 Constitutional Law
004635 Public Companies (LLB) (year-long)	004635 Public Companies (LLB) (cont'd)
004619 Criminal Law (LLB)	003858 Law of Obligations (LLB)
003863 Property Law (LLB)	
YEAR 5	
004618 Advanced Taxation Law (LLB) (year-long)	004618 Advanced Taxation Law (LLB) (cont'd)
004622 Legal Theory (LLB) (year-long)	004622 Legal Theory (LLB) (cont'd)
004623 Litigation & Dispute Processing (LLB)	004621 Lawyers & Professional Responsibility (LLB)
003865 Equity (LLB)	004620 Evidence (LLB)

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Degree of Bachelor of Applied Economics/ Degree of Bachelor of Management (419AA)

This course aims to provide students with the basic conceptual and analytical skills required for a professional career in management and economics. The breadth offered by the double degree provides a good foundation for career progression in both the public and private sectors.

Course Duration:

4 years full-time or equivalent part-time, maximum 24 semesters.

Assumed Knowledge:

ACT: English (T) major and Advanced Mathematics; NSW: 2u English and 2u Mathematics.

Course Requirements:

At least 96 credit points comprising:

22 credit points from the Approved Major in Economics: Arts or Commerce Type (refer to the listing of approved majors in the Handbook)

22 credit points from the Approved Major in Management (refer to the listing of approved majors in the Handbook)

52 credit points from the Specific Core in Applied Economics/Management, as set out below.

i. Foundation subjects, 12 credit points

004849 Australian Economy
004207 Introduction to Management
003539 Business Statistics 1
004815 Introduction to Australian Politics

ii. Professional Options in Economics, 16 credit points

See Specific Core in Applied Economics in the Bachelor of Applied Economics (278AA).

iii. Professional Options in Management 16 credit points

See Specific Core in Administration in the Bachelor of Management (course 394AA).

iv. Such other subjects as required to satisfy the total requirement of 72 credit points as approved by the course convener.

Course Advice:

Students should consult the course convener.

Course Convener:

Ms Heather Prior 6D13 (02) 6201 2991
School of Economics and Marketing

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Degree of Bachelor of Applied Economics/ Degree of Bachelor of Science (609AA)

The double degree program is designed to provide students with the basic conceptual and analytical skills required for a career in economics or science. The breadth offered by the double degree gives graduates a broader perspective, provides greater vocational flexibility and increases the range of employment opportunities in both the private and public sectors.

With the appropriate selection of subjects, students who meet the requirements of one degree may graduate in that degree at the end of three years.

Course Duration:

4 years full-time or equivalent part-time.

Assumed Knowledge:

ACT: Advanced Mathematics and English (T); NSW: 2u Mathematics and 2u English.

Course Requirements:

At least 94 credit points comprising:

a. 50 credit points from the Specific Core in Applied Economics, including:

12 credit points foundation subjects
004849 Australian Economy
003539 Business Statistics 1
004207 Introduction to Management
004815 Introduction to Australian Politics

22 credit points from an Approved Economics major either Commerce (recommended) or Arts type. Refer to the listing of Approved majors in the Electives section of the Handbook.

16 credit points professional option in Economics - for subject choices available, refer to the listing given for the degree course in Applied Economics (278AA)

b. 44 credit points chosen from 2 Science majors, as follows:

At least one Part A major must be chosen. If the second major is also chosen from Part A it must be from a different option.

Part A	**Part B**
Option 1: one of	***Option 6: one of***
Applied Mathematics	Applied Psychology : Experimental
Applied Statistics	Applied Psychology : Social and Clinical
Mathematical Structures	
Quantitative Methods	
Option 2	***Option 7: one of***
Applied Physics	Computer Engineering
	Computer Programming
Option 3: one of	*Option 8:*
Biological Chemistry	Cultural Heritage Management
Environmental Chemistry	
Option 4: one of	***Option 9:***
Human Biology	Electronics
Human Nutrition	
Environmental Management	
***Option 5*:**	***Option 10:***
Earth Science	Computer Information Systems

Note: The following majors all have mathematical requirements which would only be met by taking Applied Mathematics as the other science major or alternatively, by taking additional subjects in excess of 94 credit points.

Applied Physics
Computer Engineering
Computer Programming Electronics

Note: Students choosing the major in Applied Statistics may substitute the subjects Applied Statistics 1 and 2 for Business Statistics 1 and 2.

Students taking the Applied Statistics or Quantitative Methods major must then select another subject from the professional economics option list to replace Business Statistics 2 (or another subject in consultation with the course convener). The substitute for Business Statistics 1 must be chosen from the approved science majors, first year subjects. If the second science major was not selected from Part A then this replacement subject must be from part A.

Course Convener:

Ms Heather Prior 6D13 (02) 6201 2991
School of Economics and Marketing

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Degree of Bachelor of Applied Economics/ Degree of Bachelor of Social Sciences (420AA)

This program provides a good general education including the basic conceptual and analytical skills of economics. The program is a very flexible one which allows students to combine economics with two other majors of their choice. This enables students to follow their own particular interests whilst bringing a broader perspective to the practice of economics.

Course Duration:

4 years full-time or equivalent part-time.

Assumed Knowledge:

ACT: English (T) major and Advanced Mathematics; NSW: 2u English and 2u Mathematics.

Course Requirements:

At least 94 credit points comprising:

a. 50 credit points from the Specific Core in Applied Economics refer to the Bachelor of Applied Economics degree course (278AA) including:

   12 credit points from Foundation subjects
   22 credit points from the Approved Major in Economics: Arts Type Recommended
   16 credit points from a Professional Option

b. 44 credit points from a Specific Core in Applied Economics/Social Sciences, as set out below:

   i. (i) Foundation subjects, 6 credit points
   000715 Basic Sociology
   and one of the following two subjects
   000028 Concepts and Elements of Law
   004991 Law 1
   ii. 6 further credit points at level 1 to provide the foundation for the majors chosen in (iii) and (iv) below (subject to the approval of the course convener)
   iii. 16 credit points from the balance of one of the following three options − an Approved Major in Law or Sociology or Politics
   iv. another 16 credit points from the balance of an Approved Major from those allowed by part (b) of the academic requirements of the Bachelor of Social Sciences (396AA).

In addition to the subjects in (i) above, students will complete the subjects:

004849 Australian Economy
004815 Introduction to Australian Politics
004207 Introduction to Management
003539 Business Statistics 1
000715 Basic Sociology
003519 Economics 1A
004213 Economics 2A
004214 Policy Issues in Microeconomics
004215 Policy Issues in Macroeconomics

In addition to the majors set out in (iii) above, other approved majors are Marketing, Management, or Employment Relations. A major in Marketing will involved five subjects of 4 credit points each, giving a degree of 95 credit points in total. The other two majors will necessitate the substitution of the subject 004207 Introduction to Management for 004385 Introduction to Management.

Students are advised to consult the course convener when choosing the remaining subjects to be completed in (iv) above.

Course Advice:

Students should consult the course convener.

Course Convener:

Ms Heather Prior 6D13 (02) 6201 2991
School of Economics and Marketing

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Degree of Bachelor of Applied Economics/ Degree of Bachelor of Tourism Management (640AA)

This double degree provides a balanced mixture of the analytical and practical skills required for a career in applied economics or tourism. The breadth offered by the double degree gives graduates a broader perspective, provides greater vocational flexibility and increases the range of employment opportunities in both the private and public sectors.

An added attraction of the program is that students who meet the requirements of one degree may graduate in that degree before completing the double degree program.

Course Duration:

4 years full-time or equivalent part-time.

Assumed Knowledge:

ACT: Advanced Mathematics and English (T) or their equivalents. NSW: 2u or 3u Mathematics and 2u English or their equivalents. International students should have the normal English language requirements of the University.

Course Requirements:

At least 94 credit points comprising:

a. 50 credit points from the Specific core in Applied Economics, including:

12 credit points foundation subjects

004849 Australian Economy
003539 Business Statistics 1
004207 Introduction to Management
004815 Introduction to Australian Politics

22 credit points from an Approved Economics major either Commerce or Arts type (recommended). Refer to the listing of Approved majors in the Electives section of the Handbook.

16 credit points professional option in Economics - for subject choices available, refer to the listing given for the degree course in Applied Economics (278AA)

b. 44 credit points from the Specific core in Tourism.

005689 Current Issues in Tourism
003296 Tourism Computer Based Systems
003337 Tourism Research
003814 Tourism Marketing
004200 Tourism Economics and Policy
003754 Hospitality Operations
003815 Tourism Planning and Development
003712 Tourism Industry Project Scheme

One of the following two subjects from:

004448 Tour Guiding and Management
004252 Convention and Festival Management

Course Convener:

Ms Heather Prior 6D13 (02) 6201 2991
School of Economics and Marketing

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Degree of Bachelor of Business Administration / Degree of Bachelor of Applied Economics (454AA)

This course is designed for students who intend to work in a commercial environment, either in the private or public sectors. As well as acquiring a broad knowledge of all the major business disciplines, students will complete majors in business management and economics and extend their knowledge of economics or marketing by completion of a professional option which includes one or both of these disciplines. Students will also develop a broad range of analytical skills necessary to function successfully in a business and economics environment.

Course Duration:

4 years full-time or equivalent part-time, maximum 16 semesters.

Assumed Knowledge:

ACT: English (T) major, NSW: 2u English.
Students are generally advised to have Advanced Mathematics (ACT) or 2u Mathematics (NSW) or equivalent.

Course Requirements:

At least 95 credit points comprising:

41 credit points from a Specific Core in Business

14 credit points from an Approved Minor in either Employment Relations or Human Resource Management

16 credit points from either the Economics: Commerce Type or the Economics: Arts Type Professional Option

16 credit points from an approved Professional Option in Applied Economics

8 credit points from a professional sequence approved by the course convener.

Specific Core in Business:

Refer to the information given in the Bachelor of Business Administration (444AA).

Approved Minors:

For information on the subjects comprising approved minors, refer to the information given in the BBA (444AA).

Professional Option in Economics:

Refer to the information given in the Bachelor of Applied Economics (278AA).

Course Advice:

Students are advised to consult the course convener.

Course Convener:

Mr James Hanratty 6D11 (02) 6201 2175
School of Economics and Marketing

Typical Full-time Course Structure:
Bachelor of Business Administration / Bachelor of Applied Economics

Semester 1	Semester 2
YEAR 1	
004207 Introduction to Management	004818 Organisational Behaviour
004977 Introduction to Business Law	003539 Business Statistics 1
004824 Accounting & Finance 1A	004825 Accounting & Finance 1B
either: 000020 Microeconomics 1	*either*: 000034 Macroeconomics 1
or: 003519 Economics 1A (year-long)	*or:* 003519 Economics 1A (cont'd)
YEAR 2	
000498 Marketing	004831 Accounting Information Systems
003432 Human Resource Management 1	004827 Accounting & Finance 2B
either: 004067 Microeconomics 2	*either*: 000035 Macroeconomics 2
or: 004213 Economics 2A (year-long)	*or*: 004213 Economics 2A (cont'd)
YEAR 3	
004817 Issues in Contemporary Management	004823 Strategic Management
001610 Law of Business Transactions	004215 Policy Issues in Macroeconomics
001372 Industrial Relations	*either*: 000099 International Economics *or*: 004214 Policy Issues in Microeconomics
YEAR 4	
Professional Option 1	Professional Option 3
Professional Option 2	Professional Option 4
Professional Sequence 1	Professional Sequence 2

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Degree of Bachelor of Business Administration / Degree of Bachelor of Commerce in Accounting (452AA)

This course is designed for students who intend to work in a commercial environment, either in the private or public sectors. As well as acquiring a broad knowledge of all the major business disciplines, students will complete majors in business management and accounting and extend their knowledge of accounting. Students will also develop a broad range of analytical skills necessary to function successfully in a business and financial accounting environment.

Course Duration:

4 years full-time or equivalent part-time, maximum 16 semesters.

Assumed Knowledge:

ACT: English (T) major and Advanced Mathematics; NSW: 2u English and 2u Mathematics.

Course Requirements:

At least 94 credit points comprising:

52 credit points from the Specific Core in Business and Accounting (refer to the typical course structure set out below)

14 credit points from an Approved Minor in either Employment Relations or Human Resource Management

16 credit points from an approved professional option in Accounting

12 credit points from a professional sequence approved by the course convener

Approved Minors:

For information on the subjects comprising approved minors, refer to the information given refer to the information given in the BBA (444AA).

Professional Sequence and Professional Recognition in Accounting:

Refer to the information given for the Bachelor of Commerce in Accounting (345AA).

Course Advice:

Students should consult the course convener.

Course Convener:

Mr James Hanratty 6D11 (02) 6201 2175
School of Economics and Marketing

Typical Full-time Course Structure
Bachelor of Business Administration / Bachelor of Commerce in Accounting

Semester 1	Semester 2
YEAR 1	
004207 Introduction to Management	004818 Organisational Behaviour
000020 Microeconomics 1	004831 Accounting Information Systems
004207 Business & Financial Skills	003539 Business Statistics 1
004824 Accounting & Finance 1A	004825 Accounting & Finance 1B
YEAR 2	
004977 Introduction to Business Law	000034 Macroeconomics 1
004826 Accounting & Finance 2A	004827 Accounting & Finance 2B
003432 Human Resource Management 1	001610 Law of Business Transactions
YEAR 3	
004817 Issues in Contemporary Management	000498 Marketing
001372 Industrial Relations	004823 Strategic Management
004829 Accounting & Finance 3B	004828 Accounting & Finance 3A
YEAR 4	
004839 Financial Management 1	004834 Auditing
Professional Sequence 1	Professional Sequence 2
1 subject from Bachelor of Business Administration Professional Options	Professional Sequence 3

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Degree of Bachelor of Business Administration / Degree of Bachelor of Commerce in Banking and Finance (451AA)

This course is designed for students who intend to work in a commercial environment, either in the private or public sectors. It is especially designed for those intending to work in the financial sector or in financial sector supervision. As well as acquiring a broad knowledge of all the major business disciplines, students will complete majors in business management and banking and finance, and extend their knowledge in a financial market environment. Students will also develop a broad range of analytical skills necessary to function successfully in a business and financial sector environment.

Course Duration:

4 years full-time or equivalent part-time, maximum 16 semesters.

Assumed Knowledge:

ACT: English (T) major and Advanced Mathematics; NSW: 2u English and 2u Mathematics.

Course Requirements:

At least 94 credit points comprising:

61 credit points from a Specific Core in Business and Banking and Finance (refer to the typical course structure set out below).

14 credit points from an Approved Minor in either Employment Relations or Human Resource Management

16 credit points from an approved Professional Option in Banking and Finance

Approved Minors:

For information on the subjects comprising approved minors, refer to the information given refer to the information given in the BBA (444AA).

Professional option in Banking and Finance:

Refer to the information given for the Bachelor of Commerce in Banking and Finance (395AA).

Course Advice:

Students are advised to consult the course convener.

Course Convener:

Mr James Hanratty 6D11 (02) 6201 2175
School of Economics and Marketing

Typical Full-time Course Structure
Bachelor of Business Administration / Bachelor of Banking and Finance

Semester 1	Semester 2
YEAR 1	
004207 Introduction to Management	004818 Organisational Behaviour
000020 Microeconomics 1	004831 Accounting Information Systems
004824 Accounting & Finance 1A	003539 Business Statistics 1
	004825 Accounting & Finance 1B
YEAR 2	
004977 Introduction to Business Law	000034 Macroeconomics 1
004839 Finance Management 1	004827 Accounting & Finance 2B
003432 Human Resource Management 1	001610 Law of Business Transactions
YEAR 3	
004817 Issues in Contemporary Management	003393 International Finance
001372 Industrial Relations	004823 Strategic Management
003639 Financial Institutions & Markets	004840 Financial Management 2
YEAR 4	
000374 Business Management	004837 Credit & Lending Decisions
000498 Marketing	001612 Law of Financial Institutions
004836 Commercial Bank Management	004838 Ethics

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Degree of Bachelor of Business Administration / Degree of Bachelor of Information Technology (472AA)

This double degree course is designed for students who intend to follow career paths in either or both of business and information technology. Students are expected to find careers in either the private or public sectors. Students complete the Bachelor of Business Administration and the Bachelor of Information Technology concurrently.

Course Duration:

4 years full-time or equivalent part-time.

Assumed Knowledge:

Students must have Advanced Mathematics (ACT) Mathematics 2u or 3u (NSW) and English (T) (ACT) or English 2u (NSW) or their equivalents.

Course Requirements:

At least 95 credit points comprising:

38 credit points from a Specific Core in Business consisting

43 credit points from a Specific Core in Information Technology consisting
14 credit points from either the Employment Relations minor or the Human Resource Management minor

Approved Minors:

Students must choose either the Employment Relations or Human Resource Management minors. Refer to the information given under Majors/Minors.

Course Advice:

Students are advised to consult the course convener.

Course Convener:

Mr James Hanratty 6D11 (02) 6201 2175
School of Economics and Marketing

Typical full-time Course Structure
Bachelor of Business Administration / Bachelor of Information Technology

Semester 1	Semester 2
YEAR 1	
004207 Introduction to Management	004818 Organisational Behaviour
004977 Introduction to Business Law	003539 Business Statistics 1
004470 Computing Mathematics 1	004471 Computing Mathematics 2
004478 Introduction to Information Technology	004479 Information Technology 1
YEAR 2	
004824 Accounting and Finance 1A	004825 Accounting and Finance 1B
004930 Information Technology 2	000020 Microeconomics 1
003423 Human Resource Management 1	004483 Software Technology 1
	001610 Law of Business Transactions
YEAR 3	
000034 Macroeconomics 1	004477 Files and Databases
001372 Industrial Relations	004817 Issues in Contemporary Management
004482 Software Technology 2	004481 Systems Software
YEAR 4	
000498 Marketing	004823 Strategic Management
004473 Distributed Systems Technology	004827 Accounting & Finance 2B
004472 Computing Project (year-long)	004472 Computing Project (cont'd)

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Degree of Bachelor of Business Administration / Degree of Bachelor of Laws (443AA)

This course is designed for students of high ability who wish to combine studies in law with their studies in business administration. The research, reading, analysis and writing skills inherent in a double degree program are highly valued by the professions and the marketplace. Students will develop a broad range of analytical skills necessary to function successfully in both a business and legal environment.

In order to complete the double degree program in the minimum time, students should follow the typical course structure given below.

Course Duration:

5 years full-time, maximum 20 semesters.

Assumed Knowledge:

ACT: English (T) major; NSW: 2u English.

Course Requirements:

At least 122 credit points comprising:

56 credit points from the Specific Core in Business Administration/Law including

i. 40 credit points of Business subjects
ii. 16 credit points from a Professional Option

14 credit points from an Approved Minor in either Employment Relations or Human Resource Management

52 credit points from the Specific Core in Law
The subject 004623 Litigation and Dispute processing LLB may also be undertaken.

Specific Core in Business Administration/Law:

004824 Accounting and Finance 1A
004825 Accounting and Finance 1B
003539 Business Statistics 1
004831 Accounting Information Systems

One of the following two alternatives:

000034 Macroeconomics 1 and
000020 Microeconomics 1, *or*
003519 Economics 1A

004991 Law 1: Introduction to Law
004992 Law 2: Contracts (LLB)
004827 Accounting and Finance 2B
004823 Strategic Management
004817 Issues in Contemporary Management
000498 Marketing

Professional Option (Law):

004135 Law 3: Business Transactions (LLB)
004136 Law 4: Corporations (LLB)
004137 Law 5: Taxation Law (LLB)
004138 Law 6: Administrative Law (LLB)

Approved Minors:

For information on the subjects comprising approved minors, refer to the information given refer to the information given in the BBA (444AA).

Specific Core in Law:

Refer to the information given in the Bachelor of Laws (349AB).

Course Advice:

Students are advised to consult the course convener.

Course Conveners:

Mr James Hanratty 6C11 (02) 6201 2175
School of Economics and Marketing

Dr Bede Harris 6C40 (02) 6201 2969
School of Law

Typical Full-time Course Structure
Bachelor of Business Administration/Bachelor of Laws

Semester 1	**Semester 2**
YEAR 1	
004824 Accounting & Finance 1A	004825 Accounting & Finance 1B
004207 Introduction to Management	004818 Organisational Behaviour
000020 Microeconomics 1 *or* 003519 Economics 1A (year-long)	000034 Macroeconomics 1 *or* 003519 Economics 1A (cont'd)
004991 Law 1: Introduction to Law	004992 Law 2: Contracts (LLB)
YEAR 2	
003539 Business Statistics 1	004831 Accounting Information Systems
000498 Marketing	004827 Accounting & Finance 2B
003432 Human Resource Management 1 *or* 004136 Law 4: Corporations (LLB)	004135 Law 3: Business Transactions (LLB)
YEAR 3	
004817 Issues in Contemporary Management	004823 Strategic Management
either: 001372 Industrial Relations and 004136 Law 4: Corporations (LLB) *Or* 003432 Human Resource Management 1 and 004138 Law 6: Administrative Law (LLB)	*either:* 003488 Human Resource Management 2 and 004137 Law 5: Taxation Law (LLB)
YEAR 4	
004134 Advanced Research & Writing LLB	000345 Constitutional Law
004635 Public Companies (LLB) (year-long)	004635 Public Companies (LLB) (cont'd)
003863 Property Law (LLB)	003858 Law of Obligations (LLB)
004619 Criminal Law (LLB)	
YEAR 5	
004618 Advanced Taxation Law (LLB) (year-long)	004618 Advanced Taxation Law (LLB) (cont'd)
004622 Legal Theory (LLB) (year-long)	004622 Legal Theory (LLB) (cont'd)
003865 Equity (LLB)	004620 Evidence (LLB)
004623 Litigation & Dispute Processing (LLB)	004621 Lawyers & Professional Responsibility

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Degree of Bachelor of Business Administration / Degree of Bachelor of Management (453AA)

This double degree course is designed for students who intend to work in a commercial or general management environment, either in the private or public sectors, and who wish to gain a deeper professional knowledge of management. Students will develop a broad range of analytical skills necessary to function successfully in both a business and a general management environment.

Course Duration:

4 years full-time or equivalent part-time, maximum 16 semesters.

Assumed Knowledge:

ACT: English (T) major and Advanced Mathematics; NSW: 2u English and 2u Mathematics.

Course Requirements:

At least 95 credit points comprising

49 credit points from a Specific Core in Business/Management refer to the typical course structure set out below)

14 credit points from an approved minor in either Employment Relations or Human Resource Management

16 credit points from an approved Professional Option in Business

16 credit points from an approved Professional Option in Management

Approved Minors:

For information on the subjects comprising approved minors, refer to the information given refer to the information given in the BBA (444AA).

Professional Options:

Refer to the information given for the Bachelor of Business Administration (444AA) and the Bachelor of Management (394AA).

Course Advice:

Students are advised to consult the course convener.

Course Convener:

Mr James Hanratty 6D11 (02) 6201 2175
School of Economics and Marketing

Typical Full-time Course Structure
Bachelor of Business Administration / Bachelor of Management

Semester 1	Semester 2
YEAR 1	
004207 Introduction to Management	004818 Organisational Behaviour
000020 Microeconomics 1 or 003519 Economics 1A	004941 Introduction to Information Systems
004977 Introduction to Business Law	003539 Business Statistics 1
004824 Accounting & Finance 1A	004825 Accounting & Finance 1B
YEAR 2	
000498 Marketing	000034 Macroeconomics 1 or 003519 Economics 1A (cont'd)
Business Professional Option 1	004827 Accounting & Finance 2B
003432 Human Resource Management 1	001610 Law of Business Transactions
YEAR 3	
004817 Issues in Contemporary Management	004823 Strategic Management
001372 Industrial Relations	Business Professional Option 3
Business Professional Option 2	Business Professional Option 4
YEAR 4	
004820 Performance Management & Analysis	Management Professional Option 2
004822 Public Sector Management	Management Professional Option 3
Management Professional Option 1	Management Professional Option 4

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Degree of Bachelor Commerce in Accounting/ Degree of Bachelor of Information Technology (475AA)

This double degree program is for students of high ability who aim to follow flexible career paths in accounting and information technology. Students will develop a broad range of technical, analytical and communication skills to address the needs of modern organisations in the public or private sectors. Students complete the Bachelor of Commerce in Accounting concurrently with the Bachelor of Information Technology. The combined course consists of a specific core in accounting, a specific core in information technology, and a professional sequence.

Course Duration:

4 years full-time or equivalent part-time.

Assumed Knowledge:

Students must have Advanced Mathematics (ACT) Mathematics 2u or 3u (NSW) and English (T) (ACT) or English 2u (NSW) or their equivalents.

Course Advice:

Students seeking course advice should contact the course convener.

Course Convener:

Mrs Judy Paterson 6C25 (02) 6201 2019/2715
School of Accounting, Banking & Finance

Typical Full-Time Course Structure
Bachelor of Commerce in Accounting/Bachelor of Information Technology

Semester 1	Semester 2
YEAR 1	
004824 Accounting and Finance 1A	004825 Accounting and Finance 1B
003539 Business Statistics 1	004831 Accounting Information Systems
004207 Introduction to Management	004977 Introduction to Business Law
004478 Introduction to Information Technology	004479 Information Technology 1
YEAR 2	
004826 Accounting and Finance 2A	004827 Accounting and Finance 2B
000020 Microeconomics 1	000034 Macroeconomics 1
004480 Information Technology 2	004483 Software Technology 1
004470 Computing Mathematics 1	004471 Computing Mathematics 2
YEAR 3	
004829 Accounting and Finance 3B	004834 Auditing
004839 Financial Management 1	004477 Files and Databases
004482 Software Technology 2	004481 Systems Software
YEAR 4	
004472 Computing Project (year-long)	004472 Computing Project (cont'd)
004473 Distributed Systems Technology	004828 Accounting and Finance 3A
Professional sequence 1	Professional sequence 2

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Degree of Bachelor of Commerce in Accounting/ Degree of Bachelor of Laws (414AA)

The program is for students of high ability who aim to make careers in the important legal aspects of accounting, gaining full professional status in both the legal and the technical fields. The degree in law may be awarded with honours.

To enable completion of the two degrees in a minimum of five years, students complete the Approved Major in Law as the elective approved major component of the accounting degree course. It is important therefore to follow closely the typical study program as shown below, to achieve the minimum times. An information pamphlet on the course structure of double degree course may be obtained from the School of Law office (6C38).

Course Duration:

5 years full-time; maximum period of study 8 years.

Assumed Knowledge:

ACT: English (T) major and Advanced Mathematics; NSW: 2u English and 2u Mathematics.

Admission Requirements:

Admission to a double degree course will ensure that the student will be permitted to proceed into the Bachelor of Laws component of the course. However, before the final two years (full-time equivalent) of the Bachelor of Laws course can be undertaken, students undertaking a double degree must have satisfied the academic requirements for the first degree in the double degree course.

Administrative Arrangements:

The Administrative Officer of the School of Law may be consulted in regard to double degree courses offered entirely in the Division of Management and Technology, or refer to the information pamphlet on the course structure of double degree courses.

Students undertaking the double degree course will be awarded the first degree in the double degree course upon completion of the academic requirements for that degree.

Course Structure:

At least 120 credit points comprising:

18 credit points from a Common Core in Accounting, Banking & Finance/Law
24 credit points from a Specific Core in Accounting
4 credit points from the subject 004838 Ethics
22 credit points from the Approved Major in Law
52 credit points from the Specific Core in Law

The subject 004623 Litigation & Dispute Processing LLB may also be undertaken.

Common Core in Accounting, Banking and Finance/Law:

004824 Accounting and Finance 1A
004825 Accounting and Finance 1B
004831 Accounting Information Systems
003539 Business Statistics 1
000034 Macroeconomics 1
000020 Microeconomics

Specific Cores in Accounting and in Law:

Refer to the information given in the Bachelor of Commerce in Accounting (345AA) and the Bachelor of Laws (349AB).

Approved Major in Law:

Refer to the information given under the approved majors listing in the Handbook.

Honours:

For the academic requirements for the Bachelor of Laws with Honours course, refer to the information given for the Bachelor of Laws (349AA).

Professional Recognition:

The Bachelor of Laws program is recognised by the Supreme Court of the Australian Capital Territory for the purpose of admission to legal practice. For information on the professional recognition of the Bachelor of Commerce in Accounting degree, refer to the entry for course (345AA).

Course Convener:

Dr Bede Harris 6C40 (02) 6201 2969
School of Law

Typical Full-time Course Structure: Bachelor of Commerce in Accounting/Bachelor of Laws

Semester 1	Semester 2
YEAR 1	
004824 Accounting & Finance 1A	004825 Accounting & Finance 1B
003539 Business Statistics 1	000034 Macroeconomics 1
000020 Microeconomics 1	004831 Accounting Information Systems
004991 Law 1: Introduction to Law	004992 Law 2: Contracts
YEAR 2	
004826 Accounting & Finance 2A	004827 Accounting & Finance 2B
004136 Law 4: Corporations	004834 Auditing
004839 Financial Management 1	004135 Law 3: Business Transactions
YEAR 3	
004829 Accounting & Finance 3B	004828 Accounting & Finance 3A
004138 Law 6: Administrative Law	004838 Ethics
Elective	004137 Law 5: Taxation
YEAR 4	
004134 Advanced Research and Writing (LLB)	000345 Constitutional Law
004635 Public Companies (LLB) (year-long)	004635 Public Companies (LLB) (cont'd)
003863 Property Law (LLB)	003858 Law of Obligations (LLB)
004619 Criminal Law (LLB)	
YEAR 5	
004618 Advanced Taxation Law (LLB) (year-long)	004618 Advanced Taxation Law (LLB) (cont'd)
004622 Legal Theory (year-long)	004622 Legal Theory (cont'd)
003865 Equity (LLB)	004620 Evidence (LLB)
004623 Litigation and Dispute Processing (LLB)	004621 Lawyers and Professional Responsibility (LLB)

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Degree of Bachelor of Commerce in Accounting / Degree of Bachelor of Arts (626AA)

This program is for those who seek a professional qualification in accounting and financial management but who also value the flexibility of a general education.

On completion, graduates will bring to their profession the broader perspective gained from their interdisciplinary studies. They will be able to apply relevant theories and techniques to the analysis and solution of problems in accounting , auditing and financial management, analyse the processes leading to the design, use and management of financial management information systems; serve, as professional specialists, in a range of managerial and managerial support functions; solve problems in accounting from the broader perspective of a general education, and apply skills acquired from their professional studies to other fields of social endeavour; communicate ideas clearly, both orally and in writing, and with appropriate use of technology, to a variety of audiences; and identify with and operate within the assumptions, standards and social values of the accounting profession.

Course Duration:

4 years full-time or equivalent part-time.

Assumed Knowledge:

Students must have Advanced Mathematics (ACT) Mathematics 2u or 3u (NSW) and English (T) (ACT) or English 2u (NSW) or their equivalents. International students should have the normal English language requirements of the University.

Course Requirements:

At least 94 credit points comprising:

- 24 credit points from a Common Core in Accounting, Banking and Finance
- 24 credit points from a Specific Core in Accounting
- 24 credit points from a professional sequence approved by the course convener which should include a sequence of at least 12 credit points from an approved major in an unrelated discipline and the subject 004838 Ethics.
- 22 credit points from an arts major approved by the course convener that is outside the field of accounting and related commerce disciplines. This would normally be chosen from the current schedule of Approved 'Arts' Majors.

Course Convener:

Mrs Judy Paterson 6C25 (02) 6201 2019
School of Accounting, Banking & Finance

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Degree of Bachelor of Commerce in Banking and Finance/ Degree of Bachelor of Arts (625AA)

This program is for those who seek a professional qualification in banking and financial services but who also value the flexibility of a general education.

On completion, graduates will bring to their profession the broader perspective gained from their interdisciplinary studies. They will be able to apply relevant theories and techniques to the analysis and solution of problems in banking, finance and financial services; analyse the processes leading to the design, use and management of financial management information systems; serve, as professional specialists, in a range of managerial and managerial support functions; solve problems in accounting from the broader perspective of a general education, and apply skills acquired from their professional studies to other fields of social endeavour, communicate ideas clearly, both orally and in writing, and with appropriate use of technology, to a variety of audiences; and identify with and operate within the assumptions, standards and social values of the financial services industry.

Course Duration:

4 years full-time or equivalent part-time.

Assumed Knowledge:

Students must have Advanced Mathematics (ACT) Mathematics 2u or 3u (NSW) and English (T) (ACT) or English 2u (NSW) or their equivalents. International students should have the normal English language requirements of the University.

Course Requirements:

At least 94 credit points comprising:

- 24 credit points form a Common Core in Accounting, Banking and Finance
- 36 credit points from a Specific Core in Banking and Finance
- 12 credit points from an elective sequence approved by the course convener which should comprise a 12 credit-point sequence form an approved major in an unrelated discipline, or an 8 credit-point sequence from an approved minor in an unrelated discipline plus the subject 004838 Ethics.
- 22 credit points from an arts major approved by the course convener that is outside the field of banking and related commerce disciplines. This would normally be chosen from the current schedule of Approved 'Arts' Majors.

Course Convener:

Mr Graham Rogers 6C14 (02) 62015043
School of Accounting, Banking and Finance

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Degree of Bachelor of Commerce in Banking and Finance / Degree of Information Technology (476AA)

This double degree program is for students of high ability who aim to follow flexible career paths in banking, finance and information technology. Students will develop a broad range of analytical, technical and communication skills to address the needs of modern organisations in the public or private sectors. Students complete the Bachelor of Commerce in Banking & Finance concurrently with the Bachelor of Information Technology. The combined course consists of a specific core in banking and finance and a specific core in information technology.

Course Duration:

4 years full-time or equivalent part-time

Assumed Knowledge:

Advanced Mathematics (ACT) Mathematics 2u or 3u (NSW) and English (T) (ACT) or English 2u (NSW) or their equivalents.

Course Advice:

Students seeking course advice should contact the course convener.

Course Convener:

Mr Graham Rogers 6C14 (02) 6201 5043/2715
School of Accounting, Banking and Finance

Typical Full-time Course Structure
Bachelor of Commerce in Banking and Finance / Bachelor of Information Technology

Semester 1	Semester 2
YEAR 1	
004824 Accounting & Finance 1A	004825 Accounting and Finance 1B
004207 Introduction to Management	003539 Business Statistics 1
004478 Introduction to Information Technology	004471 Computing Mathematics 2
004470 Computing Mathematics 1	004479 Information Technology 1
YEAR 2	
004839 Financial Management 1	004840 Financial Management 2
003639 Financial Institutions & Markets	004977 Introduction to Business Law
000020 Microeconomic 1	004483 Software Technology 1
004930 Information Technology 2	000034 Macroeconomics 1
YEAR 3	
000374 Business Management	001612 Law of Financial Institutions
004836 Commercial Bank Management	004477 Files and Databases
004482 Software Technology 2	004481 Systems Software
YEAR 4	
000498 Marketing	003393 International Finance
004473 Distributed Systems Technology	004836 Credit and Lending Decisions
004472 Computing Project (year long)	004472 Computing Project (cont'd)

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Degree of Bachelor of Commerce in Banking and Finance/ Degree of Bachelor of Laws (415AA)

The program is for students of high ability who aim to make careers in the important legal aspects of banking and finance, gaining full professional status in both the legal and the technical fields. The program contains the Bachelor of Laws (LLB) course as its second degree-equivalent section. The law degree may be awarded with honours.

To enable completion in a minimum of five years, time savings are arranged mainly by taking LLB subjects as the management and general elective components of the existing BCom in Banking and Finance course. It is important therefore to follow closely the typical study program as shown below, to achieve the minimum times.

Course Duration:

5 years full-time; maximum period 20 semesters.

Assumed Knowledge:

ACT: Advanced Mathematics and English (T) major; NSW: 2u or 3u Mathematics, 2u English.

Admission Requirements:

Admission to a double degree course will ensure that the student will be permitted to proceed into the Bachelor of Laws component of the course. However, before the final two years (full-time equivalent) of the Bachelor of Laws course can be undertaken, students undertaking a double degree must have satisfied the academic requirements for the first degree in the double degree course.

Administrative Arrangements:

The Administrative Officer of the School of Law may be consulted in regard to double degree courses offered entirely in the Division of Management and Technology. An information pamphlet on the course structure of the double degree courses may also be obtained from the School of Law office (6C38).

Students undertaking the double degree course will be awarded the first degree in the double degree course upon completion of the academic requirements for that degree.

Course Requirements:

At least 124 credit points comprising:

a. 50 credit points from a Core Program including:
   i. 18 credit points from a Common Core in Accounting, Banking & Finance/Law
   ii. 32 credit points from a Specific Core in Banking & Finance/Law
b. 22 credit points from the Approved Major in Law
c. 52 credit points from the Specific Core in Law
d. The subject 004623 Litigation & Dispute Processing LLB may also be undertaken.

Common Core in Accounting, Banking and Finance/Law:

004824 Accounting and Finance 1A
004825 Accounting and Finance 1B
004831 Accounting Information Systems
003539 Business Statistics 1
000034 Macroeconomics 1
000020 Microeconomics

Specific Core in Banking and Finance/Law:

004836 Commercial Bank Management
004837 Credit and Lending Decisions
003639 Financial Institutions and Markets
004839 Financial Management 1
004840 Financial Management 2
000498 Marketing
000374 Business Management
003393 International Finance

Approved Major in Law:

For details refer to the approved majors listing in the Handbook.

Specific Core in Law:

Refer to the information given for the Bachelor of Laws (349AB).

Honours:

For the academic requirements for the Bachelor of Laws with Honours course, refer to the information given for the Bachelor of Laws (349AB).

Professional Recognition:

The Bachelor of Laws program is recognised by the Supreme Court of the Australian Capital Territory for the purpose of admission to legal practice.

Course Convener:

Dr Bede Harris 6C40 (02) 6201 2969
School of Law

Typical Full-time Course Structure: Bachelor of Commerce in Banking and Finance/Bachelor of Laws

Semester 1	Semester 2
004824 Accounting & Finance 1A	004825 Accounting & Finance 1B
003539 Business Statistics 1	000034 Macroeconomics 1
000034 Microeconomics 1	004831 Accounting Information Systems
004991 Law 1: Introduction to Law	004992 Law 2: Contracts (LLB)
YEAR 2	
004839 Financial Management 1	004840 Financial Management 2
000498 Marketing	001612 Law of Financial Institutions
003639 Financial Institutions and Markets	004135 Law 3: Business Transactions
004136 Law 4: Corporations	
YEAR 3	
004836 Commercial Bank Management	004837 Credit & Lending Decisions
004138 Law 6: Administrative Law (LLB)	003393 International Finance
000374 Business Management	004137 Law 5: Taxation
YEAR 4	
004134 Advanced Research and Writing (LLB)	000345 Constitutional Law
004635 Public Companies (LLB) (year-long)	004635 Public Companies (LLB) (cont'd)
003863 Property Law (LLB)	003858 Law of Obligations (LLB)
004619 Criminal Law (LLB)	
YEAR 5	
004618 Advanced Taxation Law (LLB) (year-long)	004618 Advanced Taxation Law (LLB) (cont'd)
004622 Legal Theory (year-long)	004622 Legal Theory (cont'd)
003865 Equity (LLB)	004620 Evidence (LLB)
004623 Litigation and Dispute Processing (LLB)	004621 Lawyers and Professional Responsibility (LLB)

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Degree of Bachelor of Engineering in Computer Engineering / Degree of Bachelor of Laws (409AA)

The program is for students of high ability who aim to make careers in the legal aspects of computer engineering, gaining full professional status in both the legal and the technical fields. The program contains the Bachelor of Laws (LLB) course as its second degree-equivalent section. Both degrees may be awarded with honours.

To enable completion in a minimum of six years, time savings are arranged mainly by taking LLB subjects as the management and general elective components of the existing BE course. It is important, therefore, to follow closely the study program arranged by the course convener to achieve the minimum time.

An information booklet on the course structure of double degree courses may also be obtained from the School of Law office (6C31).

Course Duration:
6 years full-time; maximum 24 semesters.

Assumed Knowledge:
ACT: Advanced Mathematics Extended, and Physics (T), English (T) majors; NSW: 3u or 4u Mathematics, 2u Physics, 2u English.

Admission Requirements:
The entry level for each double degree course is determined within the Division of Management and Technology. Admission to a double degree course will ensure that the student will be permitted to proceed into the Bachelor of Laws component of the course. However, before the final two years (full−time equivalent) of the Bachelor of Laws course can be undertaken, students undertaking a double degree must have satisfied the academic requirements for the first degree in the double degree course.

Administrative Arrangements:
Students undertaking the double degree course will be able to be awarded the first degree in the double degree course upon completion of the academic requirements for that degree.

Course Requirements:
At least 158 credit points comprising:
92 credit points from the Specific Core in Computer Engineering/Law
14 credit points from the minor in Applied Mathematics
52 credit points from the Specific Core in Law
The subject 004623 Litigation & Dispute Processing (LLB) may also be taken.

Course Structure:
The course structure of the double degree course requires that students admitted to a double degree course must undertake 6 required law subjects as part of the first degree course in the double degree sequence. In some semesters students will be required to undertake a workload in excess of the load normally associated with study of the engineering course alone.
At the completion of the requirements of the Bachelor of Engineering in Computer Engineering (including the 6 required law subjects mentioned above), students will undertake 11 core LLB subjects (amounting to 44 credit points) and 4 elective law subjects (amounting to at least 12 credit points).

Professional Recognition:
The Bachelor of Engineering in Computer Engineering degree is accredited with the Australian Computer Society, and fully recognised by the Institution of Engineers, Australia. The Bachelor of Laws has been recognised by the ACT Supreme Court for the purpose of admission.

Course Convener for this double degree:
Associate Professor Brian Stone 11B15 (02) 6201 2418
School of Computing

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Degree of Bachelor of Engineering in Electronics and Communications Engineering / Degree of Bachelor of Laws (411AA)

The program is for students of high ability who aim to make careers in the legal aspects of electronics and communications engineering, gaining full professional status in both the legal and the technical fields. The program contains the Bachelor of Laws (LLB) course as its second degree-equivalent section. Both degrees may be awarded with honours.

To enable completion in a minimum of six years, time savings are arranged mainly by taking LLB subjects as the management and general elective components of the existing BE courses. It is important therefore to follow closely the typical study program as shown below, in order to complete the course in the minimum time.

An information booklet on the course structure of double degree course may also be obtained from the School of Law office (6C31).

Course Duration:
6 years full-time; maximum 24 semesters.

Assumed Knowledge:
ACT: Advanced Mathematics Extended, and Physics (T), English (T) majors; NSW: 3u or 4u Mathematics, 2u Physics, 2u English.

Admission Requirements:
Admission to a double degree course will ensure that the student will be permitted to proceed into the Bachelor of Laws component of the course. However, before the final two years (full-time equivalent) of the Bachelor of Laws course can be undertaken, students undertaking a double degree must have satisfied the academic requirements for the first degree in the double degree course.

Administrative Arrangements:
Students undertaking the double degree course will be able to be awarded the first degree in the double degree course upon completion of the academic requirements for that degree.

Course Requirements:
At least 158 credit points comprising:
92 credit points from the Specific Core in Communications Engineering/Law
14 credit points from the Approved Minor in Applied Mathematics
52 credit points from the Specific Core in Law
The subject 004623 Litigation & Dispute Processing (LLB) may also be undertaken.

The course structure of the double degree course requires that students admitted to a double degree course must undertake six required law subjects as part of the first degree course in the double degree sequence. In some semesters students will be required to undertake a workload in excess of the load normally associated with study of the engineering course alone.

At the completion of the requirements of the Bachelor of Engineering in Electronics and Communications Engineering course (including the six required subjects mentioned above), students will undertake 11 core LLB subjects (amounting to 44 credit points) and four elective law subjects (amounting to at least 12 credit points).

Professional Recognition:
The Bachelor of Engineering in Electronics & Communications Engineering has been granted full recognition by the Institution of Engineers, Australia. The Bachelor of Laws degree has been recognised by the ACT Supreme Court for the purpose of admission.

Course Advice:
Students should seek advice from the course convener in the selection of the professional electives and if in doubt about their study programs.

Course Convener for the double degree:
Associate Professor John Rayner 11A17 (02) 6201 2511
School of Electronics and Telecommunications Engineering

Course Convener for Electronics and Communications Engineering:
Dr William Cheung 11C9 (02) 6201 2413

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Degree of Bachelor of Information Technology/ Degree of Bachelor of Communication: Information (593AA)

The Bachelor of Information Technology/Bachelor of Information Management program will create a new type of information professional who will make a significant impact in an area where there is a great and increasing demand for this combination of expertise.

Course Duration:

4 years full-time or equivalent part-time, maximum 20 semesters.

Assumed Knowledge:

ACT: English (T) major and Advanced Mathematics; NSW: 2u English and 2u or 3u Mathematics.

Course Requirements:

95 credit points from a Specific Core in Information Technology and Information Management comprising:

43 credit points from a specific core in Information Technology
31 credit points from a specific core in Information Management
21 credit points from a specific core in Communication.

Professional Recognition:

Course components are recognised by the Australian Computer Society, the Australian Library and Information Association, and the Records Management Association of Australia.

Course Advice:

Students may contact the Head of the School of Computing, Division of Management and Technology, or the course convener, Library and Information Studies: Dr Trish Milne 1C114 (02) 6201 2053
e-mail: tam@comserver.canberra.edu.au
School of Information Management and Tourism

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Degree of Bachelor of Information Technology/ Degree of Laws (410AA)

The program is for students of high ability who aim to make careers in legal areas associated with computing, gaining full professional status in both the legal and computing fields. The program contains the Bachelor of Laws (LLB) course as its second degree-equivalent section. The Bachelor of Laws degree may be awarded with honours.

To enable completion in a minimum of five years, time savings are arranged mainly by taking LLB subjects as the elective components of the existing Bachelor of Information Technology course. It is important, therefore, to follow closely the study program arranged by the course convener to achieve the minimum time.

An information booklet on the course structure of double degree courses may also be obtained from the School of Law office (6C31).

Course Duration:

5 years full-time; maximum 20 semesters.

Assumed Knowledge:

ACT: Advanced Mathematics and English (T) major; NSW: 2u or 3u Mathematics and 2u English.

Admission Requirements:

Admission to a double degree course will ensure that the student will be permitted to proceed into the Bachelor of Laws component of the course. However, before the final two years (full-time equivalent) of the Bachelor of Laws course can be undertaken, students undertaking a double degree must have satisfied the academic requirements for the first degree in the double degree course.

Administrative Arrangements:

Students undertaking the double degree course will be able to be awarded the first degree in the double degree course upon completion of the academic requirements for that degree.

Course Requirements:

At least 124 credit points comprising:

68 credit points from the Specific Core in Information Technology/Law including

i. (i) 46 credit points from Information Technology subjects
ii. (ii) 22 credit points from the approved major in Law

4 credit points from a General Education subject

52 credit points from the Specific Core in Law

The subject 004623 Litigation & Dispute Processing (LLB) may also be undertaken.

Course Structure:

The course structure of the double degree course requires that students admitted to a double degree course must undertake six required law subjects as part of the first degree course in the double degree sequence.

At the completion of the requirements of the Bachelor of Information Technology course (including the six required law subjects mentioned above), students will undertake 11 core LLB subjects (amounting to 44 credit points) and 4 elective law subjects (amounting to at least 12 credit points).

Professional Recognition:

The Bachelor of Information Technology degree is accredited with the Australian Computer Society. The Bachelor of Laws has been recognised by the ACT Supreme Court for the purpose of admission.

Course Convener:

Enquiries should be directed to the School of Computing 11B14 (02) 6201 2153

Course Convener for the double degree:

Dr Bede Harris 6C40 (02) 6201 2969
School of Law

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Degree of Bachelor of Applied Science (Human Biology) / Degree of Bachelor of Laws (594AA)

This program is for students of high ability who aim to make careers in legal areas associated with forensic science. The program contains the Bachelor of Laws (LLB) course as its second degree-equivalent section.

This double degree provides the qualifications to practice as a lawyer as well as the skills to work as a laboratory scientist. As a lawyer they will be able to meaningfully cross-examine expert witnesses in the medical fields. As a scientist they will be have a better idea of the legal ramifications of their research activities. The breadth offered by the double degree gives graduates a broader perspective, provides greater vocational flexibility and increases the range of employment opportunities in both the private and public sectors.

Students are able to graduate with a degree of BAppSc at the end of three years.

An information booklet on the course structure of double degrees may also be obtained from the School of Law office (6C31).

Course Duration:

5 years full-time, maximum 20 semesters.

Assumed Knowledge:

ACT: Majors in Chemistry (T) and/or Biology (T), English (T) and Mathematics (T); NSW: 2u Chemistry and/or Biology, 2u English and 2u Mathematics.

Admission Requirements:

Admission to a double degree course will ensure that the student will be permitted to proceed in the Bachelor of laws component of the course. However, before the final two years (full-time equivalent) of the Bachelor of Laws course can be undertaken, students undertaking a double degree must have satisfied the academic requirement for the first degree in the double degree course.

Administrative Arrangements:

Students undertaking the double degree course will be awarded the first degree in the double degree course upon completion of the academic requirements for that course.

Course Requirements:

At least 133 credit points comprising:

- 55 credit points from a Specific Core in Human Biology
- 22 credit points from an approved Major in Law
- 52 credit points from the Specific Core in Law
- 4 credit points from the subject 004623 Litigation and Dispute Processing (LLB).

Course Convener:

Dr Bede Harris, 6C40 (02) 6201 2969
School of Law

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Degree of Bachelor of Applied Science (Human Biology)/Degree of Bachelor of Laws (594AA)

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Degree of Bachelor of Management/ Degree of Bachelor Information Technology (576AA)

This double degree course is designed for students who intend to follow career paths in either or both of management and information technology. Students are expected to find careers in either the private or public sectors. Students complete the Bachelor of Management and the Bachelor of Information Technology concurrently.

Course Duration:

4 years full-time or equivalent part-time.

Assumed Knowledge:

ACT: Advanced Mathematics and English (T) or their equivalents. NSW: 2u or 3u Mathematics and 2u English or their equivalents. International students should have the normal English language requirements of the University.

Course Requirements:

At least 96 credit points comprising of:

a. 77 credit points from the following subjects:

004849 Australian Economy
000028 Concepts & Elements of Law
004815 Introduction to Australian Politics
000953 Social Research Methods
004207 Introduction to Management
004818 Organisational Behaviour
004478 Introduction to Information Technology
004483 Software Technology 1
004470 Computing Mathematics 1
004479 Information Technology 1
004471 Computing Mathematics 2
004820 Performance Management & Analysis
004822 Public Sector Management
004477 Files & Databases
004480 Information Technology 2
004482 Software Technology 2
004481 Systems Software
004823 Strategic Management
004817 Issues in Contemporary Management
004772 Computing Project
004473 Distributed Systems Technology

b. Either 16 credit points from one of the 4 Management Professional Options listed below:
Comparative Public Sector Management
Employment Relations
Organisational Studies
Public Policy

Or 8 credit points drawn from one of the Management Professional Options listed above AND 8 credit pointed from one of the four Information Technology Professional Options listed below:
Application Implementation
Computer System Hardware
Computing Theory
Information Systems Management

c. 3 credit points from an approved elective subject

Course Convener:

Mr Chris Aulich 6D37 (02) 6201 2652
School of Management and Policy

Typical Full-time Course Structure: Bachelor of Management/Bachelor of Information Technology

Semester 1	Semester 2
YEAR 1	
004207 Introduction to Management	004818 Organisational Behaviour
004849 Australian Economy	004471 Computing Mathematics 2
004470 Computing Mathematics 1	004479 Information Technology 1
004478 Introduction to Information Technology	000953 Social Research Methods
YEAR 2	
000028 Concepts and Elements of Law	004823 Strategic Management
004930 Information Technology 2	004815 Introduction to Australian Politics
004820 Performance Management & Analysis	004483 Software Technology 1
YEAR 3	
004822 Public Sector Management	004477 Files and Databases
004482 Software Technology 2	004817 Issues in Contemporary Management
Professional Option 1	004481 Systems Software
YEAR 4	
Professional Option 2	Professional Option 3
004473 Distributed Systems Technology	Professional Option 4
004472 Computing Project (year-long)	004472 Computing Project (cont'd)

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Degree of Bachelor of Management/ Degree of Bachelor of Laws (412AA)

The program is for students of high ability who aim to make careers in the important legal aspects of administration, gaining full professional status in both the legal and the technical fields. The program contains the Bachelor of Laws (LLB) course as its second degree-equivalent section. The degree in law may be awarded with honours.

To enable completion in a minimum of five years, time savings are arranged mainly by taking LLB subjects as the management and general elective components of the Bachelor of Management course. It is important therefore to follow closely the typical study program as shown below, to achieve the minimum times. An information pamphlet on the course structure of double degree courses may be obtained from the School of Law office (6C38).

Course Duration:

5 years full-time; maximum 20 semesters.

Assumed Knowledge:

ACT: English (T) major and Advanced Mathematics; NSW: 2u English and 2u Mathematics.
In the absence of an adequate mathematical background, students can undertake mathematical studies designed to provide basic numeracy skills.

Admission Requirements:

Admission to a double degree course will ensure that the student will be permitted to proceed into the Bachelor of Laws component of the course. However, before the final two years (full-time equivalent) of the Bachelor of Laws course can be undertaken, students undertaking a double degree must have satisfied the academic requirements for the first degree in the double degree course.

Administrative Arrangements:

The Administrative Officer of the School of Law may be consulted in regard to double degree courses offered entirely in the Division of Management and Law, or refer to the information pamphlet on the course structure of double degree courses.
Students undertaking the double degree course will be awarded the first degree in the double degree course upon completion of the academic requirements for that degree.

Course Requirements:

At least 124 credit points comprising:

50 credit points from the Specific Core in Administration including:

i. 12 credit points from Foundation subjects
ii. 22 credit points from the Approved Major in Management
iii. 16 credit points from a Professional Option

22 credit points from the Approved Major in Law

52 credit points from the Specific Core in Law
The subject 004623 Litigation & Dispute processing LLB may also be undertaken.

Specific Cores in Administration and in Laws:

Refer to the information given for the Bachelor of Management (394AA) and the Bachelor of Laws (349AB).

Approved Majors in Law and Management:

Refer to the listing for approved majors in the Electives section of the Handbook.

Honours:

For the academic requirements for the Bachelor of Laws with Honours course, refer to the information given for the Bachelor of Laws (349AB).

Professional Recognition:

The Bachelor of Laws program is recognised by the Supreme Court of the Australian Capital Territory for the purpose of admission to legal practice.

Course Convener:

Dr Bede Harris 6C40 (02) 6201 2969
School of Law

Typical Full-time Course Structure: Bachelor of Management/Bachelor of Laws

Semester 1	Semester 2
YEAR 1	
004207 Introduction to Management	004818 Organisational Behaviour
004849 Australian Economy	004815 Introduction to Australian Politics
004991 Law 1: Introduction to Law	004992 Law 2: Contracts (LLB)
One of: 004824 Accounting & Finance 1A 000715 Basic Sociology 004309 Psychology 101	000953 Social Research Methods
YEAR 2	
004820 Performance Management & Analysis	004823 Strategic Management
Professional Option subject *	Professional Option subject
004136 Law 4: Corporations (LLB)	004135 Law 3: Business Transactions (LLB)
YEAR 3	
004822 Public Sector Management	004817 Issues in Contemporary Management
Professional option subject	Professional Option subject
004138 Law 6: Administrative Law (LLB)	004137 Law 5: Taxation Law (LLB)
YEAR 4	
004134 Advanced Research and Writing (LLB)	000345 Constitutional Law
004635 Public Companies (LLB) (year-long)	004635 Public Companies (LLB) (cont'd)
003863 Property Law (LLB)	003858 Law of Obligations (LLB)
004619 Criminal Law (LLB)	
YEAR 5	
004618 Advanced Taxation Law (LLB) (year-long)	004618 Advanced Taxation Law (LLB) (cont'd)
004622 Legal Theory (year-long)	004622 Legal Theory (cont'd)
003865 Equity (LLB)	004620 Evidence (LLB)
004623 Litigation and Dispute Processing (LLB)	004621 Lawyers and Professional Responsibility (LLB)

*Selected from an approved Professional Option chosen from employment relations, comparative public sector management, public policy, organisational studies.

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Degree of Bachelor of Science / Degree of Bachelor of Engineering in Computer Engineering (421AA)

The double degree provides an opportunity for students to complete a three year science degree in combination with the four year engineering degree. Because of the large amount of overlap, students may complete these two degrees (BE/BSc) in a minimum time of five years. Within the double degree the engineering award may be taken with honours.

Course Duration:

5 years full-time, maximum 20 semesters.

Assumed Knowledge:

ACT: Advanced Mathematics Extended, and Physics (T) and English (T) majors; NSW: 3u or 4u Mathematics, 2u Physics and 2u English. Satisfactory completion of an Associate Diploma in Electronics Engineering or an equivalent award from a recognised institution of TAFE is also acceptable.

Course Requirements:

At least 120 credit points comprising:

68 credit points from the Specific Core in Computer Engineering
28 credit points from Approved Minors (14 credit points each) in Applied Mathematics and in Electronics
At least 24 credit points from one of four approved options.

Professional elective subjects may be chosen to suit the particular area of expertise in which a student wishes to specialise.

Industrial Experience:

Before graduating with the engineering award students must also complete 14 weeks of professional industrial experience.

Course Advice:

Students will be allocated a course adviser with whom they must consult at the commencement of, and during, their studies.

Professional Recognition:

The Bachelor of Engineering in Computer Engineering course has full recognition by the Institution of Engineers, Australia.

Typical Full–time Course Structure:

The normal full–time course structure follows the Computer Engineering course (160AA) for the first two years. In Years 3 and 4 students may elect to complete the requirements for the Physical Sciences course (392AA) before proceeding to the rest of the engineering award. Alternatively, students may choose to complete the whole of the engineering degree and then complete the BSc in their fifth year. Other options exist. The relevant course conveners for the individual degrees can be consulted for further details of the subjects to be taken each semester.

Course Conveners for individual degrees:

Science
Dr Peter Brown, 11C16 (02) 6201 2443
e-mail: pjb@ise.canberra.edu.au
School of Mathematics and Statistics

Computer Engineering:
Associate Professor Brian Stone 11B15 (02) 6201 2418
School of Computing

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Degree of Bachelor of Science / Degree of Bachelor of Engineering in Electronics and Communications Engineering (422AA)

The double degree course provides an opportunity for students to complete a three year science degree in combination with the four year engineering degree. Because of the large amount of overlap, students may complete these two degrees (BE/BSc) in a minimum time of five years. Within the double degree the engineering award may be taken with honours.

Course Duration:

5 years full-time, maximum 20 semesters.

Assumed Knowledge:

ACT: Advanced Mathematics Extended, and Physics (T) and English (T) majors; NSW: 3u or 4u Mathematics, 2u Science and 2u English, or equivalent qualifications. Satisfactory completion of an Associate Diploma in Electronics Engineering or an equivalent award from a recognised institution of TAFE is also acceptable.

Course Requirements:

At least 120 credit points comprising:
82 credit points from a Specific Core in Electronics & Communications Engineering
14 credit points from an Approved Minors (14cp each) in Applied Mathematics and Computer Engineering
At least 24 credit points from one of four approved options.

Industrial Experience:

Before graduating with the engineering award students must also complete a 12 week period of professional industrial experience.

Course Advice:

Students will be allocated a course adviser with whom they must consult at the commencement of, and during, their studies.

Professional Recognition:

The Bachelor of Engineering in Electronics and Communications Engineering course has full recognition by the Institution of Engineers, Australia.

Typical Full–time Course Structure:

Students pursuing the double degree program follow the normal full-time course structure for the Electronics and Communications Engineering course (258AA) for the first four years. Such students would then complete the Physical Sciences course (392AA) in their fifth year. Other options exist. The relevant course conveners for the individual degrees can be consulted for further details of the subjects to be taken each semester.

Course Conveners for individual degrees:

Science
Dr Peter Brown, 11C16 (02) 6201 2443
e-mail: pjb@ise.canberra.edu.au
School of Mathematics and Statistics

Electronics and Communications Engineering:
Dr William Cheung 11C9 (02) 6201 2413 School of Electronics and Telecommunications Engineering

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Degree of Bachelor of Science/Degree of Bachelor of Engineering in Electronics and Communications Engineering (422AA)

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Degree of Bachelor of Science / Degree of Bachelor of Laws (402AA)

This double degree course is for students of high ability who aim to make careers in legal areas combined with an interest in particular aspects of science. The science component allows students great flexibility in their choice of subjects and enables them to keep a range of possible career options open. The law degree may be awarded with honours.

To enable completion in a minimum of five years, time savings are arranged mainly by taking LLB subjects as the elective components of the existing Bachelor of Science course. It is important, therefore, to follow closely the study program arranged by the course convener to achieve the minimum time.

An information booklet on the course structure of double degree courses may also be obtained from the School of Law office (6C31).

Course Duration:

5 years full-time; maximum 20 semesters.

Assumed Knowledge:

ACT: Mathematics (T), English (T), Chemistry (T) and/or Biology (T) majors; NSW: 2u Mathematics and 2u English and 2u Chemistry and/or 2u Biology.

Note that Physics (T) major for ACT, and 2u Physics for NSW, may be assumed depending on the choice of particular majors.

Admission Requirements:

Admission to a double degree course will ensure that the student will be permitted to proceed into the Bachelor of Laws component of the course. However, before the final two years (full-time equivalent) of the Bachelor of Laws course can be undertaken, students undertaking a double degree must have satisfied the academic requirements for the first degree in the double degree course.

Administrative Arrangements:

Students undertaking the double degree course will be able to be awarded the first degree in the double degree course upon completion of the academic requirements for that degree.

Course Requirements:

At least 124 credit points comprising:

44 credit points from two Approved 'Science' Majors

22 credit points from the Approved Major in Law

6 credit points from two mathematics or statistics subjects approved by the course convener

52 credit points from the Specific Core in Law

The subject 004623 Litigation & Dispute Processing (LLB) may also be undertaken.

Course Structure:

The course structure of the double degree course requires that students admitted to a double degree course must undertake six required law subjects as part of the first degree course in the double degree sequence.

At the completion of the requirements of the Bachelor of Science course (including the six required law subjects mentioned above), students will undertake 11 core LLB subjects (amounting to 44 credit points) and four elective law subjects (amounting to at least 12 credit points).

Professional Recognition:

The Bachelor of Laws course has been recognised by the ACT Supreme Court for the purpose of admission.

Course Convener for individual degrees:

Science
Associate Professor George Cho 3C54 (02) 6201 5650
e-mail: cho@scides.canberra.edu.au
School of Resource, Environmental and Heritage Sciences

Law
Dr Bede Harris
School of Law 6C40 (02) 6201 2969

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Degree of Bachelor of Science (Investment Mathematics) / Bachelor of Applied Economics (572AA)

This double degree program is for students of high ability who aim to follow flexible career paths in applied economics and investment analysis. The course combines studies in mathematics, statistics and basic information technology with applications focussed programs in finance, accounting, and economics. Students will develop the technical skills needed to understand contemporary finance and economics, as well as the capacity to critically analyse economic policy issues. Students complete the Bachelor of Applied Economics concurrently with the Bachelor of Science (Investment Mathematics stream), in four years of full-time study.

Course Duration:

Four years full-time or equivalent part-time, maximum 24 semesters).

Assumed Knowledge:

ACT: Tertiary-accredited Major/Minor (Advanced Mathematics Extended) with a scaled score of 160 or better; NSW: 3u or 4u Mathematics.

Course Requirements:

Students complete 95 credit points of study as follows:

1. Specific core in Applied Economics: 37 credit points comprising
   Foundation subjects - 3 credit points

   004849 Australian Economy
   Major sequence in Economic: Commerce Type - 22 credit points
   000020 Microeconomics 1
   000034 Macroeconomics 1
   004076 Microeconomics 2
   000035 Macroeconomics 2
   000099 International Economics
   004215 Policy Issues in Macroeconomics
   Professional option in Economics - 12 credit points, selected from
   000104 Labour Economics
   000102 Managerial Economics
   001359 Project Evaluation
   004533 Consumer Behaviour
   000101 Public Finance

2. Specific core in Investment Mathematics, 26 credit points
3. Minor sequence in Applied Mathematics, 14 credit points
4. Minor sequence in Finance, 14 credit points
5. Specific subject requirements: 4 credit points comprising:
   005392 Research Project (BSc).

Course Conveners:

Science (Investment Mathematics):
Dr Peter Vassiliou 11C18 (02) 6201 2433,
Dr Ian Lisle 11C51 (02) 6201 2389
School of Mathematics and Statistics

Applied Economics:
Ms Heather Prior 6D13 (02) 6201 2991

Typical full-time course structure

Four years' full-time study in the two areas as above will lead to the award of the double degree. The relevant course conveners for the individual degrees can be consulted for further details of the subjects to be taken each semester.

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Degree of Bachelor of Science (Investment Mathematics)/ Degree of Bachelor of Commerce in Accounting (557AA)

This double degree option combines the study of mathematics for financial applications, with an in-depth study of accounting leading to professional accreditation. It is designed for students of high ability who aim to follow flexible career paths in accounting, finance and investment analysis. Students will develop a broad range of analytical, technical and communication skills, to meet the financial analysis needs of modern organisations.

The complexity and diversity of financial and investment products now available, means that it is essential that business managers understand the principles underlying their design and use. These principles are fundamentally mathematical in nature. Graduates of this program will develop the mathematical skills and financial background which will enable them to succeed in careers involving financial and resource management, in a wide range of industries.

Course Duration

Four years full-time or equivalent part-time, maximum 24 semesters.

Assumed Knowledge

ACT: English (T) major, Advanced Mathematics Extended; NSW: 2u English, 3u Mathematics.

Course Description

The course consists of a specified core in Investment Mathematics and minor sequences in Applied Mathematics, combined with the Bachelor of Commerce in Accounting program. Two professional elective subjects provide the option of completing the requirements for professional accreditation in accountancy, as detailed in the Handbook entry for the Bachelor of Commerce in Accounting degree. In the final year, students undertake a research project which serves both to consolidate and develop their investigative and analytical skills.

Course Requirements:

98 credit points comprising:

1. Common Core in Accounting, Banking and 18 credit points comprising:

   004824 Accounting and Finance 1A
   004825 Accounting and Finance 1B
   004831 Accounting Information Systems
   004877 Introduction to Business law
   000034 Macroeconomics 1
   000020 Microeconomics 1

2. Specific core in Accounting, 24 credit points comprising:

   004826 Accounting and Finance 2A
   004827 Accounting and Finance 2B
   004834 Auditing
   004839 Financial Management 1
   004828 Accounting and Finance 3A
   004829 Accounting and Finance 3B

3. Minor sequence in Applied Mathematics, 14 credit points comprising;

   000575 Mathematics 1
   000576 Mathematics 2
   005056 Differential Equations
   005031 Multivariate Calculus
   005058 Linear Algebra
   005032 Numerical Analysis

4. Specific Core in Investment Mathematics, 26 credit points comprising:

   004478 Introduction to Information Technology
   003539 Business Statistics 1
   004125 Business Statistics 2
   004458 Mathematics 5
   005393 Investment Mathematics
   004847 Quantitative Decision Making
   005395 Financial Management 3

5. Specific subject requirements, 8 credit points comprising:
   004840 Financial Management 2
   005392 Research Project (BSc)

6. Professional Electives, 8 credit points chosen from:
   004993 Law of Business Associations
   004994 Revenue Law
   any 4 credit point General Education subject
   any other subject approved by the Course Convener

Course Convener:

Enquires should be directed to
the School of Mathematics and Statistics, 11C14, (02) 6201 2619; or to the School of Accounting, Banking and Finance, 6C16, (02) 6201 2715.

Typical Full-time Course Structure
Four year Double Degree: Bachelor of Science (Investment Mathematics)/ Bachelor of Commerce in Accounting

Semester 1	Semester 2
YEAR 1	
000575 Mathematics 1	000576 Mathematics 2
004478 Introduction to Information Technology	004831 Accounting Information Systems
004824 Accounting & Finance 1A	004825 Accounting & Finance 1B
003539 Business Statistics 1	000020 Microeconomics 1
YEAR 2	
004839 Financial Management 1	004877 Introduction to Business Law
004125 Business Statistics 2	005058 Linear Algebra
004826 Accounting & Finance 2A	004827 Accounting & Finance 2B
	000034 Macroeconomics 1
YEAR 3	
005056 Differential Equations	004840 Financial Management 2
004847 Quantitative Decision Making	004834 Auditing
005031 Multivariate Calculus	005032 Numerical Analysis
004829 Accounting & Finance 3B	004993 Law of Business Associations*
YEAR 4	
004458 Mathematics 5	005395 Financial Management 3
004994 Revenue Law*	004828 Accounting & Finance 3A
005393 Investment Mathematics	005392 Research Project (BSc)

* Professional Electives

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Degree of Bachelor of Science (Investment Mathematics) / Degree of Commerce in Banking and Finance (556AA)

This double degree option combines the study of mathematics for financial applications, with an in-depth study of principles and practices in the banking and finance industry. It is designed for students of high ability who aim to follow flexible career paths in banking, finance and investment analysis. Students will develop a broad range of analytical, technical and communication skills, to meet the financial analysis need of a wide range of employers in the financial sector.

The course provides an international perspective to capital markets and risk analysis. The interdisciplinary major in banking and finance incorporates substantial input from accounting, economics and law, whilst the investment mathematics program provides the advanced technical skills in mathematics and statistics which are essential to an informed understanding of the principles underlying modern financial practice.

Course Duration:

Four years full-time or equivalent part-time, maximum 24 semesters.

Assumed Knowledge:

ACT: English (T) major, Advanced Mathematics Extended; NSW: 2u English, 3u Mathematics.

Course Description:

The course consists of a specified core in Investment Mathematics and minor sequences in Applied Mathematics, combined with the Bachelor of Commerce in Banking and Finance program. The course meets the requirements for professional accreditation in banking and finance, as detailed in the Handbook entry for the Bachelor of Commerce (Banking and Finance) degree. The concluding Research Project subject both consolidates and develops the students' investigative and analytical skills.

Course Requirements:

98 credit points comprising:

1. Common core in Accounting, Banking and Finance, 18 credit points comprising:

   004824 Accounting and Finance 1A
   004825 Accounting and Finance 1B
   004831 Accounting Information Systems
   004977 Introduction to Business Law
   000034 Macroeconomics 1
   000020 Microeconomics 1

2. Specific Core in Banking and Finance, 36 credit points comprising:

   003639 Financial Institutions and Markets
   001612 Law of Financial Institutions
   004836 Commercial Bank Management
   004837 Credit and Lending Decisions
   004839 Financial Management 1
   004840 Financial Management 2
   000498 Marketing
   000374 Business Management
   003393 International Finance

3. Minor sequence in Applied Mathematics, 14 credit points comprising:

   000575 Mathematics 1
   000576 Mathematics 2
   005056 Differential Equations
   005031 Multivariate Calculus
   005058 Linear Algebra
   005032 Numerical Analysis

4. Specific Core in Investment Mathematics, 26 credit points comprising:

   004478 Introduction to Information Technology
   003539 Business Statistics 1
   004125 Business Statistics 2
   004458 Mathematics 5
   005393 Investment Mathematics
   004847 Quantitative Decision Making
   005395 Financial Management 3

5. Specific subject requirement Research Project (BSc), 4 credit points.

Typical Full-time Course Structure:
Four year Bachelor of Science (Investment Mathematics) / Bachelor of Commerce in Banking and Finance

Semester 1	Semester 2
YEAR 1	
000575 Mathematics 1	000576 Mathematics 2
004824 Accounting & Finance 1A	004825 Accounting & Finance 1B
003539 Business Statistics 1	004877 Introduction to Business Law
004478 Introduction to Information Technology	000020 Microeconomics 1
YEAR 2	
004839 Financial Management 1	004831 Accounting Information Systems
004125 Business Statistics 2	005058 Linear Algebra
003639 Financial Institutions and Markets	000034 Macroeconomics 1
	001612 Law of Financial Institutions
YEAR 3	
004836 Commercial Bank Management	004840 Financial Management 2
004847 Quantitative Decision Making	003393 International Finance
005031 Multivariate Calculus	000498 Marketing
005056 Differential Equations	005032 Numerical Analysis
YEAR 4	
000374 Business Management	005395 Financial Management 3
004458 Mathematics 5	004837 Credit and Lending Decisions
005393 Investment Mathematics	005392 Research Project (BSc)

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Degree of Bachelor of Science (Investment Mathematics) / Degree of Bachelor of Laws (573AA)

This double degree program is for students of high ability who aim to follow flexible career paths in the legal profession and investment analysis. The course combines studies in mathematics, statistics and basic information technology with legal studies aimed at preparing students for employment as barristers or solicitors. The focus on practical skills and commercial applications in the law program, complements the financial and quantitative skills developed through the study of investment mathematics, to produce graduates with a highly sought-after combination of skills.

Course Duration:

11 semesters full-time or equivalent part-time; maximum 30 semesters.

Assumed Knowledge:

ACT: Tertiary-accredited Major/Minor (Advanced Mathematics Extended) with a scaled score of 160 or better; NSW: 3u or 4u Mathematics.

Course Requirements:

Students complete 132 credit points of study as follows:

1. Specific core in Law, 52 credit points
2. Specific core in Investment Mathematics, 26 credit points
3. Major sequence in Law, 22 credit points
4. Minor sequence in Applied Mathematics, 14 credit points
5. Minor sequence in Finance, 14 credit points.
6. Specific subject requirements: 4 credit points 005392 Research Project (BSc)

The subject 004623 Litigation and Dispute Processing (LLB) may also be taken.

Course Convenors:

Dr Peter Vassiliou 11C18 (02) 6201 2422, Dr Ian Lisle 11C51 (02) 6201 2389
School of Mathematics and Statistics.

LLB: Dr Bede Harris 6C40 (02) 6201 2969
School of Law

Typical Full-time Course Structure:

Eleven semesters of full-time study in the two areas will lead to the award of the double degree. However, it is important to follow closely the following study program to achieve minimum times. An information pamphlet on the course structure of double degree courses with law may be obtained from the School of Law office (6C38).

Typical Full-time Course Structure:
Bachelor of Science (Investment Mathematics) / Bachelor of Laws

Semester 1	Semester 2
YEAR 1	
004991 Law 1: Introduction to Law	004992 Law 2: Contracts (LLB)
004824 Accounting and Finance 1A	004825 Accounting and Finance 1B
004478 Introduction to Information Technology	003539 Business Statistics 1
000575 Mathematics 1	000576 Mathematics 2
YEAR 2	
004125 Business Statistics 2	004135 Law 3: Business Transactions (LLB)
004839 Financial Management 1	004840 Financial Management 2
005031 Multivariate Calculus	005032 Numerical Analysis
YEAR 3	
004136 Law 4: Corporations Law (LLB)	004137 Law 5: Taxation (LLB)
004847 Quantitative Decision Making	000345 Constitutional Law
004458 Mathematics 5	004134 Advanced Research and Writing (LLB)
YEAR 4	
004635 Public Companies (LLB) (year-long)	004635 Public Companies (LLB) (cont'd)
004138 Law 6: Administrative Law (LLB)	005395 Financial Management 3
005393 Investment Mathematics	005392 Research Project (BSc)
YEAR 5	
004618 Advanced Taxation Law (LLB) (year-long)	004618 Advanced Taxation Law (LLB) (cont'd)
004622 Legal Theory (LLB) (year-long)	004622 Legal Theory (LLB) (cont'd)
003863 Property Law (LLB)	004620 Evidence (LLB)
	004621 Lawyers and Professional Responsibility (LLB)
YEAR 6	
003865 Equity (LLB)	
004619 Criminal Law (LLB)	
003858 Law of Obligations (LLB)	
004623 Litigation and Dispute Processing (LLB)	

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Degree of Bachelor of Science (Investment Mathematics)/Degree of Bachelor of Laws (573AA)

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Degree of Bachelor of Science (Investment Mathematics) / Degree of Bachelor of Information Technology (578AA)

This double degree program is for students of high ability who aim to follow flexible career paths combining information technology and investment analysis. The course combines studies in mathematics, statistics and information technology with a strong emphasis on practical applications. Graduates will also develop a strong background in quantitative methods for problem solving. Students complete the Bachelor of Information Technology concurrently with the Bachelor of Science (Investment mathematics stream), in four years of full-time study.

Course Duration:

Four years full-time or equivalent part-time (maximum 12 semesters).

Assumed Knowledge:

ACT: Tertiary-accredited Major/Minor (Advanced Mathematics Extended) with a scaled score of 160 or better, NSW: 3u or 4u Mathematics.

Course Requirements:

Students complete 96 credit points of study as follows:

1. Specific core in Information Technology 37 credit points comprising:

   004478 Introduction to Information Technology
   004479 Information Technology 1
   004483 Software Technology 1
   004940 Information Technology 2
   004482 Software Technology 2
   004477 Files and Databases
   004481 Systems Software
   004473 Distributed Systems Technology
   004472 Computer Project

2. Specific core in Investment Mathematics 23 credit points comprising:

   003539 Business Statistics 1
   004125 Business Statistics 2
   004458 Mathematics 5
   005393 Investment Mathematics
   005395 Financial Management 3

3. Minor sequence in Applied Mathematics 12 credit points
4. Minor sequence in Finance 14 credit points
5. Specific subject requirements 4 credit points comprising:
   005392 Research Project (BSc)
6. One Computing Professional Elective 4 credit points

Course Conveners:

Science (Investment Mathematics)
Dr Peter Vassiliou 11C18 (02) 6201 2433,
Dr Ian Lisle 11C51 (02) 6201 2389
School of Mathematics and Statistics
Information Technology: School of Computing 11B14 (020 6201 2153

Typical full-time course structure

Four years' full-time study in the two areas as above will lead to the award of the double degree. The relevant course conveners for the individual degrees can be consulted for further details of the subjects to be taken each semester.

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Degree of Bachelor of Social Sciences/ Degree of Bachelor of Laws (413AA)

The program is for students of high ability who aim to make careers in the important legal aspects of the social sciences, gaining full professional status in both the legal and the technical fields. The program contains the Bachelor of Laws (LLB) course as its second degree-equivalent section. The degree in law may be awarded with honours.

To enable completion in a minimum of five years, time savings are arranged mainly by taking LLB subjects as the management and general elective components of the existing Social Sciences degree course. It is important therefore to follow closely the typical study program as shown below, to achieve the minimum times. An information pamphlet on the course structure of double degree courses may be obtained from the School of Law office (6C38).

Course Duration:

5 years full-time; maximum period of study 8 years.

Assumed Knowledge:

ACT: English (T) major; NSW: 2u English.

Admission Requirements:

Admission to a double degree course will ensure that the student will be permitted to proceed into the Bachelor of Laws component of the course. However, before the final two years (full-time equivalent) of the Bachelor of Laws course can be undertaken, students undertaking a double degree must have satisfied the academic requirements for the first degree in the double degree course.

Administrative Arrangements:

The Administrative Officer of the School of Law may be consulted in regard to double degree courses offered entirely in the Division of Management and Technology, or refer to the information pamphlet on the course structure of double degree courses.

Students undertaking the double degree course will be able to be awarded the first degree in the double degree course upon completion of the academic requirements for that degree.

Course Requirements:

At least 124 credit points comprising:

a. 22 credit points from an Approved Major chosen from:
Economics: Arts Type
Economics: Commerce Type
Economics and Governance
Politics
Sociology
Law

b. 22 credit points from an Approved Major chosen from:
The Majors listed in (a) or from Management, Employment Relations, Marketing or Women's Studies. With the Pro Vice-Chancellor's permission it may alternatively be taken from any other discipline within the University or another university.

c. If the Approved Major in Law is chosen in (a) or (b), then one of the following two alternatives:
   - 22 credit points from the approved majors listed in (b) or such other Approved Major approved by the course convener or
   - 22 credit points from two Approved Minors.

d. Such other subjects required to satisfy the total course requirements of 124 credit points, noting that the course must include the following subjects:
000715 Basic Sociology
004991 Law 1: Introduction to Law
000675 Politics and Democracy *or* 004815 Introduction to Australian Politics
000020 Microeconomics 1 *and* 000034 Macroeconomics 1 *or* 003519 Economics 1A 004849 Australian Economy
000953 Social Research Methods

e. 52 credit points from a Specific Core in Law

f. The subject 004623 Litigation & Dispute Processing LLB may also be undertaken.

Approved Majors/Approved Minors:

For details of the subjects comprising approved majors and approved minors, refer to the listings under those headings in the Handbook.

Specific Core in Law:

Refer to the information given for the Bachelor of Laws (349AB).

Honours:

For the academic requirements for the Bachelor of Laws with Honours course, refer to the information given for the Bachelor of Laws (349AB).

Professional Recognition:

The Bachelor of Laws program is recognised by the Supreme Court of the Australian Capital Territory for the purpose of admission to legal practice.

