

PhD Plus Credit for Work Experience (RPL) Candidate Quick Guide

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What's right for me?

	DESCRIPTION	APPLY FOR
WORK EXPERIENCE	I want to apply for block unit credit for equivalent research methods and/or design work experience .	Recognition of Prior Learning (RPL)*
UNOFFICIAL PREVIOUS STUDY	I want to apply for block unit credit for equivalent research methods/design unofficial (non-tertiary) course .	Recognition of Prior Learning (RPL)*

* RPL credit can only be granted to a specific unit/units.

Requirements Outline

UNITS	REQUIRED DOCS	RECOMMENDED BY	APPROVED BY	PROCESSED BY
Required Units	N/A – RPL will not be accepted for Required Units.			
Restricted Choice Units	- CV - Learning outcomes - Letter from employer <u>or</u> Portfolio - Certified results	Primary Supervisor	Associate Dean Research	Student Centre

Application Steps

STEP 1 COURSE ADVICE	STEP 2 PROVIDE DOCUMENTS	STEP 3 ENDORSEMENT
Candidate will discuss with their Primary Supervisor and decide whether they will apply for Recognition of Prior Learning (RPL).	Candidate will email the Required Documents in the Requirements Outline table to their Primary Supervisor .	The Primary Supervisor will forward candidate's email with the Required Docs the Associate Dean Research (ADR) to endorse the application for RPL.
STEP 4 APPROVAL	STEP 5 OUTCOME	STEP 6 PROCESSING
The ADR will review the submitted documents. ✓ If approved, the ADR will submit a Credit Application on Behalf of Student. ✗ If not approved, the ADR will email HDR Support to enrol candidate into the specified unit/s.	Candidates will be notified of the outcome on their application within 5 weeks from the date of submission of the Credit Application on Behalf of Student. Candidates may be required to submit additional documents upon request of the Approver.	✓ If the application meets all the requirements the Student Centre will finalise the application. It can take up to 4 weeks to process the block credit. Candidates will be notified once the unit credit has been applied.

Types of Required Documents

REQUIRED DOC	EXAMPLE
Learning outcomes	a statement explaining how you achieved the learning outcomes of the unit you're seeking credit towards
CV	a current curriculum vitae (CV)
Letter from employer	a letter from an employer verifying your related work experience
Portfolio	a portfolio or examples of your work
Certified results	a certified copy of your results from your unofficial (non-tertiary) course

Learning Outcomes

You will need to determine if you can apply for RPL by looking at the **Learning outcomes** in the **Unit outline** for the unit/s you are planning to apply for block credit.

Click the unit links below for the restricted choice units. Scroll down to the **Unit outlines** section and **click on the unit outline for the semester of RPL you are applying for.**

FACULTY	UNIT NAME/CODE
Faculty of Arts & Design	• Arts and Humanities Research PG (9682) 6 credit points — Level P • Creative Practice Research PG (9683) 6 credit points — Level P • Social Research Design PG (9684) 6 credit points — Level P
Faculty of Business, Government & Law	• Research Fundamentals PG (10386) 6 credit points — Level P • Reading and Critiquing Literature PG (10387) 6 credit points — Level P • Research Design PG (10388) 6 credit points — Level P
Faculty of Education	• Introduction to Statistics G (6554) 3 credit points — Level G • Education Research Project PG (7784) 3 credit points — Level P • Education Research Perspectives PG (9087) 3 credit points — Level P • Research Methods in Language Teaching and Learning PG (9630) 3 credit points — Level P • Research Fundamentals PG (10386) 6 credit points — Level P • Professional Project in TESOL/FLT PG (11394) 3 credit points — Level P
Faculty of Health	• Research Planning PG (6486) 3 credit points — Level P • Qualitative Research Practice in Health PG (9583) 3 credit points — Level P • Quantitative Research Practice in Health PG (9585) 3 credit points — Level P • Epidemiology and Principles of Research PG (9594) 3 credit points — Level P
Faculty of Science & Technology	• Inf. Sc. Research Methodology PG (6797) 3 credit points — Level P • Inf. Sc. Research Proposal R (6798) 3 credit points — Level R

Key Links

MyUC > Course credit information:

<https://www.canberra.edu.au/content/myuc/home/enrolment/course-credit.html>

PHD Plus (MXP001.1) Course Information:

<https://www.canberra.edu.au/course/MXP001/1/2025>