Course Convener:

Dr Bede Harris 6C40 (02) 6201 2969
School of Law

Typical Full-time Course Structure: Bachelor of Social Sciences/Bachelor of Laws

Semester 1	Semester 2
YEAR 1	
000715 Basic Sociology	000953 Social Research Methods
000675 Politics and Democracy *or* 004815 Introduction to Australian Politics	Two introductory subjects from elective majors/minors*
000034 Macroeconomics 1 *or* 003519 Economics 1A	004992 Law 2: Contracts (LLB)
004991 Law 1: Introduction to Law	
YEAR 2	
004136 Law 4: Corporations (LLB)	004135 Law 3: Business Transactions (LLB)
plus 2 other subjects required to complete	plus 2 other subjects required to complete
elective majors/minor	elective majors/minor
YEAR 3	
004138 Law 6: Administrative Law (LLB)	004137 Law 5: Taxation Law (LLB)
plus other subjects to complete elective majors/minor	plus other subjects to complete elective majors/minor
YEAR 4	
004134 Advanced Research and Writing (LLB)	000345 Constitutional Law
004635 Public Companies (LLB) (year-long)	004635 Public Companies (LLB) (cont'd)
003863 Property Law (LLB)	003858 Law of Obligations (LLB)
004619 Criminal Law (LLB)	
YEAR 5	
004618 Advanced Taxation Law (LLB) (year-long)	004618 Advanced Taxation Law (LLB) (cont'd)
004622 Legal Theory (year-long)	004622 Legal Theory (cont'd)
003865 Equity (LLB)	004620 Evidence (LLB)
004623 Litigation and Dispute Processing (LLB)	004621 Lawyers and Professional Responsibility (LLB)

* Approved majors to be chosen from Economics: Arts Type, Economics: Commerce Type, Marketing, Politics, Sociology, Management, Employment Relations, or other Approved Major approved by the course convener, such as Women's Studies.

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Graduate Certificate in Accountancy (449AA)

This is a full-fee paying course. It serves the needs of two quite different groups of applicants. The first group consists of graduates who need to add up to three subjects to the major studies in accounting undertaken in their first degree in order to meet the entry requirements of the Australian Society of Certified Practising Accountants (ASCPA) and the Institute of Chartered Accountants in Australia (ICAA).

The second group consists of managers, particularly public sector financial managers, who seek a detailed understanding of accrual-based accounting principles and practices without necessarily qualifying for entry to the ASCPA and the ICAA.

Course Duration:

1 semester full-time or equivalent part-time, maximum 1 year.

Admission Requirements:

Applicants should hold a Bachelor's degree from an Australian university or college of advanced education. Applicants with a first degree from a foreign tertiary institution may also be admitted.

Non-graduates who meet University standards for equivalent graduate status may also be admitted to the course, and may seek advice on their eligibility from the course convener or from the University's admissions officer.

This course is subsumable within the Graduate Diploma in Professional Accountancy and the Master of Professional Accountancy.

Course Requirements:

At least 12 credit points, comprising three subjects worth 4 credit points each which must be selected from the following list. Choice of subjects is dependent upon the student's academic background and vocational needs.

003879 Accounting M1
003880 Accounting M2
003881 Accounting M3
003882 Accounting M4
003883 Accounting M5
004527 Accounting Theory M
003876 Commercial Law M1
003877 Commercial Law M2
003878 Commercial Law M3
003885 Finance M1

The course convener may approve the substitution of no more than one subject (4 credit points) which would normally be selected from the following list:

004222 Accounting for Planning and Control MBA
005026 Accounting Information Systems M
003924 Economics for Managers G
003930 Financial Management in Government M
003971 Organisational Behaviour G
004224 Portfolio Theory and Investment Analysis M
003889 Quantitative Methods G
004223 Strategic Management M

Advanced Standing:

Advanced standing and credit may be granted by the course convener for a maximum of two subjects but only on the basis of graduate studies undertaken within an incomplete award program.

Course Convener:

Mr Simon Hoy 6C28 (02) 6201 2189
School of Accounting, Banking and Finance

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Graduate Certificate in Accountancy (449AA)

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Graduate Certificate in Business Administration (461AA)

This course is designed for students who intend to work in a commercial environment, either in the public or private sectors. The course consists of core subjects in accounting, economics and management. It articulates into the Graduate Diploma in Business, the Graduate Diploma in Marketing, the Master of Business Administration and the Master of International Business.

Course Duration:

1 semester full-time or equivalent part-time.

Assumed Knowledge:

Students are not expected to have prior knowledge of commercial subjects.

Admission Requirements:

To be eligible for admission to a graduate certificate course, an applicant should possess a Bachelor's degree or equivalent as approved by the University's Admissions Committee.

Course Requirements:

Students must complete 12 credit points of study comprising:

004220 Accounting MBA
003967 Microeconomics G *or* 003924 Economics for Managers G
005202 Management Theory and Practice G *or* 003971 Organisational Behaviour G

Students who have studied any of these subjects in another award may be exempted from these subjects and shall, with the approval of the course convener, substitute other relevant subjects.

Typical Full-time Course Structure:
Graduate Certificate in Business Administration

Semester 1
YEAR 1
004220 Accounting MBA
either 003969 Microeconomics MBA
or 003924 Economics for Managers G
either 005202 Management Theory and Practice G
or 003971 Organisational Behaviour G

Course Convener:

Mr James Hanratty 6D11 (02) 6201 2175
School of Economics and Marketing

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Graduate Certificate in Electronic Business (615AA)

This course is designed for individuals who are interested in electronic business systems, and in particular in learning how to evaluate, implement and manage such systems in specific business environments. It consists of a range of subjects that cover, among other things, technical, marketing, financial, legal, audit and ethical issues. On completion of this course, graduates will be able to: demonstrate a critical understanding of electronic business concepts; design integrated electronic business systems that align with the entity's overall strategic plan; identify and manage the various aspects of electronic business risk; keep abreast, and make appropriate use, of current developments in the area of electronic commerce; and recognise and deal with related ethical and moral dilemmas.

Course Duration:
One semester, maximum four semesters

Admission Requirements:
Applicants must meet normal University requirements for admission to a graduate course or hold qualifications deemed to be equivalent by the University's Admission Committee.

Assumed Knowledge:
Some subjects in this Certificate assume knowledge in specific areas. Students will need to discuss their study programs with the course convener to ensure an appropriate choice of subjects.

Academic Requirements:
The course consists of at least 12 credit points from the disciplines of accounting, economics and marketing, information technology and law as follows;

005583 Introduction to E-Business M

and two of the following:
005584 E-Business Law M
005585 E-Business: Marketing & Economics M
005456 Electronic Business: Technical Issues M
005456 Electronic Business: Business Technology Issues M
005776 Web Business Technology G
005775 Mobile and Wireless Computing G
004677 Introduction to Database Systems G
Or other G or M level subjects approved by the Course Convener.

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Graduate Certificate in Electronic Business (615AA)

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Graduate Certificate in Employment Relations (619AA)

This 12 credit point course is designed for:

- graduates from other disciplines who wish to develop their practical skills in, and theoretical understanding of, the management of employment relationship;
- experienced employment relations staff who wish to formalize their understanding of current theory and practice in the field;
- people without an undergraduate major in employmentrelations who wish to build a pathway to the study of employment relations at the graduate diploma, coursework masters of research masters level.

It provides a solid grounding in current developments in people management through the following subjects:

005200 Human Resource Management G
003932 Industrial Relations G
003957 Law of Employment G

Course Duration:

One semester: maximum four semesters

Admission Requirements:

In addition to the normal University requirements for admission to a graduate certificate course applicants should also have not less than two years relevant work experience. Where an applicant does not meet the normal University requirements for admission they may be eligible for admission under RPL-based admissions provisions applicable to the course.

Academic Requirements:

At least 12 credit points from 3 subjects out of the following:

005200 Human Resource Management G
003932 Industrial Relations G
003957 Law of Employment G

Or other G level subject(s) as approved by the Course Convener

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Graduate Certificate in Financial Planning (598AA)

This course is designed for students seeking the skills to undertake effective personal financial planning or who intend to work in a commercial environment, either in the public or private sectors, undertaking work for retail clients in financial planning. The course is designed to enable students to move towards meeting the educational requirements of the Australian Securities and Investment Commission for retail financial planners. Financial Planning is also in an approved specialisation of the Australian Institute of Banking and Finance. The course articulates into the Graduate Diploma in Financial Planning and the Master of Business Administration.

Course Duration:

1 semester full-time or equivalent part-time.

Assumed Knowledge:

Applicants should have a degree or an award that, in the opinion of the University's Academic Board, is the equivalent of a degree conferred by a tertiary institution recognised by the Board. There is no work experience requirement.

Admission Requirements:

It is not necessary that they will have studied any commercial subject prior to enrolment. Admission is also available on the basis of prior learning, which includes relevant industry experience and/or work-based or other training.

Course Requirements:

Students must complete 12 credit points (3 subjects) of study drawn from the following subjects

005535 Financial Planning 1M
005536 Financial Planning 2M
005351 Financial Institutions and Markets M
003908 Business Ethics M
003878 Commercial Law M3
004224 Portfolio Analysis and Investment Analysis M

Depending on the background of the student, the course convener may approve the substitution of no more than two subjects that would normally be chosen from the fields of accounting, banking, finance, economics or law.

Course Convener:

Mr Graham Rogers 6C14 (02) 6201 5043
School of Accounting, Banking and Finance

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Graduate Certificate in Information Technology (632AA)

This course offers graduates in any discipline area the opportunity to gain a professional Information Technology (IT) qualification that matches their work and educational needs. It enables students to select an area of study that matches areas of specialisation in the Information Technology industry. Students may then subsume this qualification under a Graduate Diploma offered by the School of Computing or the Master of Information Technology (coursework) degree.

On completion, graduates will gain a strong professional perspective on the role of Information Technology in industry and society and Information Technology technical and/or management expertise, depending on the subjects selected. Graduates will be able to apply relevant theories and techniques to the analysis, design, implementation and evaluation of problems and work practices in relation to the development of Information Technology-based systems. Graduates will be able to serve, as professional specialists, in a range of technical and/or management positions requiring Information Technology expertise. Students will also develop generic skills in areas such as written and oral communication and group work, and the ability to work with new technologies in an innovative and constructive manner.

Course Duration:

6 months full time or equivalent part time.

Assumed Knowledge:

Students are expected to have some experience in the use of computers. Students intending to undertake the subject Computers and Programming (G) must have experience of computer programming prior to commencing this subject. Please refer to the Graduate Diploma in Computing for details about how this can be achieved.

Course Requirements:

At least 12 credit points to be selected from all G and M level subjects offered by the School of Computing, with the approval of the course convener and subject to pre-requisites for any subject selected. Additionally, a student wishing to include any M level subjects in the Graduate Certificate in Information Technology must be eligible for admission to the *Advanced Studies* (second) year of the Master of Information Technology.

There is the possibility that some students would like to undertake an Information Technology-related technical, design or management subject that is offered by the University in a school other than the School of Computing. We anticipate that this can be accommodated, if appropriate, for example for a subject from the Master of Business Administration or a subject in multi-media, given the permission of the lecturer-in-charge of the subject and the agreement of the course convener.

Course Advice:

For detailed course advice, students should contact the course convener.

Course Convener:

Jo Baskett 11C19 (02) 6201 2432
School of Computing

Typical Course Structure:
Graduate Certificate in Information Technology

Typical full-time Course Structure
Graduate Certificate in Information Technology

Semester 1

004672 Computers and Programming G
004677 Introduction to Database Systems G
005596 Object Modelling G

The above Graduate Certificate in Information Technology would be subsumable under the Graduate Diploma in Information Technology (Software Engineering).

Typical Part-time Course Structure
Graduate Certificate in Information Technology

Semester 1

005595 Information Systems Architectures G

Semester 2

005593 IT Project and Quality Management G
004674 Information Systems Management G

The above Graduate Certificate would be subsumable under the Graduate Diploma in Information Technology (Information Systems).

Typical Part-time Course Structure
Graduate Certificate in Information Technology

Semester 1

005594 Designing Human-Computer Interaction G

Semester 2

004337 Issues in the Design of Human-Computer Interfaces M

Semester 4

004333 Usability Testing and the Information Systems Design Process M

The above Graduate Certificate has two M level subjects that would be subsumable into the Master of Information Technology (coursework). This example would take two years part time because subjects are offered on a rotating basis and subject to demand.

Typical Part-time Course Structure
Graduate Certificate in Information Technology

Semester 1

004672 Computers and Programming G

Semester 2

004671 Computer Structures and Networks G

Semester 3

004340 High Speed Networking M

The above Graduate Certificate has one M level subject that would be subsumable into the Master of Information Technology (coursework). This example would take at least two years part time because subjects are offered on a rotating basis and subject to demand.

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Graduate Certificate in Legal Studies (551AA)

Course Duration:

One semester full-time or equivalent part-time.

Admission Requirements:

Applicants must meet normal University requirements for admission to a graduate course or hold qualifications deemed to be equivalent by the University's Admissions Committee.

Course Requirements:

At least 12 credit points from one of the approved professional options:

- Administrative Law
- Advanced Revenue Law
- Communications Law
- Commercial Law
- Company Law
- Constitutional Law
- Construction Law
- Contract Management and the Law
- Corporate Finance and the Law
- Corporate Governance
- Criminal Law
- Dispute Resolution
- Employment Law
- Environmental Law
- Ethics and the Law
- Evidence and the Law
- Family Law
- Financial Institutions Law
- Geographic Information Systems and the Law
- Government Law
- Human Rights
- Insolvency Law
- Intellectual Property Law
- International Banking Law
- International Commercial Law
- International Trade Law
- Journalism and the Law
- Labour Law
- Law for Librarians
- Law for Managers
- Law and Technology
- Legal Philosophy/Jurisprudence
- Marketing and the Law
- Occupational Health and Safety Law
- Property Law
- Revenue Law
- Securities Law
- Sports and the Law
- Trade Practices/Competition Law

Course Convener:

Dr Bede Harris 6C40 (02) 6201 2969

Enquiries:

Enquiries to School of Law 6C Reception (02) 6201 5762

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Graduate Certificate in Management (424AA)

This certificate is a full-fee paying course. The Graduate Certificate in Management Studies is designed to cater for the special education and competency needs of Australian and international managers, or potential managers, in public and private organisations who are seeking postgraduate qualifications in management. Government departments and agencies that wish to offer the GCMS as part of their in-house management development programs can arrange to have the subjects conducted on their premises. The course schedule has been devised to meet the needs of part-time students, and it involves two or three days each week for attendance at lectures, tutorials, seminars and workshops.

Course Duration:

1 semester full-time or 2 to 3 semesters part-time. The course is designed primarily for part-time study, but full-time study is possible in Semester 1.

Admission Requirements:

The course is open to those who have successfully completed a first degree program at an Australian university or college of advanced education and who have not less than two years of work experience.

Members of professions who hold awards that are, in the opinion of the Academic Board, equivalent to a first degree, may be admitted to the course. Admission is also available on the basis of prior learning, which includes work experience, and/or work-based training ot other training. Contact the course convener for details.

Course Availability:

Entry is usually in the first semester of each year, but second semester entry is also available.

Course Requirements:

Satisfactory completion of at least 12 credit points:
005202 Management Theory and Practice G
005200 Human Resource Management G
003929 Financial Management G *or* other G level subject

Status and Exemptions:

Students who qualify may be granted up to one subject of status, based on studies from incomplete graduate awards in Australian tertiary institutions or their equivalent. Students whose previous studies would otherwise have resulted in the granting of status of more than one subject in respect of particular required subjects in this course, may be exempted from such required subjects provided that an equal number of substitute subjects are included in the program. Substitute subjects should be chosen by the student and the course adviser, and require the approval of the Director of the Graduate Certificate in Management before they constitute part of the approved program.

In selecting substitute subjects, choice should be made so as to augment the student's knowledge of administratively related fields. Upper level undergraduate subjects may be taken when the student's previous studies satisfy prerequisites, or entry level graduate subjects where a new discipline is to be explored. The most appropriate fields are those offered by the Division of Management and Technology.

Course Convener:

Associate Professor Gwyn Singleton 6D1 (02) 6201 687
School of Management and Policy

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Graduate Certificate in Marketing (460AA)

This course is designed for students who intend to work in a marketing environment, either in the private or public sectors. It consists of two core subjects in economics and marketing and an elective from three choices. The course is designed to articulate into the Graduate Diplomas in Marketing, Business Administration or International Business or the Masters degrees in Business Administration or International Business.

Course Duration:

1 semester full-time or equivalent part-time.

Assumed Knowledge:

No specific prior knowledge is assumed.

Admission Requirements:

To be eligible for admission to a graduate certificate course, an applicant should possess a Bachelor's degree or equivalent as approved by the University's Admissions Committee.

Course Requirements:

Students must complete 12 credit points of study comprising:
003924 Economics for Managers G
003962 Marketing G
and one of the following:
004220 Accounting MBA
003963 Marketing Management G
004534 Consumer Behaviour G

Students who have studied any of these subjects in another award may be exempted from these subjects, and may with the approval of the course convener, substitute other relevant subjects.

Course Convener:

Ms Petra Bouvain 6D26 (02) 6201 2335
School of Economics and Marketing

Typical Full-time Course Structure:

Graduate Certificate in Marketing

Semester 1

YEAR 1

004534 Consumer Behaviour G

003924 Economics for Managers G

003962 Marketing G

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Graduate Certificate in Photonic Engineering (627AA)

This course is suitable for engineers and technologists who wish to upgrade their conceptual and practical skills in optical and photonic engineering. Graduates of the course will have the capacity to design and characterise the performance of optical communication and instrumentation systems and components and keep a breast of new developments in photonic technologies.

Course Duration:

One semester full time; two semesters part time; maximum four semesters

Admission Requirements:

A degree in engineering or physics or qualifications deemed to be equivalent by the University's Admissions Committee.

Academic Requirements:

At least 12 credit points in the fields of electronics and telecommunications engineering, mathematics and computing as follows:

005356 Optics and Photonics
005688 Optical Communications G

At least 6 credit points selected from the following

005686 Optical and Photonic Systems
005032 Numerical Analysis
004473 Distributed Systems Technology
004420 Information Sciences Extension Studies Opt 1 PG
004421 Information Sciences Extension Studies Opt 2 PG
Any other subject as approved by the course convener

Typical full-time course structure (single semester)

005356 Optics and Photonics
005688 Optical Communications
005686 Optical and Photonic Systems
004420 Information Sciences Extension Studies Opt 1 PG

Typical part-time course structure (two semesters)

Semester 1

005356 Optics and Photonics

Semester 2

005688 Optical Communications
005684 Optical and Photonic Systems
004420 Information Sciences Extension Studies Opt 1 PG

Or

Semester 1

005356 Optics and Photonics

Semester 2

005688 Optical Communications
005032 Numerical Analysis
004420 Information Sciences Extension Studies Opt 1 PG

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Graduate Certificate in Public Administration (550AA)

This course may, under certain circumstances, be offered in flexible delivery mode. For further information, students should contact the relevant Divisional Office.

Course Duration:

Maximum of 2 years

Admission Requirements:

There are no special admission requirements.

Course Requirements:

At least 12 credit points as follows:
005502 Public Management G
005501 New Management Processes G
005500 Management Project G

Enquiries:

Enquiries to School of Management and Policy 6D10 (02) 6201 2904/2706

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Graduate Certificate in Regional and Local Government Management (347AA)

This course may, under certain circumstances, be offered in flexible delivery mode. For further information, students should contact the relevant Divisional Office.

The Graduate Certificate in Regional and Local Government Management is designed for current or intending practitioners in local government and regional administration who are interested in undertaking professional development to enhance their effectiveness and further their careers. The course caters for varying levels of experience and for a broad range of backgrounds. This course is full fee paying.

Course Duration:

The contact time will be conducted throughout a two week residential course where participants attend classes full-time from 8.30am – 5.00pm, five days per week, plus independent reading, research and assignments. In addition, each participant will submit an independent learning project which is to be completed within 24 months of the residential component of the course.

Admission Requirements:

The normal admission requirement is a university degree or other qualification, or combination of qualifications and suitable work experience, deemed to be appropriate by the University of Canberra. Students with a minimum of five years experience at a management level with a local government or other relevant organisation may be deemed eligible for admission.

Advanced Standing:

Advanced standing will be granted if participants have completed a Senior Management Course with the ACLRGS since 1990, or other equivalent national or international qualifications. In these cases a short residential course plus an additional assessable project must be undertaken in order to complete the requirements of the program.

Course Requirements:

The course consists of three core subjects totalling 12 credit points

005586 Issues in Regional Administration & Local Government G
004538 Performance and Evaluation Management G
005587 Strategic Leadership G
or
other G level subject approved by the course convener.

Further Information:

Contact the Australia Centre for Regional and Local Government Studies
telephone (02) 6201 2974 or facsimile (02) 6201 5108.

Course Convener:

Mr Chris Aulich 6D35 (02) 6201 2652/
School of Management and Policy

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Graduate Diploma in Administration (053AA)

This course is designed to help individuals as they progress in their careers in the public or private sectors, to move away from areas of initial specialisation towards those involving managerial and administrative functions. The approach is both conceptual and practical. An important aim is to offer graduates in fields other than administration the opportunity to immerse themselves in recent developments in administration and its associated fields.

The course is intensive, involving a serious commitment of time and intellectual effort. The teaching schedule has been devised to meet the needs of part-time students, and involves attendance at lectures, tutorials, seminars, and workshops, mostly held in the evenings, over two or sometimes three days each week.

It also provides a launching ground for students embarking on the Master of Public Administration (MPA) or the Master of Business Administration (MBA) programs. The graduate level subjects from this diploma serve as the first formal year of study for the masters course. Entry into the masters level will be subject to satisfactory academic progress, that is at least two credit level passes at the graduate diploma level of the program.

Course Duration:

3 semesters part-time. The course is designed primarily for part-time students, however, full-time study is also possible with completion expected in 2 semesters.

Admission Requirements:

Applicants must have a degree or an award that, in the opinion of the University Academic Board, is the equivalent of a degree conferred by a tertiary institution recognised by the Board. In addition to holding a Bachelor's degree or an equivalent award, candidates should also have not less than two years of relevant work experience prior to admission. These requirements are flexible, especially for mature age students.

Admission is also available on the basis of prior learning, which includes work experience and/or work-based or other training. Contact the course convener for details.

Course Requirements:

Satisfactory completion of at least 24 credit points (six subjects of 4 credit points each) as follows:

a. Three required subjects totalling 12 credit points chosen from:
   005202 Management Theory and Practice G
   005200 Human Resource Management G
   003929 Financial Management G
   or other approved G level subject

b. Three elective subjects totalling 12 credit points.
   Elective Subjects:
   Any three of the following subjects:
   004101 Communication for Management G1
   003923 Development Management G
   003932 Industrial Relations G
   003947 Law in Administration G
   003959 Managing Individual & Organisational Change G
   003971 Organisational Behaviour G
   003977 Public Administration G
   003944 Research Methods G
   005313 Gender and Organisations G
   005782 Identity Politics and Public Policy G
   005146 International and Comparative Human Resource Management G

Other relevant subjects may be taken with the approval of the course convener, provided that no more than one subject is taken at undergraduate level 3.

Status/Exemption:

Students may be granted status/exemption for up to three relevant subjects based on studies from incomplete graduate awards in Australian tertiary institutions or their equivalent, but not otherwise. Advanced standing on the basis of prior learning is also available. Where students have undertaken equivalent subjects for completed programs, they should select substitute subjects from the electives listed below. This is of particular relevance for core subjects.

Course Advice:

Students are recommended to seek advice from the course convener on academic questions relating to their study program.

Course Convener:

Associate Professor Gwyn Singleton 6D1 (02) 6201 2687
School of Management and Policy

Typical Full-time Course Structure: Graduate Diploma in Administration

Semester 1	Semester 2
YEAR 1	
005202 Management Theory and Practice G	003942 Introduction to Planning & Policy G
	003929 Financial Management G
2 Electives	1 Elective

Typical Part-time Course Structure: Graduate Diploma in Administration

Semester 1	Semester 2
YEAR 1	
005202 Management Theory and Practice G	003942 Introduction to Planning & Policy G
1 Elective	003929 Financial Management G
YEAR 2	
2 Electives	

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Graduate Diploma in Applicable Mathematics (162AB)

This course caters for graduates who wish to acquire a good working knowledge of mathematics, equivalent to a major sequence of university study. Graduates may use the diploma to change the focus of their employment, or to develop mathematical skills to enhance their existing careers.

The course aims to provide a practical knowledge of a range of useful mathematical skills, and to develop the ability to apply these techniques to real-world problems. Three focus areas are available.

- mathematical analysis and modelling
- tools to support management decision-making
- mathematical structures

Employers of graduates who have completed this award in Applicable Mathematics include the ACT and Commonwealth governments, CSIRO, scientific bureaus of the Commonwealth Government, and various companies in the "high tech" private sector.

Course Duration:

2 to 3 years part-time. Maximum period of study is 4 years.

Admission Requirements:

In addition to the normal University requirements for admission to a graduate course, applicants must have successfully completed an undergraduate degree course which did not include a major in mathematics, but in which the equivalent of the first year of studies in mathematics was successfully completed.

Course Requirements:

At least 23 credit points comprising:

3 credit points from the required subject
004126 Applied Statistics G1
or another subject approved by the Course Convener

12 credit points from the elective subjects
004462 Mathematics G3
004463 Mathematics G4
005087 Mathematical Methods G3
004362 Management Decisions Using Computers G
or other subjects approved by the Course Convener

8 credit points from the elective subjects
004842 Coding Theory
004458 Mathematics 5
004459 Mathematics 6
or other subjects approved by the Course Convener

Advanced Standing:

Status may be granted for the required subject Applied Statistics G1. Status will not be granted for elective subjects.

Course Advice:

Students will be allocated a course adviser with whom they must consult at the commencement of, and during, their studies.

Course Convener:

Dr Peter Vassiliou 11C18 (02) 6201 2433
School of Mathematics and Statistics

Typical Part-time Course Structure:
Graduate Diploma in Applicable Mathematics

For a student with previous tertiary level mathematics, statistics and computing experience the following program might be studied:

Semester 1	Semester 2
YEAR 1	
004462 Mathematics G3 (year-long)	004462 Mathematics G3 (cont'd)
004126 Applied Statistics G1	One elective
YEAR 2	
005087 Mathematical Methods G3	One elective
One elective	

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Graduate Diploma in Applied Economics (090AA)

This course seeks to develop the economic analytical skills demanded of today's managers in both the public and private sectors.

Course Duration:

Normally 3 or 4 semesters part-time, although full-time study is also possible.

Admission Requirements:

The course is generally available to applicants holding a Bachelor's degree or equivalent award from a recognised tertiary institution in a discipline other than economics. It may also be available to persons with an economics degree if such persons took their degree more than ten years ago and wish to refresh and extend their knowledge. Entry may be in either first or second semester, subject to the University's policy on admission.

Course Requirements:

At least 24 credit points from six semester subjects of 4 credit points each, as follows:

003967 Microeconomics G and 003957 Macroeconomics G;

Four elective subjects to be chosen from the list below, subject to availability:

003922 Development Economics G
003923 Development Management G
003927 Environmental Resource Economics G
003938 International Economics G
003939 International Marketing G
003945 Labour Economics G
003958 Macroeconomics G2
003960 Management and Organisational Analysis G
003961 Managerial Economics G
003962 Marketing G
003963 Marketing Management G2
003968 Microeconomics G
003979 Public Finance G
003975 Project Evaluation G

Course Advice:

Students are advised to consult with the course convener if they are in doubt about their study program.

Course Convener:

Dr Muni Perumal 6D18 (02) 6201 2186
School of Economics and Marketing

Typical Part-time Course Structure: Graduate Diploma in Applied Economics

Semester 1	Semester 2
YEAR 1	
003957 Macroeconomics G	2 Electives
003967 Microeconomics G	
YEAR 2	
2 Electives	

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Graduate Diploma in Business Administration (462AA)

This course may, under certain circumstances, be offered in flexible delivery mode. For further information, students should contact the relevant Divisional Office.

This course is designed for students who intend to work in a commercial environment, either in the public or private sectors. The course consists of core subjects in accounting, economics, law and management. It articulates into the Master of Business Administration and the Master of International Business.

Course Duration:

2 semesters full-time or equivalent part-time.

Assumed Knowledge:

No specific prior knowledge is required.

Admission Requirements:

To be eligible for admission to a graduate diploma course an applicant should possess a Bachelor's degree or equivalent as approved by the University's Admissions Committee.

Course Requirements:

Students must complete 24 credit points of study comprising:

004220 Accounting MBA
003967 Microeconomics G *or* 003924 Economics for Managers G
003948 Law of Business Decisions M

one of the following two choices:
either:
003889 Quantitative Methods G and
004221 Business Finance MBA
or:
005200 Human Resource Management G and
003962 Marketing G

Students who have studied any of these subjects in another award may be exempted these subjects and shall, with the approval of the course convener, substitute other relevant subjects.

Course Convener:

Mr James Hanratty 6D11 (02) 6201 2703/2175
School of Economics and Marketing

Typical Full-time Course Structure:

Graduate Diploma in Business Administration

Semester 1	Semester 2
YEAR 1	
004220 Accounting MBA	003962 Marketing G
either 003969 Microeconomics MBA	*either* 005202 Management Theory and Practice G
or 003924 Economics for Managers G	*Or* 003971 Organisational Behaviour G
either 003889 Quantitative Methods G	*either* 004221 Business Finance MBA
or 003948 Law of Business Decisions M	*Or* 005200 Human Resource Management G

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Graduate Diploma in Electronics (034AB)

This course is designed to meet the needs of persons who hold a recognised degree or equivalent qualification in fields other than electronics, and who have a need for a knowledge of electronics in their various professions. It is not intended for those who are already qualified in the field, though such persons may be permitted to enrol for individual subjects of the course if places are available.

Course Duration:

This course is normally completed in three years of part-time study. Full-time study is not recommended.

Admission Requirements:

An adequate knowledge of mathematics will be assumed equivalent to first year tertiary level. Students whose mathematical background is insufficient may be advised or required to undertake bridging subjects.

Course Requirements:

Satisfactory completion of the following required subjects.

004332 Electronic Engineering 1
005136 Electronic Engineering 2A
005130 Electronic Engineering 2B
005354 Instrumentation and Control
005357 Signals and Telecommunications

Further information may be obtained from the course convener.

Course Advice:

Students will be allocated a course adviser with whom they must consult at the commencement of, and during, their studies.

Course Convener:

Dr Graham French 11C8 (06) 201 2120
School of Electronics and Telecommunications Engineering

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Graduate Diploma in Electronic Business (635AA)

This course is designed for individuals who are interested in electronic business systems, and in particular in learning how to evaluate, implement and manage such systems in specific business environments. Subjects that cover, among other things, technical, marketing, financial, legal, audit and ethical issues. On completion of this course, graduates will be able to critically evaluate the issues, concepts and principles that apply to electronic business systems in modern organisations; demonstrate an understanding of the underlying technologies that are used in electronic business; identify and analyse the management issues, including the implications of networked environments on accountability principles and practices for e-Business, and the legislative and regulatory requirements for effective management of information in an electronic environment; create effective strategies, structures and processes for the implementation of e-business initiatives; understand and apply the management aspects of capturing, contextualising, valuing and using knowledge and information in contemporary business environments; demonstrate the use and application of appropriate information technologies for electronic commerce and business systems; appreciate, and make appropriate use of, developments in the area of electronic business; and recognise and deal with related ethical and moral concerns, including security, privacy, legal disputation, tax and audit.

Course Duration:

Two semesters full-time or equivalent part-time: maximum six semesters.

Admission Requirements:

Applicants must meet normal University requirements for admission to a graduate course or hold qualifications deemed to be equivalent by the University's Admissions Committee.

Course Requirements:

The course consists of at least 24 credit points from six subjects of 4 credit points each.

Foundation subject

005583 Introduction to E-Business M

Specialisations

For students wishing to specialise in e-business strategy and management, at least 12 credit points from the following subjects:

005724 Internet Marketing G
005725 Economics of E-Business G
005584 E-Business Law M
005340 Intellectual Property Law M
005723 Technology Commercialisation M
005726 Technology Contracting M
005703 Knowledge Management Processes M
005705 Knowledge Management for eBusiness M

For students wishing to specialise in e-business technology, at least 12 credit points from the following subjects:

004677 Introduction to Database Systems G
004672 Computers and Programming G
005457 Electronic Commerce: Business Issues M
005456 Electronic Commerce: Technical Issues M
005776 Web Business Technology G
005775 Mobile and Wireless Computing G

Elective subjects

Up to 8 credit points from the subjects listed above, or any G or M level subject from the disciplines of accounting, finance, marketing, information technology, information management or law approved by the Course Convener.

Typical Full-time Course Structure: Graduate Diploma in Electronic Business

Semester 1	Semester 2
005583 Introduction to E-Business M	2 specialisation electives
Specialisation elective	Approved Elective
Approved Elective	

Typical Part-time Course Structure: Graduate Diploma in Electronic Business

Semester 1	Semester 2
005583 Introduction to E-Business M	1 specialisation subject
Approved elective	Approved elective
Semester 3	
2 specialisation subject	

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Graduate Diploma in Employment Relations (328AA)

The Graduate Diploma in Employment Relations, in the fields of human resource management and industrial relations, will provide students with an overview of the nature of the employment relationship in both its management-initiated aspects and those aspects that are subject to regulation and negotiation.

Students will be able to choose to specialise in human resource management, industrial relations or employment law after establishing a base of knowledge in areas. The course will assist in the acquisition of the skills and knowledge required for the management, regulation and negotiation of the relationships between employees and management in the workplace.

Course Duration:

1 year full-time or equivalent part-time.

Admission Requirements:

Applicants should have completed an undergraduate degree in an Australian university or an equivalent qualification in a recognised tertiary institution. It will also be expected that applicants will have completed at least two years work experience in an area of activity related to the program. Admission will also be considered for various combinations of study, paid/unpaid work experience and life experience (eg Indigenous life experience) as formally set out for this course in the University's *Policy Advice on RPL for Applicants*.

Advanced Standing:

Advanced standing may be granted in up to four of the required or elective subjects on the basis of an incomplete G or M level award. Under conditions specified in the University's *Policy Advice on RPL for Applicants*, status may be granted for one or more of the following subjects: 005200 Human Resource Management G, 003932 Industrial Relations G, 005202 Management Theory and Practice.

Course Requirements:

At least 24 credit points from six subjects of 4 credit points each, including

Core subjects for all students:

005200 Human Resource Management G
003932 Industrial Relations G
003951 Law of Employment G *or* 003912 Concepts and Elements in Law G (for students proposing to study additional law subjects)

For students desiring to deepen their study of *human resource management*, the following subjects would be undertaken:

003959 Managing Individual & Organisational Change G
005146 International and Comparative HRM G
An approved elective

For students wishing to specialise in *employment law,* the following sequence would be followed:

003946 Labour Law G
003936 Injury and Safety Law G
004644 Employment Discrimination and the Law G

For students wishing to undertake further study in *industrial relations* without necessarily undertaking additional law subjects, at least 12 credit points from the following:

003013 Issues in Industrial Relations G
004512 Industrial Relations Skills and Advocacy G
Another G level elective subject approved by the course convener.

Variations from these patterns of study may be approved by the Faculty Board on the advice of the course convener.

Other Elective subjects:
005202 Management Theory and Practice G
003942 Introduction to Planning and Policy G
003971 Organisational Behaviour G
005313 Gender and Organisations G
005782 Identity Politics and Public Policy G
003944 Research Methods G
003527 Research Methods in HRD G
003977 Public Administration G
003929 Financial Management G

Subject to prerequisites and corequisites, the course convener may approve electives not listed above.

Course Convener:

Dr Chris Fisher 7C15 (02) 6201 2709
School of Management and Policy

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Graduate Diploma in Financial Planning (599AA)

This course is designed for individuals who are interested in assuming responsibility for their own financial planning or whom intend to work in a commercial environment, carrying out the work of a retail financial planner. The course is designed to meet the requirements of the Australian Securities and Investment Commission for retail financial planners. Financial Planning is also is an approved specialisation of the Australian Institute of Banking and Finance. The course articulates into the Master of Business Administration and the Master of International Business among others.

Course Duration:

2 semesters full-time or equivalent part-time.

Assumed Knowledge:

Applicants should have a degree or an award that, in the opinion of the University's Academic Board, is the equivalent of a degree conferred by a tertiary institution recognised by the Board. There is no work experience requirement.

Admission Requirements:

It is not necessary that they will have studied any commercial subjects prior to enrolment. Advanced standing in up to 3 subjects will be given on the basis of relevant work undertaken as part of another incomplete graduate program. Admission is also available on the basis of prior learning, which includes relevant industry experience and/or work-based or other training. Contact the course convener for details.

Course Requirements:

Satisfactory completion of at least 24 credit points (6 subjects of 4credit points each) as follows:

005535 Financial Planning 1M
005536 Financial Planning 2M
005351 Financial Institutions and Markets M
003908 Business Ethics M
003878 Commercial Law M3
004224 Portfolio Analysis and Investment Analysis M

Depending on the background of the student, the course convener may approve the substitution of no more than two subjects that would normally be chosen from the fields of accounting, banking, finance, economics, or law.

Students who have studied any of these subjects in another award may be exempted from these subjects and may, with the approval of the course convener, substitute other relevant subjects.

Course Convener:

Mr Graham Rogers 6C14 (02) 6201 5043
School of Accounting, Banking and Finance

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Graduate Diploma in Information Sciences (225AA)

Graduate Diploma in Technological Sciences (224AA)

These fee paying postgraduate courses provide for interdisciplinary studies in statistics, mathematics, information systems, software engineering, computer technology, artificial intelligence and engineering related topics.

Course Duration:

1 year full-time or equivalent part−time.

Admission Requirements:

A Bachelor's degree with an approved undergraduate major in applied physics, computing, electronics, mathematics, or statistics is required. Alternatively, an approved graduate diploma such as the Graduate Diploma in Information Technology, the Graduate Diploma in Applicable Mathematics, the Graduate Diploma in Statistics or an equivalent graduate diploma is required. A past degree in a field of engineering related to one or more of the majors listed above will also be deemed to meet admission requirements.

Course Requirements:

Satisfactory completion of coursework valued at 24 credit points which will be individually determined, taking into account each student's experience and interests. The postgraduate subjects will further develop the student's undergraduate study in the field and consist of a series of extension studies, "studies in" and research project subjects offered by the Division. Other subjects will provide a background to the student's future work or project needs.

Course Advice:

Students will be allocated a course adviser with whom they must consult at the commencement of, and on a regular basis during, their studies.

Course Convener:

Dr Ric Jentzsch 11C20 (02) 6201 2424
School of Computing

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Graduate Diploma in Information Technology (636AA)

This course offers graduates in any discipline area the opportunity to gain a professional Information Technology (IT) qualification that matches their work and educational needs. It enables students to select a pattern of study that matches various areas of specialisation in the IT industry.

On completion, graduates will have gained a strong professional perspective on the role of IT in industry and society and IT technical and/or management expertise, depending on the subjects selected. Graduates will be able to apply relevant theories and techniques to the analysis, design, implementation and evaluation of problems and work practices that could benefit from the development of IT-based systems. Graduates will have developed generic skills in areas such as written and oral communication and group work and the ability to work with new technologies in an innovative and constructive manner. Graduates will be able to serve in a range of technical and/or management positions requiring IT expertise. Graduate are eligible to apply for admission to the professional association, the Australian Computer Society, and are equipped to undertake advanced studies in the Master of IT (coursework).

Course Duration:

One year full-time or equivalent part-time.

Assumed Knowledge:

Students are expected to have a recognised degree with a good English reading and writing skills. A basic level of computer literacy (ability to use a computer for letter writing, etc) is assumed. In addition, the Software Engineering specialisation requires an applicant to have completed an introductory computer programming course.

Course Requirements:

This course consists of 24 credit points, that is, 6 subjects, in Information Technology, at the G level. Students may, subject to prerequisites and with the permission of the course convener, select a program of 6 subjects from the following list:

tba Computers and Computing G
004672 Computers and Programming G
005596 Object Modelling G
004677 Introduction to Database Systems G
004671 Computer Structures and Networks G
004675 Information Technology Project G
005594 Designing Human-Computer Interaction G
005595 Information Systems Architectures G
004674 Information Systems Management G
005593 IT Project and Quality Management G
or other IT subjects that are considered by the course convener to be appropriate.

Two specialisations of the Graduate Diploma in Information Technology address the recognised needs of two sub-fields of IT – Information Systems and Software Engineering:

Graduate Diploma in Information Technology (Information Systems) (636AB)

This specialisation consists of 24 credit points, that is 6 subjects as follows:

005595 Information Systems Architectures G
005596 Object Modelling G
004677 Introduction to Database Systems G
005594 Designing Human-Computer Interaction G
005593 IT Project and Quality Management G
004674 Information Systems Management G

Graduate Diploma in Information Technology (Software Engineering) (636AC)

This specialisation consists of 24 credit points, that is 6 subjects as follows:
004672 Computers and Programming G
005596 Object Modelling G
004677 Introduction to Database Systems G
004671 Computer Structures and Networks G
004675 Information Technology Project G
005594 Designing Human-Computer Interaction G

A student may change the course in which he/she is enrolled between the Graduate Diploma in Information Technology and one of its specialisations with the permission of the course convener.

For the Graduate Diploma in Information Technology, there are many study options. Only one is given here as an example

Possible Full-time Course Structure:
Graduate Diploma in Information Technology

Semester 1	Semester 2
005596 Object Modelling G	005594 Designing Human-Computer Interaction G
004677 Introduction to Database Systems G	005593 IT Project and Quality Management G
tba Computers and Computing G	004672 Computers and Programming G

Graduate Diploma in Information Technology (Information Systems)

Semester 1	Semester 2
005595 Information Systems Architectures G	005594 Designing Human-Computer Interaction G
005596 Object Modelling G	005593 IT Project and Quality Management G
004677 Introduction to Database Systems G	004674 Information Systems Management G

Graduate Diploma in Information Technology (Software Engineering)

Semester 1	Semester 2
004672 Computers and Programming G	005594 Designing Human-Computer Interaction G
005596 Object Modelling G	004671 Computer Structures and Networks G
004677 Introduction to Database Systems G	004675 Information Technology Project G

Course Advice:

Students are advised to consult the Course Convener.

Course Conveners:

Graduate Diploma in Information Technology and Graduate Diploma in Information Technology (Software Engineering)
Jo Baskett 11C19 (02) 6201 2432
School of Computing

Graduate Diploma in Information Technology (Information Systems)
Dale Kleeman 11B18 (02) 6201 2427
School of Computing

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Graduate Diploma in International Business (354AA)

This course is designed for students wanting to develop skills in several business disciplines, particularly international business. It also articulates into the Masters degrees in international business and business administration. The Division of Management and Technology has a strong presence in international disciplines, and Division members regularly engage in consulting activities abroad.

Course Duration:

1 year full-time or equivalent part-time.

Admission Requirements:

Applicants must hold a first degree from an approved tertiary institution. No work experience is required. In certain circumstances, the University may admit students who have a mix of formal studies and work experience even though they lack a first degree.

Course Requirements:

At least 24 credit points comprising:
20 credit points from five subjects (4 credit points each):
003939 International Marketing G
005202 Management Theory and Practice G
003962 Marketing G
either 003967 Microeconomics G *or* 003924 Economics for Managers G and 003941 International Trade Law M
4 credit points from an approved elective

Advanced Standing:

Advanced standing, within University guidelines on advanced standing, may be granted for up to a maximum of 12 credit points only on the basis of formal tertiary studies. No advanced standing will be given on the basis of work experience. Where students have sufficient prior studies to seek advanced standing in subjects above exceeding this limit, exemptions may be considered subject to the approval of the course convener.

Subsumability:

The Graduate Diploma course in International Business is subsumable within the masters degree course in International Business.

Course Advice:

Students are advised to consult the course convener.

Course Convener:

Mr James Hanratty 6D11 (02) 6201 2175/2703
School of Economics and Marketing

Typical Full-time Course Structure:
Graduate Diploma in International Business

Semester 1	Semester 2
YEAR 1	
005202 Management Theory and Practice G	003939 International Marketing G
003924 Economics for Managers G*	003941 International Trade Law M
003962 Marketing G	Elective

* Students wishing to pursue further studies in Economics are advised to substitute 003969 Microeconomics MBA G.

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Graduate Diploma in Legal Studies (018AA)

The Graduate Diploma in Legal Studies serves two purposes. It provides access to the Graduate Bachelor of Laws degree, admission to which requires a law major of six subjects. (See admission requirements for the LLB program course 349AA.) The course may be completed by doing six subjects Law G1 to Law G6 inclusive.

The diploma also provides a qualification in law for professionals who do not practise law but require legal knowledge and skills. On this basis, it is designed to provide a thorough grounding in some law areas to persons who already hold a degree or equivalent qualification in a discipline other than law. This study of law at tertiary level is, however, recognised as a valuable training for those working or intending to work in both the public and private sectors.

The course aims to develop in graduate students an awareness of the nature and operation of the law and the legal system, and to provide those employed in government, the teaching profession and the private sector with a working understanding of areas of the law of particular vocational relevance.

Course Duration:
1 year full-time or equivalent part-time.

Admission Requirements:
The course will be open to applicants holding a Bachelor's degree or equivalent other than in law from a recognised Australian tertiary institution. Students who hold a law degree from a foreign tertiary institution may also be permitted to undertake this course.

Course Requirements:
At least 24 credit points from six semester-long subjects comprising:
(a) For students who wish to qualify for entry to the graduate LLB program: completion of the subjects set out in the course structure below.

(b) For other students: Three required subjects and three elective subjects which may be chosen from any available law subjects offered in the University. This includes the subjects 001666 Deviance and Crime and 001372 Industrial Relations. Refer to the typical course structure below, for the non-professional program.

Course Advice:
Students who have not completed 003912 Concepts and Elements of Law G or its equivalent before being admitted to the course should enrol in it in the first semester of their study. Students are also encouraged to seek course advice from the course convener in the choice of electives.

Course Convener:
Dr Bede Harris 6C40 (02) 6201 2969
School of Law

Typical Full-time Course Structure:
Graduate Diploma in Legal Studies
(for students seeking to enter the graduate LLB program)

Semester 1	Semester 2
YEAR 1	
003870 Law G1: Introduction to Law (LLB)	003871 Law G2: Contract (LLB)
003872 Law G3 : Business Transactions (LLB)	003874 Law G5: Taxation (LLB)
003873 Law G4: Corporations (LLB)	003875 Law G6: Administrative Law (LLB)

Typical Part-time Course Structure:
Graduate Diploma in Legal Studies
(for students pursuing the non-professional diploma program)

Semester 1	Semester 2
YEAR 1	
003912 Concepts and Elements of Law G*	Elective (eg 000130 Commercial Law G2)
003910 Commercial Law G1*	Elective (eg 004644 Employment Discrimination and the Law G)
YEAR 2	
003954 Legal Theory G* (year-long)	003954 Legal Theory G* (cont'd)
Elective (eg 003894 Administrative Law G)	

*Or other subjects in lieu as approved by the course convener if the content of any one or more of these subjects has been covered in previous study.

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Graduate Diploma in Management Sciences (346AA)

The course is designed to help graduates acquire knowledge and skills in the major areas of management sciences: accounting, administration, computer management, economics and quantitative techniques.

The course is subsumable with the degree of Master of Business Administration. Students wishing to proceed to the MBA should seek advice from the MBA course convener.

Course Duration:

1 year full-time or equivalent part-time.

Admission Requirements:

A first degree or equivalent qualification from an approved tertiary institution.

Course Requirements:

At least 24 credit points from six required subjects of 4 credit points each. Refer to the typical course structure set out below.

Status/Substitutions:

Up to three subjects of status may be allowed for appropriate studies not counted towards another degree. Where students already have an adequate grasp of the content of a subject from previous studies, substitutions must be made from the list of approved elective subjects, plus any other subjects which may be authorised by the Pro Vice-Chancellors of the appropriate Divisions.

Course Advice:

Students are encouraged to seek course advice from the course convener so as to ensure that correct substitutions are made.

Course Convener:

Mr James Hanratty 6D11 (02) 6201 2175
School of Economics and Marketing

Typical Full-time Course Structure:
Graduate Diploma in Management Sciences

Semester 1	Semester 2
YEAR 1	
004220 Accounting MBA	004221 Business Finance MBA*
003889 Quantitative Methods G	003969 Microeconomics MBA G
004678 Intro to Info Systems Architectures G	004363 Computer Models for Business Decisions M

*prerequisites are 003889 Quantitative Methods G and 004220 Accounting MBA

Students who have studied the majority of the content of any of the above subjects in their undergraduate degree substitutions for not more than two subjects may be permitted from the following list:

005200 Human Resource Management G
003932 Industrial Relations G
005202 Management Theory and Practice G
003948 Law of Business Decisions M
003957 Macroeconomics G
003959 Managing Individual & Organisational Change G
003964 Marketing MBA
003971 Organisational Behaviour G

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Graduate Diploma in Marketing (279AA)

The course is designed to provide managers with the Marketing skills to assist them to make informed marketing decisions affecting their organisation. The Diploma prepares students for marketing careers in the Public and Private sector. Students who successfully complete the Graduate Diploma will be given full credit towards the MBA (Marketing).

Course Duration:

One year full-time; maximum duration six semesters.

Admission Requirements:

A Bachelors degree or equivalent as approved by the University's Admissions Committee. Applicants holding the Graduate Certificate in Marketing (460AA) will be given advanced standing.

Course Requirements:

Satisfactory completion of at least 24 credit points, including the specified core content requirements as set out in the typical course structure.

16 credit points from the following list for students with no prior studies in Marketing

003924 Economics for Managers G
003962 Marketing G
004484 Marketing Research Methods G
003963 Marketing Management

16 credit points from the following list for students with prior studies in Marketing

004534 Consumer Behaviour G
005724 International Marketing G
004361 Special Areas in Marketing G
005832 Services Marketing G

Electives

Students can select 8 credit points from the following:

004534 Consumer Behaviour G
tba E Business Economics
005585 E Business: Marketing and Economics
005584 E Business Law M
005456 Electronic Commerce: Technical Issues M
003939 International Marketing G
005724 Internet Marketing G
tba Introduction to E Business
004355 Marketing Law G
004361 Special Areas in Marketing G
tba Services Marketing G

Course Advice:

Students are encouraged to seek course advice from the course convener if in doubt about their study program.

Course Convener:

Ms Petra Bouvain 6D26 (02) 6201 2335
School of Economics and Marketing

Typical Full-time Course Structure*:
Graduate Diploma in Marketing

Note: Where the content of a required subject has been substantially covered by previous studies, it will be necessary to substitute in its place a subject chosen from the elective list below.

Semester 1	Semester 2
YEAR 1	
003924 Economics for Managers G	003963 Marketing Management G
003962 Marketing G	004361 Special Areas in Marketing G
003939 International Marketing G	004484 Marketing Research Methods G

Typical Part-time Course Structure:
Graduate Diploma in Marketing

Semester 1	Semester 2
YEAR 1	
003924 Economics for Managers G*	003963 Marketing Management G*
003962 Marketing G*	004484 Marketing Research Methods G*
YEAR 2	
003939 International Marketing G*	

* some subjects may also be offered in flexible delivery mode.

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Graduate Diploma in Professional Accountancy (450AA)

This course serves the needs of two quite different groups of applicants. The first group consists of graduates who need to add up to six subjects to the major studies in accounting undertaken in their first degree in order to meet the entry requirements of the Australian Society of Certified Practising Accountants (ASCPA) and the Institute of Chartered Accountants in Australia (ICAA).

The second group consists of managers, particularly public sector financial managers, who seek a detailed understanding of accrual-based accounting principles and practices without necessarily qualifying for entry to the ASCPA and the ICAA.

This course is subsumable into the Master of Professional Accountancy.

Course Duration:

2 semesters full-time or equivalent part-time, maximum 2 years. This course would normally be undertaken by part-time study.

Admission Requirements:

Applicants should hold a Bachelor's degree from an Australian university or college of advanced education. Applicants with a first degree from a foreign tertiary institution may also be admitted.

Non-graduates who meet University standards for equivalent graduate status may also be admitted to the course, and may seek advice on their eligibility from the course convener or from the University's admissions officer.

Course Requirements:

At least 24 credit points from six subjects of 4 credit points each, chosen from the following:

003879 Accounting M1
003880 Accounting M2
003881 Accounting M3
003882 Accounting M4
003883 Accounting M5
004527 Accounting Theory M
003876 Commercial Law M1
003877 Commercial Law M2
003878 Commercial Law M3
003885 Finance M1

The course convener may approve the substitution of no more than one subject which would normally be selected from the following list:

004222 Accounting for Planning and Control MBA
005026 Accounting Information Systems M
003924 Economics for Managers G
003930 Financial Management in Government M
003971 Organisational Behaviour G
004224 Portfolio Theory and Investment Analysis M
003889 Quantitative Methods G
004223 Strategic Management M

Advanced Standing:

Advanced standing and credit may be granted by the course convener for a maximum of two of the required subjects but only on the basis of graduate studies undertaken within an incomplete award program.

Course Convener:

Mr Simon J. Hoy 6C28 (02) 6201 2189
School of Accounting, Banking and Finance

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Graduate Diploma in Regional and Local Government Management (616AA)

This course is design for current or intending practitioners in local government and regional administration who are interested in undertaking professional development to enhance their effectiveness and further their careers through the achievement of formal qualifications at a graduate level. While the course will use local government examples and case studies it will be incorporated in the broader context of contemporary public sector management.

The course is intended to balance theoretical and practical approaches particularly to enable students to ground the theory in practical situations in their workplaces. The course will be flexible by including may pathways to completion, beginning with online studies at Graduate Certificate level and incorporating online teaching, intensive delivery and off-campus delivery. This course is full fee paying.

Course Duration:

The course has been developed to articulate from the Graduate Certificate in Regional and Local Government Management by adding a further three subjects to complete the Graduate Diploma. While the subject are offered in a variety of modes (intensive, on campus and off campus and online) a normal full-time program would complete the six subjects in one year full time.

Admission Requirements:

The normal admission requirement is through completion of the Graduate Certificate or its equivalent.

Course Requirements:

The course consists of six subjects totalling 24 credit points, of which three will be the core subjects of the Graduate Certificate.

Four core subjects totalling 16 credit points:
005587 Strategic Leadership G
004538 Performance and Evaluation management G
005586 Issues in Regional and Local Government G
005739 Regional and Local Government Planning

Two electives totalling 8 credit points from the following:
005264 Competition and Contract Management M
004995 Regional and Local Government Project
005200 Human Resource management G
003959 Managing Individual and Organisational Change
005584 e-Business Law M
004540 Comparative Regional and Local Government Studies G
004539 Regional Development G

Students may also wish to discuss with the course convener the possible substitution of subjects undertaken at other universities or subjects which may be included as core subjects of an MBA.

Course Convener:

Dr Chris Aulich 6B19 (02) 6201 2652/2974 or facsimile (02) 6201 5108

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Graduate Diploma in Statistics (007AB)

The Graduate Diploma in Statistics course is for graduates who want to be able to use statistical procedures in the workplace with confidence and understanding but who have not previously studied statistics extensively at the tertiary level.

Course Duration:

2 to 3 years part-time. Maximum period of study is 4 years.

Admission Requirements:

Intending students should have a degree from a recognised tertiary institution.

Course Requirements:

At least 22 credit points comprising:

18 credit points from the required subjects:

004126 Applied Statistics G1
005090 Applied Statistics G2
005088 Applied Statistics G3
005091 Applied Statistics G4
001127 General Mathematics G1
or other subjects approved by the course convener

4 credit points from one of the elective subjects:

005089 Applied Statistics G5
003957 Macroeconomics G
003967 Microeconomics G
004362 Management Decisions Using Computers G
or other subject approved by the course convener.

Advanced Standing:

Status may be granted for up to 11 credit points for the required subjects of the course. Status will not be granted for elective subjects.

Course Advice:

Students will be allocated a course adviser who should be consulted at the commencement of, and during, their studies.

Course Convener:

Dr Tania Prvan 11C17 (02) 6201 2513
School of Mathematics and Statistics

Typical Part-time Course Structure: Graduate Diploma in Statistics

Semester 1	Semester 2
YEAR 1	
001127 General Mathematics G1	004126 Applied Statistics G1
YEAR 2	
005090 Applied Statistics G2	005088 Applied Statistics G3
YEAR 3	
005091 Applied Statistics G4	Elective

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Degree of Master of Arts in Information and Technological Sciences (by research) (226AA)

As the focus of this course, students complete a research thesis in any one of the major research fields of the Division including plasma instrumentation, advanced telecommunications, human-computer communication, speech and speaker recognition, and information technology. Studies in this last area include human-computer interactions, artificial intelligence, software engineering, and information dissemination and distribution. In mathematics, the Division's research interests include non-linear analysis, applied geometric analysis, and as well as applied statistics.

Course Duration:

2 years full-time (4 years part-time) where the preparatory program is required, otherwise 1 year full-time (2 years part-time).

Admission Requirements:

For admission to the masters course (by research) the admission requirements for the postgraduate diploma must be met at a level (in a relevant field of study) which, in the opinion of the Faculty Higher Degrees Committee, indicates a high likelihood of success in a masters course with a substantial research component.

Admission and advanced standing of up to 24 credit points may be granted to candidates with one or more of the following backgrounds:

- an appropriate honours degree at 1st or upper 2nd class level;
- a four year degree in which the overall performance was above average and the final year's studies were completed at credit level or higher;
- professional experience which demonstrates the potential of the student to undertake a masters course;
- a postgraduate diploma in an appropriate field, such as the Graduate Diploma in Information Sciences or the Graduate Diploma in Technological Sciences, at an overall credit level.
  A preliminary research proposal should be attached to the application.

Course Requirements:

The course normally comprises a preparatory program valued at 24 credit points, taken at postgraduate and masters level, and a thesis valued at 24 credit points. The preparatory program enables the student to undertake advanced coursework and research projects subjects at postgraduate and masters level. The topics studied in the preparatory program will be relevant to the field of study of the thesis subject which forms the second part of the course. At least one third of the preparatory program will comprise research work directly related to the planned masters thesis topic.

Course Advice:

Students will be allocated primary and secondary supervisors with whom they must consult at the commencement of, and on a regular basis during, their studies.

Course Convener:

Associate Professor Andrew Cheetham 11A19 (02) 6201 2196
School of Electronics and Telecommunications Engineering

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Degree of Master of Arts in Information and Technological Sciences (by research) (226AA)

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Degree of Master of Arts in Administration (by research) (049AA)

This course is designed to provide to postgraduate scholars an opportunity to pursue advanced level research into organisational, administrative or policy-related matters. Although this award is primarily a degree by thesis, coursework is also required. Guidelines are available to allow students who can demonstrate superior research ability to convert from the Master of Arts in Administration (MAA) enrolment to the PhD program.

Course Duration:

2 years full-time or equivalent part-time.

Admission Requirements:

The requirements for admission to the Master of Arts in Administration program are: a first degree with above average performance; academic preparation in administration and related disciplines; normally, not less than two years of work experience; and evidence of research capacity.

Course Structure:

Satisfactory completion of 48 credit points. The program for the MAA is arranged in two segments as follows:

Preliminary: An approved program of subjects taken from the Graduate Diploma of Administration and Master of Public Administration programs to satisfy admission requirements.

Note: A well-prepared student may gain exemption from part or all of this requirement. Status may be given for up to 16 credit points subject to the approval of the Masters Courses Committee.

Core:

004520 Research Methods M (4 credit points) is a compulsory subject for all candidates including those granted status.
004428 Administration Thesis M (full-time) (32 credit points) or
004429 Administration Thesis M (part-time) (32 credit points).
The choice of preliminary subjects will be approved for individual students by the course convener to ensure that they are adequately prepared in administration-related disciplines. Details of these subjects and the compulsory subject 003944 Research Methods G are provided in the Handbook in the subject descriptions section.

Thesis Requirement: The subject 004428 Administration Thesis M (full-time) or 004429 Administration Thesis M (part-time) requires completion under supervision of a substantial thesis of about 50,000 words in length. The thesis will be based on an investigation into an approved administration topic. The credit point allocation indicates that it is expected the thesis work will require a minimum of two to three semesters of research and writing under appropriate supervision.

Intending students should note that there may be some variation to the course requirements shown above. Further information is available from the course convener.

Course Advice:

Students are encouraged to seek as early as possible the advice of the course convener in the selection of preliminary subjects. Program approval must be continued at the time of formal application.

Course Convener:

Professor John Halligan 6D4 (02) 6201 2725
School of Management and Policy

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Degree of Master of Business Administration (by coursework) (118)

This course may, under certain circumstances, be offered in flexible delivery mode. For further information, students should contact the relevant Divisional Office.

The Master of Business Administration (MBA) course is based on coursework and is practically-oriented. It is presented in a range of teaching formats covering lectures, tutorials, seminars and case studies.

The objectives of the course are:

a. to provide for graduates a professional masters degree level course in business administration;
b. to equip graduates with a theoretical and practical education in business administration which will be relevant to both private and public sector employment;
c. to meet the needs of full and part-time graduate students from Australia and the Asia-Pacific region who wish to pursue professional graduate studies in management.

The philosophy of teaching at the masters degree level is to develop the basic intellectual and technical capacities needed to be effective top level managers. Students acquire a repertoire of knowledge, attitudes and practical skills in areas such as economics, accounting, finance, marketing, human resource management, business law and labour relations, which enables them to identify and evaluate alternatives and to make and implement business decisions.

As well as a general management format, approved MBA specialisations are offered in the fields of corporate governance, finance, international business, information systems, information technology, legal studies, employment relations and marketing. Details of each program follow. Students wishing to specialise in one of these fields must choose their elective subjects so that they conform with the academic requirements for each specialisation.

Course Duration:

2 years full-time or 3 years part-time, maximum 6 years.

Admission Requirements:

Applicants must have a degree or an award that, in the opinion of the University's Academic Board, is the equivalent of a degree conferred by a tertiary institution recognised by the Board. In addition to holding a degree or an equivalent award, candidates should also have not less than two years full-time or equivalent part-time relevant work experience prior to admission. There is no GMAT requirement.

Course Requirements:

At least 48 credit points from the following subjects worth 4 credit points each:

a. Required subjects

004220 Accounting MBA
003908 Business Ethics M
003964 Marketing MBA
003969 Microeconomics MBA G
or
003924 Economics for Managers G
005202 Management Theory and Practice G
or
003971 Organisational Behaviour G
004223 Strategic Management M

and two subjects from the following

004221 Business Finance MBA
005200 Human Resource Management G
003948 Law of Business Decisions M
003889 Quantitative Methods G

Electives
b. 16 credit points from an approved list of subjects at G, PG or M level. Refer also to the requirement for each specialisation listed below.

In the first full-time year students are required to complete 24 credit points obtained from six required graduate level subjects. In the second full-time year the program requires 24 credit points obtained from two required masters level subjects and four subjects selected from a range of elective graduate level subjects, or two subjects and a dissertation equivalent in value to two semester subjects. There is considerable choice in the approved electives, and students are advised to consult the course convener. Students may find that they need to complete additional subjects to satisfy the course awards for particular specialisations.

Students who successfully complete the ACT Enterprise Workshop Program or the Australian Rural Leadership Program qualify for two M level electives as status.

The Graduate Diplomas in Management, and Business Administration are subsumable within the Master of Business Administration degree course. The Graduate Diplomas in Marketing and in International Business are subsumable within the MBA Marketing specialisation.

MBA - Corporate Governance specialisation (118AB)

In addition to the subjects to be completed in (a) above, students are required to obtain 16 credit points from the following subjects:

At least 12 and up to 16 credit points from the following subjects:

003868 Corporate Governance M (4cp)
003920 Securities Regulation M (4cp)
004227 Business Dissertation M (8cp)
or
4 credit points from 'approved electives' at G, PG or M level if only 12 credit points are selected under the above subjects.

MBA – Electronic Business specialisation (118AV)

In addition to the subjects to be completed in (a) above, students are required to obtain 16 credit points from the following subjects:

At least 12 credit points from the following subjects:

005583 Introduction to E-Business M
005585 E-Business: Marketing and Economics M
005724 Internet Marketing G
005725 Economics of E-Business
005584 E-Business Law M
005456 Electronic Commerce: Technical Issues M
005457 Electronic Commerce: Business Issues M
or
4 credit points from an approved elective if only 12 credit points selected under the above subjects..

MBA – Finance specialisation (118AD)

In addition to the subjects to be completed in (a) above, students are required to obtain 16 credit points from four of the following subjects worth 4 credit points each:

At least 12 and up to 16 credit points from the following subjects:

004222 Accounting for Planning and Control MBA
005351 Financial Institutions and Markets M
003930 Financial Management in Government M
005506 Global Financial Management M
004140 International Finance MBA
004224 Portfolio Theory and Investment Analysis M
003920 Securities Regulation M
or
4 credit points from 'approved electives' at G, PG or M level if only 12 credit points are selected under the above subjects.

MBA – General Management (118AC)

The course is as set out in (a) and (b) above.

MBA – Information Systems specialisation (118AH)

In addition to the subjects to be completed in (a) above, students are required to obtain 16 credit points from the following subjects:

At least 12 and up to 16 credit points from the following subjects:

004676 Information Technology Workshop G
004678 Introduction to Information Systems Architectures G
TBA Introduction to Software Engineering G
004680 Management Support Systems G
TBA Systems Analysis & Design G
or
an M level subject from the masters degree course in Information Technology
or
4 credit points from 'approved electives' at G, PG or M level if only 12 credit points are selected under the above subjects.

MBA – Information Technology specialisation (118AG)

In addition to the subjects to be completed in (a) above, students are required to obtain 16 credit points from the following subjects, at least 4 credit points of which must be at level M:

At least 12 and up to 16 credit points from the following:

004672 Computers and Programming G, *and*
004678 Introduction to Information Systems Architecture G
and either
TBA Introduction to Software Engineering G, *or*
TBA Systems Analysis & Design G
or
004677 Introduction to Database Systems G
and either
004671 Computer Structures and Networks G, or
004675 Information Technology Project G
or
an M level subject from the masters degree course in Information Technology
or
4 credit points from 'approved electives' at G, PG or M level if only 12 credit points are selected under the above subjects.

MBA – International Business specialisation (118AE)

In addition to the subjects to be completed in (a) above, students are required to obtain 16 credit points from the following subjects:

At least 12 and up to 16 credit points from the following:

003939 International Marketing G
005506 Global Financial Markets M
005145 International and Comparative HRM M
005128 International Banking M
003937 International Business Environment M
004140 International Finance MBA
003941 International Trade Law M
TBA Issues in Asia-Pacific Management M
or
4 credit points from 'approved electives' at G, PG or M level if only 12 credit points are selected under the above subjects.

MBA – Knowledge Management specialisation (118AW)

In addition to the subjects to be completed in (a) above, students are required to obtain 16 credit points from the following subjects:

005702 Knowledge Management Principles M
005703 Knowledge Management Processes M
005706 Knowledge Management Systems M
and one of the following:
005704 Knowledge Management Leadership M
005707 Advanced Knowledge Management Systems M
005705 Knowledge Management for eBusiness M
005708 Issues in Online Management M
or other relevant M level subject with approval

MBA – Legal Studies specialisation (118AI)

In addition to the subjects to be completed in (a) above, students are required to obtain 16 credit points from any G or M level subjects offered by the School of Law, at least 4 credit points of which must be at level M.
and
at least 12 and up to 16 credit points from any G or M level subjects offered by the School of Law
or
4 credit points from 'approved electives' at G, PG or M level if only 12 credit points are selected.

MBA – Marketing specialisation (118AF)
In addition to the subjects to be completed in (a) above, students are required to obtain 16 credit points from four of the following subjects worth 4 credit points each:

At least 12 credit points from the following subjects:

004534 Consumer Behaviour G
003939 International Marketing G
004355 Marketing Law G
004585 Marketing Management M
004484 Marketing Research Methods G
005832 Services Marketing M
004361 Special Areas in Marketing G
or
other G, PG or M level unit approved by the Course Convener
or
4 credit points from an approved elective if only 12 credit points completed under the above subjects.

MBA - Public Sector Management specialisation (118AJ)

In addition to the subjects to be completed in (a) above, students are required to obtain 16 credit points from 4 four of the following subjects worth 4 credit points each:

At least 12 and up to 16 credit points from the following:
003977 Public Administration G
005201 Competition and Contract Management M
003930 Financial Management in Government M
005145 International and Comparative HRM M
003970 Organisational Design M
TBA Policy/Program Evaluation M
TBA Public Policy Analysis M
003981 Public Sector Management M
or
4 credit points from 'approved electives' at G, PG or M level if only 12 credit points are selected under the above subjects.

Status:

The Division will consider granting credit for equivalent MBA subjects from incomplete courses at other tertiary education institutions.

In the case of subjects which have been completed in undergraduate courses, Division policy is to recognise those which cover areas similar to MBA subjects but to require that students substitute other subjects in their MBA so that it will always be the case that 48 credit points are needed to complete the course.

Course Advice:

Students are encouraged to seek course advice from the course convener in the selection of electives.

Course Convener:

Mr James Hanratty 6D11 (02) 6201 2175
School of Economics and Marketing

Typical Full-time Course Structure: Master of Business Administration

Semester 1	Semester 2
YEAR 1	
004220 Accounting MBA	004221 Business Finance MBA
002817 Organisational Behaviour G	003948 Law of Business Decisions M
003889 Quantitative Methods G	003969 Microeconomics MBA G
YEAR 2	
003908 Business Ethics M	003505 Strategic Management M
Masters Elective 1*	Masters Elective 3*
Masters Elective 2*	Masters Elective 4*

Typical Part-time Course Structure: Master of Business Administration

Semester 1	Semester 2
YEAR 1	
004220 Accounting MBA	003948 Law of Business Decisions M
003889 Quantitative Methods G	003969 Microeconomics MBA G
YEAR 2	
002817 Organisational Behaviour G	004221 Business Finance MBA
Masters Elective 1*	Masters Elective 2*
YEAR 3	
003908 Business Ethics M	004223 Strategic Management M
Masters Elective 3*	Masters Elective 4*

*Masters Electives

004222 Accounting for Planning and Control MBA
003901 Advanced Corporation Law M
003897 Advanced Taxation PG1
004227 Business Dissertation M
003876 Commercial Law M1
003877 Commercial Law M2
003878 Commercial Law M3
004534 Consumer Behaviour G
003868 Corporate Governance M
003887 Corporate Planning Techniques M
003930 Financial Management in Government M
003931 Human Resource Management M
003935 Industrial Relations M
003937 International Business Environment M
003393 International Finance MBA
003939 International Marketing G
003941 International Trade Law M
004355 Marketing Law G
003964 Marketing MBA
004585 Marketing Management M
004484 Marketing Research Methods G
004224 Portfolio Theory and Investment Analysis M
003934 Restrictive Trade Practices Law M
003920 Securities Regulation M
004161 Value Management MBA
005313 Gender and Organisations G
005256 Personnel Economics G
005145 International and Comparative HRM M

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Degree of Master of Corporate Law (by research) (255AA)

The course seeks to provide a research-based masters degree in the broad area of corporate law. The degree may be taken with honours.

Course Duration:

The duration of the course will usually be 24 months of full-time study or 48 months of part-time study, where a person holds a three-year Bachelor's degree. Where a person holds a four year degree in law or a Graduate Diploma in Legal Studies (or its equivalent), the degree can be completed in one year of full-time study or in two years of part-time study. In these cases, advanced standing may be granted for up to four graduate level subjects. Extensions of the period of candidature may be available in some cases. In addition, it may be possible to obtain an "intermission" or leave of absence.

Admission Requirements:

Admission to the course is open to graduates in any area. The undergraduate degree, or such other equivalent qualification, must have been completed at the credit average standard or above.

Course Requirements:

Candidates for the award with honours are required to satisfactorily complete a thesis (48 credit points) of about 60,000 words. For the pass option, the degree is completed by a dissertation (32 credit points) and appropriate masters level coursework or equivalent (16 credit points). A maximum of four such masters (M) level subjects in law may be taken. Where four subjects are taken, the length of the dissertation will be reduced accordingly. Students are urged to undertake the year-long subject 004510 Advanced Legal Research and Writing M (8 credit points).

Intending students should note that there may be some variation to these course requirements. Further information is available from the course convener.

Course Convener:

Mrs Keturah Whitford 6C41 (02) 6201 5771
School of Law

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Degree of Master of Corporate Law (by research) (255AA)

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Degree of Master of Employment Relations (by coursework) (326AA)

This course offers advanced study of

- recent developments in the regulation and practice of employment relations;
- current issues in employment relations and their historical and comparative context;
- current issues in workforce management and the management of workplace change;
- the skills required for research in employment relations.

The course also allows students to do a substantial project on some aspect of the theory and practice of employment relations.

Course Duration:

2 years full time or part-time equivalent. For students with a relevant prior degree, or degrees, and two years of workforce experience, up to six units of advanced standing may be granted.

Admission Requirements:

Applicants must have a degree or an award that, in the opinion of the University Academic Board, is the equivalent of a degree conferred by a tertiary institution recognized by the Board. In addition to holding a degree or an equivalent award, candidates should also have not less than two years of relevant work experience prior to admission.

Course Requirements:

At least 48 credit points comprising:

1. In the first full-time (or equivalent part-time year), 24 credit points from six graduate (G) level subjects, as follows:
   a. 8 credit points from the following two required subjects:
   005200 Human Resource Management G,
   003932 Industrial Relations G.
   b. 4 credit points from one of:
   003912 Concepts and Elements of Law G,
   or
   003951 Law of Employment G
   and
   c. 12 credit points from one of the following combinations:
      i. **General**
      003959 Managing Individual and Organisational Change G
      and one subject from the following:
      004644 Employment Discrimination and Law G
      003929 Financial Management G
      004512 Industrial Relations Skills and Advocacy G
      003936 Injury and Safety Law G
      003013 Issues in Industrial Relations G
      003946 Labour Law G
      005202 Management Theory and Practice G
      003959 Managing Individual and Organisational Change G
      003971 Organisational Behaviour G
      003977 Public Administration G
      003944 Research Methods G
      005313 Gender and Organisations G
      004206 Women, Politics and Public Policy G
      Or other G level subject approved by the course convener
      or
      ii. **regulated and negotiated aspects of employment**
      003013 Issues in Industrial Relations G *and*
      003946 Labour Law G
      And one of:
      004644 Employment Discrimination and the Law G *or*
      003936 Injury and Safety Law G *or*
      iii. **industrial relations**
      003013 Issues in Industrial Relations G *and*
      004512Industrial Relations Skills and Advocacy G *and*
      Other G level subject approved by the course convener
      and
2. In the second full-time or equivalent part-time year, 24 credit points, as follows:
   a. 4 credit points from 004520 Research Methods M or an alternative Research Methods subject approved by the course convener
   and
   b. 4 credit points from 004513 Issues in Workforce Management M
   and
   c. 16 credit points from the following subjects:

   003935 Industrial Relations M
   tba Industrial Relations Workshop M
   003930 Financial Management in Government M
   tba Technology and Work M
   003980 Public Policy Analysis and Evaluation M
   005201 Competition and Contract Management
   005548 Employment Relations Research Project M
   or
   Other 4 credit point M level subject in an area related to employment relations and approved by the course convener.

Status:

Advanced standing is given to students on the basis of their prior levels of degree qualification. There are two levels of entry to a coursework masters degree. In level 1, students may be given 24 credit points of advanced standing and have then a further 24 credit points to complete. In level 2, students must complete 48 credit points.

Some examples of the number of credit points to be completed by students at each level are as follows:

Degree Qualification	Credit points to be completed
Three or four year degree, with a relevant major and two years relevant work experience.	24
Three year degree, two years work experience, no relevant major and/or a graduate certificate in a relevant field or discipline.	48 but 12 credit points may be granted on the basis of the work experience or the graduate certificate if it is in a relevant field or discipline.
Graduate Diploma and two years work experience	24 where the graduate diploma is in a relevant field or discipline.

Applicants should discuss other possible degree qualifications with the course convener.

Recognition of prior learning:

Status may be given for Human Resource Management G, Industrial Relations G or Management Theory and Practice, in recognition of prior learning.

Typical Course Structure

Typical Full-time Course Structure:
Master of Employment Relations (by coursework)

YEAR 1

Semester 1	Semester 2
004520 Research Methods M	004513 Issues in Workforce Management M
MER Elective 1	MER Elective 3
MER Elective 2	MER Elective 4

Typical Part-time Course Structure:
Master of Employment Relations (by coursework)

YEAR 1

Semester 1	Semester 2
004520 Research Methods M	004513 Issues in Workforce Management M
	MER Elective 1

YEAR 2

Semester 1	Semester 2
MER Elective 2	MER Elective 4
MER Elective 3	

Course Convener:

Dr Chris Fisher 7C15 (02) 6201 2709
School of Management and Policy

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Degree of Master of Employment Relations (by research) (600AA)

This 48 credit point research degree is designed for people involved in any aspect of employment relations who wish to develop their research and communication skills in a field relating to the management or regulation of the employment relationship. They will undertake individual research into a practical or theoretical question in industrial relations, human resource management, labour law or sociology of work. Formal study of a coursework research methods subject, worth 4 credit points, will assist them in designing and executing the research project. Under supervision, they will produce a thesis, normally of 40,000 words, and of no more than 50,000 words, worth 32 credit points. Up to 12 credit points may be claimed on the basis of relevant prior study and work experience.

By undertaking the research degree, people working in human resource management and/or industrial relations should be able to enhance their career prospects in these fields. Candidates who demonstrate superior research capacity and a significant knowledge of their field may be offered the opportunity to enter the PhD program.

Course Duration:

2 years full-time or equivalent part-time.

Admission Requirements:

Admission is normally on the basis of the completion of one of the following:

- a four year undergraduate degree majoring in a related field;
- a three year undergraduate degree with above average performance and a major in employment relations, at least 2 years' relevant work experience, and up to 12 credit points of relevant graduate-level study.
- a subsumable graduate certificate or graduate diploma in employment relations or a related field. RPL provisions apply to subsumable graduate level qualifications.

Candidates will normally be required to provide evidence of research capacity.

Advanced Standing or Status:

Subject to the approval of the Masters Course Committee, status of up to 12 credit points will be given to candidates meeting the above admission requirements, subject to the approval of the Masters Course Committee. Status is also available for relevant subjects completed as part of an incomplete graduate/masters award.

Course Requirements:

Preliminary Graduate / masters level study (normally completed before commencement of the thesis)

Where less than 12 credit points of status is granted, candidates may be required, in consultation with the course convener, to select the most appropriate Graduate or Masters level subjects, up to the value of 12 credit points, from the following:

005200 Human Resource Management G
003932 Industrial Relations G
003951 Law of Employment G
005145 International and Comparative HRM
003543 Industrial Relations Workshop M
003935 Industrial Relations M
004513 Issues in Workforce Management M
Any other approved G or M level subject in an area related to employment relations.

Where the Committee requires further evidence of research capacity or disciplinary background, confirmation of candidature and granting of 12 credit points of status may be made conditional upon the completion, with the grade of Credit or above, of the following subject:

004513 Issues in Workforce Management M

Core studies:

Unless exempted on the basis of research track record, all candidates, including those granted status, are required to undertake the subject

004520 Research Methods M, or an alternative Research Methods subject approved by the course convener.

All candidates will undertake either:
005537 Employment Relations Thesis M: FT (32 credit points), *or*
005538 Employment Relations Thesis M: PT (32 credit points).

Thesis requirement:

Candidates will complete under supervision a substantial thesis, normally of 40,000 words, and not more than 50,000 words, in length. They will formulate a research question, plan and execute a theoretical or empirical research design for answering it, and write up the project and findings. The thesis work will require a minimum of two semesters of full-time research and writing, or equivalent part-time. As well as being provided with one-to-one supervision, candidates will be encouraged to obtain peer review by attending a seminar program, to be arranged with the primary supervisor and/or course convener.

Typical Full-time Course Structure: Master of Employment Relations (by research)

Semester 1	Semester 2
	PRELIMINARY STUDY Status may be granted. 12 credit points of relevant Graduate Certificate and GDER are fully subsumable
	003951 Law of Employment G
	GDER /MER (Coursework) Elective 1
YEAR 1	
PRELIMINARY STUDY (if required)	Seminar program
005200 Human Resource Management G *or*	004513 Issues in Workforce Management M (if required)
003932 Industrial Relations G *or* GDER/MER (Coursework) Elective 2	005537 Employment Relations Thesis M: FT
004520 Research Methods M	
YEAR 2	
005537 Employment Relations Thesis M: FT	005537 Employment Relations Thesis M: FT

Typical Part-time Course Structure: Master of Employment Relations (by research)

Semester 1	Semester 2
PRELIMINARY STUDY Status may be granted. 12 credit points of relevant Graduate Certificate and GDER are fully subsumable	**PRELIMINARY STUDY Status may be granted. 12 credit points of relevant Graduate Certificate and GDER are fully subsumable**
005200 Human Resource Management G *or*	003951 Law of Employment G *or*
003932 Industrial Relations G *or* GDER/MER (Coursework) Elective 1	GDER /MER (Coursework) Elective 2
YEAR 1	
004520 Research Methods M	005538 Employment Relations Thesis M: PT
005538 Employment Relations Thesis M: PT	004513 Issues in Workforce Management M (if required)
YEAR 2	
005538 Employment Relations Thesis M: PT	005538 Employment Relations Thesis M: PT

Course Convener:

Dr Chris Fisher 7C15 (02) 6201 2709
School of Management and Policy

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Degree of Master of Engineering (by research) (178AA)

The primary objective of this course is to enable an engineering graduate to pursue in some depth a field of study within the areas of engineering technology and engineering science, defined by the Division's recognised areas of research strength, that is, in plasma instrumentation, advanced telecommunications and information technology. The research study will comprise an original investigation, design or development reported in the form of a dissertation.

Course Duration:

The normal duration of the course is two years full-time study or an equivalent period of part-time study. The maximum period of candidature is six years.

Admission Requirements:

Admission to the Master of Engineering course requires a four-year Bachelor of Engineering or its equivalent from an approved institution. Admission is also dependent upon the Division having supervisors and facilities available for study of the student's chosen thesis topic.
A preliminary research proposal should be attached to the application.

Course Requirements:

The course requires completion of 48 credit points of study at postgraduate and masters level and consists of 24 credit points towards a preparatory program and 24 credit points for a masters degree thesis. Advanced standing of up to 24 credit points towards the preparatory program may be granted to candidates with an honours degree or equivalent performance or substantial industrial experience. For such candidates the course may be completed in a minimum of one year by successful completion of the thesis.

The preparatory program consists of a series of masters level extension and "research studies in" subjects offered by the Division, although bridging and extension postgraduate studies at the Australian National University and the Australian Defence Force Academy may also be undertaken as part of the course. At least one third of the preparatory program will comprise research work directly related to the planned masters research topic.

Course Advice:

Students will be allocated primary and secondary supervisors with whom they must consult at the commencement of, and on a regular basis during, their studies.

Course Convener:

Associate Professor Andrew Cheetham 11A19 (02) 6201 2196
School of Electronics and Telecommunications Engineering

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Degree of Master of Engineering (by research) (178AA)

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Degree of Master of Human Resource Management (by coursework) (448AA)

This course is only delivered offshore to international students through partner institutions.

This course may, under certain circumstances, be offered in flexible delivery mode. For further information, students should contact the relevant Divisional Office.

Enquiries:

Professor Mark Turner (02) 6201 2735
School of Management and Policy

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Degree of Master of Information Technology (by coursework) (296AA)

This fee paying course offers students the opportunity to study new and emerging areas of advanced information technology. They may also study issues relating to the design, development and management of systems incorporating information technology.

Scope is provided for specialisation in areas of particular interest to those enrolled. Graduates will have a sound theoretical and practical basis for beginning or continuing a professional computing career, or continuing to a doctorate program.

Course Duration:

The course will usually be studied over two years full-time or as part-time study over four years. However, students with strong computing qualifications may be able to complete the course in one year. The full two year course is designed to suit students who are graduates in a field other than computing.

Admission Requirements:

To be admitted to the course applicants should usually hold an undergraduate degree with a credit average or better, in computing or any other relevant field of study, from an Australian university, or qualifications deemed equivalent by the University's Academic Board.

The course caters for students from a variety of educational and professional backgrounds. Students with considerable formal computing qualifications and professional experience may expect to be granted advanced standing for part or all of the 'Foundation Studies' year (see Course Structure section below). Advanced standing may be granted for:

- students continuing from a graduate diploma in an area such as computing or information systems;
- students with a four year undergraduate degree, for example in computer engineering or computer science or with honours in a computing degree;
- students with a three year degree in computing and at least two years relevant professional experience and eligibility for membership of an appropriate professional body (such as ACS, IEAust).

Preparatory Study:

Intending students must have had experience of computer programming prior to studying any subjects in the 'Foundation Studies' segment of the course. This experience may have been obtained though previous studies or through employment. Alternatively, students might enrol in the course, but before studying any of the 'Foundation Studies' subject they would either:

- complete the introductory course run by the School of Computing or
- complete approved introductory coursework such as second semester subject 004330 Computers and Computing G.

Course Requirements:

The course has two components. The first part, *Foundation Studies* in information technology, represents one year of full-time study, or part-time equivalent, and currently comprises six subjects of graduate level study. Students may select those subjects which are normally included in the Graduate Diploma course in Computing, or in the Graduate Diploma in Information Systems. Alternatively, permission may be sought to study some other combination of subjects.

Students may be exempted from all or part of the *Foundation Studies* segment of the masters course if they have previously been awarded suitable recognised qualifications (see Advanced Standing below).

The second part of the course, *Advanced Studies* in information technology, represents one year of full-time study, or part-time equivalent and comprises six subjects of study. Three subjects are selected to create a specialisation in a field selected by the student, for example in programming systems or information systems or computer technology; or, a specialisation in any other approved subject area. Other elective subjects are selected by the student, in consultation with a course adviser, to create a study program which is coherent and balanced.
Students may only commence the *Advanced Studies* component of the course after they have completed or been given exemption from all parts of the *Foundation Studies* component.

Advanced Standing:

Up to 24 credit points of advanced standing, equivalent to the requirements for the Graduate Diploma course in Computing or the Graduate Diploma course in Information Systems, may be granted to students who have:

- completed the undergraduate degree course in Computer Engineering or the undergraduate degree course in Information Technology (or equivalent) *and* have at least two years appropriate professional experience
  or
- have completed a four-year undergraduate degree which includes substantial computing and be eligible for membership of an appropriate professional association.

Subsumable Graduate Diploma:

Students may be awarded the relevant Graduate Diploma if, in their study for the *'Foundation Studies'* segment of the course, they complete the requirements for either the Graduate Diploma in Computing, or the Graduate Diploma in Information Systems.

Specialisations:

For the Advanced Studies part of the course, students study six masters level subjects, with three of them being chosen to provide an area of specialisation appropriate to their needs. An academic course adviser can assist students to make their selections from the following subjects, having regard to which of the subjects will be available in coming semesters:

004348 Artificial Intelligence Techniques M
004349 Client-Server Computing M
004342 Computer Control & Security M
004345 Data Administration for Large Organisations M
005457 Electronic Commerce: Business Technology M
005456 Electronic Commerce: Technical Issues M
005591 Enterprise Software Systems M
004341 Fuzzy Logic & Neural Networks M
004352 Graphics Visualisation Techniques M
004340 High Speed Networking M
004336 Human Factors in Information Technology M
004347 Issues in Information Technology Management M
004337 Issues in the Design of Human-Computer Interfaces M
004339 Logic and Formal Methods M
004335 Object-Oriented Analysis & Design M
004681 Programming Graphical User Interfaces M
004351 Project & Quality Management in Information Technology Systems Development M
004333 User Testing Info Sys Design Processes M

Subject Availability:

Four Master level (M) subjects are usually offered in each semester. The subjects on offer will be varied each year, although the most sought–after subjects may be repeated in consecutive years.

Some of the Masters level subject choices will require students to have a strong background in programming – at least up to the standard developed in the Graduate Diploma in Computing.

Course Advice:

Students are recommended to seek advice from the course convener on academic questions relating to their study program.

Course Convener:

Dr Dharmendra Sharma 11A20 (02) 6201 2001/2153
School of Computing

Typical Full-time Course Structure:
Master of Information Technology by coursework

Semester 1	Semester 2
YEAR 1 Foundation Studies:	
004672 Computers and Programming G	004675 Information Technology Project G
005596 Object Modelling G	005593 IT Project and Quality Management G
004677 Introduction to Database Systems G	004671 Computer Structures and Networks G
OR	
004677 Introduction to Database Systems G	005594 Designing Human-Computer Interaction G
005596 Object Modelling G	004674 Information Systems Management G
005595 Information Systems Architecture G	005593 IT Project and Quality Management G

YEAR 2 Advanced Studies:

For each semester a full-time student would select three subjects from those Masters level (M) subjects that are available and for which prerequisite requirements have been met. Over the course a coherent group of subjects should be selected to provide specialisation in fields such as 'Artificial Intelligence and Programming' *or* 'Information Systems'.

Subject availability – 2001

A selection of Advanced Studies and Masters level (M) subjects is offered in each semester. The subjects on offer will be varied each year. For year 2001 these are:

004348 Artificial Intelligence Techniques M	005591 Enterprise Software Systems M
005457 Electronic Commerce: Business Technology Issues M	005456 Electronic Commerce: Technical Issues M
004349 Client-Server Computing M	004342 Computer Control and Security M
004345 Data Administration Large Organisations	004333 User Testing Info Sys Design Processes M
005592 Advanced Information Modelling M	

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Degree of Master of International Business (by coursework) (353AA)

This course is intended for those graduates who require training in the major business disciplines as well as those specifically associated with international trade and practice. The Division of Management and Technology has a strong presence in international disciplines, and staff members regularly engage in consulting activities abroad.

The first year of the program is designed to provide the core business management skills required by all business managers and to provide the foundation for more advanced studies in second year. The second year concentrates on international aspects of trade and finance.

The Graduate Diploma course in International Business is subsumable within this masters degree course.

Course Duration:

2 years full-time or equivalent part-time, maximum 4 years.

Admission Requirements:

Applicants must hold a first degree from an approved tertiary institution. No work experience is required. In certain circumstances, the University may admit students who have a mix of formal studies and work experience even though they lack a first degree.

Course Requirements:

At least 48 credit points comprising:

a. 40 credit points from ten subjects (4 credit points each) chosen from:

003939 International Marketing G
005202 Management Theory and Practice G
003962 Marketing G
One of the following two subjects:
either: 003967 Microeconomics G
or: 003924 Economics for Managers G
003889 Quantitative Methods G
One of the following two subjects:
either: 004221 Business Finance MBA
or: 003885 Finance M1
003897 Corporate Planning Techniques M
003937 International Business Environment M
004140 International Finance MBA
003941 International Trade Law M

b. 8 credit points from two of the following subjects (4 credit points each)
003922 Development Economics G
003923 Development Management G
003921 Development Administration M
or any other G or M level subjects approved by the course convener.

Course Advice:

Students may consult the course convener.

Course Convener:

Mr James Hanratty 6D11 (02) 6201 2175
School of Economics and Marketing

Typical Full-time Course Structure: Master of International Business

Semester 1	Semester 2
YEAR 1	
005202 Management Theory and Practice G	004221 Business Finance MBA
003924 Economics for Managers G*	*or* 003885 Finance M1
003889 Quantitative Methods G	Elective
YEAR 2	
004140 International Finance MBA	003937 International Business Environment M
003939 International Marketing G	003941 International Trade Law M
Elective	003887 Corporate Planning Techniques M

* Students wishing to pursue further studies in economics are advised to substitute 003969 Microeconomics MBA G.

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Degree of Master of International Economic Law (Legal Studies) (613AA)

This course is designed for non-law graduates who wish to develop their knowledge of law. Candidates may tailor a degree from a range of subjects to meet their individual learning requirements. Subjects on offer will vary from time to time. Candidates will undertake individual research into a topic of their choice relevant to the course under the supervision of an expert in the area. Formal study of legal research methods will assist them in designing and executing the research project. This is a 48 credit point degree. Up to 24 credit points of advanced standing may be claimed on the basis of prior study.

Course Duration:

Standard – 4 semesters
Maximum – 10 semesters

Admission Requirements:

n addition to the normal University requirements for admission to a graduate course applicants will normally have achieved a Grade Point Average of 5.0 or higher in their undergraduate degree or hold qualifications deemed to be equivalent by the University’s Admissions Committee.

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Degree of Master of International Economic Law (Legal Studies) (613AA)

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Degree of Master of International Finance (by coursework) (459AA)

This course is designed for students who intend to work in a banking and/or finance environment with an international focus either in the public or private sectors. The course consists of core subject in accounting, economics, law, finance and management. It articulates into the Master of Business Administration and the Master of International Business.

This course has been accredited by the Finance and Treasury Association (FTA) as meeting the education requirements for professional membership of the FTA.

Course Duration:

4 semesters or 3 semesters and a summer program full-time; equivalent part-time.

Admission Requirements:

Applicants should have a degree or an award that, in the opinion of the University's Academic Board, is the equivalent of a degree conferred by a tertiary institution recognised by the Board. There is no work experience requirements.

Course Requirements:

Students must complete 48 credit points comprising:

a. 40 credit points from the following subjects:

004220 Accounting MBA
One of the following two subjects:
000751 Microeconomics G *or* 003924 Economics for Managers G
005202 Management Theory and Practice G *or* 003971Organisational Behaviour G
003948 Law of Business Decisions M
003889 Quantitative Methods G
004221 Business Finance MBA
003937 International Finance MBA
005128 International Banking M
005506 Global Financial Management M
004224 Portfolio Theory and Investment Analysis M

b. 8 credit points from two electives selected from the list of masters electives currently approved for the MBA.

Students who have studied any of these subjects in another award may be exempted these subjects and with the approval of the course convener, substitute other relevant subjects.

Course Advice:

Students should consult the course convener.

Course Convener:

Dr Mairead O'Brien 6C23 (02) 6201 2685
School of Accounting, Banking and Finance

Typical Full-time Course Structure:
Master of International Finance (by coursework)

Semester 1	Semester 2
YEAR 1	
004220 Accounting MBA	003948 Law of Business Decisions M *either*
003924 Economics for Managers G	005202 Management Theory and Practice G *or*
003889 Quantitative Methods G	003971 Organisational Behaviour G
	004221 Business Finance MBA
YEAR 2	
005129 Global Financial Markets M	005128 International Banking M
004224 Portfolio Theory & Investment Analysis M	003937 International Finance MBA
Elective	Elective

Students beginning this course in Semester 1 may complete the degree in 16 months by completing two subjects in our summer program and four subjects in their second or final semester. A completion time of 16 months may also be possible for students beginning their course in Semester 2 or in the summer program, but this should be checked in advance with the course convener.

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Degree of Master of International Economic Law (Laws) (614AA)

This course is designed for law graduates who wish to develop their knowledge of law. Candidates may tailor a degree from a range of subjects to meet their individual learning requirements. Subjects on offer will vary from time to time. Candidates will undertake individual research into a topic of their choice relevant to the course under the supervision of an expert in the area. Formal study of legal research methods will assist them in designing and executing the research project. This is a 48 credit point degree. Up to 24 credit points of advanced standing may be claimed on the basis of prior study.

Course Duration:

Standard – 4 semester
Maximum – 10 semesters

Admission Requirements:

In addition to the normal University requirements for admission to a graduate course applicants must also have completed the academic requirements of an undergraduate degree in Law and will normally have achieved a Grade Point Average of 5.0 or higher or hold qualifications deemed to be equivalent by the University's Admissions Committee.

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Degree of Master of International Economic Law (Laws) (614AA)

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Degree of Master of Laws (by coursework) (303AA)

The course provides a coursework-based masters degree in law.

Course Duration:
The duration of the course will usually be 24 months of full-time study or 48 months of part-time study, where a person holds a Bachelor of Laws degree. Extensions of the period of candidature may be available in some cases. In addition, it may be possible to obtain an "intermission" or leave of absence.

Admission Requirements:
Admission to the course is open to law graduates or the holders of equivalent qualifications. Applicants for the course may be admitted to the program provided that they have completed their undergraduate course, or equivalent, at the credit average standard or above. Bachelor of Laws graduates may be granted advanced standing for up to six graduate (G) level subjects (or up to 24 credit points).

Course Requirements:
Candidates for the award must obtain 48 credit points of which at least 24 credit points must be from approved graduate level subjects and up to 24 credit points from masters level subjects as follows:

i. Up to 24 credit points from the following graduate level subjects:
003894 Administrative Law G
003898 Advanced Administrative Law G
003900 Advanced Corporation Law G
003896 Advanced Revenue Law G
003909 Civil Rights G
003913 Concepts and Elements of Law G
003912 Constitutional Law G
004644 Employment Discrimination and the Law G
003928 Family Law G
003936 Injury and Safety Law G
003940 International Trade Law G
003946 Labour Law G
003949 Law of Business Transactions G
003950 Law of Communications G
003870 Law G1 : Introduction to Law
003871 Law G2 : Contract
003872 Law G3 : Business Transactions
003873 Law G4 : Corporations
003874 Law G5 : Taxation
003875 Law G6 : Administrative Law
003955 Legislative Processes G
003973 Planning and Environmental Law G
003976 Property Law G
003914 Trade Practices Law G

ii. At least 16 credit points from one or more of the following masters subjects:
003899 Advanced Administrative Law M
003901 Advanced Corporation Law M
003904 Advanced Taxation Law M
003908 Business Ethics M
003877 Commercial Law M2
003878 Commercial Law M3
003867 Corporate Crime M
003868 Corporate Governance M
003919 Criminology M
003941 International Trade Law M
003948 Law of Business Decisions M
003934 Restrictive Trade Practices M
003920 Securities Regulation M

iii. Master of Laws Dissertation. An 8 credit point dissertation subject in an approved area.

Course Structure:

Details are available from the course convener.

Course Convener:

Mr John Gilchrist 6C63 (02) 6201 5643
School of Law

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Degree of Master of Legal Studies (618AA)

Course Duration:

Four semesters; maximum ten semesters.

Admission Requirements:

In addition to the normal University requirements for admission to a graduate course, applicants will normally have achieved a Grade Point Average of 5.0 or higher in their undergraduate degree or hold qualifications deemed to be equivalent by the University's Admissions committee.

Course Requirements:

At least 48 credit points as set out below.

a. 24 credit points from six subjects out of the following:
003894 Administrative Law G
003898 Advanced Administrative Law G
004230 Advanced Contract Law G
003900 Advanced Corporate Law G
003896 Advanced Revenue Law G
003909 Civil Rights G
003912 Concepts and Elements of Law G
005333 Constitutional Law G
004644 Employment Discrimination and the Law G
003928 Family Law G
003936 Injury and Safety Law G
003940 International Trade Law G
003946 Labour Law G
003870 Law G1: Introduction to Law
003871 Law G2: Contract
003872 Law G3: Business Transactions
003873 Law G4: Corporations
003874 Law G5: Taxation
003875 Law G6: Administrative Law
003949 Law of Business Transactions G
003950 Law of Communications G
003955 Legislative Processes G
003973 Planning and Environmental Law G
003976 Property Law G
003914 Trade Practices Law G
and
b. 16 credit points from four subjects out of the following:
003899 Advanced Administrative Law M
004231 Advanced Contract Law M
003901 Advanced Corporation Law M
004618 Advanced Taxation Law M
003908 Business Ethics M
003877 Commercial Law M2
003878 Commercial Law M3
005578 Comparative and International Law M
005579 Comparative Company Law M
003867 Corporate Crime M
003868 Corporate Governance M
003919 Criminology M
tba E Commerce Law M
005340 Intellectual Property Law m
005582 International Banking, Finance and Securities M
005581 International Dispute Resolution M
005580 International Legal Research and Writing M
003941 International Trade Law M
003948 Law of Business Decisions M
tba Private International Law M
003934 Restrictive Trade Practices M
003920 Securities Regulation M
tba Taxation of International Transactions: Law, Policy and Practice M
and
c. 8 credit points from the following required subjects
004391 Master of Laws Dissertation

Advanced Standing:

Advanced standing of up to 24 credit points may be granted on the basis of studies equivalent to (a) above.

Course Convener:

Mr John Gilchrist 6C63 (02) 6201 5643
School of Law

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Degree of Master of Legal Studies (618AA)

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Degree of Master of Management in Defence Studies (617AA)

Special admission requirements are in place for this course. Students must be enrolled as members of the Australian Command and Staff Course at the Australian Defence College, Weston, ACT to be considered for enrolment in the MMDS.

Educational Aims:

- to provide students with skills to allow them to adapt to a changing military environment
- to improve the written and oral communication skills of all students
- to inform students about the latest developments in the areas of Command, Leadership, Australian Defence and Management

Course Structure:
The course consists of 24 credit points. Students must complete all of the following subjects to complete the award:

- Communication Studies M
- Strategic Studies M
- Command, Leadership and Management M
- Australian Defence Studies M
- Joint Operations M

Plus one of the following:

- Aerospace Studies M
- Land Warfare Studies M
- Maritime Studies M
- Defence Project M

Description of Course:

This degree is designed for selected career military officers to prepare them for command and staff appointments in single Service, joint and integrated environments. The course consists of three parts − a common component, Joint Operations and single Service studies. Entry to the course is restricted to those selected by the Department of Defence for the Australian Command and Staff Course.

Course Duration:

1 year full-time

Assumed Knowledge:

It is assumed that students, either formally or informally, will have acquired the knowledge base equivalent to the first year of a Master's degree. Additionally, international students are to satisfy the normal English language requirements of the University.

Admission Requirements:

This program is open to students and Directing Staff of the Australian Command and Staff College, Weston. Selection for admission is highly competitive and based on merit. In general officers will have between 10 and 14 years service as a commissioned officer, with its attendant on the job and experiential training and education development. The selection process is such that all will have been assessed (through on-going annual staff performance reviews) as having the potential for executive management.

Officers will have completed an intensive attendance and on-job-training and education program which encompasses the following courses:

RAAF: Junior Officers' Initial Course, Junior Officers' Executive Course, Initial Specialisation Training, Junior Officers' Consolidation Program, Writing Skills Course, BasicStaff Course, External Studies Course.

Army: RMC and Officers' Basic Course, Intermediate Staff Course, Intermediate Operations Course, Regimental Officers' Advanced Course, Logistic Officers' Intermediate and Advanced Courses.

Equivalent **Navy** Courses.

Course Requirements

The course consists of three parts − the Common Component, Joint Operations and Single Service Studies. These are described below:

Common Component:

005604 Communication Studies M
005602 Command, Leadership and Management M
005603 Strategic Studies M
005601 Australian Defence Studies M

Joint Operations:
005600 Joint Operations M

Single Service:
One of the following:
005598 Aerospace Studies M
005599 Land Warfare Studies M
005597 Maritime Studies M
TBA Defence Project M (Directing Staff only)

Enquiries:

Project and Academic Director
Dr Paul Kringas (02) 6201 2708
email: prk@management.canberra.edu.au

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Degree of Master of Professional Accountancy (by coursework) (311AA)

The objectives of the course are:

a. to provide graduate students with an education designed to expand their conceptual and vocational skills and to equip them for employment as accountants in commerce, government, industry and public practice;
b. to provide graduates with the educational preparation required for entry to the professional accounting bodies;
c. to provide an educational base which will facilitate career transition from a range of undergraduate specialisations to accounting and management; and
d. to develop in graduate students a professional conscience so that they will accept responsibility for contributions to the solution of current and emerging problems in accounting.

Course Duration:

2 years full-time, 4 years part-time.

Admission Requirements:

The course is open to those who hold a Bachelor's degree, or its equivalent, in a discipline other than accounting, from a recognised tertiary institution. All students who complete the Graduate Diploma in Professional Accounting will be eligible for admission to the masters degree course.

Advanced Standing and Exemptions:

Where a student has already undertaken an equivalent subject (or other approved body of study) to any of the compulsory subjects, they should undertake such other relevant masters level subjects as recommended by the course convener. This provision would apply particularly to a graduate in economics or some other business major who may have studied two years of accountancy and finance at undergraduate level. Such a student may be exempted from Accounting M1 and M2 together with Finance M1. However, additional subjects from the group of approved electives must be completed so that the total number of subjects completed at graduate level remains at twelve.

Students who transfer from a partially completed equivalent graduate conversion program offered at another university (either at masters or graduate diploma level) are eligible to apply for advanced standing on the basis of their previous study. Normally such advanced standing will be available for a maximum of five subjects. No advanced standing will be granted for the subject 004527 Accounting Theory M.

Course Requirements:

At least 48 credit points, from 9 required subjects worth 4 credit points each, and 3 elective subjects worth 4 credit points each chosen from an approved list.

(**Note:** Through appropriate choice of electives, the course can satisfy the academic requirements of the two professional accounting bodies).

Required Subjects:

003879 Accounting M1
003880 Accounting M2
003881 Accounting M3
003882 Accounting M4
003883 Accounting M5
003885 Finance M1
004527 Accounting Theory M
003876 Commercial Law M1
003877 Commercial Law M2

Elective Subjects:

003878 Commercial Law M3,
and
Elective M1 (from 003924 Economics for Managers G, 003889 Quantitative Methods G, 005026 Accounting Information Systems M)
Elective M2 (from 003924 Economics for Managers G, 003889 Quantitative Methods G, 005026 Accounting Information Systems M)
or other approved elective, depending on the student's background.

Approved Electives:

004222 Accounting for Planning and Control MBA
005026 Accounting Information Systems M
003878 Commercial Law M3
003960 Management and Organisational Analysis G
003924 Economics for Managers G
004224 Portfolio Theory and Investment Analysis M
003889 Quantitative Methods G
004223 Strategic Management M

Course Convener:

Mr Simon J. Hoy 6C28 (02) 6201 2189
School of Accounting, Banking and Finance

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Degree of Master of Public Administration (by coursework) (133AA)

This course may, under certain circumstances, be offered in flexible delivery mode. For further information, students should contact the relevant Divisional Office.

The Master of Public Administration course is based mainly on coursework and is usually taught by Division staff members, supplemented where necessary by visiting lecturers. The course is presented in a combination of lectures, seminars and workshops.

The philosophy of teaching at the masters degree level is to develop the basic intellectual and technical capacities needed to be effective top level managers and executives. Students will acquire a repertoire of knowledge, attitudes and practical skills in areas such as public administration, economics, financial management, human resource management, policy analysis, politics, organisational analysis and industrial relations. Information technology is now a part of the curriculum.

The aim of the course is to provide graduates with the knowledge and skills required in major areas of public management. Candidates learn about diverse organisational and policy problems and processes which are applicable to the increasingly complex managerial and political context in which they operate. They will also study contemporary issues in managing the changing public sector, and are expected to be able to relate course material to their work-place situations.

The Master of Public Administration course is designed for three types of students:

a. Persons already employed by the ACT, State and Commonwealth governments who wish to advance to more senior levels within their services. For policy analysts the course offers both public policy and managerial contexts.
b. Persons from outside government who are seeking either to enter the public sector or to acquire a fuller understanding of public management and policy.
c. Persons from other countries seeking a postgraduate degree which concentrates on the development of management skills with a focus on comparative and international experience.

A key feature of the course is the wide range of options provided for persons seeking a specialisation in their chosen topic of study. For those wishing to pursue more specialised topics in any of these fields, the subjects 004210 Administration Research Essay M and 004209 Dissertation M are available.

Course Duration:

2 years full-time or 3 years part-time. For students with a relevant first degree, or significant work-based prior learning up to six units advanced standing may be granted.

Admission Requirements:

Applicants must have a degree or an award that, in the opinion of the University Academic Board, is the equivalent of a degree conferred by a tertiary institution recognised by the Board. In addition to holding a degree or an equivalent award, candidates should also have not less than two years of relevant work experience prior to admission.

Course Requirements:

At least 48 credit points as set out below, refer to the typical course structure.

In the first full-time (or equivalent part-time) year, students are required to complete:

24 credit points obtained from six graduate (G) level subjects, including two required subjects. The two required subjects are 005202 Management Theory and Practice G, and 003977 Public Administration G. The other elective subjects will be chosen in consultation with the Division and will be tailored to the interests and academic background of the student.

In the second full-time (or equivalent part-time) year the program requires:

24 credit points obtained from one required masters level subject, 003981 Public Sector Management M, and
three M level subjects plus a two subject equivalent dissertation,
or:
four M level subjects plus a one subject research essay
or:
five M level subjects.

Status:

The Division will consider granting status for equivalent MPA subjects from courses at other tertiary institutions. Advanced standing is available on the basis of a relevant first degree or work-based prior learning.

Specialisations:

Specific groups of elective subjects may be organised into specialisations, examples are given below.

Course Convener:

Associate Professor Gwyn Singleton 6D1 (02) 6201 2687
School of Management and Policy

Typical Full-time Course Structure: Master of Public Administration

Semester 1	Semester 2
YEAR 1	
005202 Management Theory and Practice G	003977 Public Administration G
Graduate Elective 1	Graduate Elective 3
Graduate Elective 2	Graduate Elective 4
YEAR 2	
003981 Public Sector Management M	Masters Elective 3
Masters Elective 1	Masters Elective 4
Masters Elective 2	
Masters Elective 5	

Typical Part-time Course Structure: Master of Public Administration

Semester 1	Semester 2
YEAR 1	
005202 Management Theory and Practice G	003977 Public Administration G
Graduate Elective 1	Graduate Elective 2
YEAR 2	
Graduate Elective 3	Masters Elective 1
Graduate Elective 4	Masters Elective 2
YEAR 3	
003981 Public Sector Management M	Masters Elective 4
Masters Elective 3	
Masters Elective 5	

Electives:

Specific groups of elective subjects may be organised into specialisations. The following illustrates some of the possibilities:

Development Administration
003922 Development Economics G
003923 Development Management G
003924 Economics for Managers G
005027 Issues in Asia-Pacific Management M
003970 Organisation Design M
003978 Public Enterprise M

Government
003929 Financial Management G
003947 Law in Administration G
003977 Public Administration G
003930 Financial Management in Government G
003970 Organisation Design M
003980 Public Policy Analysis and Evaluation M

Human Resource Management
005200 Human Resource Management G
003932 Industrial Relations G
003959 Managing Individual & Organisational Change G
003971 Organisational Behaviour G
003013 Issues in Industrial Relations G
005781 Sociology of Technology & Work G
005145 International Comparative HRM M
004512 Industrial Relations Skills & Advocacy
004513 Issues in Workforce Management M

Management
003924 Economics for Managers G
003929 Financial Management G
003959 Managing Individual & Organisational Change G
005027 Issues in Asia-Pacific Management M
003970 Organisation Design M
004223 Strategic Management M
005313 Gender and Organisations G

Public Policy
003924 Economics for Managers G
003942 Introduction to Planning and Policy G
003930 Financial Management in Government M
003980 Public Policy Analysis and Evaluation M
005782 Identity Politics and Public Policy G

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Degree of Doctor of Business Administration (325AA)

This course may, under certain circumstances, be offered in flexible delivery mode. For further information, students should contact the relevant Divisional Office.

The professional doctorate course in business administration seeks to provide opportunities for advanced study and reflection on practice in the professional fields of economics, accountancy, finance and related fields. Such opportunities are to be provided for professionals of standing in a relevant profession who will be able to draw upon their professional experience and expertise, and to extend this experience and expertise.

The Doctor of Business Administration course will allow students to develop relevant research skills through a carefully designed program supplemented by a dissertation and relevant choice of electives.

The objectives of the Doctor of Business Administration course are to enable practitioners to extend and build upon their professional experience through:

a. development of research, writing and analysis skills which enable students to produce a dissertation which constitutes an original and significant contribution to the relevant literature and/or to professional practice;
b. coursework undertaken in specific subjects;
c. preparation of a substantial dissertation which adds to our existing knowledge and constitutes an in-depth investigation and analysis of a particular professional issue or set of issues; and
d. bridging the gap between theory and practice by developing closer links between the University and senior professionals in fields associated with business, economics and related disciplines.

Admission Requirements:

Before a candidate is admitted to the Doctor of Business Administration program by the University Higher Degrees Committee, the Division must be satisfied that it is able to supervise the candidate's proposed dissertation and that the candidate satisfies the following admission requirements:

a. holds a bachelor degree in a relevant field which is of sufficient quality to gain entry into an honours program;
b. has five years of professional practice in a relevant area;
c. provides evidence of capacity for specialised coursework at the doctoral level and relevant professional development; and
d. provides evidence of superior professional performance both intellectually and technically.

Course Duration:

The minimum period for completion of the degree will usually be three years of full-time study or its part-time equivalent. Maximum period of candidature is 5 years full-time, or equivalent part-time.

Advanced Standing:

Advanced standing, up to a value of 16 credit points, may be given for coursework subjects done previously and at the equivalent level of study, but not for the subject 004525 Preliminary Professional Project M.

Course Structure:

The course structure for the professional doctorate is comprised of two parts:

i. completion of masters level coursework subjects (24 credit points) equivalent to one year of full-time study. This includes three compulsory subjects: 004526 Research Methodology (4 credit points), 004522 Business Research Methods (4 credit points), 004525 Preliminary Professional Project (8 credit points) and two electives (8 credit points);
ii. completion of a dissertation of about 60,000 words comprising the equivalent of two years full-time and amounting to 48 credit points.

Academic and Research Structures:

Supervision of dissertations is undertaken by staff associated with the School of Accounting, Banking and Finance and the School of Economics and Marketing. There are currently two full-time professors who will be able to supervise students, together with a number of staff who hold PhD degrees and have substantial research records. A number of other staff who have substantial research records and professional experience will also be able to contribute to the supervision of Doctor of Business Administration students, either as primary or as secondary supervisors. See also 'Library Facilities for Doctoral Students' in the General section of the Division's entry.

Course Convener:
Professor Brian Andrew 6C15 (02) 6201 5153
School of Accounting, Banking and Finance

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Degree of Doctor of Business Administration (325AA)

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Degree of Doctor in Information Technology (570AA)

The Professional Doctorate in Information Technology, in the School of Computing, offers senior information technology (IT) professionals the opportunity to study advanced subjects in IT and to undertake research in a specialist area of information technology. The program is a combination of coursework and research dissertation.

Course Duration:

Candidature may be undertaken on a full-time or part-time basis. The standard periods of candidature are six (6) semesters of full-time study or up to sixteen (16) semesters of part-time study.

Admission Requirements:

The entry requirements of the course are an undergraduate degree in Computing or Graduate Diploma in Information Technology or equivalent, and five years or more of appropriately high-level professional practice in information technology.

Advanced Standing:

Advanced standing, up to 24 credit points, may be awarded for coursework subjects done previously at the equivalent level of study.

Course Structure:

The structure of the Professional Doctorate in Information Technology is a 72 credit point course of study. The 72 credit points comprises 36 credit points of coursework at M level, 12 credit points of coursework at D level and a 24 credit point dissertation.

Academic and Research Structure:

The School of Computing has a long standing reputation in Australia and internationally in the various aspects of research in information technology. Supervision of dissertations is undertaken by a number of staff members who hold PhD degrees and are active in information technology research. A number of other staff who have substantial research and professional experience may also contribute to the research project.

Course Convener:

Dr Ric Jentzsch 11C20 (02) 6201 2424
School of Computing

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Degree of Doctor of Legal Science (323AA)

The Professional Doctorate course in Legal Science seeks to provide opportunities for advanced study and reflection on practice in the professional field of law. Such opportunities are to be provided for professionals of standing in the legal profession who will be able to draw upon their professional experience and expertise and to extend this experience and expertise.

The School of Law has particular teaching and research strengths in the areas of corporate, business and taxation law, although the course will allow students to focus upon a range of areas.

The objectives of the course are to enable legal practitioners to extend and build upon their professional experience through:

a. the development of legal research, writing and analysis skills which enable students to produce a dissertation which constitutes an original and significant contribution to legal literature;
b. coursework undertaken in specific subjects;
c. completion of the research subject 004510 Advanced Legal Research and Writing M;
d. the preparation of a substantial dissertation which adds to our existing legal knowledge and constitutes an in-depth investigation and analysis of particular legal issue or set of issues; and
e. bridging the gap between theory and practice by developing closer links between the University and senior professionals in fields associated with law and related disciplines.

Course Duration:

The minimum period for completion of the degree will usually be three years of full-time study or its part-time equivalent. Maximum period of candidature is 5 years full-time, or equivalent part-time.

Admission Requirements:

Before a candidate will be admitted to the Doctor of Legal Science program by the University Higher Degrees Committee, the Division must be satisfied that it is able to supervise the candidate's proposed dissertation and that the candidate satisfies the following admission requirements:

a. possesses a Bachelor's degree in Law or an equivalent qualification;
b. has five years of professional practice in a legal area;
c. can provide evidence of capacity for specialised coursework at the doctoral level and relevant professional development; and
d. can provide evidence of superior legal professional performance both intellectually and technically.

Course Structure:
The course structure for the Professional Doctorate in Law is comprised of two parts:

i. completion of the equivalent of six masters level coursework subjects (24 credit points) equivalent to one year of full-time study. This includes a compulsory year-long subject in 004510 Advanced Legal Research and Writing M (8 credit points). Advanced standing, up to a value of 16 credit points, may be given for subjects done previously and at the equivalent level of study;

ii. completion of a dissertation of about 60,000 words comprising the equivalent of two years full-time study and amounting to 48 credit points.

Academic and Research Structures:

Supervision of dissertations is undertaken by staff associated with the School of Law. There are currently two full-time professors of law as well as other suitably qualified law staff who will be able to supervise students. The appointment of two adjunct professors of law by the University and an honorary professor of taxation law has further augmented the ability of the School of Law to provide supervision for dissertations. A number of other staff will also be able to contribute to the supervision of professional doctorate students, either as primary or as secondary supervisors. See also 'Library Facilities for Doctoral Students' in the General section of the Division's entry.

Course Convener:

Professor Bryan Horrigan 6C49 (02) 6201 5790
School of Law

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Degree of Doctor of Public Administration (324AA)

The Professional Doctorate program in Public Administration provides opportunities for advanced study and reflection on theory and practice in the professional field of public administration. These opportunities are provided for professionals of standing in public administration who will be able to draw on and extend their professional experience and expertise. The program is a combination of coursework and research dissertation.

Course Duration:

Candidature may be undertaken on a full-time or part-time basis. The maximum period of candidature is five years full-time or its part-time equivalent.

Admission Requirements:

Admission to candidature may be granted to applicants holding a degree of bachelor with honours (or its equivalent) in a relevant professional field and five years professional practice in public administration following a first degree. Candidates should also demonstrate the capacity to undertake specialised study at doctoral level and superior professional performance both intellectually and professionally.

Course Structure:

The course structure for the professional doctorate in public administration is comprised of two parts:

i. six postgraduate (masters level) coursework subjects equivalent to one year of full-time study and amounting to 24 credit points. These subjects are of two types: one specially designed compulsory subject; four existing masters level subjects in public administration.
ii. a dissertation of approximately 60,000 words, equivalent to two years of full-time study and amounting to 48 credit points.

Academic and Research Structure:

The School of Management and Policy in the Division of Management and Technology has a long-standing reputation both in Australia and overseas as a centre of research excellence in public administration. The Division is also the location of the active and productive Centre for Research in Public Sector Management (CRPSM). Members of the Division and CRPSM pursue a range of research and consultancy specialisations and have experience both in Australia and overseas. Canberra also boasts excellent library facilities while its position as the centre for the Commonwealth government is an added advantage for students of public administration. See also 'Library Facilities for Doctoral Students' in the General section of the Division's entry.

Course Convener:

Professor John Halligan 6D4 (02) 6201 2725
School of Management and Policy

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Degree of Doctor of Public Administration (324AA)

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Degree of Doctor of Philosophy

The Division offers PhD program in the fields of commerce, corporate law, economics and public sector management.

Commerce Specialisation (244A)
Corporate Law Specialisation (244AA)

The doctoral program in law has a particular focus upon corporate law and related professional problems. Candidates for the degree are required to undertake an original and sustained piece of research which contributes to a particular field of legal knowledge in this broad area.

Course Duration:

Candidature may be undertaken on a full-time or on a part-time basis. The minimum period of candidature is three years of full-time study, or part-time equivalent. The maximum period is five years of full-time study. The course may be completed in two years subject to the granting of status.

Admission Requirements:

Admission to candidature may be granted to students holding a Bachelor's degree with upper second class or first class honours, a masters degree or equivalent qualifications. The course convener should be consulted in regard to candidates who do not meet these criteria. Before a candidate will be admitted into the program by the University Higher Degrees Committee, the Division must be satisfied that it is able to supervise the candidate's proposed thesis and that the candidate has sufficient prior research experience to allow her/him to complete the thesis. Candidates who have been admitted into the program will be required to deliver a work-in-progress seminar during the first year of their candidature before this candidature is confirmed.

Course Structure:

There is no coursework component. Students will be required to write a thesis of about 100,000 words. Where the Division believes that a student would benefit from undertaking a course in research methods, it may recommend that such a course be made a condition of candidature, in addition to the thesis requirement. Students enrol in the subject 004098 Doctoral Thesis in Corporate Law D (full-time) or 004099 Doctoral Thesis in Corporate Law D (part-time).

Academic and Research Structures:

Staff in the School of Law are especially interested in the supervision of topics and the area of corporate law having a law reform, comparative legal theory or legal policy dimension. Some limited research support is available to candidates from the National Centre for Corporate Law and Policy Research, located within the Division.

Some of the nation's major legal research collections are to be found in Canberra. These include the resources of the National Library and other more specialist departmental, judicial and institutional law libraries distributed around Canberra and accessible through the University of Canberra Library. See also 'Library Facilities for Doctoral Students' in the General section of the Division's entry.

Course Convener:

Professor Bryan Horrigan 6C49 (02) 6201 5790
School of Law

Economics Specialisation (244AD)
Public Sector Management Specialisation (244AB)

This program is designed to promote original research at the doctoral level in the field of public sector management. Doctoral candidates are expected to make a significant contribution to knowledge or understanding and/or the application of knowledge within the field of public sector management.

Course Duration:

The minimum period for completion of the degree will usually be three years of full-time study or its part-time equivalent. Maximum period of candidature is 5 years full-time, or equivalent part-time.

Admission Requirements:

Admission to candidature may be granted to students holding a Bachelor's degree with first class or upper second class honours, a masters degree or equivalent qualifications. Applicants must be able to provide evidence of research experience, which may be shown by reference to prior studies, the completion of a higher degree involving research, publications, and/or other relevant evidence.

Course Structure:

There is no compulsory coursework component for the doctoral degree although students may be required or recommended to take or monitor certain taught graduate or masters level subjects if these are appropriate. Students enrol in the subject 004106 Doctoral Thesis in Public Sector Management D (full-time) or 004107 Doctoral Thesis in Public Sector Management D (part-time).

The doctoral degree is awarded entirely on the basis of the doctoral thesis. Current candidates are researching Australian-focused topics which include the development of professional managers, organisational development in mega-departments and local government reform. The School of Management and Policy and the Centre for Research in Public Sector Management also have strong interests in comparative and development administration, and have doctoral candidates currently researching urbanisation and housing policy in Tanzania, foreign aid policy in Thailand and public sector management in Nauru.

Course Convener:

Professor John Halligan 6D4 (02) 6201 2725
School of Management and Policy

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Degree of Doctor of Philosophy

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Degree of Doctor of Philosophy (235AA)

(Information Sciences and Engineering)

The PhD program offered by the Division is concentrated in the major research fields of the Division including plasma instrumentation, advanced telecommunications, human-computer communications, speech and speaker recognition, applied geometric analysis, mathematical physics, general relativity, differential equations, statistics, and information technology. Studies in this last area include the human-computer interface, artificial intelligence, software engineering, and information dissemination and distribution. Research opportunities also exist in non-linear analysis.

Course Duration:

Normally 3 years full-time or equivalent part-time, maximum period of study is normally 5 years full-time but cannot exceed 8 years.

Admission Requirements:

Admission to candidature may be granted to students holding a Bachelor's degree with first class honours, a master degree or equivalent qualifications. Applicants may be required to provide evidence of research experience, which may be shown by reference to prior studies, the completion of a higher degree involving research, publications, and/or other relevant evidence. A preliminary research proposal should be attached to the application.

Course Structure:

There is no coursework component. Students will be required to write a thesis of about 100,000 words. Where the Division believes that a student would benefit from undertaking a preparatory course in a specific area, it may recommend that such a course be made a condition of candidature, in addition to the thesis requirement.
Students enrol in the subject 004094 Doctoral Thesis in Information Technology D (full-time) or 004095 Doctoral Thesis in Information Technology D (part-time).

Course Advice:

Students will be allocated primary and secondary supervisors with whom they must consult at the commencement of, and on a regular basis during, their studies.

Course Convener:

Associate Professor Andrew Cheetham 11A19 (02) 6201 2196
School of Electronics and Telecommunications Engineering

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Language Courses

Modern Languages

The School of Languages and International Education offers language and cultural studies programs in Chinese, Japanese and Spanish. Other community languages may be introduced later, depending on demand. Currently, approved majors and approved minors are available in Chinese Language, Japanese Language and Spanish Language. Note that for the first subject in the language majors, no previous knowledge of the particular language is assumed.

Chinese Language Major (22 credit points)

004851 Chinese 1A: Language & Culture
004852 Chinese 1B: Language & Culture
004853 Chinese Language 2
004854 Chinese Language 3

Chinese Language Minor (11 or 14 credit points; 11 credit points version only available to students with previous studies in Chinese – subject marked * may be omitted)

004851 Chinese 1A: Language & Culture*
004852 Chinese 1B: Language & Culture
004853 Chinese Language 3

Japanese Language Major (22 credit points)

004865 Japanese 1A: Language & Culture
004866 Japanese 1B: Language & Culture
004867 Japanese Language 2
004868 Japanese Language 3

Japanese Language Minor (11 or 14 credit points; 11 credit points version only available to students with previous studies in Japanese – subject marked * may be omitted)

004865 Japanese 1A: Language & Culture*
004866 Japanese 1B: Language & Culture
004867 Japanese Language 2

Spanish Language Major (22 credit points)

004874 Spanish 1A: Language & Culture
004875 Spanish 1B: Language & Culture
004876 Spanish Language 2
004877 Spanish Language 3

Spanish Language Minor (11 or 14 credit points; 11 credit points version only available to students with previous studies in Spanish – subject marked * may be omitted)

004874 Spanish 1A: Language & Culture*
004875 Spanish 1B: Language & Culture
004876 Spanish Language 2

Enquiries:

Modern Languages Office 20C19 (02) 6201 2334
e-mail: admissions@comedu.canberra.edu.au

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Language Courses

English Language Intensive Courses for Overseas Students (ELICOS)

These courses are offered by the School of Languages and International Education and include:

- General English - offered at all levels from beginners to very advanced.
- English for Academic Purposes - English language preparation for students who intend to further their studies in Australia.
- English for International Relations - for those whose work requires them to communicate in English in an international setting.
- Customised English language programs - for those with special professional requirements.
- Short intensive courses specially designed to meet client specifications.

For further information on courses available, telephone the School of Languages and International Education on (02) 6201 2077.

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Division of Communication and Education

General Information

Pro Vice-Chancellor of Division
Professor Peter Putnis

Deputy Director
Ron Miller

Head of School of Creative Communication and Culture Studies
Associate Professor Christina Slade

Head of School of Information Management and Tourism
Associate Professor Belle Alderman

Head of School of Languages and International Education
Professor Andrew Lian

Head of School of Professional and Community Education
Dr Barbara Pamphilon

Head of School of Professional Communication
Professor Warwick Blood

Head of School of Teacher Education
Ms Joan Livermore

Business Team Manager
Karyn Ward

Student Affairs Manager
Ms Gaire Stewart

General Enquiries
1C143 (02) 6201 2625

The Division of Communication and Education presently offers undergraduate, graduate and postgraduate courses leading to the awards listed on the previous page. Students should refer to the section of this Handbook entitled Information for Students, in particular those paragraphs covering definition of University terms, admission, enrolment and academic progress. Prospective and newly-enrolled students should also note the knowledge assumed for each course.

Schools

The Sub-Division of Communication has three Schools, namely the School of Creative Communication and Culture Studies, the School of Information Management and Tourism, and the School of Professional Communication Studies.

The Sub-Division of Education comprises the School of Languages and International Education, the School of Professional and Community Education, and the School of Teacher Education

Learning at the University of Canberra

Any student at the University of Canberra may be expected to use computers for e-mail, online research, and word processing. Students can access their individual student records including academic record, examination results, library borrowing record and network printing account via the Internet-based Online Student Information System (OSIS). Some subjects and courses make teaching material available through the Internet and use the computer network for communication within the subject or course. Other courses may be offered off campus and/or in intensive mode. (A course delivered in intensive mode involves blocks of teaching –for example a block of four weeks full-time teaching – instead of the standard delivery of a set number of lectures and tutorials each week for a standard semester.)

For those courses which involve the use of information technology for the delivery of part or all of the course, the University offers a range of services to assist students to acquire the necessary skills. Student training and awareness programs are provided by different areas of the University including the Library, Computer Centre and Academic Divisions. For details see: http://www.canberra.edu.au/labrary/student.html

Computer facilities and services are in great demand and students may wish to arrange access to the Internet directly from their home. The University currently has a special arrangement with OzEmail for the provision of Internet services to University of Canberra students and staff. For details see: http://www.canberra.edu.au/uc/dial-in/

For information about special requirements for any particular course, students should contact the relevant Divisional Office.

Other Information About the Division

Academic Skills Program

Provides individual consultations and small group workshops in language and study skills for all students from non-English speaking backgrounds.
Enquiries: 1B24, telephone (02) 6201 2124

Approved Majors and Minors

Students are supplied with information during their orientation sessions to assist them with the selection of an approved major or minor.

Assessment

Programs are deliberately varied in teaching-learning method, involving large group, small group and individual activities, the use of various media, and a wide variety of professional experience, field work and assignments. Within the Sub-Division of Education, evaluation is normally by continuous assessment rather than terminal examination, and students are generally consulted on the assessment procedures to be followed and are involved in continuing processes of evaluation and further development of the courses.

Communication Learning Resource Centre

The Communication Learning Resource Centre (CLRC) has a number of iMac computers and a printer for student use, a large meeting room with comfy chairs and tea/coffee making facilities, a fridge and a microwave. Other resources include videos, course readings and some lecture notes, a photocopier, overhead projector, lockers and a small room which can be booked for group study or student meetings. In addition appointments can be made with senior students who can assist with study skills, oral and written communication, research and basic IT skills. The CLRC is available for use by all Communication students and by staff for project work, one-on-one consultation, small group seminars and related activities.

Location: 1C33
Enquiries: Telephone (02) 6201 2172
Web page: http://www.canberra.edu.au/uc/clrc

Curriculum Resources Centre

The Curriculum Resources Centre (CRC) is the learning resource and support centre for Education students. The CRC is a meeting place for students with areas for group work, carrels for viewing videos and computers for email and Internet use. Resources can be borrowed and include books, kits, videos, educational software, puppets, cassette recorders, video cameras and equipment for maths, science and early childhood. There is a special section where lecture tapes, articles and readings for many Education units are held. As part of the centre, there is a Materials Preparation Area that is available to all staff and students on campus. Services include binding for assignments and reading bricks, B&W and colour photocopying, transparencies (B&W and colour) and laminating. The CRC is open year round from 9:15am to 4:45pm although hours during teaching weeks are extended until 7.00pm Monday to Thursday.
Location: Building 5, Level A
Enquiries: telephone: (02) 6201 2965
Web page: http://www.crc.education.edu.au

Double degrees with Law

The entry level for each double degree course is determined in consultation between this Division and the Division of Management and Technology. Admission to a double degree course will ensure that the student will be permitted to proceed into the Bachelor of Laws component of the course. However, before the final two years (full-time equivalent) of the Bachelor of Laws course can be undertaken, students undertaking a double degree must have satisfied the academic requirements for the first degree in the double degree course. It is essential to include in the first degree the approved Law major as an elective. They will be awarded the first degree before proceeding to the final two years of the Law degree.

Professional Experience

Many of the subjects students are required or elect to undertake contain compulsory elements of professional experience, and students will be expected to meet their own transport costs to and from placements.

General Advice to Education Students

The University of Canberra is an educational institution rather than an employing authority. Students are advised to acquaint themselves with any specific requirements of employing authorities that are additional to academic requirements.

For internship and employment, beginning teachers will be required to have a criminal records check made by the employing authorities.

Field Classes

Field study or placements may comprise a part or whole of some of the subjects students are required or elect to take during their course of study. Students will be expected to meet their own transport costs involved in such field classes or placements.

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Degree of Bachelor of Arts (429AA)

For students who are not yet fully committed to a particular professional or vocational course, the Bachelor of Arts program allows them to make a considered decision after entry into the University.

The course is intended to provide an opportunity for either cross-disciplinary study, or for an integrated course in general but related studies. Entry into the Bachelor of Arts course does not preclude students from transferring to a specialised degree if they find that some of the majors they have embarked upon provide the professional or vocational training they would like to take up.

Access to this general education obtained through contact with a wide range of disciplines leaves options open for further study or for specific careers training upon graduation.

The Bachelor of Arts degree provides a broad preparation for administrative careers in business or government, depending upon the major studies chosen. Other areas include teaching (with a suitable qualification in education) and tourism.

Course Duration:

3 years full-time or equivalent part-time, maximum 20 semesters.

Assumed Knowledge:

ACT: English (T) major; NSW: 2u English.

Course Requirements:

At least 72 credit points comprising:
22 credit points from an Approved 'Arts' Major from the schedule given below
22 credit points from an Approved Major
14 credit points from an Approved Minor
14 credit points from four elective subjects, two at level 1 and two at level 2 or 3.

Schedule of Approved 'Arts' Majors:

Accounting
Applied Linguistics
Applied Psychology: Social and Clinical Psychology
Chinese Language
Communication
Community Development
Communication for Professionals
Counselling Studies
Creative Writing
Employment Relations
Economics: Arts Type
Health Promotion
Human Movement Sciences
Inclusive Education
Information and Records Management
Information Systems
Japanese Language
Law
Literary Studies
Management
Marketing
Mathematical Structures
Physical Education (Early Childhood/Primary Teaching)
Politics
Sociology
Spanish Language
Tourism
Workplace Writing and Technology

Approved Major/Approved Minor:

For information on approved majors and approved minors offered and the subjects comprising them, refer to the listings under those headings in the Handbook.

Electives:

Refer to the subject availability listing in this Handbook: course advice is required for subjects at levels 2 and 3.

Course Advice:

Students are advised to consult the course convener.

Course Convener:

Ms Maureen Bettle 9C14 (02) 6201 2341
School of Creative Communication and Culture Studies

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Degree of Bachelor of Arts (429AA)

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Degree of Bachelor of Arts in English for Professional Purposes (648AA)

The Bachelor of Arts in English for Professional Purposes, specialisation TESOL is a four year degree available to international students. The first two years of the course is offered in flexible delivery mode at offshore locations. Years three and four are offered at the University of Canberra.

The aim of this degree is to provide non native speakers of English with a professional qualification as a Teacher of English to Speakers of other Languages. At the completion of the degree students will have achieved advanced English Language Proficiency and related socio – cultural awareness. Students will have a sound understanding of the methodology of second language teaching and learning.

Course Duration:

Four years full-time

Admission Requirements:

This course is offered to international students only. Applicants must be non native speakers of English with a minimum English proficiency level of IELTS 5.5 (academic) or its equivalent.

Course Requirements:

At least 96 credit points comprising the following components:

a 48 credit point core program including the following components

- 24 credit point common core in English as a Foreign Language
- 12 credit point common core in Special Purpose English
- 12 credit point common core in Contemporary Spoken English

a 48 credit point specialisation in TESOL.

Course Advice:

Students seeking course advice should contact the School of Languages and International Education 20C4. (02) 6201 2077 email: admissions@comedu.canberra.edu.au

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Degree of Bachelor of Arts in English for Professional Purposes (648AA)

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Degree of Bachelor of Arts in Professional Writing (423AA)

This course aims to teach students both the theory and practice of creative writing and scriptwriting against a backdrop of literature and cultural studies. It also teaches skills and techniques in short story writing, poetry, novels, genre writing, writing for young people, feature writing and radio and television scriptwriting.

Students are encouraged to develop critical and analytical skills aimed at both existing texts and texts they create. They receive a broad education in literary and cultural factors which influence the production and reception of texts. There is room for elective study in other courses and divisions within the University of Canberra, and at other universities.

On completion of this course, it is expected that students will be able to

- develop and utilise strategies for enhancing creativity
- use a variety of source materials and employ a variety of writing forms and techniques in drafting and developing their written work
- critically edit and rewrite their work
- develop an understanding of the need for professional standards in various writing fields
- demonstrate understanding of the relationship between content and form
- use reading skills to analyse literary texts and formulate creative and critical responses to them
- develop an understanding of the influence that literary, social and cultural factors have on the production and reception of texts
- place their own writing in the social and historical context of Australian and world writing
- use a range of practical information technology skills and on-line subscribed services, including the Internet.

Course Duration:

3 years full-time or equivalent part-time, maximum 20 semesters.

Assumed Knowledge:

ACT: English (T) major; NSW; 2u English.

Course Requirements:

At least 72 credit points comprising:
58 credit points from a Specific Core in Professional Writing
14 credit points from an Approved Minor.

Specific Core in Professional Writing:

003762 Communication Interface 1
004855 Creative Writing 1
004856 Creative Writing 2
000399 Literary Studies 1
004869 Literary Studies 2
004277 Media Representation and Analysis
004857 Creative Writing 3
004858 Creative Writing 4
004870 Literary Studies 3
004971 Literary Studies 4
003433 Writing for Young People
005383 Poetry and the Imagination
005563 Culture, Identity and Postcoloniality
005562 Contemporary Culture Practice
004879 Writing Project

One of the following two subjects:

004863 Genre 1
004864 Genre 2

Approved Minor:

An approved minor may be selected from any available within the School of Communication, the Division of Communication and Education, other Divisions at the University of Canberra, or at other universities where cross-institutional arrangements are in place. For details of the subjects comprising approved minors, refer to the listing under that heading in the Handbook.

Course Advice:

Students seeking course advice should contact the course convener.

Course Convener:

Dr Jennifer Webb 9C12 (02) 6201 2321
School of Creative Communication and Culture Studies

Typical Full-time Course Structure
Bachelor of Arts in Professional Writing

Semester 1	Semester 2
YEAR 1	
004855 Creative Writing 1	004856 Creative Writing 2
000399 Literary Studies 1	004869 Literary Studies 2
003762 Communication Interface 1	004277 Media Representation & Analysis
Minor	Minor
YEAR 2	
004857 Creative Writing 3	004858 Creative Writing 4
004870 Literary Studies 3	004871 Literary Studies 4
Minor	Minor
005383 Poetry and the Imagination	004879 Writing Project
003433 Writing for Young People	004863 Genre 1
005563 Culture, Identity and Postcoloniality	005562 Contemporary Cultural Practice

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Bachelor of Communication Courses

The courses in Communication offered by the Division are interdisciplinary and designed to prepare students for public and private sector employment in areas that require a thorough understanding of the nature and operation of communication processes in modern society.

All of the Bachelor of Communication degree courses provide a strong grounding in communication theory and research designed to support the professional specialisations in Advertising/Marketing Communication, Information, Journalism, Media/Multimedia Production and Public Relations. Students in the Bachelor of Communication courses complete subjects from the Communication and Media Core. Check each course entry for required subjects.

Communication and Media Core:

First year

005559 Communication Foundations
005564 Internet Media and Communication
004013 Communication Traditions
004277 Media Representations and Analysis

Second year

005823 Media Industries, *or*
005568 New Technology and Globalisation, *or*
005566 Language Culture and Society
005561 Communication and Media Research

Third year

005560 Communication History, *or*
005571 Political Communication, *or*
005563 Culture, Identity and Postcoloniality
005824 Media Audiences, *or*
004669 Organisational Communication, *or*
005562 Contemporary Cultural Practice

Students may complete Special Studies in Communication with permission of the Head of School:

004883 Special Studies in Communication 1
004884 Special Studies in Communication 2

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Degree of Bachelor of Communication : Advertising / Marketing Communication (376AA)

The Advertising/Marketing Communication course provides students with a thorough understanding of the nature and functions of contemporary advertising and marketing communication. Practical workshops and internships are an integral part of the course. Professional subjects are supported by study of communication theory and research, and electives in the social sciences, humanities or business.

Graduates find employment in advertising agencies, either the creative or the account management side, the media, and in advertising or marketing communication departments in public or private organisations.

Course Duration:

3 years full-time or equivalent part-time, maximum 20 semesters.

Assumed Knowledge:

ACT: English (T) major; NSW: 2u English.

Course Requirements:

At least 70 credit points comprising:

28 credit points from the Specific Core in Advertising/Marketing Communication
28 credit points from the Communication and Media Core
14 credit points from an Approved Minor

Specific Core in Advertising / Marketing Communication: 28 credit points

005569 Professional Communication Foundations
005570 Professional Communication Theory & Management
002483 Advertising Strategy
002484 Advertising Operations

Two of the following three subjects:

004243 International Advertising
004244 Copywriting
004240 Integrated Communication Campaigns

One of the following two choices:

000034 Macroeconomics 1 and
000020 Microeconomics 1, *or*
003519 Economics 1A

Communication and Media Core: 28 credit points

First year

005559 Communication Foundations
004013 Communication Traditions
005564 Internet Media and Communication
004277 Media Representation and Analysis

Second year

005823 Media Industries, *or*
005568 New Technology and Globalisation, *or*
005566 Language, Culture and Society
005561 Communication and Media Research

Third year

005560 Communication History, *or*
005571 Political Communication, *or*
005563 Culture, Identity and Postcoloniality

005824 Media Audiences, *or*
004669 Organisational Communication, *or*
005562 Contemporary Cultural Practice

Students may complete Special Studies in Communication with permission of the Head of School

004883 Special Studies in Communication 1
004884 Special Studies in Communication 2

Approved Minor:

An approved minor may be chosen according to the student's vocational objectives and educational interests. For information on approved minors offered and the subjects comprising them, refer to the listing under that heading in the Handbook.

Course Advice:

Students seeking course advice should contact the course convener.

Course Convener:

Mr Felix Stravens 1C142 (02) 6201 2906
e-mail: frs@comedu.canberra.edu.au
School of Professional Communication

Typical Full-time Course Structure: Bachelor of Communication – Advertising / Marketing Communication

Semester 1	Semester 2
YEAR 1	
Communication Foundations	004013 Communication Traditions
005569 Professional Communication Foundations	005570 Professional Communication Theory & Management
005564 Internet Media & Communication	004277 Media Representation & Analysis
003519 Economics 1A (year-long)	003519 Economics 1A (cont'd)
or 000034 Macroeconomics 1	*or* 000020 Microeconomics 1 (if 000034 Macroeconomics 1 taken in Semester 1)
YEAR 2	
005823 Media Industries *or* 005568 New Technology & Globalisation *or* 005566 Language, Culture and Society	005561 Communication & Media Research
002483 Advertising Strategy	002484 Advertising Operations
Approved Minor	Approved Minor
YEAR 3	
005560 Communication History *or* 005571 Political Communication *or* 005563 Culture, Identity & Postcoloniality	0055824 Media Audiences *or* 004669 Organisational Communication *or* 005562 Contemporary Cultural Practice
00243 International Advertising *or* 004244 Copywriting	004240 Integrated Communication Campaigns
Approved Minor	Approved Minor

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Degree of Bachelor of Communication (Information) (591AA)

Course Description:

This course is designed for students interested in employment in the information and knowledge management industries in public, private and government enterprises. Varied positions are available such as website managers, internet and intranet developers, information and knowledge managers, researcher, electronic publisher, and librarian.

Course Duration:

Three years full-time or equivalent part-time, maximum 20 semesters.

Assumed Knowledge:

For the ACT, English (T) major, NSW 2u English

Academic Requirements:

At least 72 credit points comprising the following components:

a. a 58 credit point Core Program including:
   i. a 20 point common core in Communication
   ii. a 38 point specific core in Information Management
b. a 14 credit point Approved Minor

Approved Minor:

An approved minor should be chosen to complement career goals and interests, and to enhance one's professional profile.

Professional Recognition:

The course is recognised by the Australian Library & Information Association. Should students elect the Information & Records Management Minor, their course will be recognised by the Records Management Association of Australia as well.

Course Advice:

Students seeking course advice should contact the course convener.

Course Convener:

Dr Trish Milne, 1C114 (02) 6201 2053

Typical Full-time Course Structure:
Bachelor of Communication – Information

Semester 1	Semester 2
YEAR 1	
005559 Communication Foundations	004013 Communication Traditions
005564 Internet Media & Communication	004277 Media Representations and Analysis
004941 Introduction to Information Systems	001376 Information Provision
Minor 1	Minor 2
YEAR 2	
005545 Web Delivery of Information	004521 Partners In Learning
TBA Information Organisation	004939 Foundations of Systems Analysis and Design
Minor 3	Minor 4
YEAR 3	
003752 Management of Archives	005561 Communication and Media Research
005362 Knowledge Management in Organisations	003758 Information Retrieval
* Communication Option	004105 Supervisory Management

*Students can choose one from the following subjects:

005823 Media Industries *or*
005568 New Technology and Globalisation *or*
005566 Language, Culture and Society.

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Degree of Bachelor of Communication : Journalism (376AB)

The degree course in Journalism combines communication and media studies with thorough instruction in journalistic skills, judgement and responsibilities. Students may choose to concentrate on either print or broadcast journalism.

Graduates find employment with metropolitan or provincial newspapers, radio or television, or general or specialist magazines, or in new media. Large organisations, public or private, employ graduates in information and press office positions or as media liaison officers.

Course Duration:

3 years full-time or equivalent part-time, maximum 20 semesters.

Assumed Knowledge:

ACT: English (T) major; NSW: 2u English. Students completing Year 12 would be best prepared by emphasising courses in English composition and literature, history, art, media, psychology, public speaking and social sciences, including economics and graphics. Students need a keen interest in local, regional, national and international news and current affairs.

Course Requirements:

At least 72 credit points comprising:

30 credit points from the **Specific Core in Journalism** and the required subject 000952 Law of Communications
17 credit points from the **Communication and Media Core**
22 credit points from an Approved Major
3 credit points from an approved General Education subject

Specific Core in Journalism: 30 credit points

005565 Introduction to Journalism
005572 Reporting
004239 Business Journalism
000952 Law of Communications

One of the following two alternatives:

Broadcast Journalism

001831 Broadcast Journalism 1
001832 Broadcast Journalism 2
004647 Advanced Broadcast Journalism 1
004648 Advanced Broadcast Journalism 2

Print Journalism

004658 Print Journalism 1
004659 Print Journalism 2
004030 Sub-editing
004024 Publication Design

Communication and Media Core: 17 credit points

First year
005559 Communication Foundations
004013 Communication Traditions
005564 Internet Media and Communication

Second year
005823 Media Industries, or
005568 New Technology and Globalisation, or
005566 Language, Culture and Society, or
005571 Political Communication
005561 Communication and Media Research

Students may complete Special Studies in Communication with permission of the Head of School
004883 Special Studies in Communication 1
004884 Special Studies in Communication 2

Approved Major:

An approved major may be chosen from any that is compatible with the student's vocational objectives and educational interests. For information on approved majors offered and the subjects comprising them, refer to the listing under that heading in the Handbook.

General Education Subject:

For subjects available, refer to the listing of General Education subjects in the Handbook.

Professional Recognition:

The specialisation in Journalism is accredited with the Media Entertainment and Arts Alliance. Satisfying the requirements of the course qualifies graduates for membership of the Alliance.

Course Advice:

Students seeking course advice should contact the course convener.

Course Convener:

Ms Wendy Bilboe 1C126 (02) 6201 2597
e-mail: wab@comedu.canberra.edu.au
School of Professional Communication

Typical Full-time Course Structure: Bachelor of Communication – Journalism

Electronic Journalism emphasis

Semester 1	Semester 2
YEAR 1	
005559 Communication Foundations	004013 Communication Traditions
005565 Introduction to Journalism	005572 Reporting
005564 Internet Media & Communication	000952 Law of Communication
Approved Major	Approved Major
YEAR 2	
005823 Media Industries *or* 005568 New Technology & Globalisation *or* 005566 Language, Culture and Society	005561 Communication & Media Research
001831 Broadcast Journalism 1	001832 Broadcast Journalism 2
Approved Major	Approved Major
YEAR 3	
004647 Advanced Broadcast Journalism 1	004648 Advanced Broadcast Journalism 2
004239 Business Journalism	3cp General Education subject
Approved Major	Approved Major

Print Journalism emphasis

Semester 1	Semester 2
YEAR 1	
005559 Communication Foundations	004013 Communication Traditions
005565 Introduction to Journalism	005572 Reporting
005564 Internet Media & Communication	000952 Law of Communications
Approved Major	Approved Major
YEAR 2	
005823 Media Industries *or* 005568 New Technology & Globalisation *or* 005566 Language, Culture and Society	005561 Communication & Media Research
004658 Print Journalism 1	004659 Print Journalism 2
Approved Major	Approved Major
YEAR 3	
004030 Sub-Editing	004024 Publication Design
004239 Business Journalism	3cp General Education subject
Approved Major	Approved Major

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Degree of Bachelor of Communication : Media/Multimedia Production (376AC)

The course in Media/Multimedia Production is a balanced program of practical hands on training and analytical study. It provides students with knowledge, skills and attitudes which will equip them to find creative work in a constantly changing film, television and multimedia industry. The media program focuses on the latest digital media production techniques; drama, documentary, television commercials and music video production, as well as computer-based interactive multimedia new media

Course Duration:

3 years full-time or equivalent part-time, maximum 20 semesters.

Assumed Knowledge:

ACT: English (T) major; NSW: 2u English.

Course Requirements:

At least 72 credit points comprising:

28 credit points from a Core in Communication and Media
22 credit points from a Specific Core in Media/Multimedia
22 credit points from an Approved Major

Common Core in Communication:

Refer to details given previously.

Specific Core in Media:

(i) Media subjects 22 credit points

005573 Media Production 1
005574 Media Production 2
005575 Media Production 3

Professional Options

One of the following two creative streams:

New Media
005385 Interactive Multimedia
004654 New Media 1
004655 New Media 2

Television Production
005384 Television Production Techniques
004663 Television Production 1
004664 Television Production 2

Approved Major:

This may be chosen from those available and that are compatible with the student's vocational objectives and educational interests. For details of approved majors offered and the subjects comprising them, refer to the listing under that heading in the Handbook.

Course Advice:

Students seeking course advice should contact the course convener.

Course Convener:

Mr Greg Battye 9C2 (02) 6201 2928/2972
e-mail: gpkb@comedu.canberra.edu.au
School of Creative Communication and Culture Studies

Typical Full-time Course Structure:
Bachelor of Communication – Media/Multimedia Production

Semester 1	Semester 2
YEAR 1	
005559 Communication Foundation	004013 Communication Traditions
005573 Media Production 1	004277 Media Representation & Analysis
005564 Internet Media and Communication	005574 Media Production 2
Approved Major	Approved Major
YEAR 2	
005568 New Technology and Globalisation	005561 Communication and Media Research
005575 Media Production 3	005384 Television Production Techniques *or*
Approved Major	005385 Interactive Multimedia
	Approved Major
YEAR 3	
005563 Cultural Identity and Postcoloniality	005562 Contemporary Cultural Practice
004663 Television Production 1 *or*	004664 Television Production 2 *or*
004654 New Media 1	004655 New Media 2
Approved Major	Approved Major

Refer to the listing given earlier for choices available.
* Refer to Specific Core in Media, Professional Options, for choices available.

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Degree of Bachelor of Communication : Public Relations (376AD)

This course is designed for students interested in finding employment in public relations consultancies, public relations departments in government, private enterprise and not-for-profit organisations, and in a variety of positions that make use of public relations and communication skills. Several graduates have established their own companies.

Course Duration:

3 years full-time or equivalent part-time, maximum 20 semesters.

Assumed Knowledge:

ACT: English (T) major; NSW: 2u English.

Course Requirements:

At least 72 credit points comprising:
22 credit points from the Specific Core in Public Relations
28 credit points from the Communication and Media Core
22 credit points from an Approved Major

Specific Core in Public Relations: 22 credit points

005569 Professional Communication Foundations
005570 Professional Communication Theory & Management
004882 Public Relations Theory
004660 Public Relations Practice 1
004661 Public Relations Practice 2
004662 Public Relations Strategy

Communication and Media Core: 28 credit points

First year
005559 Communication Foundations
004013 Communication Traditions
005564 Internet Media and Communication
004277 Media Representation and Analysis

Second year
005823 Media Industries, *or*
005568 New Technology and Globalisation, *or*
005566 Language, Culture and Society
005561 Communication and Media Research

Third year
005560 Communication History, *or*
005571 Political Communication, *or*
004649 Culture, Identity and Postcoloniality
005824 Media Audiences, *or*
004669 Organisational Communication, *or*
005562 Contemporary Cultural Practice

Students may complete Special Studies in Communication with permission of the Head of School
004883 Special Studies in Communication 1
004884 Special Studies in Communication 2

Approved Major:

This may be chosen from any that is compatible with the student's vocational objectives and educational interests. For details of approved majors offered and the subjects comprising them, refer to the listing under that heading in the Handbook.

Professional Recognition:

Graduates in Public Relations qualify for membership of the Public Relations Institute of Australia.

Course Advice:

Students seeking course advice should contact the course convener.

Course Convener:

Mrs Raveena Singh 1C 132 (02) 6201 2274
e-mail: rvs@comedu.canberra.edu.au
School of Professional Communication

Typical Full-time Course Structure: Bachelor of Communication – Public Relations

Semester 1	Semester 2
YEAR 1	
005559 Communication Foundations	004013 Communication Traditions
005569 Professional Communication Foundations	005570 Professional Communication Theory & Management
005564 Internet Media & Communication	004277 Media Representation & Analysis
Approved Major	Approved Major
YEAR 2	
005823 Media Industries *or* 005568 New Technology & Globalisation *or* 005566 Language, Culture and Society	005561 Communication & Media Research
004882 Public Relations Theory	004660 Public Relations Practice 1
Approved Major	Approved Major
YEAR 3	
005560 Communication History *or* 005571 Political Communication *or* 005563 Culture, Identity & Postcoloniality	005824 Media Audiences *or* 004669 Organisational Communication *or* 005562 Contemporary Cultural Practice
004661 Public Relations Practice 2	004662 Public Relations Strategy
Approved Major	Approved Major

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Degree of Bachelor of Communication (Honours) (398AA)

The honours degree in Communication is a one year course open to students who have completed a pass degree in Communication at a satisfactory level.

Students with results at a satisfactory level in the pass degree in Communication may defer applying for entry to the honours degree for up to three years after completing the pass degree.

Graduates from other universities may apply for admission to the honours degree.

Course Duration:

One year full-time or equivalent part-time, maximum 4 semesters.

Admission Requirements:

For admission to the honours degree, applicants must have an undergraduate degree in Communication with a Grade Point Average of 5.0 or higher, or hold qualifications deemed to be equivalent by the University's Admissions Centre.

Course Requirements:

At least 24 credit points comprising the following subjects:

Semester 1:

005454 Advanced Communication Theory H (4 credit points)
005453 Advanced Communication Research H (4 credit points)
005455 Communication Dissertation H (16 credit points) (year-long)

Semester 2:

005455 Communication Dissertation H (16 credit points) (con't)

Course Advice:

Students seeking course advice should contact the course convener.

Course Convener:

Dr Elizabeth Patz 1C118 (02) 6201 5732
email: epz@comedu.canberra.edu.au
School of Professional Communication

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Degree of Bachelor of Communication (Honours) (398AA)

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Bachelor of Community Education Courses

The Bachelor of Community Education degree is offered with two strands. These are community development and counselling studies. Details of the academic requirements for each course are given separately.

The aims of the two strands in community education are:

- to provide initial professional preparation for people seeking a career in the chosen area of specialisation;
- to provide ongoing professional development for practitioners in these areas;
- to develop critically reflective practitioners;
- to establish a foundation for those who seek to pursue research and postgraduate study in these areas.

The particular aim of each strand is given in the information that follows.

Course Duration:

3 years full-time or equivalent part-time, maximum 20 semesters.

Assumed Knowledge:

ACT: English (T) major; NSW: 2 unit English or equivalent.

Admission Requirements:

Details are given for each strand.

Articulation Arrangements/Advanced Standing:

University of Canberra rules and practices for advanced standing apply, and arrangements for recognition of current learning are currently being developed. Articulation arrangements exist with the Canberra Institute of Technology, and arrangements with other organisations are being negotiated.

Applicants who hold approved qualifications will normally be eligible for status towards the Bachelor of Community Education degree as set out below:

- bachelor degree in an area related to the student's intended professional focus: up to 24 credit points of status (14 cp unspecified minor, 6 cp unspecified subjects, 4 cp from the Common Core in Community Education or the respective approved major, that is Community Development or Counselling Studies);
- diploma or associate diploma recognised by the national qualifications framework in an area related to the student's intended professional focus; or trained general nurse − hospital certificate; or university-based nursing diploma; or teaching diploma: 24 credit points of status (14 cp unspecified minor, 6 cp unspecified subjects, 4 cp from the Common Core in Community Education or relevant major);
- relevant certificates equivalent to Certificate III and IV: 14 credit points of status (minor specified according to approved articulation arrangements with various institutions).

Program of Study:

Students in each of the three strands undertake a Common Core in Community Education consisting of the subjects specified below, as well as an approved major that has been developed for the educational and professional development requirements of the particular strand. Details of course requirements are given for each strand.

Common Core in Community Education:

005011 Concepts of Human Learning & Development
005162 The Praxis of Adult and Community Education
005553 Contexts of Change
004932 Professional Studies in Community Education
004931 Methods of Enquiry
004921 Community Education Project

Professional Experience:

Students are required to undertake a minimum of 200 hours of professional practice, in accordance with the requirements of the professional major in which the student is enrolled, while enrolled in the following subjects of the core program:
004932 Professional Studies in Community Education,
004921 Community Education Project.
Students in the Counselling stream may elect to complete additional hours in order to be eligible for registration with the Australian National Network of Counsellors

Award Convener:

Dr Barbara Pamphilon 5C5 (02) 6201 2323
e-mail: barbarap@comedu.canberra.edu.au
School of Professional and Community Education

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Degree of Bachelor of Community Education : Community Development (386AE)

The educational aim of this course is to provide initial professional preparation for people seeking a career in community education and community development. Students focus on enabling communities to identify their needs and instigate appropriate actions. Students are given a range of skills and strategies and contemporary case studies relevant to local, regional and international contexts.

Admission Requirements:

Applicants are required to meet the normal University requirements for admission to an undergraduate course, *or* hold a combination of relevant work experience and qualifications deemed to be equivalent by the University's Admissions Committee.

Course Requirements:

At least 72 credit points comprising:

30 credit points from the Common Core in Community Education
22 credit points from the Approved Major in Community Development; and
an Approved Minor

Such other approved level 1 subjects up to a total of 20 credit points so that the total minimum credit point requirements of the course are met.

NOTE: With the approval of the course convener, the approved minor and other approved level 1 subjects above may be combined to form a sequence of complementary study in another field of study.

For details of the Community Education Common Core, refer to this item above under this heading. For details of the subjects comprising the approved major in community advocacy and approved minors, refer to the listings under approved majors and minors in the Handbook.

Course Advice:

All students must seek the advice of the course convener for approval of their study program.

Course Convener:

Associate Professor Barbara Chambers 5C70 (02) 6201 5141
School of Professional and Community Education

Typical Full-time Course Structure: Bachelor of Community Education – Community Advocacy

Semester 1	Semester 2
YEAR 1	
005011 Concepts of Human Learning & Development	005162 The Praxis of Adult and Community Education
004919 Advocacy and Inclusion	005552 Strategies of Community Development
Approved Minor	Approved Minor
Elective 1	Elective 2
YEAR 2	
005553 Contexts of Change	005010 Indigenous Australia: Contemporary Social Issues
004932 Professional Studies in Community Education (year-long)	004932 Professional Studies in Community Education (cont'd)
tba Disability & Society	004931 Methods of Enquiry
Approved Minor	Approved Minor
YEAR 3	
004921 Community Education Project (year-long)	004921 Community Education Project (cont'd)
005551 Advocacy, Mediation and Conflict Resolution	004922 Contemporary Ethical & Professional Issues

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Degree of Bachelor of Community Education : Counselling Studies (386AD)

The particular aim of this course is to provide initial professional preparation for people seeking a career in human services organisations. It is relevant to students who have an interest in becoming a member of the counselling profession or who wish to use counselling skills as part of a related profession.

Admission Requirements:

Applicants are required to meet the normal University requirements for admission to an undergraduate course *or* hold a combination of relevant work experience and qualifications deemed to be equivalent by the University's Admissions Committee.

Course Requirements:

At least 72 credit points comprising the following components:

30 credit points from the Common Core in Community Education

22 credit points from the Approved Major in Counselling Studies

an Approved Minor

Such other approved level 1 subjects up to a total of 20 credit points so that the total minimum credit point requirements of the course are met.

For details of the Common Core in Community Education, refer to the item under that heading given above. For details of the subjects comprising the major in Counselling Studies, refer to the listing under approved majors in the Handbook. The subjects for the common core and the approved major are given in the typical course structure.

Course Advice:

All students must seek the advice of the course convener for approval of their study program.

Course Convener:

Dr Sandi Plummer 5B76 (02) 6201 2484
School of Professional and Community Education

Typical Full-time Course Structure:
Bachelor of Community Education – Counselling Studies

Semester 1	Semester 2
YEAR 1	
005011 Concepts of Human Learning & Development	005162 The Praxis of Adult and Community Education
004919 Advocacy and Inclusion	005549 Introduction to Counselling Theory and Principles
Approved Minor	Approved Minor
Elective	Elective
YEAR 2	
005553 Contexts of Change	004931 Methods of Inquiry
004932 Professional Studies in Community Education (year-long)	004932 Professional Studies in Community Education (cont'd)
005258 Counselling Communication	Group Work
Approved Minor	
YEAR 3	
004921 Community Education Project (year-long)	004921 Community Education Project (cont'd)
005551 Advocacy, Mediation and Conflict Resolution	004922 Contemporary Ethical and Professional Issues

Approved minors include community development, counselling studies, health promotion and communication. For details on the subjects comprising approved minors, refer to the listing under that heading in the Handbook.

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Degree of Bachelor of Community Education (Honours) (531AA)

This course is designed to extend the research skills of community education students who have demonstrated merit in their undergraduate course. With the guidance of an academic supervisor and coursework, students will plan, implement and write up a research project in a relevant area. Students will be encouraged to identify the interdependence of research techniques, methodologies and theories of knowledge; articulate and justify their own perspective on research; and clarify their research problem/question(s). This knowledge and skills will be demonstrated in a thesis.

Course Duration

1 year full-time or 2 years part-time. Maximum period of study is 2 years.

Admission Requirements

To be admitted to the course applicants require:

- grade point average within the top twentieth percentile in the second and third year core and professional major subjects of the Bachelor of Community Education;
- Community Education Project grade of at least Distinction level; and
- academic judgement that the student can be expected to achieve an Honours rating in the one year full-time program.

Course Requirements

24 credit points consisting of:

005140 Community Education Thesis H
005327 Education Research Design and Techniques M
005326 Education Research Methodologies M
005328 Education Research Project M
004790 Independent Study in Education B and
004791 Independent Study in Education C.

Honours Coordinator:

Mr Chris Higgisson 5B74 (02) 6201 2382: Fax (02) 6201 2263
e-mail: chrish@comedu.canberra.edu.au
School of Professional and Community Education

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Bachelor of Education Courses

Undergraduate teacher education courses are offered by the Division in three areas of teaching specialisation:

Early Childhood ages 0 - 8 years
Primary ages 5 - 12 years
Secondary ages 12 - 18 years

The bachelor degree programs involve a balance between education and teaching studies taken within the Division of Communication and Education, the Canberra Institute of Technology (for Early Childhood), and general studies pursued in other Divisions or other tertiary institutions. The programs aim to integrate educational theory and practice. The emphasis on professional experience will include a school-based semester.

Bachelor graduate entry degrees are also offered in primary and secondary education.

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Degree of Bachelor of Education : Early Childhood Teaching (with CIT) (446AA)

This program is conducted in conjunction with the Canberra Institute of Technology.

Course Duration:

4 years full-time or equivalent part-time, maximum 20 semesters.

Assumed Knowledge:

ACT: Majors in Mathematics (T) and English (T); NSW: 2u Mathematics and 2u English.

Course Requirements:

1. At least 96 credit points comprising:
   - 22 credit points from the Common Core in Education.
   - 74 credit points from the Specific Core in Early Childhood Curriculum Studies (with CIT) including a Teaching Internship (4 credit points). (29 credit points are obtained from CIT subjects, and 45 credit points from UC subjects).
2. Additional supervised professional experience is an important component.
3. With the approval of the course convener, the subjects 004789 Independent Study A, 004790 Independent Study B, or 004791 Independent Study C, may be undertaken in lieu of any subject offered by the School of Teacher Education.

Students will be required to enrol in Professional Experience subjects and their results will appear on their academic transcript.

Professional Experience:

This course requires extensive professional experience in schools and other educational institutions. This consists of 30 days of observation and professional practice in the first and second years of the course, and periods of block practice of 20 days duration in the remaining years, with the exception of Year 4. Year 4 (Semester 7) contains a Teaching Internship of 40 days duration. Students are advised they will be required to make a full-time commitment to Semester 7, and will need to make alternative arrangements for any part-time employment.

There is a requirement to be enrolled in the Bachelor of Education (Early Childhood) course before undertaking professional experience subjects or corequisite subjects.

Course Advice:

All students must seek the advice of the course convener for approval of their study program.

Professional Recognition:

The Bachelor of Education (Early Childhood Teaching) degree is fully accredited and recognised as a teaching qualification throughout Australia.

Course Convener:

Ms Careen Leslie 5B34 (02) 6201 2087
email: careenl@comedu.canberra.edu.au
Enquiries to School of Teacher Education Office 5B80 (02) 6201 5352

Typical Full-time Course Structure: Bachelor of Education – Early Childhood (with CIT)

Semester 1	Semester 2
YEAR 1	
004782 Education Foundations	004778 Information Technology & Education
004796 Literacy for Teachers	005112 Early Childhood Curriculum Studies*
005109 Introduction to Early Childhood Teaching*	005106 Child Health & Movement Education*
005107 Health Practices in Early Childhood*	005108 Human Development & Early Childhood Pedagogy 1*
005102 Professional Experience: Overview*	005103 Professional Experience: Infants*
YEAR 2	
004780 Diversity in Educational Settings	004793 Language Education 1
004802 Reconstructing Mathematical Understanding	004802 Reconstructing Mathematical Understanding
005111 Arts in Early Childhood*	005110 Administration and Issues in Early Childhood*
005113 Human Development & Early Childhood Pedagogy 2*	005114 Human Development & Early Childhood Pedagogy 3*
005104 Professional Experience: Toddlers*	005105 Professional Experience: Preschool*
	004801 Promoting Positive Learning Environments
YEAR 3	
004805 Science Education	004798 Mathematics Education 1
004809 Technology Education	004777 Arts Education 2
004803 Responding to Individual needs in Education	004808 Social and Environmental Education
005165 Professional Experience 3A	005166 Professional Experience 3B
YEAR 4	
004799 Mathematics Education 2	004811 Social Context of the Curriculum
004794 Language Education 2	004783 Education Research Colloquium
004804 Teaching Internship (40 days)	

* Denotes Canberra Institute of Technology (CIT) Units

In early childhood-specific tutorials, issues relating to policies applicable to early childhood settings will be included in all curriculum subjects and the following core education subjects:

004778 Information Technology & Education
004801 Promoting Positive Learning Environments
004811 Social Context of the Curriculum
004803 Responding to Individual Needs in Education

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Degree of Bachelor of Education : Primary Teaching (383AE)

Course Description:

The Bachelor of Education: Primary Teaching (Teacher Librarian) and The Bachelor of Education: Secondary Teaching (Teacher Librarian) provide graduates with three career options for maximum flexibility: teaching; teacher librarianship or information professional. The information studies undertaken gain course recognition by the Australian Library and Information Association, thus enabling graduates to become website managers, researchers, information managers, electronic publishers, database administrators, media advisers, information systems developers, librarians, archivists and other knowledge workers, as well as teacher or teacher librarian.

There is a strong job market for graduates of this course. The course features professional experience in school libraries and classrooms, and such valuable skills as information technology, communication, interpersonal, critical thinking, and problem solving.

Course Duration:

Four years full-time or equivalent part-time, maximum 10 years.

Assumed Knowledge:

ACT: Majors in Mathematics (T) and English (T); NSW: 2u Mathematics and 2u English.

Course Requirements:

1. At least 96 credit points comprising:
   - 22 credit points from the Common Core in Education
   - 52 credit points from the Specific Core in Primary Curriculum Studies (including 4 credit points as part of the subject Teaching Internship)
   - 22 credit points from an Approved Major
2. Supervised professional experience including a Teaching Internship (4 credit points).
3. With the approval of the course convener, the subjects 004789 Independent Study A, 004790 Independent Study B, or 004791 Independent Study C, may be undertaken in lieu of any subject offered by the School of Teacher Education.

Students will be required to enrol in Professional Experience subjects and their results will appear on their academic transcript.

Approved Major:

Subjects included in the approved major shall be provided by the Course Convener responsible for the subjects in the elective area of study. Students will be supplied with a booklet during their orientation sessions to assist them with the choice of an approved major.

There is a requirement to be enrolled in the Bachelor of Education (Primary) course before undertaking professional experience subjects or co-requisite subjects.

Professional Experience:

This course requires extensive professional experience in schools. This consists of periods of block practice of 20 days duration in the first three years. Year 4 (Semester 7) contains a Teaching Internship of 40 days duration. Students are advised they will be required to make a full-time commitment to Semester 7, and will need to make alternative arrangements for any part-time employment.

Course Advice:

All students must seek the advice of the course convener for approval of their study program.

Professional Recognition:

The Bachelor of Education (Primary) is fully accredited and recognised as a teaching qualification throughout Australia.

Course Convener:

Dr Christine Trimingham-Jack 5B76 (02) 6201 5697
e-mail: christj@comedu.canberra.edu.au
Enquiries to School of Teacher Education Office 5B62 (02) 6201 2485

Typical Full-time Structure: Bachelor of Education –Primary Teaching

Semester 1	Semester 2
YEAR 1	
004784 Health & Movement Education (year long)	004784 Health & Movement Education (cont'd)
004802 Reconstructing Maths Understanding (year-long)	004802 Reconstructing Maths Understanding (cont'd)
004782 Education Foundations	004778 Information Technology & Education
004796 Literacy for Teachers	004793 Language Education 1
General Studies Major	General Studies Major
005173 Professional Experience 1A	005174 Professional Experience 1B
YEAR 2	
004803 Responding to Individual Needs in Education	004801 Promoting Positive Learning Environments
004805 Science Education	004809 Technology Education
General Studies Major	General Studies Major
005171 Professional Experience 2A	005172 Professional Experience 2B
YEAR 3	
004780 Diversity in Educational Settings	004798 Mathematics Education 1
004776 Arts Education 1	004777 Arts Education 2
General Studies Major	004808 Social and Environmental Education
005165 Professional Experience 3A	005166 Professional Experience 3B
YEAR 4	
004794 Language Education 2	004811 Social Context of the Curriculum
004799 Mathematics Education 2	004783 Education Research Colloquim
004804 Teaching Internship (40 days total)	General Studies Major

N.B. This is the course structure for students beginning in the year 2001. All other students must seek course advice due to the fact that they may be following another course pattern.

Typical Full-time Structure: Bachelor of Education – Primary Teacher Librarianship specialisation

Semester 1	Semester 2
YEAR 1	
004784 Health & Movement Education (year long)	004784 Health & Movement Education (cont'd)
004802 Reconstructing Maths Understanding (year-long)	004802 Reconstructing Maths Understanding (cont'd)
004782 Education Foundations	004778 Information Technology & Education
004796 Literacy for Teachers	004793 Language Education 1
001692 Resources for Young People	001376 Information Provision
005173 Professional Experience 1A	005174 Professional Experience 1B
YEAR 2	
004803 Responding to Individual Needs in Education	004801 Promoting Positive Learning Environments
004805 Science Education	004809 Technology Education
005821 Information Organisation	004939 Foundations of Systems Analysis and Design
005171 Professional Experience 2A	005172 Professional Experience 2B
YEAR 3	
004780 Diversity in Educational Settings	004799 Mathematics Education 1
004776 Arts Education 1	004777 Arts Education 2
005545 Web Delivery of Information	004808 Social and Environmental Education
005165 Professional Experience 3A	005166 Professional Experience 3B
YEAR 4	
004794 Language Education 2	004811 Social Context of the Curriculum
004799 Mathematics Education 2	004783 Education Research Colloquium
004804 Teaching Internship (40 days total)	004105 Supervisory Management
	003758 Information Retrieval

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Degree of Bachelor of Education : Secondary Teaching (433)

Course Duration:

4 years full-time or equivalent part-time, maximum 10 years.

Assumed Knowledge:

ACT: Majors in Mathematics (T) and English (T); NSW: HSC Mathematics and HSC English.

Course Requirements:

1. At least 96 credit points comprising
   - 26 credit points from the Common Core in Education
   - 8 credit points from the Specific Core in Secondary Teaching
   - 44 credit points from two Approved Majors (22 cp each) other than those offered by the School of Teacher Education
   - 14 credit points from an Approved Minor other than those offered by the School of Teacher Education
2. Supervised professional experience.
3. With the approval of the course convener, the subjects 004789 Independent Study A, 004790 Independent Study B, or 004791 Independent Study C, may be undertaken in lieu of any subject offered by the School of Teacher Education.

Common Core in Education and Specific Core in Secondary Teaching:

Details of the subjects are given in the typical course structure below.

Approved Majors and Approved Minors:

Refer to these listings in the Handbook for information on choices available. These sequences shall be approved by the course convener responsible for subjects in the chosen area of study.

Teaching Specialisations:

The Bachelor of Education: Secondary Teaching offers the following subject areas for prospective secondary teachers: on student interest and lecturing staff availability:

Computing (2nd major)
Design and Technology
LOTE (Chinese, Japanese or Spanish or others which can be undertaken as external studies at the ANU)
Mathematics
Music
Personal Development, Health and Physical Education
Sciences (biology, chemistry, earth sciences, physics)
Teacher Librarianship

Professional Experience:

This course requires extensive professional experience in schools. This consists of ten days in Semester 1, a two-week block in Semester 4, twenty-five days in Semester 7 and twenty-five days in Semester 8. *Students will be required to enrol in Professional Experience subjects and their results will appear on their academic transcript. For further information please contact the Professional Experience Office* (02) 6201 2487

Course Advice:

All students must seek the advice of the course convener for approval of their study program.

Professional Recognition:

The Bachelor of Education (Secondary Teaching) degree is fully accredited and recognised as a teaching qualification throughout Australia.

Course Convener:

Ms Rosemary King, 5B73 (02) 6201 2983
Enquiries: (02) 6201 5147
email: teached@comedu.canberra.edu.au
School of Teacher Education

Typical Full-time Course Structure: Bachelor of Education – Secondary Teaching

Semester 1	Semester 2
YEAR 1	
004782 Education Foundations	004778 Information Technology and Education
Approved Major 1	Approved Major 1
Approved Major 2	Approved Major 2
Approved Minor	Approved Minor
005098 Professional Experience S1 (10 days total)	
YEAR 2	
Approved Major 1	004780 Diversity in Educational Settings
Approved Major 2	Approved Major 1
Approved Minor	Approved Major 2
	005099 Professional Experience S2 (10 days total)
YEAR 3	
General Education subject	Approved Major 1
Approved Major 1	Approved Major 2
Approved Major 2	Approved Minor
YEAR 4	
004803 Responding to Individual Needs in Education	004811 Social Context of the Curriculum
004801 Promoting Positive Learning Environments	004783 Education Research Colloquium
005180 Secondary Teaching 1	005179 Secondary Teaching 2
005100 Professional Experience S3 (25 days total)	005101 Professional Experience S4 (25 days total)

Typical Full-time Course Structure: Bachelor of Education – Secondary Teacher Librarianship specialisation

Semester 1	Semester 2
YEAR 1	
004782 Education Foundations	004778 Information Technology and Education
001692 Resources for Young People	001376 Information Provision
Approved Major 2	Approved Major 2
Approved Minor	Approved Minor
005098 Professional Experience S1 (10 days total)	
YEAR 2	
005821 Information Organisation	004780 Diversity in Educational Settings
Approved Major 2	004939 Foundations of Systems Analysis and Design
Approved Minor	Approved Major 2
	005099 Professional Experience S2 (10 days total)
YEAR 3	
Approved Minor	004105 Supervisory Management
005545 Web Delivery of Information	003758 Information Retrieval
Approved Major 2	Approved Major 2
YEAR 4	
004803 Responding to Individual Needs in Education	004811 Social Context of the Curriculum
004801 Promoting Positive Learning Environments	004783 Education Research Colloquium
005180 Secondary Teaching 1	005179 Secondary Teaching 2
005100 Professional Experience S3 (25 days total)	005101 Professional Experience S4 (25 days total)

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Bachelor of Education Conversion Courses

The Division offers Bachelor of Education conversion courses in early childhood, primary and secondary education.

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Bachelor of Education – Early Childhood Conversion (383AA)

Course Duration:

1 year full-time or equivalent part time; maximum 10 semesters.

Admission Requirements:

In addition to meeting the normal University requirements for admission to an undergraduate course, applicants must also have at least two years full-time teaching experience in early childhood or equivalent professional experience and have successfully completed a three-year Diploma of Early Childhood Teaching or its equivalent, or hold a combination of qualifications and work experience deemed equivalent by the University's Admissions Committee.

Course Requirements:

At least 24 credit points comprising
8 credit points from Core Education subjects
Professional Options: at least 16 credit points approved by the course convener as appropriate for the individual student (coherent set of four subjects).

Course Advice:

All students must seek the advice of the course convener for approval of their study program.

Professional Recognition:

The Bachelor of Education (Early Childhood Teaching Conversion) course is fully accredited and recognised as a teaching qualification throughout Australia.

Course Convener:

Ms Careen Leslie 5B34 (02) 6201 2087 email:careenl@comedu.canberra.edu.au
Enquiries to School of Teacher Education (02) 6201 5352

Typical Full-time Course Structure:

Bachelor of Education – Early Childhood Conversion Course

Semester 1	Semester 2
YEAR 1	
004801 Promoting Positive Learning Environments *or* 004803 Responding to Individual Needs in Education	004811 Social Context of the Curriculum
Professional Options 1 and 2	Professional Options 3 and 4

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Bachelor of Education – Primary Conversion (383AB)

Course Duration:

1 year full-time or equivalent part-time, maximum 10 semesters.

Admission Requirements:

Applicants of the Conversion course (Primary) must have at least two years full-time teaching experience in primary or equivalent professional experience and have successfully completed a three-year Diploma of Primary Teaching or its equivalent, or hold a combination of qualifications and work experience deemed equivalent by the University's Admissions Committee.

Course Requirements:

At least 24 credit points comprising of:
8 credit points from Core Education subjects
Professional Options: at least 16 credit points approved by the course convener as appropriate for the individual student (coherent set of four subjects).

Course Advice:

All students must seek the advice of the course convener for approval of their study program.

Professional Recognition:

The Bachelor of Education (Primary Teaching Conversion) course is fully accredited and recognised as a teaching qualification throughout Australia.

Course Convener:

Dr Christine Trimingham-Jack 5B76 (02) 6201 5697
e-mail: christj@comedu.canberra.edu.au
Enquiries to School of Teacher Education (02) 6201 2485

Typical Full-time Course Structure:

As for the Early Childhood Teaching Conversion course.

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Bachelor of Education – Secondary Conversion (385)

Course Duration:

1 year full-year or equivalent part-time, maximum 10 semesters.

Admission Requirements:

Applicants for the conversion course (Secondary) must have at least two years full-time relevant teaching experience and have successfully completed a three-year Diploma of Secondary Teaching or its equivalent, or hold a combination of qualifications and work experience deemed equivalent by the University's Admissions Committee.

Course Requirements:

At least 24 credit points comprising of:

8 credit points from Core Education subjects
Professional Options: at least 16 credit points approved by the course convener as appropriate for the individual student (coherent set of four subjects).

Course Advice:

All students must seek the advice of the course convener for approval of their study program.

Professional Recognition:

The Bachelor of Education Teacher Conversion (Secondary) course is fully accredited and recognised as a teaching qualification throughout Australia.

Course Convener:

Ms Rosemary King 5B73 (02) 6201 2983
e-mail: teached@comedu.canberra.edu.au
Enquiries to School of Teacher Education (02) 6201 5147

Typical Full-time Course Structure:

As for the Primary Teaching Conversion course.

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Degree of Bachelor of Hotel Management (575AA)

Hotel management is a specialized field of training, featuring a combination of practical skills and fundamental knowledge. Graduates who aspire to management careers in the hospitality sector need to be able to blend practical knowledge with tactical and strategic commercial thinking. This course is a joint co-badged degree between the University of Canberra and the Canberra Institute of Technology. It combines competencies in hospitality industry operations and management, with strategic and analytical subjects. Graduates will be equipped for senior management in the international hotel and hospitality industry.

Course Duration:

Three years full-time; however it is recommended that part-time study can only be undertaken after the completion of two years full-time, maximum 20 semesters.

Assumed Knowledge:

For students from non-English speaking countries, competency in English is recommended to al least TOEFL 550, with minimum TW 4.5 or IELTS with minimum of 6.5.

For English speaking countries:
ACT: English (T); NSW: 2u English

Course Requirements:

Completion of 72 credit points, comprising:

- 36 credit points of core subjects provided by the Canberra Institute of Technology,
- 22 credit points of core subjects provided by the University of Canberra, and
- 14 credit points of elective subjects from any approved elective minor provided by the University of Canberra

Industry Experience:

This course involves 600 hours of externship in the hotel industry, 300 in the first year and 300 in the second/third year of the degree. This is in addition to 72 credit points of subjects. Students should be prepared to contribute and participate in a real workplace environment.

Course Advice:

Students seeking course advice should contact the course convener.

Course Convener:

Professor Trevor Mules, (02) 6201 5016
tjm@comedu.canberra.edu.au
School of Information Management and Tourism

Typical Full-time Course Structure
Bachelor of Hotel Management

Semester 1	Semester 2
YEAR 1	
The Hotel Industry*	Food and Beverage Operations, Practice*
Kitchen Operations and Practice*	Hotel Supervision*
Service and Quality Assurance*	Researching the Hotel Industry 1*
005689 Current Issues in Tourism (Year long)	005689 Current Issues in Tourism (cont'd)
YEAR 2	
Accommodation Services*	Property Management and Security*
Operations Analysis of Hotels*	Food and Beverage Management*
Information Technology and the Hotel*	Researching the Hotel Industry 2*
Hotel Marketing*	Hotel Law*
Elective Minor 1	Elective Minor 2
YEAR 3	
Human Resource Management*	Hotel Industry Project Scheme
003815 Tourism Planning and Development (year-long)	003815 Tourism Planning and Development (cont'd)
002429 International Marketing	004823 Strategic Management
Elective Minor 3	Elective Minor 4

*Indicates CIT subjects.

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Degree of Bachelor of Information Management (Honours) (399AA)

This course has a research focus and is designed to prepare students for research or project-oriented careers in the information area.

Course Duration:

1 year full-time or equivalent part-time.

Admission Requirements:

Students must have a Bachelor of Information Management degree with results at a grade point average of 5.0 or better (equivalent to credit average), or hold qualifications deemed to be equivalent by the University's Admissions Committee.

Course Requirements:

At least 24 credit points comprising a Specific Core in Information Management (Honours):

004467 Information Management Studies Thesis H
004468 Issues in Information Management Studies H
004217 Research Methods H

Professional Recognition:

Graduates are eligible for membership of the Records Management Association of Australia.

Course Advice:

Intending students are advised to contact the course conveners.

Course Conveners:

Associate Professor Peter Clayton 1C110 (02) 6201 5431
e-mail: prc@comedu.canberra.edu.au
Ms Karen Macpherson 1C108 (02) 6201 2925
e-mail: kjm@comedu.canberra.edu.au
School of Information Management and Tourism

Typical Full-time Course Structure: Bachelor of Information Management (Honours)

Semester 1	Semester 2
004217 Research Methods H	004468 Issues in Information Management Studies H
004467 Information Management Studies Thesis H (year-long)	004467 Information Management Studies Thesis H (cont'd)

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Degree of Bachelor of New Media Production (TBA)

Multimedia is a specialised field of training which increasingly requires a blend of extensive practical skills and high-level theoretical knowledge, combined with sound knowledge of a specialised content area, and production skills from complementary disciplines. This course is a joint degree between the University of Canberra and the Canberra Institute of Technology which combines, with input from both institutions in each case:

- core competencies in media production and associated communication disciplines;
- extensive theoretical knowledge in New Media and Communication;
- thorough knowledge of either a practical discipline complementary to New Media production, or a content area in which production skills can be productively applied, and
- extensive practical work experience, guided and enhanced by academic supervision and input.

On completion of the course, students should be able to:

- integrate, and creatively utilise, the rapid rate of technological development in multimedia
- achieve a high level of proficiency using industry standard software
- understand the use of multimedia hardware and media production equipment
- demonstrate creative strengths and adaptability in multimedia production
- apply project management regimes in the multimedia industries including the ability to work in a team
- develop practical new media applications and for skills through industry placement

Course Duration:

4 years full-time or equivalent part-time; maximum 20 semesters.

Course Requirements:

This is a joint degree between the University of Canberra and the Canberra Institute of Technology, with equal credit points being drawn from each institution. Completion of the degree requires at least 96 credit points made up0 as follows:

- a 22 credit point Communication sequence (UC, but with a 3 credit point option for one of those subjects at CIT);
- a 16 credit point Media Production sequence (UC);
- a 14 credit point elective minor (UC);
- remaining 44 credit points to be provided by CIT.

Professional Recognition:

Components making up this course, which pre-exist in other course structures such as the Bachelor of Communication, are recognised by industry bodies such as AMIA (Australian Multimedia Industry Association). The UC is one of only three universities from which Swish Multimedia, headquartered in Melbourne, recruits, and UC was recently one of only two universities invited to put forward student applications from Communication areas, including Media/Multimedia Production, for employment with the Singleton advertising agency.

Course Advice:

Students should consult either the Program Director for Media/Multimedia Production, or the Head of the Department of Communications and Media at CIT:

Greg Battye 9C2 (02) 6201 2928
School of Creative Communication and Culture Studies, UC

Robyn Sainsbery (02) 6207 4061
Head, Department of Communications and Media, CIT

Typical full-time course Structure:
Degree of Bachelor of New Media Production

Semester 1	Semester 2
YEAR 1	
Fulltime study at CIT	Fulltime study at CIT
YEAR 2	
Fulltime study at CIT	3 subjects at CIT (7 credit points) plus: 004277 Media Rep. & Analysis 004013 Comm Traditions
YEAR 3	
005575 Media Production 3	005385 Interactive M'Media
Communication Option	005561 Communication and Media Research
UC Elective	UC Elective
YEAR 4	
004654 New Media 1	004655 New Media 2
Communication Option	Communication Option
UC Elective	UC Elective

Note: "Communication Option" refers to the UC Communication Core subjects offered in the second and third year of the UC Bachelor of Communication Degree. In terms of their place in the proposed CIT/UC degree, the options are:

Year 3 semester 1:

005823 Media Industries, or
005568 New Technology and Globalisation, or
005566 Language Culture and Society

Year 3 semester 2:

005561 Communication and Media Research

Year 4 semester 1:

005560 Communication History, or
005571 Political Communication, or
005563 Culture, Identity and Postcoloniality

Year 4 semester 2:

005824 Media Audiences, or
004669 Organisational Communication, or
005562 Contemporary Cultural Practice

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Degree of Bachelor of Tourism Management (638AA)

Assumed Knowledge:

ACT: English (T) major; NSW: 2u English.

Course Duration:

3 years full-time (standard) or equivalent part-time, maximum 20 semesters.

Admission:

There are two methods of entry to the course.

Entry Method One (EM1) follows the normal University admission procedures and is for students without an appropriate associate diploma level or higher award. For EM1 students the course is normally three years full-time or the equivalent part-time.

Entry Method Two (EM2) is for students who possess at least a Diploma of Business in Hospitality or Tourism from the Canberra Institute of Technology or its equivalent from another institution. For EM2 students the course is normally two years full-time or the equivalent part-time. Students possessing an Advanced Diploma in Hospitality/Tourism are normally credited 36 credit points.

Course Requirements:

For EM1 students
At least 72 credit points comprising:

44 credit points from a Specific Core in Tourism
22 credit points from an Approved Major
6 credit points from two approved General Education subjects

Specific Core in Tourism:

005690 Tourism Systems
005689 Current Issues in Tourism
003296 Tourism Computer Based Systems
003337 Tourism Research
003814 Tourism Marketing
004200 Tourism Economics and Policy
003754 Hospitality Operations
003815 Tourism Planning and Development
003712 Tourism Industry Project Scheme

One of the following two subjects:
004448 Tour Guiding and Management
004252 Convention and Festival Management

Approved Major:

For details of subjects comprising the approved majors offered, refer to the listing under Approved Majors in this Handbook. Students might consider areas such as accounting, advertising, cultural heritage management, economics (Arts Type), Language (Chinese, Japanese, Spanish), management, marketing, office management, public relations, resource and environmental management, sports administration.

Note: As part of the course, language subjects other than Japanese, Chinese and Spanish may be available at the Australian National University. These include subjects in French, German, Italian and Korean, and may be taken in lieu of an approved major in Chinese, Japanese or Spanish subject to the approval of the Pro Vice-Chancellor of the Division.

General Education subjects:

Refer to the listing under General Education for information on subjects offered.

EM2 students will gain 22 credit points for having completed an appropriate diploma or equivalent. They are required to undertake the following:

44 credit points from a Specific Core in Tourism
6 credit points from two General Education subjects.

Course Advice:

Students seeking course advice should contact the course convener.

Course Convener:

Ms Josette Wells 1C111 (02) 6201 2492
e-mail: jmw@comedu.canberra.edu.au
School of Information Management and Tourism

Typical Full-time Course Structure: Bachelor of Tourism Management

FOR ENTRY METHOD ONE (EM1)

Semester 1	Semester 2
YEAR 1	
005690 Tourism Systems	005689 Current Issues in Tourism
003296 Tourism Computer Based Systems	003337 Tourism Research
Approved Major	Approved Major
3cp General Education subject	3cp General Education subject
YEAR 2	
003814 Tourism Marketing (year-long)	003814 Tourism Marketing (cont'd)
004200 Tourism Economics and Policy	003754 Hospitality Operations
Approved Major	Approved Major
YEAR 3	
003815 Tourism Planning & Development (year-long)	003815 Tourism Planning & Development (cont'd)
003712 Tourism Industry Project Scheme*	003712 Tourism Industry Project Scheme*
004448 Tour Guiding & Management#	004252 Convention & Festival Management#
Approved Major	Approved Major

One of these subjects must be taken.
* This subject can be undertaken in Semester 1 or Semester 2

Required Full-time Course Structure: Bachelor of Tourism Management

FOR ENTRY METHOD TWO (EM2) (i.e. those students who possess at least an Diploma in Hospitality or Tourism from the Canberra Institute of Technology or its equivalent from another institution)

Semester 1	Semester 2
YEAR 1	
005690 Tourism Systems	005689 Current Issues in Tourism
003296 Tourism Computer-Based Systems	003337 Tourism Research
004200 Tourism Economics and Policy	003754 Hospitality Operations
3cp General Education subject	3cp General Education subject
YEAR 2	
003815 Tourism Planning and Development(year-long)	003815 Tourism Planning and Development (cont'd)
003814 Tourism Marketing (year-long)	003814 Tourism Marketing (cont'd)
004448 Tour Guiding and Management#	004252 Convention & Festival Management#
003712 Tourism Industry Project Scheme*	003712 Tourism Industry Project Scheme*

One of these subjects must be taken.
* This subject can be undertaken in Semester 1 or Semester 2.

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Degree of Bachelor of Arts / Degree of Bachelor of Laws (401AA)

The basic structure of this double degree program is that students complete a law major in their first degree, and following completion of the arts degree they can then complete the law degree in a further two years of study.

Course Duration:

5 years full-time, maximum 20 semesters.

Assumed Knowledge:

ACT: English (T) major; NSW: 2u English.

Course Requirements:

At least 124 credit points comprising:

- 22 credit points from an Approved 'Arts' Major as approved by the course convener
- 22 credit points from the Approved Major in Law
- 14 credit points from an Approved Minor
- 14 credit points in the form of four elective subjects of which no more than two are to be at 3 credit point level
- 52 credit points from the Specific Core in Law

Approved 'Arts' Major:

Refer to the list given for the Bachelor of Arts degree above.

Approved Major in Law, and Approved Minor:

For details refer to the listings under those headings in the Handbook.

Electives:

Refer to subject descriptions in handbook and seek advice of course convener.

Specific Core in Law:

Refer to the Bachelor of Laws course (349AB) for details.

Honours:

The law degree may be awarded with honours. Refer to the entry under Law degree with honours in the Division of Management and Technology section of the Handbook for the academic requirements.

Course Advice:

Students may consult the appropriate course convener.

Course Convener for Arts:

Ms Maureen Bettle 9C14 (02)6201 2341

Course Convener for Law:

Dr Bede Harris 6C40 (02) 6201 2969

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Degree of Bachelor Arts in Professional Writing / Degree of Bachelor of Laws (474AA)

The basic structure of this double degree program is that students complete a law major in their first degree, and following completion of the professional writing degree they can then complete the law degree in a further two years of study.

Course Duration:

5 years full-time, maximum 20 semesters.

Assumed Knowledge:

ACT: Advanced Mathematics and English (T) major; NSW: 2u or 3u Mathematics, 2u English

Course Requirements:

At least 124 credit points comprising:

72 credit point Specific Core in Professional Writing/Law
42 credit point Specific Core in Law
4 credit points from the subject 004623 Litigation & Dispute Processing (LLB)

Specific Core in Professional Writing/Law:

Refer to the list given for the Bachelor of Arts in Professional Writing above.

Specific Core in Law:

Refer to the Bachelor of Laws course (349AB) for details.

Honours:

The law degree may be awarded with honours. Refer to the entry under Law degree with honours in the Division of Management and Technology section of the Handbook for the academic requirements.

Course Advice:

Students seeking course advice should contact the course convener.

Course Convener for Professional Writing:

Ms Jennifer Webb 9C12 (02) 6201 2321

Course Convener for Law:

Dr Bede Harris 6C40 (02) 6201 2969

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Degree of Bachelor of Communication : Advertising/ Marketing Communication / Degree of Bachelor of Laws (403AD)

This course would be useful to students with a particular interest in law and who wish to combine their advertising/marketing communication studies with training in law.

Course Duration:

5 years full-time, maximum 20 semesters.

Assumed Knowledge:

ACT: English (T) major; NSW: 2u English.

Course Requirements:

At least 124 credit points comprising:

28 credit points from the Specific Core in Advertising/Marketing Communication
22 credit points from the Common Core in Communication
22 credit points from the Approved Major in Law
52 credit points from the Specific Core in Law
The subject 004623 Litigation & Dispute Processing (LLB) may also be undertaken.

Refer to the information given for the Advertising/Marketing Communication course for details of the Specific Core in Advertising/Marketing Communication, and to the Law degree course (349AB) for details of the Specific Core in Law. Information on approved majors is given under that listing in the Handbook.

Honours:

The law degree may be awarded with honours. Refer to the entry under Law degree with honours in the Division of Management and Technology section of the Handbook for the academic requirements.

Course Advice:

Students may consult the appropriate course convener.

Course Convener for Advertising/Marketing Communication:

Mr Felix Stravens 1C120 (02) 6201 2906

Course Convener for Law:

Dr Bede Harris 6C40 (02) 6201 2969

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Degree of Bachelor of Communication : Information / Degree of Bachelor of Laws (592AA)

This course would be useful for students with a particular interest in law and who wish to combine their library and information studies with law training.

Course Duration:

5 years full-time, maximum 20 semesters.

Assumed Knowledge:

ACT: English (T) major; NSW: 2u English.

Course Requirements:

At least 128 credit points comprising:

20 credit points from a Common Core in Communication
34 credit points from a Specific Core in Information Management
22 credit points from the Approved Major in Law
52 credit points from the Specific Core in Law

The subject 004623 Litigation and Dispute Processing LLB may also be undertaken.

Refer to the information given for the Bachelor of Communication (Information) course for details of the Common Core in Communication and the Specific Core in Information Management, and refer to the Law course (349AB) for details of the Specific Core in Law. Information on approved majors is given under that listing in this Handbook.

Honours:

The law degree may be awarded with honours. Refer to the entry under the Law degree with honours in the Division of Management and Technology section of the Handbook for the academic requirements.

Course Advice:

Students should consult the course convener.

Course Convener for Communication - Information:

Dr Trish Milne 1C114 (02) 6201 2053

Course Convener for Law:

Dr Bede Harris 6C40 (02) 6201 2969

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Degree of Bachelor of Communication : Journalism / Degree of Bachelor of Laws (403AA)

This course would be useful to students with a particular interest in law and who wish to combine their journalism studies with training in law.

Course Duration:

5 years full-time, maximum 20 semesters.

Assumed Knowledge:

ACT: English (T) major; NSW: 2u English.

Course Requirements:

At least 124 credit points comprising:

30 credit points from a Specific Core in Journalism
17 credit points from the Communications and Media Core and the required subject,000952 Law of Communications
3 credit points from an approved General Education subject
22 credit points from the Approved Major in Law
52 credit points from the Specific Core in Law

The subject 004623 Litigation and Dispute Processing LLB may also be undertaken.

Refer to the information given for the journalism course for details of the Specific Core in Journalism, and to the Law degree (349AB) course for details of the Specific Core in Law. Information on approved majors and general education subjects is given under those listings in this Handbook.

Honours:

The law degree may be awarded with honours. Refer to the entry under Law degree with Honours in the Division of Management and Technology section of the Handbook for the academic requirements.

Course Advice:

Students may consult the appropriate course convener.

Course Convener for Journalism:

Ms Wendy Bilboe 9C3 (02) 6201 2597

Course Convener for Law:

Dr Bede Harris 6C40 (02) 6201 2969

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Degree of Bachelor of Communication : Media / Multimedia Production / Degree of Bachelor of Laws (403AB)

This course would be useful to students with a particular interest in law and who wish to combine their studies in media and multimedia production with training in law.

Course Duration:

5 years full-time, maximum 20 semesters.

Assumed Knowledge:

ACT: English (T) major; NSW: 2u English.

Course Requirements:

At least 124 credit points comprising the following components:

22 credit points from a Common Core in Communication
28 credit points from a specific core in Media
22 credit points from the Approved Major in Law
52 credit points from the Specific Core in Law
The subject 004623 Litigation and Dispute Processing LLB may also be undertaken.

Refer to the information given for the Media/Multimedia Production course for details of the required Core Program, and to the Law course (349AB) for details of the Specific Core in Law. Information on approved majors is given under that listing in this Handbook.

Honours:

The law degree may be awarded with honours. Refer to the entry for the Law degree course with honours in the Division of Management and Technology section of the Handbook for the academic requirements.

Course Advice:

Students may consult the appropriate course convener.

Course Convener for Media / Multimedia Production:

Mr Michael Sergi, 9C8 (02) 6201 2926/2972

Course Convener for Law:

Dr Bede Harris, 6C40 (02) 6201 2969

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Degree of Bachelor of Communication : Public Relations / Degree of Bachelor of Laws (403AC)

This course would be useful for students with a particular interest in law and who wish to combine their public relations studies with training in law.

Course Duration:

5 years full-time, maximum 20 semesters.

Assumed Knowledge:

ACT: English (T) major; NSW: 2u English.

Course Requirements:

At least 124 credit points comprising:

22 credit points from a Common Core in Communication
28 credit points a Specific Core in Public Relations
22 credit points from the Approved Major in Law
52 credit points from the Specific Core in Law

The subject 004623 Litigation and Dispute Processing LLB may also be undertaken.

Refer to the information given for the Public Relations course for details of the Common Core in Communication and the Specific Core in Public Relations, and to the Law degree course (349AB) for details of the Specific Core in Law. Information on approved majors is given under that listing in this Handbook.

Honours:

The law degree may be awarded with honours. Refer to the entry under the Law degree course with honours in the Division of Management and Technology section of the Handbook for the academic requirements.

Course Advice:

Students may consult the appropriate course convener.

Course Convener for Public Relations:

Mrs Raveena Singh 1C127 (02) 6201 2274

Course Convener for Law:

Dr Bede Harris 6C40 (02) 6201 2969

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Degree of Bachelor of Information Technology / Degree of Bachelor of Communication: Information (593AA)

The Bachelor of Information Technology/Bachelor of Communication: Information program will create a new type of information professional who will make a significant impact in an area where there is a great and increasing demand for this combination of expertise.

Course Duration:

4 years full-time or equivalent part-time, maximum 20 semesters.

Assumed Knowledge:

ACT: English (T) major and Advanced Mathematics; NSW: 2u English and 2u or 3u Mathematics.

Course Requirements:

95 credit points from a Specific Core in Information Technology and Information Management comprising:
43 credit points from Information Technology subjects
44 credit points from Communication - Information subjects
8 credit points from Professional Options.

(i) Information Technology subjects: 43 credit points

004470 Computing Mathematics 1
004471 Computing Mathematics 2
004479 Information Technology 1
004478 Introduction to Information Technology
004483 Software Technology 1
004477 Files and Databases
004940 Information Technology 2
004481 System Software
004482 Software Technology 2
004472 Computing Project
004473 Distributed Systems Technology

(ii) Communication - Information subjects: 44 credit points

005559 Communication Foundations
005564 Internet Media and Communications
004013 Communication Traditions
001376 Information Provision
005821 Information Organisation
003758 Information Retrieval
004521 Partners in Learning
005545 Web Delivery of Information
005362 Knowledge Management in Organisations
005561 Communication and Media Research
003752 Management of Archives
004105 Supervisory Management
Communication Option

(iii) 8 credit points from one of the following four Professional Options:

Application Implementation

Two of the following three subjects:

004599 Data Base Systems
004604 Object Oriented Software Design
004607 Visual and Interactive Computing

Computer System Hardware

Two of the following three subjects:

004624 Computer Architecture and Implementation
004600 Digital Communication Networks
004605 Real Time Computing and Control

Computing Theory

004602 Languages and Compilers
004603 Machine Intelligence

Information Systems Management

004601 General Systems Theory
004673 Information Systems Management

Professional Recognition:

Course components are recognised by the Australian Computer Society, the Australian Library and Information Association, and the Records Management Association of Australia.

Course Advice:

Students may contact the Head of the School of Computing, Division of Management and Technology, or the course convener, Library and Information Studies: Dr Trish Milne 1C114 (02) 6201 2053
e-mail: tam@comedu.canberra.edu.au
School of Information Management and Tourism

Typical Full-time Study Program
Bachelor of Information Technology/Bachelor of Communication - Information

Semester 1	Semester 2
YEAR 1	
005559 Communication Foundations	001376 Information Provision
005564 Internet Media Communications	004471 Computing Mathematics 2
004471 Computing Mathematics 1	004479 Information Technology 1
004478 Introduction to Information Technology	004483 Software Technology 1
YEAR 2	
TBA Information Organisation	004277 Media Representation and Analysis
005545Web Delivery of Information	004013 Communication Traditions
004482 Software Technology	004481 System Software
YEAR 3	
003752 Management of Archives	004521 Partners in Learning
* Communication Option	003758 Information Retrieval
004940 Information Technology 2	004477 Files and Databases
YEAR 4	
005362 Knowledge Management in Organisations	005561 Communication and Media Research
004473 Distributed Systems Technology	Professional Option
004472 Computing Project (year-long)	004472 Computing Project (cont'd)

* Students can choose from the following subjects: 005823 Media Industries, 005568 New Technology and Globalisation or 005566 Language, Culture and Society

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Degree of Bachelor of Tourism Management / Degree of Bachelor of Laws (639AA)

This course would be useful for students with a particular interest in law and who wish to combine their tourism studies with law training.

Course Duration:

5 years full-time, maximum 20 semesters.

Assumed Knowledge:

ACT: English (T) major; NSW: 2u English.

Course Requirements:

At least 124 credit points comprising:

44 credit points from a Specific Core in Tourism
22 credit points from the Approved Major in Law
6 credit points from two approved General Education subjects
52 credit points from the Specific Core in Law

The subject 004623 Litigation and Dispute Processing LLB may also be undertaken.

Specific Cores in Tourism and Laws:

Refer to the information given for the Bachelor of Tourism Management course for details of the Specific Core in Tourism, and to the information given for the Law degree course (349AB) for details of the Specific Core in Law. Information on approved majors and general education subjects is given under those listings in this Handbook.

Honours:

The law degree may be awarded with honours. Refer to the entry under the Law degree course (349AB) with honours in the Division of Management and Technology section of the Handbook for the academic requirements.

Course Advice:

Students may consult the appropriate course convener.

Course Convener for Tourism Management:

Ms Josette Wells 1C111 (02) 6201 2492

Course Convener for Law:

Dr Bede Harris 6C40 (02) 6201 2969

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Degree of Bachelor of Education : Primary Teaching (Graduate Entry) (383AG)

Course Duration:

2 years full-time or equivalent part-time, maximum 8 semesters.

Admission Requirements:

Applicants must have successfully completed a Bachelor's degree or hold qualifications deemed equivalent by the University's Admissions Committee.

Course Requirements:

1. At least 49 credit points comprising:
   38 credit points from Primary Curriculum Studies (Graduate Entry) including a Teaching Internship (4 credit points)
   11 credit points from the Approved Minor in Education
2. Additional supervised professional experience.
   Students will be required to enrol in Professional Experience subjects and their results will appear on their academic transcript.

Professional Experience:

This course requires extensive professional experience in schools (a minimum of 60 days). This consists of twenty days of observation and small group teaching in the first year, and a block practice of 40 days duration in Semester 3. Students are advised they will be required to make a full-time commitment to Semester 3, and will need to make alternative arrangements for any part-time employment.

Course Advice:

All students must seek the advice of the course convener for approval of their study program.

Professional Recognition:

The Bachelor of Education (Primary Teaching Graduate Entry) course is fully accredited and recognised as a teaching qualification throughout Australia.

Course Convener:

Dr Christine Trimingham-Jack 5B76 (02) 6201 5697
e-mail: christj@comedu.canberra.edu.au
Enquiries to School of Teacher Education (02) 6201 2485

Typical Full-time Course Structure:
Bachelor of Education – Primary Graduate Entry

Semester 1	Semester 2
YEAR 1	
004784 Health and Movement Education (Year Long)	004784 Health and Movement Education (cont'd)
004805 Science Education	004798 Mathematics Education 1
004803 Responding to Individual Needs in Education	004793 Language Education 1
004776 Arts Education 1	004809 Technology Education
005167 Professional Experience 2A Prim. GE	005168 Professional Experience 2B Prim. GE
YEAR 2	
004794 Language Education 2	004811 Social Context of the Curriculum
004799 Mathematics Education 2	004798 Social and Environmental Education
004804 Teaching Internship	004778 Information Technology & Education

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Degree of Bachelor of Education : Secondary Teaching (Graduate Entry) (435)

Course Duration:

2 years full-time or equivalent part-time, maximum 8 semesters.

Admission Requirements:

Applicants must meet normal University requirements for admission to a graduate course or hold qualifications deemed equivalent by the University's Admissions Committee.

Course Requirements:

1. At least 52 credit points comprising:

   26 credit points from the Common Core in Education
   8 credit points from the Specific Core in Secondary Teaching
   18 credit points from a professional sequence approved by the course convener
2. Supervised professional experience.

   Students will be required to enrol in Professional Experience subjects and their results will appear on their academic transcript.

Teaching Specialisations:

Refer to the listing given in the Bachelor of Education (Secondary Teaching) course (433). Intending students are asked to check the availability of specialisations with the Executive Assistant, telephone (02) 6201 2625.

Professional Experience:

This course requires extensive professional experience in schools. This consists of 10 days of observation and small group teaching in the first, two semesters of the course, and periods of block practice of 25 days duration in Semester 3 and 25 days in Semester 4. Students are advised they will be required to block practice in semesters 3 and 4, and will need to make alternative arrangements for any part-time employment.

Course Advice:

All students must seek the advice of the course convener for approval of their study program.

Professional Recognition:

The Bachelor of Education (Secondary Teaching Graduate Entry) course is fully accredited and recognised as a teaching qualification throughout Australia.

Course Convener:

Dr Jim Woolnough 5B74 (02) 6201 2259
e-mail: jimw@comedu.canberra.edu.au
Enquiries to School of Teacher Education (02) 6201 5147

Typical Full-time Course Structure:
Bachelor of Education –Secondary Teaching Graduate Entry

Semester 1	Semester 2
YEAR 1	
004782 Education Foundations	004780 Diversity in Educational Settings
Professional Option A	004803 Responding to Individual Needs in Education
Professional Option B	Professional Option D
Professional Option C	Professional Option E
005169 Professional Experience 1A Sec GE (10 days total)	005170 Professional Experience 1B Sec GE (10 days total)
YEAR 2	
004778 Information Technology in Education	004811Social Context of the Curriculum
004801 Promoting Positive Learning Environments	004783 Education Research Colloqium
005180 Secondary Teaching 1	005179 Secondary Teaching 2
005117 Professional Experience 2 Sec GE (25 days total)	005118 Professional Experience 3 Sec GE (25 days total)

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Graduate Certificate in Community Counselling (485AA)

The postgraduate courses in community counselling allow students, coming from a variety of disciplines, to build on previous experience, to gain new knowledge and techniques and then to apply their knowledge and these techniques from the perspective of their individual discipline areas. Such disciplines might include education, psychology, sociology, management, religious studies and health and human services.

The programs are designed for professionals wanting counselling skills, for example student welfare at schools, pastoral care, careers coordinators, welfare officers, personnel involved in community support schemes, Lifeline and family counsellors, equal opportunity staff, public service personnel where counselling skills are required, and people working with minority groups.

The courses combine theory with a high degree of workshop experiences and emphasis on the development of practical skills in counselling. The Graduate Certificate course (485) comprises the first year of the two years of part-time study involved in the Graduate Diploma course (484AA).

Course Duration:

1 year part-time.

Admission Requirements:

The courses have been specifically designed for community workers who are working in counselling areas, yet may or may not have a degree with a psychology major.

The minimum admission requirements are as follows:

Either

(a) possession of a minimum of an accredited three- or four-year undergraduate degree or an equivalent qualification, with some approved professional counselling experience and some staff development in the counselling area

or

(b) possession of a minimum of an accredited three- or four-year undergraduate degree or an equivalent qualification, with some approved professional counselling experience and coursework in the counselling area as part of their undergraduate course.

Applicants should attach to the application form all relevant academic documents (certified copies) and a brief written statement about background and reasons for applying. Students may be interviewed for personal suitability and appropriateness for the course.

Course Requirements:

Satisfactory completion of 12 credit points from required subjects. Refer to the typical course structure below.

Applications in Counselling Options:

The purpose of the coursework is for students to be assisted in a problem-solving approach to real life issues. Content will be selected and pursued in depth to arrive at solutions to common situations in work settings. Within the course students may select one optional area for application of theory and practice learned in the core subjects.

Options may include: crisis counselling, stress management, bereavement counselling, parent training, counselling young children, human sexuality, hypnotherapy, art therapy, in-depth counselling, body therapy, career counselling, counselling the elderly, counselling women, counselling men, assertion training, behaviour management, family counselling, marriage counselling, counselling minority groups, drug and addiction counselling, offender counselling, pain management, action methods and group work counselling, student counselling and pastoral care, the use of metaphor and myth in counselling.

Course Structure:

At least 12 credit points as set out below:
Three 4 credit point units selected from the following:
005276 Introduction to Counselling Theory M
005277 Introduction to Counselling Skills M
005281 Applications of Counselling 1 M
or
005280 Applications of Counselling 2 M
005279 Group Counselling M
005278 Community Field Experience 1 M

Course Advice:

Students needing course advice should contact the course convener.

Course Convener:

Dr Sandi Plummer 5B76 (02) 6201 2484.
School of Professional and Community Education

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Graduate Certificate in Community Health Promotion (606AA)

On successful completion of this course graduates will have an understanding of the history and nature of health promotion in its socio-cultural contexts; skills in planning, implementing and evaluating health promotion programs; and an understanding of the concepts and methods of epidemiology and health research.

Course Duration:

Full-time -1 semester, or equivalent part-time.

Admission Requirements:

An undergraduate degree in Community Education or equivalent (as determined by the course committee) or an equivalent academic qualification deemed equal, as determined by the admission committee. Provisions for RPL-based admission to the course are available.

Course Structure:

This course consists of 12 credit points from the following subjects:
005292 Contemporary Health Program
005291 Health Promotion Program Planning and Evaluation
003031 Epidemiology and Health Research Methods

Course Advice:

Students requiring course advice are invited to contact the Course Convener.

Course Convener:

Dr Katja Mikhailovich 5C7 (02) 6201 2446
School of Professional and Community Education

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Graduate Certificate in Education (319AA)

This course aims to enhance professional knowledge and skills for current or future teaching, administrative and development roles in education-related institutions in government and non-government settings.

Course Duration:

1 semester full-time or 2 semesters part-time.

Admission Requirements:

Applicants should possess the degree of Bachelor of Education or a qualification deemed equivalent by the Admissions Committee; *or* a first degree and a Graduate Diploma in Education or graduate teaching qualification deemed equivalent by the Admissions Committee; *or* qualifications deemed to be equivalent to the above by the Admissions Committee and experience which indicates a strong possibility of success. However, in this case, it should be noted by applicants that the Graduate Certificate in Education is not a recognised teaching qualification. Preferred applicants will have current professional experience in the area they nominate.

Course Structure and Requirements:

The course comprises three 4 credit point M level subjects or equivalents. As such, it can be understood as the first semester of the Master of Education by coursework, if taken full-time, or the first year if taken part-time. Flexibility for students is central to the course and the award requirements can be met in a number of ways. For example:

i. a student could satisfy the requirements for the award by successfully completing

   005308 Advanced Education Studies 1M
   005309 Advanced Education Studies 2M
   005312 Advanced Education Studies 3M
   where these three subjects were designed to be taken in sequence in an area of focus.

ii. a student could satisfy the requirements for the award by successfully completing 3 four credit points M level subjects in:

   Educational Leadership
   or Curriculum Studies
   or Special Education
   or Health Education
   or Outdoor Education

iii. a student could satisfy the requirements for at least one third of the award (4 credit points) by successfully completing a professional development project approved by Academic Board and which has been developed in partnership with this University or another university in association with other educational agencies, *plus* two other available four credit point M subjects

Status:

Students who have completed a professional development project which has been developed in partnership with this University or another university in association with other educational agencies and which meets Academic Board's minimum requirements for such projects, may be granted one subject (4 credit points) of status.

Course Advice:

For detailed course advice, students should contact the course convener.

Course Convener:

Associate Professor Anne Campbell 5B4 (02) 6201 2490
Division of Communication and Education
e-mail: annec@comedu.canberra.edu.au

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Graduate Certificate in Education (Enrichment Mathematics) (441AA)

This course may, under certain circumstances, be offered in flexible delivery mode. For further information, students should contact the relevant Divisional Office.

The course in Enrichment Mathematics leading to the award of a Graduate Certificate in Education aims to enhance the professional knowledge of teachers of upper primary and secondary mathematics, enabling them to effectively enrich the mathematics education of students. While the focus of the course is on enhancing learning for talented students it is expected that this course will assist teachers to enrich learning in mixed ability classes. The course provides a blend of mathematical knowledge, curriculum and pedagogy, including a school-based research project. While essentially practical in emphasis, theoretical perspectives on the education of talented children are examined and evaluated.

Expected outcomes for participants include:

- deepening the mathematical knowledge of teachers, particularly in areas not currently well-supported in texts and curriculum documents;
- developing an effective repertoire of approaches to the identification and teaching of talented mathematics students;
- developing and implementing approaches to monitor and evaluate their own teaching, particularly of talented mathematics students;
- understanding and evaluating a range of organisational strategies for enriching the mathematics education of talented students;
- developing an expanded range of learning activities that enhance teachers' capacity to maximise mathematical learning outcomes for students of a range of abilities.

Course Duration:

1 semester full-time or equivalent part-time.

Admission Requirements:

Applicants for admission should be practising teachers of primary or secondary mathematics with appropriate qualifications, demonstrated commitment to mathematics education and relevant professional experience. Qualifications will normally include either a Bachelor of Education containing mathematics as a major field of study or first degree including significant mathematics plus approved teaching qualification. Relevant professional experience will normally include at least two years teaching of upper primary or secondary mathematics.

Other teachers interested in this course are encouraged to contact the course convener to discuss the need for further learning and the relevance of prior experience such as mathematics-related professional development courses.

It should be noted that the course in Enrichment Mathematics leading to the award of a Graduate Certificate in Education is not a recognised teaching qualification. Neither is it intended that this course enable teachers not trained in mathematics to retrain as secondary mathematics teachers.

Course Structure:

At least 12 credit points, normally consisting of two or three M level subjects or equivalent. As such, it can be understood as the first semester of the Master of Education degree by coursework or by research.

The course structure is flexible and may be negotiated with the course convener to best meet the needs of individual learners. It may be studied as three 4 credit-point subjects, or as one 4 credit-point subject and one 8 credit-point subject. In negotiating the subjects to be studied, students will need to ensure that an appropriate balance of mathematical knowledge, pedagogical study and critical reflection is maintained. Such a balance may, for example, be achieved through one of the two structures suggested below.

005018 Enriching the Mathematics Curriculum PG
005019 Enriching Mathematics Learning PG
005021 Enrichment Maths Research Project A PG

or

005020 Enriching School Mathematics PG
005022 Enriching Maths Research Project B PG

Subjects 1, 2 and 4 may be offered flexibly using a summer school model, or as a combination of external study and face to face workshops. Subjects 3 and 5 will be offered externally with supervision. It is not necessary that these subjects be studied sequentially. Subjects currently offered in the areas of Education or Information Sciences and Engineering may be taken, by negotiation with the course convener, in lieu of the above.

Status (advanced standing):

Students who have completed subjects at a suitable level and with a suitable focus offered by this or another university, or who have completed a professional development project (for example NPDP) which has been developed in partnership between a university and other agencies such as a professional association, may, with the approval of the course convener and within the structure of the University's policies and practices, be granted up to 4 credit points (one subject) of status.

Course Enquiries:

Mr Steve Thornton
Director: Australian Mathematics Teacher Enrichment Project
Australian Mathematics Trust
telephone: (02) 6201 2017, fax: (02) 6201 5096
e-mail: Steve.Thornton@amt.canberra.edu.au

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Graduate Certificate in English for Professional Purposes (464AA)

This course has been developed to provide a professionally recognised English language course at graduate level, for full fee paying international students.

Teaching methods reflect the fact that the participants are adult learners, some of whom are likely to have substantial experience in their professional fields. There is flexibility and opportunity for negotiation in order to ensure the highest degree of learner-centredness. Seminars and small group work predominate over lecture-style delivery. These strategies are in keeping with current views on language teaching and learning.

The syllabus is one that integrates a number of elements. Thematic areas pertinent to professional communication provide the principal organisational focus. The socio-cultural and language competencies are integrated into the themes in such a way as to ensure they are adequately covered.

Depending on where the course is being presented, there may be opportunities to bring in guest speakers to talk on their areas of expertise. Similarly, visits to places off-campus, where appropriate, are used to allow the students to use their newly acquired language skills in a real, rather than a realistic, context.

Admission Requirements:

To be eligible for admission applicants should possess a Bachelor's degree or equivalent as approved by the University's Admissions Committee.

Applicants are required to prove that they are sufficiently proficient in English to benefit from this course of study. As this Graduate Certificate is intended for students who have already achieved an Intermediate level in English, applicants will be accepted into the program only if they have an International English Language Testing System (IELTS) overall band score of 5 (General Training or Academic Module) or a TOEFL score of 480. Applicants may also be accepted on the basis of the University of Canberra's own English assessment procedures.

Bridging Requirements:

There are no bridging requirements, although applicants deemed not to have the requisite level of proficiency in English for acceptance into the Graduate Certificate may be advised to undertake an ELICOS course. Attaining a suitable level of proficiency in the ELICOS course would then allow automatic entry into the Graduate Certificate.

Academic Requirements:

12 credit points obtained as follows.

8 credit points to be obtained from the double subject, 005159 International English Language G.

4 credit points to be obtained from the subject, 005160 English for Specific Purposes G.

Course Structure and Curriculum:

The course consists of two subjects, one double (8 credit points) and one single (4 credit points). The former adopts an integrated skills approach to the development of proficiency in English. The latter focuses more directly on the professional context in which the participants are employed. The double subject gives the participants the fundamental understanding of the language that facilitates the more formal language practice activities that are required in the single subject.

There are no electives, but the course content allows for some variation to reflect the particular professional interests of a given cohort, and of individuals within it.

Enquiries:

Enquiries to School of Languages and International Education 20C4 (02) 6201 2077
e-mail: admissions@comedu.canberra.edu.au

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Graduate Certificate in Higher Education (329AA)

This is a formally accredited, full fee paying, course designed for practising university teachers. It is coordinated by the Centre for the Enhancement of Learning, Teaching and Scholarship (CELTS), drawing on expertise from with the Centre as well as from other parts of the University of Canberra.

The course caters for academics with varying levels of teaching experience. There is a balance of theoretical and practical approaches to assist participants to:

- develop a wider repertoire of approaches to course design, teaching and assessment in higher education;
- develop an understanding of theories and practices associated with teaching and learning in higher education;
- develop and implement approaches to monitoring and evaluating their own university teaching;
- increase their understanding of current issues in higher education.

Course Duration:

1 year part-time (although some candidates may choose to complete the course over two years).

Admission Requirements:

The minimum admission requirement is a Bachelor's degree. Because participants in the course are expected to draw upon their own teaching experience and undertake investigations into their teaching practice, it is essential for the participants to be concurrently engaged in some form of university teaching.

Advanced Standing:

Up to 6 credit points of advanced standing (credit) may be granted on the basis of a completion certificate in the Australian National University's Sustained Study in University Teaching Program.

Course Structure:

The course consists of four modules, each of four credit points. To permit flexibility and cater for individual interests, participants are able to negotiate the specific focus of their reading and project work. The modules are:

004498 Teaching and Learning in Higher Education G (semester 1)
004497 Curriculum Design for Flexible Learning G (semester 2)
005141 Action Learning Project G1 (semester 1)
005142 Action Learning Project G2 (semester 2)

Course Convener:

Dr Margaret Kiley, Senior Lecturer CELTS, (02) 6201 2253, Fax (02) 6201 5172 or
Centre for the Enhancement of Learning, Teaching and Scholarship (CELTS), 1C29
(02) 6201 5290, fax (02) 6201 5172
Note: Classes will begin in February.

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Graduate Certificate in Information Access and Delivery (457AA)

This course may, under certain circumstances, be offered in flexible delivery mode. For further information, students should contact the relevant Divisional Office.

This is a full-fee paying course. It is taught through learning modules mounted on the World Wide Web (www) and supported by electronic access to lecturers and tutors, and, through an archived mailing list, to other students.

The course is intended to provide graduates with knowledge and skills enabling the location and retrieval of digital, networked and print based sources of information, using, where applicable, the latest information technology.

Course Duration:

The course consists of three subjects that are normally studied sequentially over three semesters.

Admission Requirements:

An applicant should possess

- a Bachelor's degree or equivalent as approved by the University's Admissions Committee, or
- an Associate Diploma in Library and Information Studies or in Computing, and demonstrated significant and continuing use of information technology in an information workplace over the last three years.

Assumed Knowledge:

Keyboarding skills, and basic computing and Internet familiarity.

Course Requirements:

12 credit points gained from the following three subjects:
005194 Information Access G
005195 Online Information Retrieval G
005196 Information Delivery G

Additional Requirements:

Establishing access to the Internet, either from the workplace, or privately through a service provider, is the student's responsibility. To enable students to utilise fully the electronic resources that are available through the university library, they must use Ozemail as a service provider.

Course Advice:

Intending students may consult the course convener.

Course Convener:

Ms Ros Boyce 1C115 (02) 6201 2670
e-mail: rab@comedu.canberra.edu.au
School of Information Management and Tourism

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Graduate Certificate in Information Access and Delivery (457AA)

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Graduate Certificate in Marketing Communication (554AA)

The course is designed to meet the increasing need for professional communication programs within the Advertising, Public Relations and Marketing Communication industries. This introductory graduate course can be completed in one semester and provides students entry to the Graduate Diploma in Marketing Communication.

Students gain an understanding of the role of marketing communication in advertising and public relations, an introductory understanding of contemporary communication theory and research, and the complex relationships of theory to professional advertising and public relations practice.

Recognition of Prior Learning:

Applicants to the course who do not hold an undergraduate degree but who have significant work experience in the field may be eligible for entry into the course based on prior learning. Contact the Course Convener for details.

Course Duration:

1 semester, maximum 4 semesters.

Admission Requirements:

A Bachelor's degree or equivalent as approved by the University's Admissions Committee.

Course Structure:

At least 12 credit points as follows:
005388 Marketing Communication Foundations G
004586 Public Relations Strategy G
005394 Advertising Strategy G

Course Convener:

Felix Stravens, Program Director in Advertising/Marketing Communication
1C120 (02) 6201 2906
e-mail: frs@comedu.canberra.edu.au
School of Professional Communication

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Graduate Certificate in Professional Development Education (482AA)

On successful completion of this course graduates will have improved their capacity to:

- provide leadership;
- manage resources;
- design and implement processes to maximise organisational learning;
- evaluate and develop staff;
- liaise with government, related organisations and stakeholders;
- plan, monitor and review policies and programs;
- implement change in organisations.

Course Duration:

1 semester full-time or equivalent part-time.

Admission Requirements:

Applicants should hold a degree or equivalent, but not necessarily in the area of human resource development. Applicants with significant experience may apply for graduate equivalence status.

Course Structure:

The course consists of 12 credit points from the subject comprising::

005323 Strategy Design and Implementation (or Design and Evaluation of Training Programs for overseas programs) M
005296 Training, Development and Knowledge Transfer M
005295 Facilitating Organisational Change and Development M

Students may substitute one subject from relevant graduate areas in Education, Management and Communication with the permission of the course convener.

Course Advice:

For course advice and further information, students should consult the course convener.

Course Convener:

Dr Frank Sofo 5C25 (02) 6201 5123
School of Professional and Community Education
Note: Full-fee paying places only will be available in the course.

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Graduate Certificate in Professional Studies (498AA)

Course Duration:

Maximum of 2 years part-time.

Admission Requirements:

Applicants must meet normal University requirements for admission to a graduate course or hold qualifications deemed to be equivalent by the University's Admissions Committee.

Course Structure:

At least 12 credit points from one of the approved professional options available from the school or other G level unit as approved by the Course Convener.

Course Convener:

Associate Professor Barbara Chambers 5C70 (02) 6201 5141
Enquiries: (02) 6201 2244
School of Professional and Community Education

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Graduate Certificate in Professional Studies (498AA)

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Graduate Certificate in Records and Archives Management (351AA)

This course may, under certain circumstances, be offered in flexible delivery mode. For further information, students should contact the relevant Divisional Office.

This is a full-fee paying course. The Graduate Certificate in Records and Archives Management is an intensive course in the theory, principles and practices of record keeping across a variety of media to meet contemporary information needs. The course is designed for students who are planning a career change, or who have already moved into positions in the records and archives fields and are seeking to add tertiary qualifications in these specialist areas.

Course Duration:

The course is available flexibly. Contact the course convener for information.

Admission Requirements:

Students must meet the University's admission requirements for Graduate Certificate programs, or apply for admission in accordance with special requirements as determined by the Admissions Committee. In some cases, bridging subjects may need to be completed.

Course Requirements:

Satisfactory completion of three compulsory subjects (12 credit points total).

Professional Recognition:

Course recognition is being sought from the Records Management Association of Australia.

Course Advice:

Students seeking course advice should contact the course convener.

Course Convener:

Mrs Elaine Eccleston 1C107 (02) 6201 2275
School of Information Management and Tourism

Typical Course Structure:
Graduate Certificate in Records and Archives Management

First two-week module
004587 Records and Archives Management G1
004588 Records and Archives Management G2

Second two-week module
004589 Records and Archives Management G3

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Graduate Certificate in Strategic Asset Management (318AA)

This course may, under certain circumstances, be offered in flexible delivery mode. For further information, students should contact the relevant Divisional Office.

The full fee paying course is offered by the University of Canberra in conjunction with the Australian Centre for Value Management. It is designed to meet the need for training in strategic management practices, particularly as they relate to the development, construction and management of the nation's assets.

It is targeted at professionals who have responsibility for design, procurement, project development and project management.

Course Duration:

The equivalent of six months full-time.

Admission Requirements:

Applicants will normally hold at least a first degree in an appropriate discipline. They should also have access to opportunities for practising the skills within the organisation and for structuring assignments in such a way as to provide outcomes useful to the work of the organisation.

Applicants who do not hold a first degree but who have considerable professional experience at graduate level may apply for graduate equivalent status. Each application is considered on its merits by the University's Admissions Committee.

Course Structure:

The course requires the completion of three subjects each of four credit points, including a major application project, arranged into a specialisation. The current course specialisations include:

Value Management
Strategic Service Planning
Strategic Asset Planning
Managing Continuous Improvement
Asset Development Management
Risk Management

Each subject has four phases:

Preparation phase of pre-subject reading
Intensive phase of approximately five days of class contact
Follow-up phase of assignments and structured exercises
Application phase involving application to a workplace problem

The course is delivered wherever the demand is greatest. Where a client organisation has specific needs, it is possible to depart from the existing specialisations and arrange for other combinations of subjects.

Enquiries:

The Australian Centre for Value Management
PO Box 1598
STRAWBERRY HILLS NSW 2012
Telephone: (02) 9209 4143
Facsimile: (02) 9699 3148

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Graduate Certificate in Teaching English to Speakers of Other Languages (TESOL) (270AA)

The School of Languages and International Education offers courses to full fee paying international students. Australian students may be accepted into the courses on the same full fee paying basis. The Graduate Certificate is a course comprising four selected TESOL subjects. It is suitable for those with no previous formal training in English language teaching.

Students are advised to consult the Description of Subjects section of this Handbook for details of the class contact hours, syllabus and any other requirements of the subjects listed for TESOL courses. They should also check the subject availability section of this Handbook or seek further advice from the Divisions concerned.

Course Duration:

Either 1 semester full-time or 2 semesters part-time. Entry in Semester 1 or Semester 2.

Course Structure:

Semester 1

005298 Linguistics M
005299 TESOL Methods and Materials 1M
005301 Technology in Language Teaching M

Semester 2

005303 Applied Linguistics M
005302 TESOL Methods and Materials 2M
005301 Language Teaching in Action M

Enquiries:

Enquiries to School of Languages and International Education 20C4 (02) 6201 2077
e-mail: admissions@comedu.canberra.edu.au

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Graduate Certificate in Technology – Enhanced Language Learning (494AA)

On completion of the Certificate, students will

- have developed a basic understanding of the methodology of second/foreign language teaching and learning from the perspective of critical theory and other relevant intellectual frameworks
- have developed a sound understanding of the various technologies appropriate to the teaching and learning of foreign/second languages
- have developed a basic understanding of how to relate modern technology to foreign/second language teaching and learning
- have developed and implemented some simple yet practical technology-based foreign/second language-learning and reaching systems appropriate to their professional context
- have developed an understanding of some of the research issues involved in the area of technology-enhanced language-learning.

Course Duration:

1 semester or part-time equivalent, maximum 2 years

Admission Requirements:

Applicants must meet normal University requirements for admission to a graduate course or hold qualifications deemed to be equivalent by the University's Admissions Committee.

Course Structure:

At least 12 credit points from the following subjects:

005288 Critical Thinking in Language Pedagogy A M
005282 Technology − Enhanced Language Learning A M
005287 TELL Materials & Software Development M

Enquiries:

Enquiries to School of Languages and International Education 20C4 (02) 6201 2077
e-mail: admissions@comedu.canberra.edu.au

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Graduate Diploma in Community Counselling (484AA)

This course is designed to provide professional training in counselling skills that may be applied in a variety of positions in the helping professions and voluntary work with community agencies.

Note: Full-fee paying places will be available in the course in addition to HECS places.

Course Duration:

1 year full time or equivalent part-time.

Admission Requirements:

The course has been specifically designed for community workers who are working in counselling areas, yet may or may not have a degree with a psychology major.

Applicants should posses an accredited bachelor degree or an equivalent qualification, with at approved professional counselling experience and some staff development in the counselling area; or hold an accredited bachelor degree or an equivalent qualification, with approved professional counselling and coursework in counselling or a related area as part of their undergraduate course. All students will be interviewed for personal suitability and appropriateness of the course.

Course Structure

The Graduate Certificate in Community Counselling is a subsumable award within the Graduate Diploma in Community Counselling. The Graduate Diploma involves one year full-time study or equivalent.

Students must satisfactorily complete 24 credit points made up of the Graduate Certificate subjects (12 credit points) plus the following subjects:

005279 Group Counselling M (or an approved alternative)
003559 Professional Issues in Counselling M
005280 Applications of Counselling 2M (or 005411 Community Field Experience 2M)

Course Advice:

Students needing course advice should contact the course convener.

Course Convener:

Dr Sandi Plummer 5B76 (02) 6201 2484
School of Professional and Community Education

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Graduate Diploma in Community Health Promotion (607AA)

On successful completion of this course graduates will have developed:

- an understanding of the history and nature of health promotion in its socio-cultural contexts;
- skills in planning, implementing and evaluating health promotion programs;
- a comprehensive understanding of health promotion theories, policies and practices; and
- an integral (holistic) vision of health and its promotion.

Course Duration:

1 year full-time, or equivalent part-time.

Admission Requirements:

An undergraduate degree in Community Education or equivalent (as determined buy the course committee) and at least two years of professional experience in a health promotion or related field, or academic qualifications deemed equivalent. Provisions for RPL-based admission to the course are available.

Course Structure:

The course consists of:

Semester 1

005292 Contemporary Health Promotion
005291 Health Promotion Program Planning and Evaluation
003031 Epidemiology and Health Statistics PG

Plus

Semester 2

005289 Discourses in Health Promotion M
005291 Health Promotion Policy and Politics M

Plus one elective from the following:

002987 Influences on Nutritional Change
005330 Health Care and the Law M
004251 Nutrition and Health PG
005390 Marketing Communication Practice G
Facilitating Change in Organisations/Systems
National Centre for Epidemiology and Population Health (NCEPH).
One subject from NCEPH via cross institutional studies at the ANU

Total Credit Points 24-26

Course Advice:

Students requiring course advice are invited to contact the Course Convener.

Course Convener:

Dr Katja Mikhailovich 5C7 (02) 6201 2446
School of Professional and Community Education.

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Graduate Diploma in Education : Primary Teaching (468AA)

This is a full-time full fee paying course offered to international students who are graduates and who wish to become primary school teachers in their home countries.

Admission Requirements:

Applicants must possess a degree from a recognised university. It is desirable, although not essential, that components of the degree reflect some areas of the primary school curriculum (for example, English, social studies, mathematics, science, the arts, languages other than English, health and physical education, technology).

Course Duration:

1 year full-time. Entry to the course is possible in either Semester 1 or Semester 2.

Course Requirements:

At least 32 credit points comprising:

Core subjects in Teacher Education
Curriculum Studies subjects.

Course Convener:

Ms Kristine Kershaw 5B73 (02) 6201 2627
e-mail: krisk@comedu.canberra.edu.au
Enquiries to School of Teacher Education (02) 6201 2485

Typical Full-time Course Structure
Graduate Diploma in Education : Primary Teaching

July Semester	**February Semester**
Core Subjects in Teacher Education (Educational Foundations)	
	005077 Education Foundations G
005079 Promoting Positive Learning Environments G	005081 Responding to Individual Needs in Education G
Curriculum Studies Subjects (Curriculum & Instruction)	
005222 Health & Movement Education G	005221 Mathematics Education 1G
005218 Language Education 1G	005223 Arts Education 1G
005224 Social and Environmental Education G	005220 Science Education G
Professional Experience	
005609 P1GA	005611 P2GA
005610 P1GB	005612 P2GB

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Graduate Diploma in Education : Secondary Teaching (455)

This course is offered to graduates who wish to become teachers in secondary schools. It is possible to undertake the course on a part-time basis but students should be aware of timetable constraints and the very extensive commitment to continuous periods of practice teaching in schools which is a requirement of the course.

Course Duration:

1 year full-time or 2 years part-time, maximum 4 semesters.

Admission Requirements:

Applicants must possess a degree from a tertiary institution or an equivalent qualification with major sequences in areas that are relevant to secondary school teaching. These currently include accounting, art, computing, economics, English, LOTE, geography, history, legal studies, mathematics, music, science, social sciences, performing arts, ESL, teacher librarianship and technology education.

Entry to the course is only possible at the beginning of Semester 1 of the University academic year.

Course Requirements:

At least 32 credit points comprising:
24 credit points from a Common Core in Education G
8 credit points from Secondary Teaching Studies G
Professional Experience Subjects

Common Core in Education G:

005077 Education Foundations G
005079 Promoting Positive Learning Environments G
005078 Information Technology & Education G
005081 Responding to Individual Needs in Education G
005082 Diversity in Educational Settings G
005076 Social Context of the Curriculum G

Teaching Studies G:

005080 Secondary Teaching Studies G1
005083 Secondary Teaching Studies G2

Professional Experience:

005093 Professional Experience G1 *(semester 1)*
005094 Professional Experience G2 *(semester 2)*

These teaching studies subjects relate to professional experience in the elected curriculum areas. Each Secondary Teaching Studies G subject has a co-requisite requirement of 25 days of professional experience in secondary schools.

Part-time Study:

The program may be undertaken on a part-time basis but prospective students should note:

a. the program must normally be completed in two years;
b. the preferred part-time sequence is:

   Year 1 Core Education subjects
   Year 2 Secondary Teaching Studies G subjects
c. no provision can be made for classes outside those on the normal University timetable;
d. students who have employment should note that all subjects have requirements involving extensive periods of work in schools;
e. the Secondary Teaching Studies G subjects require students to be in attendance at their assigned schools practising as full-time teachers for *continuous* periods of at least five weeks (25 days) per semester.

Secondary Teaching Studies Specialisations:

Currently the following subject areas are available for prospective secondary teachers depending on student interest and lecturing staff availability:

> Arts (dance, drama, media, music, visual arts or design), computing, English, English as a second language (available only in combination with languages other than English, English or social sciences), languages other than English (LOTE), history, mathematics, sciences (biology, chemistry, earth science, physics), social sciences (including accounting, Australian studies, business studies, economics, geography, law, librarianship, political science, social psychology and sociology).

Professional Experience:

Exemptions will normally *not* be granted from the in-school component of any course subject. This applies especially to the practice of teaching components of the Secondary Teaching Studies G subjects.

Course Advice:

All students must seek the advice of the course convener for approval of their study program.

Intending students please note: Students are advised that there are different requirements in each State and Territory regarding the necessary background to teach in specific subject areas.
If you wish to seek employment as a secondary teacher you are strongly advised to seek advice from the relevant State/Territory on the suitability of your first degree for teaching purposes.

Professional Recognition:

The Graduate Diploma of Education (Secondary) course is fully accredited and recognised as a teaching qualification in most states of Australia.

Course Convener:

Dr Jim Woolnough 5B7 (02) 6201 2259
e-mail: jmw@comedu.canberra.edu.au
Enquiries to School of Teacher Education (02) 6201 5147

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Graduate Diploma in Higher Education (487AA)

On completion of the Diploma students will have developed an understanding of current issues and policies in higher education; have improved their capacity to provide educational leadership in a variety of contexts; know how to initiate, implement and sustain change in tertiary classroom pedagogy (including the virtual classroom); know how to initiate, implement and sustain change in a tertiary education setting at the Division/School level.

Course Duration:

1 semester full-time or equivalent part-time, maximum 4 years.

Admission Requirements:

An undergraduate degree or academic qualifications deemed to be equivalent as determined by the University's Admissions Committee. Because participants in the course are expected to draw upon their own teaching experience and undertake investigations into their teaching practice, it is essential for the participants to be concurrently engaged in some form of university teaching.

Course Structure:

At least 24 credit points from the following subjects:

005141 Action Learning Project G1
005142 Action Learning Project G2
004497 Curricula Design for Flexible Learning G
004498 Teaching & Learning in Higher Education G
005308 Advanced Education Studies 1M
005295 Facilitating Org. Change & Development M
005316 Leadership in Learning Organisations M

Contact:

Centre for the Enhancement of Learning, Teaching and Scholarship (CELTS),
1C29 (02) 6201 5290

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Graduate Diploma in Languages (469AA/AB/AC)

The Division has introduced this full fee paying course, designed for graduates from fields other than Languages other than English (LOTE) and for students who have completed a major in LOTE. It gives the opportunity to non-LOTE students to develop language skills in Chinese, Japanese and Spanish, adding value to and internationalising their degree. Students will acquire language skills that can be used within their professional careers furthering their employment opportunities in Australia or overseas. This course will help LOTE students to develop further their language skills with more advanced study, providing a professional capstone to their undergraduate LOTE studies.

Enquiries:

Associate Professor Michael Sawer 20C14 (02) 6201 5192 (Chinese)
Ms Nicki Bramley 20C31 (02) 6201 2273 (Japanese)
Mr Oscar Florez 20C39 (02) 6201 2074 (Spanish)

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Graduate Diploma in Library and Information Management (163AA)

The programs of education for library and information studies offered by the University are designed to prepare students for professional careers in librarianship, information retrieval, archives, records management, research and related areas. They lead to awards acceptable to employers. Professional recognition of this course is being sought from the Australian Library and Information Association.

The postgraduate course in Library and Information Management leads to the award of either the Graduate Diploma in Library and Information Management or the Master of Library and Information Management. All students first complete the academic requirements for the graduate diploma. Those students who wish to proceed and whose results are at a grade point average of 5 or above (equivalent to credit average), and who have not failed any subject, may proceed to the masters degree. In exceptional circumstances a student not meeting this requirement may seek the Pro Vice-Chancellor's approval to proceed.

Graduate Diploma: 2 semesters (or part-time equivalent)

Masters: 3 semesters (or part-time equivalent), plus Summer School.

Some subjects will be available in distance education mode for students who are unable to attend on campus. However, attendance on campus will be required for a minimum of four subjects. Students are advised that this is a demanding course, and that if they have family, work or other commitments they should consider taking more than the minimum period of time to complete. The maximum period of study is 4 years (Graduate Diploma) and 6 years (Masters).

Admission Requirements:

Applicants must have a degree or comparable award which, in the opinion of the University Admissions Committee, is the equivalent of a degree conferred by a tertiary institution recognised by the University, together with prior tertiary study or significant work experience in the area of information technology.

Familiarity with computing is now essential for work in the library and information management area. Students who undertake this course must have successfully completed a subject of study at tertiary level in computing or information technology within the last three years; or have completed such a subject and be able to demonstrate subsequent experience in this area; or have obtained a computing qualification from the Canberra Institute of Technology or equivalent institution within the past three years; or have obtained such a qualification and be able to demonstrate subsequent experience in this area; or be able to demonstrate that they have obtained at least three years significant experience in this area in a relevant workplace environment.

Course Requirements:

Students must obtain at least 24 credit points for the award of the graduate diploma. Refer to the typical course structure below. These credit points may then be subsumed into the 40 credit points required for the masters degree.

Advanced Standing:

Applicants with a Graduate Diploma in Library and Information Management commenced prior to 1999 at the University of Canberra, or an equivalent qualification from another university, may be granted a maximum of 12 credit points (one semester) of advanced standing in this course.

Course Advice:

Students seeking course advice should contact the course convener.

Course Convener:

Dr Trish Milne 1C114 (02) 6201 2053
e-mail: tam@comedu.canberra.edu.au
School of Information Management and Tourism

Typical Full-time Course Structure:
Graduate Diploma in Library and Information Management

Semester 1	Semester 2
YEAR 1	
005191 Foundations of Information Services PG	005189 Information Retrieval M
005544 Web Delivery of Information G	005192 Supervisory Management M
003569 Cataloguing G	005190 Information Systems Management M

Students who have completed undergraduate or other formal coursework in similar subjects may apply for an exemption and take an alternative approved subject in lieu. They should see the course convener for advice on this.

Part-time Students:

Beginning part-time students undertaking one subject in each semester should enrol in Foundations of Information Services PG in Semester 1. Students undertaking two subjects in each semester should enrol in 005191 Foundations of Information Services PG and either 004329 Cataloguing G or 003569 Network Information Sources G in Semester 1.

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Graduate Diploma in Marketing Communication (555AA)

This two-semester course is designed to meet the increasing need for professional communication programs within the Advertising, Public Relations and Marketing Communication industries. The course is open to graduates of any discipline who have completed the Graduate Certificate in Marketing Communication or equivalent course.

Students gain an understanding of the role of marketing communication in advertising, and public relations, an introductory understanding of contemporary communication theory and research, and the complex relationships of theory to professional Advertising, Public Relations, and Marketing Communication practice. Elective subjects in business and management are available.

Satisfactory completed of the course gives students entry to the Masters in Marketing Communication, a two-semester coursework degree.

Recognition of Prior Learning:

Applicants to the course who do not hold an undergraduate degree but who have significant work experience in the field may be eligible for entry into the course based on prior learning. Contact the Course Convener for details

Course Duration:

1 year full-time or equivalent part-time.

Admission Requirements:

A Bachelors degree or equivalent as approved by the University's Admissions Committee. Applicants holding the Graduate Certificate in Marketing Communication (554AA) will be given advanced standing.

Course Structure:

At least 24 credit points as follows:

(a) 12 credit points from

005388 Marketing Communication Foundations G
004586 Public Relations Strategy G
005394 Advertising Strategy G

(b) 4 credit points from

005390 Marketing Communication Practice G

(c) 8 credit points from

005389 Applied Communication Research G
004575 Copywriting G
002596 Advertising Operations G
003724 Public Relations Practice G
004534 Consumer Behaviour G
003924 Economics for Managers G
003929 Financial Management G
003962 Marketing G
004355 Marketing Law G

Course Convener:
Felix Stravens, Program Director in Advertising/Marketing Communication
1C142 (02) 62 01 2906
e-mail: frs@comedu.canberra.edu.au
School of Professional Communication

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Graduate Diploma in Professional Communication

Specialisation

Course Duration:

1 year full-time or equivalent part-time as resources permit.

Admission Requirements:

A first degree, preferably in a communication, writing or arts related area. Applicants are advised to include samples of their writing with their application and a covering letter explaining the reason for their interest.

Course Requirements:

Satisfactory completion of at least 24 credit points, as follows:

i. one required subject worth 8 credit points:
   004466 Creative Communication PG: Literature and Film
   or subjects as recommended by course convener,
ii. and six further subjects, to total at least 16 credit points.

Professional Writing

002262 Freelance Writing G1
002264 Freelance Writing G2
002273 Scriptwriting G1
002278 Scriptwriting G2
005383 Poetry and the Imagination G or 003481 Writing for Young People G and
either 002279 Scriptwriting Project G
or 002267 Freelance Writing Project G

Course Advice:

Students seeking course advice should contact the course convener.

Course Convener:

Dr Jennifer Webb 9C12A (02) 6201 2321
School of Creative Communication and Culture Studies

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Graduate Diploma in Professional Development Education (488AA)

On completion of this course graduates will have improved their capacity to:

- provide leadership;
- manage resources;
- design and implement processes to maximise organisational learning;
- evaluate and develop staff;
- liaise with government and related organisations and stakeholders;
- plan, monitor and review policies and programs;
- implement change in organisations.

Course Duration:

1 year of full-time or equivalent part-time.

Admission Requirements:

Applicants should hold a degree or equivalent, but not necessarily in this area. Applicants with significant experience may apply for graduate equivalence status.

Course Structure:

The course consists of 24 credit points, comprising the following 4 core subjects and 2 electives chosen from the list below:

005323 Strategy Design and Implementation (or Design and Evaluation of Training Programs for overseas programs) M
005296 Training, Development and Knowledge Transfer M
005294 Managing Human Resources
005295 Facilitating Organisational Change and Development

Electives (choose two):

005316 Leadership in Learning Organisations M
005293 Action Learning project (semester or year long) M
005317 Education Futures and Information Technology M
005327 Education Research Design and Techniques M

Students may substitute one subject from the relevant graduate areas in Education, Management and Communication with the permission of the course convener.

Course Advice:

Students seeking course advice should contact the course convener.

Course Convener:

Dr Frank Sofo 5C25 (02) 6201 5123
School of Professional and Community Education

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Graduate Diploma in Teaching English to Speakers of Other Languages (TESOL) (114AA)

This course may, under certain circumstances, be offered in flexible delivery mode. For further information, students should contact the relevant Divisional Office.

The School of Languages and International Education offers courses to full fee paying international students. Australian students may be accepted into the courses on the same full fee paying basis. The Graduate Diploma course has a practical focus based on an understanding of language and language learning theory.

Students are advised to consult the Description of Subjects section of this Handbook for details of the class contact hours, syllabus and any other requirements of the subjects listed for TESOL courses. They should also check the subject availability section of this Handbook or seek further advice from the Divisions concerned.

Course Duration:

1 year full-time (2 semesters). Entry in Semester 1 of Semester 2.

Course Structure:

Semester 1

005298 Linguistics M
005299 TESOL Methods and Materials 1M
005301 Technology in Language Teaching M

Semester 2

005303 Applied Linguistics M
005302 TESOL Methods and Materials 2M
005300 Language Teaching in Action M

Enquiries:

Enquiries to School of Languages and International Education 20C4 (02) 6201 2077
e-mail: admissions@comedu.canberra.edu.au

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Graduate Diploma in Technology – Enhanced Language Learning (496AA)

On completion of the diploma, students will

- have developed a sound understanding of the methodology of second/foreign language teaching and learning from the perspective of critical theory and other relevant intellectual frameworks
- have developed advanced knowledge of the various technologies appropriate to the teaching and learning of foreign/second languages
- have developed a sound understanding of how to relate modern technology to foreign/second language teaching and learning
- have developed and implemented practical technology-based foreign/second language-learning and teaching systems appropriate to their professional context
- have developed an understanding of the research issues involved in the area of technology – enhanced language-learning and be equipped to pursue a research degree at Master's level.

Course Duration:

1 year full-time, 2 years part-time.

Admission Requirements:

Normally a Bachelor's degree in a relevant discipline as approved by the Head of the School of Languages and international Education in consultation with the coordinator of the award.

Course Structure:

005288 Critical Thinking in Second Language Pedagogy A M
005282 Technology-Enhanced Language – Learning A
005287 TELL Materials and Software Development M
005285 Critical Thinking in Second Language Pedagogy B M
005283 Technology – Enhanced Language-Learning B
005826 TELL Research Project: Dissertation M

Enquiries:

Enquiries to School of Languages and International Education 20C4 (02) 6201 2077
e-mail: admissions@comedu.canberra.edu.au

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Degree of Master of Arts in Communication (by research) (230AA)

The Master of Arts in Communication by Research is a two-year, full-time course designed to equip students with a critical understanding of advanced communication theories and research, and the ability to complete a substantive research project.

The course comprises a preparation year with students completing subjects in communication theory and research design, and a second year devoted to a research project and thesis.

Applicants with a Bachelor of Communication degree (or Communication major) with a credit average will be admitted to the two-year course. Applicants holding an honours degree in Communication will be admitted to the second thesis year. Applicants holding appropriate postgraduate qualifications may be given advanced standing. Applicants may also be admitted with a bachelor degree with a credit average in a Communication cognate discipline.

The School encourages research on communication topics relevant to industry and government.

The course may be completed by part-time study.

Students who complete only the first year of the course may be granted the Graduate Diploma in Communication.>

Course Duration:

2 years full-time or equivalent part-time.

Admission Requirements:

The minimum requirement is a Bachelor of Communication degree (or Communication major) with a credit average for admission to the two-year course.

Applicants holding an honours degree in Communication will be admitted to the thesis research one-year. Applicants may also be admitted with a bachelor degree with a credit average in a Communication cognate discipline.

Applicants holding appropriate postgraduate qualifications may be given advanced standing.

Course Requirements:

005491 Advanced Communication Theory PG (4 credit points)
005492 Advanced Communication Research PG (4 credit points)
005493 Readings in Communication PG (4 credit points)
005494 Communication Research Design PG (12 credit points)
004399 Communication Thesis M (full-time) (24 credit points)
004400 Communication Thesis M (part-time) (24 credit points)

Course Advice:

Students seeking course advice should contact the course convener.

Course Convener:

Associate Professor Christina Slade 9C7 (02) 6201 5732
e-mail: cms@comedu.canberra.edu.au
School of Creative Communication and Culture Studies

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Degree of Master of Arts in Community Education: Counselling (by coursework) (331AA)

This course is designed to meet the needs of people who have postgraduate training in a variety of related social/behavioural science, have community experience and who desire further specialised training in the theory and practice of counselling.

Therefore the course aims to provide professionals, working in a variety of community settings, with counselling skills which will allow them to facilitate problem solving, decision-making, and life-enhancing practices for themselves, other individuals, small groups and organisations. At the end of the program, participants will have expertise in facilitating change through counselling and researching/implementing current methods.

Building on the stated aims of the postgraduate certificates and diplomas in community counselling, specific objectives for the MA Community Education course includes:

- to develop appropriate understanding of research methodology and design including the case study and group experiment and design;
- to develop the ability to analyse data in social, behavioural, health sciences and education research;
- to demonstrate using appropriate methodology and analysis the ability to satisfactorily complete a field study in the area of community education.

Course Duration:

2 years full-time or equivalent part-time.

Admission Requirements:

Admission to the Master of Arts in Community Education course may come from a graduate certificate or diploma in a relevant field. The minimum admission requirements are as follows:

Either

a. possession of a minimum of an accredited three or four year undergraduate degree or an equivalent qualification, with at least two years' approved professional counselling experience or some experience of people development in the public/private sectors or community education area;
or
b. possession of a minimum of an accredited three or four year undergraduate degree or an equivalent qualification, with at least two years' approved professional counselling/adult education experience and coursework in the counselling/adult education areas as part of their undergraduate course.

Course Requirements:

Satisfactory completion of at least 48 credit points from required subjects. Refer to typical course structures below.

Course Advice:

Students seeking course advice should contact the course convener.

Course Convener:

Counselling: Dr Sandi Plummer 5C76 (02) 6201 2484
e-mail: sandip@comedu.canberra.edu.au
School of Professional and Community Education

Typical Course Structure:

24 credit points from the following subjects:

004226 Community Education Thesis AM *or*
004233 Field Study in Counselling AM
005278 Community Field Experience 1M
005411 Community Field Experience 2M
005281 Application of Counselling 1M*
005280 Application of Counselling 2M*
005292 Contemporary Health Promotion M
005540 Health Promotion Program Planning and Evaluation M
005541 Discourses in Health Promotion M
005542 Health Promotion Policy and Politics

*These subjects may be taken on more than once if taking different subject content.

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Degree of Master of Arts in Community Education:

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Degree of Master of Arts (in Information Studies) (by research) (313AA)

At the postgraduate level, students may undertake a Master of Arts degree by research in one of the following areas of specialisation: archival resources, information and records management, information retrieval, library systems and services, or resources and services for young people.

Course Duration:

2 years full-time. Except with the express approval of the University's Higher Degree Committee, no candidate may complete the course in less than 1 year. No candidate may take more than 5 years to complete the course.

Admission Requirements:

The level of attainment required may be met by such qualifications as a graduate diploma in librarianship or a Bachelor's degree with a major in librarianship. Qualifications in information science, educational technology, records management, communication, children's literature or other related disciplines may also meet the requirements. In some cases, bridging subjects may be imposed.

Students who possess the Graduate Diploma of Arts (in Information Studies) or equivalent qualification may proceed directly to the thesis year (Year 2).

Course Requirements:

Satisfactory completion of four subjects as follows:

000094 Research Methods PG
002316 Issues in Information Studies PG
004401 Information Studies Thesis Preparation PG
002251 Information Studies Thesis M (part-time) *or*
002287 Information Studies Thesis M (full-time)

Typical Full-time Course Structure:

Master of Arts (in Information Studies)

Semester 1	Semester 2
YEAR 1	
000094 Research Methods PG	002316 Issues in Information Studies PG
004401 Information Studies Thesis Preparation PG (year-long)	004401 Information Studies Thesis Preparation PG (cont'd)
YEAR 2	
002251 Information Studies Thesis M (part-time) *or*	002251 Information Studies Thesis M (part-time) (cont'd)
002287 Information Studies Thesis M (full-time)	002287 Information Studies Thesis M (full-time) (cont'd)

In addition, Canberra-based students are expected to participate fully in the postgraduate seminar program.

Students who complete Year 1 but who choose not to (or are advised not to) proceed to the thesis year, Year 2, may apply to take out the Graduate Diploma of Arts (in Information Studies).

Course Advice:

Students seeking course advice should contact the course convener.

Course Convener:

Associate Professor Peter Clayton 1C110 (02) 6201 5431
e-mail: prc@comedu.canberra.edu.au
School of Information Management and Tourism

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Degree of Master of Arts in Teaching English to Speakers of Other Languages (24cps) (115AA)

Course Duration:

1 year full-time maximum eight semesters.

Admission Requirements:

In addition to the normal University requirements for admission to a graduate course applicants should have: an undergraduate degree, preferably with a major in Applied Linguistics or a related discipline; and successfully completed the academic requirements of the graduate diploma course in Teaching English to Speakers of Other Languages; or qualifications deemed to be equivalent by the University's Admissions Committee; plus two years relevant experience in teaching English as a foreign language.

Applicants must also have achieved an overall IELTS language test score of 7, with a score of at least 7 in the writing component, or the equivalent score in TOEFL. Applicants from countries where English is the language of instruction are not required to be language tested.

Course Requirements:

At least 24 credit points as set out in (a) and (b).

(a) 20 credit points from the following 5 required subjects:

005305 Discourse Studies M
005304 Grammar and Communication M
005306 Language Tests Design and Production M
005315 TESOL Studies 2M
005309 Advanced Education Studies 2M
and

(b) 4 credit points from one of the following:

005314 TESOL 1M
005308 Advanced Education Studies 1M

Course Enquiries:

Enquiries to School of Languages and International Education 20C4 (02) 6201 2077
e-mail: admissions@comedu.canberra.edu.au

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Degree of Master of Arts in Teaching English to Speakers of Other Languages (24cps) (115AA)

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Degree of Master of Arts in Teaching English to Speakers of Other Languages (48cps) (612AA)

Course Duration:

2 years full-time maximum twelve semesters.

Admission Requirements:

In addition to the normal University requirements for admission to a graduate course applicants should have two years relevant experience in teaching English as a foreign language or hold qualifications deemed to be equivalent by the University's Admissions Committee. Applicants must also have achieved an overall IELTS language test score of 7, with a score of at least 7 in the writing component, or the equivalent score in TOEFL. Applicants from countries where English is the language of instruction are not required to be language tested.

Course Requirements:

At least 48 credit points as set out in (a)

(a) 48 credit points from 12 subjects out of the following:

005303 Applied Linguistics
005300 Language Teaching in Action M
005298 Linguistics M
005301 Technology in Language Teaching M
005299 TESOL Methods and Materials 1M
005302 TESOL Methods and Materials 2M
005309 Advanced Education Studies 2M
005305 Discourse Studies M
005304 Grammar and Communication M
005306 Language Tests Design and Production M
005314 TESOL Studies 1M
005315 TESOL Studies 2M
or any other M level subject approved by the Head of School

Course Enquiries:

Enquiries to School of Languages and International Education 20C4 (02) 6201 2077
e-mail: admissions@comedu.canberra.edu.au

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Degree of Master of Arts in Technology-Enhanced Language Learning (495AA)

On completion of this course, graduates will:

- have developed an advanced understanding of the methodology of second/foreign language teaching and learning in relation to modern technology
- developed significantly their understanding, knowledge and skills in the area of language-teaching and learning with special reference to the use of technology
- made a contribution to the literature on Technology-Enhanced Language-Learning
- become more effective professionals of language-teaching and learning

Duration:

1 year full-time or part-time equivalent, maximum 3 years full-time equivalent part-time.

Admission Requirements:

The Graduate Diploma in Technology-Enhanced Language Learning or qualifications deemed to be equivalent by the University's Admissions Committee.

Course Structure:

At least 48 credit points as set out below:

16 credit points from the following two subjects:

005282 Technology-Enhanced Language Learning A M
005283 Technology-Enhanced Language Learning B M

32 credit points from the following subject:

005284 TELL Research Thesis M

Enquiries:

Enquiries to School of Languages and International Education 20C4 (02) 6201 2077
e-mail: admissions@comedu.canberra.edu.au

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Degree of Master of Arts in Technology-Enhanced Language Learning (495AA)

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Degree of Master of Arts in Tourism (by research) (327AA)

The aim of the course is to provide applicants who have an appropriate educational background with an opportunity to pursue research at masters degree level in a specialised area of tourism studies.

Course Duration:

Two years full-time, or the equivalent part-time. The course intake is restricted to Semester 1.

Admission Requirements:

At least a Bachelor's degree in Tourism (or with a major in Tourism), or a Bachelor's degree in a cognate area, with at least a credit average.

Course Requirements:

The course comprises coursework in contemporary issues in tourism studies and regional tourism development, and research by dissertation and thesis in a specialised area of tourism and leisure studies. Areas of tourism studies in which theses can be undertaken include alpine tourism, Australasian tourism studies, convention and meetings management, cultural and heritage tourism, nature-based tourism, tourism impact analysis. Further choices are available; details may be obtained from the course convener.

The academic requirements of this course are a total of 48 credit points as follows:

In the preparatory year:

At least 24 credit points from 3 required year-long subjects (24 credit points) as follows:

004528 Contemporary Tourism Issues M (8 credit points)
004529 Regional Tourism Development M (8 credit points)
004530 Tourism Studies Masters Thesis Proposal M (8 credit points)

In the second year:

At least 24 credit points from the required subject 004532 Tourism Studies Masters Thesis M (full-time) (24 credit points), or 004531 Tourism Studies Masters Thesis M (part-time) (24 credit points).

Course Advice:

Intending students are advised to consult the course convener in the first instance.

Course Convener:

Professor Trevor Mules 13139A (02) 6201 5016
School of Information Management and Tourism

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Degree of Master of Arts in Tourism (by research) (327AA)

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Degree of Master of Education Courses

The degree of Master of Education is a course for graduates who have some professional experience in education. There are three ways of undertaking the course.

Areas of Focus:

Currently the Master of Education has four special areas of focus, namely curriculum studies, education administration, health education and special eduction. Each area generates a number of coursework subjects. In addition, the program provides opportunities for further study and/or specialisation in other areas taught within the Division, as for example, arts education, mathematics education, science and technology education, second and foreign language studies, language and literacy studies, early childhood education and computers and education.

Course Duration:

Minimum:

- by thesis or by coursework/thesis: 2 years full-time or its equivalent in part-time study although the granting of advanced standing may reduce the minimum duration to not less than 1 year of full-time study or its part-time equivalent.
- by coursework: 1 year full-time or its equivalent in part-time study.

Maximum:

3 years full-time or its part-time equivalent.

Admission Requirements:

Applicants should hold:

a. the degree of Bachelor of Education, or a qualification deemed equivalent by the University's Admissions Committee; *or*
b. a first degree and a Graduate Diploma in Education, or a graduate teaching qualification deemed equivalent by the University's Admissions Committee; *or*
c. qualifications deemed to be equivalent to the above by the University's Admissions Committee and experience which indicates a strong possibility of success. However, in this case, applicants should note that the Master of Education is not a recognised teaching qualification.

Preferred applicants will have current professional experience in the area they nominate.

Conditional Admission to the Course:

In special circumstances a candidate may be admitted to conditional candidature. Candidates so admitted shall be required to undertake such subjects or studies as may be determined by Academic Board. Satisfactory completion of such studies may or may not be credited towards the degree.

Status for Previous Studies:

For the Master of Education by research (Thesis type 2 pathway): up to 12 credit points of coursework status may be awarded to a student who, prior to enrolment in the Master of Education, has completed at another institution masters level studies which are deemed equivalent in content and standard to subjects of the Master of Education program.

Course Convener:

Carole Kayrooz 5C69 (02) 6201 2940
e-mail: carolek@comedu.canberra.edu.au

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Degree of Master of Education (Honours) (by thesis or by coursework/thesis) (481AA)

Award:

The award for the research pathway for the Master of Education will be Master of Education with Honours.

Course Requirements:

By Thesis Type 1 (thesis alone, 48 credit points)

Candidature by thesis alone is dependent upon the Master of Education Committee's acceptance of a thesis proposal submitted by the applicant. The applicant will need to have demonstrated to the Committee a capacity for research at an advanced postgraduate level and have an academic record deemed by the Committee to be of sufficient standard to proceed by thesis alone. Applicants who wish to proceed by Thesis Type 1 will be expected to possess an Honours Bachelor's degree or equivalent and must submit with their application a preliminary thesis proposal and evidence that a member of academic staff in the Division of Communication and Education has agreed to supervise their research.

Thesis alone students need to enrol in either 000500 Master of Education Thesis Type 1 (part-time) or in 002825 Master of Education Thesis Type 1 (full-time). The thesis shall comprise advanced study and research embodying an original investigation of a topic falling within one of the fields of study in education for which the Master of Education degree has been accredited. There will be two supervisors, as required by the University's Higher Degrees Committee. The supervisors shall report on the progress of the student at the end of each semester. The thesis will be examined by two examiners external to the University.

By Thesis Type 2

During the initial on-campus period of study, the candidate is required:

a. to complete and pass two coursework subjects of 6 credit points each related to his/her interests and chosen from the specialisations available after consultation with his/her adviser
and
b. to complete and pass the 12 credit points year long subject 004403 Master of Education Thesis Preparation M : FT.

During the second part of the student's candidature, the candidate is required to complete a significant piece of work in the form of a thesis (Thesis Type 2 for 24 credit points) which will be assessed by two examiners external to the University. Thesis Type 2 candidates enrol in either 001755 Master of Education Thesis Type 2 (part-time) or 002826 Master of Education Thesis Type 2 (full-time).

In each year of candidature the academic progress of each candidate shall be reviewed. If progress has been unsatisfactory, a candidate may be directed to discontinue his/her course.

Note: It is possible to begin the Master of Education course in this Thesis Type 2 pathway and, on the attainment of particularly good results in one or two subjects, apply to be considered for candidature by thesis alone. Candidates should be aware, however, that this could have HECS implications.

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Degree of Master of Education (Honours) (by thesis or by coursework/thesis) (481AA)

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Degree of Master of Education (by coursework) (490AA)

This course is offered to enable educators in diverse settings to develop advanced understanding, knowledge and skills in educational policy and practice; to investigate a substantial problem in their professional practice; and to share their investigation with professional colleagues, thereby becoming more effective professionals in education.

Course Duration:

Minimum: one year full-time or its equivalent in part-time.
Maximum: two years full-time or its part-time equivalent.

Admission Requirements:

Applicants should hold:

a. the degree of Bachelor of Education, or a qualification deemed equivalent by the University's Admissions Committee; or
b. a first degree and a Graduate Diploma in Education, or a graduate teaching qualification deemed equivalent by the University's Admissions Committee; or
c. qualifications deemed to be equivalent to the above by the University's Admissions Committee. Preferred applicants will have had at least two years of relevant professional experience

Applicants should note that the Master of Education is not a recognised teaching qualification. It should also be noted that the Master of Education by coursework might not be accepted as an appropriate prerequisite for admission to a research based PhD course (but may be appropriate for entry for a Professional Doctorate course).

Course Requirements:

Students are required to successfully complete four 4 credit point subjects (M level) and the 8 credit point subject 005290 Professional Study in Education M. With permission students may undertake two 4 credit point subjects in lieu of the Professional Study.

Course Structure:

Each student will propose a program of subjects and justify their selection in terms of its relevance to the student's professional aspirations, plans and development. These subjects will be chosen from specified Master of Education subjects; subjects in other Education Postgraduate courses; Master of Education Summer and Winter Schools; and subjects offered in other postgraduate courses of the university. Specified Master of Education subjects include

005311 Investigating Curriculum and Its Context M and 005310 Reflection on Educational Practice (M).

The program proposal will be examined by the Master of Education Committee, and if necessary modified, before approval will be given.

The Professional Study in Education will be a capstone subject and will provide the opportunity for students to focus and integrate their coursework learning on an area of their professional practice. Students choosing the six subject option will be required to justify why that particular choice is more appropriate to them.

It is proposed that a large proportion of the available subjects for this course will be available flexibly, either in intensive delivery form during Summer and Winter Schools or through the internet. The Professional Study can be supervised at a distance.

Course Convener:

Associate Professor Anne Campbell 5B4 (02) 6201 2490
e-mail: annec@comedu.canberra.edu.au
School of Teacher Education

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Degree of Master of Education (Community Health Promotion) (by coursework) (605AA)

On successful completion of this course graduates will have: an understanding of the history and nature of health promotion in its socio-cultural contexts; skills in planning, implementing and evaluating health promotion programs; and an understanding of the concepts and methods of epidemiology and health research a comprehensive understanding of health promotion theories, policy and practices an integral (holistic) vision of health and its promotion; investigated a substantial problem in a health promotion area and shared the results of their investigation with professional colleagues; developed a critique of the range of approaches to health promotion, planning and evaluation.

Duration:

1 year full time – 2 semesters, or equivalent part time (maximum 3 years)

Admission Requirements:

A four year undergraduate degree in Community Education or related area, plus at least two years of relevant work experience (as determined by the course committee) or academic qualifications deemed equivalent. The Graduate Certificate and Graduate Diploma in Community Health Promotion are subsumable within this course.

Course Structure:

Option 1 – For students with Graduate Diploma (Community Health Promotion) the following applies:

16 credit points from the subjects listed below
005512 Influences on Nutritional Change
004761 Health Care and the Law (M)
005511 Nutrition and Health (PG)
005390 Marketing Communication Practice (G)
003556 Facilitating Change in Organisations/Systems

Two subjects from the National Centre for Epidemiology and Population Health (NCEPH) via cross institutional studies at ANU.
Plus
005290 Professional Study in Education M

OR

Option 2 – For students entering with an approved four-year undergraduate degree the following applies:

Semester 1	Semester 2
005292 Contemporary Health Promotion	005290 Professional Study in Education M
005291 Health Promotion Program Planning and Evaluation	005289 Discourses in Health Promotion M *or* 005291 Health Promotion Policy and Politics M
003031 Epidemiology and Health Statistics	

Course Advice:

Students requiring course advice are invited to contact the Course convener.

Course Convener:

Dr Katja Mikhailovich 5C7 (02) 6201 2446
School of Professional and Community Education

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Degree of Master of Education (Community Health Promotion) (by coursework) (605AA)

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Degree of Master of Education (Health Promotion) (by research) (493AB)

On successful completion of this course graduates will have developed their understanding, knowledge and skills in research in health promotion and community education; developed their ability to analyse research in social, behavioural health, counselling, and educational areas; demonstrated the ability to complete a research study in the area of health promotion using appropriate methodology and analysis; and become more effective professionals in health promotion and related areas

Duration:

2 years full-time or equivalent part time

Admission Requirements:

A four year undergraduate degree in Community Education or related area plus at least two years of relevant work experience (as determined by the course committee) or academic qualifications deemed equivalent. The Graduate Certificate and Graduate Diploma in Community Health Promotion are subsumable within this course. To be admitted to this course, applicants must have demonstrated in their prior studies that they have the potential to complete a significant piece of research and write a thesis.

Course Structure:

The course is to be completed by either 48 cp of research (Thesis Type 1) **or** by combining 12 credit points of course work from the following subjects with 36 cps of research (Thesis Type 2).

Thesis Type 2 Option 1:

Semester 1
005326 Education Research Methodologies M
005327 Education Research and Design Techniques

Semester 2
005328 Education Research Project M

OR

Thesis Type 2 Option 2:

Two research subjects from National Centre for Epidemiology and Population Health (NCEPH) via cross institutional studies at ANU

During the second part of the student's candidature the candidate is required to complete a significant piece of work in the form of a thesis, which will be assessed by two examiners external to the university.

Thesis Type 1 students enrol in either 000500 Master of Education Thesis Type 1 (part-time) or in 002825 Master of Education Thesis Type 1 (full-time).

Thesis Type 2 students enrol in either 001755 Master of education Thesis Type 2 (part-time) or 002826 Master of Education Thesis Type 2 (full time).

Course Advice:

Students requiring course advice are invited to contact the Course convener.

Course Convener:

Dr Katja Mikhailovich 5C7 (02) 6201 2446
School of Professional and Community Education

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Degree of Master of Education (Counselling Research) (by research) (491AA)

On successful completion of this course graduate will have:

- developed their understanding, knowledge and skills in research in counselling and education
- developed their ability to analyse research in social, behavioural health, counselling, and educational areas
- demonstrated the ability to complete a research study in the area of counselling using appropriate methodology and analysis
- become more effective professionals in counselling and education

Course Duration:

2 years full-time or equivalent part-time, maximum three years full-time or part-time equivalent.

Admission Requirements:

Four years academic standing in a field related to counselling, or academic qualifications deemed to be equivalent by the University's Admissions Committee, plus a minimum of two years of professional experience in counselling or a related field.

Course Structure:

At least 48 credit points as set out below:

12 credit points from the following three subjects:
005276 Introduction to Counselling Theory M
005277 Introduction to Counselling Skills M
005281 Applications of Counselling 1 M

36 credit points from the following two subjects:

005321 Community Education Thesis A M
005322 Community Education Thesis B M

Enquiries:

School of Professional and Community Education 5C3 (02) 6201 2244

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Degree of Master of Education (Counselling Research) (by research) (491AA)

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Degree of Master of Educational Leadership (486AA)

Upon successful completion of this course graduates will have the capacity to:

- provide educational leadership
- manage educational resources
- design organisational processes to maximise student learning
- evaluate and develop teaching staff
- liaise with government and related educational communities/organisations and stakeholders
- plan, monitor and review educational policies and programs
- implement change in educational organisations.

Course Duration:

Maximum study period: 1 year full-time or equivalent part-time.

Admission Requirements:

Four years academic standing in education through: a four year Bachelor of Education, or a Bachelor's degree plus honours in a field of education, or a first degree and graduate diploma in a field of education, or qualifications deemed to be equivalent by the University's Admissions Committee.

Course Requirements:

At least 24 credit points comprising:

8 credit points from the following two subjects:
005316 Leadership in Learning Organisations M
005317 Educational Futures & Info Tech M

16 credit points from the following subjects:

005319 Educational Effectiveness and Evaluation M
005320 Educational Policy and Planning M
005295 Facilitating Organisational Change and Development M
005318 Professional Development in Ed Orgs M
005323 Strategy Design and Implementation M
or other 4 credit point M level subjects as approved by Course Convener.

Course Advice:

Students seeking course advice should contact the course convener.

Course Convener:

Enquiries to:
John Collard 5C26 (02) 6201 2386
Carole Kayrooz 5C69 (02) 6201 2940

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Degree of Master of Human Resource Development (497AA)

Upon completion of this course graduates will have improved their capacity to:

- provide leadership;
- manage resources;
- design and implement processes to maximise organisational learning;
- evaluate and develop staff;
- liaise with government and related organisations and stakeholders;
- plan, monitor and review policies and programs;
- implement change in organisations;
- design a research thesis;
- carry out and write-up a major piece of research.

Course Duration:

Maximum study period: 2 years full-time or equivalent part-time.

Admission Requirements:

Normally a Bachelor's degree, or a Bachelor's degree with Honours, or Bachelor's degree plus Graduate Certificate/Diploma with at least two years work experience in adult education and access to a work place setting for the coursework components of the course.

Course Requirements:

At least 48 credit points, comprising four subjects (16 credit points) and the 32 credit point Thesis (HRD) (005297) 32 credit point subject is compulsory.

Four subjects from the following:

005323 Strategy Design and Implementation (or Design and Evaluation of Training programs for overseas programs) M
005296 Training, Development and Knowledge Transfer M
005294 Managing Human Resources M
005295 Facilitating Organisational Change and Development M
005316 Leadership in Learning Organisations M
005293 Action Learning Project M

Course Advice:

Students seeking course advice should contact the course convener.

Course Convener:

Dr Frank Sofo 5C25 (02) 6201 5123

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Degree of Master of Internet Communication (by coursework) (629AA)

This course is suitable for middle and senior managers who are responsible for the creation and design of organisations' intranet and Internet websites and for the related management issues of determining and meeting clients' needs through an electronic environment.

Graduates of this course will be able to create and manage websites; understand informational and aesthetic requirements of multimedia graphics; create multimedia graphics, both still and animated; design graphical interfaces and navigational elements; and create web-based documents. To effectively management websites, graduates of this course will be able to develop and implement an effective marketing communication plan; create and lead an online delivery team in effective solution, resource management, and risk analysis; determine clients' information and communication needs; create strategies for delivering these in an electronic environment.

Course Duration:

2 semesters full-time; 4 semesters part-time; maximum 6 semesters. This course is offered fully online.

Assumed Knowledge:

It is assumed that students can demonstrate foundation skills and knowledge of computing, including the use of common software packages and the ability to access the Internet, use email packages and file transfer protocol.

Course Requirements:

24 credit points at least 16 credit points from the following six subjects;

005696 Multimedia Graphics M
005697 Interactive Writing M
005698 Marketing Communication Management M
005699 Web Design and Delivery M
005708 Issues in Online Management M
005701 Information Analysis and Retrieval M

The remaining 8 credit points may be taken from the above list of subjects or from the following specified list of approved subjects. Course advice and approval is required from the course convener and approval to undertake the particular subject is required from the subject convener. Not all subjects in the list below are offered online and off campus.

Knowledge Management emphasis

005362 Knowledge Management in Organisations M
005704 Knowledge Management Leadership M
005703 Knowledge Management Processes M
005705 Knowledge Management for eBusiness M

Information Technology emphasis

004333 Useability Testing and Information Design Process M
004337Issues in the Design of Human-computer Interfaces M

Marketing Communication emphasis

004583 Marketing Communication Strategy M
004584 Marketing Communication Theory M

Course Convener:

Enquiries to Ros Raward 1C106 (02) 6201 2670
Email: rab@comedu.canberra.edu.au

Typical Study Program
Master of Internet Communication (coursework)

Semester 1	Semester 2
Full-time	
YEAR 1	
005696 Multimedia Graphics M	005699 Web Design and Delivery M
005697 Interactive Writing M	005708 Issues in Online Management M
005698 Marketing Communication Management M	005701 Info Analysis and Retrieval M
Part-time	
Year 1	
005696 Multimedia Graphics M	005699 Web Design and Delivery M
005697 Interactive Writing M	005708 Issues in Online Management M
Year 2	
005698 Marketing Communication Management M	005701 Info Analysis and Retrieval M

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Degree of Master of Knowledge Management (630AA)

This program is for those who seek a professional qualification in knowledge management. Intellectual capital is a corporate asset that organisations now seek to leverage that resource to best effect. They need middle and senior managers with the qualifications and capability to advise on and implement that process.

Course Duration:

2 semesters full-time; 4 semesters part-time; maximum: 6 semester

Assumed Knowledge:

Familiarity with computing is now essential for work in the information and knowledge area. Students who undertake this course must have successfully completed a subject of study at tertiary level in computing or information technology within the last three years; or have completed such a subject and be able to demonstrate subsequent experience in this area; or have obtained a computing qualification; or have obtained such a qualification and be able to demonstrate subsequent experience in this area; or be able to demonstrate that they have obtained at least three years significant experience in this area in a relevant workplace environment.

Students should also be aware of the role of communication in organisational settings and be aware of the application of communication management in organisations.

Course Requirements:

16 credit points of the following required subjects

005702 Knowledge Management Principles M
005703 Knowledge Management Processes M
005706 Knowledge Management Systems M
005704 Knowledge Management Leadership M

Plus 8 credit points from the following subject choices

005705 Knowledge Management for eBusiness M
005707 Advanced Knowledge Management Systems M
005189 Information Retrieval M
005701 Information Analysis & Retrieval M
005708 Issues in Online Management M
or other relevant subjects at M level with approval of the Course Convener.

Course Convener:

Dr Trish Milne 1C114 (20) 6201 2053
email: tam@comedu.canberra.edu.au

Typical Full-time Course Structure: Master of Knowledge Management

Semester 1	Semester 2
005702 Knowledge Management Principles M	005704 Knowledge Management Leadership M
005703 Knowledge Management Processes M	*Choice of Two:*
005706 Knowledge Management Systems M	005705 Knowledge Management for Business M
	005707 Advanced Knowledge Management Systems M
	005189 Information Retrieval M
	005701 Information Analysis & Retrieval M
	005708 Issues in Online Management M
	OR other approved subject at M level

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Degree of Master of Library and Information Management (by coursework) (458AA)

Refer to the Graduate Diploma in Library and Information Management (163AA) for details of admission requirements and other information.

Course Requirements:

At least 40 credit points, including 24 credit points from the Graduate Diploma in Library and Information Management. Refer to the course structure below for the subjects required for the masters degree course, following completion of the Graduate Diploma in Library & Information:

005186 Research Methods in Information Studies M
005187 Professional Practice M
005185 Information Study M

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Degree of Master of Marketing Communication (by coursework) (348AA)

The two-semester Masters course focuses on the theory and practice of Marketing Communication, and Advertising and Public Relations.

Students gain a thorough understanding of the role of Marketing Communication in Advertising, and Public Relations, and applied knowledge of contemporary communication theory and research.

Course Duration:

1 year full-time or equivalent part-time.

Admission Requirements:

Admission to the course requires an undergraduate degree and a Graduate Diploma in Marketing Communication or equivalent study, or an honours degree in Communication or equivalent study.

Recognition of Prior Learning:

Consideration will be given to applicants who have completed a three-year degree in a relevant discipline, and who have more than two years professional experience. Applicants need to demonstrate that the professional experience or professional industry credentials have provided the knowledge, skills and analytical attributes of those acquired in completing the Graduate Diploma in Marketing Communication. See course convener for details.

Course Requirements:

24 credit points from the following subjects:

004584 Marketing Communication Theory M (4 credit points)
004583 Marketing Communication Strategy M (4 credit points)
004581 Marketing Communication Research M (4 credit points), or
004582 Marketing Communication Research Project M (8 credit points; two semesters)
004576 Integrated Communication Campaigns M (4 credit points)
004577 International Marketing Communication M (4 credit points)
005391 Marketing Communication Seminar M (4 credit points), or
004582 Marketing Communication Research Project M (8 credit points - continued)

Students, who through previous studies and professional experience, have demonstrated excellent knowledge of marketing communication practice, may be permitted to complete

004582 Marketing Communication Research Project M (8 credit points)

in place of

Marketing Communication Strategy M and Marketing Communication Seminar M.

Course Convener:

Felix Stravens, Program Director in Advertising/Marketing Communication
1C142 (02) 62 01 2906
email: frs@comedu.canberra.edu.au
School of Professional Communication

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Degree of Master of Tourism Management (613AA)

The course will provide graduates who either are at present, or who seek to become, professionals in the tourism industry with the skills needed for the sustainable management of tourism products, resources, and infrastructure. A core of skills in sustainable tourism is combined with elective skills in specialised areas that are a feature of modern tourism management. Graduates of this course will be equipped to manage organisations and assets in tourism in either the private sector or the public sector. Emphasis is on the acquisition of skills needed to manage resources in a systems approach such as to ensure the economic, social and environmental sustainability of the tourism industry.

Graduates will be equipped to manage tourism attractions, cultural and natural resources, tourist information offices, tourism strategic development plans, and tourism businesses.

Course Duration:

1 year full-time; 1.5 years part-time

Admission Requirements:

Admission is normally on the basis of the completion of one of the following:

- a four year undergraduate degree in a relevant field
- an Honours degree in a relevant field;
- a graduate diploma in a relevant field;
- a three year undergraduate degree with a major in a relevant field and at least two year relevant work experience, or academic qualifications deemed equivalent; or
- academic qualifications deemed to be equivalent by the University's Admissions Committee.

Admission will also be considered based on various combinations of study, for learning gained from work experience, learning gained from non-credentialed courses, and learning from life as formally set out in the University's Policy Advice on RPL of Applicants.

Course Convener:

Professor Trevor Mules, 1C167 (02) 6201 5016: email: tjm@comedu.canberra.edu.au

Typical Full-time Course Structure

Master of Tourism Management

Semester 1	Semester 2
YEAR 1	**YEAR 1**
005709 Tourism Systems M	005711 Sustainable Tourism Impact Management M
005710 Managing Tourism Dynamics M	005712 Tourism Operations and Strategy M
Elective Drawn from level M subjects	Elective drawn from level M subjects

Typical Part-time Course Structure

Master of Tourism Management

Semester 1	Semester 2
YEAR 1	**YEAR 1**
005709 Tourism Dynamics M	005710 Managing Tourism Dynamics M
Elective drawn from level M subject	005711 Sustainable Tourism Impact Management M
YEAR 2	
005712 Tourism Operations and Strategy M	
Elective drawn from level M subjects	

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Degree of Master of Tourism Management (613AA)

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Degree of Doctor of Education (352AA)

This professional doctorate in Education seeks to provide opportunities for advanced study and reflection on practice in the fields of adult education, higher education, community education, counselling, health education, human resource development, educational administration, special education, teacher and school education, international education (including TESOL and LOTE) and related areas. Such opportunities are to be provided for educators in these professions who will be able to draw on and extend their professional expertise.

The course intends to promote the following outcomes:

- higher levels of efficiency for those people directly involved in the leadership, management, design, operation and future development of education both in Australia and in overseas countries;
- improved and broadened professional competence among course participants through specialised course work which considers the theoretical underpinnings of practice, and particularly through research which may be related to their professional settings and educational responsibilities;
- closer links and associations between the University and the senior professionals in all educational settings, both in Australia and abroad, and thereby to optimise the contribution that this University can make to the various fields and practices of education;
- significant contribution to their professional practice in the field through the application of appropriate research methodology by course participants.

Course Duration:

Standard duration of the Doctor of Education course is normally 3 years full-time study or equivalent part-time study.

Admission Requirements:

Applicants for admission to the Doctor of Education course will have to satisfy the following admission requirements:

- hold a Master of Education or an equivalent qualification in a relevant professional field. Applicants would be expected to have achieved the equivalent of at least a credit average in their previous postgraduate program;
- five years of professional practice in a relevant professional field;
- evidence of capacity for specialised coursework and research at the doctoral level and relevant professional development;
- experience in undertaking and successfully completing research;
- evidence of superior professional performance based on specific performance criteria supported by relevant referee's reports;
- capacity to identify an area of research that is deemed by the committee to be appropriate to the thesis component of the course.

Conditional Admission:

In special circumstances the candidate may be admitted to conditional candidature. Candidates so admitted shall be required to undertake a bridging program.

Academic Requirements:

At least 72 credit points as follows:

Part A: Coursework 24 credit points.

The completion of two Doctoral Studies elective subjects chosen from:

004594 Studies in Educational Policy M
004595 Studies in Educational Theory/Practice M
004596 Studies in Learning & Instruction M

Subjects in Part A must be satisfactorily completed before entry is permitted to the thesis research component, Part B.

Part B: Thesis Research 48 credit points.

Either
004593 Edu Professional Doct Thesis Prep D : PT
or
004592 Edu Professional Doct Thesis Prep D : FT (including study of a range of relevant research methodologies and development and examination of thesis proposal) 12 credit points,

plus
004590 Educ Professional Doctoral Thesis D : FT
or
004591 Edu Professional Doctoral Thesis D : PT 36 credit points.

Thesis work consists of two linked stages – the development of a theoretical framework and methodology; and information gathering, analysis and presentation of results.

Course Convener:

Professor Marie Brennan 5B5 (02) 6201 2471; Fax (02) 6201 5065
email: marieb@comedu.canberra.edu.au
School of Teacher Education

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Degree of Doctor of Education (352AA)

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Degree of Doctor of Philosophy (246AA)

Communication Specialisation

The areas which potentially offer supervision are:

- communication and culture
- communication history
- communication policy
- communication theory
- comparative communication
- communication language and literature
- communication and technology
- development communication
- environmental and risk communication
- epistemological issues in communication
- intercultural communication
- international communication
- mass communication
- organisational communication
- political communication.

Course Duration:

Minimum candidature is 3 years of full-time study (or 2 years full-time subject to the granting of status) and a maximum of 5 years of full-time study.

Admission Requirements:

Entry requirements for the PhD are an honours degree at first class or 2A level, or a masters degree, or a postgraduate diploma with average results of at least credit level. These qualifications must be in communication or a closely related discipline.
Candidates (particularly those from cognate disciplines) may be required to undertake bridging studies before commencing the PhD thesis. Note that such bridging studies cannot count towards the PhD.

Course Requirements:

The degree is by thesis alone, with enrolment in the subject 004096 Doctoral Thesis in Communication D (full-time), or 004097 Doctoral Thesis in Communication D (part-time).
Intending applicants should discuss their proposal in the first instance with Associate Professor Christina Slade, telephone (02) 6201 5732.

Course Convener:

Associate Professor Christina Slade 1C139 (02) 6201 5732
School of Professional Communication

Information Studies Specialisation

The areas of information studies in which the degree may be pursued are:

- archival resources
- information and records management
- information retrieval
- library systems and services
- resources and services for young people.

Course Duration:

Minimum candidature is 3 years of full-time study or 2 years (subject to the granting of status) and a maximum of 5 years of full-time study.

Admission Requirements:

Entry requirements for the PhD are an honours degree at first class or 2A level, or a masters degree, or a postgraduate diploma with average results of at least credit level. These qualifications must be in information studies or a closely related discipline.

Candidates (particularly those from cognate disciplines) may be required to undertake bridging studies before commencing the PhD thesis. Note that such bridging studies cannot count towards the PhD.

Course Requirements:

The degree is by thesis alone, with enrolment in the subject

004093 Doctoral Thesis in Information Studies D (full-time), or 004092 Doctoral Thesis in Information Studies D (part-time).

Course Advice:

Intending candidates should contact the course convener for further information and to discuss their proposal.

Course Convener:

Dr Peter Clayton 1C110 (02) 6201 5431
e-mail: prc@comedu.canberra.edu.au
School of Information Management and Tourism

Tourism and Leisure Studies Specialisation

Areas in which supervision may be offered include:

- Australasian and Pacific Rim tourism and leisure studies
- cultural and heritage tourism
- event management, planning and marketing
- globalisation of leisure and tourism
- historical aspects of tourism and leisure
- media and leisure
- sustainable tourism
- tourism and hospitality management
- tourism and hospitality marketing
- tourism impact analysis
- tourism and leisure planning and policy analysis
- visitor management

Course Duration:

Minimum candidature is 3 years of full-time study (or 2 years full-time subject to the granting of status) and a maximum of 5 years of full-time study. The duration of the course for part-time students will be proportionately longer.

Admission Requirements:

Entry requirements for the PhD are an honours degree at first class or 2A level, or a masters degree, or a postgraduate diploma with average results of at least a credit level. These qualifications must be in tourism or leisure studies or a cognate discipline.

Candidates (particularly those from cognate disciplines) may be required to undertake bridging studies before commencing the PhD thesis. Note that such bridging studies cannot count towards the PhD.

Course Requirements:

The degree is by thesis alone, with enrolment in the subject 004096 Doctoral Thesis in Communication D (full-time) (72 credit points), or 004097 Doctoral Thesis in Communication D (part-time) (72 credit points).

Course Advice:

Intending applicants should discuss their proposal in the first instance with Ms Josette Wells 1C112 (02) 6201 2492

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Degree of Doctor of Philosophy (Education)(208AA)

The degree of Doctor of Philosophy in the field of Education involves candidates in a program of research requiring the presentation of a doctoral thesis which should provide evidence of the candidate's ability to conceive, execute and report on a scholarly piece of research in advanced theory or students practice.

The objectives of the course are

a. to promote and provide a means of high levels of education, research and development for those people directly involved in the design, operation and future development of Australian education.
b. to provide a program of research suitable for teachers, administrators and officers in related fields of education.

Period of Candidature:

The duration of the course for full-time candidates will normally be 3 years. The duration of the course for part-time students will be proportionately longer. The maximum period of study for the course for a full-time student will be 5 years, and 8 years for a part-time candidate, subject to satisfactory academic progress.

Admission Requirements:

Intending candidates should make an application to the Division for admission to the course by completing a PhD application form which is available from the Graduate Office, Administrative Officer, 1C151 (02) 6201 5407.

Applicants should submit with their application a thesis proposal and an outline of their proposed area of research as explained in the Doctor of Philosophy application form. Prior to selection, applicants should be prepared to attend an interview with the Higher Degrees Committee, at which they will be expected to further define the nature of the problems they propose to investigate and demonstrate their competence to undertake doctoral research in that field of education.

Course Requirements:

The doctoral thesis should demonstrate that the candidate has academic and technical competence in the field and has done research of an original and independent character. The thesis must add to or modify what was previously known, and present significant original analysis of the subject based upon investigation.

Enrolment:

Candidates must enrol in the subject 001257 Education Doctoral Thesis D (part-time) or 001258 Education Doctoral Thesis D (full).

Course Convener:

Dr Katja Michailovich 5C7 (02) 6201 2446
School of Teacher Education

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Degree of Doctor of Philosophy (208AA)

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Information for Students

Definition of University Terms

Academic Requirements means the matters relating to a course that a student, admitted to the course, is required to successfully complete in order to qualify for the grant of an award. This includes:

a. any bridging requirements;
b. subjects of study that a student is required to pass; and
c. any other requirements (of an academic nature or not) the student is required to complete.

Advanced Standing is the recognition, by the University, of prior studies undertaken by a student that may satisfy part of the academic requirements of a course in which the student is enrolled.

Approved Study Program also called Course Approval means a pattern of subjects that has been approved by the Pro Vice-Chancellor of the appropriate Division as satisfying the academic requirements of a course. Approved study programs are used by students to plan the structure of their course, including elective subjects and their future enrolment.

Assessment Grades
See section on Notification of Results of Assessment.

Award means a degree of doctor, master, graduate diploma, graduate certificate, degree of bachelor or undergraduate diploma that may be awarded by the University under the *Courses and Awards Statute 1979* as amended. The current listing of awards available is shown earlier in this section of the Handbook.

Bridging Requirements means a subject or subjects, test, remedial work, or any similar requirement that a student is required to undertake if the appropriate Pro Vice-Chancellor of the Division thinks fit.

Conditional Progress (sometimes called Conditional Exclusion) refers to students whom a Divisional Academic Committee (formerly Faculty Board) requires to pass certain subject(s) in a certain time in order for them to continue with their course.

Course means a course of study and instruction leading to an award. See the section on the University's academic program in this Handbook for a listing of courses currently available. Courses are undergraduate, graduate or postgraduate.

Credit is advanced standing based on prior studies either undertaken at the University of Canberra or another institution.

Credit Points, in relation to a subject in a course, means the number of points assigned to the subject as an indicator of the amount of work required in that subject. One credit point represents an average workload of four hours per week during the semester including class contact and time spent on other study associated with the subject. Credit points are used in the calculation of the amount of HECS or fees for which students are liable.

Cross-Institutional refers to studies undertaken at one institution to satisfy part of the academic requirements of a course in which the student is currently enrolled at another institution. See 'Concurrent Study at Other Tertiary Institutions' under Enrolments in this section of the Handbook.

Discipline means a field of study in which a number of subjects are offered.

Divisional Warning (formerly Faculty Warning) is a warning issued by a Divisional Academic Committee (formerly Faculty Board of Studies) to a student whose progress is considered to be unsatisfactory. If the Divisional Academic Committee (formerly Faculty Board) believes that the student's academic progress continues to be unsatisfactory it may issue a direction to Show Cause.

Elective Subject means any subject which is listed in the Register.

Enrolment, see 'Finalisation of Enrolment' under Enrolment in this section of the Handbook.

Exclusion, see 'Exclusion from Studies' under Academic Progress in this section of the Handbook.

Exemption is approval from the course convener to substitute other subjects for required subjects in a course of study.

Full-time/Part-time means a student studying at the University is defined as a full-time student for a particular semester if the study program for that semester has an EFTSU value greater than or equal to 0.375. Students with less are defined as part-time. Full-time/Part-time is not a reflection of the time of day classes are held. Please note that Austudy base their eligibility requirements on a student's HECS load and not on the total credit points of the study program.

Grade Point Average is an overall measure of academic achievement for a group of subjects and/or students, in which each subject result is given a grade point value (PX = 3, P = 4, CR = 5, D = 6, HD = 7, N = 0) and these values are averaged over the relevant subjects and/or students. (For details refer to Academic Board Resolution 96/7/24).

Graduate Courses are courses that are graduate in time but not in content, that is, undertaken after a bachelor degree but in a different field of study to the bachelor degree.

Major (a major sequence of subjects) means a set of sequential or related subjects, typically of at least 18 credit points with at least three credit points of at least level 3, and which may be required or approved as part of the academic requirements of a course.

Postgraduate Courses are courses that are graduate in time and content, that is undertaken after a bachelor degree and in the same field of study as the bachelor degree. In some cases appropriate work experience may also be required.

Quota Subject is a subject requiring permission to enrol from a lecturer-in-charge of that subject.

Register means the Register of Courses established under the *Courses of Study Rules 1980* and includes the particulars of each course determined by University Council and descriptions of each subject approved by Academic Board.

Semester means a fifteen week period of instruction including a two week class free period. A three-week period of formal examination sessions follows each semester.

Show Cause is a direction, given by a Divisional Academic Committee (formerly Faculty Board) under the Academic Progress Rules, that a student whose academic progress is found to be unsatisfactory should show cause why he or she should not be excluded from their studies.

Study Program, in relation to a student admitted to a course, means the program in which the student is authorised to undertake the course and may include a program relating to a part only of that course, eg. a semester study program.

Subject means a subject of study entered in the Subject Register and includes a subject of study or the equivalent undertaken by a student at another tertiary institution with the approval of the relevant Divisional Academic Committee (formerly Faculty Board).

Subject Level means the level of difficulty of a subject and includes

D for doctoral level;
M for masters level;
PG for postgraduate level;
G for graduate level; and
H for honours level
1-6 for undergraduate subjects (where 1 represents first year).

Thesis

(a) Masters degree thesis

A masters degree thesis shall

- display a sound knowledge of the field of the thesis including recent contributions to that field; and
- include a substantial critical review of the field.

A masters degree thesis may or may not include an original contribution. There are three types of masters thesis:

- Type 1 Thesis (Masters by Research) involves 100 per cent of the overall credit point value of the degree being devoted to a research project and thesis.
- Type 2 Thesis (Masters by Research) is the result of a Masters by Research course which involves a combination of coursework and thesis where 66 per cent or more of the overall credit point value of the degree is devoted to a research project and thesis.
- Type 3 Thesis (Masters by Coursework) is the result of a Masters by Coursework course which involves a combination of coursework and thesis where the research and thesis, or project component, will comprise less than 66 per cent of the degree program.

(b) PhD Thesis

A PhD thesis involves 100 per cent of the overall credit point value of the degree being devoted to a research project and thesis. A PhD thesis must make a distinct and significant contribution to knowledge or understanding in the area of the research and/or to the application of knowledge to the analysis of problems in the study area; and must afford evidence of originality shown either by the discovery of new facts or by the exercise of independent critical thinking.

(c) Professional Doctorate Thesis

A Professional Doctorate thesis or its equivalent in another medium occupies 66 per cent or more of the overall credit point value of the degree. A professional doctorate thesis or its equivalent in another medium must demonstrate a knowledge and understanding of its area of investigation comparable to a PhD. It must afford evidence of originality shown by creative work, either the discovery of new knowledge or the application of independent critical thinking to an existing body of knowledge. If the creative work is presented in a medium other than a thesis, the candidate shall also provide an explanatory treatise which:

- explains the contextual and theoretical underpinning of the creative work; and
- analyses its content and/or offers reflection on its relevance in professional practice.

Undergraduate Courses are the initial types of tertiary level study and can lead to awards of Diploma and Bachelor.

Variation of Course Requirements is a process whereby students may vary the academic requirements of their course of study with the approval of the appropriate Divisional Academic Committee (formerly Faculty Board of Studies) and notification by a designated person.

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Information for Students

General Information for Students

Advice and Information

Students seeking advice on *academic* matters should approach relevant members of Academic Division staff such as the Executive Officer/Assistant, their course adviser or other designated members of the academic staff.

Advice on various other matters is given in this section of the Handbook and in the Services and Facilities section in the chapter The University.

Student Administration

Information on administrative matters relating to admission procedures, scholarships and prizes, enrolment requirements, HECS and Fee liability, graduate studies, student progress, and graduations is available on the Student Administration homepage or by contacting Student Administration.

Location:	Level B, Building 1
Enquiries:	
Admissions	(02) 6201 2601
Enrolments	(02) 6201 2309
HECS/Course Fees	(02) 6201 5366
Scholarships & Prizes	(02) 6201 2612
Graduate Studies	(02) 6201 2085
Graduation	(02) 62012548
Facsimile:	(02) 6201 5391
e-mail:	stuadmin@ads.canberra.edu.au
website:	http://www.canberra.edu.au/stuadmin/

For the purposes of the Australian Capital Territory's *Freedom of Information Act 1989*, requests for access to documents under the *Freedom of Information Act* should be directed in the first instance to the Secretary of Council.

On-line Student Information System (OSIS)

Students can refer to their personal and academic information held by the University using OSIS.

Notice Boards

Student Administration uses notice board located on level B, in Building 2 and in Student Administration to provide information on subject availability, semester timetable, examination timetable, final subject results of assessment, and other general information.

More comprehensive information on all Student Administration and University matters, including that available from Student Administration notice boards, is available on the University homepage at: http://www.canberra.edu.au

Student e-mail

Student Administration regularly uses student e-mail accounts to broadcast important administrative information to students.

Cancellation of Subjects

The University reserves the right to withdraw a subject of study indicated as available in a particular semester if the number of students enrolled for that subject in that semester is insufficient to justify its presentation, or if other circumstances make effective presentation impracticable.

Cashiers' Office

The Cashiers' Office is located in Room 1B103, Level B of Building 1 in the University Accounts Section (near the Student Administration Enquiries Desk). The normal opening hours are **Monday to Friday 9.00am to 4.30pm**, except for Orientation Week in each semester when the hours are **8.30am to 4.30pm**.

Common Class-Free Period

There will be a common class-free period during semesters, from 12.30pm to 2.30pm each Wednesday. This allows staff and student activities such as cultural events, addresses, public lectures and seminars and similar functions to be held during that time.

Complaints and Grievances

The University encourages students to resolve any difficulties as early as possible by discussion with the other party. If the matter is not resolved, the following procedures apply:

Procedures for review of subject results are described in the section on Academic Progress.
Procedures for complaints about sexual harassment are described later in this section.
All other matters are handled under the Student Grievance Resolution Procedures, copies of which are available from Division offices and Student Administration. Under these procedures, the student may ask the Dean of Students to arrange mediation and if necessary, a formal hearing.

Domestic Animals/Pets

The University does not allow any domestic animals or pets to be brought onto the campus, nor are they permitted in University buildings, vehicles or the student residences.

Human Research and Animal Experimentation Ethics

The University has two Ethics Committees (the Committee for Ethics in Human Research and the Committee for Ethics in Animal Experimentation) which examine and approve proposals for research involving human subjects and experiments that involve the use of vertebrate animals.

All research or teaching programs involving human or animal subjects are required to be approved by the relevant institutional ethics committee. Some subjects enable students to gain experience in animal dissection and experimentation. These experiences are designed to increase students' understanding of animals and their structure and function, and may be optional should a student have reasonable grounds for not wishing to participate in them. Some subjects may require experiments involving animals or research with human subjects for professional training. In that event the subject outline distributed in Week 1 of the semester will describe any such requirements.

Insurance

The University maintains insurance policies to protect itself against a variety of risks.
A summary of the insurance policies, advice on insurance related matters and procedures for making insurance claims are contained in the on-line Insurance manual. The Manual is available at: http://www.canberra.edu.au/corporate/insurance/ Please note that the Manual is restricted to students and staff of the University.
Enquiries: Insurance Manager
Telephone: (02) 6201 2464

Intellectual Property

The University has established a policy to clarify the rights and obligations of the University, its staff and its students with respect to intellectual property. The policy seeks to strike an equitable and workable balance between the rights of originators and the interests of the University. The policy is publicly available on the University network.

Ownership

Enrolled students of the University own the intellectual property created by them in pursuit of their studies but the University may assert an interest where:

- generation of the property has involved substantial use of institutional resources and/or services beyond that which is ordinarily provided to students; or
- generation of the property has resulted from use of pre-existing intellectual property owned by the University; or
- the property forms part of intellectual property generated by a team of staff and students of which the student is directly or indirectly a member; or
- the property has been generated as the result of project-specific funding provided by or obtained by the University.

Where the University asserts an interest under this section ownership will be negotiated on a case by case basis in accord with the principles of the policy.

Where the University makes a claim to ownership of intellectual property generated by students the University will ensure:

- that the claim will not be allowed to interfere with the assessment of the student's academic performance; and
- that the student is treated in accord with the provisions of the policy.

Normally the University would not consider assisting a student to patent an invention or protect intellectual property created by the student unless the student assigns the intellectual property rights to the University in exchange for a proportion of the returns expected from commercialisation of the property.

The Student Association acts as sources of independent advice for students concerning intellectual property matters, and students are advised to seek such independent advice before they agree to undertake activities that may spawn intellectual property.

Security and Lost Property

Mutually convenient arrangements can be made to inspect (for purposes of identification) and to recover lost items. Items will generally be held for a period of six months only. Office hours are from 8.00am to 4.00pm Monday to Friday.

Security All Hours: Telephone: (02) 6201 2222
Security Office: and Lost Property
General Enquiries: Building 1B23, telephone (02) 6201 2050

Orientation Programs

An integral part of the introduction to University life is the orientation program. A two-week program for international students is offered during the fortnight before the start of each semester. For other new and returning students a one-week orientation program is offered before the first semester. Both programs include a wide variety of activities that are invaluable to new students at the University. They include discussions by students, staff and the University administration on the role of the University and individual Divisions. Films, plays, displays by clubs, societies and Divisions, and dances are also held.

Included in the orientation activities are special programs for students whose first language is not English to assist them to adjust their learning styles to their new environment; for mature age students and for research students.

The University considers the orientation program an important part of the University year, and new students especially are encouraged to attend. Part-time students would benefit from attending as many activities as possible, especially the academic orientation and adjustment sessions. Orientation serves as an introduction to the University, and students and staff will be on hand to provide information on all aspects of University life.

An orientation program information book will be made available to all new students by the Students' Association, and details of the academic orientation and adjustment program for International students will be available at the International Office.

Personal Details

A major responsibility of each student is to ensure that all information related to their involvement on campus and held by Student Administration is kept up-to-date, including addresses and telephone numbers. The importance of an emergency contact for the next-of-kin for each student is self-evident. The University cannot accept responsibility for information a student does not receive if the student has not registered their latest address with Student Administration.

Students can check their personal details held by Student Administration using OSIS (On-line Student Information System).

Privacy Statement

The University of Canberra is subject to the provisions of the Commonwealth *Privacy Act 1988* and you are entitled to protection of your privacy. This means that any information the University collects about you, including personal details, details of your academic progress, and personal welfare information, is treated by the University according to strict guidelines. Access to your information is restricted to those staff who may need the information in order to carry out their responsibilities to you and to the University.

Other than in accordance with any legal or academic obligation, the University will not disclose personal information about you. This means that we do not release any information we hold about you, including your address, or you results, even to close relatives, without you permission.

The exceptions to the general application of these guidelines are the obligations imposed on us by law, government regulation, or the requirements for normal operation of the University. They include the following:

- we inform Centrelink of your enrolment details if you are receiving payments;
- we release statistical information to the Department of Education, Training and Youth Affairs (DETYA) as noted on your enrolment questionnaire form;
- we tell the Australian taxation Office about your HECS liabilities;
- we may publish your examination results and the award of a prize of scholarship;
- if you are an overseas student or permanent resident we give the Department of Immigration and Multicultural Affairs, the Australian Agency for International Development (AUSAID) and DETYA certain information which we are required to release;
- if you are alleged to have committed a criminal offence, we may be requested to assist the police with personal information about you for the enforcement of the criminal law; and
- if you apply to transfer to another tertiary institution we may release to that institution, or a tertiary admission centre, information about your academic progress at this University.

Additional details of what information may be given to government bodies or agencies may be obtained by contacting the Director, Student Administration.

Public Transport

Public transport to the University is provided by regular bus services from all suburbs through the Civic, Woden and Belconnen Interchange system. Bus stops are located in Bimbimbie Street. Timetables are available from the interchanges, some newsagencies, and the Students' Association. The University is also connected to the Canberra system of bicycle paths.

Quota Subjects

Some subjects have been designated by Divisional Academic Committee (formerly Faculty Boards) as a quota subject. These are identified in the Descriptions of Subjects section of the Handbook. Students should enquire about their enrolment with lecturers in charge of these subjects.

Sexual Harassment

Sexual harassment, as described in the *Sex Discrimination Act 1984*, is a form of sexual discrimination which is illegal and formally opposed by the University.

The University has in place a set of procedures for dealing with complaints of sexual harassment. These procedures are designed to take account of the sensitive nature and unequal power structure which frequently characterise sexual harassment, and the consequent fears of victims about making complaints.

Initial contact should be with one of the nominated 'contact persons' on campus. A list of these is available from the Dean of Students, the Equity Office or the Health and Counselling Services. Such contact will be confidential and aimed at solving the problem rather than involving the parties in confrontation or controversy.

Smoke-free Environment

The University of Canberra maintains a smoke-free environment. Smoking is not permitted in any University buildings and other structures owned or controlled by the University and in any part of the building or structure used by the University on a permanent, temporary or *ad hoc* basis. This policy covers all vehicles and other means of transport, which are owned, controlled or in use by the University. The policy is enforceable under the Student Conduct Rules.

Special Government Policies

The NSW Health Department and the NSW Department of School Education have special requirements and policies of which intending students of both health-related and education courses should be aware. Whilst these requirements do not directly impact on students studying in the ACT, students who subsequently study in NSW (undertaking clinical/internship placements) or graduates seeking employment in NSW will be directly affected. Students may consult the University of Canberra Admissions Office, telephone (02) 6201 2596 for further information.

Statutes and Rules

The University has produced a book *Statutes and Rules*, a copy of which can be inspected at Division offices and at the Student Administration Enquiries Desk. This information is also available on the UC Website.

Student Behaviour

With the acceptance of an Offer of Place at the University, students accept that they will be subject to the Statutes and Rules of the University and to the lawful directions of its officers. Under the Student Conduct Rules a student may be excluded from the University if the Student Conduct Committee is satisfied that there has been a breach of these rules. Copies of the Statutes and Rules are available for perusal at the Office of the Director of Student Administration, or from the Secretariat and Planning Office.

Cheating, plagiarism and similar misconduct

The University of Canberra issues the following advice to its students in relation to cheating, plagiarism and similar misconduct in student work, especially in work submitted for assessment.

The advice is based on traditions of respect for knowledge, scholarship and scholars. Also, upon a conviction about the importance of educating students to have similar values and to acquire skills that will enable them to understand this heritage and begin to contribute to it.

All scholarship is based on the work of others and that debt must be explicitly acknowledged in every instance by stating from where facts, concepts and arguments are derived. Acknowledgment is appropriate whether or not an author's actual words, figures or images are quoted or whether the ideas are incorporated in the students own work in a different form.

The University will not tolerate appropriation of others' work without acknowledgment; it regards such appropriations as ethically unacceptable behaviour.

The most important function of a University education is to equip students to appreciate and practice scholarship. University degrees signify that students have attained a level of appreciation and skill acceptable to the University. It is in this context that work submitted by students must be their own. Work taken from others does not fulfil an educational function and it undermines the standards of the University. Therefore, the University cannot allow students to submit the work of others as their own.

Some examples of unacceptable conduct follow.

Plagiarism
The appropriation by reproducing, para-phrasing, summarising or otherwise presenting them in altered form, of another person's ideas or arguments without acknowledgment.
Plagiarism includes submitting work prepared by another author, including another student, as one's own.

Fake claims on work done
Only sources actually consulted should be included in references. Where they have been found in others' work the actual source read should be cited **not** the original work.

Others forms of deception and dishonesty
The breaking of any rules about which notes, books or other unauthorised materials may be taken into an examination is a form of cheating and is unacceptable. Students in any doubt about examination rules should inquire of their lecturers or examination supervisors.

The University regards cheating, which includes plagiarism, making false claims and other forms of dishonesty, as a serious academic offence. A severe penalty will be imposed on anyone found guilty of such conduct.

Penalties
The Student Conduct Statute 1992 defines examination to mean any task required to be undertaken by a student for the assessment of the student's performance in a subject of study.
The Misconduct in Examination Rules 1992 define misconduct to include:

a. cheating; and
b. plagiarism; and
c. reproducing in, or submitting for assessment for, any examination the work of another person, whether in whole or in part and whether with or without the knowledge of the other person; and
d. except with the approval of a Pro-Vice Chancellor of the Division that administers, or the Pro-Vice Chancellors of the Divisions that jointly administer, a subject of study, submitting for an examination any work previously submitted for an examination relating to that subject; and
e. failing to comply with the University's instructions to students in relation to an examination; and
f. acting, or assisting another person to act, dishonestly in, or in connection with, an examination.

Evidence of misconduct in an examination will be taken into account by the member or members of staff responsible for the assessment of any work submitted to the University. It is the view of the University that a piece of work in relation to which misconduct has occurred should be failed and that failure in the subject may also be appropriate.

The relevant Pro-Vice Chancellor of the Division will be informed and, under rule 9 of the Misconduct in Examination Rules 1992, the Pro-Vice Chancellor will call the student in for an informal discussion, counselling and warning. If it appears that further action is necessary, the Pro-Vice Chancellor will either recommend to the Divisional Academic Committee (formerly Faculty Board) that the student be failed in the subject or decide that formal action should be taken at a Summary Inquiry under rule 11 of the Misconduct in Examination Rules.

Action under rule 11 of the Misconduct in Examination Rules is appropriate when, in the opinion of the Pro-Vice Chancellor, the alleged offence is aggravated by repetition or by indication of a systematic attempt to deceive the examiners.

The Dean of Students, the Students' Association and CUPA are available to advise students who are concerned with possible breaches of the rules. (Academic Board Resolution AB92/6/3).

Student Identification Card

Each student on campus is issued with a student identification number which is used to identify each student uniquely for the processing of certain student information. For example, changes to a semester program or to personal details, the borrowing of books and other materials from the Library, sitting for formal examinations, door access to certain buildings on campus, the use of Computer Services Centre and Curriculum Resources Centre facilities, are all dependent on a student's proof of identification. For these and other purposes students are required to carry a valid, up-to-date identification card while on campus. Failure to produce a valid student identity card may result in a student being removed from a University building or excluded from an examination.

Students are advised that an identity card is issued for their use only and should not be made available to other persons.

Identity cards are issued and valid for a 12 month period only. Cards will be updated either by the issue of a new card or by the application of a sticker to the old card. Cards can be updated at Student Administration and no appointment is necessary. It is the student's responsibility to update their Identity Card.

Students who terminate their studies or vary their study loads before the end of the year for which the card is on issue should submit their card to Student Administration for destruction, or correction of study load, as the case may be.

Student Membership of University Committees

Student representatives are elected each year to the University Council and to the Academic Board, Divisional Academic Committee (formerly Faculty Boards of Study), the Admissions Committee and other University committees as determined from time to time.

Student members are elected to hold office for the period of one year, but generally are eligible for re−election.

Subject to confirmation, elections of student members of the University Council and of the other University Boards and Committees will usually be held in September. Notices calling for nominations will be posted in prominent positions around the University during August.

Student Responsibilities

A document based on Australian Universities Vice-Chancellors' Committee (AVCC) generic guidelines on 'Universities and their students: expectations and responsibilities' has been agreed to by the University's Academic Board and student associations. A copy of this document titled *Guidelines on Institutional Responsibilities towards Students and Student Responsibilities* may be inspected at Division Offices, at the Students' Association office and at the CUPA office. It may also be read on the Campus-Wide Information Service (CWIS) at http://www.canberra.edu.au/uc/sec/studresp.html

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Student Support Services

- Learning Support Services
- Personal Support Services
- University Residences

Learning Support Services

These are listed below and details can be obtained by referring to the instructions given.

Academic Support Program

Location: 1B24. Provides support in language and study skills for all students from non-English speaking backgrounds. See entry under Division of Communication and Education.

Communication Learning Resource Centre

Location: 1C33. See entry under Division of Communication and Education.

Curriculum Resources Centre

Location: 5A22. See entry under Division of Communication and Education.

Ngunnawal Centre

Location: 7B6 telephone (02) 6201 2998. See also separate entry, and entry under Personal Support Services.

Nursing Resource Centre

Location: 12C26. See entry under Division of Science and Design.

Science Resource Centre

Location: 3A36. See entry under Division of Science and Design.

Student Resource Centres

Location: 11C45. See entry under Division of Management and Technology.
Location: 6B37. Group study room for students in the Division of Management and Technology.

Students with Disabilities

Location: Academic Skills Program, 1B24, telephone (02) 6201 2205

The University of Canberra is committed to developing the independence of people with disabilities in the wider community through full and equitable participation in higher education. It is in the interest of people with a disability which may affect their studies to contact the Disabilities Liaison Officer. Intending new students should do this before September in the year prior to commencing study. Indication of the nature and extent of a disability prior to enrolling will allow appropriate support services to be considered. All information will remain confidential unless specific permission is given by the student concerned.

Study Skills

Location: Academic Skills Program, 1B24, telephone (02) 6201 2205

The Study Skills program assists students to adjust to study and manage study tasks to achieve the best possible academic outcomes in accordance with their potential. It also teaches specific study skills on a one-to-one or small group basis, presents seminars and workshops targeting particular groups or needs, and provides individual advice on study difficulties or other difficulties which impact on study performance. Hours are 9am to 5pm, Monday to Friday including the semester break.

Personal Support Services

A summary of these services is given below. Further information can be obtained from each service.

Careers Services

Location: 1B200, telephone (02) 6201 5221
Website: http://www.canberra.edu.au/careers

Our aim is to promote the transition from student to professional by facilitating access to career related resources. These include: advertisements for full-time employment, job application evaluations, careers reference library, and employer visits to the Campus. The service is for all students studying at the University. Office hours are 10am to 3pm Monday to Friday. Appointments outside these times can be negotiated with the Career Services Manager.

Chaplaincy

Location: The Chapel, 1C75; Chaplaincy Office: 1C75b, telephone (02) 6201 2052

There are four chaplains on campus – Anglican, Roman Catholic, Uniting Church and Liberal Catholic who hold services throughout each week. A Prayer Room for Islamic worship (1C24), and an office for counselling and related interviews are also provided. Services for students of other faiths are available from time to time. Information is displayed on University notice boards, or consult the Chaplaincy team.

Child Care

Wiradjuri Pre-School Child Care Centre
Early application is essential, telephone (02) 6201 2087. The centre provides early childhood education and care for 2-5 year olds. See also entry under General Facilities.

Kirinari Early Childhood Centre
Early application is essential, telephone (02) 6201 2951. The centre provides child care for children from six weeks to five years. There are two types of care: permanent (50 weeks per year) and semester (18 weeks). See also entry under General Facilities.

Equity Office

Location: 1D120, telephone (02) 6201 2148

The Equity Office raises awareness about equal opportunity rights and responsibilities and provides independent advice and a safe place for students to seek support and voice their concerns about issues such as sexual harassment.

Health and Counselling Service

Location: 1B124, telephone (02) 6201 2351
See separate entry in this section – University Services and Facilities.

Health Assessment Clinics

Location: School of Nursing 12B14, telephone (02) 6201 5129.

The services provided by qualified staff are free of charge and include eye assessment clinic, skin, hearing and asthma clinics.

Marketing and Business Development

International Office

Location: 1B142, telephone (02) 6201 5342
See separate entry in this section – University Services and Facilities.

Ngunnawal Centre

Location: 7B6, telephone (02) 6201 2998

The Centre provides social, cultural and academic support to all Aboriginal and Torres Strait Islander students on campus and promotes understanding of Aboriginal and Torres Strait Islander issues in the University and the wider community. This is achieved through developing contacts with government departments and private enterprise; by providing opportunities for Aboriginal and Torres Strait Islander students to be involved with matters affecting their social and academic development; and by providing university access for Aboriginal and Torres Strait Islander students to the academic mainstream and assistance to those already in the mainstream.

Student Loans

Location: Financial Services, 1B104A, telephone (02) 6201 2135

The University provides a loans service to those students who need a short term loan for accommodation on campus, books and other education expenses, with terms being determined in the light of individual needs. Appointment times for interviews and application forms are available from the Student Financial Assistance Officer.

University Residences

The University of Canberra Residences offer a unique environment that is home to over 1,000 students. The Residences provide students with the convenience of on-campus living as well as the opportunity to live in a truly vibrant multicultural community.

The University Residences are situated within easy walking distance of the Belconnen Town Centre and its large range of shops. Public transport provides regular bus services to the University from all suburbs through the Civic, Woden and Belconnen Interchange systems. Information describing each type of student accommodation can be found at the following site: www.canberra.edu.au/residences but prospective students are advised that the University cannot guarantee each student will be offered the accommodation desired.

On-Campus Accommodation

Accommodation is offered each year to new students, continuing students, Australian and International students.

A Residential Agreement is required to be entered into prior to occupancy of accommodation.

The accommodation comprises fully furnished single study-bedrooms. Common kitchen/dining and laundry facilities enable residents to do their own cooking and laundering. Kitchens and laundries are equipped with basic facilities but residents will need to supply their own bed linen, towels, cutlery, crockery and cooking utensils. Students may take advantage of the Iguana Cafe in The Hub, the Union Refectory or the student meal service for economical, wholesome meals if they prefer not to do their own cooking.

Eligibility for Residences

To be eligible for a room in a University Residence on campus a student must;

- not have parents residing in the Canberra/Queanbeyan area (Canberra residents may be eligible for a place after all interstate and international needs have been addressed);
- be enrolled as a full-time students at the University for the semester in which accommodation is required;
- accept the offer of accommodation accompanied by the accommodation semester fee, room deposit and signed Residential Agreement by the date advised.

In some instances students with special circumstances are given preference for accommodation. Students who believe they have special circumstances should set them out in a letter addressed to the Director, University Residences and include it with their application.

Accommodation Tariffs (per semester)

The following tariffs apply for each semester in 2002. $2,936 for College House, $2,054 for International House and $1,805 for all other areas (general accommodation). In addition to the accommodation tariff, the following charges apply each semester; Activities and Equipment Fee $11, Residential Student's Organisation fee $11. Applicants pay a $33 application fee and all new residents pay $150 for the compulsory Residences Orientation Program. All fees are reviewed annually.

There is also a room deposit charge of $150.00 which must be paid in addition to the accommodation semester fee. The Residential Agreement covers a full semester period (19 weeks). Accommodation fees are not refundable. Cancellation fees may apply for cancellation prior to check-in.

The room deposit will only be refunded by application after vacating Residences and in compliance with the administrative requirements detailed in the current Student Residences Booklet.

The accommodation fee for the full semester and room deposit must be paid in advance and the Residential Agreement must be signed before occupancy of a room is allowed. Part payment of accommodation fees is not possible. Australian students are able to access a student loan scheme if prepayment presents difficulties.

Cheques should be made payable to the University of Canberra. Applicants should note that Bankcard and other credit card facilities are available.

Applications – New Residents

To obtain an application form for University residences, either tick the appropriate box on the UAC application form, or if applying to UAC by telephone the question will be "do you wish to have information about on-campus accommodation at one of the institutions listed in table N sent to you?" **Yes, Press 1** alternatively you may apply directly to the Residential Services Office. Further information on fees and other details about accommodation is available throughout the year by contacting:

The Residential Services Office
University of Canberra ACT 2601
Telephone (02) 6206 3500
email: residences@canberra.edu.au
website: http://www.canberra.edu.au/residences

Prospective Residents must submit applications for University accommodation early in December to be considered for a place the following year. Students should not wait until an Offer of Place in a course at the University is made.

Offers of on-campus accommodation to new students are made immediately after the Universities Admissions Centre (UAC) offers are made.

Allocation of Rooms – New Residents

Students who have been offered accommodation can secure the room by the payment of the full semester accommodation fee, room deposit charge and by signing the Residential Agreement no later than the closing date specified in the Offer of Room letter.

Every effort will be made to meet room preferences; however, no guarantees can be given that the area preferred will be the area in which accommodation will be offered. Please note that room allocation information cannot be given over the telephone.

Residential Orientation Program

A Residential Orientation Program will be held from 10 February to 17 February 2002. This is a compulsory program for all first year students who accept an Offer of Accommodation. Students are welcomed by the Vice- Chancellor and the Director of University Residences. A full program of essential information relating to the wide network of residential support services, activities and settling-in assistance is provided.

'Late Offers of Accommodation' are often made. Students who receive a Late Offer should note that rooms will be retained for them only if the full semester accommodation fee has been paid and the Residential Agreement signed by the date shown on the offer letter.

Waiting List – New Students

New students who are not successful in obtaining an offer of accommodation will have their names placed on a waiting list. Students on the waiting list should contact the Residential Services Office to ascertain their position on the waiting list. Many students who were unsuccessful in the main round of offers are successful as a result of cancellations. Students who wish to submit late applications must complete a '2002 Application for Residential Accommodation' form and lodge it with the Residential Services Office. Late applicants will be placed on the 'waiting list' and must supply a current address and telephone number for contact.

Applications – Returning Residents

Returning students, that is those already living on campus and who wish to continue living on campus in the following year, should contact the Residential Services Office in person early in September to complete an application form which must be lodged by the closing date.

University Policy on Smoking

The University has adopted a policy of "no smoking" in University buildings, including University Residences. Students are advised that a contravention of this policy is in breach of the Student Conduct Rules and in breach of the Residences House Rules as set out in the Student Residences Booklet.

Private Accommodation

A private accommodation listing service will be available in 2002 to assist those students who are unsuccessful in securing a room on campus at the beginning of the year. This service is currently operated by the Students' Association.

Residential Services Office

The Residential Services Office is open from 9.00am to 4.30pm Monday to Friday, except on University and public holidays. Amended hours may apply during December and January.

Mail for Students

For convenience and security reasons Residents are strongly advised to arrange for a private mailbox with Australia Post. The mailboxes are centrally located within the residential precinct. This service can quickly be arranged at the on campus Post Office.

It is possible for mail to be sent to Residents at the following address, provided the address includes the resident's name and room number.

PO Box 20
BELCONNEN ACT 2616

This mail is lodged at a communal collection point and we are unable to guarantee the security of items. Please note valuable items should not be mailed to this address.

Services for Residents

The Residences Management Team comprises a wide range of people including the Director of University Residences, a Residential Counsellor, Residential Services Office staff, Residential Officers, Senior Residents, Activities Conveners, Sports Conveners and Academic Assistants.

The Residences Management Team provide guidance, support and pastoral care for the residents to help them adapt to the academic, residential and social life of the University.

The University provides a security service for the University Residences and a service to chaperone students from areas such as the Library, Computer Centre and other campus buildings to the Residences in the evenings.

Room Deposit Refunds

On completion of your stay in Residences, your room and common areas will be checked against an inventory and assessed for cleanliness and damages. If the check is satisfactory a full refund of your room deposit will be provided. If, however, the room and area check shows discrepancies against the inventory or there is damage the amount will be deducted from your room deposit fee.

Please note that room deposit refund requests cannot be processed without first lodging a refund application form. This procedure takes approximately 14 days during semester. However, all end of semester refunds, that is from week 17 onwards, can take longer due to the volume of work.

The Accounts Section will issue your refund in Australian currency. Please note there is no provision for early refunds or refunds in any overseas currency.

Cancellations

If, after payment of your full semester accommodation fee up-front, you decide to cancel and not move in to Residences, the following applies:

- A $110.00 cancellation charge applies if a student pays for accommodation and then cancels, without moving in.
- As the Orientation Program is compulsory, this is a non-refundable fee.

The accommodation fee is not refundable after a student has moved in. (Appeals for a refund for exceptional circumstances must be in writing to the Director Residential Services Office.

Accommodation during Vacation Periods

There is provision for students who are returning for the following semester to remain in residences over the vocation periods but conditions apply. As the University takes in conferences during these times, students may be required to vacate their room (including all their belongings) and move to designated vacation blocks for the duration of the break.

Storage Facilities

The University offers a storage facility free of charge to residential students who will be returning to Residences the following semester. The storage facility is operated by the Facilities Co-ordinator from Monday to Friday and conditions apply. For further information please contact the Residential Services Office.

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University of Canberra
Handbook 2002

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Information for Students

Admission Procedures

The admission procedures are established by the Academic Board. The Admissions Committee, a sub-committee of Academic Board, considers applications for admission to undergraduate, graduate and some postgraduate courses using the Admission Rules and Procedures as its terms of reference. The Admission Rules are made by the University Council under the Admissions Statute.

Admission Requirements – Undergraduate Courses

Applicants may be considered admissible to an undergraduate course at the University if they can satisfy the Academic Board that they have a reasonable likelihood of success in that course at the University.

The current requirements are set out below, but if further information and advice on any aspect of admission is necessary, you should contact the Admissions Office, telephone (02) 6201 2601. Authoritative information can be given in writing only by Director, Student Administration. The University will not accept responsibility for any consequences that may result if advice is sought from any other source.

Eligibility for admission to the University does not guarantee an offer of a place in a particular course.

Australian secondary studies

Current NSW HSC and ACT Year 12

If you are a current NSW HSC or ACT year 12 applicant assessment of admissibility will be based on your performance in your final secondary studies.

Previous NSW HSC and ACT Year 12

If you have previously completed an ACT year 12 tertiary package, a NSW HSC or Leaving Certificate (after 1960) and have not attempted any further studies or had any substantial vocational experience, you will be considered for admission on the basis of a standardised rank provided to the University by the Universities Admission Centre (UAC).

Interstate Year 12

Applicants from other states should have reached a level deemed to be broadly comparable to that required of either ACT secondary college or NSW HSC candidates.

Access Scheme

As part of the University of Canberra's commitment to equity in access to university education, the Access Scheme assists immediate and recent school leavers of good academic potential whose education has been disrupted or disadvantaged and who, consequently, may not gain entrance to the degree course of their choice.

Examples of the types of education disadvantage include personal illness or trauma; physical, psychiatric, psychological or learning disability, adverse home environment and/or responsibilities, language difficulties, attendance at a declared disadvantaged school; geographic isolation; or financial hardship.

An adjustment may be made to the admission rank of eligible applicants, who then compete on academic merit for the places available. Offers of place will be notified at the same time as the offers from the Universities Admission Centre (UAC).

Who is eligible to apply?

To be eligible under this Scheme, applicants for 2002 admission must:

- be an Australian citizen, a New Zealand citizen or permanent resident of Australia, and
- be sitting the 2001 NSW HSC (or equivalent) and be eligible for a UAI (or equivalent), or
- have completed the 1999 or 2000 NSW HSC (or equivalent) and have received a UAI (or equivalent) and not have undertaken university, TAFE or any other tertiary level studies either in Australia or overseas in the meantime. (Tertiary is defined as diploma level study or above).

Prior to 28 September 2001, applications are made on a special Access Scheme form provided by the Universities Admissions Centre. After this date, you must apply through the 'Special Consideration' mechanism.

Who is NOT eligible to apply?

You are NOT eligible for consideration under the Access Scheme for 2002 admission if:

- you do not meet the eligibility requirements listed above (see Special Consideration below), or
- you are an Aboriginal or Torres Strait Islander applying through the University's Foundation Program. Your educational disadvantage/s will be taken into account through this scheme. (See Aboriginal entry below).

Special Consideration

If you are not eligible to apply to the University's Access Scheme, you may be eligible to apply for 'special consideration'. Contact the Admissions Office, telephone (02) 6201 2601.

Aboriginal and Torres Strait Islander Entry

Aboriginal and Torres Strait Islander people seeking access to university education on the basis of their cultural/heritage background may apply for direct admission to the University (that is, not through the Universities Admission Centre). Please contact the Admissions Office for information, telephone (02) 6201 2601.

The University's Ngunnawal Centre provides a Foundation Program designed to encourage and assist Aboriginal and Torres Strait Islander people gain admission to the University. It also provides academic support to Aboriginal students. Information can be obtained by contacting the Ngunnawal Centre. Telephone: (02) 6201 2998.

Previous Australian Tertiary Studies

You will be considered for admission if you have been admitted to, and achieved a reasonable rate of progress at, any Australian university or in any nationally accredited course at any nationally accredited tertiary institution in Australia, including private providers.

Admission will be on a basis which considers ranks of various qualifications in order, from the highest to the lowest, UNLESS the applicant has a failing grade point average after two or more years of full-time equivalent study in their most recent university attempt, in which case that rank must be the one that is used for selection purposes. If you are in this position, please discuss your circumstances with the Admissions Office, telephone (02) 6201 2601.

Exclusion

If you have previously been excluded from a tertiary institution and you have not undertaken any study since being excluded, you must provide a detailed supporting statement directly to the University outlining reasons for your exclusion and why you believe you will be more successful in future studies, if admitted.

In general, applicants who have been excluded will not be admitted unless they have demonstrated academic rehabilitation. This could be done by undertaking a TAFE award course, following exclusion.

Previous University of Canberra (UC) students applying to return after an absence

If you have previously been an enrolled student at UC (or CCAE), but have since withdrawn from your course, you may re-apply for admission – usually through UAC.

Students currently enrolled at University of Canberra

If you are currently enrolled at UC, and wish to apply for admission to another UC course for the next semester, you must apply directly to UC by the specified closing date.

Other Applicants

If you are not a school leaver you should be aware that in order to be considered for a place in an undergraduate degree program you will have to compete on merit for selection, on the basis of your qualifications.

In some cases, it may be possible to gain admission on the basis of substantial work experience. Documentary evidence of such employment (for example, letter from employer detailing duration of employment, category of position and the types of duties performed) must accompany your UAC application if you want it taken into account.

Applicants will be considered if they

i. have reached a level regarded by the Admissions Committee to be broadly comparable to that required of ACT secondary college candidates; or

ii. are of Aboriginal or Torres Strait Islander descent and have passed the University of Canberra's Foundation Program for Aborigines and Torres Strait Islanders.

iii. applicants who have not successfully completed twelve years of schooling, and who do not have substantial vocational experience, and who are 21 years old by 1 March of the academic year for which they are applying for admission, may be considered under one of the following schemes:

   a. Abridged Year 12 Programs
      - ACT applicants must complete three tertiary accredited Year 12 courses including English, undertake the Australia Scaling Test and obtain a Year 12 Certificate in one year.
      - NSW applicants must complete between five and nine HSC subjects of study including English in one year.

   b. University Preparation Scheme (UC-PREP)
      - This program is delivered by the University of Canberra College, a private institution associated with the University of Canberra. This program is designed to prepare mature age students in the various skills they will need in their proposed courses. Essays, tutorial presentations and numeracy are formally assessed, and a participation grade is also given.

      For more information, telephone the University of Canberra College on (02) 6201 2961 or the University of Canberra Admissions Office on (02) 6201 2601.

   c. Canberra Institute of Technology, Certificate in Pre-Tertiary Studies. Applicants must satisfactorily complete three out of the four available subjects, including English. For more information, telephone the Canberra Institute of Technology on (02) 6207 4348.

   d. Special Tertiary Admissions Test (STAT). This test is administered by UAC. The University encourages all applicants who have not completed Year 12 or have not previously undertaken any appropriate study, or do not have substantial vocational experience, to sit the STAT. If you have been excluded from a university during the past two years, you are ineligible to apply through this scheme. Dates on which this test will be conducted are notified in the Universities Admission Centre (UAC) Guide each year.

      Although it is possible to gain admission to the University of Canberra using the results gained in the Special Tertiary Admissions Test, experience has shown that students who undertake tertiary preparatory programs, such as the Certificate in Pre-Tertiary Studies or the University Preparation Scheme, appear to have a higher rate of success in first year studies than those who do not.

   e. Successful completion of an approved bridging or preparatory course conducted by an Australian university, TAFE institution or other recognised provider.

Assumed Knowledge

Many courses assume that applicants will have achieved satisfactory levels in particular subjects. The University does not set subject pre-requisites, but does indicate the level of assumed knowledge (at Year 12 assessment) deemed necessary to commence successfully at a particular course Refer to Division entries for further details.

Non-Award Studies

The University has the following arrangements for Non-Award studies:

Non-Award – (Examinable)

Students wishing to take subjects towards a professional qualification or for career improvement should apply for 'Non-Award Studies (Examinable)'. Applicants do not need to meet normal minimum admission requirements. They are asked however to attach a detailed statement outlining their motivation for studying their chosen subjects

Undergraduate students who pass at least two subjects on a Non-Award (Examinable) basis, are permitted to apply through the direct admissions system to an award course. An Offer of Place will depend on the actual level of achievement in the Non-Award studies. Please contact the Admissions Office, telephone (02) 6201 2601 to discuss this option.

Non-Award – (Non-Assessment)

People wishing to take individual subjects for interest only should apply for 'Non-Award Studies (Non-Assessment)' and attach a detailed statement including the subject or subjects they wish to take in the coming semester and their reasons for doing so. There are no other admissions requirements to be met. Subjects taken in this category will not be assessed on a Pass/Fail basis and will not be considered as status or credit towards any award of the University. Enrolment will be for one semester only, unless the original Offer of Place package contained specific permission allowing the student to register for a future semester.

Commonwealth legislation states that Non-Award (Examinable) and Non-Award (Non-Assessment) students must pay fees at least equivalent to the amount of HECS that would accrue if they were in an award course. The fee for 2001 is set at $438 per credit point.

Cross-Institutional Studies

UC students may be permitted to include in their course a subject or subjects undertaken simultaneously at a host university. Enquiries should first be made with the relevant UC Division.

Students wishing to complete an award course of another institution at this University should apply for the 'Cross Institutional Studies Program', providing a copy of the recommended subjects from the Registrar of their home institution.

There is a specific application form for Non-Award studies, available from Student Administration.

Overseas Qualifications

Applicants with overseas qualifications will be considered. Qualifications must be translated if they are in a foreign language. Applicants with overseas qualifications may have to demonstrate proficiency in the English language.

Proficiency in English

You do not have to provide proof of proficiency in English if you were BORN in:

Australia, Canada, Fiji, Ireland, Kenya, New Zealand, Papua New Guinea, Singapore, Solomon Islands, South Africa, United Kingdom (including Northern Ireland), United States of America, Western Samoa or Zambia, AND have at least one qualification from one of the countries listed, AND the language in which you undertook the qualification was English.

You do not have to provide proof of proficiency in English if you were NOT BORN in one of the above countries, BUT you have undertaken senior secondary study or at least one year of full-time tertiary study in one of these countries, AND the language in which you undertook this qualification was English.

Applicants may satisfy the University of their competence in English by:

a. scoring 550 or better in a TOEFL test, with 4.5 in the Test of Written English (TWE) component; or 213 (minimum 5 in Essay Rating) in the computerised TOEFL; or
b. obtaining an overall band score of 6.5 or better under the International English Language Testing System (IELTS). The IELTS may be undertaken at the University of Canberra (a fee applies). A score of 6.0 or better in Writing is necessary for the BA (Professional Writing) course; or.
c. having achieved a 'C' pass in the Cambridge Certificate of Proficiency in English; or
d. scoring 75 or better in the Combined Universities Language Test (CULT); or
e. the successful completion of the TAFE Certificate IV 'English for Academic Purposes' or CIT Certificate IV 'English Spoken and Written' (including 'Further Study' module); or
f. having achieved a C pass in the GCE 'A' level subject English; or
g. having completed an International Baccalaureate in English language; or
h. having achieved a C pass in the STPM subject English 914/920; or
i. having achieved a C pass in the HKALE subject Use of English; or
j. having achieved a score of 155 in the verbal component of the STAT; or
k. the satisfactory completion of the University of Canberra UC-PREP or ANU Preparation Scheme; or
l. the satisfactory completion of the ANU Special Adult Entry Scheme; or
m. the satisfactory completion of the CIT Certificate in Pre-Tertiary Studies; or
n. having achieved a pass of 60% or better in the component subject of the CIT Pre-Tertiary Certificate known as 'Pre-Tertiary English'.

Admission Requirements – Graduate Courses

The requirement for admission to any graduate course of the University is possession of a degree or an award that in the opinion of Academic Board is the equivalent of a degree conferred by a tertiary institution recognised by Academic Board, provided that the qualification has been gained in a suitable area of study. Academic Board may, however, admit such other persons who, in the Board's opinion, have achieved a combination of sufficient professional experience and status in a relevant field and sufficient academic qualifications to enable them to undertake a proposed course of study with a reasonable likelihood of success.

Applicants should provide originals, or verified copies, of all their documents, or it may not be possible to process their application for admission.

The University Higher Degrees Committee of the Academic Board is responsible for monitoring the administration of masters courses by research and is responsible for the administration of doctoral degree courses, subject to guidelines and procedures laid down by Academic Board and in legislation of the University.

Intending applicants for research degrees are expected to discuss their research interests and possible supervisors with the relevant Division prior to submitting an application for admission.

Masters Degree by Research

An applicant seeking admission to a masters degree by research program shall:

- have achieved above average performance in a bachelor degree or in an award deemed to be its equivalent;
- meet any other academic requirements such as bridging studies;
- have had such practical or work experience as is specified by the Division concerned for admission to a particular program and published in the Handbook.

The policy of the University is to limit entry to those individuals whose academic background and experience indicates that they are likely to profit from the learning experiences involved and to complete the program.

Although the University does not offer masters qualifying courses, in some cases it provides a postgraduate diploma course which is designed as the entry point for a masters degree by research program. In these and other instances, the University may also provide graduate diplomas or bridging programs. These are intended to facilitate entry for international candidates or candidates whose initial tertiary qualifications are in a field other than that of the masters degree program concerned.

Where an applicant does not hold the necessary formal qualifications but:

- holds a senior professional appointment; or
- has had a substantial period of suitable work experience and whose career may have included substantial short course training in an appropriate field:

the applicant may, on a case-by-case basis, be granted special entry by the Admissions Committee, in accordance with the Admission Rules.

The University offers degrees of master by research only, or by a combination of coursework and thesis. Refer to the section on Definition of University Terms for details of thesis types and academic requirements.

Professional Doctorate Degree

Applicants seeking admission to a professional doctorate program normally shall:

- have a degree of bachelor in the relevant professional field and five years professional practice in a relevant field; and
- provide a curriculum vitae which includes:
   i. (i) a statement of at least 5 years of professional experience emphasising work done of a recognised high professional standing;
   ii. (ii) any relevant publications the applicant has authored.

Special requirements for admission of an applicant to a professional doctorate program will vary depending upon the patterns of professional education applicable to the Division and will form part of the accreditation document for the course. The Division administering a professional doctorate program is responsible for recommending to the Divisional Higher Degrees Committee any additional conditions of admission for a particular candidate.

Doctor of Philosophy (PhD) Degree

Applicants seeking admission to a PhD program shall:

- have a degree of bachelor with first or upper second class honours awarded by an Australian university or other recognised higher education institution; and
- provide evidence of research training and aptitude for research.

An applicant seeking admission to a PhD program who does not satisfy the requirements given above shall not be admitted to the program unless the Divisional Higher Degrees Committee is satisfied that the applicant holds an award or has completed work that has honours equivalence as specified; and has attained significant research ability and independent professional performance. Further information on honours equivalence is available from the Division or the Graduate Studies Office.

When an application for candidature is being considered by a Division, the degree on the basis of which the applicant is seeking admission must be in a field of study which is regarded by the Division concerned as appropriate.

Special requirements for admission to a PhD degree course will vary depending on the particular area of research.

Where an applicant is seeking admission to a PhD program on the basis of honours equivalence, the Divisional Higher Degrees Committee, on the recommendation of the Pro-Vice Chancellor of the relevant Division, shall determine whether the applicant has attained:

- significant research ability – on the basis of evidence of research training and a significant research output demonstrated, for example, by the applicant's publications record; and
- significant professional performance – on the basis of evidence that the applicant had been required to work independently, exercising independent judgement.

Generally, in addition to fulfilling admission requirements, candidates for research degrees are admitted depending on the proposed research topic the availability of appropriate supervisors and the availability of funds and resources to support the study.

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Information for Students

Other Admission Information

Excluded Students

Applicants who have met the admission requirements set out above but who have been excluded from a course of study at this University or another higher education institution will be required to satisfy the Admissions Committee, or the Divisional Higher Degrees Committee, as appropriate, that they have an improved likelihood of success if they wish to be considered for the same or another course of study. Such applicants should set out their reasons in a letter accompanying their application form.

International Students

The University offers full-fee paying courses to international applicants. Persons interested in undergraduate and graduate level courses should request an 'Application for Admission for Full-fee Paying International Students' form from International Office at the University. Proof of educational qualifications such as certified copies with translations and English language competence should be submitted as early as possible (preferably before 30 December in year preceding commencement of studies).

For further information about admission to University courses for international students, see the section titled 'Marketing and Business Development' in the University section of this Handbook.

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Information for Students

Applying for Admission

Undergraduate and Graduate Courses

The University is a member of the NSW and ACT Universities Admissions Centre (UAC). Applications for admission to undergraduate courses (see exceptions below) should be directed to:
UAC
Locked Bag 500
Lidcombe NSW 1825

UAC applications must be received by 28th September 2002. Late processing fees apply thereafter until early February, when UAC applications close.

Exceptions
Applicants in one of the categories below should apply directly to the University of Canberra. Forms can be obtained from the Student Administration Enquiries Desk in Building 1 at the University, from the web at http://www.canberra.edu.au/stuadmin/admission.html or by writing to the Director, Student Administration:

- full fee paying international students should apply to the International and Community Relations;
- Aboriginal and Torres Strait Islander applicants;
- University of Canberra internal transfers;
- applications for cross-institutional studies, non-award studies, and Education Conversion courses not listed in the UAC guide;
- applicants for graduate and postgraduate courses.

Direct applicants applying for admission in Semester 1 may do so until early February; however a late processing charge may be applied after mid-December. Offers of Place are subject to the number of vacancies.

Where possible, applicants should attach a verified copy of evidence of academic qualifications on which eligibility for admission will be determined. Students seeking admission on the basis of examination results which will not be available until after the due date should still submit the application on time and forward a copy of the results as soon as they are obtained. Applicants for graduate courses should submit their latest transcript of academic record in addition to all other relevant documents (including verified copies of testamurs).

Higher Degrees by Research

An applicant shall:

- complete and sign the appropriate 'Application for Admission' form;
- complete a research proposal or draft proposal or description of the desired area of research;
- obtain verified copies of academic qualifications;
- obtain supporting documentation, including academic references;
- if the applicant is a member of the University staff -- prepare a statement, endorsed by the Pro-Vice Chancellor of the relevant Division, outlining the reasons why the applicant wishes to undertake the degree at this University and why it is not possible to undertake the degree at another institution;
- obtain any other information requested by the relevant Division.

Time of Lodgement

The documents listed above should be lodged as set out below:

for masters by research and professional doctorate applications
by 31st October of the year preceding the year of commencement (which is the 'on-time' closing date for applications according to the University's admissions period) or up to mid-February of the year of commencement;

for PhD applicants

- if accompanied by a scholarship application – by 31st October of the year preceding the year of commencement;
- not accompanied by a scholarship application – at any time during the year.

Place of Lodgement

The documents listed above should be lodged:

- with Student Administration if the applicant is an Australian or New Zealand citizen or permanent resident; or
- with International and Community Relations if the applicant is to be enrolled as a full fee-paying international student.

Research Proposal

It is preferable to have a full research proposal accompany an application for admission. However, if this is not possible, it is important that enough information about the research proposal is provided initially to enable the nature of the topic to be assessed and for appropriate supervision to be considered.

Details regarding specific requirements for research proposals are contained in the application form for PhD, PD, Masters by Research, and Honours candidates. Please read this form carefully and comply with the instructions.

Graduate and Postgraduate Level Courses – Fee paying

All Graduate and Postgraduate courses at the University of Canberra attract tuition fees. However, fees cannot be charged for postgraduate award courses required for initial registration for general nursing or teaching. Currently, higher degree by research courses (Professional Doctorates with the exception of the Professional Doctorate in Information Technology, PhDs, Masters by research – FT/PT) are administered under the Research Training Scheme (RTS). The RTS provides Commonwealth funded Higher Degree Research (HRD) students with entitlement up to a maximum of four years full time equivalent study for a Doctorate by Research and two years full time equivalent study for a Masters by Research.

Semester 2 Intake

There is usually a limited second semester intake for most courses; enquiries, however, may be directed to Student Administration. Applications to begin study in Semester 2 should be made by the first week in June.

Offer of Place

Applicants who have been selected to undertake a University course will receive an Offer of Place in that course. The Offer of Place will indicate the expiry date by which the offer must be accepted.

Acceptance of Offer

Any person accepting an Offer of Place in a course is required to accept by the expiry date. The student is required to pay the Service and Amenities Fee and indicate course fee payment options at the time of enrolment.

If enrolment is not completed, and where there are exceptional circumstances that prevent you from continuing your studies, the University of Canberra's current policy on fee refunds allows for a refund of the acceptance fee less a cancellation charge.

Changing to a New Course

Any student currently undertaking a course of study at the University wishing to apply for admission to another course of study should complete the Application for Admission form available from the Student Administration Enquiries Desk. Applications from current University students are considered together with all other applications for admission to that course.

Deferment of Acceptance of Offer

The University grants deferment of the acceptance of an Offer of Place to intending students. Applicants seeking to defer their acceptance must notify the University by the date for accepting their Offer of Place. Deferment applies only to a coursework program leading to an award. Deferments are normally for one academic year.

Contact the Admissions Office for further information on the procedure and any restrictions that may apply.

International students may defer but should contact International and Community Relations for advice.

Further Information

Persons seeking further information concerning admission should contact Admissions Office, telephone (02) 6201 2549/2601, or write to the Director, Student Administration, University of Canberra ACT 2601. Specific queries on particular courses should be directed to the Executive Assistant/Officer/Administrative Assistant of the Academic Division which offers the course concerned.

Register of Course Articulation between University of Canberra and the Canberra Institute of Technology

Students who have completed certain Associate Diploma, Diploma and Advanced Diploma courses from the Canberra Institute of Technology may be granted advanced standing towards nominated University of Canberra degree courses.

The granting of credit may depend on the electives or subjects successfully completed in an Associate Diploma. Credit may be granted as well on a subject-by-subject basis. Further details may be obtained from Student Administration's Academic Progress Office, telephone (02) 6201 2959/2297.

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Latest update: 15/11/01

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Information for Students

Enrolment Procedures

New Students

Students commencing a new course will receive enrolment information shortly after receiving their Offer of Place. This information will contain instructions on how to complete enrolment. In brief, this covers discussion of a study program with the student's course adviser, submission of a year's study program to Student Administration, registration in relevant tutorials and laboratory sessions, completion of details related to the Higher Education Contribution Scheme (HECS) and the production of a University student identification card, and payment of fees. It is necessary to register subjects for both Semesters 1 and 2.

Continuing Students

All students qualified for re-enrolment in their course in the following academic year will receive information regarding re-enrolment towards the end of Semester 2 of the current academic year. This information will contain instructions on how to complete enrolment.

Students not qualified for re-enrolment are those undertaking studies in Non-Award courses including Cross Institutional study (unless the original Offer of Place provided specific permission allowing re-enrolment in a future semester), students who have voluntarily withdrawn from their course, students who have been excluded, and students who course completion has been certified. Any student in one of these groups who wishes to pursue further study at the University will need to seek re-admission.

All students should register subjects for Semester 1 and 2 unless applying for a Leave of Absence or will be course completing after Semester 1.

Course Advice

The selection of a particular study program in relation to a course is the responsibility of the student concerned. University policy distinguishes two distinct areas in the process of this selection, namely course advice and course approval. Course advice includes information available from many sources on which the student makes choices about a course of study and selects options which exist within it. Course approval means the formal confirmation that successful completion of a particular program of study has satisfied, or will satisfy, the academic requirements for a particular award. A student may seek an approved study program from the Pro-Vice Chancellor of the Division administering his/her course.

A student is admitted to a course of study. At the time of initial enrolment, the student can request from the Division concerned a statement that gives details of the requirements of that particular course. This Determination of Course Particulars constitutes the principal advice of the requirements of the course.

Course Approval

Responsibility for course approval rests with the Pro-Vice Chancellor of the Division responsible for the particular course. A student who has been admitted to a course and who wishes to determine that a particular study program would, when successfully completed, satisfy the academic requirements of an award of the course, may submit such a request in writing to the appropriate Pro-Vice Chancellor of the Division (or delegate). Any study program subsequently approved by the Pro-Vice Chancellor of the Division (or delegate) is dependent on the student maintaining continuity of studies (inclusive of approved periods of Leave of Absence) and pursuing the approved program with due regard to matters such as subject prerequisites. In the event of changes in subject availability a student may find it necessary to submit a revised study program for approval.

It should be noted that approval for registering in particular subjects does not constitute approval to count the subject or subjects as part of an approved study program.

Finalisation of Enrolment

The University requires all students to finalise their enrolment by the end of Week 1 in Semester 1, and by the end of week 1 in Semester 2. Finalisation of enrolment includes:

i. registration of a study program for the academic year comprising one or more subjects for each semester (for Semester 1 not later than the last working day in January for continuing students); and
ii. for students undertaking a HECS funded course, registering their option intentions under the Higher Education Contribution Scheme. Note that the option already registered will be assumed to apply unless the student changes it by submitting another option form or by changing course; and
iii. payment of the Amenities and Services/SA or CUPA membership fee; and
iv. payment of the HECS up-front liability, if this option is chosen, by the end of the first week of semester; and
v. payment of course fees if you are a fee paying student; and
vi. confirmation of tutorial, workshop, seminar, laboratory classes for each subject as appropriate.

Continuing students seeking to register (or add subjects to) a study program for Semester 1 after the due date may be liable to pay a late charge.

A student seeking to finalise enrolment by registering a study program after the commencement of semester, must obtain approval from the Pro-Vice Chancellor of the Division or delegate in charge of the subjects concerned.

A late penalty charge may be imposed on any student wishing to add subjects to or change subjects in his/her study program from the first day of semester for Semester 1. The Director, Student Administration is empowered to waive or reduce this late charge where the Pro-Vice Chancellor of the Division certifies that such an addition or change was necessary on academic grounds.

No applications to add subjects to a study program can be accepted after 31 March for Semester 1, or 31 August for Semester 2.

Students deemed to have an incomplete enrolment after the HECS census date for each semester will have their enrolment terminated.

Confirming Subject Enrolment

It is vital that students ensure that they are correctly enrolled. This can be done by checking their enrolment details on OSIS (On-Line Student Information System) at the Student Administration Enquiries Desk in Building 1. All students receive an Enrolment Record on subject registration. The Enrolment Record confirms a student's course, their registered subjects and their HECS option.

Prior to the HECS census date in each semester students with an incomplete enrolment are sent notification of their incomplete enrolment status and information on how to complete enrolment. Students deemed to have an incomplete enrolment after advertised enrolment deadlines will have their enrolment terminated.

Withdrawal or Change of Subjects

Students wishing to remove subjects from, or add subjects to, their current or future semester study programs should do so on OSIS, once OSIS has closed students should lodge a Subject Registration Form at the Student Administration Enquiries Desk. From the first day of semester until the date gazetted as the HECS census date, students may withdraw without having a financial liability under HECS. From this date, which for 2000 is 31 March for Semester 1 and 31 August for Semester 2, the University cannot alter a student's HECS liability. Therefore, it is not possible to add a subject after the census date.

However, it is possible, until 4.30pm on the last Friday of the class free period, to withdraw from a subject of a semester program and receive a result of Withdrawn (WD) for that subject (though the HECS liability will remain unchanged). Where a student withdraws from a subject within the first four weeks of semester, the student's academic transcript will not reflect that subject.

After 4.30pm on the last Friday of the class free period and up to 4.30pm on the last day of classes in a semester, students withdrawing from a subject of their semester program will receive a result of Fail (N) for that subject. In the latter case a student may apply for the Fail (N) result to be converted to a Withdrawn (WD) result, but only on the grounds of illness or some other valid reason. An appeal form is available from the Student Administration Enquiries Desk and evidence such as a medical certificate, in support of a request for fail conversion, must be attached for consideration by the Pro-Vice Chancellor of the Division concerned.

Year-long Subjects

If a student removes a year-long subject within the first four weeks of Semester 1, the subject will be deleted from the student's record. If a student removes a year-long subject between the commencement of Week 5 and the end of the class free period in the following semester, the subject will record a WD (Withdrawn) result. If a student removes a year-long subject after the class free period for Semester 2, a N (Fail) result will be recorded for the subject.

Leave of Absence

Eligible students may apply for a leave of absence of studies for a minimum of one complete semester, subject to Division approval. Applications for leave of absence must be lodged by the Friday preceding the semester for which the leave is sought. Doctoral students require permission from the Divisional Higher Degrees Committee to take leave of absence. Details are given on the application form.

Withdrawal from a Course

Students withdrawing from a course will be regarded as withdrawn from all subjects in current or future semesters. Notification of course withdrawal should be submitted on the Notification of Discontinuation form available from the Student Administration Enquiries Desk. Students who withdraw from their course will have to apply for readmission in order to continue studies at the University. The University of Canberra's current refund policy allows for a refund of the Amenities and Services Fee less a cancellation charge where special circumstances prevent the student from continuing their course. See Amenities and Services Fee Refund Policy. Notification of course withdrawal and application for a fee refund must be received before the HECS census date for the semester if a refund is sought.

Honours Students

Students wishing to undertake honours level studies should, in the first instance, consult with the Executive Assistant/Officer of their Division, or the Student Administration Enquiries Desk.

The University offers two forms of honours level studies:

a. A bachelor honours degree may be awarded following the completion of a one year stand-alone bachelor honours degree course. Such courses are only available for students who have completed a three year bachelor pass degree in a similar field of study. The course would predominantly be spent on research or on a project.
b. A degree with honours may be awarded following the completion of a four year or longer course, or a graduate bachelor degree course, to a student who has shown outstanding performance from an early stage of the course and who has undertaken a more demanding academic program than that required of a student undertaking the course as leading to a pass degree.

Students seeking to undertake studies described in category (a) above need to lodge an application for admission to honours level studies by the closing dates specified by Academic Board. If an Offer of Place in an honours degree program is made by the University, the successful students should accept the offer and register a study program according to the procedures for new students described in the section on Enrolment.

The procedures for awarding honours in category (b) programs are administered by the relevant Division.

Masters Degree and Doctoral Students

Students enrolled for masters degree and doctoral degree courses, *including those undertaking their programs by thesis only*, should note that they must have a study program registered and pay the Amenities and Services/CUPA membership fees by the due dates for each semester of their course. For further information contact the Graduate Studies Office in Student Administration, telephone (02) 6201 2154/2085.

Concurrent Study at Other Tertiary Institutions

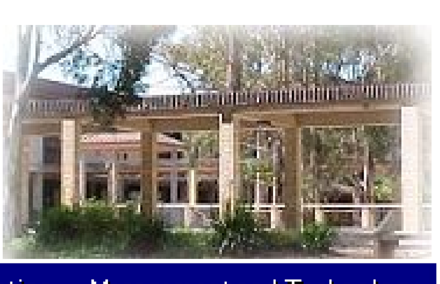
Students admitted to a course at the University may be permitted to include in their course certain subjects offered by the Australian National University or other tertiary institutions subject to the following conditions.

Firstly, the student must apply and be acceptable to the other institution under its general requirements for admission and for entry to the particular subject or subjects to be taken. Secondly, the student must have the prior approval of this University, which will normally be given only for study in subject areas which are not available within the University. Thirdly, the student must register with Student Administration their intention to undertake external studies.

Students who are currently enrolled, and who wish to undertake concurrent studies at another institution should, in the first instance, consult their Pro-Vice Chancellor of the Division. The Pro-Vice Chancellor of the Division responsible for the course concerned may recommend to the Divisional Academic Committee (formerly Faculty Board) that approval be granted for the student to vary his/her course requirements to include the appropriate subject or subjects from the other institution.

The Director, Student Administration will notify the student in writing of the decision of Divisional Academic Committee (formerly Faculty Board).

On completion of each stage of the studies involved at the other institution, it is the responsibility of the student to notify the Director, Student Administration of the outcome of assessment for the subject or subjects taken for the appropriate recognition to be given towards the award of their course at the University of Canberra.



Please note that this Handbook refers to the University's situation in **2002** only. More recent information may be found elsewhere on the University's website.

Information for Students

Academic Progress

Credit Points for Subjects

A credit point is an indicator of the amount of work required in a subject and represents a workload of about four hours per week throughout the semester for an average student. This means that a three credit point subject, for example, carries with it the expectation that twelve hours of work per week will be done by an average student in the subject throughout the semester. These twelve hours include both class contact hours and time spent on study associated with the subject. A full-time student will normally undertake a 12 credit point workload each semester. However, under the New Academic Program continuing students may find their standard workload will vary from this.

Students are advised that their enrolment in any subject may be refused or declared invalid by the Pro-Vice Chancellor of the Division offering the course in which the student is enrolled if the student is concurrently enrolled in subjects totalling more than 16 credit points in any one semester. A student may seek approval from the Pro-Vice Chancellor to undertake a greater load.

The relationship between the number of credit points and the workload refers to the average student. Students' work habits and capabilities vary widely, and there will inevitably be many students who choose to do more or less than the average. The provision of such a means for gauging workloads is helpful to all students, but particularly to part-time students, to avoid them being faced with excessive workloads in the later years of their courses. The use of a credit point system aims to make it easier for students to plan a workload within their ability.

Credit

Recognition of Prior Learning
Enquiries may be directed to Academic Division Offices or by referring to the Specific RPL Provisions for Particular Courses and Subjects available from Student Administration Enquiries Desk.

Credit (previous studies completed at another institution)
The granting of credit in a subject is based on previously completed studies which are judged to be substantially similar in standard and content to the subject in which credit is being sought. Credit is equivalent to the achievement of a satisfactory pass result in the subject offered by the University.

A student applying for credit must submit a completed Application for Credit form to the Student Administration Enquiries Desk, together with all pertinent documentary evidence, as early as possible and not later than the fourth week of their initial semester for credit to be awarded in that semester. Advice should be obtained from the student's course adviser at the time of enrolment, particularly if the granting of credit will affect a current semester's study program, as the matter needs to be decided prior to the HECS census dates. Students should **not** register in the subjects for which they are seeking credit.

A maximum limit on the number of credit subjects to be included in a course is determined by the total number of subjects in the course. Students wishing confirmation that credit subjects can count towards their course should seek an approved study program from their course convener.

Confirmation of the granting of credit will be mailed to the student by Student Administration.

Credit based on completed studies at the Canberra Institute of Technology is subject to specific agreements between the University and the Institute. See 'Register of Course Articulation' in The University section of this Handbook for further information on the level of credit that will be awarded. Students seeking credit based on these agreements should still apply for credit in the manner described above.

Internal Credit (previous University of Canberra Studies)
Subjects from a complete or an incomplete University of Canberra course are available for credit to another course. Students seeking confirmation that subjects will count in their new course should seek an approved study program from their course convener. Also, students applying for credit must submit to the Student Administration Enquiries Desk a completed Application for internal Credit form.

Exemption / Substitution of Subjects

If you have successfully completed studies in a previous course and the study is similar in content to one or more **required** subjects in your current course, you may seek an exemption. You should consult with your course convener to seek approval for exemption together with approval for the substitute subjects you must undertake in lieu of the exempted subject/s.

The exemption and substitution of subjects is subsequently endorsed by the Divisional Academic Committee (formerly Faculty Board of Studies) meeting through a Variation of Course Requirements.

Assessment

Assessment for each subject in a student's semester program is based on the student's performance in such written examinations, assignments, classwork, practical or other work as prescribed for the subject by the Division. The method of assessment for each subject offered by the University is available from the Division concerned at the commencement of semester.

Students should familiarise themselves with the methods of assessment prescribed for each subject they undertake.

Student Progress

If students fail to make satisfactory academic progress in their course, they may be sent a "Division Warning" or may be asked to "Show Cause" as to why they should not be excluded from their course. The criteria on which a Divisional Academic Committee (formerly Faculty Board) will decide whether or not a student's academic progress is satisfactory are available from the relevant Division Office.

Illness

If a student is hampered by illness or other serious cause during semester, and the formal assessment of their work is adversely affected, they must notify their lecturer(s) and the Director, Student Administration as soon as possible. Written notification with supporting evidence, such as a medical certificate, must be received before the scheduled time of the final assessment for the subject. These procedures should be followed if the student wishes to have illness or other cause taken into account in the assessment of their work.

In the event of an illness during an examination session, the student must notify the supervisor-in-charge at the time and submit a supporting medical certificate to the lecturer in charge of the subject at the earliest possible opportunity. Generally, if a student sits for the examination, no consideration will be given for illness when the examination is marked.

End-of-Semester Examinations

The Examination Timetable for subjects having final examinations that are centrally coordinated is posted on the notice board in Building 2 (B floor) and is displayed in Student Administration in Building 1. The Timetable can also be found using the Online Student Information System (OSIS) and on the University's Examination web page at http://www.canberra.edu.au/stuadmin/exam.html

The Preliminary Examination Timetable is published during Week 9 of each semester. This Timetable is subject to change. The Final Examination Timetable is published during Week 12 of each semester.

Students with disabilities may be eligible to sit their examinations in other locations. Students requesting permission to sit examinations in alternative locations should contact the Disability Liaison Officer in order to complete the necessary documentation after Week 9 of each semester (when the preliminary timetable is released).

Examination script books are the property of the University, and are retained for at least one year after examinations are held. The lecturer in charge of a subject is responsible for providing reasonable access for students to their own script books only.

Notification of Results of Assessment

The grading system used for both undergraduate and graduate subjects at the University is as follows:

HD High Distinction
DI Distinction
CR Credit
P Pass
UP Ungraded Pass (pass grade for subjects assessed on a Pass/Fail basis only)
PX Conceded pass (does not meet prerequisite requirements)
NW Fail result based on written notification of withdrawal from subject after due date
NX Fail result based on failure to reach pass grade in a subject having completed all the subject assessment requirements
NC Fail result based on failure to complete one or more of the assessment requirements for the subject
NS Fail result based on failure to sit for a final examination (NS is an optional subcategory of NC)
NN Fail result based on non-participation in a subject
WD Withdrawal approved by Division for good cause
NAS Non-Assessment
WH Withheld result
CNT Subject continuing over more than one academic year
******* Inapplicable or unavailable

The grade PX may be used for some subjects approved by Academic Board to indicate that, although the student has passed the subject, no enrolment in higher level subjects in that discipline will be permitted unless the student repeats the subject and a grade of Pass or better is achieved.

Results will be posted to each student's summer mailing address after Semester 2 results have been approved by Divisional Academic Committee (formerly Faculty Board). Results will also be available via OSIS (On-Line Student Information System).

Exclusion from Studies

A student whose progress in a course of study or subject is unsatisfactory may be subject to action taken under the Academic Progress Rules. A recommendation for such action is made by the appropriate Divisional Academic Committee (formerly Faculty Board). The Divisional Academic Committee (formerly Faculty Board) may direct that letters be sent to students asking them to show cause why they should not be directed to discontinue the course of study or a particular subject.

Students who fail to give sufficient reason for their poor performance, or fail to respond to the show cause letter, may be excluded from the course or subject, either with immediate effect or if certain specified conditions are not met.

A student who is excluded from a **course** is excluded for the period which is indicated on the notice of exclusion. To resume studies the student must submit an Application for Admission form and should include information that they have an improved likelihood of success should they be admitted. Any application for readmission after the period of exclusion has expired will be considered on its merits along with other applications for admission to that course. An applicant who has been excluded from an Australian tertiary institution in the two years prior to the application may not use the results from a Special Tertiary Admissions Test as the basis for readmission. For further information on applying for admission see the chapter titled Admission in this section of the Handbook.

A student who is excluded from a **subject** will be advised of the period of exclusion in the notice of exclusion.

Appeals

Students who are dissatisfied with a Fail or PX grade may seek a review of their result.

The Procedure for Review of Subject Results is available from Division offices and from the OSIS. The first step is to consult the lecturer-in-charge of the subject on the Monday following the official publication of results. If the Monday is the first day of the semester, the lecturer-in-charge of the subject may be consulted on the Tuesday.

If the issue is not resolved by discussion with the lecturer, the student may request mediation and if necessary, a formal hearing. Strict timelines apply as set out in the Procedure.

Obligations Statute

Students should be aware that failure to meet a financial obligation to the University may result in the issue of a Certificate under the Obligations Statute.

The issue of such a Certificate means that the University may refuse enrolment or re-enrolment and withhold students' awards or statements that they have completed the academic requirements of the whole or part of their course.

Maximum Period to Complete a Course

Students must complete the academic requirements for their course within a certain maximum period in order to be awarded the degree, diploma or certificate to which their course leads. The maximum period for the completion of a course leading to a bachelor degree is normally ten years. The maximum period for completion of a course leading to a postgraduate award varies. The period is calculated retrospectively in time from the date the student successfully completed every matter so specified in his/her study program.

Any student who wishes to obtain information about the maximum period allowable to complete a course should write to the Director, Student Administration.

Transcript of Academic Record

Students may, at any time, request in writing a certified transcript of their academic record. A charge will be made for the preparation of these statements. The current scale of charges can be obtained from the Student Administration Enquiries Desk.

Students who have completed the academic requirements of their course will automatically receive one free transcript when the course completion is certified, subject to any restrictions under the Obligations Statute or other University legislation.

Course Completion

Students expecting to complete the academic requirements of their course at the end of a particular semester should notify Student Administration before Week 5 of that semester. Once course completion has been certified, a student ceases to be enrolled unless they have been admitted to a further course of study. See the chapter on Admission in this section of the Handbook.

Students completing a course leading to a graduate award will need to have provided appropriate evidence of their graduate status prior to completion of the course. Students cannot be admitted to a graduate award without evidence of graduate status.

Students who have not had course completion certified at the Divisional Academic Committee (formerly Faculties Examiners Board) meetings in July and November, may not be able to have their award conferred at one of the ceremonies being held in July/August and December 2001.

Graduation Ceremonies – 2002

The University ceremonies for the conferring of awards will be held in July/August and in December. Students who notify Student Administration by week 5 of their final semester, that they expect to complete the academic requirements for their course at the end of that semester, will be sent an invitation to the July/August or December graduation by week 14. The invitation will be mailed to a student's term address in anticipation of the course completion being certified at the Examiners' Board meetings. Students who have their course completion certified at the Examiners' Board meetings and whose award is duly approved by Council, will be included in the list of graduands for the July/August or December conferring of awards ceremonies. Exact dates will be published on UC Online.

Students who have their course completion certified at other Board meetings will be invited to attend the next appropriate graduation ceremony.

University Academic Dress

Academic dress for the University consists of a black cloth academic gown, black trencher and hood. The colour of the hood lining distinguishes the level of award.

Diploma (3-year)
Black hood with turquoise blue lining
Degree of Bachelor (3 and 3.5 - year)
Black hood with red lining
Degree of Bachelor (4-year)
Black hood with maroon lining
Degree of Bachelor (5 and 6-year)
Black hood with pale grey lining
Graduate Diploma and Graduate Certificate
Black hood with gold lining
Degree of Master
Royal blue hood with horizon lining

The dress for a degree of Doctor is a royal blue gown with gold facings, a black bonnet and hood.

Doctor of Philosophy
Royal blue hood with horizon lining

Certificate of Conferral

Graduates whose testamur has been lost or destroyed may request in writing a replacement certificate confirming that they are graduates of the University or its predecessor, the Canberra College of Advanced Education. A charge will be made for the preparation of this certificate.

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Information for Students

Fees and Charges

Higher Education Contribution Scheme (HECS)

The information that follows is correct at the time of going to press. There may be amendments that will apply at the time of enrolment.

The Higher Education Contribution Scheme (HECS) was introduced by an Act of Parliament, the *Higher Education Funding Act*, in 1988.

The Act requires students to contribute towards the cost of their higher education.

The non-differential HECS annual fee for continuing full-time students in 2001 will be $2702. From January 1997, the Federal Government introduced a new regime of 'differential' HECS rates for students commencing a new course of study. The current differential HECS rates for full-time students in 2002 will be $3598, $5125, and $5999. Additional information in relation to differential HECS may be obtained from the HECS & Fees Office, telephone (02) 6201 2616/5366.

A student's HECS liability is calculated according to their semester load (number of credit points) in the semester.

All students who are commencing a course on a HECS liable basis are required to submit a HECS Payment Options Declarations form to the University by the end of Week 1 of their first semester of enrolment

In completing the HECS Payment Options Declarations form, students are required to choose either the HECS Up-front Payment Option, the Deferred Payment Option or the Partial Up-Front option. Details are as follows:

HECS Up-front Payment Option

If a student chooses the Up-front Option they are entitled to a discount of 25 per cent on the liability for the semester. The payment is due by the end of the first week of each semester. A late penalty charge may be imposed if payment is made after the stipulated dates.

HECS Deferred Payment Option

If a student chooses the Deferred Payment Option, they must supply the University with a Tax File Number (TFN). Under this option, a student is required to commence HECS repayments via the taxation system after they reach the minimum taxable income, stipulated by the Federal Government, for the repayment of HECS.

HECS Partial Up-Front Payment Option

Students who choose this option must:

1. Pay at least $500 for which a 25% is given. (Please refer to 'HECS - Your Questions Answered 2001 for detailed information. A copy of the booklet may be obtained from Student Administration at the University).
2. Complete a Payment Options Declaration form quoting their Tax File Number and completing the relevant sections indicating that they wish to make a partial Up-Front payment. This will enable the University to advise the Australian Taxation Office of the amount the student is deferring.
3. Make their partial Up-Front payment by the end of Week 1 of semester.

Additional information may be obtained by contacting the HECS and Fees Office on (02) 6201 2616 or (02) 6201 5366.

Lodgement of HECS Payment Options Declaration Form

Once a HECS Payment Options Declaration form has been submitted a student is not required to submit another form unless they wish to change the current payment option or change course.

As required by the *Higher Education Funding Act 1988*, any student wishing to change their HECS Payment Options must submit a new HECS Payment Options Declaration form when stipulated by the University and no later than HECS Census date of 31 March for Semester 1 and 31 August for Semester 2. Changes will not be possible, under any circumstances, after the HECS census date.

HECS Liability Statements

A HECS Liability Statement is sent to all students within 30 days of the HECS census date. If the student considers that the information on the statement is incorrect, they should submit a written appeal to the Director, Student Administration clearly stating the reason why the record is incorrect. Appeals must reach the University within 14 days of issue of the original notice.

Refunds of HECS Up-front Payment

Students who withdraw from a course/subject(s) after the HECS census date may be able to apply for a HECS refund. Consideration may be given to cases where there are special or exceptional circumstances. In such cases, in order to apply for a refund, students must obtain an application form from Student Administration or from http://www.canberra.edu.au/stuadmin/hecs.html. The application together with supporting documentation must be lodged with the University by the dates stipulated by the University.

Students who withdraw from a course/subject(s) before the HECS census date are entitled to a full refund of their Up-front HECS payment. Students must request a refund of their HECS Up-front payment in writing. If no request is received, the funds will be credited to a subsequent semester.

Information about HECS refunds and applicable dates for refunds may be obtained from the HECS and Fees Office on (02) 6201 2616 or (02) 6201 5366.

Remission of HECS Debt under Special Circumstances

Students who defer their HECS payment and who withdraw from a course/subject(s) after the HECS census date must apply for remission of their HECS debt with the Department of Education, Training and Youth Affairs (DETYA). Students who withdraw from a course/subject(s) prior to the HECS Census date do not incur HECS liability.

Application forms and additional information may be obtained by contacting the HECS and Fees Office on (02) 6201 2616 or (02) 6201 5366.

Postgraduate Loans Scheme (PELS)

In September 2001, the Federal Government passed the "Innovation and Education Legislation Amendment Bill No 2/2001". This bill, known as the Postgraduate Education Loans Scheme (PELS) provides a Commonwealth Government Loan to students wishing to undertake full-fee paying, postgraduate, non-research award studies. The Scheme operates on a similar basis to HECS but does not allow for discounts based on up-front payments.

Students wishing to take advantage of PELS should contact the University of Canberra HECS and Fees Office on (02) 6201 2616 or via email at: fees@adminserver.canberra.edu.au

Amenities and Services Fee

While at the University, all students pay an annual Amenities and Services Fee (ASF) as determined by Council. This fee must be paid by the end of Week 1 of Semester 1. If the ASF is not paid by the due date, a late fee of $60 will apply. The Amenities and Services Fee for 2001 was $255.00 (GST inclusive). The fee for 2002 can be found at http://www.canberra.edu.au/stuadmin/hecs.html.

Amenities and Services Fee Refund Policy

If a student defers their studies prior to the start of semester and/or prior to the Census Date, they may be eligible for a refund of the ASF. The amount will be automatically credited to the student's next semester fees. However, the amount can be refunded at the student's request. Application forms and further information can be obtained from the Student Administration Enquiries Desk, or from http://www.canberra.edu.au/stuadmin/hecs.html. Students who withdraw after the start of semester and/or after the HECS census date may apply for a refund under special circumstances.

What special circumstances are accepted?

Each application will be examined and determined on its own merits. As a general guide, the special circumstances should:

- be sufficiently grave for it not to be possible for you to continue your studies;
- be beyond your control. These can include:

Medical reasons – where a medical condition exists or has changed to such an extent that you are unable to continue your study.

Family/personal reasons – such as death or severe medical problems within the family, or unforeseen family financial difficulties, and it is unreasonable to expect you to continue your course of study.

Employment-related reasons – where your employment status or employment arrangements have changed so that you are unable to continue your study.

Course-related reasons – where the University has changed the subject or course it had offered and you are disadvantaged by *either* not being able to complete the subject or course*, or* not being given credit towards other subjects.

Please note: Special circumstances will generally not include:

- lack of knowledge or understanding of the acceptance/enrolment process,
- obtaining and accepting an offer of place at another university.

Documentation is required with each application.

For further information please contact the HECS & Fees Office in Student Administration or telephone (02) 6201 2616/5366.

Sponsored students (for example those on teaching or similar scholarships) are required to submit each semester documentary evidence, that is, confirmation of their sponsorship by their sponsor, to Student Administration, Building 1. The Austudy Scheme is not considered to be a sponsorship in respect of fees.

Other Costs

Students should note that they may be expected to contribute to the costs associated with undertaking field classes or to pay travel costs associated with professional experience or internship placements. They may also need to purchase specified items of equipment and/or materials for subjects that they may be required or elect to undertake as part of their course. Refer to Division entries under "Field Classes", "Professional Experience", "Laboratory Equipment" and "Materials" for further information.

Fee Paying Courses for Australian Students

Details of costs for fee paying courses for Australian students are available from the HECS & Fee Office at Student Administration or from http://www.canberra.edu.au/stuadmin/hecs.html

Financial Assistance

For information on bursaries and scholarships, refer to The University section of this Handbook. For information on financial assistance for needy students please refer to Personal Support Services in The University section of this Handbook.

Financial assistance from Centrelink

Centrelink helps with financial assistance for people who are studying. Students may be entitled to financial assistance under Youth Allowance, Austudy payment, ABSTUDY, Pensioner Education Supplement (PES) and the Student Financial Supplement Scheme, some of which attract ancillary payments e.g.: Fares Allowance and Rent Assistance.

Youth Allowance

Youth Allowance is a Department of Family and Community Services payment for students aged 16-24, jobseekers from 16-20 and some students who are 25 years and over (if they were receiving Youth Allowance immediately before turning 25 and are still doing the same course)

To be eligible, students need to satisfy the activity test by undertaking approved activities*. For the purposes of Youth Allowance eligibility, approved activities include: full time study (an approved course at an approved institution) or training, full-time job seeking (excludes under 18s) or voluntary work, or a combination of activities.

For an explanation of 'full time study', please refer to the Austudy payment section**.

How much help students can get from Youth Allowance depends on:

- their age;
- whether they need to live away from home;
- if they are considered dependent on their parents/ guardians and subject to the Parental Means Test (parent/s or guardian/s income, family assets) and possibly the family's actual means; and
- how much the student and their partner or parents/ guardians earn.

For claim forms and further information on Youth Allowance please contact any Centrelink office or call 13 2490. You can also get an information book 'Youth Allowance... The Guide' from Centrelink or visit the Centrelink web site at http://www.centrelink.gov.au

Austudy payment

Austudy payment is a Department of Family and Community Services payment for students aged 25 years and older whose financial circumstances are such that, without financial help, full-time study may not be possible.

To be eligible for Austudy payment a person must be doing an approved full time course at an approved institution*.

*Full time study means an approved course which:

- is considered full time by an approved institution (at least 75 per cent of the normal full time student workload);
- attracts a HECS loading of at least 0.375 of a full semester HECS loading; or
- is a full time load that can be averaged out over the length of the course and can be measured against the minimum time a full time student would normally take to complete the course; or, if neither of these apply:
- a student who is undertaking 15 hours face to face study.

This also applies if a person is studying by correspondence.

A concessional study load means that in certain circumstances an individual may be able to undertake less than a full time study load (either two thirds (66.6 per cent) or 25 per cent of the normal full time study load).
How much help students can get depends on:

- whether they have a partner;
- if they have children;
- if they are long term income support customers; and
- personal/ partners income and assets.

For claim forms and further information on Austudy payment please contact any Centrelink office or call 13 2490. You can also get an information book 'Austudy payment' or visit the Centrelink web site at http://www.centrelink.gov.au

**New students intending to apply should note that evidence of identity and enrolment must be provided at the time of lodging their application. To maintain eligibility students must notify Centrelink of any changes to their circumstances, including changes in enrolment, personal income, parental income (dependent students), or change in address.*

ABSTUDY

ABSTUDY is a Department of Education, Training and Youth Affairs payment for Indigenous secondary and tertiary students who want to stay at school or go on to further studies. There is also some assistance available for primary students aged 14 or over at 1 January of the year of study.

How much help students can get from ABSTUDY can depend on:

- what course they are studying;
- their age;
- whether they need to live away from home;
- whether ABSTUDY considers them to be dependent on their parents / guardians or independent; and
- how much students and their partner or parents / guardians earn.

There are changes to ABSTUDY from 1 January 2000. These include:

- alignment with Youth Allowance rates for students aged between 16 and 20;
- alignment with Newstart Allowance rates for students aged 21 and over;
- alignment of ABSTUDY Pensioner Education Supplement rates and qualifying pensions/payments with Pensioner Education Supplement paid under Social Security legislation (see below);
- access to Rent Assistance extended and the introduction of Remote Area Allowance and Pharmaceutical Allowance for eligible students;
- changes to income tests, introduction of assets tests and, for some dependent students, the Family Actual Means Test;
- proof of age/identity needed for most new students; and
- fortnightly entitlements paid in arrears.

Apart from living allowance (basic payment), there are a range of allowances also available to eligible ABSTUDY students to help meet the costs associated with education expenses, board, and travel between their home and place of study. Students receiving certain payments from Centrelink or the Department of Veterans' Affairs may be eligible for the ABSTUDY Pensioner Education Supplement (ABSTUDY PES), instead of ABSTUDY living allowance (basic payment), but they can also receive the additional allowances mentioned above. For further information on ABSTUDY PES, please refer to the PES section.

For claim forms and further information on ABSTUDY please contact any Centrelink office, or call 13 2317. You can also get the information books 'ABSTUDY...The Guide' and the 'ABSTUDY Handbook' from Centrelink or visit the Centrelink web site on http://www.centrelink.gov.au

Pensioner Education Supplement

Pensioner Education Supplement (PES) is a Department of Family and Community Services payment providing help with the ongoing costs of study for recipients of the following payments from Centrelink and the Department of Veterans' Affairs:

- Sole parents on either a Parenting Payment or Special Benefit;
  War Widow/er Pensioners or Defence Widow/er Pensioners with a dependent child;

Students on a Disability Support Pension (DSP), Invalidity Service Pension (ISP), Carer Payment, Carer Service Pension, Widow B Pension, Widow Allowance; or Wife Pension - if the partner receives DSP or Partner Service Pension - if the partner receives an ISP.

PES is a non-taxable payment of $60 per fortnight***.

PES recipients, undertaking tertiary study and living away from a partner/child to study, may be entitled to Fares Allowance. ABSTUDY PES recipients undertaking secondary or tertiary study may also be entitled to Fares Allowance in certain circumstances.

PES recipients can also receive an *Education Entry Payment* of $200 once a year. (ABSTUDY PES recipients receive an incidentals allowance instead.)

To get PES, students must be enrolled in and undertaking an approved course of secondary or tertiary study. Sole parents, carers and students with a disability must be undertaking at least 25% **of the normal full-time workload for their course to be eligible for PES. Other eligible students must be studying full-time, or at least 75% of the full-time study load.

*****Please check with Centrelink about possible changes from 1 March 2000, which could halve the rate of PES and ABSTUDY PES to $30 a fortnight for students with a study load of less than 50%. (This change depends on legislation being passed by Parliament.) Disability Support Pensioners, Invalidity Service Pensioners, or War Widow/er Pensioners receiving an income support supplement (incapacity for work), will be exempt from this change.*

For claim forms and further information on PES and ABSTUDY PES please contact any Centrelink office, or call 13 2490 (PES) or 13 2317 (ABSTUDY PES). You can also get the PES Brochure from Centrelink or visit the Centrelink web site on http://www.centrelink.gov.au

Student Financial Supplement Loan

The Student Financial Supplement is a voluntary loan that gives tertiary students on Youth Allowance, Austudy, ABSTUDY or Pensioner Education Supplement the option of borrowing money to help cover their expenses while studying. Students normally have to trade-in (or "give up") part or all of their payment for double that amount as a Financial Supplement loan. The loan is interest free, but the balance is adjusted annually to take account of changes in the cost of living. Repayments are not required until 1 June in the fifth year following the year in which the student takes out the loan.

For more information about the Student Financial Supplement Loan contact any Centrelink office or call Centrelink on 13 2490 for Youth Allowance/ Austudy/ PES or 13 2317 for ABSTUDY. You can also get an information book on the Student Financial Supplement Loan or visit the Centrelink web site at http://www.centrelink.gov.au

Family Allowance

Family Allowance is a fortnightly payment to help with the cost of raising children. Family Allowance is income and assets tested and the limits are generous so most families will currently get at least the minimum rate of $23.70 a fortnight for each child.

Before 1 October 1999, Family Allowance was paid for dependent children aged under 16 and for dependent full-time secondary students aged 16 to 18 years.

From 1 October 1999, Family Allowance was made available to eligible families with older dependants who are not receiving Youth Allowance or another education allowance and are:

- aged 16 to 20 years (including unemployed people and tertiary students); or
- full-time students aged 21 to 24 years.

A new flat rate of $50 a fortnight Family Allowance may be paid for each dependent young person aged 18 to 24 years. The flat rate for 16 to 17 year old dependants continues to be $23.70 a fortnight.

Families with older dependants may now qualify for Family Allowance even if their income, or the age of their children meant they weren't eligible before.

Example - The Smith family

The Smiths have a combined assessable income of $69,000 a year. They have a 15 year old secondary student living at home and an 18 year old and 20 year old both living away from home and studying full-time at university.

The young people would not qualify for Youth Allowance because any payment would cut out when the family income reached $59,962. Previously the family would not have qualified for Family Allowance because payment was restricted to young people under 18 years of age and the family income was over the maximum amount.

Because the two older children can now be taken into account, the Smiths may be entitled to $23.70 a fortnight for the 15 year old and $50 a fortnight for each of the 18 and 20 year olds.

What if you are already getting Youth Allowance or ABSTUDY?
In some cases, the amount of Family Allowance a family can receive for a 16 to 24 year old dependant may be higher than the amount the young person would be eligible to receive from Youth Allowance or ABSTUDY.

You and your family may choose to apply for either Family Allowance or Youth Allowance. To work out which payment would be better in your circumstances, families should compare the young person's payment and any additional assistance the young person gets, with the amount of Family Allowance the family may be eligible for. For example, you will need to consider rent assistance and any other assistance that may be available under each payment.

The figures quoted relate to 1999 and may alter from 1 January 2000.

If you are already receiving Youth Allowance or ABSTUDY and you decide your family will be better off on Family Allowance, you should contact Centrelink promptly. As Youth Allowance and ABSTUDY are usually paid directly to the young person, they must be cancelled by the young person receiving the payment before the family can receive Family Allowance.

Family Allowance can only be paid from the day after Youth Allowance or ABSTUDY stops.
For more information about Family Allowance contact any Centrelink Office on 13 1305. You can also get a copy of the information booklet called 'Family Allowance for 16 to 24 year olds - A better deal for families with older dependents' from Centrelink or visit the Centrelink Web site on http://www.centrelink.gov.au.

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Information for Students

Students' Association

The Students' Association's function is that of advocacy and representation for all undergraduate and non-award students at the University of Canberra and University of Canberra College. It offers assistance, information, advice and support to its members. Its major concern is for the academic and general welfare of its members, and to support this it actively promotes and defends students' rights. The Students' Association is a member of the National Union of Students and through its membership of NUS the Students' Association fights for students' rights directly with the Federal Government.

The Students' Association assists students with academic appeals (including fail grades, show cause and exclusions); academic and welfare advice; information and assistance with Common Youth Allowance, Austudy, ABSTUDY and HECS. In addition the Students' Association offers many services and resources to its members. These include the InfoCentre which provides one place in the University that can answer all student queries or direct students to the correct person in the University to answer the query. Other services provided include subsidised photocopying, facsimile service, passport photographs and overhead transparencies; free student lounge and kitchen facilities; and publications including CUrio and the student diary. In excess of $40,000 of emergency loans are issued to needy students each year.

The Students' Association operates three semi-autonomous bodies to further represent and enhance the experience of certain members of our community:
Aboriginal and Torres Strait Islander Student Association (ATSISA) for indigenous students;
Residential Students' Organisation (RSO) for those students who live on campus at the University;
University of Canberra Overseas Students' Organisation (UCOSO) for international students.

Location	Building 1, Level B, opposite the Library
Telephone	(02) 6201 2000
Facsimile	(02) 6251 4248
Website	http://sa.canberra/edu.au
e-mail	info@sa.canberra.edu.au
Hours during semester	*Monday to Thursday 9am to 7pm; Friday 9am to 5pm*
Hours during non-semester times	Monday to Friday 9am to 5pm

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Information for Students

Postgraduate Students Association

The Postgraduate Students Association (PGSA, formerly CUPA) is constituted under the University Council to serve the academic interests and general welfare of postgraduate students at the University.

Students enrolled in the following courses are members of PGSA: doctoral programs, masters degrees, postgraduate and graduate diplomas, graduate certificates and honours by research bachelor degrees. PGSA is funded through receiving a part of the amenities and services fees.

The Association is governed by a council of postgraduate students, elected annually. PGSA Council includes representatives from all academic divisions and students enrolled in both coursework and research degrees. Any postgraduate student at the University of Canberra may stand for PGSA Council.

PGSA serves its members by directing its activities towards specific postgraduate needs. The Association provides information on activities on campus and those offered by PGSA. PGSA offers assistance with, and support for, academic appeals and provides referrals and liaison work where necessary. PGSA provides a voice for postgraduates on the University's decision making committees including Council, Academic Board, University Higher Degrees Committee, Prizes and Scholarships Committee, and the Vice-Chancellor's Student Advisory Committee. Every year the PGSA President directs a Special project, for 2000 PGSA has published *UC Synergy* - The University of Canberra's Research Newspaper aimed at raising the profile of postgraduates students on campus and within the wider community.

The Association promotes the development of an active postgraduate culture on campus and members participate in division projects including research festivals and division committees. PGSA organises forums and seminars on issues of higher education and on specific topics which assist students to get the most out of university. It offers discount courses to its members. PGSA contributes financially to Kirinari Child Care Centre on campus.

In conjunction with the undergraduate association, PGSA provides funding for services which include low cost photocopying and fax service, discount passport photos, access to newspapers and tea and coffee diaries and wall planners, student loan fund, information centre and the Aboriginal and Torres Strait Islander Students' Association.

PGSA is affiliated with the Council of Postgraduate Associations (CAPA), the peak body for postgraduate student associations.

PGSA welcomes enquiries and suggestions. To discuss any concerns with the PGSA Council member, contact the office.

Location: Building 1, Level B, Room 18
Telephone: (02) 6201 2190
Fax: (02) 6201 5348
e-mail: cupa@csc.canberra.edu.au
website: http://cupa.canberra.edu.au/

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Information for Students

Convocation – Alumni and Associates

The University established the Convocation to enable graduates and other persons who have the interests of the University at heart, to maintain contact with the University and its community and to contribute to its advancement. The Convocation is led by a steering committee comprising representatives of each Academic Division, some members of the University staff, *ex officio* and members from the original CCAE Society.

The Convocation Office is situated in Building One at the University. The Convocation Officer, Gayney Smith, maintains contact with graduates and other interested people, to keep them informed of developments taking place at the University and manages the affairs of the Convocation on a day by day basis. The Convocation assists interested groups to organise reunions as well as other social, educational, and cultural events. Registration with Convocation enables members to have borrowing rights from the University Library. Some further privileges are available. A Convocation supplement to the University newspaper, *Monitor*, is published three times yearly. It is mailed to registered members. A selection of high quality University memorabilia is available through the Convocation Office.

Overseas and interstate Chapters of Convocation assist in developing and establishing local and international professional networks.

The Convocation awards an annual prize, the Herbert Burton Medal, to a graduating student. The winner is selected on the basis of outstanding achievement in terms of academic performance and contribution to the University community or the wider community. Any member of the University community is eligible to nominate a candidate for this award. The award is made by the Chancellor at a festive function in celebration of excellence.

The Convocation, in collaboration with the University of Canberra presented the annual Australian International Film Festival, now the Canberra International Film Festival. The Festival, a major cultural event which takes the University into the wider community, is now directed by the Division of Communication and Education, with Convocation continuing to make a major contribution.

Location: Building 1, Level C, Room 73.
Telephone: (02) 6201 2989
Fax: (02) 6201 5347
e-mail: alumni@canberra.edu.au

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University Staff

Senior & Executive

Vice-Chancellor

Professor Don A. Aitkin, AO, MA *NE*, PhD *ANU*, FASSA, FACE - until 31 January 2002.
Roger Thornton Dean, BA, MA, PhD *Camb*, DSc, DLitt *Brunel*, - from 1 February 2002.

Deputy Vice-Chancellor

Professor Meredith A. Edwards, AM, BCom (Hons) *Melb*, PhD *ANU*, FASSA

Pro Vice-Chancellor, Academic

Professor Marie Carroll, BA, PhD *Otago*, MAPS

Pro Vice-Chancellor, Research and International

Professor Allan W. Cripps, BSc (Hons) *NE*, PhD *Syd*, FASM, FAIMS, AFCHSE (Prod Eng), TTTC, CPEng, MIEAust, CEng, MIEE, AADM

Pro Vice-Chancellor, Executive Director of the National Institute of Design

Professor Elivio Bonollo, BE (Hons), MEngSc, PhD *Melb*, ARMTC (Mech Eng), ARMIT, (Prod Eng), TTTC, CPEng, MIEAust, CEng, MIEE

Pro Vice-Chancellor, Division of Communication and Education

Professor Peter Putnis, BA (Hons) *Ncle, NSW,* PhD *ANU*

Pro Vice-Chancellor, Division of Management and Technology

Professor Graham H. Pollard, BSc *Syd*, MSc, PhD *ANU*, AMusA, FSS

Pro Vice-Chancellor, Division of Science and Design

Professor Eugene Clark, BA *St Mary's*, MEd *Wichita*, JD (Hons) *Washburn*, MEd St, PhD *Tas*, (Attorney at Law, Supreme Court and US Govt, Kansas)

Executive Director, Corporate Services Division and Chief Accountant

Adrian J. Westerman, BCom *Qld*, LLB *QUT*, MBA *S Qld*, AAUQ, FCPA

Executive Director, Client Services Division and Librarian

Lois V. Jennings, BA, MLib, MCom *UNSW*, AALIA

Chair, Academic Board

John Rayner, MSc PhD *ANU*, SMIEAust

Executive

Vice-Chancellor
Professor Don A. Aitkin
Enquiries: 1D139 (02) 6201 5000

Deputy Vice-Chancellor and Director of the National Institute for Governance
Professor Meredith A. Edwards
Enquiries: (02) 6201 5607

Executive Officer to the Vice-Chancellor
Christine Wise, BEd *Canberra CAE*, AALIA, MACE

Adviser to University on Research, and Professor of Physics
Dudley C. Creagh, BSc (Hons), DipEd *Qld*, MSc *NE* and *Bristol*, PhD *UNSW*, CPhys, CEng, FIP, FAIP, MIEE

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University Staff

General & Administrative

- Corporate Services Division
- Financial Services
- Human Resources
- Marketing and Business Development
- Convocation Alumni and Associates
- Planning and Resource Development
- Property Office
- Secretariat
  - Disabilities Liaison
- Student Administration
- Centre for the Enhancement of Learning, Teaching and Scholarship (CELTS)
- Ngunnawal Centre for Aboriginal and Torres Strait Islander Education
- University Residences
- University of Canberra Union (UCU)

Corporate Services Division

Responsibilities
Administrative and office services; capital management; preparation, analysis and monitoring of University budget; financial services; investments; property and maintenance; residential services; and student administration including admissions, enrolments, progression and graduation.

Executive Director, Corporate Services and Chief Accountant
Adrian J. Westerman, BCom *Qld*, LLB *QUT*, MBA *S Qld*, AAUQ, FCPA
Enquiries: 1D131 (02) 6201 5780

Secretary of Council and Associate Director, Corporate Services
Graeme R. Dennett, BSc, DipEd *Syd*, FAICD
Enquiries; 1D95 (02) 6201 2613

Legal Officer

Michael Flynn, MA LLB *Syd*, GradDip HEd *UNSW* (Barrister and Solicitor ACT), (Solicitor NSW and England) (Mediator ACT)

Management Accountant

Wendy Dunne, MNIA
Enquiries: 1D127 (02) 6201 2014

Executive Officer to Corporate Services
Jennifer L. Coggins, BA Prof Wrtg *Canberra CAE*
Rod A McLean, BA Acc *Canberra CAE*, CPA

Financial Services

Responsibilities

- to process all of the University's financial transactions; to maintain the University's financial data on the computerised and integrated financial management information system;
- to prepare period and annual financial reports and statements for internal and external users;
- to provide budget advice and collation, budget monitoring, preparation of administrative budgets; taxation matters; management of cash balances and investments.

Enquiries: 1B104 (02) 6201 2935

Director, Financial Services
Garry Foran, MBA *S Qld*, FNIA, AFAIM

Deputy Director, Financial Services
Dennis Fry, BEc *Adelaide*, CPA

Manager Financial Projects and Development
James Smith, BCom, LLB *QUT*, ASA

Financial Accountant
Tony Van Der Heydon

Accountant
Natalie Aistrope, BCom Acc *Canberra*, ASA

Insurance Manager
vacant
Enquiries: 1B101 (02) 6201 2464

Human Resources

Responsibilities

- strategic human resource management advice and policy, employee relations, industrial relations; staff recruitment; conditions of employment; payroll and superannuation; training and development; job evaluation; health, safety and rehabilitation. **Enquiries**: 1D113 (02) 6201 5079
- to implement equal opportunity programs for students and staff. **Enquiries**: 1D120 (02) 6201 2148

Director, Human Resources
Karl Dubravs, BBus *Riverina-Murray Inst Higher Ed*, AFAHRI

Manager, Salaries and Superannuation
John Masterman, BSc (Maths) *Portsmouth Poly*, GradDip Comp St *Canberra CAE*

Ross Dunn, BA Mod Lang *Canberra CAE*, GradDip International Law *ANU,* AFAHRI

Manager, Health and Safety
Les G. Hogg, MSIA, MESA

Employee Relations Officer
Julie Nicholls

Equity
Dianne E. Coward, BA, DipEd *Qld*, GradDip Rec Plan *Canberra CAE*
Meredith Pettett

Marketing and Business Development

Responsibilities

- take a lead role in promoting a positive community image of the University within Canberra and region and with UC graduates,
- coordinate the production of corporate publications, such as the UC Handbook and the annual report,
- take a lead role in marketing UC's courses and services within Australia and internationally,
- assist the coordination and development of UC's international activities, including support services for on-shore international students,
- take a lead role in investigating and developing new business opportunity for UC
- provide career and employment support services for UC students.

Enquiries: 1B142 (02) 6201 5342

General Manager, Marketing and Business Development, and Director International
Keith W Hyde, BAgrSc *Qld*, GradDip AgrEcon *NE*

Amanda Burrell, BCA *W'gong*, GradDip ProfComcn *Canberra*
Penny Cameron, BA *ANU*
Robin Poke, BComcn *Canberra*
Joanne Lambert, BEd (Secondary) *Canberra*
Tracy Harris, BComcn (Hons) *Canberra*
Janet Mountseer*Editor, University Newspaper Monitor*
Alex Konrad, BAComcn, GradDip Ed *Canberra*
Heather Jack, BA (Lib St) *Canberra*

Convocation – Alumni and Associates

Executive Officer
Gayney Smith

Planning and Resource Development

Responsibilities
to provide information and advice to University management and outside bodies, based on the application of quantitative and qualitative analysis of data.
Enquiries: 1D83 (02) 6201 2426

Director (Planning and Resource Development)
David Hamilton, BA M Litt *NE*
John Perlak, BA (Hons) *Tas*

Statistics Officer

Gerald K. Tarrant, BAgEc, Dip BusStud *NE*

Administrative Officer
Amadeus Rusek, BSc *Canberra*

Property Office

Responsibilities

buildings and grounds maintenance, major and minor construction, parking, cleaning, security, car pool, Jervis Bay Field Station, purchasing and stores, printery, mail room, registry.
Enquiries: Building 13 (02) 6201 5100

Director, Property
Graham McDonald, DipMechEng *CaulfieldIT*, GradDip MaintEng, GradDip Aircon&Refrig *SwinburneIT*

Garry Swanson

Property Administrator
Jacinta George, MPub Policy *Deakin*, BBus *CSturt*, B AppSc *Syd*

Neville Checksfield, D MechE *Brist*, ASIE

Secretariat

Responsibilities

- to service the University Council and some other major University committees; to oversee FOI, Privacy Act, copyright and legislation matters; to provide executive support services to the Vice-Chancellor and Deputy Vice-Chancellor as necessary. *Enquiries:* 1D95 (02) 6201 2613
- to provide support for Divisions, Academic Board and the University committees responsible for the development and implementation of policy on teaching and learning, first year experience, ethics in human research, teaching grants, course development, assessment, and Division reviews. *Enquiries:* 1D94 (02) 6201 5440
- to provide information and advice to University management and outside bodies, based on the application of quantitative and qualitative analysis of data. *Enquiries:* 1D83 (02) 6201 2426
- to assist and support students with disabilities. ***Enquiries:*** 1B25 (02) 6201 2205
- administration of research project proposals, tenders, contracts and funding, liaison with external organisations on research, ethics in animal experimentation. *Enquiries:* 1D85 (02) 6201 2466

Director
Keren Bisset, BA *NE*, DipEd *Syd*, Grad Dip Social Communication *Hawkesbury AC*

Administrative Officers
Meredith Bacon
Maxine A. Brooks
Peter Dahl, BA *ANU*, GradDip LegSt *Canberra*
Brian Fisher
Stephen R. Harding, BA Lib *Canberra CAE*, AALIA
B. Gay Landau, BA Oriental Studies *ANU*, DipLib *UNSW*
Alison Langley
Susan E Ridout, BA *Syd*
Lesley L Watt, BA Qld, Grad DipAppSc (Lib&InfoMgt) *C.Sturt*

Disabilities Liaison

Dee Jackson

Student Administration

Responsibilities
to provide a student enquiry service; to administer admissions, enrolment, student progress, end-of-semester examinations, graduation, Higher Education Contribution Scheme; and to maintain student information systems.

Director
Robert Kominek, BA Math *Canberra CAE*
Michael G Werts, AIMM, MAIPIO

Manager, Information Management and Progress
Michael Garbutt

Administrative Officers
Admissions – Louise Hickey, BCom MgtSc *Canberra*
Enrolment – Liz Nicholls
Examinations – Julie Harrison
Graduate Studies – Nick Littlewood, BA (Hons) *UNE*
HECS/Fees – Nick Rendina, AssocDip Interp & Trsltg *Canberra CAE*, NAATI
Information Management – Brenda Cattanach
Academic Progress – Mara Eversons
Scholarships and Prizes – Kay Hyland
Graduation – Gar Ryan, AdvDip QM, GradDip StrSt *Weston Creek*

University Residences

Responsibilities
to provide on-campus accommodation and associated services to students.
Enquiries: Residential Services Office (02) 6206 3500

Director
Peter M. Fyfe

Centre for the Enhancement of Learning, Teaching and Scholarship (CELTS)

Responsibilities

- to support the academic staff of the University by assisting them to enhance the quality of their academic work.
- to support academic staff and academic divisions to enhance the quality of the learning packages they use to support programs delivered in flexible and multi mode.

Enquiries: 1C29
Phone: (02) 6201 5290

Director
Professor John Dearn, BSc *E Ang*, PhD *S'ton*, Grad Cert HigherEd *Canberra*, MACE

Senior Lecturer
Margaret Kiley, DipT, BEd, GradDipEd Admin *S.Aust,* MEd Admin *Deakin,* PhD *Adel*

Lecturers

Di Adams, TC, BEd, BA, MLitt *NE*
Peter Donnan, BA DipEd *Syd*, MLitt *UNE*, GradDip REd *Signadou*, MDistEd *Deakin*
Coralie McCormack, BA (Hons) *ANU*, GradDip Ed *Canberra CAE*, Dip Urban & Reg Plan *NE*, MEd, Grad Cert HigherEd *Canberra,* PhD *W'gong*

Flexible Delivery Development Unit

Matt Bacon, B IndDes *Canberra*
Peter Delgado, B GrapicDes (Hons) *Canberra*
Sue Demoor, BA Educ *Washington*, GradDip OffMgt *Canberra*
Deborah Veness, BA Qld, BEd *James Cook*

Administrative Officer

Sharon van Reyk

Ngunnawal Centre for Aboriginal and Torres Strait Islander Education

Responsibilities
to provide academic and social support programs to Aboriginal and Torres Strait Islander students across all Divisions.
Enquiries: 7B6 (02) 6201 2998

Director Indigenous Education
Associate Professor Tracey A Bunda, DipT *North Brisbane CAE*, BEd *Brisbane CAE*

Jeanine Leane

Administrative Officer
Larry Brandy, B AppSc *Canberra*

University of Canberra Union (UCU)

Responsibilities
to provide a range of services including food and beverages, entertainment, social and cultural activities, sporting facilities, recreational courses, retail operations, clubs and societies, meeting and function facilities, theatre and Gallery Restaurant.
Enquiries: UCU Access, Level B, Building 1 (concourse) (02) 6201 5350

General Manager
Phillip Storey

Operations Manager
Andrew McLean

Business Manager
Brad King

Retail Manager
Judy Harris

Fitness and Recreation Manager
Paul Gilber

Executive Chef
Rodney Prendergast

Member Services Manager
Tonina Staunton

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University Staff

Client Services Division

- Client Services
- Health and Counselling Services

Responsibilities

to provide information and communication services, telecommunications and related infrastructure (including library, computing, networking, database, audiovisual, switchboard) and health and counselling services.

Executive Director, Client Services, and Librarian
Lois V. Jennings, BA, MLib, MCom *UNSW*, AALIA
Enquiries: 8C13 (02) 6201 5092

Associate Directors
Greg P. Jones, BA *Flin*, Dip Lib *Canberra CAE*, M Public Law *ANU*, AALIA
Robert (Bob) I. Thompson, BSc *UNSW*, MACS

Program Managers
Information Access and Library Services Program
Anita Crotty, BA (Lib) *Riverina CAE,* AALI

IT Development and Integration Program
Katarina E. Christenson, BSc *Missouri (Rolla)*, GradDip CompSt *Canberra CAE*

IT Technical Program

Derek L. Child, BA CompSt *Canberra CAE,* MACS

IT Customer Services Program

Bernard Storrier, AssocDip (Comp), B AppSci (Comp) *C.Sturt*

Health and Counselling Services Program

Dr Cathy Shannon, MB.BS *Qld*

Health and Counselling Services

Responsibilities

to provide year-round full-time health and counselling services for students of the University. Health services are also available to University staff. Enquiries: 1B124 (02) 6201 2351

Coordinator
Dr Cathy Shannon, MB.BS *Qld*

Medical Practitioners:

Dr Ross Newbery MB.BS *NSW*
Dr Jenny Weekes BMed *Newcastle*
Dr Kerrie Nogrady MB.BS *Syd*
Dr Rosa O'Kane MB.ChB DRCOG, DMH *Leicester UK*
Dr Georgina Flanagan MB.BS *Syd*, Dip RACOG
Dr Peter Maclsaac MB.BS *Melb*; FRACGP

Counsellors

Mary Carse, BA, BSc (Hons) *ANU*, PhD ClinPsych *W'gong*
Jeanne Gray, BA *WA*, Grad Dip Ed *Canberra CAE*, BSc (Psych) *ANU,* MEd (Counselling) *Canberra*
Pam A. Gray, Cert.Teach. *Wagga TC*, BA (Psych), M ClinPsych *ANU*, Dip ClinHypnosis
Margaret Groube, BA, M ClinPsych *ANU*
Julie Smith, BA, GradDip AppPsych *Adel*
Georgia Tayler, BA *Monash*, M ClinPsych *ANU*

Registered Nurses

Linda Dalla Torre, RN, BAppSc NursSc *Canberra*
Olga Calvert, RN, DNE (NSW Coll Nursing), BAppSc NursSc *Canberra* Dip NEd *NSWCN*
Annie Bain, RN, RM, Cert Soc Gerentology *Melb,* GradDip Nurs *Canberra*

Dietitian

Caroline Salisbury, BA BSc GradDip Nut&Diet *Syd*

Dentist:

Thao Doan, BDS *Syd*

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University Staff

Division of Communication and Education

- School of Creative Communication and Culture Studies
- School of Information Management and Tourism
- School of Languages and International Education
- Academic Support Program
- School of Professional Communication
- School of Professional and Community Education
- School of Teacher Education
- Schools and Community Centre

Pro Vice-Chancellor of Division and Professor of Communication

Peter Putnis, BA (Hons) *Ncle, NSW,* PhD *ANU*

Deputy Director

Ron Miller, BA Prof Wrtg *CCAE*, MCA *Wgong*

Honorary Professor of Communication

Richard Broinowski, LLB *Adel*, M PubAdmin *Harvard*, Barrister and Solicitor of Supreme Court of South Australia

Honorary Research Associates

Trish J. Payne, BA *ANU*, GradDip Ed *Canberra CAE*, PhD *Syd*
Auriol G Weigold, BA (Hons), MA *Flin*, PhD *Canberra*

Business Team Manager

Karyn Ward, BCom Acc *Canberra*, Grad Mgmt Qual *AGSM Sydney*

Student Affairs Manager

Gaire Stewart, BA Acc *Canberra CAE*

Research Centres

Cooperative Research Centre for Sustainable Tourism

Centre for Tourism Research

Director: Professor Trevor Mules

Divisional Centres and Institutions

Canberra Centre for Writing

Director: Associate Professor Satendra Nandan

Communication and Media Policy Institute

Director: Associate Professor Franco Papandrea, GradDip Ec *ANU*, BE, MBA, *UNSW*, PhD *ANU*

Curriculum Resources Centre

Director: Jane B. Hardy, BA (Hons) Tor, GradDip Lib Canberra CAE, AALIA

Institute for Regional Community Development Research

Director: Associate Professor Barbara Chambers

Postgraduate Studies

Divisional Graduate Office

Director: Dr Carole Kayrooz

School of Creative Communication and Culture Studies

Head of School and Associate Professor in Philosophy and Communication
Christina Slade, BA, PhD *ANU*, DipEd *NE*

Associate Professor in English and Commonwealth Studies
Satendra P. Nandan, BA (Hons), BEd *Delhi*, MA Linguistics, MA C'wealth Lit *Leeds*, Cert Uni Teaching *London*, PhD ANU

Senior Lecturer
Alaine R. Chanter, BEc *ANU*, BA (Hons) *Murdoch*, PhD *ANU*

Lecturers

Gregory Battye, BPsych (Hons) *W Aust*, Dip Lib *UNSW*, GradDip Media *Canberra CAE*
Maureen Bettle, BA (Hons), MA Cert Ed *Camb*
Felicity Packard, BA (Prof Wrtg) *Canberra*, Blit (English) *ANU*
Michael Sergi, BA *Curtin,* BA *AFTRS,* GradCert HigherEd *Canberra*
Andrew Speirs, BA (VA) *USyd,* DipEd *Griffith*, MA *UNSW*
Jennifer Webb, BA (Hons), PhD *CQld*
Mitchell Whitelaw, BCA (Hons), *ANU* DipEd *UNE*, PhD *ANU*

Associate Lecturer

Catherine Summerhayes, BPharm *Syd*, Blitt (Social Anthrop) *ANU*

School of Information Management and Tourism

Head of School and Associate Professor in Library and Information Studies
Belle Y. Alderman, BA *Georgia*, MLn *Emory*, DLS *Col*, AALIA

Professor of Tourism
Trevor Mules, MEc, PhD *Adel*

Associate Professor in Information Management
Peter R. Clayton, BA *Syd*, Dip Lib *UNSW*, GradDipA (Inf Studies) *Canberra CAE*, MA *Canberra*, PhD *UNSW*, AALIA, AFAIM, MACE

Senior Lecturers

Ann C. Applebee, BEd, DipT *SACAE*, MEd *Canberra*
Ros Byrne, BA *UNSW*, GradDip Sec St *Canberra CAE*, TDipPS, GradDip Social Communication *Hawkesbury AC*, MA Admin *Canberra*
Patricia A. Milne, TC *Syd TC*, BA (Lib & Inf.St) *Riverina-Murray Inst. Higher Ed*, GradDip Arts, MA, PhD *Canberra*, AALIA
Josette Wells, BA, DipEd *Auckland*, MSc *Sur*

Lecturers

Helen J. Ayres, BA Sec St *Canberra CAE*, GradDipA *Canberra*
Ros Raward, BA Lib&InfSt *Canberra*
B. Elaine Eccleston, BA Sec St *Canberra CAE*, MA (Arch&Rec) *Monash,* FIPSA, ARMA
Anthony L Eccleston, GradDip Lib&InfMgt, GradDipA (Inf Studies), MA *Canberra*, AALIA, AFAIM, ARMA
Niki Macionis, BA Comcn, MA Tourism *Canberra*
Karen Macpherson, BEd *Syd*, GradDip SecSt *Canberra CAE*
Celina Pascoe, BA *UNSW*, GradDip Sec St *Canberra CAE*, GradDip Adult Ed, GradDipA (Inf Studies) *Canberra CAE*, MA *Canberra*
Fiona Richards, Badmin (Tourism) (Hons), GradCertEd (Tertiary) *James Cook*
Brent Ritchie, BA, DipTour, *Otago* (on leave)

School of Languages and International Education

Head of School of Languages and International Education, and Professor of Languages and Second Language Education
Andrew P. Lian, BA (Hons) *USyd*, DU *Paris IV-Sorbonne*

Associate Professor in Modern Languages
Michael Sawer, OAM, BA, PhD *ANU*

Senior Lecturers

Oscar A. Florez, Lic en Fil y Let *Javeriana Bogota*, DipEd *Melb*, MA *Iberoamericana*
Ann Oner, BA (Hons) *Exe*, G Cert Ed *Leic*, DipMigrantT, GradDip Ed St *Armidale CAE*, MEd *Canberra CAE*

Lecturers

Nicolette Bramley, BA (Asian St) (Hons) *ANU*, MA *Osaka*
Jeremy Jones, BA *Adel*, Cert TESL, PhD *Alta*, MA *Macq*
Ania Lian, BA (Hons) *Qld*
Bronwen D. Macnamara, BA *Syd*, Dip Ed *Syd Teach Coll*, GradDip Ed Stud (Multicultural St) *Armidale CAE*, MEd (Multicultural St) *NE*
Daniel Martin, BSc *Tucuman*, MA *Delaware*, PhD *ANU*
Stephen Moore, BA, MAppl Ling, RSA Cert in TEFLA
Yanyin Rensch Zhang, BA *Beijing*, MA *Cornell*, MA (ESL), Cert Chinese-English Translation *Hawaii* (on leave)
Felicia Zhang, BA *Qld*, RSA Cert in TEFLA *Melb*, GradDipEd *Melb*, MA (Appl Linguistics) *Melb*

Language Instructors

Lisa Bevington, BA (Hons), RSA Cert In TEFLA
Sean B Cambage, BTech *Griffith Qld*, RSA Cert In TEFLA
Alison Davies, BA *ANU*, GradDipEd *Canberra*
Beverley Galloway, BA, DipEd *Ncle NSW*
Noni Keys, BSc (Hons) (Geog) *Victoria, Canada*, Mphil (Environ St) *Griffith, Qld*, GradDip TESOL *UC*
Justin J. Moyle, BTech, RSA Cert In TEFLA
Regina M O Shea, BA, DipEd *UQld*

Director of Studies - ELICOS

John Peak, BA *ANU*, GradDip Ed *Canberra CAE,* MEd Studies *Calif*

Academic Support Program

Convener and Lecturer

Kate Wilson, MA (Hons) *Edinburgh*, GradDip Ed *Canberra CAE,* MEd *SAust*
Ruth Shrensky, BA (Hons) *N'cle*, GradDip TESL *Sth Aust CAE*, PhD *Canberra*

Associate Lecturers

Garry Collins, BA (Hons) (Asian St) *ANU*, GradDipEd, GradDip LibInfoSc *Canberra*

School of Professional Communication

Head of School and Professor of Communication
R. Warwick Blood, BSc *Syd* MS, PhD *Syracuse*

Professor of Journalism (Research)
Clem Lloyd AO, BA, BEc *Syd*, B LegSt *Macq*, MA PhD *ANU*

Associate Professor in Advertising and Marketing Communication
Felix R Stravens, DipMktg, Dip Internat Advt, GradDip Mktg Mgt, GradDip Fin Mgt *Singapore*, MBA *Lond*, MMIS, MIAS

Adjunct Professor of Communication
Robyn Penman, BComm (Hons) *UNSW*, PhD *Melb*

Associate Professor in Communication
John M. Penhallurick, BA *ANU*, MA, MPhil, PhD *Col*

Associate Professor in International Communication
Glen Lewis, BEc, PhD *Qld*

Associate Professor in Communication
Graeme C.G.W. Osborne, BCom *Melb*, MA *Sus*, PhD *ANU*

Senior Lecturers

Elisabeth Patz, BA Asian Studies (Hons), PhD *ANU*
Raveena Singh, BA (Hons), MA *S.Af.*
Rosaleen Smyth, BPhEd *Otago*, MA PhD *London*

Lecturers

Annabel Beckenham, BA Prof Wrtg *Canberra*
Wendy Bilboe, AssocDip Journalism *RMIT*, DipEd, MA *Wgong*
Jennifer Kitchener, BA Comm *Technol, Syd*
Leanne Glenny, BA *Canberra CAE*, GradDip (Eng) *Swinburne*, GradDip (MgtSt), M Mktg Comcn *Canberra*
Robert Schaap, BA *Tas*, AssocDip ProfWrtg, GradDip PubComcn *Canberra CAE*, MA PubComcn *Canberra*

School of Professional and Community Education

Head of School
Barbara A. Pamphilon, BAppSc Health Ed *Canberra CAE,* PhD *W'gong*

Professor of Special Education
Anthony. J. Shaddock, BA (Hons), MEd (Hons) *UNSW*, PhD *N Carolina (Chapel Hill)* MAPsS

Associate Professor in Education
Barbara E. Chambers, BA, DipEd (Sec), BEd (Merit), MEd (Hons) *NE*, MACE, MAITD

Adjunct Professor in Construction Management and Economics
Roy T. Barton, MSc *Aston*, DipEd *Syd,* FIVMA MCIOB, MAIB

Adjunct Professor of Education
Elizabeth A. Wright BA (Hons) *Sheffield,* GradDip in HRM *Gwent Coll of Higher Ed*, FIPD, AFAHRI, MAITD, AIMM

Adjunct Senior Lecturers

Michael Sparkes, BA *Alabama*, MEd *Monash*, MPH *UNSW*
George van der Heide, BAppSc Psychology (Hons) *UNS*, MEd, PhD *Canberra*

Adjunct Lecturer

Mary Hutchinson, BA *Monash*, BA (Hons) *Flinders*, GradDip *NE*, PhD *UNE*

Senior Lecturers

Chris A. Higgisson, BCom *UNSW*, MSc *ANU*
Carole Kayrooz, DipT *Alexander Mackie CAE*, BA *ANU*, AssocDip Painting *CITA*, MEd *Canberra*, PhD *Macq*, MAPS
Katja Mikhailovich, BAppSc HealthEd, PhD *Canberra*
Sandi E. Plummer, BA, MA, PhD *Kansas,* MAPsS
Francesco Sofo, BEd *Melb*, BA, DipEd, B SpecEd, MEd, PhD *Monash*
Anthony T. Spinks, BA *Wgong*, GradDip Ed *KCAE*, MA *Macq*

Lecturers

Barbara Chevalier, BA (Hons) *Lond*, MSc (Clin Psych) *Sur*
John Collard, BA (Hons) *Monash*, MA *La Trobe*, MEd *Monash,* PhD *Melb*
Jennifer Hume, BA (SocSc) *Mitchell*, GradDip Comm.Couns *CCAE*
Chris Kilham, BA (Hons) *Syd*, DipEd *London* PhD *ANU*
Joe Murik, BA, BEd *Calcutta*, BA (Hons), DipED (Admin), MEd (Hons), PhD *Wgong*
Maree Williams, DipT Guild *Syd*, GradDip *ACU,* MEd *Hobart*

Lifelong Learning Network

Director: Dr Louise Watson, BA (Hons) *Melb*, AssocDip *Canberra CAE*, MA, PhD *ANU*

Unitronics

Director:

Tony A.T. Spinks

Staff:

Julie Blades
Jan Osborn
Russell Conway

School of Teacher Education

Head of School
Joan M. Livermore, BEd *Canberra CAE*, MEd *Canberra*, LMus A, DSCM, FTCL, MACE

Professor of Education
Marie Brennan, BA (Hons), DipEd *Melb*, G DipLang & Learning *Rusden Coll*, PhD *Wisconsin-Madison*

Associate Professor in Early Childhood Education
Marilyn Fleer, BEd *E.Cowan*, MEd *NE*, PhD *Qld*, MA (STS) *Deakin*, MACE

Associate Professor in Language and Literary Education
Brian Gray, BEc, GradDip Psych *Qld*, GradDip Ed *Armidale CAE*, PhD *Melb*

Associate Professor in Language Education
Anne J. Campbell, BA, LittB, MA *NE*, PhD *ANU*

Senior Lecturers

Wayne Hawkins, DipT *Avondale Coll*, BEd, GradDip Curric Ed Tech, MA Ed *WAIT*
Rosemary King, TSTC (DipArts) LTC, AssocDip (Colour & Design), MEd *USyd*
Christine Trimingham-Jack, BA, MA *USyd*, GradDip Primary Ed *Armidale CAE*, MEd (Hons), PhD *Usyd*

Lecturers

Marian Aidman, BEd (Hons) *Moscow*, MEd (Research), PhD *Melb*
Kristine Kershaw, BEd *Canberra CAE*
Careen Leslie, BEd (Early Childhood) *Canberra CAE*
Mary Macken-Horarik, BA, DipEd *UNSW*, DipTEFL *Syd*, MEd *Deakin*, PhD *Syd*
Jerry Olsen, BA *Wash*, BSc *ANU*, MEd *Canberra CAE*, MResSc *NE*, MAPsS
Janet Smith, BA *UNSW*, GradDip *Usyd*, MEd *Canberra CAE*
Darryl Stuckey, BEd *Canberra*
Steve Thornton, BSc (Hons) *Adel,* GradDipT *Adelaide CAE*
Jim Woolnough, BSc (Hons), PhD *ANU*, DipEd *Canberra CAE*
Lew Zipin, BA (Psych) *Cornell*, MA, PhD *Winsconsin-Madison*

Adjunct Staff

Robert B Barnett, BFMA, ARMA, AFAIM
Paul B Burnett, BEd *Canberra CAE*
Stephen A Christiansen, GradDip Ed, GradDip Media *Canberra CAE*
Victoria Foster, PhD *Macq*
Timothy A. Hardy, BSc (Hons) *Syd*, DipEd *NE*, MA, PhD *Tor*
Carl Harrison-Ford, BA (Hons) *Syd*
Robert Hefner, MA (Aust St) *UNSW*
Brenda J. McConchie, PSM, TSTC, DipDomArts LTC, BA *Canberra CAE*, GradDip Adv.Lib *Canberra*, AALIA
Serge M. Ou, BA ProfWrtg *Canberra CAE*
Michael J. Tear, BA Comcn *Canberra CAE*
Ross Thompson, ARMA

Schools and Community Centre

Director of Centre and Associate Professor in Language and Literacy Education
Brian Gray, BEc, GradDip Psych *Qld*, GradDip Ed *Armidale CAE*, PhD *Melb*

Tutors

Wendy Cowey, TC *Wattle Park TC*, BEd *Canberra*
Patricia Bennett, GradDip Reading Ed *E Cowan*
Evelyn Jackson, BEd *Canberra*

Reading Recovery Program

Val Boot, TC *Auckland Coll Ed*, BEd *Canberra CAE*

Wiradjuri Preschool Child Care Centre

Director
Careen Leslie, BEd *Canberra*

Professional Experience Office

Director
Joan M. Livermore, BEd *Canberra CAE*, MEd *Canberra*, LMus A, DSCM, FTCL, MACE
Sally Osborne, BA *Syd*, GradDip Ed, GradDip Special Ed *Canberra CAE,* MEd *Canberra*

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University Staff

Division of Management and Technology

- School of Accounting, Banking and Finance
- School of Management and Policy
- School of Computing
- School of Economics and Marketing
- School of Electronics and Telecommunications Engineering
- School of Law
- School of Mathematics and Statistics
- Professional Management Programs (Entrepreneurial Centre)

Pro Vice-Chancellor of Division and Professor in Statistics
Graham H. Pollard, BSc *Syd*, MSc, PhD *ANU*, AMusA, FS

Director of Development
James Hanratty, BEc *Syd*, MSc (Econ)

Lond Team Manager
Diane E. Roberts, BA (Sec Stud), *Canberra CAE*, MATEM

Executive Officer
Alan H. Wheeley, BA, DipEd *Br Col*, GradDip Admin, M PubAdmin *Canberra*, MACE, MATEM

Student Affairs Manager
David Sneddon

International Student Adviser
Kuljeet J. Singh, BA *Delhi*, MBA MIM

Divisional IT Support Team

Director
Trevor Lawrence, BSc, MSc (Hons) *Auck*, PhD *ANU*

Renzo Gobbin, BA *ANU*, GradDip Info Sc, MAppSc *Canberra*, GradDip Computing Studies *Canberra CAE*, MA CS, PCP

Support Officers
Hardware
Laurence Spencer, GradDip Computing Studies *Canberra CAE*, ARMIT

Software
Ross Johnson, BAppSc Elec *Canberra CAE*
Lam Giang, BIT *Monash*
Zsombor Nemeth
Adrian Stopford, AssocDip Electrical Engineering *CIT*

Web Designer
Katie Kolenbery

Student Resource Centre

Directors:
Jo L. Baskett
Mary O. Hewett

Research Centres

Centre for Advanced Telecommunications and Quantum Electronics Reserch

Director
Professor Paul J. Edwards

Centre for Research in Public Sector Management

Director
Mark Turner, BPhil *Liv*, BA, PhD *Hull*

Deputy Director
Dr Gwyn Singleton*Research Associate*
John Laver, BE, BEc *Adel*, FSASM, GradDip PubAdmin, MPA, PhD *Canberra*, MIEAust, CPEng*Adjunct Professors*
Denis Ives AO, BAppSc (Hons) *Qld*, BA *ANU*
Roger Wettenhall, BA, Dip PubAdmin, MA *Tas*, PhD *ANU*

National Centre for Corporate Law and Policy Research

Director
Professor Bryan Horrigan, BA LLB *Qld*, DPhil *Oxon*

Deputy Directors
Professor Brian Andrew (Accounting and Finance)
Desh Gupta (Economics and Marketing)

National Institute for Governance

Director
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Cheryl Friend

Plasma Instrumentation Laboratory

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Divisional Centres

Centre for Applied Geometric Analysis and Statistics

Director
Professor Robert A. Bartnik

Human-Computer Communication Laboratory

Director:
Professor Michael Wagner

National Centre for Social and Economic Modelling (NATSEM)

Director and Professor of Applied Economics and Social Policy
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Senior Research Officer
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David Formica, BA (Comm) *Charles Sturt*, GradDip InfoSys *Canberra*

Business Manager
Therese Stubbs

Personal Assistant to Director
Wendie Lancaster

Library Assistant
Owen Litchfield, DipLib&Info Services *CIT Canberra*

Survey Technology Laboratory
Director:
Associate Professor Peter J. Morgan

School of Accounting, Banking and Finance

Head of School and Senior Lecturer
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Associate Lecturers

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Adjunct Professor

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School of Management and Policy

Head of School and Senior Lecturer
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Professors of Public Administration
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School of Computing

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Associate Professor in Electronics Engineering and Applied Physics
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Adrian P.R. Whichello, BSc *UNSW*, MSc *Macq*, PhD *UNSW*, MIEEE*Electronic Services Manager*
Peter Milczarek, Assoc Dip Elec (Eng) *CIT*
Hanh Huynh

School of Law

Head of School and Senior Lecturer
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Professors of Law

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Bryan Horrigan, BA LLB *QLD*, DPhil *Oxon Professor of Taxation Law*
Brian Andrew, BCom *N'cle NSW*, MCom *UNSW*, BLegS *Macq*
Russell Miller, LLB (Hons) *ANU* (Solicitor ACT and NSW)
Dennis Rose, AO, QC, LLB (Hons) *Tas*, BA (Hons) *Oxon* (Legal Practitioner ACT)

Senior Lecturers

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Lecturers

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Associate Lecturers

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Renata Grossi, BA (Hons) *La Trobe*, LLB *ANU*
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School of Mathematics and Statistics

Head of School and Professor of Mathematics
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Senior Lecturers

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Peter J. Brown, BSc *Syd*, PhD *UNSW*
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Tania Prvan, BSc *Qld*, PhD *ANU*
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Ian Lisle, BSc *Griffith*, MSc St *Qld*, PhD
Alice M. Richardson, BA *Well*, MStats, PhD *ANU,* GStat

Professional Management Programs (Entrepreneurial Centre)

Director
Helen Appleton, B Bus (Mgt) *Deakin* MEI *Swinburne*

Assistant Director
Robyn Webb, B Bus, GradCert TrmMgt *C.Sturt*

Nadine Carter, B AppPsych *Canberra*
Kathleen Taduran, BA Hotel Mgt *Philippines*

Adjunct Staff

School of Electronics and Telecommunications Engineering

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Max Pearce, DipEE, *Footscray IT*, MIREE, MSMPTE,
Jane Errey, BEng *NTU*
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Mostafa Heydarian, BSc (Phys), Isfehan, MSc (Phys) Tehran, PhD (Med Phys) Adel, MACPSEM, MAAPM

School of Computing

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Hugh Fisher
Dennis Hart
Paul Henderson
Iain Macleod
Jyotsna Mohanty
Bill Tam
Andrew Vincent
David Walker
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School of Mathematics and Statistics

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I McDermid, BSc, BA, Grad Dip Demog *ANU*
David Pederson, BSc Adel, PhD *ANU*
A Storozhev, MSc, PhD *Moscow*
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School of Law

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David Grainger, BA (Librarianship) *Canberra CAE*, GradDip LegSt *Canberra*
Mark Harrison, BA, LLB (Hons), GradDip IntLaw *ANU* (Barrister Supreme Court of NSW)
Brendan Pentony, LLB *ANU* (Barrister-at-Law NSW)

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University of Canberra
Handbook 2002

Please note that this Handbook refers to the University's situation in **2002** only. More recent information may be found elsewhere on the University's website.

University Staff

Division of Science and Design

- School of Design
- School of Human and Biomedical Sciences
- School of Nursing
- School of Resource, Environmental and Heritage Sciences

Pro Vice-Chancellor of the Division and Professor of Law
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Professor of Physics
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Finance Officer
Suzanne M. Ceeney

Student Affairs Manager
Stacey Durrell, BA Admin *Canberra*

Student Information Officer

Jennifer Towie

Science Resource Centre

Acting Director: Dr Margie Bohm

Research Centres

Applied Ecology Research Centre
Director: Arthur Georges

Australian Centre for Cultural Diversity and Development
Directors:
Amar Galla
John Halligan (Division of Management and Technology)

Cooperative Research Centre for Freshwater Ecology
Director: Peter W. Cullen

Cooperative Research Centre for Landscape Evolution & Mineral Exploration
Education Co-ordinator: Graham M. Taylor

Cultural Heritage Research Centre
Directors:
Colin Pearson
Ken Taylor

Gadi Research Centre
Director: Judith Anson

Research Group for Environmental Philosophy, Planning and Design
Director: Janis Birkeland

Divisional Centre

Centre for Developing Cities

Acting Director: Associate Professor Kath Wellman, BSc (For) *ANU*, GradDip Rec Plan *Canberra CAE*, MLArch *Guelph*, AAILA

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School of Design

Head of School
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Architecture and Interior Design

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Lecturers

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Gurdev Singh, BArch Centre Environmental Pl. & Tech, India

Adjunct Professors of Architecture

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Lecturer

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Graphic Design

Associate Professor
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Senior Lecturer

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Landscape Architecture

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Industrial Design

Professor of Industrial Design
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Senior Lecturer

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School of Human and Biomedical Sciences

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Adjunct Associate Professor in Comparative Disease Ecology
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T R Vidyasagar, MBBS *Madras* PhD *Manc*

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School of Nursing

Head of School and Professor of Nursing
Paul Morrison, BA (Hons) *Wales* PhD *Sheff Hallam*, *CNAA* PGCE *Wales* RMN, RGN, AFBPsS, CPsychol, MAPS, MRCNA

Clinical Chair in Acute Care Nursing
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Carol A. Smith, RN, BSN *Iowa*, MSN *Detroit*, PhD *Minneapolis*
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Senior Lecturers

Laurie Grealish, RN, Dip Nursing (Al), GradDip Nurs St (Ed) *Armidale CAE*, Oncol. Cert, NSW, MNurs *Canberra,* FCN (NSW), FRCNA
Elizabeth MacKinlay, RN, RM, Dip Nursing Ed (Coll Nursing Aust), BA *Macq*, BTh *St Marks*, MEd *Canberra CAE*, PhD *LaTrobe,* FRCNA
Margaret Proctor, RN, BScN, MSc (Nursing) *Tor*, FRCNA
Mark Welch, BA (Hons) *York*, BSC *Brighton Polytechnic*, PhD *UWS Nepean* RPN

Lecturers

Rosanne Bettiens, RN, RM, Dip Nursing Ed (Coll Nursing Aust), BA *ANU*, MEd *Canberra*
Jenny Browne, RN, RM, BAppSc Nursing Sc *Canberra,* MEd *Canberra*, (Educator, The Canberra Hospital)
Jon Darvill, RN, Paediatric Certificate, BAppSc Nursing Sc, *Canberra*, MRCNA, (Educator, The Canberra Hospital)
Leonie Henderson, RN, RM, Neonatal Intensive Care Certificate, DipT AdultEd *Canberra*, BHealth Sc *CSU*, (Educator, The Canberra Hospital)
Sharon Lewis, RN, Intensive Care Certificate, BAppSc Nursing Sc *Canberra*, M.Nurs *Canberra,* (Educator, The Canberra Hospital)
Amanda Little, GradDip Critical Care Nursing *Canberra*, RN, MRCNA
Rosemary Norman, RN, RM, BHealth Mgt *NE*, Cert Coronary Care Nursing, MNurs *Canberra*
Jan Taylor, RN, RM, BAppSc Nurs Sc *Canberra CAE*, GradCert HigherEd, MNurs *Canberra*, FRCNA
Corinne Trevitt, RN, RM, BAppSc Nurs Sc *Canberra CAE*, MNurs *Canberra*
Sandra Trick, RN, DipAppSc Nurs Sc *Canberra CAE*, BA *ANU*, GradDip Community Couns, MNurs *Canberra,* FRCNA, MANZ, CMHN
Rebecca Vanderheide, BHealth Sc (Nursing) *C Sturt*, Cardio-Thoracic Cert, RN, FRCNA, (Educator, The Canberra Hospital)

Associate Lecturer

Jenny Owen RN, OR Certificate, GradDip Cont.Ed, GradDip AdEd, MEd *UNE*, MRCNA, MCN (NSW)

Research Officer

Robert G Cook, RN BA (Hons) AppPsy *Sussex*
Kevin Waugh, BSc, MSc, PhD *Auckland*

School of Resource, Environmental and Heritage Sciences

Head of School
Adrian G. Davey, BAppSc *Canberra CAE*, MEnvSt *ANU*

Adjunct Professor of Ecology
Michael Braysher, BSc (Hons), PhD *Adel*

Professor of Cultural Heritage Conservation
Colin Pearson, AO, MBE, BSc Tech (Hons), FTSE, FIIC, MSc Tech, PhD *Manc*

Professor of Environmental Science
Robert E. Kearney, BSc (Hons) *NE*, PhD, DSc *Qld*

Professor of Resource Science
Peter Cullen, MAgrSc, DipEd *Melb,* FTS

Associate Professor in Applied Ecology
Arthur Georges, BSc (Hons), PhD *Qld*

Associate Professor in Cultural Heritage Management
Brian Egloff, BSc (Hons) *Wisconsin*, MA *N Carolina*, PhD *ANU*

Associate Professor in Earth Sciences
Graham M. Taylor, MSc *UNSW*, PhD *ANU*

Associate Professor in Environmental Chemistry
William Maher, BAppSc *Melb*, PhD *S'ton*

Associate Professor in Environmental Science
Martin Thoms, BSc, MSc *Cant*, PhD *Lough*

Associate Professor in Freshwater Ecology
Richard H. Norris, BSc (Hons) *ANU*, GradDip Ed *Canberra CAE*, PhD *Tas*

Associate Professor in Geographic Information Systems and the Law
George C. Cho, BA *Malaya*, MA *Br Col*, PhD, LLB *ANU,* GradCert HigherEd *Canberra,* Barrister-at-Law (NSW), Barrister and Solicitor (ACT and High Court of Australia)

Associate Professor in Landscape Evolution and Mineral Exploration
Ken G. McQueen, BSc (Hons) *NE*, PhD *W Aust*

Associate Professor in Wildlife Management
James Hone, B RurSc *NE*, MSc *Syd*, PhD *ANU*

Senior Lecturers

Owen Cartledge, BSc *ANU*, PhD *Qld*
Amar Galla, BA (Hons) *Andhra*, MA *JNehruU*, PhD *ANU*
Benita Johnson, BSc (Hons) *Trent*, MAC *Queen's*
Linda Young, DipEd *Sydney TC*, BA (Hons), MA *Syd*, MA *Penn,* PhD *Flin*
David G. Williams, BSc *Syd*, PhD *ANU*

Lecturers

Simon Benger, BSc UNSW (ADFA), BSc (Hons) Newcastle, MSc Ton
Margi Bohm, BSc *Natal* (Pietermaritzburg), BSc (Hons) *Natal* (Durban), MSc *Capetown* PhD *ANU*
Xiang Y. Chen, BSc (Hons) *Peking,* PhD *ANU*
Nancy FitzSimmons, BSc *Washington*, MSc *Wyoming*, PhD *Qld*
Tracey Golds, BAppSc *Canberra*
Steven Hill, BSc (Hons) *Melb*
Duncan McEvoy, MSc *Syd*
C. Leah Moore BSc (Hons) *Auck*, PhD *ANU*
William S. Osborne, Dip T *Melb TC,* BAppSc *Canberra CAE*, Grad Dip Sc, PhD *ANU*
Ian Roach, BAppSc, BAppSc (Hons) PhD *Canberra*
Stephen Sarra, DipAppSc *Roseworthy*, BAppSc, MAppSc *Canberra*, PhD *ANU*
David Wise, BA (Hons), PG Cert Ed *Manc*, MA *Sussex,* MA *Northumbria*

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University of Canberra

Handbook 2002

Please note that this Handbook refers to the University's situation in **2002** only. More recent information may be found elsewhere on the University's website.

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The University

- Preface
- Objectives
- History
- Campus
- Extension Studies
- Equity Programs
- Bequests

Preface

The principal aims of the University are to prepare students for professional careers through high quality courses at undergraduate and postgraduate levels, and to make a contribution to the intellectual development of Canberra and the south-east region, and of the nation, through the research and consultancy activities of its staff. The University accepts a responsibility to achieve these aims in the context of its equal opportunity policies.

Objectives

- To provide undergraduate, postgraduate and continuing education programs which are intellectually stimulating and appropriate to the professions.
- To create, advance and disseminate knowledge and enquiry in ways which are closely linked with and enrich the University's professional focus and that strengthen the knowledge and intellectual base of the professions.
- To continue to enhance the quality of the University's intellectual, cultural and physical environment, and ensure that its strengths are vigorously promoted and marketed.
- To ensure that the University's academic programs, infrastructure and facilities provide for flexible learning practices which focus on student needs and ensure the wide availability of the University's professional education.
- To provide intellectual leadership and service to the professions, industry, governments and to the wider society, particularly the ACT and local region.
- To provide a complete intellectual resource, from training for admissions to the professions, to continuing education within the professions, and research for the professions to enable them to serve the society from which they are drawn.

History

The University of Canberra was established by the Commonwealth Government in 1967 as the Canberra College of Advanced Education. Students were enrolled on a part-time basis in 1968 and full-time teaching began the following year. The *University of Canberra Act 1989* came into effect on 1 January 1990 replacing the earlier 1967 Act. On 1 December 1997 jurisdiction for the University was passed to the Australian Capital Territory. The University is a member of the Unified National System, and of the Association of Commonwealth Universities.

Campus

The University of Canberra occupies a site of 119 hectares in the suburb of Bruce, adjacent to the Belconnen Town Centre and about eight kilometres from the central business district of Canberra. The Bruce precinct includes a technology park, the Australian Institute of Sport, a campus of the Canberra Institute of Technology, a major hospital and several government departments.

The current enrolment is 9010 students with around 17.5 per cent enrolled in postgraduate courses. Part-time students account for about 34 per cent of the student body. At present about 57 per cent of the student population is aged under 25 years, and 56 per cent women.

Courses are administered by 17 Schools, which are organised within Divisions.

Residential accommodation on campus caters for about 1050 students, while some off-campus accommodation for students is available nearby. College House, a separate building accommodating 28 persons in en suite rooms, is available for visiting academic staff and for use by short course participants.

Extension Studies

In addition to those students enrolled in formal bachelor degree courses and graduate level studies, a large number of persons attend short courses offered at the University during the year. Short non-award courses are conducted for a variety of occupations such as public administration and human resources management, as well as management courses for local government.

In cooperation with the Australian Agency for International Development (ACED) and the Overseas Student Office of the Commonwealth Department of Education, Training and Youth Affairs, the University enrols a number of international students each year. Most University courses have been approved for offering on a full-fee paying basis to international students.

Professional Development Australia (PDA) has been established by Vice-Chancellor to coordinate the University's commercial training, research and consultancy activities.
Enquiries to the Director of the Research Office, telephone (02) 6201 2605.

Equity Programs

The University of Canberra is committed to a policy of equal opportunity in education. The University affirms its continuing opposition to unfair discrimination on any grounds consistent with Commonwealth and ACT legislation. This commitment accords with the maintenance of academic standards, and supports the principle that students are selected and progress on merit. The University will continue to develop procedures and practices to ensure equitable treatment of all students and potential students concerning recruitment, admission and academic progress, as well as University facilities and services. A copy of the University's policy on equal opportunity in education is available on request from the Equity Office.

The University has taken positive action to implement initiatives aimed at increasing access and participation of under-represented or disadvantaged social groups.

Equity programs currently include assistance for students with disabilities; study skills assistance for students from non-English speaking backgrounds; Access Scheme for educationally disadvantaged school leavers; alternative admission schemes for adults; Equity Exemption Awards for postgraduate courses and Access Scholarships for undergraduates in financial need.

Refer to the Index in the Handbook for details of the location of each program.

Bequests

Bequests to the University can be made by intending benefactors in the following terms:
I give to the University of Canberra, the sum of .....which I direct to be paid free of all duties thereon to the Vice-Chancellor of the University of Canberra and direct that it be applied for the purposes of the University in such manner as the Council of the University may determine.

If intending benefactors have in mind special conditions or requests, these may be attached as a rider to the form. To avoid hampering the 'real intent' of any such gift it is desirable that any special conditions or requests be expressed in general terms.

Where the bequest is in the form of shares or inscribed stock, provision should be made to permit the University access to a wide range of securities. Bequests to the University are exempt from the payment of both Commonwealth Government and State estate duties.

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University of Canberra - Academic Program for 2002

The Academic Program 2002 lists those courses from the Register of Courses for the University of Canberra, which are open to new admissions.

- Newly enrolling students may be admitted to the courses listed in the Academic Program 2002, which lead to awards as indicated by the award abbreviations.
- Any courses listed on the Register of Courses that are not listed in this Program should be closed to new admissions on the Student Information System.
- The information contained in the Academic Program 2002 is correct, as approved at Academic Board Meeting No. 01/4 – 25 June 2001. The University reserves the right to amend the Academic Program 2002 without notice.
- The University reserves the right to amend the fee information for courses without notice.

ADVANCED DIPLOMA COURSES

Course	Course/ Stream Code	Award Abbreviation	Division
Business (Customs)[3] [$]		AdvancedDip Bus	M&T
(Canberra Campus)	456AA		
(Off Campus Delivery)	456AB		

BACHELOR DEGREE COURSES [h]

Course	Course/ Stream Code	Award Abbreviation	Division
Accounting	345AA	BCom Acc	M&T
Advertising/Marketing Communication		BComcn	C&E
(Canberra Campus)	376AA		
(Off Campus Delivery – Malaysia)	376BA		
Applied Economics	278AA	BAppEc	M&T
Applied Psychology	364AA	BAppPsy	S&D
Applied Psychology (Honours)	355AA	BAppPsy (Hons)	S&D
Applied Science (Honours)	223--	BAppSc (Hons)	S&D
Architecture[7]	389AA	BArch/ or BArch (Hons) [7]	S&D
Arts	429AA	BA	C&E
Banking & Finance	395AA	BCom Bnkg&Fin	M&T
Business Administration		BBusAdmin	M&T
(Bruce Campus)	444AA		
(Off Campus Delivery – China)	444CA		
(Off Campus Delivery – Hong Kong)	444HA		
(Off Campus Delivery – Malaysia)	444BA		
(Off Campus Delivery – Singapore)	444DA		
Coaching Science	365BB	BAppSc	S&D
Communication (Honours)	398AA	BComcn (Hons)	C&E
Community Development	386AE	BCommunity Ed	C&E
Community Education (Honours)	531AA	BCommunity Ed (Hons)	C&E
Computer Engineering[7]		BE CompE/ or BE CompE (Hons) [7]	M&T
(Bruce Campus)	160AA		
(Off Campus Delivery – PTPL Malaysia)	160BA		
Counselling Studies	386AD	BCommunity Ed	C&E
Cultural Heritage Studies	365AK	BAppSc	S&D
Early Childhood (Conversion)	383AA	BEd	C&E
Early Childhood Teaching (with CIT) [7]	446AA	BEd/ or BEd (Hons) [7]	C&E
Earth & Land Science	365AC	BAppSc	S&D
Ecology & Environmental Science	365AD	BAppSc	S&D
Electronics & Communications Engineering[7]	258AA	BE Elec&ComcnE/ or BE Elec&ComcnE (Hons) [7]	M&T
English for Professional Purposes	TBA	BA EngProfPurp	C&E
Graphic Design[7]		BGraphicDes/ or BGraphicDes (Hons) [7]	S&D
(Bruce Campus)	302AA		
(Off Campus Delivery – PTPL Malaysia)	302BA		
Hotel Management	575AA	BHotelMgt	C&E
Human Biology		BAppSc	S&D
(Bruce Campus)	365AE		
(Off Campus Delivery –Malaysia)	365BA		
Human Nutrition	365AF	BAppSc	S&D
Industrial Design[7]	390AA	BIndDes/ or BIndDes (Hons) [7]	S&D
Information	591AA	BComcn	C&E
Information Management (Honours)	399AA	BInfMgt (Hons)	C&E
Information Technology		BInfTech	M&T
(Bruce Campus)	322AA		
(Off Campus Delivery – PTPL Malaysia)	322BA		
Interior Design	430AA	BAppSc EnvDes	S&D
Investment Mathematics	392AD	BSc	M&T
Journalism	376AB	BComcn	C&E
Landscape Architecture[7]	391AA	BLArch/ or BLArch (Hons) [7]	S&D
Laws (4yr) [7]	349AB	LLB/ or LLB (Hons) [7]	M&T
Management	394AA	BMgt	M&T
Management Sciences	393AA	BCom MgtSc	M&T
Media/Multimedia Production	376AC	BComcn	C&E
Medical Sciences	365BC	BAppSc	S&D
New Media Production	TBA	BNewMedProd	C&E
Nursing		BNurs	S&D
(Bruce Campus) [84cp]	397AA		
(Accelerated) (Chinese Nurses) [24cp][3 4 5]	633AA		
Nursing [96cp] (4yr)	372AA	BNurs (Hons)	S&D
Physical Sciences	392AA	BSc	M&T
Primary Teaching[7]	383--	BEd/ or BEd (Hons) [7]	C&E
Primary Teaching (Conversion)	383AB	BEd	C&E
Professional Writing	423AA	BA ProfWrtg	C&E
Public Relations	376AD	BComcn	C&E
Science	392AB	BSc	S&D/ M&T
Secondary Teaching[7]	433--	BEd/ or BEd (Hons) [7]	C&E
Secondary Teaching (Conversion)	385--	BEd	C&E
Software Engineering (3yr)	560AA	BSoftwareE	M&T
Software Engineering (4yr) [7]	559AA	BE SoftwareE/ or BE SoftwareE (Hons) [7]	M&T
Social Sciences	396AA	BSocSc	M&T
Sports Administration	365AH	BAppSc	S&D
Sports Media	365AJ	BAppSc	
Tourism Management	638AA	BTrsm Mgt	C&E

BACHELOR GRADUATE ENTRY DEGREE COURSES [h]

Course	Course/ Stream Code	Award Abbreviation	Division
Laws[7]	349AA	LLB/ or LLB (Hons)[7]	M&T
Primary Teaching (Graduate Entry) [7]	383AG	BEd/ or BEd (Hons)[7]	C&E
Secondary Teaching (Graduate Entry) [7]	435--	BEd/ or BEd (Hons)[7]	C&E

BACHELOR DOUBLE DEGREE COURSES [h]

With Laws

Course	Course/ Stream Code	Award Abbreviation	Division
Accounting/Laws[7]	414AA	BComm Acc, and LLB/ or LLB (Hons)[7]	M&T
Advertising/Marketing Communication/Laws[7]	403AD	BComcn, and LLB/ or LLB (Hons)[7]	C&E/ M&T
Applied Economics/Laws[7]	416AA	BAppEc, and LLB/ or LLB (Hons)[7]	M&T
Applied Psychology/Laws[7]	597AA	BAppPsy, and LLB/ or LLB (Hons)[7]	S&D/ M&T
Arts/Laws[7]	401AA	BA, and LLB/ or LLB (Hons)[7]	C&E/ M&T
Banking & Finance/Laws[7]	415AA	BComm Bnkg&Fin, and LLB/ or LLB (Hons)[7]	M&T
Business Administration/Laws[7]	443AA	BBusAdmin, and LLB/ or LLB (Hons)[7]	M&T
Computer Engineering[7]/Laws[7]	409AA	BE CompE/ or BE CompE (Hons)[7], and LLB/ or LLB (Hons)[7]	M&T
Electronics & Communications Engineering[7]/ Laws[7]	411AA	BE Elec&ComcnE/ or BE Elec&ComncE (Hons) [7], and LLB/ or LLB (Hons)[7]	M&T
Human Biology/Laws[7]	594AA	BAppSc, and LLB/ or LLB (Hons)[7]	S&D/ M&T
Information/Laws[7]	592AA	BComcn, and LLB/ or LLB (Hons)[7]	C&E/ M&T
Information Technology/Laws[7]	410AA	BInfTech, and LLB/ or LLB (Hons)[7]	M&T
Investment Mathematics/Laws[7]	573AA	BSc, and LLB/ or LLB (Hons)[7]	M&T
Journalism/Laws[7]	403AA	BComcn, and LLB/ or LLB (Hons)[7]	C&E/ M&T
Management/Laws[7]	412AA	BMgt, and LLB/ or LLB (Hons)[7]	M&T
Media/Multimedia Production/Laws[7]	403AB	BComcn, and LLB/ or LLB (Hons)[7]	C&E/ M&T
Professional Writing/Laws[7]	474AA	BA ProfWrtg, and LLB/ or LLB (Hons)[7]	C&E/ M&T
Public Relations/Laws[7]	403AC	BComcn, and LLB/ or LLB (Hons)[7]	C&E/ M&T
Science/Laws[7]	402AA	BSc, and LLB/ or LLB (Hons)[7]	S&D/ M&T
Social Sciences/Laws[7]	413AA	BSocSc, and LLB/ or LLB (Hons)[7]	M&T
Sports Administration/Laws[7]	473AA	BAppSc, and LLB/ or LLB (Hons)[7]	S&D/ M&T
Sports Media/Laws[7]	473AB	BAppSc, and LLB/ or LLB (Hons)[7]	S&D/ M&T
Tourism Management/Laws[7]	639AA	BTrsm Mgt, and LLB/ or LLB (Hons)[7]	C&E/ M&T

Others

Course	Course/ Stream Code	Award Abbreviation	Division
Accounting/Arts	626AA	BCom Acc, and BA	M&T/ C&E
Accounting/Information Technology	475AA	BCom Acc, and BInfTech	M&T
Applied Economics/Accounting	417AA	BAppEc, and BCom Acc	M&T
Applied Economics/Advertising/Marketing Communication	577AD	BAppEc, and BComcn	M&T/ C&E
Applied Economics/Applied Psychology	610AA	BAppEc, and BAppPsy	M&T/ S&D
Applied Economics/Arts	581AA	BAppEc, and BA	M&T/ C&E
Applied Economics/Banking & Finance	418AA	BAppEc, and BCom Bnkg&Fin	M&T
Applied Economics/Information Technology	582AA	BAppEc, and BInfTech	M&T
Applied Economics/Journalism	577AB	BAppEc, and BComcn	M&T/ C&E
Applied Economics/Management	419AA	BAppEc, and BMgt	M&T
Applied Economics/Management Sciences	580AA	BAppEc, and BCom MgtSc	M&T
Applied Economics/Media/Multimedia Production	577AC	BAppEc, and BComcn	M&T/ C&E
Applied Economics/Science	609AA	BAppEc, and BSc	M&T/ S&D
Applied Economics/Social Sciences	420AA	BAppEc, and BSocSc	M&T
Applied Economics/Tourism Management	640AA	BAppEc, and BTrsm Mgt	M&T/ C&E
Banking & Finance/Arts	625AA	BCom Bnkg&Fin, and BA	M&T/ C&E
Banking & Finance/Information Technology	476AA	BCom Bnkg&Fin, and BInfTech	M&T
Business Administration/Accounting	452AA	BBusAdmin, and BCom Acc	M&T
Business Administration/Applied Economics	454AA	BBusAdmin, and BAppEc	M&T
Business Administration/Banking & Finance	451AA	BBusAdmin, and BCom Bnkg&Fin	M&T
Business Administration/Information Technology	472AA	BBusAdmin, and BInfTech	M&T
Business Administration/Management	453AA	BBusAdmin, and BMgt	M&T
Coaching Science/Applied Psychology	622AA	BAppSc, and BAppPsy	S&D
Cultural Heritage Studies/ Information	624AA	BAppSc, and BComcn	S&D/ C&E
Human Biology/Applied Economics	595AA	BAppSc, and BAppEc	S&D/ M&T
Human Biology/Information Technology	601AA	BAppSc, and BInfTech	S&D/ M&T
Human Biology/Journalism	602AA	BAppSc, and BComcn	S&D/ C&E
Information Technology/Information	593AA	BInfTech, and BComcn	C&E
Investment Mathematics/Accounting	557AA	BSc, and BCom Acc	M&T
Investment Mathematics/Applied Economics	572AA	BSc, and BAppEc	M&T
Investment Mathematics/Banking & Finance	556AA	BSc, and BCom Bnkg&Fin	M&T
Investment Mathematics/Information Technology	578AA	BSc, and BInfTech	M&T
Landscape Architecture[7]/Ecology & Environmental Science	623AA	BLArch/ or BLArch (Hons) [7] and B AppSc	S&D
Management/Applied Psychology	621AA	BMgt, and BAppPsy	M&T/ S&D
Management/Information Technology	576AA	BMgt, and BInfTech	M&T
Physical Sciences/Computer Engineering[7 9]	421AA	BSc, and BE CompE[7]	M&T
Physical Sciences/Electronics & Communications Engineering[7]	422AA	BSc, and BE Elec&ComcnE[7]	M&T

GRADUATE CERTIFICATE COURSES [$]

Course	Course/ Stream Code	Award Abbreviation	Division
Accountancy	449AA	GradCert Acc	M&T
Applied Science		GradCert AppSc	
(Cultural Heritage Studies)	589AD		S&D
(Human Nutrition)	589AB		S&D
(Medical Diagnostics)	589AC		S&D
(Sports Nutrition)	589AA		S&D
Business Administration		GradCert BusAdmin	M&T
(Bruce Campus)	461AA		
(Intensive Delivery – Canberra)	461AB		
(Off Campus Delivery – Sydney)	461AC		
Business & Commerce (Customs)[3]		GradCert Bus	M&T
(Canberra)	478AA		
(Off campus)	478AB		
Cancer Nursing	477AA	GradCert CancerNurs	S&D
Clinical Trials Management[4]	463AA	GradCert ClinicalTrialsMgt	S&D
Community Counselling	485AA	GradCert CommunityCouns	C&E
Community Health Promotion	606AA	GradCert CommunityHealth Promotion[2]	C&E
Design (Architecture)	564AA	GradCert Design	S&D
Design Technology (Architecture)	566AA	GradCert Design Tech	S&D
Education	319AA	GradCertEd	C&E
Electronic Business	615AA	GradCert ElecBus[2]	M&T
Employment Relations	619AA	GradCert Empl Rel[2]	M&T
English for Professional Purposes[6]	464AA	GradCert EnglishProfComcn	C&E
Enrichment Mathematics[4]	441AA	GradCert Ed	C&E
Facilities Management	561AA	GradCert FacilitiesMgt	S&D
Financial Planning	598AA	GradCertFinPlan	M&T
Gerontological Nursing	553AA	GradCert GerontologicalNurs	S&D
Higher Education	329AA	GradCert HigherEd	C&E
Information Access & Delivery [4]	457AA	GradCert InfAccess&Delivery	C&E
Information Technology [$]	632AA	GradCert Inf Tech[2]	M&T
Legal Studies	551AA	GradCert LegalSt	M&T
Management		GradCert Mgt	M&T
(Bruce Campus)	424AA		
(External) [4]	424AB		
(ABS – Canberra) [3]	424AC		
Marketing		GradCert Mktg	M&T
(Bruce Campus)	460AA		
(Intensive Delivery – Canberra)	460AB		
Marketing Communication	554AA	GradCert MktgComcn	C&E
Performance Auditing [3]	620AA	GradCert PerfAud[2]	M&T
Photonic Engineering	627AA	GradCert Photon Eng[2]	M&T
Professional Development Education		GradCert ProfDevEd	C&E
(Bruce Campus)	482AA		
(AFP – Canberra) [3]	482AB		
Professional Studies		GradCert ProfSt	C&E
(Bruce Campus)	498AA		
(Intensive Delivery)[4]	498CN		
Public Administration		GradCert PubAdmin	M&T
(Bruce Campus)	550AA		
(APS – Canberra) [3]	550AB		
Records & Archives Management [4]	351AA	GradCert Records&ArchivesMgt	C&E
Regional & Local Government Management [4]	347AA	GradCert Reg&LocalGovtMgt	M&T
Sports Management	641AA	GradCert SportsMgt[2]	S&D
Strategic Asset Management		GradCert StrAssetMgt	C&E
(Bruce Campus)	318AA		
(Off Campus Delivery – Sydney)	318BA		
(Off Campus Delivery – Hong Kong)	318HA		
(Off Campus Delivery – Singapore)	318CA		
Teaching English to Speakers of Other Languages	270AA	GradCert TESOL	C&E
Technology-Enhanced Language Learning	494AA	GradCert TechEnhancedLang Learning	C&E
Urban Management	637AA	GradCert UrbanMgt[2]	S&D

GRADUATE DIPLOMA COURSES

Graduate diploma courses - in a new academic, professional or vocational area

Course	Course/ Stream Code	Award Abbreviation	Division
Administration [$]	053AA	GradDip Admin	M&T
Applicable Mathematics [23cps] [$]	162AB	GradDip ApplcMath	M&T
Applied Economics [$]	090AA	GradDip AppEc	M&T
Business Administration [$]		GradDip BusAdmin	M&T
(Bruce Campus)	462AA		
(Intensive Delivery – Canberra)	462AB		
(Off Campus Delivery – Hong Kong)	462HA		
(Off Campus Delivery – Sydney)	462AC		
Clinical Trials Management[4] [$]	571AA	GradDip ClinicalTrialsMgt	S&D
Community Counselling[%]	484AA	GradDip CommunityCouns	C&E
Community Health Promotion [%]	607AA	GradDip CommunityHealth Promotion[2]	C&E
Design and Technology [$]		GradDip Des&Tech	S&D
(Architecture)	565AB		
(Landscape Architecture)	565AA		
Education		GradDip Ed	C&E
(Primary - Overseas) [32cps] (Canadian) [5] [$]	468AA		
(Secondary Teaching) [32cps] [h]	455--		
Electronics [22cps] [$]	034AB	GradDip Elec	M&T
Electronic Business [$]	635AA	GradDip Elec Bus[2]	M&T
Employment Relations [$]	328AA	GradDip EmplRel	M&T
Facilities Management [$]	562AA	GradDip FacilitiesMgt	S&D
Financial Planning [$]	599AA	GradDip FinPlan[2]	M&T
Higher Education [3] [$]	487AA	GradDip HigherEd	C&E
Human Resource Management[6] [$]	238AA	GradDip HumanResMgt	M&T
Information Technology [$]	636AA	GradDip Inf Tech[2]	M&T
(Information Systems)	636AB		
(Software Engineering)	636AC		
International Business [$]		GradDip InternationalBus	M&T
(Bruce Campus)	354AA		
(Intensive Delivery – Canberra)	354AB		
(Off Campus Delivery – Sydney)	354AC		
Languages [$]		GradDip Lang	C&E
(Beginning)	469AA		
(Intermediate)	469AB		
(Continuing)	469AC		
Legal Studies [$]	018AA	GradDip LegSt	M&T
Library & Information Management [%]	163AA	GradDip Lib&InfMgt	C&E
Management Sciences [$]	346AA	GradDip MgtSc	M&T
Marketing [$]	279AA	GradDip Mktg	M&T
Marketing Communication [$]	555AA	GradDip MktgComcn	C&E
Professional Accountancy [$]	450AA	GradDip ProfAcc	M&T
Professional Communication [%]		GradDip ProfComcn	C&E
(Professional Writing)[4]	231AG		
(Advertising & Public Relations)	231AJ		
Professional Development Education [$]	488AA	GradDip ProfDevEd	C&E
Property [$]	644AA	GradDip Property	S&D
Regional & Local Government Management [4] [$]	616AA	GradDip Reg&LocalGovtMgt	M&T
Sports Management [$]	642AA	GradDip SportsMgt[2]	S&D
Statistics [22cps] [$]	007AB	GradDip Stat	M&T
Teaching English to Speakers of Other [$]		GradDip TESOL	C&E
(Bruce Campus)	114AA		
(Off Campus Delivery – Vietnam)	114AB		
Technology-Enhanced Language Learning [$]	496AA	GradDip TechEnhancedLang Learning	C&E
Urban Management [$]	426AA	GradDip UrbanMgt	S&D

Postgraduate diploma courses - extending skills and knowledge in a professional area previously studied

Course	Course/ Stream Code	Award Abbreviation	Division
Applied Psychology [%]	248AA	GradDip AppPsych	S&D
Applied Science		GradDip AppSc	S&D
(Conservation of Cultural Materials) [$]	151AL		
(Cultural Heritage Management) [%]	151AB		
(General Science) [%]	151AC		
(Human Nutrition) [%]	588AA		
(Medical Diagnostics) [$]	151AK		
(Nutritional Science) [%]	151AI		
(Pathology Laboratory Management) [$]	151AJ		
(Public Health Nutrition) [%]	151AG		
Critical Care Nursing [$]	357AA	GradDip CriticalCareNurs	S&D
Gerontic Nursing [$]	358AA	GradDip GerонticNurs	S&D
Information Sciences [h]	225AA	GradDip InfSc	M&T
Mental Health Nursing [$]	359AA	GradDip MentalHealthNurs	S&D
Midwifery [$]	360AA	GradDip Midwifery	S&D
Neonatal Nursing [$]	466AA	GradDip NeonatalNurs	S&D
Nursing[h]	181AA	GradDip Nurs	S&D
Oncology Nursing [$]	361AA	GradDip OncologyNurs	S&D
Paediatric & Child Health Nursing [$]	467AA	GradDip Paediatric&Child Health Nurs	S&D
Technological Sciences [h]	224AA	GradDip TechSc	M&T

MASTER DEGREE COURSES

By coursework

Course	Course/ Stream Code	Award Abbreviation	Division
Advanced Nursing Practice [36cp][1] [$]	634AA	M AdvNsgPrac[2]	S&D
Applied Science [%]		MAppSc	S&D
(Conservation of Cultural Materials)	305AE		
(Cultural Conservation Studies)	305AD		
(Cultural Heritage Management)	305AA		
(General Science)	305AB		
(Resource Management)	305AC		
Applied Psychology		MAppPsych	S&D
(Counselling) [%]	465AA		
(Sport & Exercise) [$]	628AA		
Architecture [$]	569AA	MArch	S&D
Business Administration (Corporate Governance) [$]		MBusAdmin	M&T
(Bruce Campus)	118AB		
(Intensive Delivery – Canberra)	118AM		
(Off Campus Delivery – China)	118CA		
(Off Campus Delivery – Hong Kong)	118HA		
(Off Campus Delivery – Sydney)	118BB		
Business Administration (Electronic Business)[1] [$]	118AV	MBusAdmin	M&T
Business Administration (Finance) [$]		MBusAdmin	M&T
(Bruce Campus)	118AD		
(Intensive Delivery – Canberra)	118AO		
(Off Campus Delivery – China)	118CC		
(Off Campus Delivery – Hong Kong)	118HC		
(Off Campus Delivery – Sydney)	118BD		
Business Administration (General Management) [$]		MBusAdmin	M&T
(Bruce Campus)	118AC		
(Intensive Delivery – Canberra)	118AN		
(Off Campus Delivery – China)	118CB		
(Off Campus Delivery – Hong Kong)	118HB		
(Off Campus Delivery – Sydney)	118BC		
Business Administration (Information Systems) [$]		MBusAdmin	M&T
(Bruce Campus)	118AH		
(Intensive Delivery – Canberra)	118AS		
(Off Campus Delivery – China)	118CG		
(Off Campus Delivery – Hong Kong)	118HG		
(Off Campus Delivery – Sydney)	118BH		
Business Administration (Information Technology) [$]		MBusAdmin	M&T
(Bruce Campus)	118AG		
(Intensive Delivery – Canberra)	118AR		
(Off Campus Delivery – China)	118CF		
(Off Campus Delivery – Hong Kong)	118HF		
(Off Campus Delivery – Sydney)	118BG		
Business Administration (International Business) [$]		MBusAdmin	M&T
(Bruce Campus)	118AE		
(Intensive Delivery – Canberra)	118AP		
(Off Campus Delivery – China)	118CD		
(Off Campus Delivery – Hong Kong)	118HD		
(Off Campus Delivery – Sydney)	118BE		
Business Administration (Knowledge Management) [$]	118AW	MBusAdmin	M&T
Business Administration (Legal Studies) [$]		MBusAdmin	M&T
(Bruce Campus)	118AI		
(Intensive Delivery – Canberra)	118AT		
(Off Campus Delivery – China)	118CH		
(Off Campus Delivery – Hong Kong)	118HH		
(Off Campus Delivery – Sydney)	118BI		
Business Administration (Marketing) [$]		MBusAdmin	M&T
(Bruce Campus)	118AF		
(Intensive Delivery – Canberra)	118AQ		
(Off Campus Delivery – China)	118CE		
(Off Campus Delivery – Hong Kong)	118HE		
(Off Campus Delivery – Sydney)	118BF		
Business Administration (Public Sector Management) [$]		MBusAdmin	M&T
(Bruce Campus)	118AJ		
(Intensive Delivery – Canberra)	118AU		
(Off Campus Delivery – China)	118CI		
(Off Campus Delivery – Hong Kong)	118HI		
(Off Campus Delivery – Sydney)	118BJ		
Community Education (Counselling)	331AA	MA CommunityEd	C&E
Community Health Promotion (Coursework) [24cps] [%]	605AA	MEd Community Health Promotion	C&E
Counselling Psychology [24cp] [$] [6]	645AA	M Couns Psych[2]	S&D
Defence Studies [3] [$]		MDefenceSt	M&T
(Off Campus Delivery – Canberra)	447AE		
(Off Campus Delivery)	447AB		
(Off Campus Delivery – Queenscliff)	447AA		
(Off Campus Delivery – Queenscliff Lecturers)	447AF		
(Off Campus Delivery – RAAF)	447AD		
(Off Campus Delivery – Sydney)	447AC		
Design [$]		MDesign	S&D
(Architecture)	567AC		
(Landscape Architecture)	567AA		
(Urban)	567AB		
Education [%]	490AA	MEd	C&E
Educational Leadership [%]	486AA	MEd Leadership	C&E
Employment Relations - Bruce [48cps] [$]	326AA	MEmplRel	M&T
English Language Teaching [$]		MA EnglishLangT	C&E
(Bruce Campus)	489AA		
(Off Campus Delivery – Vietnam)	489VT		
Facilities Management[$]	563AA	MFacilitiesMgt	S&D
Human Resource Management [3] [$]	448AA	MHumanResMgt	M&T
Information Technology [$]	296AA	MInfTech	M&T
International Business [$]	353AA	MInternationalBus	M&T
International Economic Law [$]	613AA	MLegSt	M&T
International Economic Law [$]	614AA	LLM	M&T
International Finance [$]	459AA	MInternationalFin	M&T
Internet Communication [$]	629AA	MInternetComcn[2]	C&E
Knowledge Management [$]	630AA	MKnowledgeMgt[2]	C&E
Landscape Architecture [$]	568AA	MLArch	S&D
Laws [$]	303AA	LLM	M&T
Legal Studies [$]	618AA	MLegSt	M&T
Library & Information Management [%]	458AA	MLib&InfMgt	C&E
Management (Defence Studies) [3] [$]	617AA	MMgtDefence St	M&T
Marketing Communication [$]	348AA	MMktgComcn	C&E
Professional Accountancy [$]	311AA	MProfAcc	M&T
Public Administration		MPubAdmin	M&T
(Bruce Campus)	133AA		
(Off Campus Delivery – China)	133CA		
Sports Management [$]	643AA	M SportsMgt[2]	S&D
Sports Medicine [$]	280AA	MSportsMed	S&D
Teaching English to Speakers of Other Languages [$]		MA TESOL	C&E
(Bruce Campus) [24cp]	115AA		
(Off Campus Delivery – Vietnam) [24cp]	115AB		
(Bruce Campus) [48cp]	612AA		
(Off Campus Delivery – Vietnam) [48cp]	612VT		
Tourism Management[1] [$]	631AA	M Trsm Mgt[2]	C&E
Urban Management [$]	427AA	MUrbanMgt	S&D

By research [h]

Course	Course/ Stream Code	Award Abbreviation	Division
Administration	049AA	MA Admin	M&T
Applied Science		MAppSc	S&D
(Applied Psychology)	156AI		
(Conservation of Cultural Materials)	156AG		
(Cultural Heritage Management)	156AA		
(General Science)	156AB		
(Resource Management)	156AH		
Architecture	192AA	MArch	S&D
Communication	230AA	MA Comcn	C&E
Corporate Law	255AA	MCorpLaw[9]	M&T
Counselling Research	491AA	MEd	C&E
Education (Honours)	481AA	MEd (Hons)	
Employment Relations [48cps][1]	600AA	MEmplRel	M&T
Engineering	178AA	ME	M&T
Environmental Design	158AA	MEnvDes	S&D
Health Promotion (Research) [48cps]	493AB	MEd Health Promotion	C&E
Human Resource Development	497AA	MHumanResDev	C&E
Industrial Design	196AA	MIndDes	S&D
Information & Technological Sciences			M&T
(Master in Applied Science)	233AA	MAppSc Inf&TechSc	
(Master in Arts)	226AA	MA Inf&TechSc	
Information Studies	313AA	MA	C&E
Landscape Architecture	195AA	MLArch	S&D
Nursing	221AB	MNurs	S&D
Sports Studies		MAppSc SportsSt	S&D
(Biomechanics)	191AC		
(Exercise Physiology)	191AC		
(Motor Learning)	191AC		
Sports Studies		MA SportsSt	S&D
(Sports Administration)	144AB		
(Sports Humanities/Media)	144AC		
Technology-Enhanced Language Learning	495AA	MA TechEnhancedLang Learning	C&E
Tourism	327AA	MA Trsm	C&E
Urban & Regional Planning	110AA	MUrb&RegPlan	S&D

DOCTORAL DEGREE COURSES

Professional Doctorates

By coursework [$]

Course	Course/ Stream Code	Award Abbreviation	Division
Business Administration	611AA	DBusAdmin	M&T
Information Technology	570AA	DInfTech	M&T

By research [%]

Course	Course/ Stream Code	Award Abbreviation	Division
Business Administration	325AA	DBusAdmin	M&T
Education	352AA	EdD	C&E
Environmental Design	320AA	DEnvDes	S&D
Legal Science	323AA	SJD	M&T
Public Administration	324AA	DPubAdmin	M&T
Urban Management	TBA	DUrbanMgt[2]	S&D

Doctor of Philosophy [h]

Course	Course/ Stream Code	Award Abbreviation	Division
Applied Science	232AA	PhD	S&D
Communication	246AA	PhD	C&E
Education	208AA	PhD	C&E
Environmental Design	251AA	PhD	S&D
Information Sciences & Engineering	235AA	PhD	M&T
Management & Law		PhD	M&T
(Commerce)	244AC		
(Corporate Law)	244AA		
(Economics)	244AD		
(Public Sector Management)	244AB		

NOTES

1 = Course to be accredited
2 = subject to amendment of *Courses & Awards Statute 1995*
3 = Special admission arrangements apply
4 = Flexible delivery only
5 = International students only
6 = Intended for international students
7 = Students with meritorious performance may be admitted to their award with honours.
h = HECS liable students and fee-paying international students
% = HECS liable students and fee paying students (Australian and international)
$ = fee paying students (Australian and international)
TBA = To Be Advised

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Organisation

- Council
- Committees of Council
- Academic Board

Council

The governing authority of the University is the Council. Its membership comprises the Chancellor; the Deputy Chancellor, the Vice-Chancellor; ten persons appointed by the Chief Minister of the Australian Capital Territory; one person (not being an employee or student of the University) elected by the graduates of the University and of the College; three members of the academic staff elected by members of that staff; one member of the general staff elected by members of that staff; two students of the University elected by students of the University to represent undergraduate and postgraduate students; and the person or persons (if any) appointed under the following provision – where the Council considers that it is necessary to appoint one or two extra members of the Council to enable the Council to perform its functions efficiently, the Council may appoint a person or persons as a member or members of the Council.

The Council
Members as at 30 September 2001

Chancellor of the University
Wendy Elizabeth McCarthy, AO, BA, DipEd *NE*, Hon DUniv *S Aust*, MAICD – appointed to Council 7 May 1992; appointed as Chancellor 1 January 1996; reappointed 1 January 1998; reappointed from 1 January 2000; reappointed from 1 January 2002; present tenure expires 31 December 2003.

Deputy Chancellor
Michael Anthony Sargent, AM, BE (Hons), PhD *Qld*, FTS, FIEAust, FIPENZ – appointed to Council 7 April 1997; appointed Deputy Chancellor 12 April 2000; present tenure expires 12 April 2002.

Appointed by the Chief Minister of the Australian Capital Territory
Dawn Casey– appointed to Council 12 July 2001, present tenure expires 11 July 2005.

Ilona Fraser – appointed to Council 1 February 1999, present tenure expires 31 January 2003.

Fran Hinton, BA DipEd *UNE*, FAIM, FAIC – appointed to Council 12 July 2001; present tenure expires 11 July 2005.

Joycelyn Morton – appointed to Council 12 July 2001; present tenure expires 11 July 2005.

Faye Powell, BEc *Syd*, AFAIM, MCIT – appointed to Council 21 September 2000; present tenure expires on 20 September 2004.

Howard William Powell, AM, BSc *Syd* – appointed to Council 13 September 1994; reappointed 13 September 1998; present tenure expires 12 September 2002.

Michael Anthony Rosser, Dip Mgt Serv *City of Leicester Poly*, BBus *NSWIT* – appointed to Council 7 April 1997; reappointed 12 July 2001; present tenure expires 11 July 2003.

Anne Lorraine Trimmer, BA, LLB *ANU*, Barrister & Solicitor ACT, Solicitor NSW – appointed to Council 7 April 1997; reappointed 12 July 2001; present tenure expires 11 July 2003.

Hugh Watson, BA *Syd*, PGCE *Oxf*, MEd *Canberra CAE*, PhD *Oregon* – appointed to Council 7 April 1997; reappointed 12 July 2001; present tenure expires 11 July 2003.

Sam Wong, AM, Bpharm *Vic Coll Pharmacy*, GradDip Stat *Canberra CAE*, DipOH&SM *NSCA*, MRACI, CCHEM, MSHP, MPS– appointed to Council 11 July 2001; present tenure 12 July 2005.

Elected by the Academic Staff
Felix Stravans, DipMktg, Dip Internat Advt, GradDip Mktg Mgt, GradDip Fin Mgt *Singapore*, MBA *Lond*, MMIS, MIAS – elected to Council 27 September 2001; present tenure expires 26 September 2003.

Dale Kleeman, BSc *ANU*, GradDip Op Res *Canberra CAE*, AIAA, – elected to Council 27 September 2000; present tenure expires 26 September 2002.

Ann Shaddock, BA, DipEd *NE*, MEd *Canberra* – elected to Council 27 September 1998; re-elected 27 September 2000; present tenure expires 26 September 2002.

Elected by the General Staff
Alison Langley – elected to Council 27 September 2001; present tenure expires 26 September 2003.

Elected by the Graduates
Yolanda Hanbidge, BEd *Canberra CAE*, MEd *Canberra* – elected to Council 27 September 2000; present tenure expires 26 September 2002.

Elected by the Students
Brett Jones,– elected to Council 27 September 2001; present tenure expires 26 September 2002.

David Marsden-Ballard, BAppSci (Social Ecology)(Hons), *W.Syd*, GradDip Env Ed, *Canberra*, Dip Permaculture Design, Permaculture Inst of Aust, MEIA, JP – elected to Council 27 September 2001; present tenure expires 26 September 2002.

Member Ex Officio
Donald Alexander Aitkin, AO, MA *NE*, PhD *ANU*, FASSA, FACE, Vice-Chancellor until 31 January 2002.

Roger Thornton Dean, BA, MA, PhD *Camb*, DSc, DLitt *Brunel*, from 1 February 2002.

Committees of Council

Audit Committee
Buildings and Site Committee
Equal Opportunity Committee
Finance Committee
Honorary Degree Committee
Legislation Committee
Student Conduct Committee
Student Conduct Appeals Board
University Promotions Committee

For information on membership and functions of these committees, refer to the Committee Information Site on the University Campus-Wide Information Service (CWIS).

Academic Board

The University Act establishes the Academic Board which, subject to the Statutes, is responsible under the Council for all academic matters relating to the University; and may advise the Council on any matter relating to education, learning or research or the academic work of the University. The Board consists of the following members:

The Vice-Chancellor or his or her nominee; the Chairperson, currently Associate Professor John Rayner; heads of the three academic divisions; heads of "other bodies" including administrative divisions and the Schools of the University, Centre for the Enhancement of Learning, Teaching and Scholarship; the Professors of the University not already members of the Board; one academic staff member of each Faculty Board chosen by resolution of the Faculty Board (under revision); the three elected academic staff members of the Council; two members elected from among their number by the students of the University; the two elected student members of the Council; the person or persons (if any) appointed by the Council after receiving the advice of the Board. The Board has elected Professor R Bartnik as Deputy Chair.

Standing committees of academic board are:

Admissions Committee; Education Committee; Research Committee; Scholarships and Prizes Committee; Student Appeals Committee (appointed as required); University Assessment Committee; University Higher Degrees Committee.

Academic Division
The University currently offers courses through three Divisions, the Division of Communication and Education; the Division of Management and Technology; and the Division of Science and Design.

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Research Centres

- Applied Ecology Research Centre
- Centre for Applied Language Studies
- Centre for Research in Public Sector Management
- Centre for Tourism Research
- Communication and Media Policy Institute
- Cooperative Research Centre for Freshwater Ecology
- Cooperative Research Centre for Landscape Evolution and Mineral Exploration
- Cooperative Research Centre for Sustainable Tourism
- Cultural Heritage Research Centre
- Gadi Research Centre
- National Centre for Corporate Law and Policy Research
- National Centre for Social and Economic Modelling (NATSEM)
- Plasma Instrumentation Laboratory

Research Centres

Applied Ecology Research Centre

The Applied Ecology Research Centre aims to contribute to improved management of the flora, fauna and natural heritage of Australia.

The Centre has the following goals:

- to conduct research which contributes to the understanding and improved management of Australia's flora and fauna;
- to provide scientific information which is relevant to the impact of human activity;
- to provide scientific information which is relevant to the management of natural resources (for example, agriculture, forestry, water supply, fisheries, tourism, mineral exploration and management, especially management of vegetation, wildlife, parks and impacts of recreation);
- to provide scientific input into services to both government and non-government agencies involved in resource management and visitor use management at all levels; and
- to foster the training and education of students in environmental management issues among the general community and to encourage informed debate on these issues.

The major current areas of research are:

- ecology and control of introduced pest species and invasive native species;
- ecology and conservation strategies for vertebrate native species;
- ecology of rainforest fragments;
- natural heritage, park and reserve management;
- environmental chemistry;
- fire and floodplain dynamics.

Director: Associate Professor Arthur Georges (02) 6201 5786; fax (02) 6201 5305
http://arcg.canberra.edu.au

Centre for Advanced Telecommunications and Quantum Electronics Research

This is a cross-disciplinary research centre in the microwave engineering research centre. We undertake R&D in communications science and technologies. Particular interests of CATQER researchers include: mobile communications, satellite communications, wireless local area networks, optical communications, microwave and millimetre wave communications, facilities include an on-campus 10 metre and 4.5 metre diameter satellite dishes, microwave and millimetre wave test equipment, optical communications test equipment. International collaborators include Hamamatsu Photonics KK and the NTT Advanced Technology Corporation of Japan. For further information contact:

Director: Professor Paul Edwards (02) 6201 2515
email: Paul.Edwards@canberra.edu.au
website: http://www.canberra.edu.au/atqer/

Centre for Australian Regolith Studies

The Centre for Australian Regolith Studies is a joint venture between the University of Canberra and the Australian Geological Survey Organisation which undertakes regional scale research and training contributing to an improved understanding of the Australian landscape and regolith. Research in the Centre is focused on Tertiary and Quaternary landscapes in regolith and soil formation and their significance and relevance to improved resource management and development.

The goals of the Centre are:

- to extend basic research into regolith related topics;
- to develop and expand the knowledge base relevance to industry and the community;
- to provide undergraduate, postgraduate and continuing professional education that will equip graduates with skills relevant to employment; and
- to promote awareness of regolith processes and their significance in understanding the regolith through publication, professional short courses, exchange programs and other means as appropriate.

Research in the Centre is currently focused in the following areas:

- landscape evolution in Australia;
- regolith dating;
- landscape ecology and geology;
- land degradation and its management;
- regolith processes and resource management.

The Centre for Australian Regolith Studies is a partner in the Cooperative Research Centre for Landscape Evolution and Mineral Exploration.

Director: Associate Professor Ian McQueen (02) 6201 2926; fax (02) 6210 5728

Centre for Research in Public Sector Management

The Centre for Research in Public Sector Management was established in July 1990 to provide a focus for research in public sector management within the University. The Centre is based on the belief that public sector management is undergoing a period of change and that there is a strong link between a healthy public sector management system and the achievement of economic growth, management, political science, public administration and sociology.

The Centre's goals are to undertake research on issues of importance in public sector management; to develop the provision of professional education and research based degrees in public sector management; to provide a forum for discussion of public management issues; and to nationally and internationally establish public sector management issues.

The Centre now incorporates the Australian Centre for Regional and Local Government Studies.

The research of the Centre is currently focused on the following areas:

- development management in Asia;
- local government;
- local government and public sector reform;
- public ethics;
- public policy issues.

Director: Professor Mark Turner; (02) 6201 2735/2904.

Centre for Tourism Research

The Centre carries out commissioned tourism research for government and industry, with a special emphasis on applied tourism research. Research competencies include:

- field survey work;
- market testing;
- data collection;
- visitor perception/satisfaction studies;
- tourism forecasting;
- economic impact studies; and
- visitor profile studies.

The Centre is well known in the Capital Region for the quality and timeliness of its work, and is frequently approached for advice on a range of its conference papers, and topicality of its research interests.

Recent work includes a study of school educational trips to Canberra, a study of short break holidays in Canberra, a study of the impact of the Sydney Olympics on tourism, a study for Sapphire Coast tourism, and an accommodation monitor for Thredbo Kosciusko Ltd. In addition the Centre has undertaken work for the Australian Capital Tourism Corporation and Tourism Australia.

Centre researchers have presented papers at the Tourism Council of Australia Annual Conference, the Australian Tourism Forum, to government agencies and other tourism organisations.

Director: Professor Trevor Mules (02) 6201 5016

Communication and Media Policy Institute

The Communication and Media Policy Institute is a specialist professional unit of the University of Canberra. It undertakes research, consultancy and education in communications and media policy for government and industry clients.

The focus of the Institute's research strategy is on the identification and analysis of factors pivotal to the development of communication and media policy and the performance of the relevant industries. Research projects likely to advance understanding of the determinants of change in these areas are given priority. The Institute's strategy is to develop a critical mass of activity in order to gain a high profile.

The Communication Institute is a multidisciplinary methodology in its evaluations, the emphasis of its approach is on applied economic analysis.

The Communication and Media Policy Institute is located within the Division of Communication and Education.

Director: Dr Franco Papandrea (02) 6201 5063; fax (02) 6201 2630
e-mail: franco.papandrea@canberra.edu.au

Cooperative Research Centre for Freshwater Ecology

Healthy rivers are essential for the future of the Australian landscape and its people. Australians depend on rivers for water, food, transport, recreation and energy. Yet the ecological health and biodiversity that sustains our country habitable. Yet many of our rivers are marked by increasing salinity, falling water quality and lower native fish. Understanding how our river systems work is essential if we are to manage them for long-term sustainable use.

The Cooperative Research Centre for Freshwater Ecology is a world-class research centre dedicated to the study of river ecosystems. Its mission is to develop the knowledge base that provides the basis for improving the management of the drainage rivers in a sustainable way. CRC staff and students communicate this knowledge in a variety of ways, including workshops, face to face meetings and publications.

The CRC's 200 staff and students are based in Brisbane, Goondiwindi, Sydney, Canberra, Albury, Thurgoona, Wodonga, Melbourne and Adelaide. The CRC operates a Regional Laboratory in the Murray-Darling Freshwater Research Centre in Albury, the Lower Basin Laboratory in Mildura and the Australian Laboratory in Canberra.

The Centre's research focuses on four main programs:

Environmental Flows
Water Resource Quality
Ecosystem Health
Measuring and Managing River Health

Research is undertaken in the Murray-Darling Basin and 50 graduate students are affiliated with the CRC. In addition to supporting visits from overseas scientists, the CRCFE also provides summer scholarships for undergraduate students.

At the University of Canberra, the CRC for Freshwater Ecology offers a highly regarded postgraduate course in river ecology and management. The course is delivered by international and local scientists who are leaders in their fields. It combines lectures, workshops and practical exercises in the Australian Capital Territory and the Snowy Mountains.

The Cooperative Research Centre for Freshwater Ecology is a collaborative venture between:

- ACTEW Corporation
- Albury City Council
- Department of Land and Water Conservation, NSW
- Department of Natural Resources, Queensland
- Department of Natural Resources and Environment, Victoria
- Environment ACT
- Environment Protection Authority, NSW
- Environment Protection Authority, Victoria
- Goulburn-Murray Rural Water Authority
- Griffith University
- La Trobe University
- Lower Murray Water
- Melbourne Water
- Monash University
- Murray-Darling Basin Commission
- Murrumbidgee Water Corporation
- Sydney Catchment Authority
- University of Adelaide
- University of Canberra

CEO: Professor Peter Cullen (02) 6201 5168
Director: Professor Richard Norris (02) 6201 5165

Cooperative Research Centre for Landscape Evolution and Mineral Exploration

The Cooperative Research Centre for Landscape Evolution and Mineral Exploration is an unincorporated joint venture between the University of Canberra, the Australian Geological Survey Organisation, and the Australian Government's Cooperative Research Centre Program.

The Director, Dr Raymond E Smith of CSIRO, is based in Perth, WA. The Centre has about 70 participants, made up of staff, and postgraduate students at the University of Canberra and CSIRO and The Australian National University. The CRC supports visiting scientists from Australia and overseas, and provides short courses, workshops and conferences for professional development and exploration practitioners.

The Centre brings together a major group of Australian researchers in the fields of landscape evolution, regolith, and mineral exploration, in Australia and the USA and Canada. With the Centre's strategies for discovering world-class ore deposits and to train earth scientists to work with regolith-dominated terrains. The Centre's research program is divided into four projects:

- develop an enhanced understanding of the three-dimensional evolution of the Australian landscape in order to improve the search for mineral deposits (Project: Landscape Evolution and Geochemistry); and
- develop a better understanding into vastly improved methods for finding world-class mineral deposits buried into the regolith of earth sciences.

This will be achieved through four major programs:

- landscapes and regolith on the Australian Shield: which includes the major cratonic areas of the Australian continent in which the bulk of the mineral ore deposits of the nation;
- landscapes and regolith on the Tasman Fold Belt: which will develop regionally specific, process-based models for the evolution of the landscape and geochemical and pattern regolith properties;
- Basins and landscape evolution: which will focus projects in the areas of sedimentary cover and the Australian Shield and Tasman Fold Belt terrains, and will develop models for the role of the basin geology, sedimentary processes and landscape evolution may will be used to assist the presence of major ore deposits or in beneath the basins; and
- Regolith and landscape evolution: which will develop and overview the science of other programs and will develop new conceptual areas like weathering studies, regolith dating, nomenclature and landscape evolution models.

The CRC has a large financial and in-kind contribution from industry and will develop these links through collaborative projects with industry, educating and training industry personnel in the use of CRC products.

University of Canberra contact: Associate Professor Graham Taylor, Education and Training
e-mail: Graham.Taylor@canberra.edu.au
telephone (02) 6201 2001
e-mail: Ray.Smith@canberra.edu.au
website: http://www.anu.edu.au

Cooperative Research Centre for Sustainable Tourism

The University of Canberra joined the CRC Sustainable Tourism in July 1999 and marked its commitment to the project by appointing its first Professor in Tourism who is also the coordinator of the CRC's Research Program. The Centre is a joint venture between the CRC, the University of Canberra and Griffith University.

The CRC Sustainable Tourism is a research initiative of the Federal Government. It commenced in July 1997 and is scheduled to run for seven years. It is a national centre, with its head office being located at Griffith University on the Gold Coast. Its Charter is to promote, fund and assist research and education that will lead to the creation of growing and environmentally sustainable tourism industry in Australia. The emphasis is on research which can be shown to have relevance to the tourism industry.

The Canberra node has developed research project proposals in collaboration with CTRC, and the Australian Capital Tourism Corporation. Projects will be in the areas of: visitor impacts on the natural environment; visitor perceptions of change; large scale projects, with sufficient funding to allow the gathering of primary data and undertake significant testing and analysis.

The projects to be undertaken in the first year include:

- an assessment of Canberra visitor satisfaction;
- an investigation of tourism value of cultural heritage places;
- a study of the impact of the Centenary of Federation;
- development of a model for use of tourism satellite accounts to measure the economic impact of special events in mountain regions; and
- a study of the potential for involving industry operators in tourism planning.

Over the coming years it is planned to research the effect of visitation to Canberra on the national capital, and to study the impact of international visitors to the Australian Alps, and to undertake comparative studies of tourism in Australia, in particular the USA and Canada. With the Centenary of Federation in 2001 this is important research for the future of the nation.

Director: Professor Trevor Mules (02) 6201 5016.

Cultural Heritage Research Centre

The Cultural Heritage Research Centre consists of a multi-disciplinary group of staff from the Schools of Environmental Design, and Resource, Environmental and Heritage Sciences, Division of Science and Design. The Centre has a strong focus on the Australian region, but also has international interests and undertakes research and consultancies using the methodologies and theories of 'centre of centre staff. Consultancies are undertaken in these areas for Australian and international clients.

There are over twenty doctoral and masters (by research) students working on a wide range of heritage research topics in the Centre.

The Centre has four main areas of endeavour:

- research into the development of historic, aesthetic and social values in conservation studies;
- research into the development of conservation theory, practice and philosophy, including the historical objects and places and attachment to the past; the establishment of cultural significance through historical research; and the role of archaeological investigation;
- research into the development of methods and techniques used in conservation practice of places and objects;
- research into curriculum development through courses and workshops; and
- research into the development of policy and practice in the heritage conservation field where standards and professional misuses and case studies, and where methodologies used in practice are extended and improved.

Director:
Professor Ken Taylor (02) 6201 5148
Professor Colin Pearson (02) 6201 2384

Gadi Research Centre

The Gadi Research Centre is interdisciplinary, bringing together researchers from a wide range of disciplines within mathematical sciences, information and sports studies. The Gadi Research Centre has world class facilities, and links with industry and many other institutions.

Research areas include:

- immunological changes in systemic and mucosal responses in acute and chronic infections and the development of vaccine strategies;
- the role of cytokine receptor responses associated with the induction of immunity, inflammation, and apoptotic cell death;
- Population health including determinants of obesity behaviours;
- Health promotion and health education;
- Fundamental research in normal cells and tissues.

Research projects are available at Honours, Masters and PhD level.

Director: to be advised
Website: http://www.science.canberra.edu.au/gadi/

National Centre for Corporate Law and Policy Research

The National Centre for Corporate Law and Policy Research operates as a centre for research in the areas of corporate law, corporate governance, securities law, taxation law and the law associated with electronic commerce. In addition to research in Australian law in these areas, the Centre undertakes research in New Zealand, Asian East Asian and European corporate law.

The Centre has the following goals:

- to provide a research base for policy related research into corporate law and policy in Australia and the Asia-Pacific region;
- to foster a multi-disciplinary orientation and seek research funding from external sources to support research in corporate law and policy;
- to foster group research projects bringing together staff from a variety of disciplinary backgrounds;
- to contribute to corporate law policy making processes at the highest levels in Australia at both the national and state levels of government; and
- to contribute to the development of the Faculty of Business, Government and Law, the University of Canberra and to make contributions to the development of teaching materials for both undergraduate and postgraduate programs.

The Centre undertakes research in the areas of its research, and the commitment of the University to professional education in disciplines relevant to corporate law and policy.

Centre Director:

Professor Bryan Horrigan - (02) 6201 5790; e-mail Bryan.Horrigan@canberra.edu.au
Mr Geoffrey Nicol (02) 6201 5790
Mr Ian Ramsay (02) 6201 5790

National Centre for Social and Economic Modelling (NATSEM)

The National Centre for Social and Economic Modelling was established on 1 January 1993. It is one of the largest research centres in the University of Canberra and has a staff of around thirty-five researchers and support staff. The Centre has a close association with the Federal Department of Family and Community Services, Health and Aged Care, and Education, Training and Youth Affairs.

NATSEM has an international reputation as a centre of excellence for analysing microdata and developing models for policy analysis. The Centre's research is aimed at informing the debate on social and economic issues affecting Australia, by helping to develop a better understanding of the impact of a policy change on an individual household, building up to the bigger picture by looking at the impact on the whole community.

In addition to developing models, the Centre has an active research and publications program. Publications are in the form of discussion papers that can be downloaded from the NATSEM website — http://www.natsem.canberra.edu.au.

Current research and model development includes:

- the measurement of poverty, inequality and income distribution;
- health inequalities;
- spatial microsimulation and analysis, of incomes, assets, expenditure and internet usage (the digital divide);
- forecasting of the future characteristics of the population, including income, assets and expenditure patterns;
- the development of models based upon administrative data with user-friendly and/or web interfaces for use by non-technical government officers;
- development of the original microsimulation model for Centrelink, including small area forecasts; and
- research into taxation and social security reform.

Director: Professor Ann Harding (02) 6201 2780; fax (02) 6201 2751.

Plasma Instrumentation Laboratory

The Plasma Instrumentation Laboratory was formed in 1992 to carry out research into automatic instrumentation for monitoring and controlling plasmas used in industrial processes.

The Laboratory operates two plasma sources using helicon wave excitation to couple power into the plasma. Diagnostic equipment includes Langmuir probes, optical emission spectroscopy, ion-sensitive interferometers and spectroscopic measurements of the ion velocity and kinetic energy of the plasma power source and the antenna coupling circuit.

The Laboratory is also a member of the Australian Fusion Research Group collaborating on the H-1 Heliac project at the Australian National University. The Laboratory is developing a plasma diagnostic which may monitoring system that will allow tomographic reconstructions of the plasma electron density.

Director: Associate Professor Andrew Cheetham (02) 6201 2196, fax (02) 6201 5041
e-mail: Andrew.Cheetham@canberra.edu.au
website: http://senh.canberra.edu.au/~andrew/

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Division Centres

- Division of Communication and Education
  - LifeLong Learning Network Network
- Division of Management and Technology
  - Centre for Applied Geometric Analysis and Statistics
  - Human-Computer Communication Laboratory
  - Survey Laboratory
- Division of Science and Design
  - Australian Centre for Cultural Diversity Research and Development
  - Centre for Environmental Philosophy, Planning and Design

Division of Communication and Education

LifeLong Learning Network Network

The LifeLong Learning Network, University of Canberra, was established in December 1998 to promote policy research into post-compulsory education and training.

The LifeLong Learning Network aims to:
Produce high quality policy research; promote cross-sectoral research activities; provide a hub for information-sharing and dialogue on policy and research; build links between policy makers and researchers in education and training.

Director: Dr Louise Watson, (02) 6201 5357
e-mail: louisew@comedu.canberra.edu.au

Division of Management and Technology

Centre for Applied Geometric Analysis and Statistics

Ordinary and partial differential equations provide the mathematical framework for modelling physical processes involving change. Mathematical research in the Centre focuses on differential equations, both on specific problems arising in applications such as modelling planetary and satellite dynamics and GPS; theoretical and numerical studies of gravitational waves and the Einstein equations; sedimentation flow in stream-beds; and on developing techniques for studying the solutions of the equations.

Although the techniques being employed are diverse, ranging from numerical solutions using PCs and/or supercomputers to studying the symmetry properties of the space of all solutions, they share a common emphasis on understanding and exploiting the geometric structures inherent in the equations.

The Statistics Program within the centre carries out theoretical studies in several areas, including mixed models, statistical computation, scoring systems and spline methods. Statistics consulting is also an important part of work of the centre.

Recent projects have included the logistic regression analysis of survey data on the effects of conflicts on large information technology projects, and a study of inventory management for aircraft maintenance and repair.

Director: Professor Robert Bartnik, (02) 6201 2619, fax (02) 6201 2683
e-mail: Robert.Bartnik@canberra.edu.au

Human-Computer Communication Laboratory

The Human-Computer Communication (HCC) Laboratory comprises staff from the Schools of Computing, and Mathematics and Statistics in the Division of Management and Technology, and from the School of Human and Biomedical Sciences in the Division of Science and Design. The Laboratory engages in research in a range of areas of human-computer communication which include the modalities of speech and natural language; typing, pointing and writing; audio, video and audiovisual channels, as well as combinations of such modalities. The research is concerned both with the algorithmic and implementational issues, and with usability and acceptability problems of human-computer communications.

Projects in the Laboratory are centred around speech, audiovisual, typing, pointing and writing based human-computer communication as well as computer supported collabortive work. Current research activity in the Laboratory includes work in automatic speech recognition and speech understanding systems; speaker verification and identification; computer user authentication using speaking, typing, pointing and writing characteristics; audiovisual user authentication; speech synthesis and text-to-speech systems; human-robot communication; usability of human-computer communication systems; digital signal processing; hidden Markov models; artificial neural networks, fuzzy and evolutionary algorithms; artificial intelligence and natural language processing; human-computer dialogue modelling; adaptive logic networks in pattern recognition; computer suppport for collaborative; graphic visualisation and animation; and computer music interfaces.

Director: Professor Michael Wagner (02) 6201 2153
e-mail: miw@hcc1.canberra.edu.au

Survey Laboratory

The Survey Laboratory undertakes research and project work associated with the Global Positioning System (GPS), and the levels of phosphorus and other algae-supporting nutrients in fresh water and in raw and treated sewage. These apparently quite different areas are linked by the need for similar analysis tools, high speed numerical computing and the need to work over a wide spatial domain.

GPS projects cover the full spectrum of activities from navigational GPS, for example the best path for taxis and emergency vehicles as a function of traffic conditions, to high precision studies in which surface subsidence and change is correlated with changes in the Antarctic ice mass balance and ocean tide heights. Changes in both of these quantities reflect changes in the global climate which may or may not be accelerating.

Water and phosphorus projects involve the level and availability of phosphorus as a nutrient. Current studies are showing a clear link between laundry habits with detergents utilising phosphorus as the principal softening agent. Advertising and other campaigns advocating non-phosphorus based activity result in lower levels of phosphorus reaching our inland waterways. Studies cover a wide range of conditions from highly controlled trials in a small neighbourhood with phosphorus free detergents to large catchments such as the heavily contaminated Hawkesbury-Nepean system.

The Survey Laboratory is an open environment with strong national and international connections. Nationally, it is in contact with most State and Federal surveying and mapping organisations. Through the CRC for Freshwater Ecology it has strong contacts with the water industry in eastern Australia.

Internationally, the Laboratory has strong connections with several other universities including the Massachusetts Institute of Technology (MIT) and the Institute of Technology, Bandung. The Laboratory acts as a beta test site for MIT's GAMIT GPS package which it supports with workshops and other activities throughout South-East Asia.

Director: Associate Professor Peter Morgan (02) 6201 2557/2417
e-mail: Peter.Morgan@canberra.edu.au

Division of Science and Design

Australian Centre for Cultural Diversity Research and Development

The Australian Centre for Cultural Diversity Research and Development is a cross-division initiative between the Divisions of Science and Design and Management and Technology contributing to the enhancement of research and teaching in multicultural societies. The Centre works at the local, regional, national and global levels through applied research, community service and professional education of graduates and postgraduates. Research includes transformation of national cultural institutions and parks in post-aparthied South Africa; teaching includes internationally acclaimed cultural diversity modules; community service includes planning for inclusive national capital cities of the world.

Director: Dr Amareswar Galla (02) 6201 2199; fax: (02) 6201 5999
e-mail: galla@science.canberra.edu.au

Centre for Environmental Philosophy, Planning and Design

The Centre for Environmental Philosophy, Planning and Design addresses issues of sustainability related to the built environment by researching both the social and ecological impacts of design and fostering innovation in design planning and construction management.

The Centre endeavours to achieve this by:

- research into the design of the built environment, social change and the development of ecological awareness and responsibility;
- research into appropriate models of planning design and management to meet and adapt to changing social needs; and
- research into construction materials, methods, processes and products. The Centre hosts seminars, workshops to encourage collaboration and generate cutting-edge research.

Director:
Dr Janis Birkeland
Phone: (02) 6201 2693,
e-mail: jlb@design.canberra.edu.au

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Other Centres

- Canberra Centre for Writing
- Centre for Developing Cities
- Centre for the Enhancement of Learning, Teaching and Scholarship (CELTS)
- National Institute for Governance

Canberra Centre for Writing

The Canberra Centre for Writing is a University mandated centre. Its major aims are:

- to foster and promote quality *writings* both nationally and internationally;
- to create an ambience of excellence for students and staff of writing, multi media and theoretical frameworks for *readings*;
- to provide writing and reading services to the literary community within the ACT and regionally;
- to liaise with other Writing Centres;
- to invite writers, readers and scholars to the Centre.

Director: Associate Professor Satendra Nandan (02) 6201 2007, fax (02) 6201 5300
e-mail: spn@comedu.canberra.edu.au
Deputy: Dr Jennifer Webb
Fellow: Dr Hazel Smith

Centre for Developing Cities

The Centre for Developing Cities at the University of Canberra provides postgraduate education in urban management as part of the major international task of capacity building to manage large-scale, rapid urban growth in the developing world. At the same time the Centre focuses on the particular and changing needs of Australia's cities and towns as the role and functions of governments and the private sector in managing urban growth and redevelopment also change over time.

It offers a Graduate Diploma and a Masters Degree in Urban Management, by coursework. targeting middle managers and senior professionals in public and private sector organisations who will be the key urban managers of the future. The Centre also offers PhD and Masters degrees by research.

By providing postgraduate education in urban management, both for Australian and overseas students, the Centre complements the many programs currently offered in relevant professional fields (urban economics, planning, civil engineering, design, geography, environmental management, transport engineering, architecture and landscape architecture) by focussing on the management task - the coordination and integration of the actions and decisions of the many players and professions which contribute to urban development, and management of the roles and responsibilities of the public and private sectors and communities, to achieve sustainable development outcomes.

The subjects offered in the program can be taken as intensive short courses in their own right. The centre also undertakes short courses and specialised training programs, with a view to professional development, and offers tailored programs on all aspects of urban management.

Director: Professor Brian Roberts, telephone 61 2 6201 2633, fax 61 2 6201 2342,
e-mail: brianroberts@scides.canberra.edu.au
website: http://www.cities.canberra.edu.au

Centre for the Enhancement of Learning, Teaching and Scholarship (CELTS)

The Centre for the Enhancement of Learning, Teaching and Scholarship (CELTS) supports academic staff of the University by assisting them to enhance the quality of their academic work. The Centre is housed centrally in the University on level C of Building 1.

The functions of CELTS are to provide:

- a consultancy service to individuals, course teams, Schools and Divisions on issues related to teaching and learning or to research in higher education;
- courses and seminars on teaching, assessment and learning; on evaluating and documenting teaching performance; on supervision of research students; on preparing applications for teaching development and research grants;
- opportunities for academic staff to collaborate with Centre staff on research and development projects into aspects of teaching and learning;
- the Student Feedback Service to help academic staff obtain feedback on aspects of their teaching on the subjects they teach;
- support for special interest groups which focus on aspects of teaching and learning in the University;
- access to research literature on teaching and learning;
- advice on policy issues in higher education;
- advice and assistance, in collaboration with other sections of the University, on the use of educational technology;
- supervision of research students undertaking topics relevant to teaching and learning in higher education, and
- a Graduate Certificate in Higher Education in consultation with the Division of Communication and Education.
- assistance in the design, development and delivery of quality assured learning resources in a variety of media (web, print, audio, video, CD-Rom) used to support flexible and multi-modal learning and teaching.

Enquiries: (02) 6201 5290

CELTS Fellows

Division of Communication and Education
Associate Professor Belle Alderman
Associate Professor Peter Clayton
Dr Carole Kayrooz
Dr Barbara Pamphilon
Mrs Ann Applebee
Division of Management and Technology
Dr Malcolm Brooks
Associate Professor Andrew Cheetham
Mr John Gilchrist
Associate Professor John Rayner
Dr Muni Perumal
Ms Penny Collings
Division of Science and Design
Professor Eugene Clark
Associate Professor George Cho
Associate Professor William Maher
Associate Professor Ken McQueen
Ms Laurie Grealish

National Institute for Governance

Governance Institute Empowers Stakeholders
How are public, private and community orgranisations going to ensure in the future that they have the structures and processes which will maximise on their performance and determine clearly the rights, obligations and power of their stakeholders? How are citizens to be assured of a voice? Most importantly, how can public, private and community organisations relate and learn from each other?

The National Institute for Governance, at the University of Canberra was established in 1999 to address these and other governance issues. The Institute aims to promote better governance practices. As a hub in Canberra, it seeks to facilitate a multidisciplinary national network of governance researchers and practitioners, their organisations and professional associations. Taking advantage of advances in communications the Institute's website makes it possible to link researchers across Australia and elsewhere so that they can exchange information quickly and engage more easily in collaborative work.

Of primary concern are governance issues that arise at the interface of the public, private and community sectors. The Institute is coordinating joint governance related activities (publications, conferences, roundtables, research projects), distributing information on new developments in governance and encouraging collaborative consultancies.

The Institute deploys the internationally acknowledged expertise of its governance related research centres at the University of Canberra, including the Centre for Research in Public Sector Management (CRPSM) and the National Centre for Corporate Law and Policy Research (NCLPR).

To join the Institute visit the website at http://governance.canberra.edu.au where members can download papers and search the databases. Membership is free.

Enquiries: (02) 6201 5607, fax: (02) 6210 5608
e-mail: nigov@management.canberra.edu.au

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Affiliated Bodies

- Australian Mathematics Trust
- University of Canberra College
- University of Canberra Foundation

Australian Mathematics Trust

Each year approximately half a million entries from Australia and 36 countries overseas flow in to Canberra for the Australian Mathematics Competition, probably the best-know of the many activities undertaken by the Australian Mathematics Trust. The competition is one of the Trust's mathematical enrichment activities. It also runs a range of programs for students, among them the Mathematical Challenge for Young Australians. From these programs is selected the team which represents Australia at the International Mathematics Olympiad each year. Another of its innovative programs is the Australian Mathematics Teacher Enrichment Project, to help teachers to enhance their students' knowledge and understanding. The Trust also conducts workshops, in-school programs, vacation and residential summer schools, and external study programs. In recent years the Trust has also developed a program in Informatics, including the involvement of Australian teams at the International Olympiad in Informatics.

Topics in which the group has published research include gender studies, risk and psychology of answering multiple choice questions with penalties for incorrect responses, profiling gifted students and measuring trends in standards of mathematical achievement over a long period of time.

Executive Director: Professor Peter Taylor (02) 6201 2440 fax (02) 6201 5096
e-mail: pjt@amt.canberra.edu.au
website: http://www.amt.canberra.edu.au

Professor and Executive Director
Peter J. Taylor, FACE, C Math, FIMA, FTICA BSc, PhD *Adel.*

Research Officer
Andrei M Storozhev, MSc, PhD *Moscow*

Manager
Sally A. Bakker

Accountant
Beverley Cook, BBus Acc *C.Sturt*

Information Technology Manager
Bill Pascoe, *BA Canberra*

Information Technology Officers
Sue Paice, BSc *ANU*
Toni Paine, BSc *Qld*
Hugh Sainty, B AppSc (Computing) *UTS*, BA (Linguistics) *ANU*

Executive Assistant
Clarice E Trevorah McLean, BEd *Canberra*

Publications Officer
Heather Matthews, BA (Vis Comm) *Sydney Coll Arts*

Finance Officer
Ruth M Ford

Administrative Officers
Richard S Bollard, BA *La Trobe*
Sue Collins
Janet M Lynch
Jessica R O'Ferrall

University of Canberra College

The University of Canberra College was established to provide students with a pathway to the University of Canberra. The programs offered by the college not only give students the opportunity to qualify for entry for the university but they also prepare students for tertiary studies.

UC College Programs

The UC College Diploma offers direct entry into the second year of specified University of Canberra degree courses. It consists of three semesters of full-time study, spread over one calendar year, and links closely with degree courses offered by the University.

University of Canberra College Diploma	**Associated University of Canberra Degree**
Diploma in Advertising and Marketing	Bachelor of Communication: Advertising/ Marketing Communication (376AA)
	Bachelor of Communication: Public Relations (376AD)
Diploma in Business Management	Bachelor of Business Administration (444AA)
Diploma in Commerce	Bachelor of Commerce in Accounting (354AA)
	Bachelor of Commerce in Banking and Finance (395AA)
Diploma in Information Technology	Bachelor of Information Technology (322AA)

- UC-PREP helps mature age students to qualify for admission into the University. This course focuses on the development of personal and study skills including oral presentations, writing and research.
- UC-Start helps recent school leavers. Students study two subjects and provided they pass both subjects in the same semester they can apply to enter the University of Canberra.

Location: Building 20 Level B
Address:
UC College
c/- University of Canberra ACT 2601 Australia

For more detailed information on the University of Canberra College programs and the subjects taught within these programs refer to the College website at http://www. canberra.edu.au/college

Enquiries:
telephone +61 (0)2 6201 2961; facsimile +61 (0)2 6201 5132;
e-mail: info@ucc.canberra.edu.au
website: www.canberra.edu.au/college

UC-PREP
telephone: +61 (0)2 6201 5161; facsimile: +61 (0)2 6201 5132
e-mail: prep@ucc.canberra.edu.au

Chief Executive Officer
Adrian J Westerman, BCom *Qld*, LLB *QUT*, MBA S *Qld*, AAUQ, FCPA

Director of Studies
Glenys London, BEc, DipEd *Syd*, Grad Cert Law *Technol, Syd*

Program Coordinator
Yvonne J Wisbey, BAppSc (Maths), GradDip Ed *Canberra*

University of Canberra Foundation

The University of Canberra Foundation was established by the University Council to look ahead and ensure that the University is well placed to continue its influence and safeguard it's future. The Founding Patron is Her Excellency, Lady Deane.

The Foundation seeks to identify and cultivate links with former staff, graduates, community benefactors, corporate sponsors and professional associations who might have a philanthropic or other interest in establishing and maintaining links with the University.

Support for the Foundation's programs will be sought through a range of fundraising and partnership activities. We have sent out our first Annual Appeal to our Council, Former Council, Staff and Alumni. We are about to launch our first Capital campaign, and will be promoting a variety of fundraising initiatives. We are focusing on human capital, with more than one half or our fundraising goal earmarked for student scholarships.

The Foundation funds will be managed by the Board of Directors and will be disbursed for University priorities which might include internships, guest lectureships, research projects, capital projects and a scholarship scheme. Foundation funds will not be used for ongoing operational purposes during its establishment phase.

Executive Director:
Ms Catherine Andrews
Enquiries: telephone (02) 6201 5086/5087; fax (02) 6201 5091;
e-mail: cma@foundation.canberra.edu.au

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Bursaries and Scholarships

- Lorna May Award
- Scholarships
- Scholarships for Australian Students
- Scholarship Stipends and Taxation
- Scholarships for Undergraduate Study
- Scholarships for Postgraduate Study
- Industry-funded Scholarships
- Externally Administered Scholarships

Lorna May Award

A memorial bursary to the late Lorna May, a graduate of this University, will be awarded annually to a mature-aged woman student who is a single supporting parent undertaking first degree studies.

Further details on the conditions of the award may be obtained from Scholarships and Prizes Office. Applications will be sought by 30 April each year.

Scholarships

A number of scholarships are open to students at the University of Canberra, some of which are supported by industry. The University actively encourages industry to support both postgraduate and undergraduate study, with new awards being advertised as they become available.

Scholarships for Australian Students

A number of scholarships are open to both undergraduate and postgraduate students of the University. Sources of funding include the Commonwealth Government, ACT Government, the University, industry, community organisations, as well as private benefactors. The University actively encourages the development of new scholarships by such organisations and new awards are advertised as they become available.

Scholarship Stipends and Taxation

A number of University scholarships provide a stipend. A stipend is a fortnightly living allowance, which, unlike a salary earned through an employer, may be exempt from income tax.

In order for its scholarships to be exempt from income tax, the University strictly ensures that each award is developed principally for educational purposes only and that the recipient is studying full-time, part-time stipends are taxable. No conditions exist whereby the recipients of a scholarship will be required to either become an employee of the sponsor, or enter into a contract which requires any form of labour or services.

Scholarships for Undergraduate Study

Access Scholarships

The University funds Access scholarships for one year for undergraduate students. The Access scholarships provide a $1,000 cash grant to assist with textbook expenses as well as reimbursement of the Amenities and Services fee. Applicants may be eligible for assistance with child-care expenses and places in University Residences.
Residents of Canberra, Queanbeyan and the surrounding ACT area including the South Coast. Applicants must be Australian citizens or permanent residents, must have accepted an offer of place or be enrolled in an award course, possess a current low-income card and be a member of one or more of the following equity groups: an Aboriginal or Torres Strait Islander, a person with a disability, impairment or long-term medical condition that may affect study, a person from a non-English speaking background who has lived in Australia for less than ten years, a person who is a single-supporting parent. Applications close on 1 March.

Aspect Computing Scholarship

Funded jointly by Aspect Computing and the University of Canberra. The Aspect Computing Scholarship is valued at $3,000 for one year. Applicants must be enrolled in an undergraduate course leading to the Degree of Bachelor of Information Technology and must be able to meet the eligibility criteria for the Access Scholarships. Selection is based on need and academic merit as determined by the applicant's ability to meet the criteria for an Access Scholarship as well as GPA or UAI score. Applications close on 1 March.

St Vincent de Paul Scholarships for Indigenous Students

Indigenous students enrolled in the Bachelor of Education or Bachelor of Community Education are welcome to apply for St Vincent de Paul Scholarships funded jointly by the Society of St Vincent de Paul (Canberra – Goulburn Archdiocese) and the University of Canberra. These scholarships are valued at $4,000 for full-time students and $2,000 for part-time students. Applicants must be Indigenous students who meet the eligibility criteria for Access Scholarships. Applications close on 1 March.

Tumut Shire Council Scholarships

Funded jointly by the Tumut Shire Council and the University of Canberra. Two scholarships valued at $3,000 each are available to undergraduate students who attended secondary school in Tumut, have a home address in the Tumut area and who meet the eligibility requirements for an Access Scholarship. Applications close on 1 March.

National Capital Authority Scholarship in Design for Indigenous Students

Valued at $4,000, this scholarship is jointly funded by the National Capital Authority and the University of Canberra. Applicants must be Indigenous students enrolled full time in either the Bachelor of Landscape Architecture or Bachelor of Applied Science in Environment Design. Applicants must be able to meet the eligibility criteria for an Access Scholarship. Applications close on 1 March.

ACTEW Corporation Scholarship for Professional Communication

A scholarship donated by the ACTEW Corporation is available to students in their final year of the Bachelor of Communication degree majoring in Advertising/Marketing, Public Relations, Journalism or Media. The scholarship is for one year and is valued at $9,000. Final year Communication students are eligible for the award. Selection is based on academic merit and professional aptitude. There is no closing date for applications as students are automatically considered at the end of their second year studies. Further information is available from the lecturer for Advertising at the University of Canberra, telephone: (02) 6201 2684.

Clare Holland Nursing Scholarship

This scholarship is sponsored by the Clare Holland Nursing Scholarship Trust Fund and is valued at $1,000. The scholarship assists nursing students who have a special interest in Oncology, Palliative Care or Community Nursing. Applications close on 1 March.

Newton Pty Ltd first Year Engineering Scholarship

This scholarship is jointly funded by Newton Pty Ltd and the University's Division of Management and Technology. The scholarship is valued at 75% of the HECS Band 2 fees (approximately $3,000 per annum). Applicants must have been offered a place and intending to study full-time in the Bachelor of Engineering in Electronics and Communications Engineering. Selection is based on academic merit according to the UAI score. Applications close on 31 January.

Sustainable Technologies First Year Engineering Bursary

Funded jointly by Sustainable Technologies Australia and the University's Division of Management and Technology. Applicants must have been offered a place and intending to study full-time in the Bachelor of Engineering in Electronics and Communications Engineering. Selection will be based on academic merit as determined by the UAI score. Applications close on 31 January.

University of Canberra Foundation Scholarship for Leadership

This scholarship is sponsored by the University of Canberra Foundation with contributions from Ansett Airlines, the University Cooperative Bookshop and the Commonwealth Bank. The scholarship is valued at $3,000. Applicants must be Australian citizens or permanent residents and enrolled in an award course. The purpose of the scholarship is to recognise leadership/development qualities in the fields of student affairs, cultural affairs, sport or volunteer activities or contributions to the University community. Applications close on 1 July.

HECS Scholarships for Undergraduate Students (HUGS)

Funded by the University, these scholarships are valued at up to $4,000 per annum and are offered to new undergraduate students from the ACT and surrounding region, including the South Coast. Students are considered automatically for the scholarship once they apply for admission to the University through UAC. The HUGS are based on the University Admissions Index (UAI) and are open to students studying any discipline. The scholarships cover the Higher Education Contribution Scheme (HECS) fees for successful students.

University of Canberra Smith Family Scholarships

Funded jointly by the University and The Smith Family under The Smith Family's 'Learning for Life' program. The scholarships provide ongoing support and financial assistance to selected Access Scholarship recipients for the second and third years of study.

University of Canberra Batemans Bay Youth Foundation Scholarship

Funded jointly by the University of Canberra and the Batemans Bay Youth Foundation (sponsored by the Rotary Club, Soldiers Club and RSL Sub-Branch of Batemans Bay). The scholarship is available for one year to a needy, new undergraduate student with a home address in the Batemans Bay area.

International House Trust Fund Scholarship

Funded by the University of Canberra
Subject: Unrestricted.
Value: Exempts recipients from the current annual residential fees of International House, an amount equivalent to approx $3,700.00.
Number awarded: Two each year.
Open to: Second year University of Canberra students in an undergraduate program who would like to reside at International House in their third year of studies. Two awards are available, one for an Australian permanent resident and one for a full-fee paying International student.
Tenure: One year.
Closing date: 1 July each year.
Particulars from: Scholarships and Prizes Officer.

The Rotary Club Scholarship for International House

Acknowledgment: Made possible by a generous donation to the University of Canberra by the Belconnen Branch of the Rotary Club of Australia
Subject: Unrestricted.
Value: $1,500.00.
Number awarded: One each year.
Open to: Second year University of Canberra students who are Australian citizens or permanent residents and who reside at the University's International House.
Tenure: One year.
Closing date: 1 July each year.
Particulars from: Scholarships and Prizes Officer.

Ginninderra Scholarships for Nursing and Medical Students

Funded by the ACT Department of Health and Community Care.
Subject: Nursing and Medicine.
Value: Provides a living allowance of up to $25,500 per annum for nursing students and up to $27,700 for medical students.
Number awarded: Up to two each year.
Open to: Nursing students enrolled in undergraduate nursing studies at the University of Canberra or Medical students enrolled at the University of Sydney's Canberra Clinical School.
Tenure: Duration of the course.
Closing date: 15 October for Medicine, 31 March for Nursing.

ACTEW Corporation Scholarship for Professional Communication

Acknowledgment: Commenced in 1998, this scholarship is funded via a generous donation to the University of Canberra by the ACT Electricity and Water (ACTEW) Corporation.
Subject: Professional Communication.
Value: Provides a stipend of $9,000.00 for the final year of studies.
Number awarded: One each year.
Open to: Available to a student for the third and final year of their Bachelor of Arts in Communication, who is majoring in Advertising/Marketing, Public Relations, Journalism or Media. Selection will be based on academic merit and professional aptitude.
Tenure: One each year.
Closing date: None; eligible students will be considered automatically at the end of their second year of studies.
Particulars from: Lecturer for Advertising, University of Canberra. (02) 6201 2684.

Country Women's Association (CWA) (Canberra Branch) Scholarship for Nursing

Acknowledgment: Made possible by a generous donation to the University of Canberra by the Canberra Branch of the CWA.
Subject: Nursing Science.
Value: $1,000.00.
Number awarded: One per year.
Open to: Students currently enrolled in the undergraduate course in Nursing at the University of Canberra, and have completed second year. Students enrolled in the third year of the Nursing course are automatically considered.
Tenure: One year.
Closing date: 30 April each year.
Particulars from: Scholarships and Prizes Officer.

University of Canberra Union Sports Scholarship

Acknowledgement: Funded by the UCU
Subject: Elite athletes
Value: 2 at $1,000 and 2 at $500.00 plus subsidised representative expenses at University Sports events.
Number awarded: 2 full scholarships and 2 half scholarships per year
Open to: New undergraduate students
Tenure: One year
Closing date: 31 March each year.

Scholarships for Postgraduate Study

Australian Postgraduate Award (APAs) Scheme

Commonwealth funded.
Subject: Unrestricted.
Value: Provides a stipend of $17,267.00 pa. (2001 rates).
Number awarded: 10 in 2001.
Open to: Postgraduate research students. Honours 1 or equivalent qualifications are mandatory.
Tenure: Up to two years for Masters and three years for Doctoral studies.
Closing date: 31 October each year.
Particulars from: Scholarships and Prizes Officer.

Research Training Scheme (RTS).
This Commonwealth funded award replaces the former HECS Exemption Scheme. Available to Doctoral and Masters by research Programs, the RTS provides recipients with an 'entitlement' exemption of the HECS Fees. The duration is up to a maximum of four years full time equivalent study for a Doctorate by research and two years for Masters by research. RTS places are allocated automatically in conjunction with the admissions process.

The W J Weeden Postgraduate Research Scholarship

Acknowledgment: Made possible by a generous donation to the University of Canberra by the W J Weeden family.
Subject: Unrestricted.
Value: $8,000.00 per annum.
Number awarded: One per annum.
Open to: New Doctoral and Masters students at the University of Canberra with the highest prior academic record.
Tenure: Up to 3 years for Doctoral students and 2 years for Masters.
Closing date: 31 October each year.
Particulars from: Scholarships and Prizes Officer.

Centre for Advanced Telecommunications and Quantum Electronics Research (CATQER) Top-Up Scholarships

Funded by the University's Centre for Advanced Telecommunications and Quantum Electronics Research.
Subject: Quantum Electronics, Optoelectronics, Laser Diode Fabrication and Characterisation, Laser Diode Applications.
Value: Tops up a stipend by a maximum of $10,000 per annum payable over the tenure of the APA.
Tenure: Up to two years for Masters by Research or three years for Doctoral studies.
Closing date: 31 October.
Particulars from: Scholarships and Prizes Officer.

Access Scholarships

Funded by the University of Canberra.
Value: $1,000.00 plus exemption from the Amenities and Services fees.
Open to: Needy Graduate Diploma and Graduate Certificate students.
Eligible applicants may receive assistance with child care expenses.

CUPA Access Scholarships

Funded by the University of Canberra Postgraduate Assocation.
Value: $1,000.00 plus exemption from the Amenities and Services fee for one year.
Number awarded: 3 are available for 2001 for doctoral and masters students.
Eligible applicants may receive assistance with child care expenses.

Wiradjuri Preschool Childcare Centre Postgraduate Scholarship

Funded by the Wiradjuri Preschool Childcare Centre.
Subject: Master of Education (Early Childhood)
Value: The award covers the HECS fees at the up-front level, exemption from the Amenities and Services fees, book voucher valued at $250.00.
Number Awarded: One per year.
Closing date: 31 October each year.
Open to: Final year Masters of Education students.

National Health Sciences Centre (NHSC) Scholarship in Clinical Trials

Funded by the pharmaceutical firm Eli Lilly, this scholarship is available to students undertaking part-time studies in the Graduate Certificate in Clinical Trials Management. It is valued at $4,000.

Industry-funded Scholarships

In addition to University administered scholarships, a number of industry funded awards become available from time to time. These awards can be for a range of disciplines and depend on research grants or other funding which may be available for research conducted in the University's Research Centres.

CRC Freshwater Ecology (FE) Scholarship

Subject: Applied Science, Water Science, Ecology.
Value: Currently $20,300.00 + $4,700.00 p.a.
Tenable at: The CRC for Freshwater Ecology.
Open to: Doctoral students at the University of Canberra who are conducting original research within the area of Freshwater Ecology.
Tenure: Up to three years.
Closing date: 31 November each year.
Particulars from: The CRC for Freshwater Ecology, Ian Mckelvie
Telephone (03) 9905 4558
e-mail: ian.mckelvie@sci.monash.edu.au

Cooperative Research Centre (CRC) for Landscape Evolution and Mineral Exploration (LEME) Scholarships

Subject: Geology, Mineral Science, Science.
Value: $20,000.00 pa for two years for Masters, or three years for PhD studies.
Open to: Masters or PhD students at the University of Canberra.
Tenure: Up to two years for Masters and three for PhD studies.
Closing date: 31 October each year.
Particulars from: Graham Taylor, University of Canberra ACT 2601. Telephone (02) 6201 2031; e-mail: taylor@science.canberra.edu.au; or via the Website: http://leme.anu.edu.au/information.html

Externally Administered Scholarships

Additional scholarships are often brought to the attention of the Scholarships and Prizes Office. Although not directly administered at the University, their availability is advertised in the University's *Monitor* newspaper. Details of these awards are then retained at Student Administration, for student access.
For further information on these and externally administered awards, contact the Scholarships and Prizes Officer, Student Administration. (1B214)
telephone: (02) 6201 2612
e-mail: scholarship@adminserver.canberra.edu.au
website: http://www.canberra.stuadmin/scholarship.html

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University of Canberra
Handbook 2002

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Prizes

- University medals
- Division of Communication and Education
- Division of Management and Technology
- Division of Science and Design

University Medals

University Medals are awarded to graduating students at undergraduate level on the basis of outstanding academic merit only. Recommendations are made by the Pro-Vice Chancellors of the Divisions to the Vice-Chancellor.

The Herbert Burton Medal
The Convocation (graduates of the University or of the former Canberra CAE) awards the Herbert Burton Medal annually to a final-year student who has completed an undergraduate degree course at the University of Canberra with academic merit and who has made a significant contribution as a student inside or outside the University community.

Chancellor's Commendation
The Chancellor's Commendation will be an *ad hoc* award made by the Chancellor to a graduating student who has not been awarded a University Medal or the Convocation's Herbert Burton Medal. It is an award for achievement in spite of overwhelming difficulties or for achievement of a notable outcome worthy of recognition.

Division of Communication and Education

The **Apple/ANUTECH Prize** for Desktop Publishing 1 is awarded annually to the best academic student enrolled in the subject Desktop Publishing 1.

The **Australian Council for Educational Administration Prize** is awarded annually to the most outstanding final year Teacher Education student displaying leadership potential.

The **Delta Technology Prize** is awarded annually to the best student in Desktop Publishing 2.

The **Nancy Lane Prize** for academic excellence and professionalism is awarded annually to a student completing the undergraduate Library and Information Studies course.

The **ACT Branch of the Australian Library and Information Association** offers two annual prizes, one to the best student completing the undergraduate degree course Bachelor of Information Management in Library and Information Studies, and one to a student in the Graduate Diploma course in Library and Information Management, for the best academic performance overall.

The **Allen and Unwin Prize for Prose Fiction** is awarded annually to the best student undertaking the final semester fiction project in the Professional Writing specialisation of the Bachelor of Communication course.

The **Allen and Unwin Prize for Writing for Young People** is awarded annually for the best work in Writing for Young People in the Bachelor of Arts in Professional writing or the Graduate Diploma in Professional Communication.

The **Australian Association of Special Education (ACT Chapter) Prize** is awarded annually to the most outstanding final year undergraduate student who has demonstrated best practice when teaching students with additional needs.

The **Australian Federation of University Women (ACT) Prize** is awarded annually to the most outstanding female student completing the Bachelor of Education course.

The **Bryan R Ward Foundation Prize for Tourism** is awarded annually to the student completing the undergraduate degree course in Tourism for the best overall performance.

The **Con Kiriloff Memorial Prize** is awarded annually to the most outstanding student in Chinese.

The **Elsie Hope Solly Prize** is awarded annually to the best female student who has completed the first year or equivalent of an undergraduate degree course for studies in the subjects Mathematics 1 and 2.

The **Drake International Prize** is awarded annually to the student with the best academic performance in the second year of the undergraduate Bachelor of Office Management course.

The **Kodak (Australasia) Pty Ltd Prize** is awarded annually to the most outstanding student in the area of Information and Records Management.

The **Wizard Personnel and Office Services Pty Ltd Prize** is awarded annually to the most outstanding student completing the subject Office Management 1/2.

The **Gordon Burgoyne Memorial Prize** for Journalism is awarded annually to the most outstanding student in Journalism for the year. The prize is restricted to persons 25 years or younger on January 1 of the year of the award.

The **John Balnaves Prize** is awarded annually to the student who completes the Graduate Diploma course in Library and Information Management or the undergraduate degree course in Library and Information Studies, with the most outstanding academic performance in Information Retrieval.

The **Leanne Harvey Ford Award Prize** is offered to a student for excellent achievement in the area of literature for young people.

The **Public Relations Institute of Australia Prize** is awarded annually to the most outstanding student who has majored in Public Relations in the Bachelor of Communication course.

The **Records Management Association of Australia Prize (ACT)** is awarded annually to the student with the most outstanding performance in formal studies in Information and Records Management.

The **Sanchia Bolton Memorial Fund Prize** is awarded annually to the most outstanding student in Japanese Language and Culture who is enrolled in the second year of the undergraduate degree course in Modern Languages.

The **Tourism Council Australia Prize** is awarded annually to the best graduating student in the undergraduate degree course in Tourism.

The **University Co-op Bookshop Prize** is awarded annually to the best student enrolled in the undergraduate degree course in Communication, or to the postgraduate course in Professional Communication for the subject Freelance Writing.

The **Tower Software Prize for Outstanding Performance** is awarded annually to the student who achieves the highest result in Electronic Records Management.

The **Tower Software Incentive Prize** is awarded annually to the student who achieves the second highest result in the undergraduate subject Electronic Records Management.

Division of Management and Technology

The **Accenture Prize** is awarded annually to the student with the highest score in the final year subject Electronic Engineering project (005261)

The **ACT Director of Public Prosecutions Prize** for Criminal Law is awarded annually to the best student in Criminal Law who has obtained a High Distinction.

The **Allen Allen & Hemsley Prize for Commercial Law** is awarded annually to the best Commerce (Accounting)/Law double degree student as determined by Grade Point Average.

The **Australian Computer Society Prize (Canberra Branch)** is awarded annually to the most outstanding student enrolled in the subject Software Technology 1

The **Bentleys MRI Chartered Accountants Prize** is awarded annually to the top student in 004829 Accounting and Finance 3B

The **Sanchia Bolton Memorial Fund Prize** is awarded annually to the most outstanding Commercial Law student as determined by the Head of School.

The **Blake Dawson Waldron Prize for Equity** is awarded annually to the best student based on overall assessment in the subject Equity.

The **Blake Dawson Waldron Prize for Public Companies Law** is awarded annually to the best student based on overall assessment in the subject Public Companies Law.

The **CPA Australia First Year Prize** is awarded annually to the best first year student in the undergraduate degree course in Accounting.

The **CPA Australia Second Year Prize** is awarded annually to the best second year student in the undergraduate degree course in Accounting.

The **CPA Australia Undergraduate Prize** is awarded annually to the best student completing a degree course with an accounting major acceptable for admission to CPA Australia.

The **Freehills Prize for Business Administration/Law** is awarded annually to the best Business Administration/Law student as determined by Grade Point Average.

The **Freehills Prize for International Trade Law** is awarded annually to the best student in the subject International Trade Law.

The **Institute of Chartered Accountants Australia Prize** is awarded annually to the student with the highest marks in the subject 004838 Ethics, conditional that the student is not making a second attempt at the subject.

The **Justice John Kelly Prize for Ethics and Leadership** is awarded annually to the most outstanding student in the final year subject Lawyers and Professional Responsibility.

The **Malleson Stephen Jaques Prize for Banking and Finance/Law** is awarded annually to the best graduating student in the Commerce (Banking & Finance)/Law double degree.

The **Malleson Stephen Jaques Prize for Corporate Law** is awarded annually to the best Masters in Corporate Law student as judged by the course convener.

The **Meyer & Clapham Prize for Excellence in Client Interviewing** is awarded annually to the best performance in client interviewing competition as judged by competition organisers.

The **Minter Ellison First Year Law Prize** is awarded annually to the best first year law student in the subjects Law 1 and Law 2.

The **Minter Ellison Prize in Administrative Law** is awarded annually to the best student in the subject Administrative Law.

The **Minter Ellison Prize in Commercial Law** is awarded annually to the best graduating Commerce (Accounting)/Law double degree student as determined by total Grade Point Average.

The **Minter Ellison Prize in Litigation and Dispute Processing** is awarded annually to the student with the best overall performance in the subject Litigation and Dispute Processing.

The **National Tertiary Education Union Prize** for a Second year Engineering student is awarded annually to the student who achieves the best results in the subjects Electronic Engineering 2A and Computer Technology 2 or Electronic Engineering 2B.

The **Primo Loco Prize** is awarded annually to the best student in Advanced Research and Writing (LLB).

The **Professional Careers Australia (ACT) Accounting, Banking and Finance/Law Prize** is awarded annually to the best student in the Accounting, Banking and Finance/Law double degree.

The **Professional Careers Australia Information Technology/Law Prize** is awarded annually to the best student in the Information Technology/Law double degree.

The **Statistical Society of Australia First Year Prize** is be awarded annually to the student who obtains the best results in the subject Applied Statistics 1.

The **Australian Institute of Physics (ACT Branch) Prize** is awarded annually to the best student enrolled in the subjects Radio Communications and Optics and Photonics.

The **Australian Institute of Management Consultants (ACT Chapter) Prize** is awarded annually to the best student completing the subject Strategic Management M.

The **Australian Human Resources Institute Prize** is awarded annually to the student for excellence in the study of human resource management.

The **Australian Institute of Banking and Finance Prize** is awarded annually to the best graduating student in the Bachelor of Commerce in Banking and Finance course.

The **Australian Institute of Management (ACT Chapter) Prize** is awarded annually to the most outstanding graduating student with the Bachelor of Management degree.

The **Australian Local Government Association Prize** is awarded annually to the best student in the subject Government at the Local Level.

The **Australian Computer Society Prize (Canberra Branch)** is awarded annually to the most outstanding student in the subject Software Technology 1.

The **Jennifer Cox Memorial Prize** is awarded annually to the second year Engineering student who receives the best results in the subjects Electronic Engineering 2A and Computer Technology 2 or Electronic Engineering 2B.

The **W E Sansum Medal Prize** is awarded annually to the most outstanding graduate in the fourth year of the undergraduate degree course in Electronics and Communication Engineering.

The **Economic Society Prize** is awarded annually to the best student completing the undergraduate degree course in Applied Economics.

The **Elsie Hope Solly Prize** is offered to an outstanding student female student who has completed the first year or equivalent of an undergraduate degree course for studies in the subjects Mathematics 1 and 2.

The **Aspect Computing Pty Ltd Prize** is awarded annually to the best group of students completing the subject Computing Project.

The **Class Technology Prize** is awarded annually to the student with the best academic result for the subject Object Oriented Software Design.

The **Deloitte Touche Tohmatsu Prize** is awarded annually to the student completing the undergraduate degree course in Accounting, who achieves first place in the subject Advanced Auditing.

The **Ernst and Young Prize** is awarded annually to the student with the best result in the subject Financial Management 2.

The **PricewaterhouseCoopers Prize** is awarded annually to the best student in the subject Accounting and Finance 3A.

The **Professional Careers Australia (ACT) Prize** is awarded annually to the best student completing the course leading to the degree of Bachelor of Commerce in Accounting.

The **Gaye Forrester Public Sector Accounting Prize** is awarded annually to the best female student completing the undergraduate degree course in Accounting who is acceptable for admission to the Australian Society of Certified Practising Accountants (ASCPA).

The **Gordon Aitchison Prize** is offered annually to the student with the best overall results in the subjects Engineering Physics 1A and Electronic Engineering 1.

The **Institute of Public Administration Australia (ACT Division) Prize** for Public Sector Management is awarded annually to the best student in the subject Public Sector Management.

The **Institution of Electrical Engineers Prize** is awarded annually to the student who achieves the best overall result in the third year subjects, Signals and Telecommunications and Instrumentation and Control.

The **Institution of Radio and Electronics Engineering Prize** is awarded annually to the most outstanding student completing the undergraduate degree course in Electronics and Communication Engineering.

The **National Tertiary Education Union Prize** is awarded annually to the best undergraduate student in the subject Gender and Organisations.

The **Mirion Y Bearman Prize** is awarded annually to the graduating Bachelor of Information Technology student who achieves the best overall grades in individually assessed final year subjects.

The **Statistical Society of Australia (Canberra Branch) Prize** is awarded annually to the student completing an undergraduate course who obtains the best results in third year Statistics subjects.

The **Zonta Club (Canberra) Prize** is awarded annually to the best female student in the first year of the Bachelor of Engineering in Software Engineering course

Division of Science and Design

The **Parks and Leisure Australia Prize for Conservation and Land Management Studies** is awarded annually to the most outstanding student in the final year Conservation and Land Management Studies.

The **Australian Society for Microbiology (ACT Branch) Prize** is awarded annually to the most outstanding student in Microbiology.

The **National Trust of Australia (ACT) Prize** is awarded annually to the best final year student in the Cultural Heritage Studies specialisation in the undergraduate degree course in Applied Science.

The **Royal Australian Chemical Institute Prize** is awarded annually to the most outstanding student in level 5/6 Chemistry.

The **Margaret Guy Memorial Prize** is awarded annually to the most outstanding student who has completed the undergraduate course in Nursing.

The **Royal Australian Institute of Architects John Redmond Prize** is awarded annually to the most outstanding student in the first tier of the Architecture course.

The **Royal Australian Institute of Architects Prize** is awarded annually to the most outstanding student in the second tier of the Architecture course.

The **Mapping Sciences Institute of Australia Prize (ACT Division)** is awarded annually to the best student enrolled in the subject Geographic Information Systems for outstanding achievement in cartographic excellence.

The ACT Housing Prize is awarded annually to the outstanding student for a project in all areas associated with adaptable housing.

The Alethea Sandow Medal and Prize in Materials Conservation is awarded annually to the outstanding student who has contributed most during the year in the field of Conservation of Cultural Materials.

The Australian Institute for the Conservation of Cultural Materials Prize is awarded annually to the most outstanding student in the undergraduate degree course in Cultural Heritage Studies.

The Australian Institute of Landscape Architects (ACT Group) Prize is awarded to a final year student for outstanding performance in the Landscape Architecture course.

The Australian Institute of Sport Prize is awarded annually to the best final year student in the course leading to the award of Bachelor of Applied Science in Sports Studies, and who has made a significant contribution to sport in the community.

The Australian Psychological Society Prize is awarded annually to the most outstanding student completing the Honours course in Psychology.

The **Building Science Forum of Australia Prize** is awarded annually to the most outstanding student in the subjects Environmental Services 1 and 2.

The **Building Science Forum Prize for Architecture** is awarded annually to a student for studies in the environmental control components of subjects in the penultimate year of the Architecture Course.

The **Carole Lomas Award for Design Development Prizes** are awarded annually to a second year student and to a third year student who have demonstrated the greatest improvement and growth in their design ability over that year.

The **Ergonomics Society of Australia (ACT Branch) Prize** is awarded annually to a final year Industrial Design student who has achieved the highest standard with regards to ergonomics in their major project.

The **Eric Best Memorial Medal Prize** is awarded annually to the student with the best overall performance at undergraduate level in Resource and Environmental Science.

The **Glass Connection Prize** is awarded annually to the best student in the field of Conservation of Stained Glass.

The **Geological Society of Australia Prize** is awarded annually to the most outstanding second-year Geology student.

The **Australian Institute of Medical Scientists (NSW Branch) Prize** is awarded annually to the student demonstrating general excellence in the Bachelor of Applied Science degree specialising in Medical Laboratory Science.

The **Roger Johnson Prize in Environmental Design** is awarded annually to the best student's performance in an annual one or two day Bachelor Degree course cross-discipline project.

The **Royal College of Nursing High Achiever Award Prize** is awarded annually to the graduating student with the best overall academic result in the pre-registration undergraduate degree course in Nursing.

The **Wide World of Sports (TCN Channel 9 Pty Ltd) Prize** is awarded annually to the best graduating student in the Sports Studies (Journalism) Course.

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University Services and Facilities

- Health and Counselling Services
- InfoCentre

Health and Counselling Services

Health Services

The Health Service provides general practitioner consultations plus emergency medical care to all members of the University Community: students (undergraduate and postgraduate), staff (academic and general), families of students, the child care centres and crèche, and other people on campus such as visitors. The aim of the Health Service is to provide a comprehensive range of general practitioner and nursing services which include:

- general practitioner medical consultations
- brochures, pamphlets on many health topics
- treatment of emergencies
- sports medicine and treatment of sports injury
- injuries at work
- contraceptive advice
- pap smears
- morning-after pill
- pregnancy tests
- STD screening
- condoms
- minor surgery (eg removal of skin lesions and suturing)
- immunisations (eg Hepatitis B, Tetanus boosters)
- travel vaccination service
- dressings
- first aid − treatment of minor fractures, cuts and burns
- lung function tests
- hearing tests
- blood tests (eg cholesterol, AIDS, Hepatitis B);
- dietitian
- haemoccult bowel cancer testing
- dental screening service for students.

Counselling Services

The Counselling Service is a place where students can talk in private to professionally trained psychologists about personal problems. These problems may be little niggly ones or large overwhelming ones. Students may come to counselling for help dealing with the stresses of study, or to just get something off their chests. They may want to talk about their families, their partners or how they feel about themselves. They may be struggling with something big like relationship break-ups, depression, traumatic incidents or unusual thoughts. Whatever the issue, a counsellor can help. Students can also be referred to other services for additional help if that is required.

The University counsellors appreciate the different needs of students coming from other cultures and background. There is an International Students Counsellor and a counsellor who takes a particular interest in residential students.

General information on using the health and counselling service

Confidentiality: All consultations with the health and counselling services are strictly confidential. The University does not have access to health and counselling services records. The health and counselling services/ will not release any information pertaining to patients/clients, to either family, friends or the University without the patient's/clients prior to specific consent.

Payment: For students, medical services are bulk billed through Medicare, while nurses' conselling services are free. Rates for non-students and staff will vary according to the situation, duration and which Doctor is seen. Fees also apply for dental screening and dietician services. For further information regarding consultation and service fees, please contact our reception desk staff.

Health Insurance: Although most medical services are bulk-billed for students, it is essential to be clear about details of any private health insurance cover. It is essential that all students have a Medicare Number, or for overseas (international) students, a Medibank Private Number. Students not dependent on their parents and earning low incomes may be eligible for a Health Care Card. The Health Care Card is available through Centrelink.

Location: South end of Building 1, level B
Hours: 9am - 5pm Monday to Friday
Telephone: (02) 6201 2351
Facsimile: (02) 6251 4248

InfoCentre

The Students' Association, in conjunction with the University, operates a student information service. The service aims to answer all student enquiries in an effective and timely manner − providing answers to more general and common queries on the spot, and referring students to the appropriate staff or organisations for more complex queries requiring specialist skills and knowledge.

The InfoCentre provides information on a wide range of community organisations and services as well as specific information and services relating to the University of Canberra:

Directory and referral service − providing information on administrative units, referral to staff members and information on all campus services;

Subject information − timetables for classes, tutorial lists, lists of academics; subject outlines and the results hotline;

Welfare and student rights − students have access to the full range of services provided by the Students' Association who promote and defend student rights;

Accommodation vacancy listing service − information on housing vacancies in Canberra and the surrounding region;

Casual employment service − providing details on casual and part time employment opportunities for students;

Transport − ACTION bus timetables for all local bus routes in Canberra as well as train and coach timetables for those wishing to journey outside the ACT;

Events − providing details of a wide range of University events such as UCU and Club & Society functions, external courses, seminars and presentations.

The InfoCentre is located in the Students' Association office.

Location Building 1, Level B, opposite the Library
Telephone (02) 6201 2000
Facsimile (02) 6251 4248
Website http://sa.canberra.edu.au/help/
email info@sa.canberra.edu.au

Hours during semester
Monday to Thursday 9am to 7pm; Friday 9am to 5pm
Hours during non-semester times
Monday to Friday 9am to 5pm

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Information Services

- Audiovisual
- Computing and Networking Facilities
- University of Canberra Online
- Library
- Marketing and Business Development
- Ngunnawal Centre for Aboriginal and Torres Strait Islander Education

Audiovisual

Audiovisual equipment services to general teaching rooms include centralised video replay, audio recording, equipment set-up and assistance with operation of audiovisual equipment. These services are located in the Computer Centre, Building 10.
Enquiries: Computer Centre Helpdesk (02) 6201 5500 or
e-mail: helpdesk@cts.canberra.edu.au

Computing and Networking Facilities

The Computer Centre, Building 10, houses most of the University network and computing infrastructure, numerous teaching computer laboratories and the Computer Centre Helpdesk. For access to some laboratories, and after-hours access, students will need to use their current identity card. Staff may also need their staff card for access at certain times.

The Building 10 teaching laboratories contain network connected PC and Macintosh equipment. The lab machines are full multi-media workstations with CD-ROM drives, ZIP drives, large colour screens and access to scanners and colour printers. The lab facilities are open 24 hours per day, seven days a week during semester to authorised students. The University computer facilities, University network and the Internet are available for the purposes of University studies.

All lab machines contain, as a minimum, software for word processing and Internet access. The PCs have Computer Based Training packages installed for self-paced training in most commonly used PC applications.

All students are entitled to an e-mail account that can be obtained from the Computer Centre Helpdesk located on level B in Building 10.

All students are entitled to internet access from the campus although a limit applies.

Limited dial-in facilities are available to students with special needs to allow e-mail and other network access from home.

The Computer Centre Helpdesk provides students with many services including general information technology support, user IT documentation, sales of computer consumables and electronic door access authorisation.
Enquiries related to Computing and Network services should be directed to the Computer Centre Helpdesk on (02) 6201 5500 or via e-mail to helpdesk@cts.canberra.edu.au

University of Canberra Online

University of Canberra Online (UC Online), is a web-based on-line interactive system that provides easy access to a range of information about the University and its people. The UC Online can be accessed from any workstation connected to the University network or to the Internet and via dial-in from home. Information including the University of Canberra Handbook, lecture and tutorial timetables, student services, University policy documents, University facilities, a campus events calendar, lecture notes, maps, user notes, pathfinders and discussion groups can be accessed electronically.

Library

The Library, Building 8, houses essential electronic and print resources to support the course and research needs of students, and provides access to a large number of electronic information databases, both full text and bibliographic.

It also provides areas for individual and group study, photocopying facilities, equipment for use with audio visual resources and networked computers for access to library catalogues, databases and electronic resources. The computers also provide access to software for word processing and Internet access.

General training sessions are offered to students at the beginning of each semester on the use of the online catalogue, electronic databases and the Internet. Subject – specific training is also offered.

The Loans Desk provides long and short term borrowing services for all currently registered students and staff.

The Information Desk provides assistance on using the Library facilities. A wide variety of user documentation and Library information guides are also available.
Enquires can be made at the Library Information Desk, (02) 6201 2282 or
e-mail: info@cts.canberra.edu.au
website: www.canberra.edu.au/cts/client-services.html

Marketing and Business Development

The role of the Marketing and Business Development Office is, in consultation with Academic Divisions and other UC operational units, to:

- take a lead role in promoting a positive community image of the University within Canberra and region and with UC graduates,
- coordinate the production of corporate publications, such as the UC Handbook and the annual report,
- take a lead role in marketing UC's courses and services within Australia and internationally,
- assist the coordination and development of UC's international activities, including support services for on-shore international students,
- take a lead role in investigating and developing new business opportunities for UC, and to
- provide career and employment support services for UC students.

Specific activities of the Office include the production of the University newspaper, Monitor, publication of the University Handbook, Annual Report and course prospectus, media liaison, support of the University of Canberra Convocation – Alumni and Associates, promotion of the University's educational, consulting and research services, the recruitment of domestic and international students, the provision of support services for international students on campus, the coordination of student exchange and study abroad programs, the facilitation of international linkages and collaborative programs, liaison with the ACT and regional business community, the coordination of University regional development support and the provision of career and employment advice to students.

The Office administers applications for admission to University of Canberra courses and higher degree programs from international students and advises on student visa, travel, pre-departure preparation for study abroad, overseas student health cover, arrival orientation and accommodation issues. It coordinates interaction with partner Universities around the world to facilitate student exchange and study abroad. The University hosts students from over 80 countries.

The Office works closely with career and higher education study advisers in ACT and regional schools, with local government councillors and officials, peak business and regional development bodies, with counterparts in other ACT and NSW education institutions, counterpart international offices in Universities overseas, international student recruitment agents and Australian missions overseas.

For further information (including copies of the University's domestic and international guide) should contact: The Director, International Office, University of Canberra ACT 2601, Australia.
Telephone: 612 6201 5342, facsimile: 612 6201 5040
e-mail: iso@adminserver.canberra.edu.au
Internet address: http://international.canberra.edu.au

Ngunnawal Centre for Aboriginal and Torres Strait Islander Education

Academic leadership and overall responsibility for the Centre rests with the Academic Director. Academic staff develop and teach the Foundation subjects and provide academic support for Aboriginal and Torres Strait Islander students on campus.

All Aboriginal and Torres Strait Islander students seeking admission to the University are interviewed and counselled by the staff of the Centre as to the most appropriate mode of entry into the University. Possible modes of entry include:

a. applicant does not meet admission requirements for their chosen course and so enrols in the Foundation Program;
b. conditional entry into a course supplemented with some subjects from the Foundation Program;
c. direct entry into a degree program.

To help students adjust to the new environment of the University and to ensure that they are adequately prepared to undertake tertiary studies, the Ngunnawal Centre offers the following Foundation Subjects:

003209 Foundation Communication Skills
003213 Foundation Study Skills

Location: 7B6
Academic Director:
Associate Professor Tracey Bunda (02) 6201 5028
Further information: telephone (02) 6201 2998

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General Facilities

- Childcare on campus
- Mail Services
- Parking
- Telephones
- University of Canberra Union (UCU)

Childcare on campus

Kirinari Early Childhood Centre

Kirinari Early Childhood Centre, a cooperative run by and for the members, offers staff and students of the University of Canberra (UC) campus-based quality childcare for children aged from birth to six years.

- Semester care: Seventeen weeks each semester, plus the exam weeks, two sessions per day. Bookings are cancelled at the end of semester and re-booked according to your timetable. Priority is given to UC students.
- Permanent care: Fifty weeks per year. Designed for working parents, priority is given to UC staff. Hours of operation are: 8.00am - 6.00pm.
- Childcare assistance is available to qualifying families.

Location: Kirinari Street, adjacent to Sports ovals.
Telephone: (02) 6201 2339 for booking information.
E-mail: kirinari@sa.canberra.edu.au
Website: http://sa.canberra.edu.au/kirinari/

Wiradjuri Pre-school and Child Care Centre

The centre provides a high quality educational program and care for 38 children aged from 2-5 years. The staffing team consists of the Director, Preschool Teacher, Assistant Teacher, an Administrator and five preservice teachers from the Bachelor of Education (Early Childhood) program.

The centre is an integral part of the BEd course and conducts research on behalf of course lecturers in monitoring the theory and practice in Early Childhood Education. Further information can be obtained by telephoning the Director.
Location: Division of Communication and Education, Building 5 level B, Room 22.
Hours: 8.00am to 5.30pm, Monday to Friday, and closed 4-5 weeks over the Christmas break
Telephone: (02) 6201 2087 or (02) 6201 2494
Fax: (02) 6201 5360
e-mail: careenl@comeduc.canberra.edu.au
website: www.canberra.edu.au/uc/wiradjuri

Mail Services

The public post box on campus is cleared Monday to Friday on University working days throughout the year. It is located in The Hub near the Post Office and is cleared at the times stated on the box. Stamps are sold at the post office. A box for University internal mail, cleared daily on University working days, is located on the concourse near the entrance foyer on level B in Building 1. A box for Student Administration mail only is located at the main entrance to Student Administration on the right hand side wall, level B, Building 1.

Parking

Parking areas for motor cycles and cars, including handicapped persons' vehicles, are located around the campus. A time limit applies in some areas, and other restrictions are in force as indicated. The parking areas are patrolled and those not observing the regulations may be fined under the appropriate traffic and parking ordinances for the Australian Capital Territory.

Telephones

Public Telephones

Telstra provides public telephones at various locations depending on usage. The phones are available at the following locations:

Building 1, Level B Foyer
Building 1, Level B Union Foyer
Building 1, Level A Union Bar
Building 3 Foyer
Building 8 Foyer
Building 10 Foyer
Building 11 Level A
International House
University Village
Arscott House
I - N Student Residences

Unisafe Phones

These are phones provided by the University that can be used to dial internal University numbers, 000 Emergency Services, University Security, NRMA Road Service, ACT taxis and Home Link numbers free of charge. These phones are available at the following locations:Building 1 at the level C University Entrance
Building 1 on the Concourse outside the Security Office
Building 5 on the north-west Level A entrance
Building 6/7 in the foyer at the north where the two buildings join
Building 9 at the south-west Level B entrance
Building 10 outside the main entrance on Kirinari Street
Building 12 in the foyer
Building 14 in the foyer
The University Village at the Resources Centre near the car park
College House outside the southern entrance
Arscott House outside the courtyard entrance

Telephones in Student Residential Rooms

Residential students have the option to have phones in their rooms. Contact the Residential Services Office for information.

University of Canberra Union (UCU)

A student of the University of Canberra automatically becomes a UCU member on payment of the Services and Amenities Fee. Member categories include staff from the University and life, honorary and associate members. UCU operates under a constitution approved by the University Council and is governed by a Board of elected and *ex-officio* members. The chair is a member of the University Council.

UCU is the community centre of the University and is responsible for the provision of a wide range of services including food and beverage lounges, a theatre and exhibition gallery, general recreational areas, retail shops, sports and recreation centre, ovals, conference and catering facilities, a licensed post office and ticketek outlet. The campus radio station, CUeFM, is supported by UCU.UCU provides a wide range of services from recreational courses to free accident insurance cover.It organises a range of social, cultural and sporting activities for its members throughout the year. Activities include dances, concerts, film nights, inter-varsity sports championships, lunchtime performances, debates, market days, theme events, and photographic and art competitions. The Graduation Ball and the Blues and Leadership awards are significant annual events.There is an excellent variety of clubs and societies affiliated with the UCU ranging from recreational and Division based groups, to highly competitive sporting clubs. A clubhouse with barbecue facilities is located near the playing and training fields at the recreation centre. There are over fifty clubs presently operating and students interested in forming a new club are able to do so if sufficient members support them.The refectory offers six food outlets serving a variety of food including hot and cold fact food, Middle-eastern foods, Asian food including sushi, and contains a coffee lounge and bakery and a bar with provision for entertainment. Nearby in The Hub are the UCU shop, post office and ticketek outlet, whilst next to this is University bar and theatre, and CUeFM, the campus radio station. The Gallery restaurant UCU Conference Centre and meeting rooms are located above the refectory. UCU seeks to provide opportunities for members of the campus community to relax, make new friends, extend and broaden their experience and support and facilitate their educational endeavours.

Location: For further information: UCU Access, Building 1, off the Concourse.
Telephone: (02) 6201 5350

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Commercial Facilities

- Banking Services
- Cooperative Bookshop Limited
- Credit Union
- Campus Pharmacy
- Hairdresser
- Travel Service
- UCU Shop
- UCU Post Office
- UCU Ticketek Outlet

Banking Services

The Commonwealth Bank provides full banking services including investment and lending facilities and welcomes enquiries regarding campus loans.
Location: The Hub, lower ground floor between Buildings 1 and 8.
Hours: 9.30am to 4.00pm Monday to Thursday, 9.30am to 5.00pm Friday excluding public holidays. An Autobank terminal is available for transactions outside these hours.
Telephone: (02) 6251 1874

Cooperative Bookshop Limited

The University Cooperative Bookshop Limited conducts a shop at the University. Anyone can buy books at the Bookshop without becoming a member of the Cooperative, but members receive discounts. Special discounts off recommended retail prices are announced during the year. Anyone may become a life member of the Cooperative by purchasing a share redeemable at any point after two years.

Approx 9-10% GST was added to all books on 1 July 2000. For students purchasing texts and recommended reading for their courses, a rebate of 8% will be given at point of sale.

Prescribed texts for subjects will be displayed on boards outside the Co-op Bookshop, from the middle of February for Semester 1 and in July for Semester 2. Subjects will be listed in alphabetical order, by Division.
Location: The Hub, lower ground floor between Buildings 1 and 8.
Hours: 9.00am to 5.00pm Monday to Friday throughout the year, except public and University holidays, with extended trading hours during the first week of each semester.
Telephone: (02) 6201 2207

Credit Union

The Credit Union of Canberra has served students and staff of the University of Canberra for over twenty years. The Credit Union offers a complete range of financial products and services and places a special emphasis on members' needs. The Credit Union of Canberra has a branch located in the UCU Office and an ATM on the concourse near Union Access.
Location: UCU Office Building 1 B level (off the concourse).
Hours: 9.15am - 2.00pm (excluding public and University holidays).
Telephone: 1300 361 761
Fax: (02) 6215 7171

Campus Pharmacy

Campus Pharmacy provides all pharmaceutical needs – prescriptions, medications, health care items, surgical and sports dressings, cosmetics and beauty aids, perfumes, personal requisites, photographic processing, gifts, soft toys and Australian souvenirs. The pharmacy carries the films and photographic supplies needed for all projects requiring photography.
Location: The Hub, lower ground floor between Buildings 1 and 8.
Hours: 9am - 5.30pm Monday - Friday, excluding public and University holidays.
Telephone: (02) 6201 5331
Fax: (02) 6253 1567

Hairdresser

Leonardo's Uni Salon: Professional service in all aspects of hairdressing, catering for women and men.
Location: The Hub, lower ground floor between Buildings 1 and 8.
Hours: 9am - 5.30pm Monday and Tuesday; Wednesday, Thursday and Friday, extended hours by appointment, 9am - 12.30pm Saturday, excluding public and University holidays.
Telephone: (02) 6253 3056 or (02) 6201 2097

Travel Service

STA TRAVEL Do you want to get out of Canberra and see the rest of Australia and The World? STA TRAVEL has exclusive discounts for students and can organise everything for your holiday right here at University.
Location: The Hub, lower ground floor between Buildings 1 and 8.
Hours: 9am - 5pm Monday - Friday including semester break but not public and University holidays.
Telephone: (02) 6201 2280 or (02) 6251 6505

UCU Shop

The UCU Shop provides a range of goods and services including stationery, drawing equipment, bus tickets, calculators, greeting cards and postcards, audio tapes, computer disks, clothing, and films and also sells second-hand textbooks. Academic dress is also available for purchase or hire.
Location: The Hub, lower ground floor between Buildings 1 and 8.
Hours: 8.30am - 5.30pm Monday - Thursday
8.30am - 5pm - Friday excluding public and University holidays.
Telephone: (02) 6201 5003

UCU Post Office

The UCU Post Office is located next to the Commonwealth Bank and offers students and staff full postal services including national and international postage, air mail, express post, stamps and packaging, money orders, and bill payments.
Location: The Hub, lower ground floor between Buildings 1 and 8.
Hours: 9am - 5pm Monday - Thursday
9am - 4.30pm - Friday excluding public and University holidays.
Telephone: (02) 6201 2046

UCU Ticketek Outlet

The UCU Ticketek outlet is located in the UCU Post Office. Full ticketek services are available through this outlet, for events Australia Wide.
Location: The Hub, lower ground floor between Buildings 1 and 8.
Hours: 9am - 5pm Monday - Thursday
9am - 4.30pm - Friday excluding public and University holidays.
Telephone: (02) 6201 2046

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